



CITY OF ST. MARYS, GEORGIA

July 7, 2014

CITY COUNCIL MEETING

6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. INVOCATION: *Councilmember Sam Colville*
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL QUORUM: YES ___ NO ___
- V. APPROVAL OF MINUTES: *June 16, 2014 Regular City Council Meeting Minutes*
- VI. PRESENTATIONS:
BETTER COMMUNITY CIVILITY ANNUAL AWARDS: *Elaine Powierski*
2014 ACHIEVEMENT AWARD FROM THE NATIONAL ASSOCIATION OF COUNTIES:
Steve Howard
- VII. SET CONSENT AGENDA
- VIII. APPROVAL OF THE AGENDA
- IX. GRANTING AUDIENCE TO THE PUBLIC
- X. OLD BUSINESS: No ITEMS
- XI. NEW BUSINESS:
 - A. BUDGET ORDINANCE- BILLBOARD FEE (MARKETING TO TOURISM): *Angela Wigger (Tourism Director) Request budget ordinance approval for outdoor advertising*
 - B. ST. MARYS SONGWRITER'S FESTIVAL OPEN CONTAINER REQUEST: *Angela Wigger (Tourism Director) Request consideration to approve a one-day event for temporary outdoor open container alcohol sales*

- C. **SPECIAL USE PERMIT LICENSE DAYCARE:** *Roger Weaver (Planning Director)*
Requesting a Special Use Permit to operate a licensed daycare at 113 Natchez Court
- D. **MEMORANDUM OF UNDERSTANDING (MOA) OAK GROVE CEMETERY:**
Jennifer Brown (Finance Director) Request Approval for a Memorandum of Agreement between the City and the Oak Grove Cemetery Authority
- E. **RESOLUTION-ADDITION OF NEW CITY MANAGER TO BANK ACCOUNTS:** *Jennifer Brown (Finance Director) Requesting approval of a resolution to add the new City Manager to bank accounts Georgia Fund 1 and Ameris Bank*
- F. **REQUEST FOR WORK SESSION FOR JLUS:** *Roger Weaver (Planning Director)*
Request to hold a Work Session for JLUS

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

- A. **FINANCE DIRECTOR'S REPORT:** *Jennifer Brown (Finance Director)*
- B. **MONTHLY SEA GRANT UPDATE:** *Roger Weaver (Planning Director)*
- C. **CITY CALENDAR:** *Deputy City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

*GAINES DAVIS UPDATE

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY COUNCIL MEETING
June 16, 2014
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, June 16, 2014 in the Council Chambers at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Jim Gant
Councilmember Robert L. Nutter
Councilmember Dave Reilly
Councilmember Nancy Stasinis
Councilmember Linda P. Williams

CITY OFFICIALS PRESENT:

Robert Horton, Interim City Manager
Donna Folsom, Human Resources Director
Jennifer Brown, Finance Director
Bobby Marr, Public Works Director
Timothy Hatch, Chief of Police

CALL TO ORDER:

Mayor Morrissey called the City Council Meeting to order at 6:00 p.m. Councilmember Nancy Stasinis gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *June 2, 2014 Regular City Council Meeting Minutes*

Councilmember Williams moved to approve the June 2, 2014 Regular City Council Meeting Minutes. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

June 2, 2014 Executive Session Meeting Minutes

Councilmember Colville moved to approve the June 2, 2014 Executive Session Meeting Minutes. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATIONS:

CAMDEN HOUSE UPDATE: *Ken Boden and Steve Brockman*

Mr. Steve Brock thanked the Mayor, Council and residents for their monetary support over the years. Mr. Brockman stated Camden House is now a safe, stable and economic viable center. Mr. Brockman stated monetary funding received at the local level has a direct impact on Georgia State funds received. Mr. Ken Boden gave a brief overview of Camden House and statistics that relate to domestic violence. Mr. Boden stated Camden House had approximately 4,400 bed nights for fiscal year July 1, 2013 to June 30, 2014. Mayor Morrissey and Council thanked Mr. Boden and Mr. Brock for their dedication and hard work. Councilmember Gant requested the top one or two needs for Camden House. Mr. Boden stated continued monetary funds to assist with

food, clothing, housing and mental health needs. Mr. Brockman stated Camden House is initiating a mental health assessment.

BOARD APPOINTMENT (VACANCY): *Historic Preservation Commission (Tim Ward)*

Tom D. Conkright:

FOR

OPPOSED

Councilmember Colville
Councilmember Gant
Councilmember Nutter
Councilmember Reilly
Councilmember Stasinis
Councilmember Williams

Jim Goodman:

FOR

OPPOSED

Councilmember Colville
Councilmember Gant
Councilmember Nutter
Councilmember Reilly
Councilmember Stasinis

Councilmember Williams

David Grimm:

FOR

OPPOSED

Councilmember Williams

Councilmember Colville
Councilmember Gant
Councilmember Nutter
Councilmember Reilly
Councilmember Stasinis

Councilmember Reilly made a motion to appoint Jim Goodman to the Historic Preservation Commission. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

BOARD APPOINTMENTS (TERM EXPIRATIONS):

Orange Hall Foundation (Dawn Bryan, Conn Cole, Jamie Segear and Megan Thrasher)

Councilmember Williams made a motion to appoint Dawn Bryan, Conn Cole, Jamie Segear and Melissa Carter to the Orange Hall Foundation. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

SET CONSENT AGENDA (*):

Councilmember Reilly made a motion to approve the consent agenda as New Business F, G, I, J, K, and L. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Colville made a motion to approve the agenda as revised. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Alex Kearns, 902 Anne Street: Ms. Kearns thanked City personnel and Council for approval of 25 foot Marsh Buffer Ordinance on June 2, 2014. Ms. Kearns gave a brief overview of the Wild at Heart Event scheduled for Saturday, September 3, 2014 from 10:00 a.m. – 5:00 p.m. at Howard Gilman Memorial Park and invited the public to participate. Councilmember Williams stated the event will highlight our appreciation of Cumberland Island National Seashore and the environment.

Terry Landreth, 1929 Osborne Road: Mr. Landreth mentioned the Complete Streets Training conducted by Coastal Regional Commission (CRC). Mr. Landreth requested Council review procedures to implement a Bicycle Friendly Community. Mr. Landreth requested a Bicycle & Pedestrian Advocacy Committee be explored along with the Complete Street Program. Councilmembers Colville, Reilly, and Stasinis will meet with Mr. Landreth on a Bicycle Friendly Community Program.

Dave Schmitz, 112 New Hammock Circle: Mr. Schmitz voiced concerns regarding the decision by Camden County School System to prohibit gun possession in schools due to good response time by police.

