CITY OF ST. MARYS, GEORGIA
September 17, 2012

PUBLIC HEARING
MILLAGE RATE
5:45 p.m.

CITY COUNCIL MEETING
6:00 p.m.

AGENDA

I. CALL TO ORDER

II. INVOCATION: *Councilmember Gant*

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL **QUORUM: YES__ NO____**

V. APPROVAL OF MINUTES: *August 20, 2012 Regular City Council Meeting Minutes*
August 20, 2012 Public Hearing Minutes

VI. PRESENTATION:
SENIOR ADVISORY BOARD ANNUAL REPORT: POSTPONED

BOARD TERM EXPIRATION:
1. **Hospital Authority** *(Casey) 10/14/12*

VII. SET CONSENT AGENDA

VIII. APPROVAL OF THE AGENDA

IX. GRANTING AUDIENCE TO THE PUBLIC:

X. OLD BUSINESS:

A. BAIT SHOP LEASE ADDENDUM : *Joe-T's*……**TAB "A"**
To update Council on operations and authorize the lease addendum

B. LOCAL OPTION SALES TAX: *Distribution*……...…**TAB "B"**

XI. NEW BUSINESS:

A. OAK GROVE CEMETERY COMMITTEE: *Dissolution*……..**TAB "C"**
With the creation of the Oak Grove Cemetery Authority, the Study Committee's work is completed and needs to be eliminated.

B. <u>FIRE STATION CONTRACT BID AWARD</u>:……...TAB "D"
To award the Contract to W.H. Gross, Inc. for the base bid of $44,491, plus Add Alternate #1 in the amount of $30,372 for a total of $74,863

C. <u>GAINES DAVIS SUBDIVISION REDESIGN</u>: *Engineering Contract*……**TAB "E"**
To authorize the Mayor to sign an amendment to the contract for engineering services to Thomas and Hutton Engineering Company in the amount of $143,400

D. <u>SENIOR CENTER POSITION</u>……..…...TAB "F"
Consideration to hire a part-time substitute to cover during employee absences

E. <u>POLICE DEPARTMENT POSITIONS</u>: ……...TAB "G"
Consideration to hire three additional Police Officers to fill vacancies

F. <u>PUBLIC WORKS POSITION</u>: ……...TAB "H"
Consideration to fill a vacant Equipment Operator 1 position

G. <u>DEPARTMENT OF DEFENSE RESOLUTION</u>: *Mayor DeLoughy*……**TAB "I"**
Resolution expressing dissatisfaction with "sequestration" and encouraging the United States Congress to develop and implement specific reductions in the Federal budget

H. <u>AIRPORT LEASE MODIFICATION</u>……TAB "J"
To approve the modified lease between the City of St. Marys and Airport Authority to operate the St Marys Airport

I. <u>MILLAGE RATE ASSESSMENT AND ORDINANCE</u>:……...TAB "K"
To approve the millage rate assessment and correlating ordinance for all property located within the City limits on January 1, 2012 for the 2012 tax year

J. <u>PARKING OF VEHICLES IN FRONT YARD OF R-1 RESIDENTIAL ZONED CITY PARCELS</u>: *Discussion*…….…….…**TAB "L"**
To discuss what Council's thoughts are regarding regulation of parking of trucks and cars

XII. <u>REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES</u>:

A. <u>PLANNING DIRECTOR'S REPORT</u>……...….TAB "M"

1. **<u>REVERSE SUBDIVISION</u>:** Jeffrey Berichon, 1647 Sandpiper Court, St. Marys, Georgia 31558 is requesting approval for a two lot to one lot minor final plat located in Phase II-B of Osprey Cove. The property is zoned PD R-1, Tax Parcels 122D-049 and 122D-050.

2. **<u>RECOMBINATION OF LOTS</u>:** The City of St Marys, 418 Osborne Street; Ray Norton, 503 Miller Street; John Durham, 103 Borrell Boulevard; Calvary Baptist Church, 122 Borrell Boulevard; Lucille Stephens, 505 Borrell Boulevard and Harry Dubose Jr., 501 Borrell Boulevard, St. Marys Georgia 31558 are requesting approval to revise the lot lines of six parcels by dividing a portion of an existing City owned parcel and Paper Street between the six lots.

B. <u>FINANCE DIRECTOR'S REPORT</u> ……TAB "N"

C. <u>CITY CALENDAR</u>: *City Clerk*

XIII. REPORT OF MAYOR:

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION:

XVI. ADJOURNMENT:

CITY OF ST. MARYS, GEORGIA
August 20, 2012
5:45 p.m.

PUBLIC HEARING
GREEN GOLF PARTNERS, LLC NEW ALCOHOL LICENSES D/B/A OSPREY COVE GOLF COURSE, THE NEST AND THE COVE

MINUTES

The Mayor and Council for the City of St. Marys, Georgia met to conduct a public hearing on Monday, August 20, 2012 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William DeLoughy
Councilmember Greg Bird
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember John Morrissey
Councilmember Keith Post
Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Steven S. Crowell, City Manager
Roger Weaver, Planning Director
Tim Hatch, Police Chief
Bobby Marr, Public Works Director
Robby Horton, Fire Chief

DRAFT

Mayor DeLoughy called the public hearing to order at 5:45 p.m. for "Green Golf Partners, LLC" D/B/A Osprey Cove Golf Course, The Nest and The Cove alcohol license applications. The floor was opened to the public for questions and/or comments.

GRANTING AUDIENCE TO THE PUBLIC:
There were no comments from the public.

ADJOURNMENT:
Mayor DeLoughy declared the public hearing closed at 5:48 p.m.

Respectfully submitted,

_____
Darlene M. Roellig, City Clerk

CITY COUNCIL MEETING
August 20, 2012
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, August 20, 2012 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William DeLoughy
Councilmember Greg Bird
Councilmember Jim Gant
Councilmember John Morrissey
Councilmember Keith Post
Councilmember Sidney Howell
Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Steven S. Crowell, City Manager
Roger Weaver, Planning Director
Tim Hatch, Police Chief
Bobby Marr, Public Works Director
Robby Horton, Fire Chief
Jennifer Brown, Finance Director
Donna Folsom, HR Director
Artie Jones, Economic Dev. Director
Marsha Hershberger, Asst. Finance Director

DRAFT

CALL TO ORDER:

Mayor DeLoughy called the City Council Meeting to order at 6:00 p.m. Councilmember Stasinis gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of council members present for the meeting.

APPROVAL OF MINUTES: *August 6, 2012 Regular City Council Meeting Minutes*

Councilmember Gant moved to approve the August 6, 2012 regular City Council meeting minutes. Councilmember Howell seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATION:

BOARD ~~TERM EXPIRATION ANNOUNCEMENT~~ APPOINTMENT

1. **Camden County Board of Education-Sex Education Instructional Materials Review Committee** *(Shugart)* Term Expiration 8/25/12

Councilmember Bird made a motion to reappoint Ms. Verna "Jeanie" Shugart. Councilmember Howell seconded the motion. Voting was unanimous in favor of the motion.

SET CONSENT AGENDA (*):

Councilmember Bird moved to approve the consent agenda as Old Business A, and New Business A, B and E. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Bird moved to approve the agenda as presented. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

The Police Chief recognized Officer's Shelia Ramos, Rick Leska, Aaron Campbell and Mike Cox for their assistance with saving citizens lives at several incidents this week.

There were no comments from the public.

OLD BUSINESS:

A. **GREEN GOLF PARTNERS, LLC THREE NEW ALCOHOL LICENSES (*):** *Osprey Cove Golf Course, The Nest and The Cove*
Council consideration to approve Green Golf Partners' Alcohol Licenses for the sale of beer, wine and spirituous liquor for on-premise consumption, with food

Councilmember Bird moved to approve Green Golf Partners' Alcohol Licenses for Osprey Cove Golf Course, The Nest and The Cove. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

DRAFT

B. **BAIT SHOP LEASE ADDENDUM:**
To approve the amended lease and authorize the Mayor to sign the addendum to reduce the rent to $250 per month

Councilmember Post made a motion postpone allowing the City Manager to have staff look into the terms of the lease to make sure that we are complying with the lease regarding what is selling out of the Bait Shop; and conforming to the intent of the lease with the tenant and not against code. Councilmember Bird seconded the motion. Council discussed not being aware of prepared food being sold when the lease stated concessions and compliance with health codes. Voting was unanimous in favor of the motion.

C. **SALE OF LIENS:** *Discussion*
To discuss the topic

The Finance Director presented information about the City of Kingsland and Camden County on their collections procedures for property taxes. City of Kingsland files property tax liens, sends out delinquent notices but does not participate in lien or tax sales.

Camden County files liens and sends out delinquent notices. Once a property has 2+ years of taxes owed, the County will implement tax sales, not a lien sale. The County uses

Government Tax Solutions (GTS) to administer the tax sale and fees are added to the cost of the sale. According to the Tax Commissioner, tax sales have been very successful in collecting delinquent taxes. The County has been able to make agreements with the property owner before it goes to tax sale, to implement payment plans to collect the taxes.

It is possible for the City to send out letters to property owners before the property goes to tax sale to implement payment plans to collect taxes, if the letters are drafted by the City Attorney for compliance.

Council discussed companies purchasing arrear tax liens; companies paying an additional 10% fee for the property to receive a tax deed; property owners out of the area; look into selling of liens with the county, how many years they have been selling liens, average number of property sales annually, how many are resolved before sales and the City's financial impact on delinquent liens and number of properties annually. Commissioner Blount offered to speak with the Tax Commissioner regarding coordinating efforts on tax liens.

Following much discussion, no official action was taken at this time.

NEW BUSINESS:

A. UTILITIES ORDINANCE AMENDMENT (*): *Chapter 98, Section 51*
To revise the current ordinance to allow customers the option of utilizing City water for their irrigation systems by connecting to their water service (on the customer side of the meter)

Councilmember Bird moved to approve the amendment to the Utilities Ordinance to allow customers the option of utilizing City water for their irrigation systems by connecting to their water service on the customer side of the meter. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

B. ADMINISTRATION ORDINANCE AMENDMENT (*): *Chapter 2*
To establish an Open Records Ordinance to comply with the Georgia Open Records Law O.C.G.A. §50-18-70
Councilmember Bird moved to approve amended Administration Ordinance to comply with the Georgia Open Records Law. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

C. ORANGE HALL BID AWARD: *Exterior Repair & Painting*
To approve a contract with Coastal Construction in the base bid amount of $188,408 and change order alternative #1 for historic shutters in the amount of $71,560

The Planning Director presented the bid scope of work for the project including removal of the lead based paint and repair of any damaged or rotted wood, repainting as well as gutters/downspouts, and other related work. Alternate #1 scope of work is for operable historic shutters, hinges and shutter dogs. Work on the rear porches, stairs and related

walls/windows is not included as part of this project due to the need for structural repairs to the porch and stairs which are beyond the scope of this project. Review of the bids/proposals indicates that Coastal Construction, Inc. of St. Marys was the lowest responsive bidder. It is recommended to add the alternative at another time. Funds for the project will be from Special Purpose Local Option Sales Tax (SPLOST) VI.

Councilmember Post made a motion to approve Coastal Construction in the amount of $188,408 for the work as outlined for Orange Hall and postpone the decision on shutters. Councilmember Morrissey seconded the motion for discussion. Council discussed the prices were valid without the shutters; the original painting estimate being higher; stabilization of the back of the building and costs; postponing the project because it is now three components; rebid as whole package to get a better deal and past issues still prevalent.

Councilmember Bird amended the motion to postpone and rebid as a total package for paint removal/repainting, porch repairs and shutters at Orange Hall. Councilmember Howell seconded the amended motion. Council discussed prior repairs; the possibility of a nonprofit taking ownership of the building; current preservation of this historical landmark; an email received on restoration and preservation of Orange Hall for the community; lack of bids; restoration in phases and the state bid contract. Following much discussion, voting was recorded as follows:

FOR	OPPOSED
Councilmember Bird	Councilmember Gant
Councilmember Howell	Councilmember Morrissey
	Councilmember Post
	Councilmember Stasinis

DRAFT

A vote was taken on the original motion on the floor, and voting was recorded as follows:

FOR	OPPOSED
Councilmember Bird	Councilmember Howell
Councilmember Gant	
Councilmember Morrissey	
Councilmember Post	
Councilmember Stasinis	

Councilmember Post made a motion to task the Planning Director with coming back to Council with a proposal for work on the rear of the house stairs and related work and for the front stairs. Councilmember Morrissey seconded the motion. Council discussed extensive repairs depending on Special Local Purpose Option Sales Tax (SLPOST) VI funding, the Historic Structure Report; better pricing for a whole project and earlier shutter photographic clarification from historic records. Voting was recorded as follows:

FOR	OPPOSED
Councilmember Bird	Councilmember Howell
Councilmember Gant	
Councilmember Morrissey	
Councilmember Post	
Councilmember Stasinis	

D. CITY HALL BID AWARD: *Exterior Repair & Painting*
To approve a contract with Coastal Construction, Inc. in the base amount of $42,780

The Planning Director presented the bid scope of work for the project including repair of any damaged or rotted wood, removal of loose paint, repainting and other related work.

Councilmember Stasinis moved to approve the contract with Coastal Construction in the amount of $42,780. Councilmember Gant seconded the motion. Council discussed no apparent problems with the roof, a preventative maintenance program, Department of Labor building being a separate project, and Gilman Paper Company's donation of green paint for the initial building color. Voting was unanimous in favor of the motion.

E. 2012 MILLAGE RATE (*):
To approve advertisement of the millage rate

Councilmember Bird moved to approve advertisement of the 2012 millage rate. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

DRAFT

F. WASTEWATER TREATMENT PLANTS EFFICIENCY STUDY:
To authorize Port City Design Group to perform an efficiency analysis of the Point Peter Wastewater Treatment Plant and Scrubby Bluff Wastewater Treatment Plant for the amount of $14,800

The Public Works Director reported that the Wastewater Plants were not operating at full capacity. Pt. Peter has capacity to run 4.0 million gallons per day (MGD) but is approximately running at1.6 MGD. Scrubby Bluff capacity is 500,000 MGD but running at 200,000 to 300,000 MGD. The Department is trying to find new ways to reduce costs, and one of those ways is to perform an efficiency analysis to provide operational savings, which would exceed the cost of the analysis. Funding for this project would come initially from the budgeted amount for the utility rate study but would be offset through the anticipated operational savings generated.

Councilmember Morrissey made a motion to move on proceeding with the efficiency analysis of Point Peter and Scrubby Bluff Wastewater Treatment Plants. Councilmember Post seconded the motion. Council discussed possible one time, annual and investing savings; potential flow from Weed Street's lift station; and the impact from the lift station on the other plants.

Councilmember Bird amended the motion to include in the Pt. Peter Plant study the new configuration from the Weed Street Plant data assimilated into the analysis. Councilmember Stasinis seconded the amended motion. Council discussed accuracy of the study with the additional flow and types of study. Voting was unanimous in favor of the motion.

G. SEPTEMBER 3RD CITY COUNCIL MEETING: *Reschedule or Cancel*
To discuss whether to cancel or reschedule the meeting due to Labor Day holiday and vacations

Councilmember Bird moved to cancel the meeting. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

H. LOCAL OPTION SALES TAX NEGOTIATIONS: *Discussion*
Mayor DeLoughy reported that there was a very productive meeting this morning. The cities initially proposed a 60/40 split on the LOST with the cities receiving 60% and Camden County 40%. After much discussion, hard work and time spent in negotiations, he was proud to say everyone came together, which is a good example of our working relationship. The County has come back with a proposal of 54% for the cities and 46% for their share, which will be phased in on a 1% basis per year.

Councilmember Morrissey moved to approve the LOST at 54% for the cities and 46% for the county. Councilmember Post seconded the motion. Council discussed the increase of 4% from the current 50/50% share formula and the number of other entities in LOST mediations. Voting was unanimous in favor of the motion.

DRAFT

I. TASK FORCE: *Councilmember Bird* **(ADDED)**
To look at cost saving measure for the City

Councilmember Bird addressed the $1.4 million sewer bond looming to increase in the next couple years. During the initial phase, St. Marys was experiencing rapid growth, and then it came to a sudden stop like the rest of the county. The City does not have options on cost saving measures for the bond issue, which led to the Bond Study. There are ways to solve the problem without increasing rates or taxes. St. Marys has the best millage rate of any town on the east coast of Georgia. Councilmember Bird suggested a task force comprised of council members and the community to realistically put everything on the table to see how the issue could be dealt with and to be more efficient as a community in providing services for our constituents. The task force would keep the public informed in a disciplined manner and explore options so it does not appear that City Council is doing nothing in the next two years until the bond comes due. They would also identify where the money would come from besides the consultant's study or getting it through our citizens.

