



**CITY OF ST. MARYS, GEORGIA
418 Osborne Road
St. Marys, GA 31558**

August 17, 2015

PROPOSED WEBSITE REVISIONS

5:00 P.M.

PUBLIC HEARING MILLAGE RATE INCREASE

5:30 P.M.

COUNCIL MEETING

6:00 P.M.

AGENDA

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Dave Reilly*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES___ NO___**
- V. **APPROVAL OF MINUTES:** *August 3, 2015 Regular City Council Meeting Minutes
August 10, 2015 (10:30 a.m.) Public Hearing City Council Meeting Minutes
August 10, 2015 (6:00 p.m.) Public Hearing City Council Meeting Minutes*
- VI. **PRESENTATIONS:**
 - PROCLAMATION (TRIBUTE TO REVOLUTIONARY WAR HEROES):**
Mayor John F. Morrissey
 - RED RIBBON WEEK PROCLAMATION:** *Mayor John F. Morrissey*
 - TROLLEY BUILDING LOCATION:** *John J. Holman (City Manager)*
 - MAIN STREET/DOWNTOWN VISIONING UPDATE:** *Becky Myers (Main Street Coordinator)*
 - BOARD ANNOUNCEMENT (TERM EXPIRATION):**
Camden County Board of Education-Sex Education Instructional Materials Review Committee (Arlene Norris)

VII. SET CONSENT AGENDA

VIII. APPROVAL OF THE AGENDA

IX. GRANTING AUDIENCE TO THE PUBLIC

X. OLD BUSINESS: NO ITEMS

XI. NEW BUSINESS:

- A. 2015 MILLAGE RATE ASSESSMENT & ADOPTION ORDINANCE: Jennifer Brown (Finance Director) Request approval to adopt the 2015 millage rate at 6 mills assessment and approval of ordinance for all taxable property located within City limits as of January 1, 2015 TAB "A"
- B. BUDGET ORDINANCE STRATEGIC PLANNING SESSION (CITY COUNCIL & STAFF): Jennifer Brown (Finance Director) Request approval for reallocation of funds to cover Strategic Planning Session with City Council and staff covering future budgets/project planning for the City TAB "B"
- C. UNITED STATES COAST GUARD SUPPLEMENTAL BUILDING LEASE: Jennifer Brown (Finance Director) Request approval for Mayor John F. Morrissey to sign supplemental lease agreement for an increase of lease revenue for space at the St. Marys Police Department Building... TAB "C"
- D. UNITED STATES COAST GUARD (JACKSONVILLE SECTOR) MEMORANDUM OF AGREEMENT (MOA) RANGE USE: Timothy Hatch (Police Chief) Request approval for Mayor John F. Morrissey to sign renewal agreement allowing the U.S. Coast Guard access to the shooting range in the City TAB "D"
- E. SEPTEMBER 7, 2015 CITY COUNCIL MEETING: City Clerk..... TAB "E"
To discuss whether to cancel or reschedule meeting due to Labor Day Holiday
- F. SPECIAL USE PERMIT REQUEST (LARRY STRICKLAND, 310 NORRIS STREET): Jeff Adams (Community Development Director) Mr. Strickland is requesting a Special Use Permit (Home Occupation) at 310 Norris Street, zoned R-1, Tax Parcel S42-01-001 for repair of golf carts in his home garage TAB "F"
- G. ORDINANCE YARD/GARAGE SALE: Jeff Adams (Community Development Director) Request approval of ordinance to permit and provide guidelines for yard/ garage sale operations TAB "G"
- H. JOINT COMMITTEE APPOINTMENT/CREATION (PROGRAM FOR PUBLIC INFORMATION) FLOOD INSURANCE COMMUNITY RATING SYSTEM: Jeff Adams (Community Development Director) Request approval for a Joint Committee (Program for Public Information) with Camden County to gain additional credits for future CRS applications under the National Flood Insurance Program (Community Rating System) TAB "H"
- I. LIFT STATION #11 FORCE MAIN IMPROVEMENTS-ENGINEERING DESIGN/ PROJECT ADMINISTRATION: Bobby Marr (Public Works Director) Request authorization to award contract to Stevenson and Palmer Engineering, Inc.in the amount of \$29,000 for engineering design and project administration of the project TAB "I"

J. CARTEGRAPH DATABASE & BUDGET ORDINANCE: *Bobby Marr*
(Public Works Director) Request approval to authorize Cartegraph to establish a separate database in the amount of \$1,800 for installation of Road Condition Survey by Transmap CorporationTAB "J"

K. OSPREY COVE CLUB, LLC D/B/A GOLF CLUBHOUSE (ALCOHOL LICENSE):
City Clerk request approval to advertise a public hearing for Beer & Wine & Liquor License on premise consumption for "Golf Club"TAB "K"

L. OSPREY COVE CLUB, LLC D/B/A NEST (ALCOHOL LICENSE): *City Clerk request approval to advertise a public hearing for Beer, Wine & Liquor License on premise consumption for "Nest"TAB "L"*

M. OSPREY COVE CLUB, LLC D/B/A TIKI (ALCOHOL LICENSE): *City Clerk request approval to advertise a public hearing for Beer, Wine & Liquor License on premise consumption for "Tiki"TAB "M"*

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. MONTHLY SEA GRANT REPORT: *Jeff Adams (Community Development Director)*

B. CALENDAR: *City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION:

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY OF ST. MARYS, GEORGIA
August 3, 2015
5:45 p.m.

PUBLIC HEARING
NEW ALCOHOL LICENSE FOR PAPA LUIGI'S INC. D/B/A PAPA LUIGI'S RESTAURANT

MINUTES

The Mayor and Council for the City of St. Marys, Georgia met to conduct a public hearing on Monday, August 3, 2015 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Robert L. Nutter
Councilmember Elaine Powierski
Councilmember Linda P. Williams

ABSENT WERE:

Councilmember Jim Gant
Councilmember Dave Reilly

CITY OFFICIALS PRESENT:

John J. Holman, City Manager
Bobby Marr, Public Works Director
Timothy Hatch, Police Chief

Mayor Morrissey called the public hearing to order at 5:45 p.m. for Papa Luigis Restaurant new alcohol license application. The floor was opened to the public for questions and/or comments.

GRANTING AUDIENCE TO THE PUBLIC: There were no public comments.

ADJOURNMENT:

Mayor Morrissey declared the public hearing closed at 5:46 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

CITY COUNCIL MEETING
August 3, 2015
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, August 3, 2015 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Robert L. Nutter
Councilmember Elaine Powierski
Councilmember Linda P. Williams

ABSENT WERE:

Councilmember Jim Gant
Councilmember Dave Reilly

CITY OFFICIALS PRESENT:

John J. Holman, City Manager
Jennifer Brown, Finance Director
Jeff Adams, Community Development Director
Timothy Hatch, Police Chief
Bobby Marr, Public Works Director

CALL TO ORDER:

Mayor Morrissey called the City Council Meeting to order at 6:00 p.m. Councilmember Powierski gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *July 20, 2015 Regular City Council Meeting Minutes*

Councilmember Nutter moved to approve the July 20, 2015 Regular City Council Meeting Minutes. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

July 24, 2015 Special Called City Council Meeting Minutes

Councilmember Colville moved to approve the July 24, 2015 Special Called City Council Meeting Minutes. Councilmember Powierski seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATIONS:

AMERICAN PUBLIC WORKS ASSOCIATION AWARD (ORANGE HALL FOUNDATION): *Stan Brown (APWA Committee Chair)*

Mr. Leonardo Owens (Georgia Chapter President, APWA) thanked the City for working with the American Public Works Association. Mr. Stan Brown (Committee Chairman) presented the Public Works Director (Bobby Marr) with the 2015 Small Cities/Rural Communities Historic Restoration/Preservation Project of the year award for the exterior renovation of 1826 Orange Hall. Mr. Brown stated the Georgia Environmental Protection Division (EPD) will now use the procedures utilized on Orange Hall as an example of how to successfully accomplish lead removal. Mr. Brown congratulated the City for setting such an exemplary example. The Mayor,

City Council and residents congratulated Mr. Holman (City Manager) and Bobby Marr on a job well done.

Mr. Brown announced Bobby Marr had been selected to be next president of the APWA Georgia Chapter. Mr. Brown mentioned that Chris Cox (Public Works Engineer) was a Regional Director with the APWA Georgia Chapter. The Mayor and Council thanked City personnel including Roger Weaver (previous Planning Director) for overseeing the restoration of Orange Hall.

HOSPITAL AUTHORITY D/B/A ST. MARYS SENIOR AUTHORITY ANNUAL REPORT: *Frank Frasca, Chairman*

Mr. Frasca stated the St. Marys Senior Authority was diversifying their community involvement. Mr. Frasca stated they funded the holiday party, senior prom and construction of the outdoor patio (15X22) including rocking chairs at the St. Marys Senior Center. Mr. Frasca thanked Rindy Howell and her staff for a wonderful job throughout the year and coordination of professional events. Mr. Frasca mentioned the collaboration with the high school for construction of the outdoor patio and picnic tables for year round use. Mr. Frasca also mentioned their assistance with various organizations in the community (Camden House, Salvation Army, Helping Hands and various churches).

Mr. Frasca presented Mr. Holman with a check for \$30,000 to fund the food program at the St. Marys Senior Center. The Mayor and Council thanked Mr. Frasca, Chuck Landham and the other members of the board for their support and dedication.

BOARD APPOINTMENT (TERM EXPIRATION):

Library Board (Jeff Henry & Arlene Norris)

Councilmember Powierski stated the Library Board requested Council postpone appointments to the Library Board until the evaluation phase of the project with the authorities, boards, commissions and committees was completed (approximately September 30th). Councilmember Powierski stated members whose terms were expiring would remain on the board until the review was complete. Ms. Powierski also stated applications were still being accepted for the Library Board. City Council tasked the City Manager with placing Library Board appointments on the agenda for the first meeting in October 2015.

POLICE PUBLIC SAFETY SIGNAGE: *(Added) Timothy Hatch, Police Chief*

Chief Hatch stated the Police Department was looking at various ways to remind motorists to be aware of kids walking/crossing since school was starting. Chief Hatch mentioned that Dalton Signs had generously donated the sign at Highway 40 and Spur 40 to assist the Police with the back to school public safety messages. Chief Hatch stated the Police Department did not have the monetary funds to pay for the sign and the sign would be in place through the first week of school.

SET CONSENT AGENDA (*):

Councilmember Williams moved to approve the consent agenda as Old Business A, and New Business A, D, E, G, H, I, J, and K. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Colville made a motion to approve the agenda as amended. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Larry White, 102 Sylvia's Court: Mr. White asked Council to review wording for item G (Zoning Ordinance Section 110-125 Off Street Parking) regarding the number of wheels on a vehicle.

Dick Russell, 93 Wright Street: Mr. Russell stated people have personal vehicles that have the number of wheels mentioned in the approved Zoning Ordinance (Off Street Parking). Mr. Russell stated he was making a request that Wright Street and Marshview Lane receive the same discount on connection fees as Gaines Davis since they were annexed at the same time.

Daniel Sullivan, 207 St. Patrick's Street: Mr. Sullivan mentioned promises the City made regarding sewer/water on Pagan Street and the approximately 24 parcels needing the services.

Roy Versele, 508 Moeckel Lane: Mr. Versele wanted to know when the ordinance on vehicle parking would be enforced if it was just approved.

OLD BUSINESS:

A. PAPA LUIGIS, INC. NEW ALCOHOL LICENSE (*): *City Clerk*

Council consideration to approve a new 2015 liquor license for Papa Luigis Incorporated D/B/A Papa Luigis Restaurant for the sale of beer and wine on premise consumption with food

Councilmember Williams made a motion to approve a new 2015 alcohol license for Papa Luigi's Incorporated D/B/A Papa Luigi's Restaurant for the sale of beer and wine on premise consumption with food. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

NEW BUSINESS:

A. ST. MARYS LIBRARY BOARD SPECIAL REQUEST TO CITY COUNCIL (*):

Councilmember Elaine Powierski

St. Marys Library Board is requesting City Council postpone making appointments to the Library Board for at least two months pending review of authorities, boards, commissions & committees

Councilmember Williams moved to approve postponing appointments to the Library Board for approximately two months allowing current board members with term expirations to remain in place during this time frame. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

B. MARSHVIEW LANE & WRIGHT STREET DISCUSSION (SEWER CONNECTIONS):

John J. Holman (City Manager) To discuss sewer connection fees for the area

Mr. Holman gave a brief overview and asked City Council for direction on sewer connection fees for Marshview Lane and Wright Street. Mr. Holman mentioned that Marshview Lane and Wright Street had water for approximately eight years and they were annexed at the time of Gaines Davis. Mr. Holman also stated that calculations had not been prepared regarding water connection fees but that sewer connection fees are currently \$3,555.00 but were \$1,500 at the time of annexation. Mr. Holman stated that if water connection fees at the time of annexation were approved the City would need to provide refunds.

Councilmember Nutter made a motion for City Council to approve adoption of the Gaines Davis connection rates for Marshview Lane and Wright Street. Councilmember Powierski seconded the motion. Councilmember Colville moved for discussion and stated Mr. Nutter might want to include individuals have one year to connect at the discount sewer rate (1,500) once sewer is available. If they do not connect during the 12 month period, they lose the ability to utilize the sewer connection discount and must pay the current sewer connection rate. Mr. Holman asked that wording regarding filling in/collapsing their septic tank within 60 days be included as well.