Tom Canning, 410 Point Peter Place: Mr. Canning gave a brief update on the voter awareness and information booth planned for the 2014 Fourth of July Festival.

OLD BUSINESS: No items.

NEW BUSINESS:

A. ECONOMIC DEVELOPMENT-MARKETING PROJECTS: (REMOVED) *Mayor Morrissey*

B. RESOLUTION-JOINT DEVELOPMENT AUTHORITY (JDA): *Mayor F. Morrissey*
Mayor Morrissey read the resolution supporting joint economic development strategies by the Joint Development Authority. Councilmember Reilly made a motion to approve the Economic Development Resolution from the Joint Development Authority. Councilmember Gant seconded the motion. Councilmember Reilly moved for discussion and stated all entities involved will benefit from the Joint Development Authority involvement. Councilmember Williams commented the joint venture will allow increased opportunities. Councilmember Stasinis stated the collaboration among all entities is appreciated.

Councilmember Nutter stated the resolution did not address the vacant Economic Development position or the Main Street Project leadership. Mayor Morrissey stated the resolution is the first step toward resolving concerns and discussing several options available to the City. Mayor Morrissey gave a brief update on a proposal that would restructure Economic Development for industrial uses through a unified joint process. Mayor Morrissey stated the Board of Commissioners had not voted and plans were still being developed. Voting was unanimous in favor of the motion.

C. GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT) MOWING CONTRACT CANCELLATION FOR HIGHWAY 40 & SPUR DISCUSSION: *Bobby Marr (Public Works Director)*

Councilmember Gant made a motion to approve option #3 a Budget Ordinance to cover salaries of two seasonal employees through October 21, 2014 (remaining portion of mowing season) in the amount of \$18,200. Councilmember Colville seconded the motion.

Councilmember Gant moved for discussion and stated the decision by the State of Georgia to terminate funding of their responsibility is unacceptable. Councilmember Reilly requested information on the cause for monetary termination from the state. Bobby Marr (Public Works Director) stated state cut backs were the reason. Robby Horton (Interim City Manager) suggested Council consider funding the two seasonal mowing positions full-time.

Council tasked the Interim City Manager and Public Works Director with contacting Ann Purcell (Georgia Department of Transportation) regarding this issue. Council tasked the Chief of Police (Tim Hatch), Interim City Manager and Mr. Marr with contacting Sheriff Jim Proctor regarding trustee labor for mowing. Chief Hatch stated trustee and police manpower were some of the issues. Voting was unanimous in favor of the motion.

D. OAK GROVE CEMETERY MAINTENANCE CONTRACT EXTENSION: (REMOVED)

Jennifer Brown (Finance Director) Request approval of extension to current contract

E. MCGARVEY'S WEE PUB: 2nd Anniversary Luau Celebration

Request approval for temporary outdoor alcohol sales during celebration

Councilmember Reilly made a motion to approve the temporary outdoor alcohol sales for McGarvey's Wee Pub 2nd Anniversary. Councilmember Williams seconded the motion. Councilmember Reilly moved for discussion and stated his concerns related to the 1:30 a.m. outdoor music request when citizens had voiced concerns regarding loud music in the area. 2.) Police Officer presence during outdoor alcohol sales to ensure no minors have access and the perimeter is secured regarding alcohol.

Chief Hatch stated Wee Pub understands if a complaint is received regarding outdoor music, appropriate action will be enforced by the Police Department. Robby Horton (Interim City Manager) stated he spoke with Wee Pub and they do plan to hire Police Officers. Mr. Horton also stated police presence can be a requirement during the assembly permit process for all outdoor alcohol events. Voting was unanimous in favor of the motion.

F. 2014 GENERAL ELECTION ORDINANCE (*): *To set the manner of qualification; naming the place and date of early advance voting; naming the place and date of the election; providing for closure of voter registration and providing for qualification fees*

Councilmember Reilly made a motion to approve the 2014 General Election Ordinance. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

G. CAMDEN COUNTY CHAMBER OF COMMERCE BOARD NOMINEES (*):

To vote for the 2014-2017 Camden County Chamber of Commerce Board of Directors

Councilmember Reilly made a motion to approve the nominees as presented from the Camden County Chamber of Commerce. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

H. AID-TO-CONSTRUCTION ORDINANCE REVISION: *Jennifer Brown (Finance Director)*

Request amendment to the Aid-to-Construction Ordinance to be more conducive with current conditions

Councilmember Nutter made a motion to amend the Aid-To-Construction Ordinance to be more conducive to current conditions. Councilmember Stasinis seconded the motion.

Councilmember Gant moved for discussion and asked the Finance Director if the proposed 5% increase was based on the cost of living index. Jennifer Brown stated the 5% increase was approximately \$7,900 total in 2013 and approximately \$10,000 in 2014. Mrs. Brown also stated the contractor will pass the increase on to the homeowner. Councilmember Reilly stated with materials increasing to build homes he is concerned the City will price itself out of the market with additional increases at this time. Councilmember Reilly asked the Finance Director to review procedures in other cities regarding the future 5% increases. Robby Horton (Interim City Manager) stated the increase will assist the City with the bond and SPLOST expenditures.

Councilmember Colville amended the motion for approval of the Aid-To-Construction Ordinance with the following revisions: Section 98-57 subparagraph B, 2nd sentence should end at the word facility. Councilmember Colville added Councilmember's Gant revision under paragraph 4 the sentence should stop with fixture to be added and strike the rest, otherwise it is confusing. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

I. BUDGET ORDINANCE FY 2014-GENERAL FUND EXPENSES (*): Jennifer Brown (Finance Director) Request authorization to reallocate funds to cover department expenditures

Councilmember Reilly made a motion to approve the Budget Ordinance for FY 2014 General Fund to cover departmental expenditures in the amount of \$26,110. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

J. BUDGET ORDINANCE-SPLOST FUNDS FY 2014 (*): Jennifer Brown (Finance Director) Request authorization to reallocate SPLOST funds from the FY 2014 to FY 2015

Councilmember Reilly made a motion to approve the Budget Ordinance to reallocate SPLOST Funds from FY 2014 to FY 2015 for SPLOST VII expenditures due to purchases crossing fiscal years. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

K. BUDGET ORDINANCE-CODE ENFORCEMENT (*): Jennifer Brown (Finance Director) Request authorization to purchase software for Code Enforcement

Councilmember Reilly made a motion to approve the Budget Ordinance for FY 2015 to cover software expenses for Code Enforcement. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

L. GEORGIA DEPARTMENT OF LABOR CAREER CENTER (*): Lease Agreement (Added) Request approval for the Georgia Department of Labor to extend the lease starting July 1, 2014 in the amount of \$1,000 per month for a period of one year ending on June 30, 2015

Councilmember Reilly made a motion to extend the lease to the Georgia Department of Labor for the Kings Bay Career Center starting July 1, 2014 in the amount of \$1,000 per month for a period of one year ending on June 30, 2015. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CITY CALENDAR: *City Clerk*

The City Clerk announced the upcoming events, activities and meetings up to July 7, 2014.