Councilmember Bird made a motion to create a taskforce to determine its structure, scope, form and members for the purpose of examining how the City could become more efficient as it moves into the future. Councilmember Morrissey seconded the motion. Council discussed future SPLOST VII negotiations; proposal with structure, scope, goals and

members of the task force; duplication and results of studies and strategic planning workshop and steps already taken to save money.

The City Manager reported that the consultant has started their work and a lot of information has been provided. The plan was to have a meeting with Council and the public to explain our system, the problem, the timing and the dollars, models that go along with the different options that are coming. Obtain and put together input from everyone on options and possible solutions. Take the options and solutions then come back with the various ideas and a cost benefit analysis with each particular option, which includes finances. One of the options was to do an efficiency study.

Council continued discussions on identifying solutions not outside groups, adding to the motion to bring to back to council with the scope, form and members and not interfering with staff time when data has already been provided to the consultant.

Following much discussion, voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CITY CALENDAR: *City Clerk*

The City Clerk announced the upcoming events, activities and meetings for the last two weeks in August.

DRAFT

REPORT OF MAYOR:

Mayor DeLoughy reported that a complaint was received from an employee, which has been deferred to our city attorney.

REPORT OF MAYOR PRO TEM:

- Mayor Pro Tem John Morrissey reported that the premier of Lovetown USA was on Sunday, August 19th on OWN, and the second episode will air on August 26th at 10:00 p.m. The quality of the filming was exceptional, and Artie Jones III was the funniest person on the show.
- The Fire and Police Chiefs were thanked for their response, exceptional work and cooperation with state and county agencies on the yacht fire incident.
- There was an activity with Jumpers on the less restricted area of the base that made national and local news coverage.
- LOST negotiations were significant for the municipalities and county to work with everyone to come up with solutions to help all citizens. It was a good piece of cooperative work that they could be proud of.
- There were issues with the waterfront dock repairs but they have been resolved.

GRANTING AUDIENCE TO THE PUBLIC:

There were no comments from the public

MAYOR AND COUNCIL COMMENTS:
Councilmember Gant stated that staff and council were issued a challenged by TDS Telecom for the 2012 Breast Cancer Luncheon to auction off a prepared, served dinner during the silent auction. The City Clerk would coordinate the auctioned item.

Councilmember Bird commented that St. Marys is a tourist destination. Some tourists come to town for the skydiving. The incident that took place on the base was briefed before jumping. The newspapers did a great job reporting. There was some confusion about a baseball field being in St. Marys but it was on the base. When skydivers come out of a plane they wear special suits. They had a policy before where it was not required that they have identification on them. When the jumper landed on the Navy base it proved to be an inconvenience. Once their Driver's license was presented to the Navy, they were dismissed and released. Ms. Kloess has instituted changes that require all skydivers to carry identification when jumping and wind changes for winds aloft to prevent incidents of off field landings. These are our tourists who come to St. Marys from out-of-state that have bucket lists of things to do, which is see to the whole costal area. Ms. Kloess discussed issues with the Federal Aviation (FAA) Administration (FAA) and policy has been changed to move forward with keeping off field landings to an absolute minimum. We want to make sure that our tourists who come to town have a great trip and be safe whether coming out of an airplane or out on boats in the harbor. Those are risks that need to be kept to a minimum.

DRAFT

Councilmember Post thanked the Fire Chief's efforts with the structure fires this week. He also thanked the Public Works Director for pressure washing the front of the St. Marys Submarine Museum. On Saturday, August 18th it is chief selectee season with 32 new chief petty officers being frocked next month. They painted the front of the museum and serenaded all the tourists getting on the ferry and in the restaurants downtown.

CITY MANAGER'S COMMENTS:

- Chief Horton was thanked for sitting in for him on a very busy week, the management team and all the employees for pitching in.
- Attended two days of the first sessions for Leadership Camden, which was an enjoyable opportunity to learn about different parts of Camden County.
- Employee issues and utility consultant update

The Public Works Director reported that construction has started on the boat ramp dock. Opening is anticipated this weekend weather permitting. The pavilion ramp will be removed tomorrow for repairs to be made in Jacksonville. The City's parts of the repairs are close to being completed but there are still structural repairs needed.

EXECUTIVE SESSION: *None*
There was no "Executive Session" at this time.

ADJOURNMENT:

Councilmember Bird made a motion/moved for adjournment. Councilmember Stasinis seconded the motion. Mayor DeLoughy declared the meeting adjourned at 7:49 p.m.

Respectfully submitted,

_____

Darlene M. Roellig, City Clerk

DRAFT

CITY COUNCIL MEETING
September 17, 2012

TITLE: **JOE-T'S AKA THE BAIT SHOP:** *Lease Addendum & Update*

PURPOSE: To update Council on operations and authorize the lease addendum.

HISTORY/ANALYSIS: On August 31, 2012 the Assistant Finance Director and the Purchasing Agent visited Joe T's aka the Bait Shop. It was noted that a lot of work had been done to the shop and it looked very neat and clean. There were several items for sale and there appeared to be only pre-packaged food items for sale. A discussion with the tenant, Joe Williams, was held regarding the concessions that were being sold, and Mr. Williams was advised that per the lease agreement he was to only sell pre-packaged concessions. Mr. Williams said that a couple of times he had been contacted by a bus tour company to prepare sack lunches for their clients. He said that these transactions had nothing to do with the shop. The lunches were prepared off site and brought to the bus company on the designated day. If there were any leftovers he would sell them or give them away at the shop.

Mr. Williams said the he sometimes participates in the Saturday Market selling cakes and snacks that are prepared off site. He said if there are items that did not sell he would bring them back to the shop and either sell them or give them away.

Mr. Williams was advised that any prepared food item that was sold from the shop would require the involvement of the Camden County Health Department regardless if it was prepared on or off-site, and also of the involvement of City's Planning and Building Departments if food was being prepared onsite. Mr. Williams was advised if he desired to sale any food item from the shop that was not in compliance with the lease agreement that he would need to come before Council to discuss an addendum to the lease. He stated that he would not prepare any food at the shop to sell.

Department Director: Jenny Brown

City Manager:

CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558
TELEPHONE: 912/510-4045
FAX: 912/510-4012

Addendum #1

This document is in reference to the Commercial Lease Agreement between the City of St. Marys and Joe Williams, for a term beginning on the 14th day of November, 2011 and ending on the 13th day of November, 2012.

On the 6th day of August, 2012, City Council voted to make the following changes to the current lease agreement in paragraph #3 – Rental, as follows:

Rental

3. Tenant shall pay City of St. Marys City Hall, 418 Osborne St., St. Marys, Georgia, or at such address as the City shall from time to time otherwise designate, promptly on the first day of each month in advance, during all terms of this Lease, a monthly rental of $ 250.00.

No other terms or conditions of the Agreement are changed as a result of this addendum.

CITY:

CITY OF ST. MARYS, GEORGIA

BY: _____
William T. DeLoughy
Mayor

TENANT:

_____
Joe Williams

CITY COUNCIL MEETING

DATE: September 17, 2012

TITLE: Discussion regarding Local Option Sales Tax (LOST)

PURPOSE: Consideration of LOST distribution percentages for the Camden County cities.

RECOMMENDATION: Approval of the distribution amounts as attached.

HISTORY/ANALYSIS: Attached are revised distribution amounts for the Local Option Sales Tax distribution among the various cities in Camden County. The proposed percentage reduction for St. Marys from 27% to (eventually) 26.42%, based on the current LOST revenue for the cities of $7,400,000.00 equates to a reduction in St. Marys annual revenue of approximately $ 42,920 (note, however, the proposal uses a phased in reduction timeframe).

Department Director: _____

City Manager: _____

LOST Allocation Options-2012

2002 Current Allocation	2002 Current Allocation	Total July 2011-June 2012 Estimated Collections
Camden County	50.00%	$7,253,834
St Marys	27.00%	$1,958,535
Kingsland	20.61%	$1,495,015
Woodbine	2.39%	$173,367

			2010 Population	Based on 2010 Population Allocation			
2010 City Populations	Population	Percent	City Allocation	51%	52%	53%	54%
St Marys	17,121	49.66%	24.83%	25.32%	25.82%	26.32%	26.81%
Kingsland	15,946	46.25%	23.12%	23.59%	24.05%	24.51%	24.97%
Woodbine	1,412	4.10%	2.05%	2.09%	2.13%	2.17%	2.21%
Total	*34,479*	*100.00%*	*50.00%*	*51.00%*	*52.00%*	*53.00%*	*54.00%*

Based on Woodine gradually increasing to 3%		**51% Year 1**	**51% Year 1**	**52% Year 2**	**52% Year 2**	**53% Year 3**	**53% Year 3**	**54% Year 4**	**54% Year 4**	**Total All 4 Years**
			$7,400,000		**$7,400,000**		**$7,400,000**		**$7,400,000**	
St Marys		26.90%	$1,990,600	26.75%	$1,979,500	26.60%	$1,968,400	26.42%	$1,955,080	**$7,893,580**
Kingsland		21.60%	$1,598,400	22.65%	$1,676,100	23.65%	$1,750,100	24.58%	$1,818,920	**$6,843,520**
Woodbine		2.50%	$185,000	2.60%	$192,400	2.75%	$203,500	3.00%	$222,000	**$802,900**
Total		***51.00%***	***$3,774,000***	***52.00%***	***$3,848,000***	***53.00%***	***$3,922,000***	***54.00%***	***$3,996,000***	***$15,540,000***

Prepared by: T. Edwards 09/07/2012

CITY COUNCIL MEETING
September 17, 2012

NEW BUSINESS: Dissolution of the Oak Grove Cemetery Study Committee

PURPOSE: With the creation of the Oak Grove Cemetery Authority, the Study Committee's work is completed and needs to be eliminated.

RECOMMENDATION: Planning Staff recommends approval of this request.

HISTORY/ANALYSIS: The Oak Grove Cemetery Study Committee was created by Council to research avenues to ensure the long term viability of the Cemetery. This work culminated in the creation of the Oak Grove Cemetery Authority. The Authority is now fully functional and has requested that the Study Committee be dissolved and eliminated as it is no longer necessary. All functions of the Study Committee are now within the purview of the Cemetery Authority.

ATTACHMENTS: *None*

Department Director: _____
Roger A. Weaver, Planning & Building Director

City Manager: _____
Steven S. Crowell, Jr., City Manager

CITY COUNCIL MEETING
September 17, 2012

NEW BUSINESS: Repairs to the Dandy Street Fire Station.

PURPOSE: Award of Contract for the Repairs to the Dandy Street Fire Station.

RECOMMENDATION: Planning Staff recommends award of this Contract to W. H. Gross, Inc. for the base bid of $44,491 plus Add Alternate #1 in the amount of $30,372 for a total of $74,863.

HISTORY/ANALYSIS: Council had authorized the seeking of bids for three projects with funding from SPLOST 6: Orange Hall Painting and Repairs, City Hall Painting and Repairs, and Repairs to the Dandy Street Fire Station. This is the last of the three bids to be sought under this directive.

Bids were received for the Dandy Street Fire Station that included in the base bid the repair of the badly corroded gutters/soffit and fascia, two new man doors to replace badly rusted doors. Bids were also sought as an Add Alternate for the replacement of the glass overhead garage doors with hurricane rated doors. After proper advertisement, one bid was received, that of W. H. Gross, Inc. for this work. Their base bid was within the budget that the Planning Staff anticipated and therefore the recommendation for award. The Contractor is local, qualified, and able to be bonded for the work.

The bid for Add Alternate #1 for the hurricane rated overhead garage doors were reviewed and staff recommends that this Add Alternate #1 be awarded as well. In any disaster scenario, the Dandy Street Fire Station is the preferred location of the City Emergency Response Center. It is centrally located, and approx. one foot lower in elevation than a Category Five surge (25'-0" above sea level). The current glass doors are not storm rated and would be destroyed in any hurricane event, with the roof most likely also destroyed. The failure of these glass doors would greatly inhibit our Emergency response to our Citizens. Although there *may* be grant funds available, the uncertainty and timing for the receipt of any grants will extend the risk of damage to the building and equipment. Therefore the Planning Staff recommends that this Add Alternate #1 be awarded.

The funds would be from SPLOST 6.

ATTACHMENTS: *Copy of bid from W.H. Gross, Inc.*

Department Director: _____
Roger A. Weaver, Planning & Building Director

City Manager: _____
Steven S. Crowell, Jr., City Manager

EXTERIOR REPAIRS
At
FIRE STATION #2, 201 Dandy Street, St. Marys, GA 31558

FORM OF BID

CITY OF ST MARYS
418 OSBORNE STREET
ST MARYS, GA 31558

PROJECT TITLE: EXTERIOR REPAIRS AT THE DANDY STREET FIRE STATION

DATE SUBMITTED: 9-6-12

Gentlemen:

Having carefully examined the Plans, Specifications, and other Contract Documents relating to the **EXTERIOR REPAIRS AT THE DANDY STREET FIRE STATION Project** dated August 17, 2012, and Addendum No.(s) _____, and also having carefully inspected the premises and the conditions affecting the work, the undersigned hereby proposes and agrees to furnish all materials, labor, skill, equipment, tools, and other things of every kind and description specified, needed or used for the complete execution of all work covered by and in conformity with the afore said Plans, Specifications, and other Contract Documents , and all Amendments and Addenda thereto, for the sums hereinafter stated.

The undersigned agrees to provide all labor, materials, and equipment necessary to perform the work described in the plans, specifications, addenda, etc., all of which comprise the project manual, in accordance with the following bid schedule:

Total Construction Lump Sum Bid: Forty-Four Thousand Four Hundred Ninety-One Dollars & No/100. $ 44,491.00

Total Amount of bid for **ADD ALTERNATE #1** Forty-Two Thousand Two Hundred Seventy-Two & 00/100 Dollars $ 42,272.00 *

The undersigned agrees that this Proposal may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

In case the bidder is given in writing by mail, telegraph, email or delivery the Notice of Acceptance of the Bid Proposal within sixty (60) days after the time for the opening of bids, the undersigned agrees to execute within ten (10) calendar days a Contract, (Form of Agreement between Contractor and Owner) for the work for the above-stated compensation and at the same time furnish and deliver to the Owner Certificate of Insurance, and Contractor Certification forms in accordance with the instruction bound in the Project Contract and Technical Specifications.

The undersigned agrees to commence actual physical work on the site with an adequate force and equipment within ten (10) calendar days from the date to be specified in the Notice to Proceed from the Owner and to complete the construction within 180 days after Notice to Proceed. It is also agreed that 0 days are included in the specified contract time for adverse weather days as per Article of the Agreement.

Enclosed herewith is a Bid Bond in the amount of Two Thousand Two Hundred Twenty-Four & 55/100 Dollars ~~DOLLARS~~ ($ 2,224.55) being not less than 5% of the Base Bid. The Bid Bond must be submitted as specified under the Bid Bond Requirements.

If this Proposal is accepted within sixty (60) days after the date set for the opening of bids and the undersigned fails to execute the Contract within ten (10) calendar days after receipt from the OWNER, the obligation of the Bid Bond will remain in full force and effect and the money payable there shall be paid into the funds of the Owner as liquidated damages for such failure; otherwise the obligation of the Bid Bond will be null and void.

* SEE ATTACHED CLARIFICATIONS @ REAR OF FORM OF BID.