Mr. Holman stated it was the same for Gaines Davis as they will have one year as well. Councilmember Nutter amended his motion for City Council to approve adoption of the Gaines Davis connection rates, rules, regulations including individuals having one year once sewer is available to connect for the sewer discount connection fee of \$1,500. If individuals delay beyond one year after availability they must pay the current sewer connection fees. The individual must also fill in/collapse their septic tank within 60 days after connecting to City sewer. Councilmember Powierski seconded the motion. Councilmember Nutter withdrew his motion. Councilmember Nutter moved for discussion and stated Council should consider only giving a sewer connection discount to individuals that were living there during the time of the forced annexation. Councilmembers Colville and Williams stated that would not be fair since sewer is still not available.

Councilmember Nutter made a motion for City Council to approve adoption of the Gaines Davis connection rates, rules, regulations including individuals having one year once sewer is available to connect for the sewer discount connection fee of \$1,500. If individuals delay beyond one year after availability they must pay the current sewer connection fees. The individual must also fill in/collapse their septic tank within 60 days after connecting to City sewer. Councilmember Powierski seconded the motion. Mayor Morrissey tasked the City Manager with identifying all the properties impacted and preparing a spreadsheet for Council to review. Voting was unanimous in favor of the motion.

Councilmember Nutter stated Gaines Davis was given a better deal on water connection fees than other areas but water had been available to Gaines Davis for several years. Mr. Nutter asked the Public Works Director when water was available to Gaines and Mr. Marr stated water had been available to Gaines before they were annexed. Mr. Nutter mentioned Gaines Davis residents had water available to them for approximately 15 years. Mr. Nutter stated Marshview Lane and Wright which were annexed at the same time as Gaines Davis but have not received the discount for water connection rates.

Councilmember Nutter made a motion to afford Marshview Lane and Wright Street the water connection rates at the time of annexation and if said properties paid higher connection fees then a refund/rebate would be in order. Councilmember Williams stated she needed additional data but seconded the motion for discussion. Councilmember Williams stated she does not have data on water connection rates for the various areas and needed to make an informed decision. Councilmember Colville suggested postponing the action on water connection fees and task the City Manager with preparing data on the subject. Councilmember Powierski stated she would like to receive tapping fees at the time of annexation/at the time of connection, what percentage of citizens took advantage of fees, and how many have not connected to water. Ms. Powierski stated once she had these figures she could review the impact to the City.

Mayor Morrissey stated that once the data was received Council could review and make an informed decision. Mayor Morrissey also mentioned the absence of two Councilmembers that might want to be present for the discussion/decision. Councilmember Nutter withdrew his motion. Councilmember Williams seconded the withdrawal. The City Manager stated he could have the data available in about 30 days at the first or second meeting in September.

C. WATER/SEWER CAPITAL RECOVERY FEES/CONNECTIONS (VARIOUS AREAS IN THE CITY):

Councilmember Robert L. Nutter

To discuss the following connection fees in various area in the City: Sandhill Road Area, Hidden Lakes/Moeckel Place, North River Oaks and Pagan Street Area

Mr. Holman gave a brief overview and stated the projects were not ready and requested that Council review them during the Budget Strategic Planning Session being scheduled for Council and staff. Councilmember Colville made a motion for Council to table the discussion and review at the Budget Strategic Planning Session. Councilmember Williams seconded the motion. Councilmember Nutter moved for discussion and asked the Public Works Director about Hidden Lakes/North River water. Mr. Holman stated the data was on the February 7, 2015 sheet provided by the Public Works Director in the Council Packet.

Mayor Morrissey mentioned the data needed to be compiled, a work session could be scheduled and Councilmembers were not present that might want to review the subject. Councilmember Nutter stated promises were made to citizens and the City should follow through on promises made to them by previous Councils. Mr. Nutter stated the data did need to be reviewed but the City should be consistent and not provide discounts to some but not others. Mr. Holman stated the bonds and debt service would need to be reviewed as well. Councilmember Colville made a Call to Question. Voting was recorded as follows:

FOR
Councilmember Colville
Councilmember Powierski
Councilmember Williams

OPPOSED
Councilmember Nutter

D. JANITORIAL SERVICE CONTRACT (*): *John J. Holman (City Manager)*

To authorize Mayor John F. Morrissey to sign contract amendment with Spotless Cleaning Service

Councilmember Williams made a motion to authorize Mayor John F. Morrissey to sign the amended contract with Spotless Cleaning Service in the amount of \$4,908 (total contract amount \$38,687.00) adding service for the Main Street, Planning and Building Offices. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

E. SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING (MOU) (*):

Timothy Hatch (Police Chief) Request authorization for Mayor John F. Morrissey, City Manager John J. Holman and Police Chief Timothy Hatch to sign a new School Resource Officer (MOU) with Camden County School System

Councilmember Williams made a motion to authorize Mayor Morrissey, City Manager Mr. Holman and Police Chief Timothy Hatch to renew the Memorandum of Understanding and contract for a School Resource Officer with Camden County School System (July 1, 2015 through June 30, 2016). Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

F. SPUR 40 AREA SANITARY SEWER IMPROVEMENTS (CHANGE ORDER #1) & BUDGET

AMENDMENT: *Bobby Marr (Public Works Director)*

Request authorization for Mayor John F. Morrissey to sign Change Order #1 for Spur 40 Area and approve Budget Amendment to allocate funds

Mr. Holman gave a brief overview and Trevor Peters (Thomas & Hutton) spoke about the discrepancies. Mr. Peters stated items were not correctly identified on the bid sheet or accidentally overlooked. Mr. Peters stated the items listed on the change order have to be included as they were in the plans. Mr. Holman stated the plans did not include the additional pipeline, elevation for manhole covers needed for proper height elevations. Mr. Holman mentioned the information had not been transferred to the bid documents properly and the City would have had to pay for the items if it had been in the bid. Mr. Holman also mentioned no SPLOST Funds were available.

Councilmember Colville made a motion to authorize Mayor Morrissey to sign Change Order #1 for Spur 40 Area and approve the Budget Amendment to allocate funds. Councilmember Williams seconded the motion. Councilmember Powierski moved for discussion and asked how the change would affect reserves. Mayor Morrissey stated by approximately one percent. Voting was unanimous in favor of the motion.

G. ZONING ORDINANCE AMENDMENT SECTION 110-125 (LOCATION & USE OF OFF-STREET PARKING AREAS (*): *Jeff Adams (Community Development Director)*

Request amendment to Section 110-125 to clarify and restrict parking of tractors, trailers and tractor trailers in Residential Zoning Districts

Councilmember Williams made a motion to approve amendment to the Zoning Ordinance Section 110-125 (Location & Use of Off Street Parking Areas) to clarify and restrict parking of tractors, trailers, and tractor trailers in Residential Zoning Districts. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

H. ZONING ORDINANCE AMENDMENT SECTION 110-70 (C-2) HIGHWAY COMMERCIAL DISTRICT (*): *Jeff Adams (Community Development Director)*

Request amendment to Section 110-70 (C-2) renaming as Highway Commercial & Community District. This will expand the use of the district to service regional retail, commercial, community needs and add governmental/health relates uses

Councilmember Williams made a motion to approve amendment to the Zoning Ordinance Section 110-70 (C2) renaming as Highway Commercial & Community District expanding the use of the district. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

I. BUDGET AMENDMENT FY 2016 (FORECLOSED & VACANT REAL PROPERTY) (*):

Jeff Adams (Community Development Director)

Request amendment to FY 2016 General Fund Budget in the amount of \$5,000 to cover expenses needed to hire a company to mow properties related to foreclosed and vacant real property

Councilmember Williams made a motion to approve amending the General Fund FY 2016 Budget in the amount of \$5,000 covering expenses to hire a company to mow properties related to foreclosed and vacant real property. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

J. BUDGET AMENDMENT FY 2015 (*): *Jennifer Brown (Finance Director)*

Request amendment to FY 2015 General Fund and Water/Sewer Budget to cover various expenses within departments

Councilmember Williams made a motion to approve amending the FY 2015 General Fund and Water/Sewer Budgets to cover various expenses within departments. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

K. ST. MARYS AIRPORT LICENSE APPLICATION RENEWAL (*): (ADDED)

John J. Holman (City Manager) Request authorization to proceed with airport license operation renewal to Georgia Department of Transportation (GDOT)

Councilmember Williams made a motion to authorize Mayor John F. Morrissey to sign the airport license operations renewal application with Georgia Department of Transportation for the St. Marys Airport. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. FINANCE DIRECTOR'S REPORT: Jennifer Brown (Finance Director)

The Finance Director presented the twelfth month financial report on revenues and expenditures for the General, Tourism, SPLOST, Water & Sewer, Solid Waste, and Aquatic Center Funds for FY 2015. A copy of the report is attached as part of the official minutes.

B. CITY CALENDAR: City Clerk

The City Clerk announced the upcoming events, activities and meetings up to August 17, 2015.

REPORT OF MAYOR: There were no comments.

GRANTING AUDIENCE TO THE PUBLIC:

Dick Russell, 93 Wright Street: Mr. Russell spoke about Gaines Davis receiving the water connection discount and how Wright Street and Marshview Lane did not.

Mayor Morrissey stated City Council would review the data and make an informed decision.

MAYOR AND COUNCIL COMMENTS:

Councilmember Nutter invited everyone to watch the movie Chasing Ice at Theatre By The Trax on August 13, 2015 at 6:30 p.m. Mr. Nutter also mentioned the release of flood maps by DNR in Brunswick on August 19, 2015. Mr. Nutter asked the Community Development Director if something could be placed on the City website. Councilmember Powierski stated the meeting at the Library went well and they scheduled a work session for August 18, 2015 (4:00 p.m.) to review the authorities, boards, commissions and committee projects. Ms. Powierski said she would attend the Orange Hall meeting on August 11, 2015 (6:00 p.m.).

Mayor Morrissey invited everyone to attend Starry Nights on Saturday, August 8, 2015 at Howard Gilman Memorial Park. Chief Hatch spoke about the Cops & Bobbers event and how 91 kids participated with prizes given out for biggest fish by boy/girl and most fish caught (19). Councilmember Williams mentioned the Focus Group Meetings for Downtown/Visioning the week of August 10th.

CITY MANAGER'S COMMENTS:

Mr. Holman spoke briefly about open positions in Public Works, Police, Fire and Senior Center. Mr. Holman mentioned the August 4, 2015 Property Tax Sale (58 currently) at 10:00 a.m.

Councilmember Nutter requested a full report on the Tax sale at the next City Council meeting if possible. Mr. Holman mentioned the yard sale permit ordinance being drafted, Trolley Building updates at next City Council meeting on August 17, 2015, Engine 21 fuel pump replacement cost (\$7,000), Marshview Lane behind schedule, fountain lights repair (approximately two weeks), Road Condition Survey possible Budget Amendment of \$1,800 for Cartegraph including a possible work session date for presentation, LED lighting and installation project at Public Works, Storm Water Douglas Drive project, tunnel prep and painting near Krayons Academy, approval for approximately \$402,000 for the Housing Opportunity Development Action Grant, and Storm Water Enterprise Funds review/additional projects.

EXECUTIVE SESSION: There was no executive session.

ADJOURNMENT:

Councilmember Colville made a motion for adjournment. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion. Mayor Morrissey declared the meeting adjourned at 7:33 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

DRAFT

CITY OF ST. MARYS, GEORGIA
August 10, 2015
10:30 a.m.

PUBLIC HEARING
PROPOSED NEW MILLAGE RATE (PROPERTY TAX INCREASE)

MINUTES

The Mayor and Council for the City of St. Marys, Georgia met to conduct a public hearing on Monday, August 10, 2015 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Robert L. Nutter
Councilmember Elaine Powierski
Councilmember Dave Reilly
Councilmember Linda P. Williams

ABSENT WERE:

Councilmember Jim Gant

CITY OFFICIALS PRESENT:

John J. Holman, City Manager
Jennifer Brown, Finance Director
Marsha Klecan, Assistant Finance Director
Jeff Adams, Community Development Director
Johnny Guy, Police Lieutenant
Robert Horton, Fire Chief
Bobby Marr, Public Works Director

Mayor Morrissey called the public hearing to order at 10:30 a.m. for the proposed new Millage Rate (Property Tax Increase). The floor was opened to the public for questions and/or comments.

GRANTING AUDIENCE TO THE PUBLIC:

Robert Porter, 303 Mahan Street: Mr. Porter asked questions regarding previous budget projections/planning, additional vehicles listed in the press release and if they are needed.

Mayor Morrissey and Mr. Holman gave an overview of vehicles needing replacement, projects being planning and completed, and the Tax Digest assessments.

Curtis Howell, 306 Palmetto Street: Mr. Howell state he supports public safety but stated residents are on fixed budgets.

Mayor Morrissey gave a brief overview of the City assessed values and encouraged Mr. Howell to contact the Assessor's Office in Camden County.

Robert Porter, 303 Mahan Street: Mr. Porter spoke about businesses longevity, building up tax base through attraction of businesses and relieving the pressure off residents.

Mayor Morrissey spoke about various projects being marketed (paper mill/industrial) and City tax base.

ADJOURNMENT:

Mayor Morrissey declared the public hearing closed at 11:11 a.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

DRAFT

CITY OF ST. MARYS, GEORGIA
August 10, 2015
6:00 p.m.

PUBLIC HEARING
PROPOSED NEW MILLAGE RATE (PROPERTY TAX INCREASE)

MINUTES

The Mayor and Council for the City of St. Marys, Georgia met to conduct a public hearing on Monday, August 10, 2015 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Robert L. Nutter
Councilmember Elaine Powierski
Councilmember Dave Reilly
Councilmember Linda P. Williams

ABSENT WERE:

Councilmember Jim Gant

CITY OFFICIALS PRESENT:

John J. Holman, City Manager
Jennifer Brown, Finance Director
Marsha Klecan, Assistant Finance Director
Shannon Brock, Police Lieutenant
Robert Horton, Fire Chief
Bobby Marr, Public Works Director

Mayor Morrissey called the public hearing to order at 6:00 p.m. for the proposed new Millage Rate (Property Tax Increase). The floor was opened to the public for questions and/or comments.