REPORT OF MAYOR

Mayor Morrissey mentioned the monthly Coastal Regional Commission meeting in Richmond Hill, Georgia, Chamber of Commerce breakfast in Brunswick, Georgia for legislative updates from Mr. Chris Clarke and the arrival of the new City Manager (Mr. John Holman).

GRANTING AUDIENCE TO THE PUBLIC:

Tom Canning, 410 Point Peter Place: Mr. Canning encouraged the public to contact Georgia Department of Transportation (GDOT) if they would like to voice their concerns regarding the appearance of Exit 1. A copy of the contact information for Georgia Department of Transportation and the mowing contractor is part of the official minutes.

Jim Potter, 1929 Osborne Street: Mr. Potter advocated for a Bicycle and Pedestrian Friendly Community and the Complete Streets Program.

Larry White, 102 Sylvia's Court: Mr. White referenced the volunteer citizen City clean-up program in South Carolina.

MAYOR AND COUNCIL COMMENTS:

Councilmember Williams stated they did not receive the Honda Grant for the Discover Center at the Weed Street Waste Water Treatment Plant. Councilmember Williams stated the group was reassessing and preparing for the next submittal for the Honda Grant. Councilmember Colville stated Mr. Jim Potter's concerns regarding bicycle safety in the City should be considered and reviewed. Councilmember Reilly announced his upcoming attendance at the 2014 Annual Georgia Municipal Association (GMA) on Friday, June 20, 2014. Councilmember Nutter congratulated Janice Beckham (City employee) for graduating with her bachelor's degree.

CITY MANAGER'S COMMENTS:

Robby Horton (Interim City Manager) thanked the Mayor and Council for the wonderful opportunity, experience and their support.

EXECUTIVE SESSION:

ADJOURNMENT:

Councilmember Nutter made a motion for adjournment. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion. Mayor Morrissey declared the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

New Business

CITY COUNCIL MEETING

July 7, 2014

TITLE: BUDGET ORDINANCE FOR OUTDOOR ADVERTISING IN THE AMOUNT OF \$9,150.00 FROM MARKETING TO TOURISM

PURPOSE: TO IMPLEMENT OUTDOOR ADVERTISING – 12ft. X 50ft. BILLBOARD ON I-95

It is crucial to take advantage of the travelers using the I-95 corridor through Camden County. Although there is no definitive measure available to track billboards, we have had success in the past with an I-95 billboard as evidenced by an increase in welcome center traffic and guests telling visitor center staff that they saw our billboard.

The benefits are increased bed tax, city sales tax and dollars spent at shops, restaurants and gas purchases. Additionally, tourism received through this outdoor advertising will mean the exposure of St. Marys to possible new residents and businesses.

The recommended location is a prime location for St. Marys, as it allows the traveler time to read and consider taking the exit. The Cumberland Island Ferry, Lilliston Ford, Kings Bay Honda, EZ Go Golfcart Wholesale and Osprey Cove all have billboards at this general location. There are two companies to consider, as we are required to receive alternate quotes. We are providing four options for review.

Option 1.) – Tourism Recommendation

LAMAR ADVERTISING: Left hand read, illuminated board. North of Exit 26 at the fee of: \$650 per month. With a vinyl and installation fee of \$1,350.00.

Available in July. This location is a prime location for St. Marys, as it allows the traveler time to read and consider taking the exit.

FOR A TOTAL COST OF \$9,150.00.

Alternate Quote 2.)

LAMAR ADVERTISING: Right hand read, illuminated board. North of Exit 26 at a fee of: \$900 per 4 weeks (13 payments). With vinyl and installation fee of \$1,350.00.

Available in July.

For a total cost of \$13,050.00

Alternate Quote 3.)

BeSeen OUTDOOR, Inc.: Right hand read, illuminated board/North of exit 28 for a fee of: ***Possibly available beginning in August.* A current contract is up August 1. The current advertiser may continue advertising and a second advertiser has expressed interest. Fees: \$1,000 per month (12 payments). Plus a vinyl/install fee of \$1,200.00

Total cost of \$13,200.00

Alternate Quote 4.)

BeSeen OUTDOOR, Inc.: Left hand read, illuminated board/at Exit 36 for a fee of:
Available in July. Fees: \$1,500 per month (12 payments). Plus a vinyl/install fee of
\$1,200.00

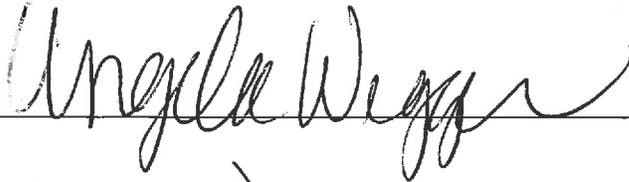
Total cost of \$19,200.00

RECOMMENDATION:

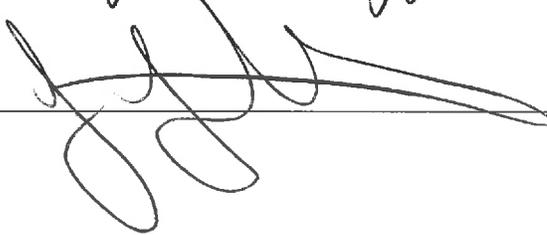
***Recommendation is to contract a 12 month period with Lamar Advertising at a total cost of \$9,150.00 using marketing funds that would be transferred to the tourism budget to facilitate.**

HISTORY/ANALYSIS:

**Department
Director:**



**City
Manager:**



"DRAFT" PROOF

Delete the navigation bar for cleaner look

LOGGING SHOPPING DINING ATTRACTIONS



HISTORIC ST. MARYS
CUMBERLAND ISLAND FERRY

EXITS 1 or 3 Then Left to Waterfront

DEFINITE CHANGE:

o PHOTO TO BE CROPPED

AND TILTED:

THIS GIVES THE LOOK OF A

PHOTOGRAPH AND DRAWS

THE EYE



HISTORIC ST MARYS

CUMBERLAND ISLAND / LOGGING / DINING

EXITS 1 or 3 then left to waterfront

Visit St Marys . com

o DRAFT PROOF

ST. MARYS
ATTRACTIONS

AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 Budget to transfer funds from General Fund Legislative to Tourism for marketing.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund and Tourism Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-51100-52.3310 Legislative – Marketing	\$ 50,000	- \$ 9,150	\$ 40,850
100-51510-61.1015 Finance – Operating T/F Out to Tourism	\$ 27,000	+ \$ 9,150	\$ 36,150
275-57540-52.3300 Tourism – Advertising/Marketing	\$ 24,000	+ \$ 9,150	\$ 33,150
275-39.1200 Tourism – Operating T/F In from General Fund	\$ 27,000	+ \$ 9,150	\$ 36,150

ADOPTED in legal assembly this _____ day of _____, 2014.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Nicole Goebel, Its Deputy City Clerk

CITY COUNCIL MEETING

July 7, 2014

TITLE: ST. MARYS SONGWRITERS FESTIVAL

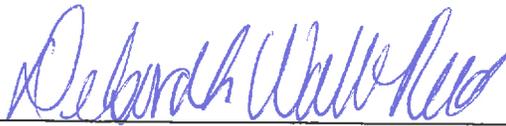
PURPOSE: Council consideration to approve a one-day event for temporary outdoor open container alcohol sales.

RECOMMENDATION: Approval.

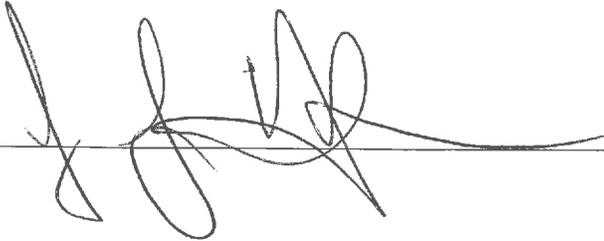
HISTORY: Mr. Jerry Lee is requesting approval for a one-day outdoor open container sales permit on Saturday, September 20, 2014 from 10:00 a.m. – 6:00 p.m. Mr. Lee submitted the application on behalf of St. Marys Songwriter’s Festival to hold the event in Zone 1 at Howard Gilman Memorial Park only. Businesses with valid 2014 Alcohol Licenses will obtain wrist bands from the City Clerk’s office in order to sell alcohol within Zone 1 at Howard Gilman Memorial Park. Signs will be posted at the event perimeter delineating “No Alcohol Beyond this Point” to remind participants **not** to remove alcohol from the approved areas.

The event sponsor has agreed to have two (2) police officers at the event to address any problems should they arise. The Assembly Permit Committee reviewed and approved the safety plans for the event.

**Department
Director:** _____



**City
Manager:** _____



Thurs June 26th
(@ 8:30 am)

~~Need PA System~~
- Need electricity
Please invite
Tourism to permit
meeting.



ASSEMBLY PERMIT REQUEST FOR PUBLIC EVENTS

(Please print or type all information.)

EVENT COORDINATION

EVENT NAME: St. Marys Songwriters Festival 6:00 PM
DATE OF EVENT: 9/12/2014 START TIME: 10 AM FINISH TIME: ~~5 PM~~
REQUESTING ORGANIZATION: Jerry Lee's Music / St. Marys CVB
TYPE OF ORGANIZATION: Business

EVENT COORDINATOR'S CONTACT INFORMATION:

EVENT COORDINATOR (APPLICANT): Jerry Lee / Jerry Lee's Music & Angela Wigger / St. Marys CVB
RELATIONSHIP OF APPLICANT TO ORGANIZATION: St. Marys CVB sponsored event
ADDRESS: 101 St. Patrick St
St. Marys Ga 31558
PHONE NUMBERS: HOME (912) 729-1973
WORK (912) 576-4401
*CELL (770) 401-7500
E-MAIL: Jerryleesmusic@yahoo.com

INDICATE A CONTACT NAME AND NUMBER FOR PUBLIC RELEASE TO PROMOTE THE EVENT:

Angela Wigger St. Marys CVB

EVENT SPECIFICS

PRE-ASSEMBLY TIME: 6 AM PRE-ASSEMBLY LOCATION: City Park Area

WILL A PUBLIC ADDRESS SYSTEM OR MUSIC BE USED? YES NO
IF SO, WHERE AND AT WHAT TIME(S)? 6:00 PM Possible Radio Remote
Ampitheater 10 AM - ~~5 PM~~

WILL ARTIFICIAL LIGHTING BE USED? YES NO
IF SO, WHERE AND AT WHAT TIME(S)?

STREETS

(If public roads will be blocked, indicate affected streets and/or intersections to be blocked.)

St. Marys St. From Seagrave to Wheeler St.

NUMBER AND LOCATION OF PARKING SPACES THAT NEED TO BE BLOCKED OFF

Seagrave to Wheeler St. on St. Marys St plus
6 spaces on Seagrave

2 panels on St. Marys St.
1 panel on side

SUPPORT

WILL PORTABLE STAGE BE NEEDED? YES _____ NO

WHOLE STAGE _____ HALF STAGE _____

WHERE? _____

ELECTRICITY NEEDED? YES NO _____

WHERE? AMPHITHEATER + PANEL FOR VENDORS

ESTIMATE THE NUMBER OF:

PEOPLE: 500+ ANIMALS: N/A VEHICLES: N/A

TEMPORARY STATIC STRUCTURES:

10 X 10 EZ up style tents

ANY OTHER INFORMATION:

CITY FACILITY RESERVATIONS (Facility rental fees are managed through the City Manager's office.)

APPLICANT REQUESTS TO RESERVE THE USE OF THE FOLLOWING CITY PROPERTY:

Within Waterfront Park: _____ Gazebo _____ Picnic Area _____ Stage Entire Park _____ Fountain _____

Outside Waterfront Park: _____ Marsh Walk _____ Waterfront Pavilion _____ Other _____

If "Other," describe: Vacant lot between City Park and hangs Seafood for vendors with EZ up tents plus St. Marys St. in front of park

APPLICANT RESPONSIBILITIES (Initial each area of responsibility to indicate understanding)

Applicant agrees to provide the required number of "NO PARKING" signs to the City no later than 15 days before the event.

Applicant agrees to provide the requisite number of trash receptacles for use during the event.

Applicant agrees to assume responsibility for any damages to City property resulting from the event.

Applicant assumes responsibility to arrange for clean-up after the event.

Applicant assumes responsibility for clean up after any animals involved in the event.

Applicant agrees to provide volunteers to assist visitors in accessing the parking area for the Cumberland Island Ferry for events that block Osborne Street and/or St. Marys Street.