EXTERIOR REPAIRS

At

FIRE STATION #2, 201 Dandy Street, St. Marys, GA 31558

This Bid Proposal is respectfully submitted by:

W. H. Gross Construction Company

Bidder (Print Name)

Signature (Owner, Partner or Corp. Officer)

W. H. Gross, President

Title

P. O. Box 365, 1209 E. King Ave.

Kingsland, GA 31548

Address

(912) 729-3564

Telephone Number

If a Corporation, affix seal here (SEAL)

EXERIOR REPAIRS

At

FIRE STATION #2, 201 DANDY STREET, St. Marys, GA 31558

ATTACHMENT TO **FORM OF BID** – CLARIFICATIONS

1. The Model 4300 garage door specified is not Dade County Approved as it is only available for 90mph (due to its height). Therefore, for **ADD ALTERNATE #1**, we have proposed the use of doors as specified below:

    - (4)- 12x14 & (4) - 10x14
    - Sectional Doors as manufactured by DAB, model 811 with galvanized steel raised panels and insulation
    - Dade County impact resistant wind load
    - One-(1) row of impact-resistant windows
    - Motor-operated with trolley motor
    - If reversing "eyes" for the doors are desired, add **$850.00** to the **ADD ALTERNATE #1** amount
    - If reversing "edge" for the doors are desired, add **$2,120.00** to the **ADD ALTERNATE #1** amount
    - If remotes for the doors are desired, add **$1,160.00** to the **ADD ALTERNATE #1** amount

2. Another option for the eight-(8) garage doors is provided below. This option is an Overhead Door product (140mph) and is a little less costly. If this option is chosen, deduct **$11,900.00** from the **ADD ALTERNATE #1** amount

    - (4)- 12x14 & (4) - 10x14
    - Thermacore Series (599) as manufactured by Overhead Door Corporation
    - Color: White
    - Highest wind code available for above door height: (35.7psf/ 140mph)
    - 1- Row impact rated windows (Only available in top section due to impact rating)
    - Exterior ribbed section – Raised panel not available due to impact rating
    - Sections: .016" thick roll-formed hot-dipped galvanized--R = 17.50, U = .057 --Air infiltration of .08 cfm-- 2" Thickness --polyurethane foam insulation--Limited 10-year warranty against panel delamination of foam and steel skins.
    - (8) RSX 1/2hp 115/208/230-1 Commercial Drawbar Operator
    - Equipped with NEMA 4 Photo Eyes and Safety Edge
    - Timer Close Module
    - NEMA 4 Open/Close/Stop Wall-Station

EXTERIOR REPAIRS
At
FIRE STATION #2, 201 Dandy Street, St. Marys, GA 31558

CONTRACTOR QUALIFICATIONS

LEGAL NAME OF BIDDER: (Company)	W. H. Gross Construction Company			
STREET ADDRESS:	1209 E. King Avenue, Kingsland, GA 31548			
WHEN ORGANIZED:	1983, Incorporated in 1989			
WHEN AND WHERE INCORPORATED:	1989, Camden County			
LICENSED OR REGISTERED TO DO BUSINESS IN STATE OF GEORGIA: GCQA 000899	X	YES		NO

The Bidder shall list below work, one of a similar nature to the Bid, for references that will afford the Owner opportunity to judge as to experience, skill, business standing, and financial ability.

PROJECT NAME	PROJECT'S OWNER	OWNER'S REPRESENTATIVE Name and Phone Number
Kingsland Firestation #16	City of Kingsland	Ken Kessler- 729-5613
Camden Co. Firestation #19	Camden County	Harvey Amerson 576-8653
See attached resume.		

Respectfully submitted,

By: W H Gross

Title: W. H. Gross, President

CITY COUNCIL MEETING
September 17, 2012

TITLE: SPUR 40 ANNEXED AREA SEWER EXTENSION – ENGINEERING CONTRACT AMENDMENT

PURPOSE: To authorize the Mayor to sign an amendment to the contract for engineering services to Thomas and Hutton Engineering Company in the amount of $143,400.

RECOMMENDATION: The Public Works Department recommends approval.

HISTORY/ANALYSIS: Thomas and Hutton Engineering Company was originally contracted by the City for the design of the sanitary sewer improvements for the Spur 40 annexed area (commonly referred to as the Gaines Davis area) in the amount of $178,500. The design was completed but required almost one hundred easements to proceed. After unsuccessfully acquiring the necessary easements and several public meetings, City Council voted to redesign the sewer improvements to minimize the number of easements needed. A conceptual redesign was performed which included placing the sanitary sewer system in the middle of the roads and also included additional lift stations being installed. After reviewing the conceptual plan during public meetings, City Council approved the concept. Thomas and Hutton has provided a contract amendment to their original contract for the redesign of the sewer extension project. Currently, there is $44,000 remaining on the original contract which will be voided and replaced with this contract amendment. Also, the previously approved amendment for the redesign of the gravity sewer system will be voided ($26,673 remaining of the original amount of $27,348). This brings a total reduction of $70,673 from the original approved contracts.

This agreement (as well as the project once designed) will be funded through SPLOST VI.

Department Director: _____

City Manager: _____

Memorandum

To: Steven S. Crowell, City Manager

From: Jennifer Brown, Finance Department

Date: 9/10/2012

Re: SPLOST VI Update

Below are the estimated SPLOST funds available ($497,667) after completing the Gaines Davis project and other Council approved projects. The amount is subject to change **(increase/decrease)** depending on the actual revenue received for August 2012 to June 2013 and the actual cost of the Gaines Davis project.

Revenues have been projected for August 2012 to June 2013 ($1,864,343) coupled with the current available funds ($2,832,072) for estimated total funds through the end of SPLOST VI of $4,696,415. Current projects to be paid by SPLOST VI are Orange Hall, City Hall, Fire Department, road and sewer projects for an estimated expense of $398,748. This would leave a balance of $4,297,667. Gaines Davis estimated project cost including drainage repair and engineering is $3.8 million. This would leave $497,667 for other projects.

CITY OF ST MARYS, GEORGIA
SCHEDULE OF PROJECTS CONSTRUCTION
WITH SPECIAL SALES TAX PROCEEDS VI
FOR YEAR ENDED JUNE 30, 2012

Estimate of funds left August 2012			**$**	**4,696,415**
Splost projects to complete (below)			**$**	**(398,748)**
Balance of SPLOST VI			**$**	**4,297,667**
Gaines Davis Project			**$**	**3,800,000**
			$	**497,667**
Projects to Complete				
Sewer Relining	$	50,000		
Osprey Repair	$	15,000		
St. Marys Road	$	11,000		
Orange Hall	$	259,968		
City Hall	$	42,780		
Fire Dept #2	$	20,000		
Total	$	398,748		

According to the Intergovernmental Agreement with the County and Cities, "Any projects not under full contract for construction by March 31, 2015 shall be considered abandoned and unqualified".

THOMAS & HUTTON

50 PARK OF COMMERCE WAY | POST OFFICE BOX 2727
SAVANNAH, GA 31402-2727 | 912.234.5300
WWW.THOMASANDHUTTON.COM

August 24, 2012

Mr. Steven Crowell, Jr.
City Manager
City of St. Marys
418 Osborne Street
St. Marys, GA 31558

Re: Spur 40 Annexed Area Sewer Improvements
Additional Services
City of St. Marys, Georgia
T&H Project 20953
Letter Agreement for Services

Dear Mr. Crowell:

Pursuant to our conversation with Mr. Bobby Marr and Chris Cox on June 14, 2012, the City requested Thomas & Hutton perform the following scope changes, which were not included in our original contract:

General Consulting ($5,500.00):

- Attendance at special meetings and status updates on the project. Includes 32 hours.

Survey ($9,800.00):

- Provide additional topographic survey at proposed lift station sites that have moved or have been added to the project.
- Provide survey of new dry utilities (fiber optic) in the area to verify location at sewer line crossings based on field markings provided by dry utility company.
- Provide 10 easement plats for final sewer alignment and two pump station plats (Hollywood Drive & Eighth Street.

Design ($55,900.00):

- Provide 3 additional lift station designs (for a total of 5) and electrical design, including revisions after regulatory review to include.
    - New grinder station at end of 4th Street
    - New grinder station at end of Linda Street
    - New grinder station at end of Eighth Street

_____ **Owner's Initials**

_____ **Consultant's Initials**

- The original designed station at Hollywood Lane will be moved but with the same flow condition, the original designed station at 4th Street will be moved to 2nd Street and redesigned for the new flow condition.
- Revise +/- 22,000 linear feet of gravity sewer to flow to new lift stations/locations and shift sewer within the road bed along all routes, including revisions after regulatory review.
- Revise force main routes to reduce easements, including new force main in Spur 40 r/w
- Update Erosion Control plans and City/LDA/NPDES construction permit applications and revised plans.
- Provide stormwater improvement design on 1st Street between Charles and Linda Streets per the stormwater improvement master plan to include 600 linear feet of 30-inch and 36-inch RCP at road crossings and HDPE elsewhere with sufficient cover.
- Resurfacing of the streets and extending pavement to end of useable right-of-way

Permitting: ($6,700.00)

- GaDOT permit along Spur 40 for force main encroachment
- Provide revised drawings to GaEPD and for LDA permitting

Bid Phase Services ($6,000.00):

- Engineer will assist the Owner in soliciting and receiving bids on the proposed project after acceptance, approval, and permits have been received from the applicable agencies. Such assistance will include:
  - Preparation of a bid package and Contractors bid list
  - Prepare invitation to bid for prospective Contractors
  - Coordinate and attend a pre-bid conference
  - Receive construction bids
  - Prepare a bid abstract
  - Evaluate the bids

Construction Phase Services ($59,500.00):

- Prepare contract documents for execution by the Owner and the selected Contractor
- Issue a notice to proceed to the Contractor for the project
- Review material data, shop drawings, and construction schedules provided by the Contractor
- Provide periodic construction observation and monitoring (estimated at 2/month) to ascertain that the work is in substantial conformance with the contract documents and with the design intent
- Review monthly pay request and recommend payment amount to the Owner
- Attend final field inspections by regulating agencies for the project
- Prepare record drawings provided by the Contractor
- Request project acceptance by Georgia EPD if required

_____ **Owner's Initials**

_____ **Consultant's Initials**

Reimburseable expenses are included in the fees shown above. In order to provide the additional scope of work specified, we request a modification of our contract. Our fee to perform the described scope change is $143,400.00. The remaining services in the current contract will be voided and replaced by the new scope of services ($44,000.00 remaining of the original $178,500.00). Also, the current proposed addendum for services to only redesign the gravity sewer portion is voided ($26,673.00 remaining of the original 27,348.00).

If acceptable, please indicate your authorization to proceed with this additional work by signing and initialing where designated below and returning a copy to us for our files. This proposal will be open for acceptance until October 31, 2012, unless changed by us in writing. Please note that no work will be performed without prior written authorization to proceed. This extra work is subject to the terms and conditions of the contract executed for this project dated May 21, 2008.

This proposal between the City of St. Marys (Owner), and Thomas & Hutton Engineering Co. ("Consultant" or "Engineer"), consisting of the Consulting Services on a Time & Expense Basis Rate Sheet and Exhibit "A," represent the entire understanding between you and us with respect to the scope change. This agreement may only be modified in writing if signed by both of us.

We appreciate this opportunity to be of service to you on this project. Should you have any questions or need further information, please do not hesitate to call on us.

Very truly yours,

THOMAS & HUTTON ENGINEERING CO.

By A. Christ Stovall (KBC)

A. Christopher Stovall, P.E., LEED BD+C

ACS/kts
Enclosures: Exhibit "A" Additional Services of Consultant
Consulting Services Rate Sheet

ACCEPTED: _____, 2012

By _____

_____
TITLE

_____ **Owner's Initials**

_____ **Consultant's Initials**

EXHIBIT "A"

ADDITIONAL SERVICES OF CONSULTANT

If authorized by Owner in writing, Consultant shall furnish or obtain from others, Additional Services of the following types that are not considered normal or customary Basic Services.

1. Revising previously fully approved and accepted studies (by regulatory agencies), reports, design documents or Contract Documents when such revisions are due to causes beyond Consultant's control.

2. Furnish the services of special consultant for other than the civil or structural engineering defined in the scope of services. Special services such as mechanical or electrical engineering, geotechnical exploration, underwater investigation, laboratory testing and inspections of samples, materials, and equipment.

3. Preparing to serve or serving as a consultant or witness for Owner in any litigation, public hearing or other legal or administrative proceeding involving the project.

4. Services after completion of the Construction Phase, such as inspections during any equipment, material, or construction guarantee period and reporting observed discrepancies under guarantees called for in any contract for the project.

5. If requested by Owner and agreed to in writing, a Resident Project Representative will be furnished and will act as directed by Consultant in order to assist in observing performance of the work of Contractor(s). Through more extensive on-site observations of the work in progress by the Resident Project Representative, Consultant shall endeavor to provide further protection for the Owner against defects and deficiencies in the work of Contractor(s). However, the furnishing of such representation will not make Consultant responsible for construction means, methods, techniques, sequences, procedures or for safety precautions or programs, or for Contractor(s), failure to perform their work in accordance with the Contract Documents.

_____ **Owner's Initials**

_____ **Consultant's Initials**

Consultant's Initials

Owner's Initials

THOMAS & HUTTON

Consulting Services On A Time And Expense Basis

February 1, 2012

Thomas & Hutton provides services on a time and expense basis as follows:

1. This basis includes allowance for direct salary expenses and for direct non-salary expenses. It also provides for services we may subcontract to others.
2. Direct salary expenses are generally based upon our payroll costs. The payroll costs include the cost of salaries and wages (including sick leave, vacation, and holiday pay) for time directly chargeable to the project; plus unemployment, excise, payroll taxes, and contributions for social security, employment compensation insurance, retirement benefits, and medical and insurance benefits.

   The current hourly rate charges for each skill position for 2012 are as follows:

Hourly Rate	Engineer	Survey	Landscape	GIS	Quality Control	Business/ Administrative
$ 180.00	Consultant	Consultant	Consultant	Consultant	Consultant	
$ 160.00	Senior Manager	Senior Manager Survey Party (3-Men)	Senior Manager	Senior Manager	Senior Manager	Senior Manager
$ 150.00	Project Manager V Project Engineer V	Survey Manager V Project Surveyor V	Landscape Architect V	GIS Manager V		
$ 135.00	Project Manager IV Project Engineer IV	Survey Manager IV Project Surveyor IV	Landscape Architect IV	GIS Manager IV		Software/Computer Consultant IV
$ 125.00	Project Manager III Project Engineer III	Survey Manager III Project Surveyor III	Landscape Architect III	GIS Manager III		Software/Computer Consultant III
$ 120.00	Project Manager II Project Engineer II	Survey Manager II Project Surveyor II	Landscape Architect II	GIS Manager II	Construction Administrator II	Software/Computer Consultant II
$ 115.00	Project Manager I Project Engineer I	Survey Manager I Project Surveyor I	Landscape Architect I	GIS Manager I	Construction Administrator I	Software/Computer Consultant I
$ 105.00	Designer IV Engineering Technician IV	Staff Surveyor IV Survey Field Supervisor Survey Party (2-Men)	Landscape Designer IV	GIS Analyst IV	Field Representative V	
$ 95.00	Designer III Engineering Technician III	Staff Surveyor III	Landscape Designer III	GIS Analyst III	Field Representative IV	
$ 90.00	Designer II Engineering Techaician II	Staff Surveyor II	Landscape Designer II	GIS Analyst II	Field Representative III	
$ 85.00	Designer I Engineering Technician I	Survey Party (1-Man) Staff Surveyor I	Landscape Designer I	GIS Analyst I	Field Representative II	Permit Coordinator II, Admin IV
$ 80.00	CADD Technician III	Survey Technician III	Landscape Technician III	GIS Technician III		Permit Coordinator I
$ 75.00	CADD Technician II	Survey Technician II	Landscape Technician II	GIS Technician II		
$ 70.00	CADD Technician I	Survey Technician I	Landscape Technician I	GIS Technician I		Admin III
$ 65.00					Field Representative I	Admin II
$ 60.00						Admin I
$ 335.00	Expert Witness					

3. When warranted, overtime will be charged for any non-salary employees. Overtime hours will be billed at 1-1/2 times the individuals charge rate.
4. Direct non-salary (reimbursable) expenses, including printing, reproduction, air travel, lodging, and meals are billed at cost. Travel in company or private vehicles will be billed at $0.605 per mile and may be revised based on fuel pricing. Outside consultant fees will be billed at 1.15 times the cost.
5. All rates and charges are effective through January 1, 2013, including printing, reproductions, materials, and travel and are subject to change at that time. New rates and costs will become immediately effective to contracts in effect at the time of rate changes.
6. Boats with a length of 17 feet and greater shall be billed at a rate of $160 per day. Boats with a length less than 17 feet shall be billed at a rate of $90 per day.

CITY COUNCIL MEETING
September 17, 2012

TITLE: Senior Center Position

PURPOSE: To request permission to hire a part-time, as needed position in the Senior Center to cover during employee absences.

RECOMMENDATION: Staff recommends approval

HISTORY:

The Senior Center is staffed with one full-time employee, two part-time employees who work 25 hours per week and one part-time "as needed" position, who works an average of 250 hours per year. This position covers when one of the other employees are absent due to sickness, vacation, etc. The Senior Center lost one of its part-time employees on August 14, 2012. Since then the part-time, as needed employee's hours have been increased to 25 hours per week. The Senior Center requests permission to fill the "as needed" position in order to maintain staffing levels.

Department Director: Rindy Howell
Donna M. Folsom

City Manager:

CITY COUNCIL MEETING
September 17, 2012

TITLE: Police Department Vacant Positions

PURPOSE: To request permission to fill vacant positions.

RECOMMENDATION: The Police Chief recommends approval.

HISTORY/ANALYSIS:
The City is under a hiring freeze that requires Council approval to fill vacant positions. Recently, three open Officer's positions have been created within the Police Department due to recent resignations. Additionally, a fourth officer will resign in October in order to remain with her husband as he transfers with the military to Hawaii.

Although a Task Force has been formed by Council to address areas where the City can save costs, this Task Force has not yet become organized or made any known recommendations. The need to fill these positions represents a current problem that needs to be addressed within the department. Even if the Council were to approve a recommendation from the Task Force to consolidate the Police Department into the Sheriff's Department, this will likely be many months in happening, and these positions will still be needed after the potential consolidation.