GRANTING AUDIENCE TO THE PUBLIC:

Michael Rich, 152 Fairways Edge Drive: Mr. Rich stated the City needed a proper tax base for quality of life, safe streets and nice parks.

Tom Canning, 410 Point Peter Place: Mr. Canning stated he was in favor of property tax increase but cautioned Council to spend wisely.

Bill Dawson, 121 Dolphin Drive: Mr. Dawson asked Council to put the additional money toward items really needed. Mr. Dawson questioned need for fire trucks.

Mayor Morrissey stated several vehicles in the Fire Department were 26 plus years old and maintenance cost were extremely high.

ADJOURNMENT:

Mayor Morrissey declared the public hearing closed at 6:17 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk



St. Marys, Georgia

Proclamation

TRIBUTE TO TWENTY-NINE REVOLUTIONARY WAR PATRIOTS

WHEREAS, Today, the Brunswick and Earl of Camden Chapters of the National Society Daughters of the American Revolution, the Marshes of Glynn Chapter of the Georgia Society Sons of the American Revolution, and the Oak Grove Cemetery Authority gather to conduct a dedication of grave markers commemorating the service of Twenty-Nine Revolutionary War sailors and soldiers; and

WHEREAS, We gather to honor these Patriots who served their country in time of need. One fought at Concord; six were present at Valley Forge and five fought in key northern battles, including Yorktown. Six fought in the Carolinas or in Savannah, including one who served on a Georgia Continental Navy galley at Frederica and at Amelia Island. Nine were captured and held as prisoners; and

WHEREAS, Although none were born in Georgia, seventeen moved to St. Marys before 1800, and served as leaders in those early years. Some became plantation owners, retail merchants, and sea captains and one was a master shipbuilder. Seven were elected or appointed to public service on both the county, state, and federal levels. Three, along with at least seven sons of these Patriots, fought in the War of 1812; and

WHEREAS, The City of St. Marys, Georgia recognizes and extends appreciation to the Brunswick and Earl of Camden DAR Chapters and the Marshes of Glynn SAR Chapter for their efforts to perpetuate the memory of the men who, by their services and sacrifices during the war of the American Revolution, achieved our Independence.

NOW, THEREFORE, I, John F. Morrissey, Mayor of the City of St. Marys, do hereby recognize the dedication of grave markers for these Twenty-Nine Revolutionary War Patriots and in doing so, also recognize the service they gave, not only in the war, but in contributing greatly to the betterment of St. Marys, and call this observance to the attention of our citizens this day on September 12, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of August, in the year of our Lord Two Thousand and Fifteen.

City of St. Marys, Georgia

By: _____
John F. Morrissey, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk



St. Marys, Georgia

Proclamation

BY THE MAYOR OF THE CITY OF ST. MARYS, GEORGIA

“RED RIBBON WEEK, OCTOBER 23-31, 2015”

WHEREAS, communities across America have been plagued by numerous problems associated with illicit drug use and those that traffic drugs; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with hard work and determination of organizations such as the Young Marine of the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enrique Kiki Camarena a Drug Enforcement Administration Agent who was murdered in the line of duty, and represents the belief that one can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a Red Ribbon to show their support for a drug-free environment.

NOW, THEREFORE, I John F. Morrissey, Mayor of St. Marys, Georgia do hereby proclaim the week of October 23 through 31, 2015 as

“RED RIBBON WEEK”

in the City of St. Marys, Georgia. I urge all citizens to participate and join me in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand this 17th day of August, in the year of our Lord Two Thousand and Fifteen.

City of St. Marys, Georgia

By: _____
John F. Morrissey, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk

*Camden County Board of Education
Sex Education Instructional Material
Review Committee Announcement*

New Business

CITY COUNCIL MEETING
August 17, 2015

TITLE: 2015 MILLAGE RATE

PURPOSE: To approve the millage rate.

RECOMMENDATION: Adopt the 2015 millage rate at 6 mills.

HISTORY/ANALYSIS:

The City has held the three mandatory millage rate public hearings on August 10th at 10:30am, 6:00pm and August 17th, 5:30pm. It is recommended to adopt the 2015 millage rate at 6 mills.

Department

Director: _____

Jenny Brown

City

Manager: _____

[Signature]

**AN ORDINANCE TO PROVIDE FOR THE ASSESSMENT
AND MILLAGE RATE FOR ALL PROPERTY LOCATED
WITHIN THE CORPORATE LIMITS OF THE CITY OF
ST. MARYS, GEORGIA ON JANUARY 1, 2015 FOR THE
2015 TAX YEAR FOR OTHER PURPOSES**

Be it and it is hereby ordained by the Mayor and Council of the City of St. Marys, Georgia, following duly advertised Public Notices required by O.C.G.A Section 48-5-32.1, that the millage for ad valorem property taxes is hereby assessed and levied at 6.000 mills upon all taxable property lying and being within the municipal limits of the City of St. Marys as of January 1, 2015.

ADOPTED in legal assembly this 17th day of August, 2015.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING

August 17, 2015

NEW BUSINESS: Approve for the reallocation of funds to cover strategic planning session

PURPOSE: To approve reallocation of funds.

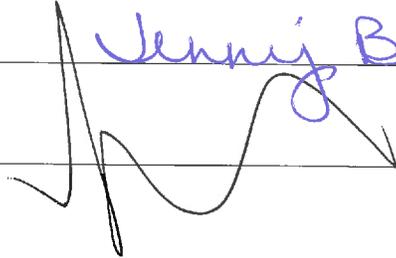
RECOMMENDATION: Approval

HISTORY/ANALYSIS: Staff is requesting to reallocate funds to cover a strategic planning session with Council and Staff. This session will cover future budgets/project planning for the City. A Facilitator will be present to guide and direct the session. The allocated time for the session can also go towards mandatory training requirements for Council and Staff.

Department Director: _____

Jenny Brown

City Manager: _____



AN ORDINANCE TO AMEND THE FISCAL YEAR 2016
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY16 General Fund to reallocate funds to cover a strategic planning session with Council and Staff.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund as follows:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-51100-52.1240 Legislate-Other Purchased Services	\$ 75,000	- \$ 5,500	\$ 69,500
100-51300-52.3700 Executive-Education & Training	\$ 4,000	+ \$ 5,500	\$ 9,500

ADOPTED in legal assembly this ____ day of _____, 2015.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING

August 17, 2015

TITLE: UNITED STATES COAST GUARD LEASE

PURPOSE: To approve supplemental lease agreement with the United States Coast Guard.

RECOMMENDATION: Approval

HISTORY/ANALYSIS:

Council approved a five year lease with the United States Coast Guard on September 16, 2013 which was contingent on funding. This is a request to approve the Mayor to sign the supplemental lease agreement stating funds are available and we are in agreement. The lease revenue will increase from \$321,548.67 to \$331,195.13 for FY 2016.

Department

Director: _____

Jerry Brown

City

Manager: _____

[Handwritten signature]

SUPPLEMENTAL LEASE AGREEMENT	SUPPLEMENTAL AGREEMENT	DATE
	NO. 1 TO LEASE NO. HSCG82-14-L-0003 Site Name: St Marys MSST Kings Bay	July 30, 2014

PREMISES -
563 Point Peter Road
St Marys, Georgia 31558-4470

THIS AGREEMENT, made and entered into this date by and between

City of St Marys
Whose address is
418 Osborne Street
St Marys, Georgia 31558

Hereinafter called the Lessor, and the UNITED STATES OF AMERICA, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease.

NOW THEREFORE, these parties for the considerations hereinafter mentioned covenant and agree that the said Lease is amended, effective October 1, 2014 as follows:

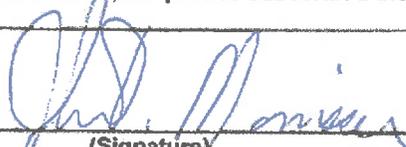
Subject to the Availability of Funds for FY 15. The Government does hereby renew said lease and all conditions thereof, for the period 01 October 2014 through 30 September 2015.

The Government shall pay annually \$321,548.67, payable \$26,795.72 monthly in arrears.

Accounting and Appropriation Data: 2/X/501/120/30/0/JJ/34267/2326.

All other terms and conditions of the lease and supplemental lease agreements shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the above date.

LESSOR
BY 
(Signature)

8/19/14 Mayor
(Title)

IN PRESENCE OF

(Signature)

City Clerk
(Title)

UNITED STATES OF AMERICA
BY 
(Signature)


(Title)

CITY COUNCIL MEETING

August 17, 2015

TITLE: COAST GUARD MEMORANDUM OF AGREEMENT - RANGE USE

PURPOSE: To renew the agreement between the City of St. Marys and the U.S. Coast Guard, Sector Jacksonville, for use of the City's shooting range by local Coast Guard units.

RECOMMENDATION: The Police Chief and the City Manager recommend approval.

HISTORY: Weapons training by the Maritime Safety and Security Team (MSST) and the Maritime Force Protection Unit (MFPU) stationed in St. Marys occurs frequently at our shooting range. Both Coast Guard units have been highly responsible in the use of our facility, and very cooperative with us and other units that train on the property. This agreement is a renewal of a previous agreement that is requested by the Coast Guard, Sector Jacksonville, to meet their administrative and legal requirements.

Pros:

1. Renewal of this agreement will allow the City and the St. Marys Police Department to continue participating in a long-standing cooperative and supportive relationship with the U. S. Coast Guard.
2. Coast Guard units benefit from quick and easy access to a local training facility.

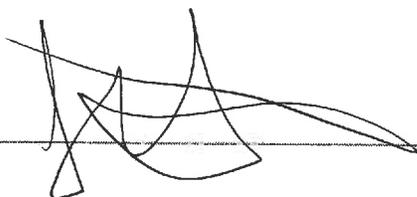
Cons:

1. None that are anticipated.

**Department
Director:**



**City
Manager:**



MEMORANDUM OF AGREEMENT

**Between the
UNITED STATES COAST GUARD
SECTOR JACKSONVILLE**

**And the
SAINT MARYS POLICE DEPARTMENT**

**Regarding
USE OF THE SAINT MARYS POLICE DEPARTMENT FIREARMS RANGE**

1. **PARTIES:** The parties to this Memorandum of Agreement ("MOA") are the United States Coast Guard Sector Jacksonville ("Sector Jacksonville") and the Saint Marys Police Department ("SMPD"), collectively referred to as ("the Parties").
2. **AUTHORITY:** This MOA is entered into under the authority of:

14 U.S.C. § 93(a)(20), which authorizes the Coast Guard to enter into cooperative agreements with other Government agencies and the National Academy of Sciences.
3. **PURPOSE:** The purpose of this MOA is to set forth terms by which Sector Jacksonville will be allowed access to the SMPD's firearms range in order for Sector Jacksonville to complete required weapons training.
4. **RESPONSIBILITIES:**
 - a. **Sector Jacksonville**
 - (i). Sector Jacksonville shall request the use of the SMPD's firearms range via the SMPD web site at least 24 hours in advance of the planned use of the firearms range. If the SMPD web site is not available, the request for use of the SMPD firearms range shall be routed through the SMPD Training and Standards Commander. The request may either be in writing or communicated verbally.
 - (ii). Sector Jacksonville shall provide its own weapons, ammunition, targets, small arms instructors and range safety officers during the use of the SMPD's firearms range.
 - b. **SMPD**

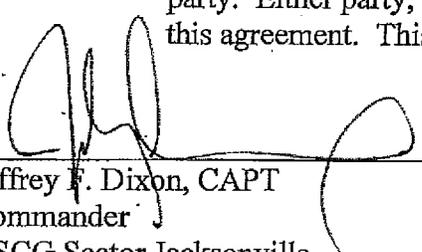
SMPD shall provide Sector Jacksonville access to the SMPD's firearms range for official training purposes upon request, unless the firearms range is otherwise unavailable due to a scheduling conflict or due to SMPD operations.
5. **POINTS OF CONTACT:** See Enclosure (1) for specific Points of Contact of the Parties to this MOA.
6. **ADDITIONAL PROVISIONS:**
 - a. Nothing in this MOA is intended to conflict with current laws or regulations or the directives of the USCG, Sector Jacksonville, or the SMPD. If a term of this

MOA is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this MOA shall remain in full force and effect.

b. This MOA does not create any right or benefit, substantive or procedural, enforceable by law or equity by persons who are not a party to this agreement, against the USCG, Sector Jacksonville, or the SMPD, their officers or employees, or any other person.

c. This MOA does not and should not be construed as a commitment, obligation, or transfer of funds. Each Party will bear any costs resulting from their responsibilities under this MOA. Should the transfer or obligation of funds become necessary in the future, both Parties agree that appropriate funding documents and mechanisms for such exchange between agencies will be executed in writing and in accordance with each agency's established procedures. In addition, those binding contracts or funding agreements should reference and incorporate the terms of this MOA.

7. **MODIFICATION AND AMENDMENT:** This agreement may be modified upon the mutual written consent of the parties. Enclosure (1) shall be updated annually, upon transfer or change of personnel listed as primary contacts under this MOA.
8. **EFFECTIVE DATE:** This MOA is effective upon the date of signature by both parties.
9. **TERMINATION:** This MOA will remain in effect unless terminated by either party. Either party, upon 60 days written notice to the other party, may terminate this agreement. This MOA shall remain in effect until such time.