Applicant understands that State Laws and City Ordinances will be enforced. Specifically, music and the use of any public address system will cease before 11:00 PM.

Applicant understands that a non-refundable site fee of \$150.00 per tent will be required by the City for events where tents larger than 12 feet by 12 feet will be erected in the Waterfront Park.

Applicant will provide their own Public Address system or other sound equipment.

Applicant will coordinate two weeks in advance of the event with the Chief Ranger at Cumberland Island National Seashore (912-882-4336 extension 258) to allow for park visitor access to the parking area of the ferry parking lot. This includes access for campers with gear boarding the ferry and those visitors with special needs. Vendors and support staff will not use the ferry parking area.

Tourism
Angela
Wigger

RECYCLING RESPONSIBILITIES

172 Applicant will provide recycling receptacles during their event.

EVENT DESCRIPTION: Please list below the type of event you are organizing and provide a detailed description of the activities taking place during your event. Please include types of vendors, performers and various activities that might take place.

This event will be a songwriters festival that will include various performing artists from the local area as well as other national and international artists. This will be a full day of music coordinated by a professional team of musicians/songwriters.

The day will also include a small area for food, drink, & merchandise vendors.

This event will also host a ~~public~~ silent auction in which proceeds will be donated to a charity to be named later.

We also would like for this to be a permitted alcohol event

drink (alcohol)

silent auction

MAPS:

In order to properly respond to the needs of individuals or organizations in planning events within St. Marys, the event organizer needs to provide a map of the event set-up to include any parade routes, race routes, attraction locations, street closures, blocked parking, handicap access/parking and other relevant issues or attractions. All such maps should be attached to this form when it is submitted to the City for approval.

STIPULATIONS - TO BE COMPLETED BY CITY STAFF

After review by the City Staff, there may be stipulations that have to be met by the Applicant in order for the event to be approved. If no stipulations are defined by the staff, this section will not apply.

* Sponsor will coordinate with Police Dept on alcohol permit and police officers required for event.

* Vendors must shut down at 5:00 pm.

* City will provide recycling cans for event.

APPLICANT'S AFFIDAVIT

I (the applicant)/we (the entity) HAVE HAVE NOT, (circle one) in the past, conducted or participated in an event of a substantially similar nature to that which is the subject of this application. If applicant circled "have" above, where and when did such prior event(s) take place?

Have attended & assisted in similar events.

As a result of such event(s) did the applicant or entity become the subject, whether or not then operating under the same name, as plaintiff or defendant, of any legal action, civil, and/or administrative? YES NO

I/we HAVE HAVE NOT, (circle one) defaulted upon or are in arrears as to any judgment civil, criminal or administrative rendered against the applicant or entity, or is in violation of any injunction or restraining order entered against the applicant, or entity, whether or not then operating under the same name, as a result of participation in any prior event(s) or a substantially similar nature to that which is the subject of the instant application, and if so, a description of said judgment or order and an explanation for non-compliance is attached to this application. The applicant and, where applicable, its officers, employees, members and shareholders, hereby agree to indemnify and save harmless the City of St. Marys, Georgia, its agents, officials and employees, from any claims, demands, injuries or damages, including reasonable attorney's fees incurred, that may arise or be brought against the City for injuries to persons or damage to property resulting from acts or omissions of the Applicant, its agents, employees or representatives.

I/we hereby agree to abide by all stipulations noted above from the City of St. Marys in order to receive approval on this assembly permit. I/We fully understand that these stipulations may not be altered in any form without the expressed approval of the City of St. Marys. Any alteration of the noted stipulations once approved may lead to disapproval of this assembly permit.

(Please have this form notarized and returned to the City of St. Marys. Upon receipt of this notarized form, it will be added to your assembly request and forwarded to the committee and City Manager.)

[Signature]
Applicant's Signature
W. Calene Kelly
Notary Public

6, 20, 14
Date
6, 20, 14
Date

Notary Public, Camden County, Georgia
My Commission Expires Dec 18, 2017

STAFF REVIEW:

Date of Staff Review: 6, 26,

Fire Dept.: [Signature]

Police Dept.: Margaret Brown

Public Works: [Signature]

National Park Service: _____

If "Disapproved," give reason(s): _____

Upon review of this Assembly Permit Request and considering the recommendations of City Staff, it is the City Manager's decision that this request is (circle one): **APPROVED / DISAPPROVED**

Staff Recommendation: (check one)

Approved

Approved With Stipulations

Disapproved

City Manager

/ /
Date

CC: Tourism, DDA, City Clerk



CITY OF ST. MARYS
 418 OSBORNE STREET
 ST. MARYS, GEORGIA 31558
 TELEPHONE: 912/510-4043
 FAX: 912/510-4013

EVENT ELECTRICITY USAGE FEE

In order to offset the electricity cost to the City of St. Marys as a result of events/festivals, the City shall charge a fee of \$15 per booth space that utilizes electricity from City supplied sources during all events. This fee shall be charged to the Event Sponsor upon completion of the event and will be based on the total number of booths that utilized electricity from City sources (event power panels, median outlets, etc.) for the event. It shall be the responsibility of the Event Sponsor to coordinate with City staff during the event to determine the total number of electricity users.

Fee Calculation:

Number of Booths Utilizing Electricity: _____
 Fee Per Booth: x \$15
 Total Fee Due to the City: \$ _____