Pros:
1 – Staffing these positions maintains expected and budgeted service levels within the community.
2 – Staffing these positions will provide for officer safety by ensuring the minimum departmental staffing levels are maintained.

Cons:
1 – Not staffing these positions can result in decreased service levels to our citizens.
2 – Not staffing these positions can result in an impact to officer safety as the minimum staffing levels are affected.

Therefore, in order to maintain expected service capabilities and safe staffing levels, the Police Department requests permission to hire three

certified police officers to fill existing vacancies, and to hire the fourth position later once the position is vacated.

Department Director: _____

City Manager: _____

CITY COUNCIL MEETING
September 17, 2012

TITLE: EQUIPMENT OPERATOR 1 POSITION – PUBLIC WORKS DEPARTMENT

PURPOSE: To authorize the filling of a vacant full time position in Grounds Maintenance (Equipment Operator 1) in the Public Works Department.

RECOMMENDATION: The Public Works Department recommends approval of replacing a full time employee.

HISTORY/ANALYSIS: On August 31, 2012, a letter of resignation was submitted by an employee in the Public Works Department. This position serves as half of a two person crew responsible for the grounds maintenance of the rights-of-way primarily in the downtown area. However, duties also include grounds maintenance in areas such as the Library, Police Department, Public Works facility, Senior Center, Orange Hall, City Hall, 100 Ready Street Property, and the vacant lot adjacent to the Cemetery. The employee has decided to leave his position to pursue an opportunity in ministry with his church.

The minimum hourly rate for this position, as compared to surrounding local governments (data compiled August 2011), follows:

Equipment Operator 1 (Laborer) Position		
	Minimum	Maximum
St. Marys	$10.87	$15.39
Kingsland	$11.23	$16.97
Camden County	$12.04	$14.84
Glynn County	$11.81	$18.90
Jacksonville	$11.23	$21.61

Alternatives considered for this position were as follows:

1. **Do not fill the position** – This crew carries an extremely heavy workload to maintain the areas as mentioned above. If the position were not filled, this crew would have to be supplemented from other crews (on a permanent basis), which are already shorthanded due to their workloads and assisting bush hog crews. This would mean falling further behind on maintenance to ditches and streets. This option could provide up to 40 hours per week to grounds maintenance, but would hinder the workload to other crews.
2. **Hire a contractor** – Based on the estimates received from contractors on the mowing of Highway 40 and Spur 40, the contracted price would far exceed the

costs of other options. The reason for this is due to the amount of areas that would need to be mowed and the frequency of the mowing.

3. **Fill the position with part time labor** – Consideration was given to filling the position utilizing two part time employees. Since the salary of the vacated position is very near to the base salary for the position, two part time positions could cost more than a single full time position (depending on benefits) if they are utilized the full part time hours of 24 hours per week for each part time employee. This option could provide up to 48 man-hours per week to grounds maintenance. However, having a mixture of part time and permanent employees on the same crew could result in an unbalanced sharing of the workload within the crew. This could result in a negative impact on the highly visible areas that this crew maintains. Use of part time personnel for this aspect of the mowing operation would limit the overall effectiveness, since the employee needs to know the specifics of the area to be maintained, the frequency of mowing operations, and needs to be trained on the equipment being utilized.
4. **Fill the position with a full time employee** – This alternative provides the best option to maintain existing service levels. This would provide consistency within the daily operations of the crew as well as ensure that areas are not missed within the mowing schedule. This option would provide 40 man-hours per week to grounds maintenance. This option also provides for more continuity in operations when this employee is needed for festivals, storms, emergencies, etc.

~~Department Director:~~ _____ FOR BOBBY

City Manager: _____

CITY COUNCIL MEETING
January 9, 2012

TITLE: Resolution of the St. Marys Mayor and City Council expressing opposition to "sequestration" funding reductions in the federal budget.

PURPOSE: To express the City's opposition to "sequestration" funding reductions in the federal budget. To encourage our federal delegation not to allow automatic "sequestration" budget reductions to take effect, but rather encourages the United States Congress to make formal, specific, and deliberative reductions in the federal budget which will not adversely affect the Department of Defense budget, nor other necessary programs.

RECOMMENDATION: Staff recommends approval.

HISTORY/ANALYSIS: The recently adopted Budget Control Act established a "super committee" of Congressional Representatives to identify up to $1.5 trillion in specific savings or, in the alternative, impose "sequestration"- automatic across the board budget reductions of $1.2 trillion in the Department of Defense and other programs. This resolution, if approved by Council, would express a concern with the automatic "sequestration" funding reductions and encourage the United States Congress to make more formal, specific, and deliberative reductions in the federal budget, which will not adversely affect the Department of Defense budget, nor other necessary programs.

Department Director:_____

City Manager:_____

ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA

Resolution Number: _____
Reading and Adoption:_____

At the regular meeting of the St. Marys City Council, held in the St. Marys City Hall, St. Marys, Georgia:

Present:

William DeLoughy, Mayor
Greg Bird, Councilman, Post 1
Nancy Stasinis, Councilwoman, Post 2
Jim Gant, Councilman, Post 3
Keith Post, Councilman, Post 4
John Morrissey, Councilman, Post 5
Sidney Howell, Councilman, Post 6

On the motion of _____, which carried _____ the following Resolution was adopted:

Be it hereby resolved by the St. Marys City Council that:

WHEREAS, the United States Congress has not implemented specifically identified program reductions in the Fiscal Year 2013 Federal budget; and

WHEREAS, in response to the above, automatic reductions in the Fiscal Year 2013 Federal Budget of 10% across the board for the Department of Defense and other federal programs, known as "sequestration," are scheduled to be implemented; and

WHEREAS, the sequestration budget reductions are estimated to result in approximately $1.2 trillion of reductions over a ten year period; and

WHEREAS, the sequestration reductions are scheduled to be implemented by January 2, 2013; and

WHEREAS, the City Council of St. Marys, Georgia understands and appreciates the need to reduce expenditures in the federal budget; and

WHEREAS, the City Council of St. Marys, Georgia suggests that the budget reductions, particularly in the Department of Defense, should not occur automatically, but should be more formal, specific, and deliberative by Congress.

NOW THEREFORE BE IT RESOLVED, the St. Marys, Georgia City Council encourages the United States Congress not to allow automatic "sequestration" budget cuts to take effect, but rather encourages the United States Congress to make more formal, specific, and deliberative reductions in the federal budget, which will not adversely affect the Department of Defense budget, nor other necessary programs.

This Resolution shall be effective upon adoption.

This the ___day of _____, 2012.

BY:_____
WILLIAM T. DELOUGHY, MAYOR

ATTEST:

_____
DARLENE M. ROELLIG, CITY CLERK

TO FORM:

_____
CITY ATTORNEY

CITY COUNCIL MEETING

DATE: September 17, 2012

TITLE: City of St. Marys and St. Marys Airport Authority Lease Revision

PURPOSE: Revision of lease between City of St. Marys and the St. Marys Airport Authority.

RECOMMENDATION: Approval of lease

HISTORY/ANALYSIS: Consistent with previous Council direction attached is a revised lease which proposes the following changes:

(1) Clarifies that the lease term is for 2 years; and
(2) Provides the opportunity to have joint insurance policies between the City and the Authority.

Department Director:_____

City Manager: _____

STATE OF GEORGIA

COUNTY OF CAMDEN

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") made the __ day of _____, 2012, by and between the CITY OF ST. MARYS, GEORGIA, a municipal corporation (hereinafter "Lessor") and the ST. MARYS AIRPORT AUTHORITY (hereinafter "Lessee").

WITNESSETH:

1.

That for and in consideration of the rents, covenants and conditions on the part of the Lessee, its successors and assigns, Lessor leases to Lessee, its successors and assigns, all that lot, tract or parcel of land lying and being in the City of St. Marys, 29th G.M. District, Camden County, Georgia, and being generally known as the St. Marys Airport, a more complete and detailed description being attached hereto, labeled Exhibit "A", and by such reference made a part hereof ("Premises"), less and except that portion of the portion of the property containing the Lessor's fire training area, shown on Exhibit "B" attached hereto.

2.

The term of this lease shall be 2 years, which term shall commence on the ___ day of ___, 2012 and shall terminate at 12:00 o'clock midnight on the ___ day of ____, 2014. The lease shall be automatically renewed ~~annually~~ at the end of each two year term at the same terms and conditions as set forth herein, unless either party shall serve notice upon the other of their desire to review, renegotiate, or terminate the lease. Such notice must be given, in writing, at least sixty (60) days prior to the scheduled date of termination. This lease is subject to any early termination that might occur as described within section 3 or 9 of this lease.

3.

This lease shall immediately terminate, without further action or notice, thirty (30) days after Lessee is given notice by the Federal Aviation Administration that a replacement airport has been constructed and will become operable within said thirty (30) day period and that the St. Marys Airport will then be closed.

4.

The rental shall be $10.00 per year, payable in advance on the first day of each calendar year. Lessee assumes all operational duties and obligations with relation to the premises and buildings and/or improvements that may hereafter be erected and/or standing thereon during the term of this lease, and also the maintenance and operation thereof, and also the use and manner of use thereof, so that, not matter from what source arising, if anything shall be ordered or required to be done in or about premises and/or buildings thereon, that all shall be done and fulfilled at sole expense and liability of Lessee without any expense, liability, or obligation whatsoever to Lessor. Lessee shall obtain prior written consent from Lessor before making any capital improvements to the premises.

Lessor shall provide notice to Lessee of Lessor's intent to provide any repairs, improvements, or maintenance during the term of this Lease. After prior notification, if Lessor

expends any funds for repairs or improvements to maintain and/or operate the premises and buildings, Lessor shall notify Lessee in writing, and Lessee shall reimburse Lessor within thirty (30) days for any expenses incurred.

5.

Lessee shall use the leased premises solely for the purpose of the operation of a general aviation airport facility. Property shall not be used for long term storage of automobiles, nautical craft, mobile homes and recreational vehicles, (long term defined as greater than 2 weeks) unless in a designated area.

6.

Lessee shall pay or cause to be paid all charges for air conditioning, heat, water, gas electricity, light, telephone, or any other communication or utility service used in, rendered, or supplied for the operation of the premises throughout the term of this Lease, and shall indemnify Lessor and hold it harmless against any liability or damages on such account. Lessee shall obtain prior written consent before making any capital improvements to the premises.

7.

Lessee shall present Lessor with a current financial statement certified by the Lessee's treasurer within 30 days from the end of each calendar quarter and, if requested, the most recent month end statement within two (2) business days of any request.

8.

Lessee agrees to promptly observe, comply with, and execute, at its cost and expense, all present and future laws, rules, requirements, orders, directions, directives, resolutions, ordinances and regulations of the State of Georgia, the City of St. Marys, the United States, and of any and all governmental authorities or agencies, including the Federal Aviation Administration, and of all municipal departments, bureaus or boards. This Lease is accepted by the Lessee as subject to the rules, regulations and orders which may be promulgated from time to time by any government agency during national emergency. Lessee expressly agrees to abide with such rules, regulations, orders, resolutions, directives, and directions, including when directed by the FAA the closure or relocation of the airport facility and cessation of all operations.

9.

In the event of a breach of this Lease by Lessee, Lessor shall notify Lessee of said breach in writing. If the breach of the Lease is not corrected within forty-five (45) days after receipt of the written notice, Lessor may terminate the Lease immediately. Lessee may petition Lessor for a reasonable extension of time in which to make the correction. Lessor shall not unreasonably deny said petition.

10.

Within thirty (30) days after the date of inception of this lease, Lessee shall obtain and shall keep and maintain in full force during the term of this Lease and any renewal thereof, a public liability insurance policy to protect against liability which may arise from accident or injury on the Leased Premises in the amount of not less than $1,000,000 combined single limit. Lessor shall be named as additional insured under said policy. Lessee, without demand and within thirty (30) days of inception of said policy, shall furnish a copy of the policy to Lessor. Lessor and Lessee may agree in writing from time to time to amend this requirement that Lessee provide public liability insurance policy to allow purchase of a joint policy or to provide for purchase of a policy by either of parties with costs assessed as may be agreed. Lessee shall

indemnify and hold harmless Lessor from any claims or demands of any nature due to the action or omission of Lessee or its officers, agents, or employees.

11.

If any portion of the premises is sublet, Lessee shall require sublessee to maintain liability insurance with respects to sublet premises, sublessees employees, and agents of sublessees. Such policies shall name Lessor and Lessee as additionally insureds and shall have limits of at least $1,000,000 for any one incident. Sublessee, without demand and within thirty (30) days of inception of said policy, shall furnish a copy of the policy to Lessor and Lessee.

12.

Lessee agrees to perform all duties imposed by law on Lessor, and during continuance of this lease to act in all respects whatsoever as the party entitled to and responsible for the operation and management of the leased premises.

13.

Neither this Lease nor any interest therein whether legal or equitable, shall be assigned, alienated, pledged or hypothecated voluntarily or by operation of law, nor shall premises be sublet or affected in any way in whole or in part without written consent of Lessor having previously thereto been obtained, but Lessee shall at all times throughout this Lease term remain liable for the performance of its obligations hereunder.

14.

In the event any action is brought at law in equity in relation to this Lease, the losing party will pay the prevailing party's reasonable attorney's fees and related litigation expenses.

15.

All notices hereunder shall be in writing and shall be mailed to opposing party by certified mail, return receipt requested, at the address set forth below. Notice shall be deemed to have been given at the time of receipt of the certified mail.

16.

If any term, covenant, condition, or provision herein shall be held to be invalid by any court of competent jurisdiction, such invalidity shall not affect this Lease and the remainder of this Lease shall remain in full force and effect.

17.

This lease agreement supersedes and cancels any prior existing lease agreement between the parties.

IN WITNESS WHEREOF, the parties have hereunto set their hands and affixed their seals the date and year first above written.

CITY OF ST. MARYS, GEORGIA

By: _____
Its Mayor

Attest: _____
Its City Clerk

Signed, sealed and delivered
in the presence of:

_____
Witness

_____
Notary Public

ST. MARYS AIRPORT AUTHORITY

By: _____
Its

Attest: _____
Its

Signed, sealed and delivered
in the presence of:

_____
Witness

_____
Notary Public

CITY COUNCIL MEETING
September 17, 2012

TITLE: 2012 MILLAGE RATE ASSESSMENT AND ORDINANCE

PURPOSE: To approve millage rate.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Based on direction by Council during the budget process, this is a request to approve a millage rate of 5.351 mills for the 2012 tax year, which is consistent with 2011. This is less than the rollback rate of 5.826 mills. The 5.351 millage rate will levy 8.55% ($287,210) less tax revenue than last year's millage rate for the general fund.

Below is the estimated tax on a home that is valued at $150,000 and $200,000.

House Value	Assessed Value	Millage	City Tax
$ 150,000.00	$ 60,000.00	5.351	$ 321.06
$ 200,000.00	$ 80,000.00	5.351	$ 428.08

Department Director: Jenny Brown

City Manager:

AN ORDINANCE TO PROVIDE FOR THE ASSESSMENT AND MILLAGE RATE FOR ALL PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF ST. MARYS, GEORGIA ON JANUARY 1, 2012 FOR THE 2012 TAX YEAR FOR OTHER PURPOSES

Be it and it is hereby ordained by the Mayor and Council of the City of St. Marys, Georgia, following duly advertised Public Notices required by O.C.G.A Section 48-5-32.1, that the millage for ad valorem property taxes is hereby assessed and levied at 5.351 mills upon all taxable property lying and being within the municipal limits of the City of St. Marys as of January 1, 2012.

ADOPTED in legal assembly this 17th day of September, 2012.

CITY OF ST. MARYS, GEORGIA

By:_____
William T. DeLoughy, Its Mayor

Attest:_____
Darlene M. Roellig, Its City Clerk

CITY COUNCIL MEETING
September 17, 2012

NEW BUSINESS: Discussion on Parking of Vehicles in the front and side yards of R-1 residential zoned parcels within the City.

PURPOSE: To discuss what Council's thoughts are regarding regulation of the parking of trucks and cars in the front yard of R-1 zoned parcels.

RECOMMENDATION: Planning Staff has no recommendation, but requests Council's input on how you would like Staff to proceed.

HISTORY/ANALYSIS: At a previous City Council meeting, Councilman Gant asked that the City Manager be tasked with research into this issue. The Code enforcement office has received a number of complaints about the following issues in the front yard or visible from the street (in side or rear yards that are not hidden behind a 6 foot privacy fence). This is a very complicated issue to present and to hopefully resolve. Each item noted has positive and negative aspects to it. Keep in mind that this discussion is for R-1 parcels only. Enforcement of any of the items below will require the use of additional staff time but not necessarily additional staff.