Jeffrey F. Dixon, CAPT
Commander
USCG Sector Jacksonville

(date)

7/21/2015

John F. Morrissey
Mayor
City of Saint Marys, Georgia

(date)

MEMORANDUM OF AGREEMENT

**Between the
UNITED STATES COAST GUARD
SECTOR JACKSONVILLE
And the
SAINT MARYS POLICE DEPARTMENT**

**Regarding
USE OF THE SAINT MARYS POLICE DEPARTMENT FIREARMS RANGE**

ENCLOSURE (1)

POINTS OF CONTACT:

a. Sector Jacksonville

4200 Ocean St.
Atlantic Beach, FL 32233

1. Weapons Officer:
ENG3 Timothy Pettengill
Office: (904) 564-7750
Email: Timothy.A.Pettengill@uscg.mil

2. Firearms Instructor:
GMC Ian Keane
Office: (904) 564-7570

Email: Ian.P.Keane@uscg.mil

b. SMPD

563 Point Peter Road
St. Marys, GA 31558

SMPD Training and Standards Commander:
Sergeant Shanon Brock
Office: (912) 882-4488

Email: Shannon.Brock@stmarysga.gov

CITY COUNCIL MEETING

DATE: August 17, 2015

TITLE: SEPTEMBER 7, 2015 CITY COUNCIL MEETING

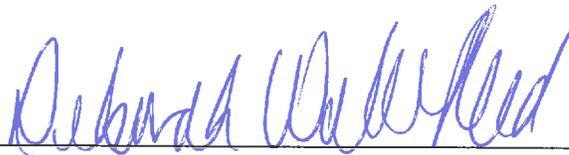
PURPOSE: To discuss whether to cancel or reschedule the meeting due to the Labor Day Holiday.

RECOMMENDATION: No recommendation.

HISTORY/ANALYSIS: Council consideration is needed to either cancel or reschedule the City Council meeting due to holiday, which might lead to a lack of quorum in attendance at the meeting.

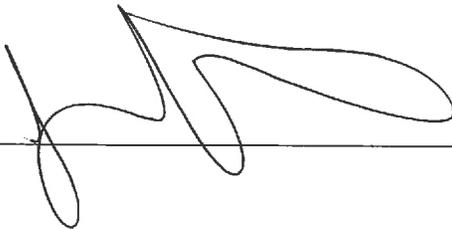
Department

Director:

A handwritten signature in blue ink, appearing to read "Richard Walker", is written over a horizontal line.

City

Manager:

A handwritten signature in black ink is written over a horizontal line.

CITY COUNCIL MEETING

August 17, 2015

NEW BUSINESS: SPECIAL USE PERMIT REQUEST for LARRY STRICKLAND

PURPOSE: Larry Strickland is requesting a Special Use permit for a Home Occupation to repair golf carts in the garage on his property at 310 Norris Street. The property is zoned R-1, Tax Parcel S42 01 001.

The Planning Commission voted on July 28, 2015 to approve the request for City Council approval as submitted. The vote was (5) to approve, (0) to deny.

RECOMMENDATION: Planning Staff recommends approval of the Special Use Permit.

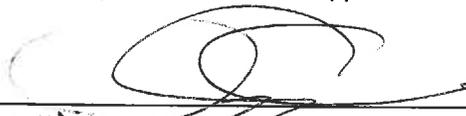
HISTORY/ANALYSIS: Mr. Strickland resides at 310 Norris Street and is requesting a Special Use permit to operate a golf cart repair business from his home. Mr. Strickland informed the Planning Commission he has been repairing golf carts for a few years and stated he wanted to do the right thing by applying for an Occupational Tax license and a Special Use permit to be able to operate a business from his home.

The Planning Commission met on July 28, 2015. Steve Sheffield, neighbor, spoke to the Planning Commission stating he highly recommended approval of Mr. Strickland's request. There were no other comments or questions from the public. The Planning Commission voted unanimously to approve the request.

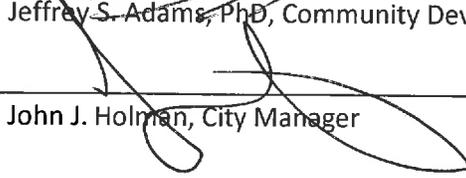
Special Use permits require City Council approval.

ATTACHMENTS: *Staff Report, Special Use Permit Application and Map of Location.*

Department Director: _____


Jeffrey S. Adams, PhD, Community Development Director

City Manager: _____


John J. Holman, City Manager

REQUEST OF LARRY STRICKLAND FOR SPECIAL USE PERMIT

APPLICANT: Larry Strickland
310 Norris Street
St. Marys, GA 31558

APPLICANT REQUEST and LOCATION OF PROPERTY:

SPECIAL USE PERMIT: Larry Strickland, 310 Norris Street, St. Marys, GA 31558 is requesting a Special Use Permit for a Home Occupation at 310 Norris Street. The property is zoned R-1, Tax Parcel S42 01 001.

MEETING DATES:

	Planning Commission	City Council
	July 28, 2015	August 17, 2015

STAFF ANALYSIS: Mr. Strickland is requesting approval to operate a business in his home. Section 110.62 (b) Special Use Permits of the St. Marys Code of Ordinances states Home occupations may be permitted provided that the conditions set forth in section 110-97 (as noted below) are met. Mr. Strickland would like to repair golf carts in his garage at his residence. The repairs would be made inside his garage and would not be visible by the public.

Sec. 110-97. - Home occupations and home business offices.

Profit-making activities conducted in homes fall into two classes: home occupations and home business offices.

- (a) *Home occupation.* If a home occupation is permitted in a land use district, it must comply with the following requirements. It shall be allowed, with a special use permit, provided that it:
- (1) Is carried on by a member(s) of the family residing in the dwelling unit only. One employee who is not part of the family is permitted.
 - (2) Is conducted entirely within the principal building or accessory structure.
 - (3) Utilizes not more than 25 percent of the total floor area of the principal building or 100 percent of the accessory structure.
 - (4) Produces no alteration or change in the character or the exterior of the principal building from that of a dwelling.
 - (5) Involves no sale or offering for sale of any article not produced or assembled by members of the family or single employee, or any service not entirely performed by members of the family residing on the premises, or single employee.
 - (6) Creates no disturbing or offensive noise, vibration, smoke, dust, odor, heat, glare, traffic hazard, unhealthy or unsightly condition.
 - (7) Is not visibly evident from the outside of the dwelling except by one non-illuminated sign two square feet or smaller in size.

PLANNING COMMISSION RECOMMENDATIONS: The Planning Commission is scheduled to meet Tuesday, July 28, 2015 to consider this application.

Action taken:	Approved (X)	Denied ()	Postponed ()
---------------	--------------	------------	---------------

CITY COUNCIL RECOMMENDATION: The City Council is scheduled to meet on Monday, August 17, 2015 to consider the Planning Commission's recommendation.

Action taken:	Approved ()	Denied ()	Postponed ()
---------------	--------------	------------	---------------

SPECIAL USE QUESTIONS TO BE ANSWERED

Quoting from Ordinance 110:

A **SPECIAL USE PERMIT** recommendation for approval may be granted by the planning commission only if the applicant establishes to the satisfaction of the planning commission that:

1. Neither the proposed use nor the proposed site upon which the use will be located is of such a character that the use will have significant adverse impact upon the value or quiet possession of surrounding properties greater than would normally occur from generally permitted uses in the zoning district. In reaching a determination on this standard, the planning commission or city council shall consider:
 - (i) The size of the proposed use compared with the surrounding uses;
Adequate
 - (ii) The intensity of the proposed use, including amount of noise to be generated, hours of operation, expanse of pavement, and similar measures of intensity of use, compared with surrounding uses;
Similar to existing use and surrounding uses.
 - (iii) The potential generation of noise, dust, odor, vibration, glare, smoke, litter and other nuisances;
No noise, dust etc. will be generated by this use.
 - (iv) Unusual physical characteristics of the site, including size of the lot, shape of the lot, topography, and soils, which may tend to aggravate adverse impacts upon surrounding properties;
No adverse affects
 - (v) The degree to which landscaping, fencing and other design elements have been incorporated to mitigate adverse impacts on surrounding properties.
No adverse effects
2. City or other facilities serving the proposed use will not be overburdened or hazards created because of inadequate facilities. In reaching a determination on this standard, the commission shall consider:
 - (i) The ability of the traffic to safely move into and out of the site at the proposed location;
No change in access
 - (ii) The presence of facilities to assure the safety of pedestrians passing by or through the site;
No change in existing pedestrian patterns
 - (iii) The capacity of the street network to accommodate the proposed use;
No change in the network or capacity
 - (iv) The capacity of the sewerage and water supply systems to accommodate the proposed use;
Use requires normal water and sewer use
 - (iv) The capacity of the storm drainage system to accommodate the proposed use;
The use does not contribute to storm water capacity on the site.
 - (vi) The ability of the fire department to provide necessary protection services to the site and development.
Fire department access to the site will not be restricted by the use
3. The natural characteristics of the site, including topography, drainage, and relationship to ground and surface waters and floodplain, shall not be such that the proposed use when placed on the site will cause undue harm to the environment or to neighboring properties.
Use will not cause undue harm to the environment or to neighboring properties
4. Conditions of special exceptions. Upon consideration of the standards listed in d. above the planning commission and/or the city council may require, such conditions, in addition to those required by other provisions of this chapter, as it finds necessary to insure compliance with those standards and all other applicable requirements of this chapter. Violation of any of those conditions shall be a violation of this chapter. Such conditions may include, but are not limited to, specifications for: type of landscaping/vegetation, increased setbacks and yards, specified sewage disposal and water supply facilities, hours of operation, operational controls, professional inspection and maintenance, sureties, location of piers, docks, parking and signs, and types of construction.
Signage shall be limited to City ordinance regulations.



CITY OF ST. MARYS, GEORGIA

SPECIAL USE PERMIT APPLICATION

SP

Planning & Building Department
418 Osborne Street - (912) 510-4032

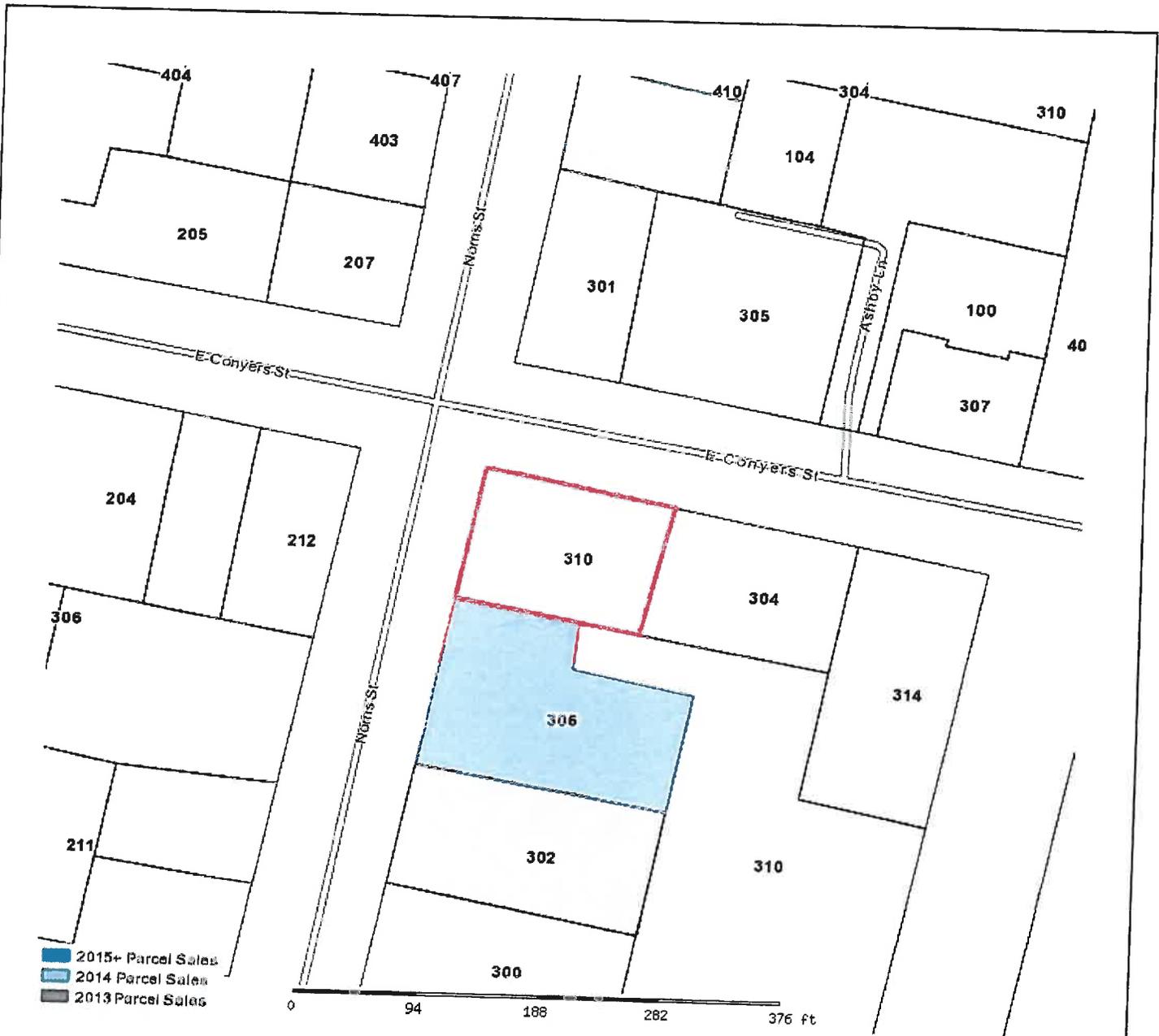
THIS APPLICATION MUST BE FILED WITH THE PLANNING DIRECTOR 30 DAYS BEFORE THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE HEARD. THE ST. MARYS PLANNING COMMISSION WILL HOLD AT LEAST ONE PUBLIC HEARING AND MAKE A RECOMMENDATION ABOUT YOUR REQUEST WITHIN 45 DAYS OF THE DATE YOU FILE A COMPLETE APPLICATION. THE CITY COUNCIL WILL THEN ISSURE OR DENY THE PERMIT. YOU ARE ENCOURAGED TO READ SECTION 110-145 OF THE ZONING ORDINANCE REGARDING SPECIAL USE PERMITS.