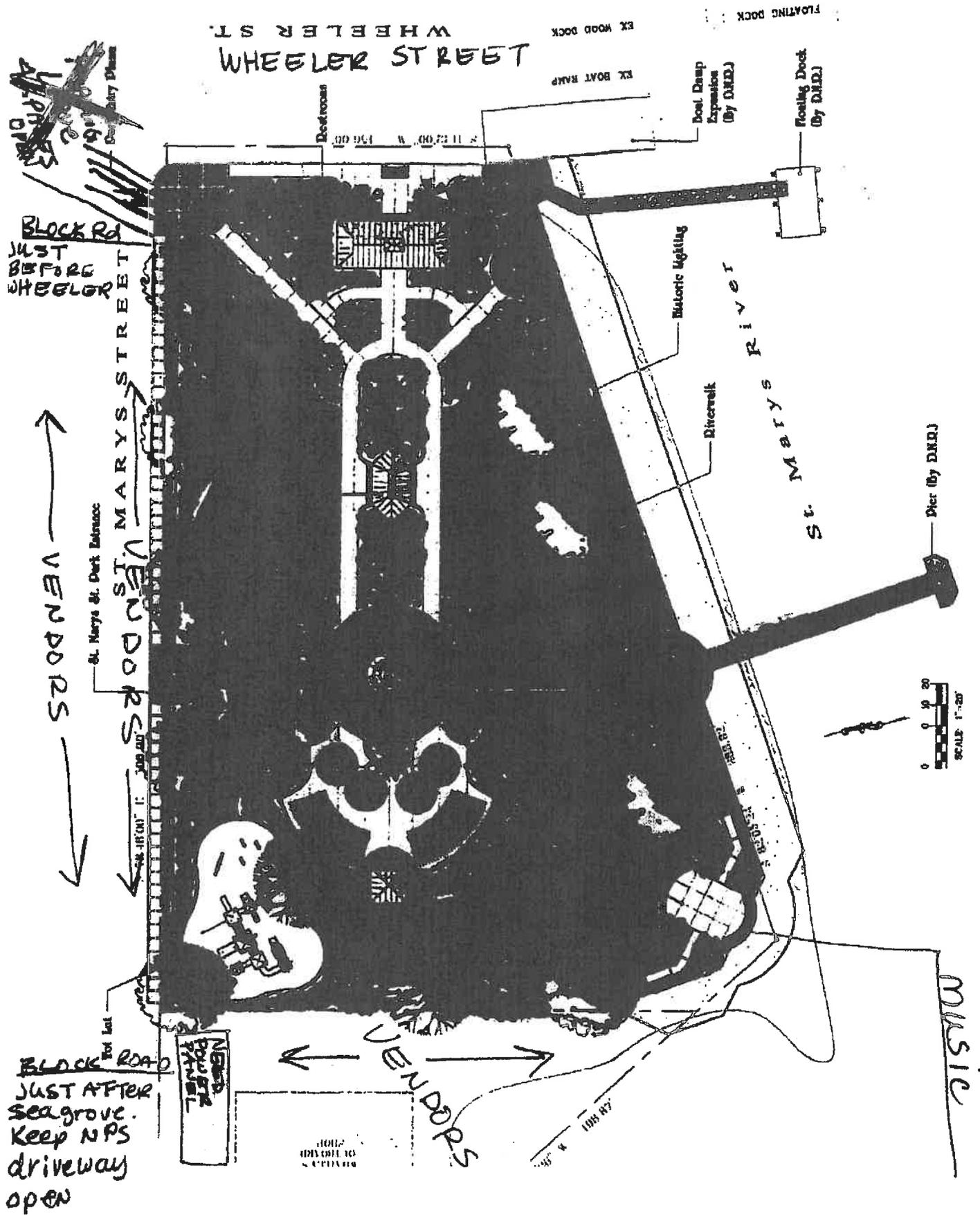
FEE TO BE PAID AFTER EVENT

Event Name: St. Marys Songwriters Festival Event Date: 9/20/14

Event Sponsor: Jerry Lee's Music

Signature: [Handwritten Signature]

Date: 6/26/14



NO PARKING SIGNS ON SEAGROVE and St. Marys St in front of park.

Deborah Walker-Reed

From: Angela Wigger
Sent: Monday, June 30, 2014 2:57 PM
To: Deborah Walker-Reed
Cc: Nicole Goebel; jflee419@gmail.com
Subject: agenda item - Songwriters Festival

Deborah,

As requested:

Jerry Lee will be the contact for this at council meeting. I will be there and will assist, if he needs, but as the event organizer he will be the one to get up and speak to council unless his preference is that I do so.

- **Request approval for outdoor alcohol event (wristband event)** to be held in Zone 1, the St. Marys Waterfront Park during the 10am-5pm, September 20th, First Annual St. Marys Songwriters Festival. The event representative is Jerry Lee from Jerry Lee's Music Emporium. It is a St. Marys CVB sponsored event.
- At this time, the Wee Pub and The Blue Goose will be providing alcoholic beverages **on-site in the park**. Any other vendors that are added to serve alcohol will be businesses with a current alcohol license. Per Chief Hatch's recommendation, we will have two paid uniformed/off-duty officers on patrol. Jerry Lee will communicate directly with the SMPD.
- Wristbands will be \$3 per band and the city will provide the bands. **There will be signs posted** at the exits stating that there is "No Alcohol Beyond This Point"

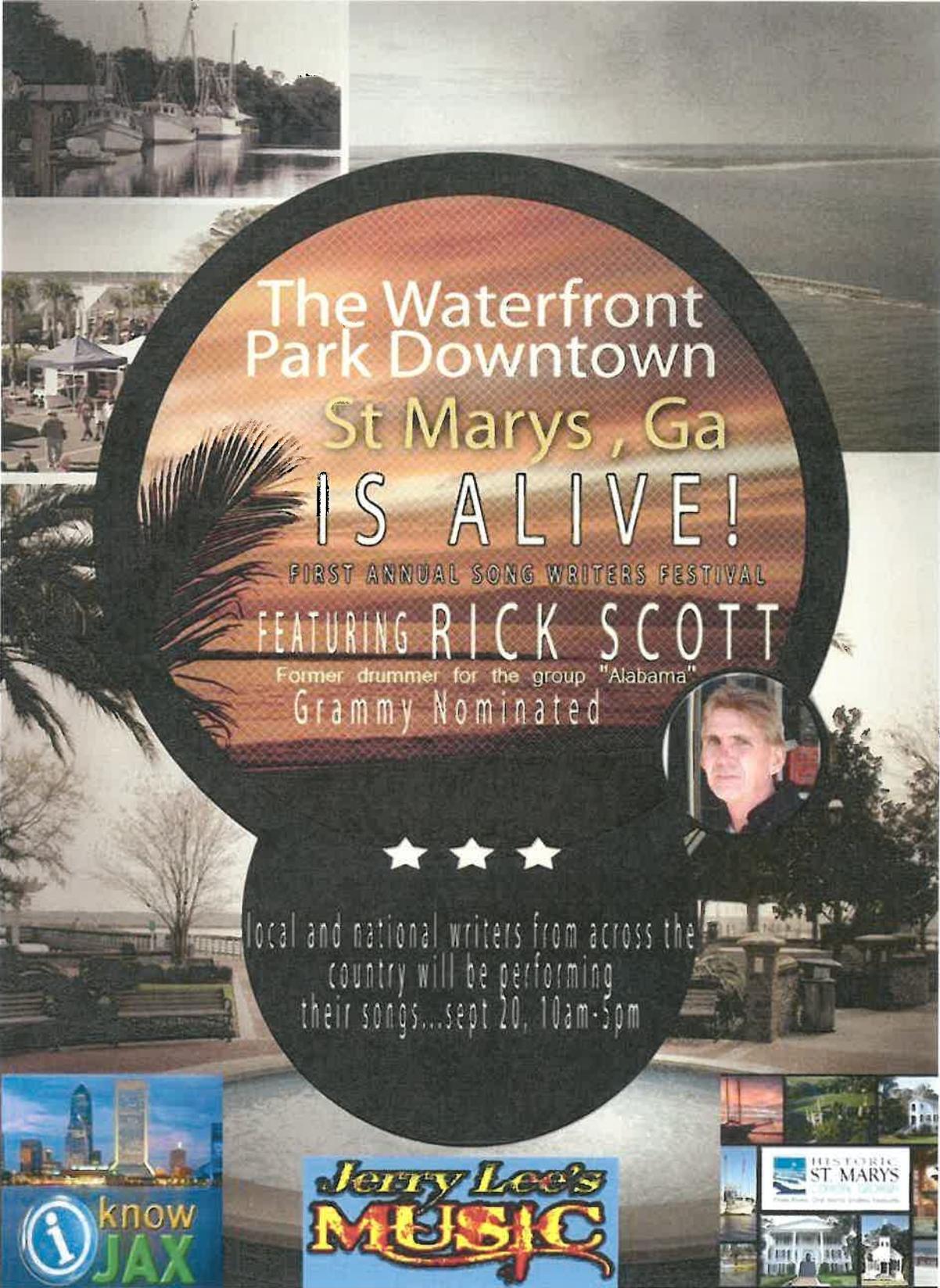
P.S. Deborah, As a side note, per the Alcohol Ordinance, Chapter 10, Article 1, "Pre-purchased wrist band - all income derived from the sell of the wristbands shall be paid to the City of St. Marys to cover police, fire, emergency, and public works personnel that are in attendance at the event. Income over and above such expense shall be refunded to the event organizer." I understand that the intent is to recuperate and cover any expenses incurred by the city for having the PD, Public Works or any other department involved in any way in the event. However, the way this reads it sounds like the wristbands COVER the expense of the police department. In reality, off-duty uniformed officers are used and must be paid at the end of the event, so this is misleading and I think needs to be edited to avoid any issues in the future with these events.