A. Elimination of the parking of 18 wheel trucks and trailers (not including storage of Boats, RV's or Camping Vehicles – these vehicles shall not be used for occupancy) in a residential district;
   a. POSITIVE ISSUES:
      - Keeps yards and related ROW clear from heavy loading and ruts.
      - Keeps large vehicles off of light weight roads and the resulting premature failure of the roads.
      - Maintains property value as Residential.
   b. NEGATIVE ISSUES:
      - Residents that use these vehicles for work must find other locations to park their big rigs.
      - Residents must have someone pick them up and deliver them to where the vehicle is parked.
      - If only the cab is parked at the residence, will this be 'ok'?

B. Elimination of the use of the front yard for 'long-term' repair and maintenance of cars and trucks;
   a. POSITIVE ISSUES:
      - Keeps yards, driveways and related ROW clear from scattered materials, and possible oil/gas contamination.
      - Keeps multiple 'parts' vehicles from being visible and stored in the front of the house.
      - Maintains property value as Residential.
   b. NEGATIVE ISSUES:
      - Residents must do the work in the rear yard, which normally does not have a paved driveway to work on, or is too small to work in, or has no adequate car sized access to the rear of the property.
      - Residents that have the skills to maintain and repair their vehicles must now pay for someone to accomplish this work.

- Access to rear yard may be an issue for some structures or zoning classifications.
- There will be temptation for the resident to do their friends and neighbors repair work to the detriment of others in the community.
- Possible noise and smell from these activities, especially if accomplished after 6:00 PM when most residents are hopeful of a quiet and relaxing evening.
- It should be noted that tire rotation, oil changes, washing of vehicles, and simple repairs are not to be considered 'long-term'. Long-term is when the vehicle must be visibly out of service for at least a week.

C. Elimination of parking of vehicles with out of date registration and/or with flat tires and/or being used for storage in front yard or unscreened side yard;

a. POSITIVE ISSUES:
- Keeps yards uncluttered with unused and deteriorating vehicles. Keeps yards and related ROW clear from clutter and the resulting junky look.
- Stops possibility of rodent and snake infestation of unused vehicles.
- With vehicles able to be driven, will maintain the life and maintenance of the vehicle.
- Maintains property value as Residential

b. NEGATIVE ISSUES:
- Cars may be for private sale, and this would not be able to easily verify.
- Vehicles may be owned by a member of the resident's family, or a military family that are extended out of area tour and is being kept unregistered to save the individual funds.
- Residents must store materials inside garage/house or rent storage building.

D. The elimination of the parking of multiple vehicles that do not relate to the number of drivers in the residence;

a. POSITIVE ISSUES:
- Keeps yards and related ROW clear from stored vehicles.
- Keeps yards neat and without bare spots (under the vehicles) and oil/gas leakage.
- Maintains property value as Residential.

b. NEGATIVE ISSUES:
- Citizens must provide evidence of need for the number of vehicles parked there, and this is probably unenforceable.

Discussion of these items will involve a detailed questioning period. The primary questions that Staff needs to be answered are:

1. Does Council desire to regulate large commercial vehicles being parked by residents in an R-1 Zone via an amendment to the R-1 zoning ordinance?
2. Would Council rather give citizens the opportunity to park these vehicles in their yard via the special use process? This would give neighbors and Council the opportunity to be involved in the process.

3. How far does Council wish to go regarding vehicle repair in the front or side yards.
4. If some of the above activities were in the rear yard or side yard behind a 6 foot fence (to ordinance requirements), would they be permitted?
5. Would Council desire any regulations of this type to be for all zones within the City?
6. Would Council recommend using the Kingsland ordinance or Camden County ordinance (text of both is attached) as the basis for our ordinance?

There will be, of course, other questions, but staff would like a good discussion on this issue.

ATTACHMENTS: *Excerpts from the zoning ordinances of Camden County and the City of Kingsland*

Department Director: _____
Roger A. Weaver, Planning & Building Director

City Manager: _____
Steven S. Crowell, Jr., City Manager

CITY COUNCIL MEETING
September 17, 2012

RELATED ORDINANCES FOR OFF STREET PARKING OF TRUCKS-COMMERCIAL VEHICLES, ETC.

KINGSLAND ORDINANCES

Sec. 58. - Storage and parking of trailers and commercial vehicles.

Commercial vehicles and trailers of all types, including travel, boat, camping and hauling, shall not be parked or stored on any lot occupied by a dwelling or any lot in any residential district except in accordance with the following requirements:

58.1. No more than one (1) commercial vehicle per dwelling shall be permitted, the size of which shall be no larger in size than a pick-up truck, panel truck or van and is limited in size to a one-ton carrying capacity; and in no case shall a commercial vehicle used for hauling explosives, gasoline or liquefied petroleum products be permitted.

58.2. Travel trailer, hauling trailers, or boat trailers shall be permitted if parked or stored behind the front yard building line.

58.3. A travel trailer shall not be occupied either temporarily or permanently while it is parked or stored in any area except in a travel park authorized under this Ordinance.

* * * * * *

Camden County UDC January 1, 2009, as Amended through April 6, 2010

Sec. 227. QDO quality design overlay district. (d) Area regulations.

The principal building or freestanding canopy on a lot facing and nearest to an existing County or State arterial or major collector road shall be set back at least 25 feet but no more than 35 feet from the right-of-way line. The frontage landscape strip required under Article 4 of this Development Code shall be no less than 20 feet wide. A one-way drive may be located between the frontage landscape strip and the principal building or freestanding canopy when required for circulation on a property limited to only one entrance driveway. All vehicular parking or loading areas serving such principal buildings shall be located to the side or rear of the building.

Sec. 312. Home occupations

(b) Home office.

g. Parking and storage.

1. No materials, equipment or business vehicles shall be stored or parked on the premises unless they are confined entirely within the residence or an enclosed garage, except that one business vehicle (the carrying capacity of which shall not exceed one and one-half tons) used exclusively by the resident may be parked in a carport, garage or rear or side yard. This shall not include earth-moving equipment or a wrecker, dump truck, flat bed truck, tow truck, or any truck with more than 6 wheels or more than 2 axles, or any van capable of carrying more than 15 passengers, including the driver.

2. There shall be no parking spaces provided or designated specifically for the home office.

(c) Home business.

g. Parking and storage.

1. No materials, equipment or business vehicles shall be stored or parked on the premises unless they are confined entirely within the residence or an enclosed garage, except that one business vehicle (the carrying capacity of which shall not exceed one and one-half tons) used exclusively by the resident may be parked in a carport, garage or rear or side yard. This shall not include earth-moving equipment or a wrecker, dump truck, flat bed truck, tow truck, or any truck with more than 6 wheels or more than 2 axles, or any van capable of carrying more than 15 passengers, including the driver.

2. No more than one vehicle of any business customer or client may park at the location of the home occupation at any time.

CITY COUNCIL MEETING
September 17, 2012

The following requests were submitted for Planning Commission review on August 28, 2012 and are to be reviewed at the September 17, 2012 City Council meeting.

A. **REVERSE SUBDIVISION** – Jeffrey Berichon, 1647 Sandpiper Court, St. Marys, GA 31558 is requesting approval for a two lot to one lot minor final plat located in Phase II-B of Osprey Cove. The property is zoned PD R-1, Tax Parcels 122D-049 & 122D-050.

   The Planning Commission voted unanimously in favor to approve the request for City Council approval.

B. **RECOMBINATION OF LOTS** – City of St. Marys – 418 Osborne Street, Roy Norton - 503 Miller St, John Durham - 103 Borrell Blvd, Calvary Baptist Church - 122 Borrell Blvd, Lucille Stephenson – 505 Borrell Blvd, Harry Dubose Jr. – 501 Borrell Blvd, St. Marys, GA 31558 are requesting approval to revise the lot lines of six parcels by dividing a portion of an existing City owned parcel and Paper Street between the six lots.

   The Planning Commission voted unanimously in favor to approve the request for City Council approval.

CITY COUNCIL MEETING
September 17, 2012

NEW BUSINESS: Recombination of Lots to include properties owned by the City of St. Marys, Roy Norton, John Durham, Calvary Baptist Church, Lucille Stephenson, and Harry Dubose, Jr.

PURPOSE: The property owners are now ready to proceed in requesting a recombination of lots which involves dividing a portion of a previously City owned property, known as the McDowell property, between the six adjoining properties and revising the lot lines to include the division of the lot between the six parcels.

RECOMMENDATION: Planning Staff recommends approval of this request.

HISTORY/ANALYSIS: At the July 16, 2012 City Council meeting, City Council approved the transfer of the City property, previously known as the McDowell property, to the adjacent property owners. These property owners are now requesting final subdivision approval which would include the division of this parcel with their present properties. There were no objections from residents of the community.

ATTACHMENTS: *Staff Report, Application and Minor Subdivision Plat.*

Department Director: _____
Roger A. Weaver, Planning & Building Director

City Manager: _____
Steven S. Crowell, Jr., City Manager

REQUEST FOR A RECOMBINATION OF LOTS
MILLER & BORRELL STREET

APPLICANT:	Roy Norton	503 Miller Street
	John Durham	103 Borrell Blvd.
	Calvary Baptist Church	507 Borrell Blvd.
	Harry Dubose, Jr.	501 Borrell Blvd.
	City of St. Marys	418 Osborne Street

APPLICANT REQUEST and LOCATION OF PROPERTY: Applicant requests **Approval** from the City of St. Marys for:

RECOMBINATION OF LOTS – City of St. Marys – 418 Osborne Street, Roy Norton - 503 Miller St, John Durham - 103 Borrell Blvd, Calvary Baptist Church - 507 Borrell Blvd, Lucille Stephenson – 505 Borrell Blvd, Harry Dubose Jr. – 501 Borrell Blvd, St. Marys, GA 31558 are requesting approval to revise the lot lines of six parcels by dividing a portion of an existing City owned parcel and Paper Street between the six lots.

MEETING DATES:	Planning Commission	City Council
	August 28, 2012	September 17, 2012

APPLICANT'S REQUEST: The property in question was donated to the City about two years ago. The property by itself, even with the Paper Street ROW added, was not buildable. The property owners wanted to have access to the marsh area to keep it clean and maintained and made a request to City Council on July 16, 2012 to individually purchase parts of Miller and Paper Street. City Council voted unanimously to transfer the McDowell property to the adjacent property owners.

The property owners are now submitting FINAL PLAT approval of the recombination of these lots.

STAFF RECOMMENDATION: Staff recommends approval of this request.

Final Plat Requirements:

1. The final subdivision plat shall be presented in India Ink on tracing cloth or reproducible Mylar as well as presentation of the following:
    a. Notation of any self-imposed restrictions; and locations of any building lines proposed to be established in this manner, if required by the Planning Commission in accordance with chapter 36 of the City of St. Marys Code of Ordinances.
    b. Lots numbered as approved by the County Tax Assessor.
    c. All monuments erected, corners, and other points established in the field in their proper place. The material of which the monuments, corner, or other points are made shall be noted at the representation there of or by legend, except that lot corners need not be shown. The legend for metal monuments shall indicate the kind of metal, the diameter, length, and weight per lineal foot of the monuments.
2. Preparation of the final subdivision plat shall be prepared by a land surveyor or professional engineer licensed by the state.
3. This will create one large lot from two smaller lots, and it is in the best interest of the City and Applicant that this be approved.

PLANNING COMMISSION RECOMMENDATIONS: The Planning Commission is scheduled to meet Tuesday, August 28, 2012 to consider this application.

Action taken: Approved (X) Denied ( ) Postponed ( )

CITY COUNCIL RECOMMENDATION: The City Council is scheduled to meet on Monday, September 17, 2012 to consider the Planning Commission's recommendation.

Action taken: Approved ( ) Denied ( ) Postponed ( )

Zoning FINAL PLAT Subdivision Review Questions

Recombination of Lots

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.

   Use is suitable

2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property.

   No adverse effect

3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.

   Use is reasonable as presently zoned.

4. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools.

   Use will not cause a burden.

5. If the local government has an adopted land use plan, whether the zoning proposal is in conformity with the policy and intent of the land use plan.

   Use is in conformance with past and present land use plans.

6. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

   No existing or changing conditions.

####

CITY OF ST. MARYS, GEORGIA

APPLICATION FOR SUBDIVISION

SD

APPLICANT: READ **PART A** COMPLETELY. THEN ANSWER EACH ITEM IN **PART B**. PLEASE PRINT OR TYPE. DO NOT WRITE IN **PART C**. THE BUILDING DEPARTMENT WILL HELP YOU, IF NECESSARY. FAILURE TO SUPPLY COMPLETE INFORMATION WILL RESULT IN PLAT DISAPPROVAL. YOU MUST FILE THIS APPLICATION AND ALL REQUIRED MATERIALS WITH THE BUILDING DEPARTMENT AT LEAST 16 DAYS PRIOR TO THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE CONSIDERED.

PART A – GENERAL INFORMATION

YOU ARE ENCOURAGED TO READ ARTICLES THREE THROUGH SIX OF THE SUBDIVISION REGULATIONS OF THE CITY OF ST. MARYS. THESE ARTICLES DESCRIBE THE STANDARDS EACH SUBDIVISION MUST MEET AND EXPLAIN THE PROCEDURES THE CITY WILL FOLLOW TO REVIEW YOUR PROPOSED PLAT. THE SKETCH BELOW SHOWS THESE STEPS FOR A TYPICAL PLAT. *(See Section 122 for filing fees and Section 128 for exceptions.)*

APPLICATION, FEE, AND REQUIRED MATERIALS FILED WITH THE PLANNING DIRECTOR

▼

PLANNING COMMISSION REVIEWS SKETCH PLAN (OPTIONAL)

▼

PLANNING COMMISSION REVIEWS PRELIMINARY PLAT (MAJOR SUBDIVISION ONLY)

▼

PLANNING COMMISSION REVIEWS FINAL PLAT

▼

CITY COUNCIL REVIEWS AND SIGNS FINAL PLAT

▼

SUPERIOR COURT CLERK RECORDS FINAL PLAT

YOU SHOULD ALSO BE AWARE OF THESE IMPORTANT REQUIREMENTS:

1. NO WORK TO OPEN THE PROPOSED SUBDIVISION SHALL BEGIN (WITH THE EXCEPTION OF CLEARING UNDERBRUSH FOR SURVEYING OR ENGINEERING PURPOSES) UNTIL THE PRELIMINARY PLAT HAS BEEN APPROVED AND ANY REQUIRED PERMITS OBTAINED. APPROVAL VALID FOR ONE YEAR FROM DATE OF RECEIPT OF PERMIT.
2. NO LOTS SHALL BE SOLD UNTIL THE FINAL PLAT HAS BEEN APPROVED.
3. THE FINAL PLAT SHALL BE APPROVED ONLY IF ALL APPLICABLE REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND OTHER REGULATIONS HAVE BEEN MET, ALL BONDS ACTIVATED AND WRITTEN AUTHORIZATION OF AVAILABILITY OF SEWER AND WATER SERVICE IS RECEIVED FROM THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (EDP), THE GEORGIA DEPARTMENT OF NATURAL RESOURCES AND THE CITY OF ST. MARYS, GEORGIA.

PART B – APPLICANT ONLY

1. YOUR NAME: DEAN PRIVETT
   ADDRESS: 1201 SHADOW LAWN DR.
   ST. MARYS GA. ZIP 31558
   PHONE NUMBER: (912) 882-3738 EMAIL dprivett@privett.net
2. OWNER'S NAME: (IF NOT YOU) SEE ATTACHED LIST
   ADDRESS _____ ZIP _____
3. WHAT IS YOUR INTEREST IF YOU ARE NOT THE OWNER?
   AGENT AGENT
4. NAME OFPROPOSED SUBDIVISION ALFRED I. MILLER SUBDIVISION REPLAT
5. LOCATION OF PROPOSED SUBDIVISION BORRELL BLVD.
   NEIGHBORHOOD BETWEEN MILLER & DANDY ST.
   STREET Borrell DRIVE
   PARCEL # 6-8, ~~10-12~~ LOT # _____ ZONING MAP # SM 22
6. PRESENT ZONING CLASSIFICATION R-1
7. NUMBER OF PROPOSED LOTS 6
8. AREA OF PROPOSED SUBDIVISION ± 4.95 ACRES
9. PLEASE ATTACH THE FOLLOWING ITEMS TO THIS APPLICATION. THE APPLICATION WILL NOT BE CONSIDERED COMPLETE AND CANNOT BE PROCESSED
   - PRELIMINARY PLAT (ORIGINAL AND ~~21~~ 16 COPIES)
   - VICINITY MAP
   - LIST OF ADJOINING PROPERTY OWNERS AND THEIR TAX PARCEL #'S AND ADDRESSES
   - CONSTRUCTION PLANS (IF APPLICABLE)
10. YOU MUST RECEIVE THE FOLLOWING ENDORSEMENTS OF YOUR PLAT BEFORE THIS APPLICATION CAN BE PROCESSED:
    - THE ENVIROMENTAL PROTECTION DIVISION OF THE GEORGIA DEPARTMENT OF NATURAL RESOURCES
    - THE COUNTY SOIL AND CONSERVATION SERVICE
    - THE CITY ENGINEER
11. SIGNED: Dean Privett DATE: 8-2-12

PART C – BUILDING DEPARTMENT ONLY

1. DATE APPLICATION WAS FILED 8/2/12
2. WAS THIS AT LEAST 16 DAYS BEFORE THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE REVIEWED?
   ✓ YES _____ NO
3. CHECKED BY _____
4. THIS SUBDIVISION IS _____ MAJOR ✓ MINOR
5. ARE PRELIMINARY PLAT AND APPLICATION COMPLETE
   ___YES ___NO (SEE SUBDIVISION CHECKLIST)
6. CORRECT FEE PAID ✓ YES _____ NO _____
   DOES NOT APPLY _____ AMOUNT $ 250
7. DATE PRELIMINARY PLAT REVIEWED BY PLANNING COMMISSION 8/28/12

CITY COUNCIL MEETING
September 17, 2012

NEW BUSINESS: Reverse Subdivison for Jeffrey Berichon, Osprey Cove.