TO BE COMPLETED BY THE APPLICANT

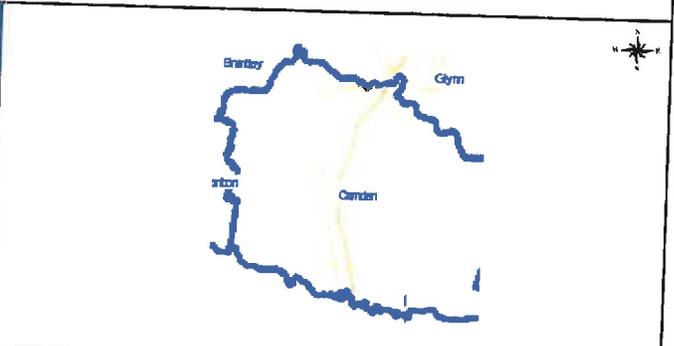
- YOUR NAME Larry Strickland PHONE NUMBER 912 409 8391
ADDRESS 310 Norris St St Marys GA
 - THE PLANNING DIRECTOR INFORMED ME THAT A SPECIAL USE PERMIT IS REQUIRED AT THE TIME I APPLIED FOR: CHECK ONE () BUILDING PERMIT (X) ZONING AMENDMENT (REZONING)
 - STREET ADDRESS 310 Norris St
PARCEL NO. 542-01-001 Lot No. _____ ZONING MAP NO. _____
 - PRESENT ZONING R-1
 - OWNER OF PROPERTY, IF NOT YOU: NAME _____
ADDRESS _____ PHONE _____
 - PROPOSED USE OF PROPERTY Golf Cart Repair
 - PLEASE ATTACH A SIMPLE MAP SHOWS THE NAMES OF ALL ADJACENT PROPERTY OWNERS AND THE TYPES OF EXISTING LAND USES WITHIN 300 FEET OF YOUR PROPERTY.
- SIGNATURE [Signature] DATE 7-2-15

TO BE COMPLETED BY THE PLANNING DIRECTOR

- HAS THE CORRECT FEE BEEN PAID? (X) YES () NO AMOUNT \$ 625⁰⁰
- DATE COMPLETE APPLICATION WAS FILED: 7-2-15
- LIST ATTACHMENTS:
() SIMPLE MAP WITH ADJACENT PROPERTY OWNERS' NAMES AND EXISTING USES
() SITE PLAN
- PUBLIC HEARING
DATE APPLICANT WAS NOTIFIED: _____
DATE HEARING WAS ADVERTISED: July 9th 15
DATE HEARING WAS HELD: _____
- PLANNING COMMISSION RECOMMENDED: (X) APPROVAL () DENIAL
CONDITIONS OF APPROVAL OR REASONS FOR DENIAL: _____
- CITY COUNCIL: () APPROVAL () DENIAL
CONDITIONS OF APPROVAL OR REASONS FOR DENIAL: _____
- DATE APPLICANT WAS NOTIFIED OF FINAL ACTION: _____



Camden County Assessor			
Parcel: S42 01 001 Acres: 0.23			
Name:	CREWS ANNIE	Land Value	\$34,500.00
Site:	310 NORRIS ST	Building Value	\$43,875.00
Sale:	\$0 on 07-1988 Reason=NM Qual=U	Misc Value	\$8,230.00
Mail:	C/O STRICKLAND ANNIE	Total Value:	\$86,605.00
	310 NORRIS STREET		
	SAINT MARYS, GA 31558		



The Camden County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER CAMDEN COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 07/13/15 : 08:53:16

CITY COUNCIL MEETING

August 17, 2015

TITLE: YARD/GARAGE SALE ORDINANCE -

PURPOSE: The City of St. Marys is proposing an ordinance to permit yard and garage sale operations. This ordinance would limit the number of yard sales an owner or operator could hold within one calendar year and provides other guidelines for holding such operations.

RECOMMENDATION: Community Development staff recommends that this ordinance be approved.

HISTORY/ANALYSIS: Presently yard and garage sales can operate at will within the City limits of St. Marys. This can cause difficulties to surrounding land owners who bought their property with the clear understanding that the permitted and special uses allowed within their residential district would protect them from the increased traffic, the sign pollution, parking and movement difficulties and general nuisance that may ensue from a yard sale operation that becomes a permanent weekend fixture in the neighborhood.

Businesses that operate in the City are held to strict standards of where they can operate and on the scope of their practices. Businesses are required to seek an Occupational Tax License and work within the zoning requirements of the St. Marys Municipal Code, which limits scale and scope of businesses primarily through the zoning of the district.

Residential districts are generally not permitted for business activities that allow for on-site customers or the storage of goods, yard sales narrowly walk this fine line. This ordinance provides for a permitting process, just as many other jurisdictions do across the state and country, while limiting the scope of these 'temporary' businesses.

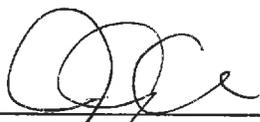
The ordinance provides for up to two yard sales per location per year, running for two days each. The ordinance exempts certain organizations, including all 501(c)3 entities. The permitting will be handled through the Community Development Department and will be administered through a nominal fee, while providing recourse for violations.

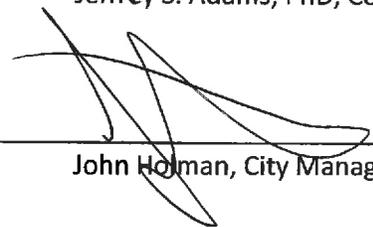
This ordinance, as drafted, is limited in scope, yet provides the framework for allowing yard sales to flourish, while protecting residential rights. Staff has attached a survey of some other Georgia communities that have yard sale ordinances. Most communities handle six main concerns when addressing the operation of yard sales:

1. **Permitting & Fees:** most communities issue permits, which are usually required to be applied for 24 to 48 hours in advance; permits are usually issued and required to be posted on site, to make for easier enforcement; fees range from free or refundable to \$35.00;
2. **Frequency:** the most pressing issue is often the frequency a community allows an owner or operator to hold sales; some communities do not limit frequency, but by default do so, through more expensive fees; across the state, from the twenty or so communities surveyed, the average falls around three times per year;

3. Duration: many communities limit the duration of each sale from as little as one day (24 hours) to as many as three (72 hours); some communities also give the hours of operation that these operations are allowed;
4. Signage: many ordinances specify the types of signage, the number of signs and placement or location of signage; in fact, Peachtree City requires yard sales to buy their own premade signs (at fifty cents each), with no alterations or additions, while most communities limit the size, number and placement; many communities also specify when the signs must be taken down;
5. Exemptions: most communities exempt non-profits and other civic organizations;
6. Enforcement & Fines: nearly every community also gives details on handling complaints, conducting the sale and enforcing violations; some communities tie parking violations to the owner or operator of the sale and virtually all communities provide a fine structure for penalties.

ATTACHMENTS: Examples from around Georgia Survey of Yard Sale Ordinances; Proposed Yard/Garage Sale Ordinance;

Planning Staff: 
Jeffrey S. Adams, PhD, Community Development Director

City Manager: 
John Holman, City Manager

1 **ST. MARYS CITY COUNCIL**
2 **ST. MARYS, GEORGIA**
3

4 At the regular meeting of the St. Marys City Council, held in the St. Marys
5 City Hall, St. Marys, Georgia:
6

7
8
9 Present:

10
11 John F. Morrissey, Mayor
12 Robert L. Nutter, Councilman, Post 1
13 Elaine Powierski, Councilwoman, Post 2
14 Jim Gant, Councilman, Post 3
15 David Reilly, Councilman, Post 4
16 Sam L. Colville, Councilman, Post 5
17 Linda P. Williams, Councilwoman, Post 6
18

19
20 On motion of _____, which carried
21 _____, the following Ordinance amendment was adopted:
22

23 AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF
24 ST. MARYS, GEORGIA, SECTION ___ TO PROVIDE FOR ____,
25 AND FOR OTHER PURPOSES AS SET FORTH THEREIN.
26

27 Be it, and it is, hereby ordained by the Mayor and Council of the City of St.
28 Marys, this ___ day of _____, 2015 that Section _____ of the
29 Code of Ordinances, City of St. Marys, Georgia is hereby amended to read as
30 follows:
31

32 **§ xxx-1. Title.**

33 This chapter shall be known and cited as "Garage and Yard Sale Permit
34 Ordinance."
35

36 **§ xxx-2. Purpose.**

37 These rules and regulations are designed to control and restrict garage and yard
38 sales in order to protect the public health, safety and convenience and to restrict
39 such sales to casual and/or occasional occurrences only, in keeping with the
40 character of the neighborhood where this activity is carried on in compliance with

41 Chapter xxx, Zoning, of the Code of the City of St. Marys. The intent of this
42 chapter is to eliminate perpetual, prolonged and extended garage and yard sales
43 in residential areas. Such sales, if continued indefinitely, tend to become retail
44 businesses in residential areas and zones, create a nuisance and often violate
45 the zoning regulations of the City of St. Marys. The provisions of this chapter
46 arise from the need to limit, regulate, restrict and control garage and yard sales.
47 It is not the intent of this chapter to change or amend **ARTICLE VI. -**
48 **TEMPORARY SALES AND SOLICITORS AND STREET VENDORS**, and/or
49 any other ordinances of the City of St. Marys.

50
51 **§ xxx-3. Definitions.**

52 As used in this chapter, the following terms shall have the meanings indicated:

53 **GARAGE SALE:**

54 A. The sale or offering for sale of new, used or secondhand items of
55 personal property at any one (1) residential premises at any one (1) time.

56 B. Includes all sales in residential areas entitled "garage sale," "yard
57 sale," "tag sale," "porch sale," "lawn sale," "attic sale," "rummage sale," "flea
58 market sale" or any similar casual sale of tangible personal property.

59 **GOODS** — Any goods, warehouse merchandise or other personal property
60 capable of being the object of a sale regulated hereunder.

61 **MUNICIPALITY** — All residential dwellings located within any type of zone,
62 zoned area, zoning district, whether or not said areas or zones are residential,
63 business, commercial or otherwise, within the geographic boundaries of the City
64 of St. Marys.

65 **PERSONS** — Individuals, partnerships, family groups, voluntary associations
66 and corporations.

67
68 **§ xxx-4. Permit required; fee; conditions for sales.**

69 A. It shall be unlawful for any person to conduct a garage sale within the
70 geographic boundaries of the City of St. Marys without first obtaining a garage
71 and yard sale permit from the Community Development Department after filing
72 an application containing the information hereinafter specified.

73
74 B. It shall be unlawful to engage in more than two (2) garage sales in any
75 one (1) calendar year.

76
77 C. Not more than two (2) garage and yard sale permits shall be issued to any
78 one (1) person in any one (1) calendar year.

79

80 D. Not more than two (2) garage and yard sale permits shall be issued for
81 any one (1) premises in any one (1) calendar year.

82

83 E. Each permit application shall be accompanied by a fee as shall be set
84 from time to time by resolution of the City Council.

85

86 F. It is a requirement of garage and yard sale permits that the names and
87 addresses of all participating persons selling goods be listed on the application.
88 The garage and yard sale permit must be posted at a visible location to the
89 traveling public for the duration of the sale.

90

91 G. It shall be unlawful to conduct any garage sale with a duration exceeding
92 two (2) consecutive days.

93

94 **§ xxx-5. Exemptions.**

95 This chapter shall not be applicable to:

96 A. Persons selling goods pursuant to an order of process or a court of
97 competent jurisdiction.

98

99 B. Persons acting in accordance with their powers and duties as public
100 officials.

101

102 C. Any person selling or advertising for sale an item or items of personal
103 property which is specifically named or described in the advertisement.

104

105 D. Any publisher of a newspaper, magazine or other publication or other
106 communications media which publishes or broadcasts anything in good faith
107 without knowledge of its false, deceptive or misleading character or without
108 knowledge that the provisions of this chapter have not been met.

109

110 E. Any sale conducted by any legitimate business or commercial or industrial
111 establishment on property zoned under the zoning regulations of the City of St.
112 Marys with or without the protection of the nonconforming use section of the
113 zoning laws, or any sale conducted by any other vendor or dealer when the sale
114 is conducted in a properly zoned area and not otherwise prohibited by laws of the
115 State of Georgia and ordinances of the City of St. Marys, including this chapter.

116

117 F. Sales by a bona fide charitable, educational, cultural or governmental
118 institution, civic group, service club, religious or fraternal society or other tax-
119 exempt organization (including but not limited to 501(c)3 organizations);

120 provided, however, that the burden of proof to establish the exemption under this
121 subsection shall be on the organization or institution claiming such exemption.

122

123 G. Any public auction having a duration of no more than two (2) days and
124 conducted by an auctioneer, licensed by the State of Georgia.

125

126 **§ xxx-6. Enforcement; complaints.**

127 A. This chapter shall be enforced by the St. Marys Code Compliance Office,
128 and it shall be its duty to investigate and prosecute any violation of this chapter.

129

130 B. If, after an investigation, a violation is found to exist, the St. Marys Code
131 Compliance Office shall prosecute a complaint before a District Justice pursuant
132 to the provisions of this chapter.

133

134 **§ xxx-7. Conduct.**

135 The persons to whom the garage and yard sale permit was issued and the
136 person conducting the sale and the owner, tenant or occupant of the premises
137 where the sale or activity is conducted shall be jointly or severally responsible for
138 the maintenance of good order and decorum on the premises during the hours of
139 such sale or activity.

140 A. No such person shall permit any loud or boisterous conduct on such
141 premises or permit vehicles to impede the passage of the traffic on any roads or
142 streets in the area of the premises where the sale is being conducted.

143

144 B. In the event of an emergency, all such persons shall obey reasonable
145 orders from any member of the Police Department or the Fire Department in
146 order to maintain the public health, safety and convenience.

147

148 **§ xxx-8. Violations and penalties.**

149 Any person, firm or corporation who or which shall violate any provision of this
150 chapter shall, upon conviction thereof, be sentenced to pay a fine of not more
151 than xxx hundred dollars (\$xxx.), plus costs of prosecution, and, in default of
152 payment thereof, imprisonment for a term not to exceed thirty (30) days. Every
153 day that a violation of this chapter continues shall constitute a separate offense.

154

155

156 **This Amendment shall become effective upon passage.**

157

158

159

**ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA**

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ATTEST:

JOHN F. MORRISSEY, MAYOR

DEBORAH WALKER-REED, CITY CLERK
CITY OF ST. MARYS, GEORGIA

DRAFT

171
172 **EXPLANATION OF CHANGES**

173 **NOTE:** Deletions are ~~stricken through~~, additions are underlined.
174
175
176

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179 Ordinance."
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183 sales in order to protect the public health, safety and convenience and to restrict
184 such sales to casual and/or occasional occurrences only, in keeping with the
185 character of the neighborhood where this activity is carried on in compliance with
186 Chapter xxx, Zoning, of the Code of the City of St. Marys. The intent of this
187 chapter is to eliminate perpetual, prolonged and extended garage and yard sales
188 in residential areas. Such sales, if continued indefinitely, tend to become retail
189 businesses in residential areas and zones, create a nuisance and often violate
190 the zoning regulations of the City of St. Marys. The provisions of this chapter
191 arise from the need to limit, regulate, restrict and control garage and yard sales.
192 It is not the intent of this chapter to change or amend ARTICLE VI. -
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194 any other ordinances of the City of St. Marys.
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198 GARAGE SALE:

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201

202 B. Includes all sales in residential areas entitled "garage sale," "yard sale,"
203 "tag sale," "porch sale," "lawn sale," "attic sale," "rummage sale," "flea market
204 sale" or any similar casual sale of tangible personal property.

205 GOODS — Any goods, warehouse merchandise or other personal property
206 capable of being the object of a sale regulated hereunder.

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208 zoned area, zoning district, whether or not said areas or zones are residential,
209 business, commercial or otherwise, within the geographic boundaries of the City
210 of St. Marys.

211 PERSONS — Individuals, partnerships, family groups, voluntary associations
212 and corporations.
213

214 **§ xxx-4. Permit required; fee; conditions for sales.**

215 A. It shall be unlawful for any person to conduct a garage sale within the
216 geographic boundaries of the City of St. Marys without first obtaining a garage

217 and yard sale permit from the Community Development Department after filing
218 an application containing the information hereinafter specified.

219
220 B. It shall be unlawful to engage in more than three (3) garage sales in any
221 one (1) calendar year.

222
223 C. Not more than three (3) garage and yard sale permits shall be issued to
224 any one (1) person in any one (1) calendar year.

225
226 D. Not more than three (3) garage and yard sale permits shall be issued for
227 any one (1) premises in any one (1) calendar year.

228
229 E. Each permit application shall be accompanied by a fee as shall be set
230 from time to time by resolution of the City Council.

231
232 F. It is a requirement of garage and yard sale permits that the names and
233 addresses of all participating persons selling goods be listed on the application.
234 The garage and yard sale permit must be posted at a visible location to the
235 traveling public for the duration of the sale.

236
237 G. It shall be unlawful to conduct any garage sale with a duration exceeding
238 three (3) consecutive days.

239
240 **§ xxx-5. Exemptions.**

241 This chapter shall not be applicable to:

242 A. Persons selling goods pursuant to an order of process or a court of
243 competent jurisdiction.

244
245 B. Persons acting in accordance with their powers and duties as public
246 officials.

247
248 C. Any person selling or advertising for sale an item or items of personal
249 property which is specifically named or described in the advertisement.

250
251 D. Any publisher of a newspaper, magazine or other publication or other
252 communications media which publishes or broadcasts anything in good faith
253 without knowledge of its false, deceptive or misleading character or without
254 knowledge that the provisions of this chapter have not been met.

255
256 E. Any sale conducted by any legitimate business or commercial or industrial
257 establishment on property zoned under the zoning regulations of the City of St.
258 Marys with or without the protection of the nonconforming use section of the
259 zoning laws, or any sale conducted by any other vendor or dealer when the sale
260 is conducted in a properly zoned area and not otherwise prohibited by laws of the
261 State of Georgia and ordinances of the City of St. Marys, including this chapter.
262

263 F. Sales by a bona fide charitable, educational, cultural or governmental
264 institution, civic group, service club, religious or fraternal society or other tax-
265 exempt organization (including but not limited to 501(c)3 organizations);
266 provided, however, that the burden of proof to establish the exemption under this
267 subsection shall be on the organization or institution claiming such exemption.
268

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270 conducted by an auctioneer, licensed by the State of Georgia.
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274 and it shall be its duty to investigate and prosecute any violation of this chapter.
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276 B. If, after an investigation, a violation is found to exist, the St. Marys Code
277 Compliance Office shall prosecute a complaint before a District Justice pursuant
278 to the provisions of this chapter.
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281 The persons to whom the garage and yard sale permit was issued and the
282 person conducting the sale and the owner, tenant or occupant of the premises
283 where the sale or activity is conducted shall be jointly or severally responsible for
284 the maintenance of good order and decorum on the premises during the hours of
285 such sale or activity.

286 A. No such person shall permit any loud or boisterous conduct on such
287 premises or permit vehicles to impede the passage of the traffic on any roads or
288 streets in the area of the premises where the sale is being conducted.
289

290 B. In the event of an emergency, all such persons shall obey reasonable
291 orders from any member of the Police Department or the Fire Department in
292 order to maintain the public health, safety and convenience.
293

294 **§ xxx-8. Violations and penalties.**

295 Any person, firm or corporation who or which shall violate any provision of this
296 chapter shall, upon conviction thereof, be sentenced to pay a fine of not more
297 than xxx hundred dollars (\$xxx.), plus costs of prosecution, and, in default of
298 payment thereof, imprisonment for a term not to exceed thirty (30) days. Every
299 day that a violation of this chapter continues shall constitute a separate offense.
300

301
302

Survey of Yard Sale Ordinances from around Georgia

Community	Permit Required	Per Year	Duration	Special Notes
Bainbridge	Permit/displayed	4	2 days	Refundable fee; No resales; site restrictions, 10' back from curb
Stockbridge	Permit/displayed	2	2 days	Not on Sunday
Roswell	Permit/displayed	3	3 days	No fee, Not in ROW & Size limits
Madison	Permit	2	2 days	No fee, 2 days prior, 2 signs, 4 sqft.
Jessup	Permit/displayed	12	1 day	\$35.00 fee; \$100 to \$600 violation
Winder	Permit/displayed	3	3 days	Responsible for parking violations
Peachtree City	Permit			Only signs from City Hall (fifty cents per sign)
Sylvania	Permit	4	2 days	No fee
Toccoa	Not Required	Unlimited	Unlimited	Commercial properties only
Decatur	Permit	2	3 days	No resales; one sign 6 sqft.; online app.
Hamilton	Permit/displayed	2 non/4 fee	4 days	\$25.00 fee; \$200.00 violation or 14 days imprisonment
Waycross	Permit	4	2 days	Non-profits exempt on most

CITY COUNCIL MEETING

August 17, 2015

TITLE: APPOINTMENT OF CRS PROGRAM FOR PUBLIC INFORMATION COMMITTEE

PURPOSE: The City of St. Marys, as part of the Community Rating System (CRS) for the National Flood Insurance Program is seeking volunteers for a Program for Public Information (PPI) Joint Committee. Appointments are to serve for a year and credits are given for stakeholders representing distinct areas. This Joint Committee, with representatives from Camden County will provide the citizens of the area improved public information with regard to flood dangers.

RECOMMENDATION: Community Development staff recommends that the Council provide direction on a list of qualified stakeholders that can be appointed for the 2015/2016 term.

HISTORY/ANALYSIS: The City of St. Marys' application is currently under review for its initial Community Rating System rating from the National Flood Insurance Program. This rating will provide relief to city residents who have flood insurance and provide the City more resilience to the threats of flooding and storm surge.

One section of the CRS where the City can gain credits is in Activity 330, where a public steering committee, a PPI, can help the City achieve a higher rating on its subsequent submissions. The PPI Committee membership is defined as follows:

PPI Committee Membership

The number of participants and their identities are determined by the community, but the committee's membership must meet the following CRS criteria:

- There must be at least five people on the committee.
- There must be representation from the community's floodplain management office.
- There must be representation from the community's public information office, if there is one.
- At least half of the members must be from outside the local government ("stakeholders").
- There must be representation from a local insurance agency (for Activity 370 credit only).
- There must be representation from a local bank or lender

(for Activity 370 credit only).

In addition to the floodplain manager and public information office, community departments that could be represented include emergency management, planning, drainage, code enforcement, parks, and other offices that have programs that relate to flood protection and natural floodplain functions.

Camden County has approached City Staff with the opportunity to partner and form a Joint PPI Committee, which increases the possible credits that may be awarded. Camden County currently has a five member Committee, with the Floodplain Manager, a staff information officer, a banker, an insurance agent who deals daily with flood insurance, as well as, an appointed community member.

The attached CRS PPI guidelines, provided by the National Flood Insurance Program, also list key stakeholders that should be included:

Recent research has shown that the more often a message is received from different sources, the more likely it is that the desired action or behavior will take place. For this reason, the CRS encourages engagement of groups and people outside the local government in planning and conducting outreach projects.

Accordingly, at least one-half of the members of the PPI committee must be representatives from outside the local government, i.e., stakeholders. These could be members of the public, representatives of key community organizations, and/or agencies and organizations that will likely implement the recommended outreach projects. Example stakeholder participants include:

- Floodplain resident(s), representatives of neighborhood or homeowner associations;
- Emergency/disaster responders, e.g., Red Cross, Salvation Army;
- Utility companies (they are concerned about service and safety during disasters and many have their own newsletters or outreach programs);
- Chamber of commerce or other business organization;
- Trade associations of builders and/or contractors;
- Developers/real estate organizations;
- Environmental organizations, "Friends of the River," etc.;
- Insurance agencies and lenders (required for Activity 370 credit);
- Major employer(s); and
- Other government agencies outside the community, e.g., school district, levee or flood control district, regional planning agency, state coastal management office, National Weather Service.

The PPI members will serve as key voices for shaping the City's outreach and providing local knowledge on the best avenues of reaching key sectors of the population. This volunteer opportunity will elevate awareness and build resilience in a time of economic and ecologic change.

ATTACHMENTS: Developing a Program for Public Information for Credit under the Community Rating System of the National Flood Insurance Program

Planning Staff:



Jeffrey S. Adams, PhD, Community Development Director

City Manager:



John Holman, City Manager

CITY COUNCIL MEETING
August 17, 2015

TITLE: LIFT STATION #11 FORCE MAIN IMPROVEMENTS

PURPOSE: To award a contract for the engineering design and project administration of the project to Stevenson and Palmer Engineering, Inc. for the amount of \$29,900.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The City of St. Marys has experienced numerous failures on the existing Lift Station No. 11 force main. This lift station is located on West Alexander Street and serves all of the downtown area. The force main leaving the station is twelve (12) inches in diameter which turns north on Bartlett Street. The force main then runs parallel to Bartlett Street before crossing under the rail road at West Gallop Street and continues on across the woods before going under S.R. Highway 40 at Herb Bauer Drive where it then runs north along Pt. Peter Road and then it reduces down to an eight (8) inch line just north of the "S-curves". The force main finally terminates at the Pt. Peter Waste Water Treatment Plant. This project will design an upgrade to the 8" section of force main in order to reduce the head pressure in the line in an effort to reduce or eliminate the failures caused by internal head pressures.

The Public Works Department solicited proposals from three engineering firms for this project. All three firms are qualified to perform the design work for this project. Below is a tabulation of the proposed costs from the engineering firms:

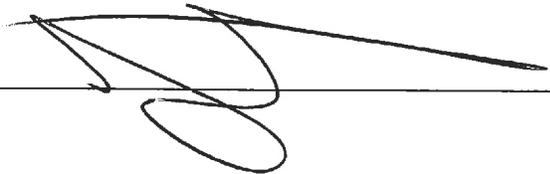
Stevenson and Palmer Engineering, Inc. - \$29,900
EMC Engineering Services Inc. - \$70,000
Atlantic Coast Consulting, Inc. - \$78,910

This project will be funded through the existing Sewer Budget.

Department Director: _____



City Manager: _____



Cost Proposal

Lift Station No. 11 Force Main
Improvement Project
City of St. Marys, Georgia

We have read and understand the requirements of this proposal and agree to provide the required services in accordance with this proposal and all attachments, exhibits, etc. The fee for providing the required services, including all transportation and per diem cost is:

<u>Scope of Work</u>	<u>Fee</u>
Design Phase	\$ 20,900.00
Bid Phase	\$ 4,000.00
Construction Phase	<u>\$ 5,000.00</u>

Total Proposed Fee \$29,900.00

SUBMITTED BY:

PROPOSER: Stevenson & Palmer Engineering, Inc.