PURPOSE: Mr. Berichon, 1647 Sandpiper Court, St. Marys is requesting approval for a two lot to one lot minor final plat located in Phase II-B of Osprey Cove. The property is zoned PD-R-1, Tax Parcels 122D-049 & 122D-050.

RECOMMENDATION: Planning Staff recommends approval of this request.

HISTORY/ANALYSIS: Mr. Berichon has recently purchased Parcel 122D-050 and wishes to combine it with his present parcel, 122D-049, to create one lot. There were no objections from residents of the community.

ATTACHMENTS: *Staff Report, Application and Minor Subdivision Plat.*

Department Director: _____
Roger A. Weaver, Planning & Building Director

City Manager: _____
Steven S. Crowell, Jr., City Manager

CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558

TELEPHONE: 912-510-4000 FAX: 912-882-5506
PLANNING AND ZONING DEPARTMENT: 912-510-4032

August 31, 2012

Jeffrey Berichon
1647 Sandpiper Court
St. Marys, GA 31558

REVERSE SUBDIVISION – Jeffrey Berichon, 1647 Sandpiper Court, St. Marys, GA 31558 is requesting approval for a two lot to one lot minor final plat located in Phase II-B of Osprey Cove. The property is zoned PD R-1, Tax Parcels 122D-049 & 122D-050.

Dear Property Owner:

Your request for approval of a Reverse Subdivision as noted above has been approved at the August 31, 2012 Planning Commission.

City Council approval is required for FINAL PLAT REVIEW Applications. The City Council will meet on September 17, 2012 at 6:00 PM in the City Hall Council Chambers at 418 Osborne Street to review and discuss this application.

You or your authorized representative are required to attend this meeting to answer any questions that the City Council or Public may have in regard to your application.

Should you have any questions on the above, please contact this office at 912-510-4025.

Sincerely,

Michele Wood

Michele Wood, Assistant Planner
City of St. Marys

REQUEST FOR A FINAL PLAT FOR A REVERSE SUBDIVISION TWO LOTS INTO ONE LOT FOR JEFFREY BERICHON

APPLICANT: Jeffrey Berichon
1647 Sandpiper Court
St. Marys, GA 31558

APPLICANT REQUEST and LOCATION OF PROPERTY: Applicant requests **Approval** from the City of St. Marys for:

REVERSE SUBDIVISION – Jeffrey Berichon, 1647 Sandpiper Court, St. Marys, GA 31558 is requesting approval for a two lot to one lot minor final plat located in Phase II-B of Osprey Cove. The property is zoned PD R-1, Tax Parcels 122D-049 & 122D-050.

MEETING DATES:	Planning Commission	City Council
	August 28, 2012	September 17, 2012

APPLICANT'S REQUEST: The applicant requests the city approve the Final Plat on this REVERSE subdivision.

STAFF ANALYSIS: Mr. Berichon is the property owner of 1647 Sandpiper Court. He has purchased the vacant parcel next to his property, Tax Parcel 122D-050, and wishes to combine the two lots into one lot.

Final Plat Requirements:

1. The final subdivision plat shall be presented in India Ink on tracing cloth or reproducible Mylar as well as presentation of the following:
    a. Notation of any self-imposed restrictions; and locations of any building lines proposed to be established in this manner, if required by the Planning Commission in accordance with chapter 36 of the City of St. Marys Code of Ordinances.
    b. Lots numbered as approved by the County Tax Assessor.
    c. All monuments erected, corners, and other points established in the field in their proper place. The material of which the monuments, corner, or other points are made shall be noted at the representation there of or by legend, except that lot corners need not be shown. The legend for metal monuments shall indicate the kind of metal, the diameter, length, and weight per lineal foot of the monuments.
2. Preparation of the final subdivision plat shall be prepared by a land surveyor or professional engineer licensed by the state.
3. This will create one large lot from two smaller lots, and it is in the best interest of the City and Applicant that this be approved.

PLANNING COMMISSION RECOMMENDATIONS: The Planning Commission is scheduled to meet Tuesday, August 28, 2012 to consider this application.

Action taken: Approved (X) Denied ( ) Postponed ( )

CITY COUNCIL RECOMMENDATION: The City Council is scheduled to meet on Monday, September 25, 2012 to consider the Planning Commission's recommendation.

Action taken: Approved ( ) Denied ( ) Postponed ( )

Zoning FINAL PLAT Subdivision Review Questions

Reverse Subdivision

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.
   Use is suitable

2. Whether the zoning proposal will adversely effect the existing use or usability of adjacent or nearby property.
   No adverse effect

3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.
   Use is reasonable as presently zoned – Zoning will not change.

4. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools.
   Use will not cause a burden.

5. If the local government has an adopted land use plan, whether the zoning proposal is in conformity with the policy and intent of the land use plan.
   Use is in conformance with past and present land use plans

6. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.
   No existing or changing conditions

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CITY OF ST. MARYS, GEORGIA

APPLICATION FOR SUBDIVISION

SD

APPLICANT: READ **PART A** COMPLETELY. THEN ANSWER EACH ITEM IN **PART B**. PLEASE PRINT OR TYPE. DO NOT WRITE IN **PART C**. THE BUILDING DEPARTMENT WILL HELP YOU, IF NECESSARY. FAILURE TO SUPPLY COMPLETE INFORMATION WILL RESULT IN PLAT DISAPPROVAL. YOU MUST FILE THIS APPLICATION AND ALL REQUIRED MATERIALS WITH THE BUILDING DEPARTMENT AT LEAST 16 DAYS PRIOR TO THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE CONSIDERED.

PART A – GENERAL INFORMATION

YOU ARE ENCOURAGED TO READ ARTICLES THREE THROUGH SIX OF THE SUBDIVISION REGULATIONS OF THE CITY OF ST. MARYS. THESE ARTICLES DESCRIBE THE STANDARDS EACH SUBDIVISION MUST MEET AND EXPLAIN THE PROCEDURES THE CITY WILL FOLLOW TO REVIEW YOUR PROPOSED PLAT. THE SKETCH BELOW SHOWS THESE STEPS FOR A TYPICAL PLAT. *(See Section 122 for filing fees and Section 128 for exceptions.)*

APPLICATION, FEE, AND REQUIRED MATERIALS FILED WITH THE PLANNING DIRECTOR

▼

PLANNING COMMISSION REVIEWS SKETCH PLAN (OPTIONAL)

▼

PLANNING COMMISSION REVIEWS PRELIMINARY PLAT (MAJOR SUBDIVISION ONLY)

▼

PLANNING COMMISSION REVIEWS FINAL PLAT

▼

CITY COUNCIL REVIEWS AND SIGNS FINAL PLAT

▼

SUPERIOR COURT CLERK RECORDS FINAL PLAT

YOU SHOULD ALSO BE AWARE OF THESE IMPORTANT REQUIREMENTS:

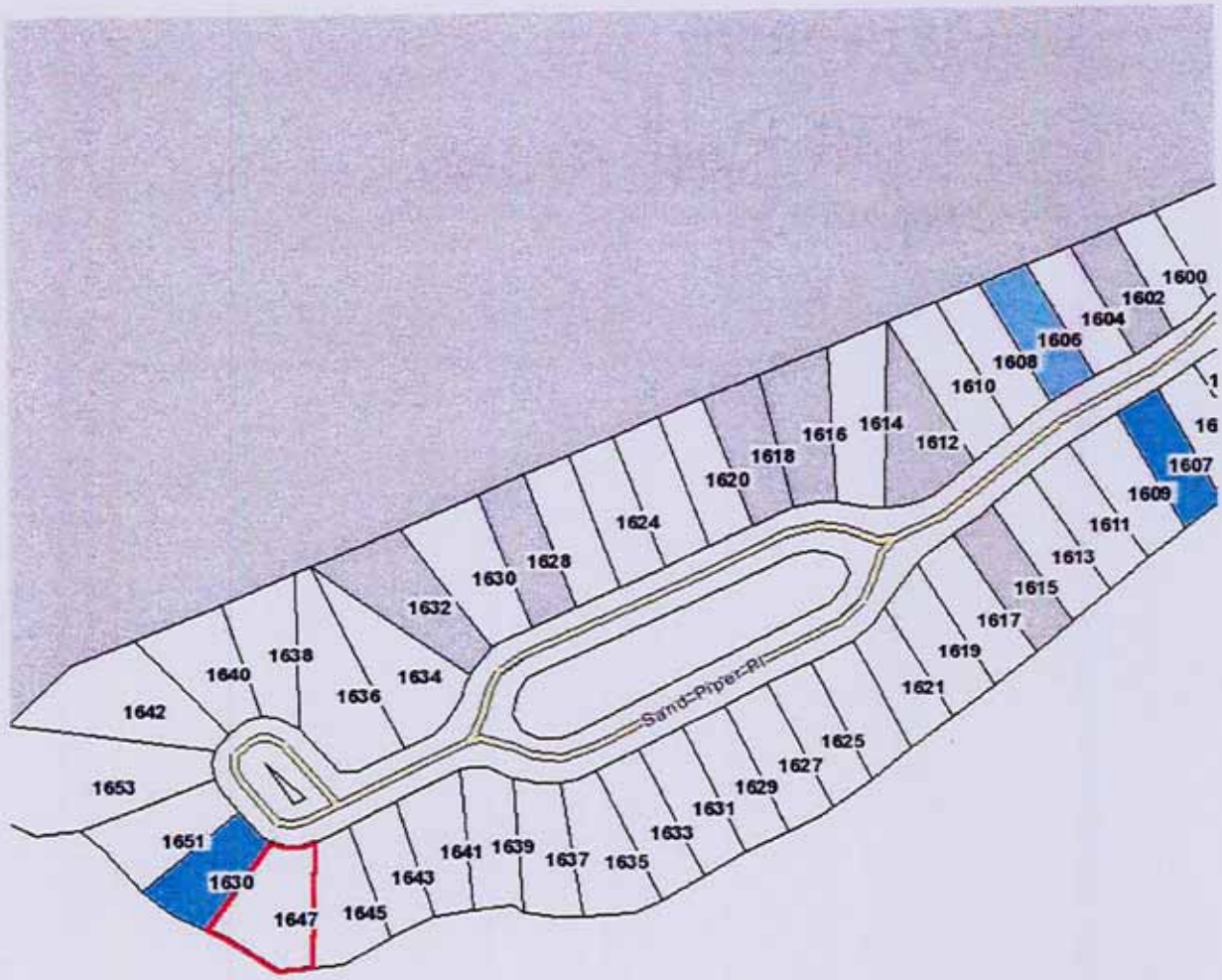
1. NO WORK TO OPEN THE PROPOSED SUBDIVISION SHALL BEGIN (WITH THE EXCEPTION OF CLEARING UNDERBRUSH FOR SURVEYING OR ENGINEERING PURPOSES) UNTIL THE PRELIMINARY PLAT HAS BEEN APPROVED AND ANY REQUIRED PERMITS OBTAINED. APPROVAL VALID FOR ONE YEAR FROM DATE OF RECEIPT OF PERMIT.
2. NO LOTS SHALL BE SOLD UNTIL THE FINAL PLAT HAS BEEN APPROVED.
3. THE FINAL PLAT SHALL BE APPROVED ONLY IF ALL APPLICABLE REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND OTHER REGULATIONS HAVE BEEN MET, ALL BONDS ACTIVATED AND WRITTEN AUTHORIZATION OF AVAILABILITY OF SEWER AND WATER SERVICE IS RECEIVED FROM THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (EDP), THE GEORGIA DEPARTMENT OF NATURAL RESOURCES AND THE CITY OF ST. MARYS, GEORGIA.

PART B – APPLICANT ONLY

1. YOUR NAME: DEAN PRIVETT
   ADDRESS: 1201 SHADOWLAWN DR.
   ST. MARYS, GA. ZIP 31558
   PHONE NUMBER (912) 882-3738 EMAIL dprivett@privett.net
2. OWNER'S NAME: (IF NOT YOU) JEFFREY S. BERICHON
   ADDRESS 1647 SANDPIPER CT. ST MARYS, GA ZIP 31558
3. WHAT IS YOUR INTEREST IF YOU ARE NOT THE OWNER?
   AGENT AGENT
4. NAME OFPROPOSED SUBDIVISION OSPREY COVE, PHASE II-B, REPLAT NO. TWO
5. LOCATION OF PROPOSED SUBDIVISION
   NEIGHBORHOOD OSPREY COVE
   STREET SANDPIPER COURT
   PARCEL # 049-050 LOT # 49-50 ZONING MAP # 122 D
6. PRESENT ZONING CLASSIFICATION PD
7. NUMBER OF PROPOSED LOTS 1
8. AREA OF PROPOSED SUBDIVISION 0.50 ACRES
9. PLEASE ATTACH THE FOLLOWING ITEMS TO THIS APPLICATION. THE APPLICATION WILL NOT BE CONSIDERED COMPLETE AND CANNOT BE PROCESSED
   - PRELIMINARY PLAT (ORIGINAL AND 21 COPIES)
   - VICINITY MAP
   - LIST OF ADJOINING PROPERTY OWNERS AND THEIR TAX PARCEL #'S AND ADDRESSES
   - CONSTRUCTION PLANS (IF APPLICABLE)
10. YOU MUST RECEIVE THE FOLLOWING ENDORSEMENTS OF YOUR PLAT BEFORE THIS APPLICATION CAN BE PROCESSED:
    - THE ENVIROMENTAL PROTECTION DIVISION OF THE GEORGIA DEPARTMENT OF NATURAL RESOURCES
    - THE COUNTY SOIL AND CONSERVATION SERVICE
    - THE CITY ENGINEER
11. SIGNED: Dean Privett DATE: 7-23-12

PART C – BUILDING DEPARTMENT ONLY

1. DATE APPLICATION WAS FILED 7/24/12
2. WAS THIS AT LEAST 16 DAYS BEFORE THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE REVIEWED?
   ✓ YES ____ NO
3. CHECKED BY ____
4. THIS SUBDIVISION IS ____ MAJOR ✓ MINOR
5. ARE PRELIMINARY PLAT AND APPLICATION COMPLETE
   ___YES ___NO (SEE SUBDIVISION CHECKLIST)
6. CORRECT FEE PAID ✓ YES ____ NO ____
   DOES NOT APPLY ____ AMOUNT $ 250.
7. DATE PRELIMINARY PLAT REVIEWED BY PLANNING COMMISSION 8/28/12

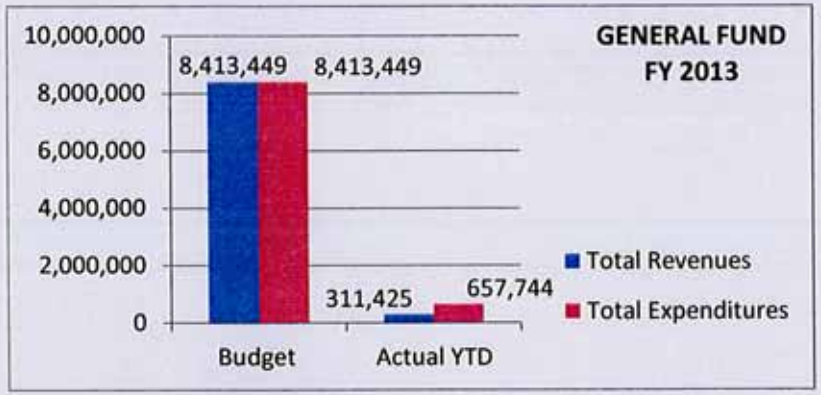


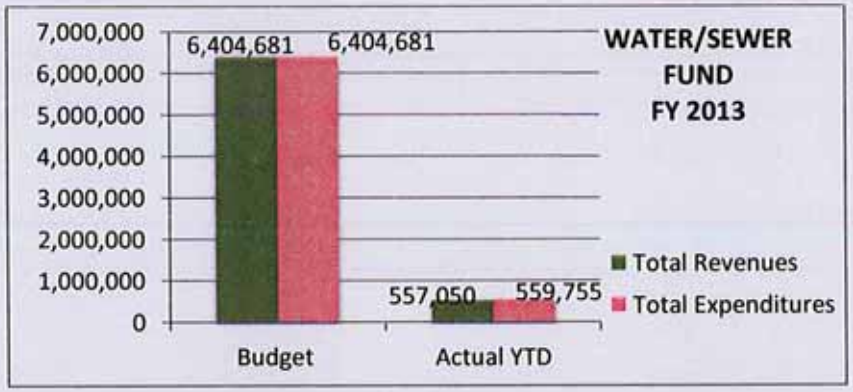
Camden County Assessor			
Parcel: 122D 049 Acres: 0.29			
Name:	BERICHON JEFFREY S	Land Value	$32,253.00
Site:	1647 SANDPIPER Ct	Building Value	$201,810.00
Sale:	$0 on 09-2007 Reason=FY Qual=U	Misc Value	$0.00
Mail:	6070 CENTER STREET MENTOR, OH 440602251	Total Value:	$234,063.00

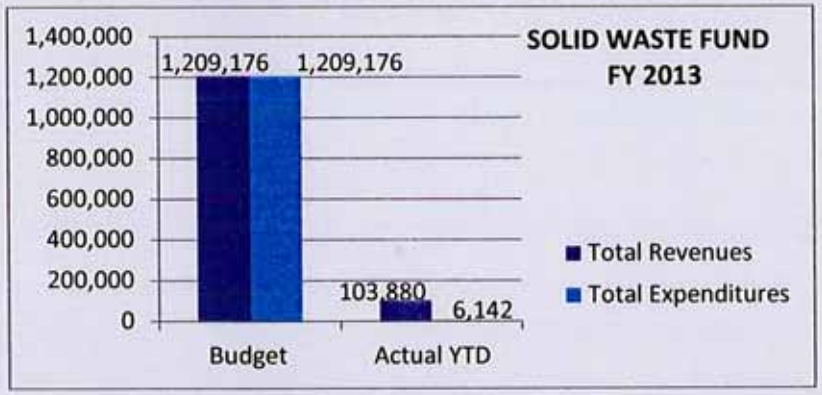
The Camden County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER CAMDEN COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS —THIS IS NOT A SURVEY—

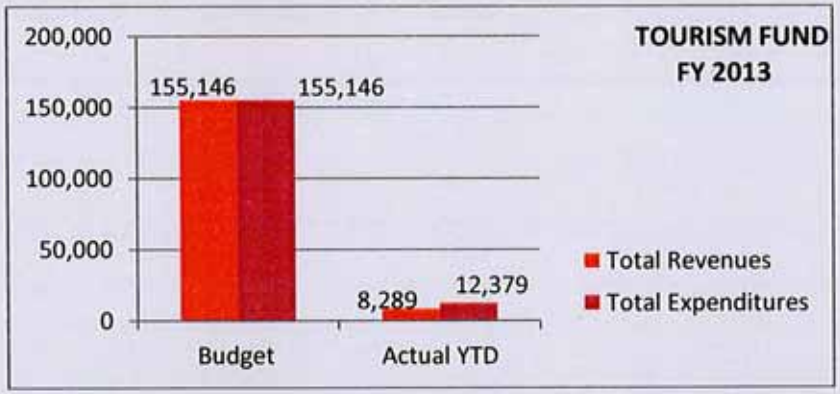
Date printed: 08/01/12 : 15:49:13

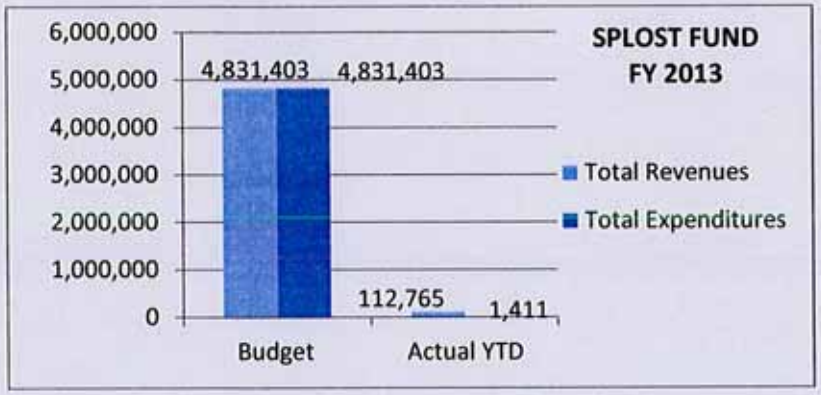
YTD 07/31/2012 Month Reported

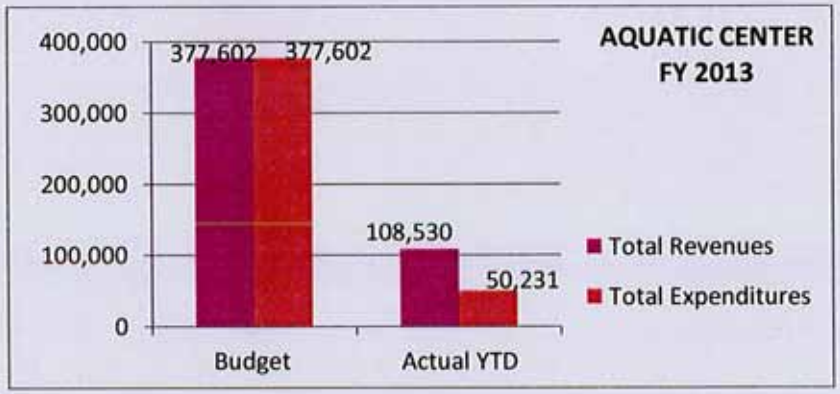












The following is an overview of the City's revenue and expenditures for the month ending July 31, 2012, which is the first month of fiscal year FY2013. All reports are on a cash basis.

General Fund:

Total revenue for the General Fund was $306,796 plus $4,629 of allocated budgeted fund equity for a total of $311,425. Total year to date expenditures as of 07/31/12 was $657,744 for a shortfall of $(346,319). Available cash balance as of 07/31/12 was $3,724,572.

Tourism

Total revenue for Tourism fund was $8,289. Total year to date expenditures as of 07/31/12 was $12,379 for a shortfall of $(4,090).

SPLOST

To date we have received SPLOST revenue of $112,761 plus interest of $4 for total revenues of $112,765. Total year to date expenditures as of 07/31/12 was $1,411 for a revenue over expenditures balance of $111,354. This is a reimbursement fund which will net to zero at the end of the fiscal year.

Water/Sewer Fund

Total revenue for the Water/Sewer fund was $557,050. Total year to date expenses as of 07/31/13 was $559,755 for a shortfall of $(2,705). Available cash balance as of 07/31/12 was $4,192,518.

Solid Waste Fund

Total revenue for the Solid Waste fund was $103,880 which includes budgeted fund equity of $13,306. Total year to date expenditures as of 07/31/12 was $6,142 for a revenue over expenditures balance of $97,738. Available cash balance as of 07/31/12 was $166,366.

Aquatic

Total revenue for the Aquatic Center was $108,530. Total year to date expenditures as of 07/31/12 was $50,231 for a revenue over expenditures balance of $58,299.

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		1 8.33%
100-GENERAL FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
100.31.1100 REAL PROP CURRENT YEAR	$ 2,597,400	$ (1,266)	$ (1,266)	$ -	0%
100.31.1190 OVERPAYMENTS/ADJUST TAXES	$ -	$ 127	$ 127	$ -	#DIV/0!
100.31.1205 2005 PROP TAX COLL	$ -	$ -	$ -	$ -	
100.31.1207 2007 PROP TAX COLL	$ -	$ -	$ -	$ -	#DIV/0!
100.31.1208 2008 PROPERTY TAX	$ 5,000	$ 2,546	$ 2,546	$ 4,065	51%
100.31.1209 2009 PROPERTY TAX	$ 10,000	$ 3,959	$ 3,959	$ 2,392	40%
100.31.1210 2010 PROPERTY TAX	$ 20,000	$ 4,058	$ 4,058	$ 5,050	20%
100.31.1211 2011 PROPERTY TAX	$ 55,000	$ 10,285	$ 10,285	$ -	19%
100.31.1310 MOTOR VEHICLE	$ 190,000	$ 15,543	$ 15,543	$ 16,491	8%
100.31.1320 MOBILE HOME	$ 6,000	$ 497	$ 497	$ 10	8%
100.31.1391 RAILROAD TAX	$ 2,500	$ -	$ -	$ -	0%
100.31.1600 REAL ESTATE TRANSFER TAX	$ 6,500	$ 377	$ 377	$ 335	6%
100.31.1610 RECORDING INTANGIBLE TAX	$ 40,000	$ 2,382	$ 2,382	$ 2,737	6%
100.31.1710 GA POWER FRANCHISE TAX	$ 750,000	$ -	$ -	$ -	0%
100.31.1711 OKEF ELEC FRANCHISE TAX	$ 51,750	$ -	$ -	$ -	0%
100.31.1730 GAS FRANCHISE TAX	$ 20,000	$ -	$ -	$ -	0%
100.31.1750 CABLE TV FRANCHISE TAX	$ 96,500	$ -	$ -	$ -	0%
100.31.1760 TELEPHONE FRANCHISE TAX	$ 24,000	$ 11	$ 11	$ -	0%
100.31.3100 LOCAL OPT SALES AND USE	$ 1,950,000	$ 160,009	$ 160,009	$ 168,917	8%
100.31.4200 ALCOHOLIC BEVERAGE EXCISE	$ 210,000	$ 19,782	$ 19,782	$ 18,810	9%
100.31.6200 INSURANCE PREMIUMS (1%)	$ 810,000	$ -	$ -	$ -	0%
100.31.6300 FINANCIAL INSTITUTIONS	$ 27,000	$ -	$ -	$ 1,944	0%
100.31.9100 PENALTY AND INTEREST	$ 75,000	$ 6,742	$ 6,742	$ 4,789	9%
100.31.9500 FIFA LEGAL/PROCESS FEES	$ -	$ -	$ -	$ -	#DIV/0!
100.32.1100 BEER/WINE LIC	$ 85,000	$ -	$ -	$ 2,750	0%
100.32.1200 GENERAL BUSINESS LIC	$ 125,000	$ 792	$ 792	$ 1,109	1%
100.32.1220 BUSINESS LIC INSURANCE	$ 22,000	$ -	$ -	$ 75	0%
100.32.2100 BUILDING PERMITS	$ 65,000	$ 3,933	$ 3,933	$ 3,859	6%
100.32.2210 ZONING FEES	$ 4,000	$ 400	$ 400	$ 1,725	10%
100.32.2211 LAND-DISTURBING PERMITS	$ 500	$ -	$ -	$ -	0%
100.32.2230 SIGN PERMITS	$ 3,000	$ 150	$ 150	$ 150	5%
100.32.3200 GAMING FEES	$ 1,500	$ -	$ -	$ -	0%
100.32.3910 PLAN REVIEW FEES	$ 15,000	$ 1,058	$ 1,058	$ 468	7%
100.34..... COPIES SOLD - ADMIN	$ 13,700	$ 2,557	$ 2,557	$ 1,139	19%
100.34.1910 QUALIFYING FEES	$ -	$ -	$ -	$ -	#DIV/0!
100.34.4212 NSF FEES	$ 120	$ -	$ -	$ -	0%
100.34.....REVENUES-ORANGE HALL	$ 9,100	$ 800	$ 800	$ 795	9%
100.34.7500 PROGRAM INCOME - SENIORS	$ 7,000	$ 492	$ 492	$ 375	7%
100.34.9100 CEMETERY FEES	$ 20,000	$ 1,060	$ 1,060	$ 1,111	5%
100.34.9900 ADMIN. FEES - TOURISM	$ 3,600	$ 300	$ 300	$ 300	8%

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		1 8.33%
100-GENERAL FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
100.34.9902 ADMIN.FEES - MULTIGRANT	$ -	$ -	$ -	$ -	#DIV/0!
100.34.9910 ADMIN. FEES - SPLOST	$ 5,500	$ 1,411	$ 1,411	$ -	26%
100.35..... COURT FINES/FEES	$ 386,700	$ 23,561	$ 23,561	$ 28,764	6%
100.35.1300 LIBRARY FINES/COLLECTIONS	$ 4,500	$ 469	$ 469	$ 451	10%
100.36.1000 INTEREST EARNED	$ 8,500	$ 760	$ 760	$ 1,052	9%
100.37.2000 ORANGE HALL DONATION	$ 100	$ -	$ -	$ -	0%
100.38.0001 FUND EQUITY	$ 55,550	$ 4,629	$ 4,629	$ -	8%
100.38.1000 RENTAL INCOME	$ 295,000	$ 24,858	$ 24,858	$ 24,308	8%
100.38.1010 SPECIAL EVENTS RENTAL	$ 7,000	$ 1,350	$ 1,350	$ 500	19%
100.38.9010 MISCELLANEOUS INCOME	$ 20,000	$ 17,793	$ 17,793	$ 1,773	89%
100.38.9020 SHARED SVC SOL/W & SPLOST	$ 75,000	$ -	$ -	$ -	0%
100.38.9025 SHARED SERVICES - IDA	$ -	$ -	$ -	$ -	#DIV/0!
100.38.9028 SHARED SERVICES -BOARD OF ED	$ 44,579	$ -	$ -	$ -	0%
100.38.9030 SHARED SERVICES CUMB HARB	$ -	$ -	$ -	$ -	#DIV/0!
100.38.9032 SHARED SERVICES - HOSP AUTH.	$ 25,000	$ -	$ -	$ -	0%
100.39.1200 OP T/F IN MULT GRANT FUND	$ 159,850	$ -	$ -	$ -	0%
100.39.1200 OP T/F IN SPLOST	$ -	$ -	$ -	$ -	#DIV/0!
100.39.2200 SALE CITY PROPERTY	$ 5,000	$ -	$ -	$ -	0%
100.39.3010 LOAN PROCEEDS	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL REVENUE	**$ 8,413,449**	**$ 311,425**	**$ 311,425**	**$ 296,244**	**4%**

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY	MONTHS COMPLETED	1
	% YEAR COMPLETED	8.33%

100-GENERAL FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	JULY YTD 2012	JULY YTD 2011	% YTD BUDGET
TOTAL LEGISLATIVE	$ 180,207	$ 12,339	$ 12,339	$ 13,558	7%
TOTAL EXECUTIVE	$ 258,817	$ 28,392	$ 28,392	$ 14,084	11%
TOTAL FINANCIAL ADMINISTRATION	$ 877,899	$ 127,631	$ 127,631	$ 94,128	15%
TOTAL IT	$ 206,349	$ 13,556	$ 13,556	$ 13,836	7%
TOTAL HUMAN RESOURCES	$ 106,159	$ 12,433	$ 12,433	$ 7,004	12%
TOTAL GEN GOVT BLDGS & PLANT	$ 152,026	$ 6,723	$ 6,723	$ 12,298	4%
TOTAL MUNICIPAL COURT	$ 220,760	$ 5,438	$ 5,438	$ 5,051	2%
TOTAL POLICE ADMINISTRATION	$ 2,246,100	$ 178,414	$ 178,414	$ 211,566	8%
TOTAL FIRE ADMINISTRATION	$ 1,652,964	$ 126,047	$ 126,047	$ 140,291	8%
TOTAL PUBLIC WORKS ADMIN	$ 1,199,180	$ 82,092	$ 82,092	$ 141,873	7%
TOTAL HIGHWAYS & STREETS ADMIN	$ 315,000	$ (3,204)	$ (3,204)	$ (3,246)	-1%
TOTAL CEMETERY	$ 71,658	$ 2,913	$ 2,913	$ 487	4%
TOTAL SENIOR CITIZENS CENTER	$ 117,220	$ 8,169	$ 8,169	$ 9,994	7%
TOTAL PARKS ADMINISTRATION	$ 47,320	$ 2,330	$ 2,330	$ 1,075	5%
TOTAL LIBRARY ADMINISTRATION	$ 299,855	$ 19,420	$ 19,420	$ 23,900	6%
TOTAL PROTECTIVE INSP ADMIN	$ 121,669	$ 9,063	$ 9,063	$ 11,697	7%
TOTAL PLANNING & ZONING	$ 157,987	$ 13,599	$ 13,599	$ 14,411	9%
TOTAL ECONOMIC DEVELOPMENT	$ 151,517	$ 10,833	$ 10,833	$ 9,288	7%
TOTAL AIRPORT	$ 5,000	$ -	$ -	$ -	0%
TOTAL SPECIAL FACILITIES	$ 25,762	$ 1,556	$ 1,556	$ 1,595	6%
TOTAL EXPENDITURES	**$ 8,413,449**	**$ 657,744**	**$ 657,744**	**$ 722,890**	**8%**