BY: 

NAME (PRINT): James C. Vaughn, Jr., P. E., Vice President

ADDRESS: 424 East Oglethorpe Avenue

CITY/STATE: Savannah, Georgia 31401

TELEPHONE: 912-655-6790



SECTION X

COST PROPOSAL

Cost Proposal:

EMC Engineering Services, Inc. (EMC) appreciates the opportunity to present this proposal for providing professional engineering services for Lift Station No. 11 Force Main Improvement Project.

EMC proposes to complete all work as outlined in our scope of work and according to our schedule for a total fee of \$70,000

Design Phase	\$60,000
Bid Phase	\$ 3,000
Construction Phase	<u>\$ 7,000</u>
Total	<u>\$70,000</u>

Section X



Section 10 Cost Proposal

ACC will provide the scope of services presented in Section 6 for the following "Lump Sum Costs:"

ENTIRE FORCE MAIN REPLACEMENT

Design Phase	\$113,910.00
Bid Phase	\$ 12,120.00
Construction Phase	\$ 22,040.00
TOTAL BASE COST	\$162,770.00

PARTIAL FORCE MAIN REPLACEMENT

Design Phase	\$ 51,850.00
Bid Phase	\$ 9,890.00
Construction Phase	\$ 12,970.00
TOTAL BASE COST	\$ 78,910.00

Cost proposal does not include any clearing of wooded areas as may be required for utility locating services.

These services will be billed monthly in accordance with the following standard rate table.

CITY COUNCIL MEETING

August 17, 2015

TITLE: CARTEGRAPH DATABASE

PURPOSE: To authorize Cartegraph to establish a separate database for the installation of our Road Condition Survey by Transmap Corporation for the fee of \$1800.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The City of St. Marys currently has a database with Cartegraph and the necessary software for the Road Condition Survey data to be entered. However, since the existing database is inclusive of all of the City's data, a test (separate) database will need to be established to load the road survey data into. Once the data has been loaded into the system test database and properly formatted, it can then be transferred into the City's existing database. This will ensure that no existing data becomes corrupted during the installation process. This was not included in the contract with Transmap, but necessary for them to fulfill their contract.

The funds for this item will come from General Fund Equity per the attached budget ordinance.

Department Director: _____

City Manager: _____

AN ORDINANCE TO AMEND THE FISCAL YEAR 2016
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY16 General Fund to allocate funds to cover the cost of Cartegraph to upload the Transmapping Data.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund as follows:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-54100-52.2201 Public Works-Computer Maintenance	\$ 6,100	+\$ 1,800	\$ 7,900
100-38.001 Fund Equity	\$ 564,500	+\$ 1,800	\$566,300

ADOPTED in legal assembly this _____ day of _____, 2015.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING
August 17, 2015

TITLE: OSPREY COVE CLUB, LLC D/B/A GOLF CLUBHOUSE
(NEW ALCOHOL LICENSE) *Public Hearing Advertising*

PURPOSE: The City Clerk requests approval to advertise a public hearing for a Beer, Wine and Liquor License on premise consumption with food for "Golf Clubhouse".

RECOMMENDATION: The City Clerk recommends approval to advertise for a public hearing at 5:45 p.m. on Monday, September 21, 2015 in Council Chambers at City Hall.

HISTORY: Osprey Cove Club, LLC hired Green Golf Partners, LLC to operate the business for them but Osprey Cove Club, LLC did not have a liquor license themselves. As of August 31, 2015, Osprey Cove Club, LLC will be operating the business and has requested a liquor license in their name. Ms. Anna Wilhem made an application for an alcohol license for the sale of beer, wine and liquor on premise consumption with food. The business is located at 123 Osprey Drive, St. Marys, Georgia 31558.

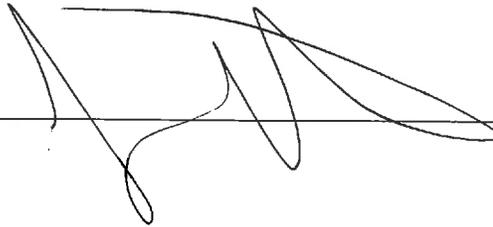
Department

Director: _____



City

Manager: _____





CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558
TELEPHONE: 912-510-4039
FAX: 912-510-4013

**NOTICE OF PUBLIC HEARING
ALCOHOL BEVERAGE LICENSE**

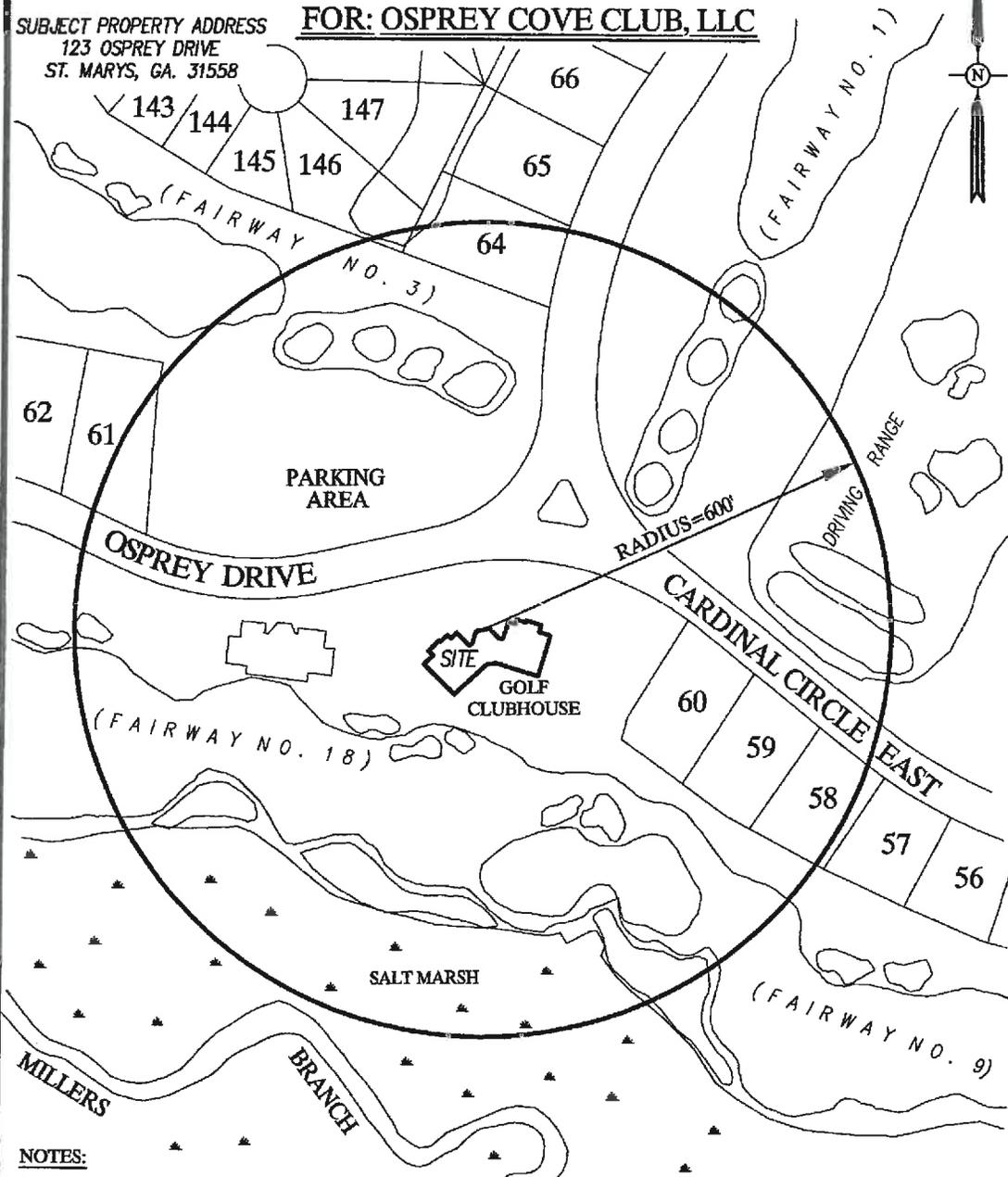
The City of St. Marys, Georgia has received an application for an alcohol beverage license from Anna Martha Wilhem of Osprey Cove Club, LLC D/B/A Golf Clubhouse at 123 Osprey Drive, St. Marys, Georgia, for the sale of beer, wine and liquor on premise consumption with food. Notice is hereby given that a Public Hearing on this application is scheduled for Monday, September 21, 2015 at 5:45 p.m. in Council Chambers at St. Marys City Hall. Anyone desiring to address Council regarding the issuance of a license to this establishment may do so at the Public Hearing.

Deborah Walker-Reed
Deborah Walker-Reed, City Clerk

PLEASE RUN: September 10th & September 17th

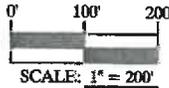
MAP TO SHOW ALCOHOL BEVERAGE SURVEY OF
OSPREY COVE "GOLF CLUBHOUSE" LYING IN THE CITY
OF ST. MARYS, 29th G.M.D., CAMDEN COUNTY, GEORGIA

SUBJECT PROPERTY ADDRESS FOR: OSPREY COVE CLUB, LLC
 123 OSPREY DRIVE
 ST. MARYS, GA. 31558



NOTES:

- 1.) THIS SURVEY WAS PREPARED PURSUANT TO THE ST. MARY'S ALCOHOLIC BEVERAGES ORDINANCE, CHAPTER 10, SECTION 10-5, PARAGRAPH (b)(1) & (2) LAST AMENDED 6-11-07. THERE ARE NO ESTABLISHMENTS OF CONCERN LYING WITHIN THE MINIMUM DISTANCE REQUIREMENTS.
- 2.) THERE ARE RESIDENTIAL DWELLINGS BUT NO APPARENT IN-HOME DAY CARES, SCHOOLS, ALCOHOL TREATMENT CENTERS, HOUSING AUTHORITY PROPERTY OR EDUCATIONAL BUILDINGS WITHIN THE CITY OF ST. MARYS DISTANCE REQUIREMENTS AT THIS TIME, AS INDICATED BY VISUAL INSPECTION.



DWN. BY: J.S.F.
 CKD. BY: J.S.F.

CADD FILE: C:\CAD\OSPREY COVE CLUBHOUSE.DWG

SURVEY DATE: 07-31-2015

PREPARED BY:
A K M
SURVEYING, INC.
 SURVEYORS & LAND PLANNERS

P.O. BOX 5730 (912) 729-1507 PHONE
 ST. MARYS, GEORGIA 31558 (912) 729-1509 FAX
 GEORGIA LICENSED SURVEY FIRM No. 1067

I HEREBY CERTIFY THAT THE ABOVE MEASUREMENTS WERE TAKEN UNDER MY PERSONAL SUPERVISION AND THAT SAID MEASUREMENTS ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

REGISTERED
 No. 3143
 LAND SURVEYOR
 JEFFREY K. FOSTER
 GA. REGISTERED SURVEYOR No. 3143

DATE: 9/7/15

CITY COUNCIL MEETING

August 17, 2015

TITLE: OSPREY COVE CLUB, LLC D/B/A NEST (NEW ALCOHOL LICENSE)
Public Hearing Advertising

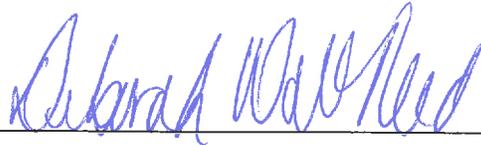
PURPOSE: The City Clerk requests approval to advertise a public hearing for a Beer, Wine and Liquor License on premise consumption with food for "Nest".

RECOMMENDATION: The City Clerk recommends approval to advertise for a public hearing at 5:45 p.m. on Monday, September 21, 2015 in Council Chambers at City Hall.

HISTORY: Osprey Cove Club, LLC hired Green Golf Partners, LLC to operate the business for them but Osprey Cove Club, LLC did not have a liquor license themselves. As of August 31, 2015, Osprey Cove Club, LLC will be operating the business and has requested a liquor license in their name. Ms. Anna Wilhem made an application for an alcohol license for the sale of beer, wine and liquor on premise consumption with food. The business is located at 123 Osprey Drive, St. Marys, Georgia 31558.

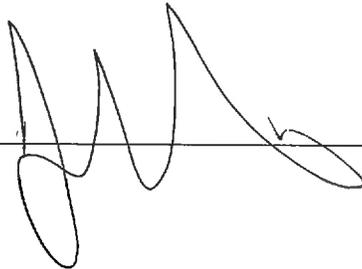
Department

Director:



City

Manager:





CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558
TELEPHONE: 912-510-4039
FAX: 912-510-4013

**NOTICE OF PUBLIC HEARING
ALCOHOL BEVERAGE LICENSE**

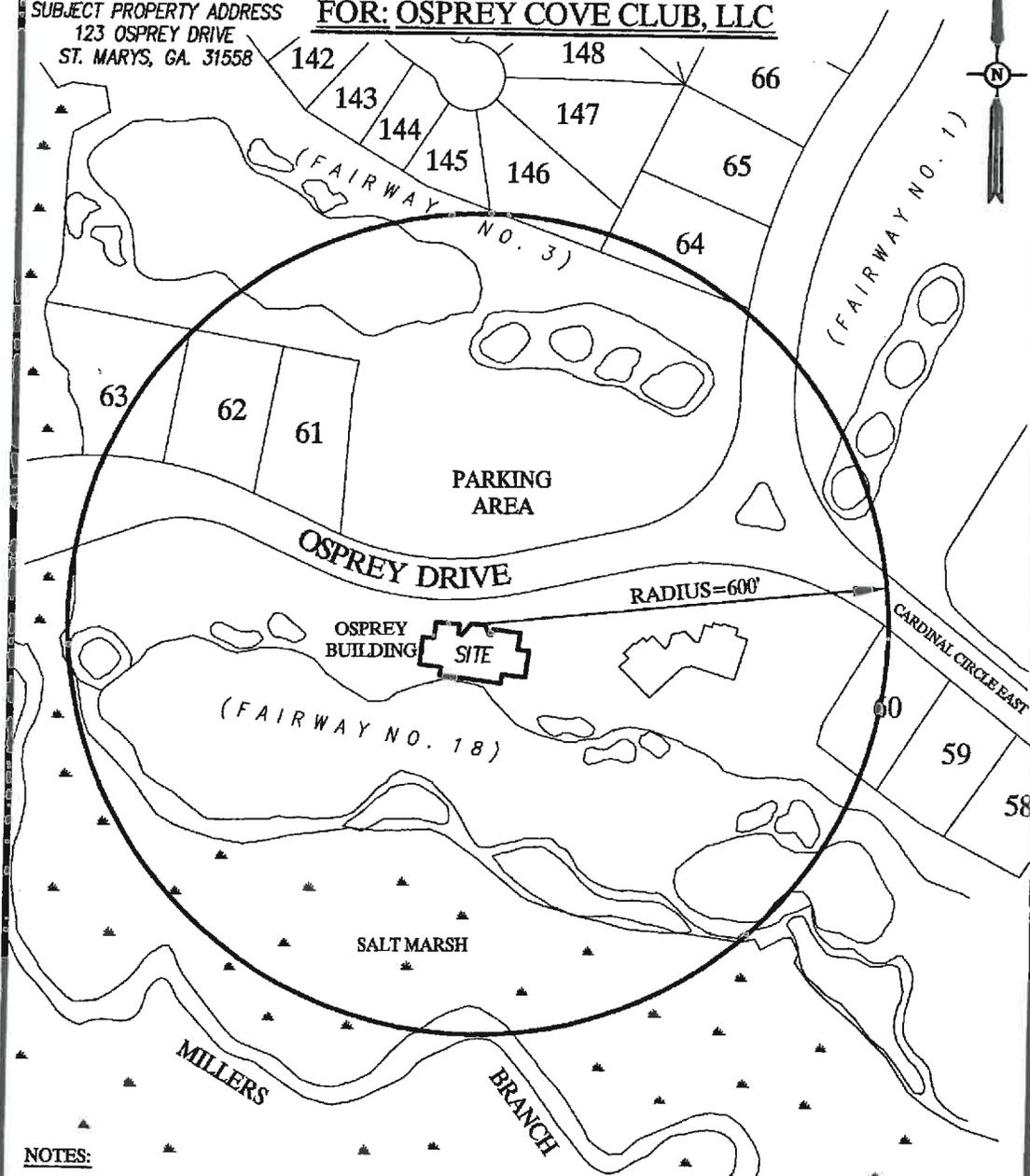
The City of St. Marys, Georgia has received an application for an alcohol beverage license from Anna Martha Wilhem of Osprey Cove Club, LLC D/B/A Nest at 123 Osprey Drive, St. Marys, Georgia, for the sale of beer, wine and liquor on premise consumption with food. Notice is hereby given that a Public Hearing on this application is scheduled for Monday, September 21, 2015 at 5:45 p.m. in Council Chambers at St. Marys City Hall. Anyone desiring to address Council regarding the issuance of a license to this establishment may do so at the Public Hearing.

Deborah Walker-Reed
Deborah Walker-Reed, City Clerk

PLEASE RUN: September 10th & September 17th

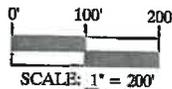
MAP TO SHOW ALCOHOL BEVERAGE SURVEY OF
OSPREY COVE "NEST" LYING IN THE CITY OF ST. MARYS,
29th G.M.D., CAMDEN COUNTY, GEORGIA

SUBJECT PROPERTY ADDRESS **FOR: OSPREY COVE CLUB, LLC**
 123 OSPREY DRIVE
 ST. MARYS, GA. 31558



NOTES:

- 1.) THIS SURVEY WAS PREPARED PURSUANT TO THE ST. MARYS ALCOHOLIC BEVERAGES ORDINANCE, CHAPTER 10, SECTION 10-5, PARAGRAPH (b)(1) & (2) LAST AMENDED 6-11-07. THERE ARE NO ESTABLISHMENTS OF CONCERN LYING WITHIN THE MINIMUM DISTANCE REQUIREMENTS.
- 2.) THERE ARE RESIDENTIAL DWELLINGS BUT NO APPARENT IN-HOME DAY CARES, SCHOOLS, ALCOHOL TREATMENT CENTERS, HOUSING AUTHORITY PROPERTY OR EDUCATIONAL BUILDINGS WITHIN THE CITY OF ST. MARYS DISTANCE REQUIREMENTS AT THIS TIME, AS INDICATED BY VISUAL INSPECTION.



DWN. BY: J.S.F.
 CKD. BY: J.S.F.
 SURVEY DATE: 07-31-2015

CADD FILE: C:\CAD\OSPREY COVE CLUBHOUSE.DWG

PREPARED BY:

A K M
& SURVEYING, INC.
 SURVEYORS & LAND PLANNERS

P.O. BOX 5730 (912) 729-1507 PHONE
 ST. MARYS, GEORGIA 31558 (912) 729-1509 FAX
 GEORGIA LICENSED SURVEY FIRM No. 1067

I HEREBY CERTIFY THAT THE ABOVE MEASUREMENTS WERE TAKEN UNDER MY DIRECT SUPERVISION AND THAT SAID MEASUREMENTS ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

REGISTERED LAND SURVEYOR
 No. 3143
 JEFFREY S. FOSTER
 DATE: 8/6/15
 GA. REGISTERED SURVEYOR No. 3143

CITY COUNCIL MEETING

August 17, 2015

TITLE: OSPREY COVE CLUB, LLC D/B/A TIKI (NEW ALCOHOL LICENSE)
Public Hearing Advertising

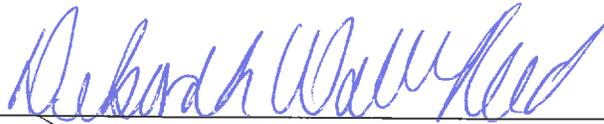
PURPOSE: The City Clerk requests approval to advertise a public hearing for a Beer, Wine and Liquor License on premise consumption with food for "Tiki".

RECOMMENDATION: The City Clerk recommends approval to advertise for a public hearing at 5:45 p.m. on Monday, September 21, 2015 in Council Chambers at City Hall.

HISTORY: Osprey Cove Club, LLC hired Green Golf Partners, LLC to operate the business for them but Osprey Cove Club, LLC did not have a liquor license themselves. As of August 31, 2015, Osprey Cove Club, LLC will be operating the business and has requested a liquor license in their name. Ms. Anna Wilhem made an application for an alcohol license for the sale of beer, wine and liquor on premise consumption with food. The business is located at 123 Osprey Drive, St. Marys, Georgia 31558.

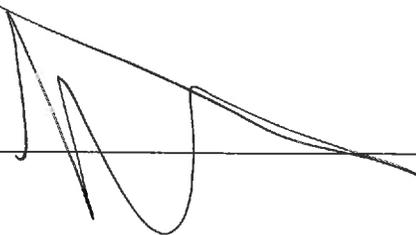
Department

Director:



City

Manager:





CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558
TELEPHONE: 912-510-4039
FAX: 912-510-4013

**NOTICE OF PUBLIC HEARING
ALCOHOL BEVERAGE LICENSE**

The City of St. Marys, Georgia has received an application for an alcohol beverage license from Anna Martha Wilhem of Osprey Cove Club, LLC D/B/A Tiki at 1114 Birdsong Trail, St. Marys, Georgia, for the sale of beer, wine and liquor on premise consumption with food. Notice is hereby given that a Public Hearing on this application is scheduled for Monday, September 21, 2015 at 5:45 p.m. in Council Chambers at St. Marys City Hall. Anyone desiring to address Council regarding the issuance of a license to this establishment may do so at the Public Hearing.

Deborah Walker-Reed

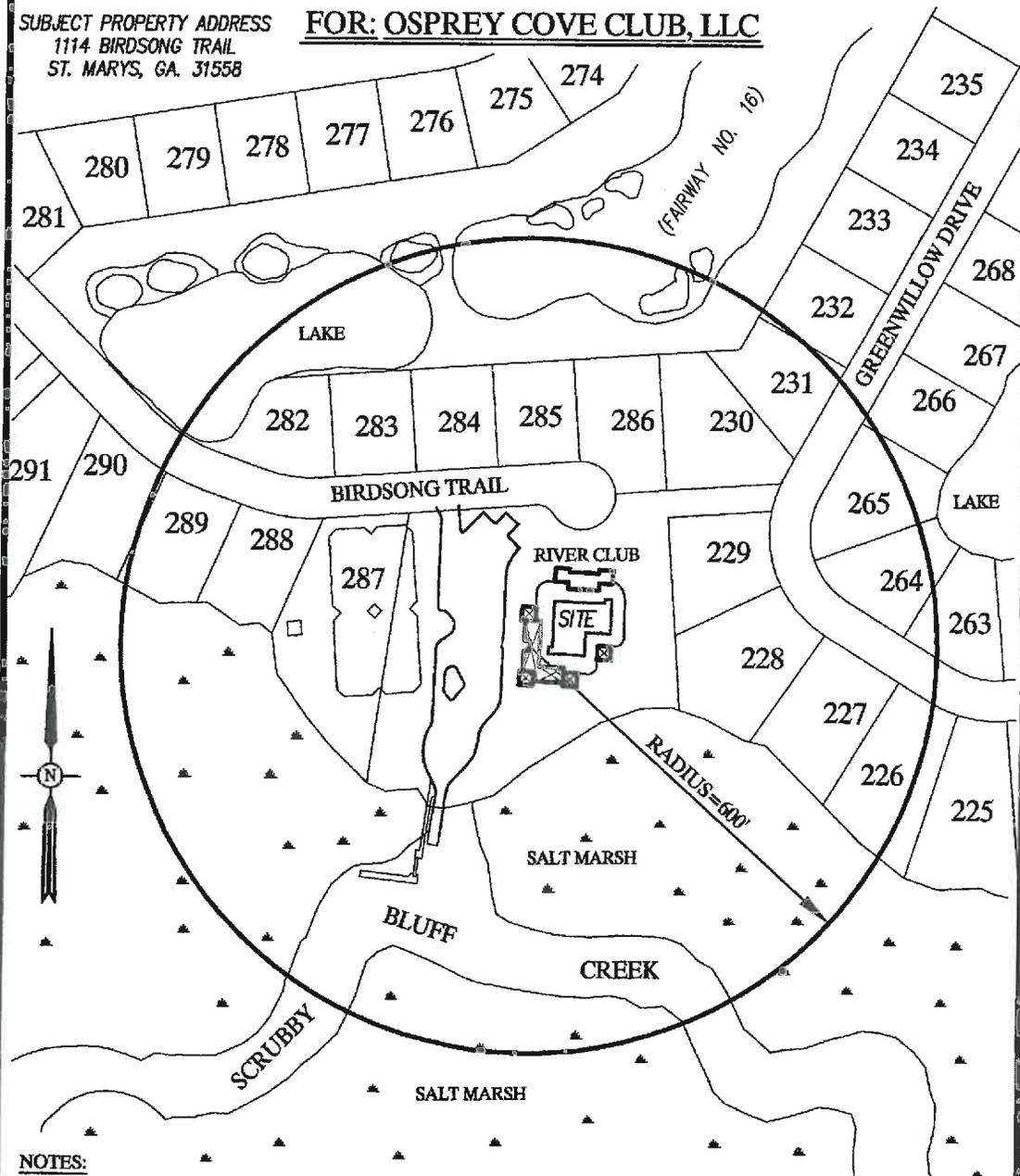
Deborah Walker-Reed, City Clerk

PLEASE RUN: September 10th & September 17th

MAP TO SHOW ALCOHOL BEVERAGE SURVEY OF
OSPREY COVE "TIKI" LYING IN THE CITY OF ST. MARYS,
29th G.M.D., CAMDEN COUNTY, GEORGIA

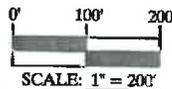
SUBJECT PROPERTY ADDRESS
 1114 BIRDSONG TRAIL
 ST. MARYS, GA. 31558

FOR: OSPREY COVE CLUB, LLC



NOTES:

- 1.) THIS SURVEY WAS PREPARED PURSUANT TO THE ST. MARYS ALCOHOLIC BEVERAGES ORDINANCE, CHAPTER 10, SECTION 10-5, PARAGRAPH (b)(1) & (2) LAST AMENDED 6-11-07. THERE ARE NO ESTABLISHMENTS OF CONCERN LYING WITHIN THE MINIMUM DISTANCE REQUIREMENTS.
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DWN. BY: J.S.F.
 CKD. BY: J.S.F.

CADD FILE: C:\CAD\OSPREY COVE CLUBHOUSE.DWG

SURVEY DATE: 07-31-2015

PREPARED BY:

A K M
SURVEYING, INC.
 SURVEYORS & LAND PLANNERS

P.O. BOX 5730 (912) 729-1507 PHONE
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No. 3143
 LAND SURVEYOR
 JEFFREY S. FOSTER

9/16/15
 JEFFREY S. FOSTER
 GA. REGISTERED SURVEYOR No. 3143