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ (346,319)**	**$ (346,319)**	**$ (426,646)**

Cash Balances:	$3,799,579	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$55,550	**Average YTD Mo. Exp.**	**$657,744**
Unrestriced Cash Balances	$3,744,029	**Months of Operating Cash**	**5.66**
LESS: Outstanding P.O.'s	$19,457		
Available Cash	**$3,724,572**		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY				MONTHS COMPLETED	1
				% YEAR COMPLETED	8.33%
275-SPECIAL REVENU FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
TAXES	$ 127,116	$ 7,858	$ 7,858	$ 7,616	6%
CHARGES FOR SERVICES	$ 13,330	$ 417	$ 417	$ 845	3%
INVESTMENT INCOME	$ 100	$ 1	$ 1	$ 2	1%
CONTRIBUTIONS/DONATIONS	$ 600	$ 13	$ 13	$ 43	2%
MISCELLANEOUS	$ 7,000	$ -	$ -	$ -	0%
OTHER FINANCING SOURCES	$ 7,000	$ -	$ -	$ -	0%
TOTAL REVENUES	**$ 155,146**	**$ 8,289**	**$ 8,289**	**$ 8,506**	5%

275-SPECIAL REVENU FUND EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 31,922	$ 1,991	$ 1,991	$ 1,776	6%
PURCHASED/CONTRACTED SVC	$ 102,124	$ 9,258	$ 9,258	$ 11,499	9%
SUPPLIES	$ 9,100	$ 430	$ 430	$ 85	5%
INTERGOVERNMENTAL	$ 12,000	$ 700	$ 700	$ 300	6%
TOTAL TOURISM	**$ 155,146**	**$ 12,379**	**$ 12,379**	**$ 13,660**	8%

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ (4,090)**	**$ (4,090)**	**$ (5,154)**	**0**

Cash Balances: (-sal/fica-due to pooled cash)	-$14,667	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$0	**Average YTD Mo. Exp.**	**$12,379**
Unrestriced Cash Balances	-$14,667	**Months of Operating Cash**	(1.19)
LESS: Outstanding P.O.'s	$54		
Available Cash	**-$14,721**		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		1 8.33%
320-SPLOST FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
TAXES	$ 4,831,403	$ 112,761	$ 112,761	$ 107,781	2%
INVESTMENT INCOME	$ -	$ 4	$ 4	$ 10	#DIV/0!
MISCELLANEOUS	$ -	$ -	$ -	$ -	
OTHER FINANCING SOURCES	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL REVENUES	**$ 4,831,403**	**$ 112,765**	**$ 112,765**	**$ 107,791**	**2%**

320-SPLOST FUND EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
320.51512-52.1210 AUDIT - SPLOST V	$ -	$ -	$ -	$ -	#DIV/0!
320.54220-54.1240 DRAINAGE - SPLOST V	$ -	$ -	$ -	$ -	#DIV/0!
320.54220-54.1410 SDEWLK/HNCAP V	$ -	$ -	$ -	$ -	#DIV/0!
320.54220-54.1415 PAVING/OVERLAY V	$ -	$ -	$ -	$ -	#DIV/0!
320.54220-54.1422 ROADWAYS SPLOST V	$ -	$ -	$ -	$ -	#DIV/0!
320.54220-54.1422 CAPITAL IMPROV SPL V	$ -	$ -	$ -	$ -	#DIV/0!
320.56180-54.1300 LIBRARY SPLOST V	$ -	$ -	$ -	$ -	#DIV/0!
320.56180-54.1310 MULTI MEDIA SPLOST V	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL EXPENDITURES V	**$ -**	**$ -**	**$ -**	**$ -**	#DIV/0!

320-SPLOST FUND EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
320.51512-52.1211 AUDIT SPLOST VI	$ 6,000	$ -	$ -	$ -	0%
320.51565-54.1500 CITY BUILDINGS VI	$ 475,000	$ 29	$ 29	$ -	0.0%
320.54220-54.1241 DRAINAGE - SPLOST VI	$ 2,500,000	$ 678	$ 678	$ -	0%
320.54220-54.1416 PAVING/OVERLAY VI	$ 1,850,403	$ 704	$ 704	$ -	0%
320.54310-54.1202 SEWER INFRA SPLOST VI	$ -	$ -	$ -	$ -	#DIV/0!
320.59000-61.1000 OPERATING TFR OUT	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL EXPENDITURES VI	**$ 4,831,403**	**$ 1,411**	**$ 1,411**	**$ -**	0.03%

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ 111,354**	**$ 111,354**	**$ 107,791**

Cash Balances:	$24,199	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$0	**Average YTD Mo. Exp.**	**$1,411**
Unrestriced Cash Balances	$24,199	**Months of Operating Cash**	**10.47**
LESS: Outstanding P.O.'s	$9,419		
Available Cash	**$14,780**		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		1 8.33%
505-WATER AND SEWER FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
505.33.4110 STATE GOV GRANTS-DIRECT	$ -	$ -	$ -	$ -	#DIV/0!
505.34.4210 WATER CHARGES	$ 2,140,000	$ 183,079	$ 183,079	$ 186,133	9%
505.34.4211 TRANSFER/TEMP SERVICES	$ 45,000	$ 3,900	$ 3,900	$ 3,246	9%
505.34.4212 RECONNECTION NSF FEES	$ 72,000	$ 6,815	$ 6,815	$ 6,900	9%
505.34.4213 LATE FEES AND PENALTIES	$ 135,000	$ 11,792	$ 11,792	$ 12,821	9%
505.34.4214 TURN ON FEE	$ 40,000	$ 3,605	$ 3,605	$ 3,675	9%
505.34.4216 CAP RECOVERY WATER - DEV	$ 36,000	$ 2,851	$ 2,851	$ 123	8%
505.34.4217 WATER CHARGES 2	$ 700,000	$ 61,029	$ 61,029	$ 62,268	9%
505.34.4230 SEWERAGE CHARGES	$ 1,966,500	$ 170,212	$ 170,212	$ 174,928	9%
505.34.4231 SEWER CHARGES 2	$ 680,000	$ 57,475	$ 57,475	$ 58,719	8%
505.34.4236 CAP RECOVERY METER - DEV	$ 6,720	$ 560	$ 560	$ -	8%
505.34.4256 CAP RECOVERY SEWER - DEV	$ 117,000	$ 9,386	$ 9,386	$ 339	8%
505.34.4263 CONSTRUCTION FEES	$ 48,000	$ 11,736	$ 11,736	$ -	24%
505.38.0001 FUND EQUITY	$ 406,461	$ 33,872	$ 33,872	$ -	8%
505..... INTEREST/MISC/OTHER REVENUES	$ 12,000	$ 738	$ 738	$ 10,532	6%
TOTAL REVENUE	**$ 6,404,681**	**$ 557,050**	**$ 557,050**	**$ 519,684**	**9%**

SANITATION ADMINISTRATION EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 908,140	$ 73,614	$ 73,614	$ 82,368	8%
PURCHASED/CONTRACTED SVC	$ 417,281	$ 23,878	$ 23,878	$ 29,839	6%
SUPPLIES	$ 691,575	$ 2,805	$ 2,805	$ 3,776	0%
CAPITAL OUTLAY	$ 40,000	$ 3,227	$ 3,227	$ -	8%
DEPRECIATION/AMORTIZATION	$ -	$ -	$ -	$ -	#DIV/0!
INTERGOVERNMENTAL	$ 100,000	$ -	$ -	$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	$ 20,000	$ -	$ -	$ -	0%
TOTAL SANITARY ADMINISTRATION	**$ 2,176,996**	**$ 103,524**	**$ 103,524**	**$ 115,983**	**5%**

WATER ADMINISTRATION EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 751,603	$ 61,994	$ 61,994	$ 67,679	8%
PURCHASED/CONTRACTED SVC	$ 241,638	$ 4,370	$ 4,370	$ 15,561	2%
SUPPLIES	$ 314,975	$ 1,558	$ 1,558	$ 1,335	0%
CAPITAL OUTLAY	$ 75,000	$ -	$ -	$ -	
DEPRECIATION/AMORTIZATION	$ -	$ -	$ -	$ -	
INTERGOVERNMENTAL	$ 80,000	$ -	$ -	$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	$ 3,000	$ -	$ -	$ -	0%
TOTAL WATER ADMINISTRATION	**$ 1,466,216**	**$ 67,922**	**$ 67,922**	**$ 84,575**	**5%**

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		1 8.33%
DEBT SERVICE-PRINCIPLE	**CURRENT**	**CURRENT**	**JULY YTD**	**JULY YTD**	**% YTD**
505.58000-58.1110 BOND PAYMENT 88 & 92	$ 285,000	$ 285,000	$ 285,000	$ 270,000	100%
505.58000-58.1340 GEFA LOAN 95-021-W	$ 1,558	$ 1,558	$ 1,558	$ 1,480	100%
505.58000-58.1350 GEFA LOAN 97-L97-WS PR	$ -	$ -	$ -	$ -	#DIV/0!
505.58000-58.1360 GEFA LOAN 98-L46-WJ PR	$ -	$ -	$ -	$ -	#DIV/0!
505.58000-58.1370 GEFA LOAN CW00-017	$ -	$ -	$ -	$ 5,140	#DIV/0!
505.58000-58.1380 GEFA LOAN CWS-RF-0	$ 233,148	$ 19,292	$ 19,292	$ 18,711	8%
505.58000-58.1382 GEFA LOAN 2010-L26WQ	$ 41,325	$ -	$ -	$ -	0%
505.58000-58.1385 EQUIPMENT LOANS PR	$ -	$ -	$ -	$ 23,759	#DIV/0!
DEBT SERVICE-PRINCIPLE	**$ 561,031**	**$ 305,850**	**$ 305,850**	**$ 319,090**	**55%**

DEBT SERVICE-INTEREST EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
505.58000-58.2110 BOND PAYMENT 88 & 92	$ 139,191	$ 73,959	$ 73,959	$ 82,228	53%
505.58000-58.2115 INTEREST-BOND INT 2010	$ 1,915,400	$ -	$ -	$ -	0%
505.58000-58.2340 GEFA LOAN 95-021-WQ INT	$ 7	$ 7	$ 7	$ 91	100%
505.58000-58.2350 GEFA LOAN 97-L97-WS INT	$ -	$ -	$ -	$ -	#DIV/0!
505.58000-58.2360 GEFA LOAN 98-L46-WJ INT	$ -	$ -	$ -	$ -	#DIV/0!
505.58000-58.2370 GEFA LOAN CW00-017	$ -	$ -	$ -	$ 51	#DIV/0!
505.58000-58.2380 GEFA LOAN CWS-RF-0	$ 100,265	$ 8,493	$ 8,493	$ 9,073	8%
505.58000-58.2382 GEFA LOAN 2010 L26WQ	$ 45,575	$ -	$ -	$ -	0%
505.58000-58.2385 EQUIPMENT LOANS	$ -	$ -	$ -	$ 292	#DIV/0!
DEBT SERVICE-INTEREST	**$ 2,200,438**	**$ 82,459**	**$ 82,459**	**$ 91,735**	4%

505-59000-61.1000 OPERATING TFR OUT	$ -	$ -	$ -	$ -	

TOTAL EXPENDITURES	**$ 6,404,681**	**$ 559,755**	**$ 559,755**	**$ 611,383**	**9%**

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ (2,705)**	**$ (2,705)**	**$ (91,699)**

Cash Balances:	$4,612,797	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$406,461	**Average YTD Mo. Exp.**	**$559,755**
Unrestriced Cash Balances	$4,206,336	**Months of Operating Cash**	**7.49**
LESS: Outstanding P.O.'s	$13,818		
Available Cash	**$4,192,518**		

CITY OF ST. MARYS

REVENUE & EXPENSE REPORT (UNADUDITED)

Jul-13

	MONTHS COMPLETED	1
FINANCIAL SUMMARY	% YEAR COMPLETED	8.33%

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Jul-13

FINANCIAL SUMMARY			MONTHS COMPLETED		1
			% YEAR COMPLETED		8.33%
540-SOLID WASTE FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
540.34.4111 RESIDENTIAL REFUSE CHARGE	$ 970,000	$ 81,530	$ 81,530	$ 80,711	8%
540.34.4112 COMMERCIAL REFUSE CHARGES	$ 22,000	$ 1,877	$ 1,877	$ 1,917	9%
540.34.4190 LATE FEES AND PENALTIES	$ 22,500	$ 1,917	$ 1,917	$ 1,949	9%
540.34.9900 OTHER CHARGES	$ 35,000	$ 5,250	$ 5,250	$ 5,325	15%
540.36.1000 INTEREST REVENUES	$ -	$ -	$ -	$ -	#DIV/0!
540.38.0001 FUND EQUITY	$ 159,676	$ 13,306	$ 13,306	$ -	8%
TOTAL REVENUES	**$ 1,209,176**	**$ 103,880**	**$ 103,880**	**$ 89,902**	**9%**

540-SOLID WASTE FUND EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**JULY YTD 2012**	**JULY YTD 2011**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 81,076	$ 6,116	$ 6,116	$ 6,782	8%
PURCHASED/CONTRACTED SVC	$ 1,116,250	$ -	$ -	$ 1,262	0%
SUPPLIES	$ 1,850	$ 26	$ 26	$ -	1%
INTERGOVERNMENTAL	$ 10,000	$ -	$ -	$ -	0%
DEPRECIATION/AMORTIZATION	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL SOLID WASTE COLLECTION	**$ 1,209,176**	**$ 6,142**	**$ 6,142**	**$ 8,044**	**1%**

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ 97,738**	**$ 97,738**	**$ 81,858**	**0**

Cash Balances:	$326,042	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$159,676	**Average YTD Mo. Exp.**	**$6,142**
Unrestriced Cash Balances	$166,366	**Months of Operating Cash**	**27.09**
LESS: Outstanding P.O.'s	$0		
Available Cash	**$166,366**		

555 -AQUATIC CENTER FINANCIAL SUMMARY	Budget	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	12Mths	YTD 07/2012 YTD	07/2011 YTD
REVENUE SUMMARY																
CHARGES FOR SERVICES	377,602	50,178	10,953	-	-	-	-	-	4,837	11,054	61,394	95,865	108,422	342,703	108,422	98,236
INVESTMENT INCOME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CONTRIBUTIONS/DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
MISCELLANEOUS	-	(82)	1,596	-	-	-	-	-	-	7	131	(49)	108	1,711	108	429
OTHER FINANCING SOURCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	**377,602**	**50,096**	**12,549**	**-**	**-**	**-**	**-**	**-**	**4,837**	**11,061**	**61,525**	**95,816**	**108,530**	**344,414**	**108,530**	**98,665**
EXPENDITURE SUMMARY																
PRSNL SERVICES/BENEFITS	174,152	50,270	5,526	280	(10,655)	(92)	301	1,176	2,113	3,912	14,250	31,521	34,138	132,740	34,138	45,150
PURCHASED/CONTRACTED SVC	71,650	6,193	7,109	2,497	2,060	2,411	2,659	6,809	4,931	4,368	5,507	5,822	3,119	53,485	3,119	922
SUPPLIES	131,800	16,452	9,534	8,652	2,002	9,249	3,694	3,341	4,740	10,525	13,071	28,688	12,974	122,922	12,974	11,778
CAPITAL OUTLAY	-	-	-	-	-	-					-	-	-	-	-	-
DEPRECIATION/AMORTIZATION	-	-	-	-	-	-					-	-	-	-	-	-
TOTAL AQUATIC CENTER	**377,602**	**72,915**	**22,169**	**11,429**	**(6,593)**	**11,568**	**6,654**	**11,326**	**11,784**	**18,805**	**32,828**	**66,031**	**50,231**	**309,147**	**50,231**	**57,850**
REVENUE OVER/(UNDER) EXPENDITURES	**-**	**(22,819)**	**(9,620)**	**(11,429)**	**6,593**	**(11,568)**	**(6,654)**	**(11,326)**	**(6,947)**	**(7,744)**	**28,697**	**29,785**	**58,299**	**35,267**	**58,299**	**40,815**

Cash Balances:	$57,365	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fd Equity	$0	**Average YTD Mo. Exp.**	**$12,558**
Unrestriced Cash Balances	$57,365	**Months of Operating Cash**	**4.46**
LESS: Outstanding P.O.'s	$1,349		
Available Cash	**$56,016**		