Sincerely,

Angela Wigger

Angela Wigger, CMP -Director of Tourism
St. Marys Convention & Visitors Bureau/ St. Marys Welcome Center
912.882.4000 Angela.wigger@stmaryswelcome.com
400 Osborne Street, St. Marys, GA 31558
www.visitstmarys.com / www.stmaryswelcome.com

The mission of the St. Marys Convention & Visitors Bureau is to promote St. Marys as a desirable tourist destination, increase economic impact and foster a quality visitor experience to benefit the city.



The Waterfront
Park Downtown

St Marys , Ga

IS ALIVE!

FIRST ANNUAL SONG WRITERS FESTIVAL

FEATURING RICK SCOTT

Former drummer for the group "Alabama"
Grammy Nominated



Local and national writers from across the
country will be performing
their songs...sept 20, 10am-5pm



CITY COUNCIL MEETING
July 7, 2014

NEW BUSINESS: SPECIAL USE PERMIT REQUEST FROM EASTER DAVIS

PURPOSE: Easter Davis 113 Natchez Ct., St. Marys, GA 31558 is requesting a Special Use Permit to operate a licensed daycare in her home at 113 Natchez Court. The property is zoned R-1, Tax Parcel 1350 006B.

The Planning Commission voted to approve the request for City Council approval as submitted. The vote was (5) to approve, (0) to deny.

RECOMMENDATION: The Planning Department recommends approval of the Special Use Permit.

HISTORY/ANALYSIS: Mr. and Mrs. Davis have recently purchased the property at 113 Natchez Court. Ms. Davis is in the process of seeking approval from the state licensing board to operate a home daycare allowing up to six children as permitted by the state. One of the state requirements is for Ms. Davis to provide documentation from the City stating her home daycare meets all City zoning requirements. To meet the City zoning codes, a special use permit is required.

The Planning Commission voted to approve the Special Use permit requesting a parking plan to show Ms. Davis has adequate parking available. The parking plan has been reviewed and indicates there should be no issues in regard to parking. The document has since been forwarded to the Planning Commission and is included in your packet.

Letters were mailed to the adjoining property owners and a sign was posted as required by ordinance. Ms. Davis mentioned that she had spoken with several of her neighbors explaining what she was planning to do. The City received no comments or questions from the public.

There were no public comments at the June 24, 2014 Planning Commission meeting. The Planning Commission voted unanimously to approve the request. Special Use permits require City Council approval.

All requirements have been met for the Special Use permit, such as distances, zoning, etc.

ATTACHMENTS: *Staff Report and the Special Use Permit Application.*

Department Director: _____

Roger A. Weaver, Planning & Building Director

City Manager: _____

John Holman, City Manager

Parking Plan for Heavenly Children's Home Daycare

Owners & Operators: Easter L. Davis / Patrick Davis III

113 Natchez Court, Saint Marys, GA 31558

Phone Number: (318)277-1698

Email: ejmark03@yahoo.com

Per the Planning Board, it was requested of me to create a parking plan for Heavenly Children's Home Daycare. Attached you will find a street view of my residence downloaded from Google Maps. Per state guidelines, I am only authorized to care for up to 6 children from my residence, which means 6 cars will need parking spaces throughout the day. Exhibit A is my residence located at 113 Natchez Court, Saint Marys, GA 31558. Due to our home being at the end of the cul-de-sac and the large size of our yard, there will be ample space for cars to park. Six cars can be parked in the inner grass areas along side the street of my home, which will prevent street parking, causing a potential traffic issue for our neighbors. I have placed six "display" cars in each designated parking space, labeled 1-6, to demonstrate this parking plan. It is important to note, that most drop off/pick-up times will be at various times throughout the day.

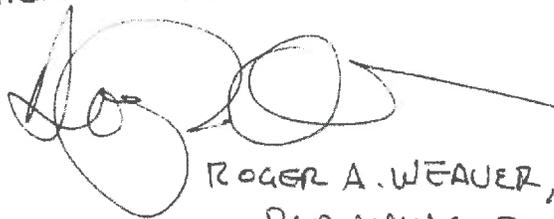
If you have any questions or need me to make adjustments, please feel free to contact me by phone or email.

Thanks.

Easter L. Davis

NO EXCEPTION NOTED.

6/30/19



ROGER A. WEAVER, CFM
PLANNING DIRECTOR

To see all the details that are visible on the screen, use the "Print" link next to the map.





CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558

TELEPHONE: 912-510-4000 FAX: 912-882-5506
PLANNING AND ZONING DEPARTMENT: 912-510-4032

June 27, 2014

Easter Davis
113 Natchez Court
St. Marys, GA 31558

RE: SPECIAL USE PERMIT: Easter Davis 113 Natchez Ct., St. Marys, GA 31558 is requesting a Special Use Permit to operate a licensed daycare in her home at 113 Natchez Court. The property is zoned R-1, Tax Parcel 1350 006B.

Dear Property Owner or Agent:

The City of St. Marys Planning Commission met on June 24, 2014 to review your request. Your application for the above noted Special Use Permit was **APPROVED**.

City Council approval is required for all SPECIAL USE PERMIT Applications. The City Council will meet on July 7, 2014 at 6:00 PM in the City Hall Council Chambers at 418 Osborne Street to review and discuss this application.

You or your authorized representative are required to attend this meeting to answer any questions that the City Council or Public may have in regard to your application.

Should you have any questions on the above, please contact this office at 912-510-4025.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michele Wood".

Michele Wood, Assistant Planner
City of St. Marys

**REQUEST OF EASTER DAVIS FOR
SPECIAL USE PERMIT
HOME DAY CARE**

APPLICANT: Easter Davis
113 Natchez Court
St. Marys, GA 31558

APPLICANT REQUEST and LOCATION OF PROPERTY:

SPECIAL USE PERMIT: Easter Davis 113 Natchez Ct., St. Marys, GA 31558 is requesting a Special Use Permit to operate a licensed daycare in her home at 113 Natchez Court. The property is zoned R, Tax Parcel 135O 006B.

MEETING DATES: Planning Commission June 24, 2014 City Council July 7, 2014

STAFF ANALYSIS: Ms. Davis is purchasing the property at 113 Natchez Court. She would like to operate a home day care business. In order for Ms. Davis to apply for her state licensing, she must be able to provide documentation that she is in compliance with the City's zoning requirements. Ms. Davis is seeking approval for a Special use permit which would permit a home day care if approved by Planning Commission and City Council.

Sec. 110-62. R-1, Single-family Residential District

(b) *Special permit uses.* The following uses may be permitted in accordance with provisions contained in section 110-145, and if additional conditions which may be required are met.

(4) Day care centers or kindergartens:

The request was advertised under the Public Hearing Notice and a Public Hearing sign was posted on the property. The City has received no comments by phone or mail regarding Ms. Davis' request.

PLANNING COMMISSION RECOMMENDATIONS: The Planning Commission is scheduled to meet Tuesday, June 24, 2014 to consider this application.

Action taken: Approved (X) Denied () Postponed ()

CITY COUNCIL RECOMMENDATION: The City Council is scheduled to meet on Monday, July 7, 2014 to consider the Planning Commission's recommendation.

Action taken: Approved () Denied () Postponed ()

SPECIAL USE QUESTIONS TO BE ANSWERED

Quoting from Ordinance 110:

A **special use permit** recommendation for approval may be granted by the planning commission only if the applicant establishes to the satisfaction of the planning commission that:

1. Neither the proposed use nor the proposed site upon which the use will be located is of such a character that the use will have significant adverse impact upon the value or quiet possession of surrounding properties greater than would normally occur from generally permitted uses in the zoning district. In reaching a determination on this standard, the planning commission or city council shall consider:
 - (i) The size of the proposed use compared with the surrounding uses;
Adequate
 - (ii) The intensity of the proposed use, including amount of noise to be generated, hours of operation, expanse of pavement, and similar measures of intensity of use, compared with surrounding uses;
Similar to existing use and surrounding uses.
 - (iii) The potential generation of noise, dust, odor, vibration, glare, smoke, litter and other nuisances;
No noise, dust etc. will be generated by this use.
 - (iv) Unusual physical characteristics of the site, including size of the lot, shape of the lot, topography, and soils, which may tend to aggravate adverse impacts upon surrounding properties;
No adverse effects
 - (v) The degree to which landscaping, fencing and other design elements have been incorporated to mitigate adverse impacts on surrounding properties.
No adverse effects
2. City or other facilities serving the proposed use will not be overburdened or hazards created because of inadequate facilities. In reaching a determination on this standard, the commission shall consider:
 - (i) The ability of the traffic to safely move into and out of the site at the proposed location;
No change in access
 - (ii) The presence of facilities to assure the safety of pedestrians passing by or through the site;
No change in existing pedestrian patterns
 - (iii) The capacity of the street network to accommodate the proposed use;
No change in the network or capacity
 - (iv) The capacity of the sewerage and water supply systems to accommodate the proposed use;
Use requires no water or sewer use
 - (iv) The capacity of the storm drainage system to accommodate the proposed use;
The use does not contribute to storm water capacity on the site.
 - (vi) The ability of the fire department to provide necessary protection services to the site and development.
Fire department access to the site will not be restricted by the use
3. The natural characteristics of the site, including topography, drainage, and relationship to ground and surface waters and floodplain, shall not be such that the proposed use when placed on the site will cause undue harm to the environment or to neighboring properties.
Use will not cause undue harm to the environment or to neighboring properties
4. Conditions of special exceptions. Upon consideration of the standards listed in d. above the planning commission and/or the city council may require, such conditions, in addition to those required by other provisions of this chapter, as it finds necessary to insure compliance with those standards and all other applicable requirements of this chapter. Violation of any of those conditions shall be a violation of this chapter. Such conditions may include, but are not limited to, specifications for: type of landscaping/vegetation, increased setbacks and yards, specified sewage disposal and water supply facilities, hours of operation, operational controls, professional inspection and maintenance, sureties, location of piers, docks, parking and signs, and types of construction.
Approval of the Special Use permit would meet the required City ordinance regulations.



CITY OF ST. MARYS, GEORGIA

SP

SPECIAL USE PERMIT APPLICATION

Planning & Building Department
418 Osborne Street - (912) 510-4032

THIS APPLICATION MUST BE FILED WITH THE PLANNING DIRECTOR 30 DAYS BEFORE THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE HEARD. THE ST. MARYS PLANNING COMMISSION WILL HOLD AT LEAST ONE PUBLIC HEARING AND MAKE A RECOMMENDATION ABOUT YOUR REQUEST WITHIN 45 DAYS OF THE DATE YOU FILE A COMPLETE APPLICATION. THE CITY COUNCIL WILL THEN ISSUE OR DENY THE PERMIT. YOU ARE ENCOURAGED TO READ SECTION 110-145 OF THE ZONING ORDINANCE REGARDING SPECIAL USE PERMITS.

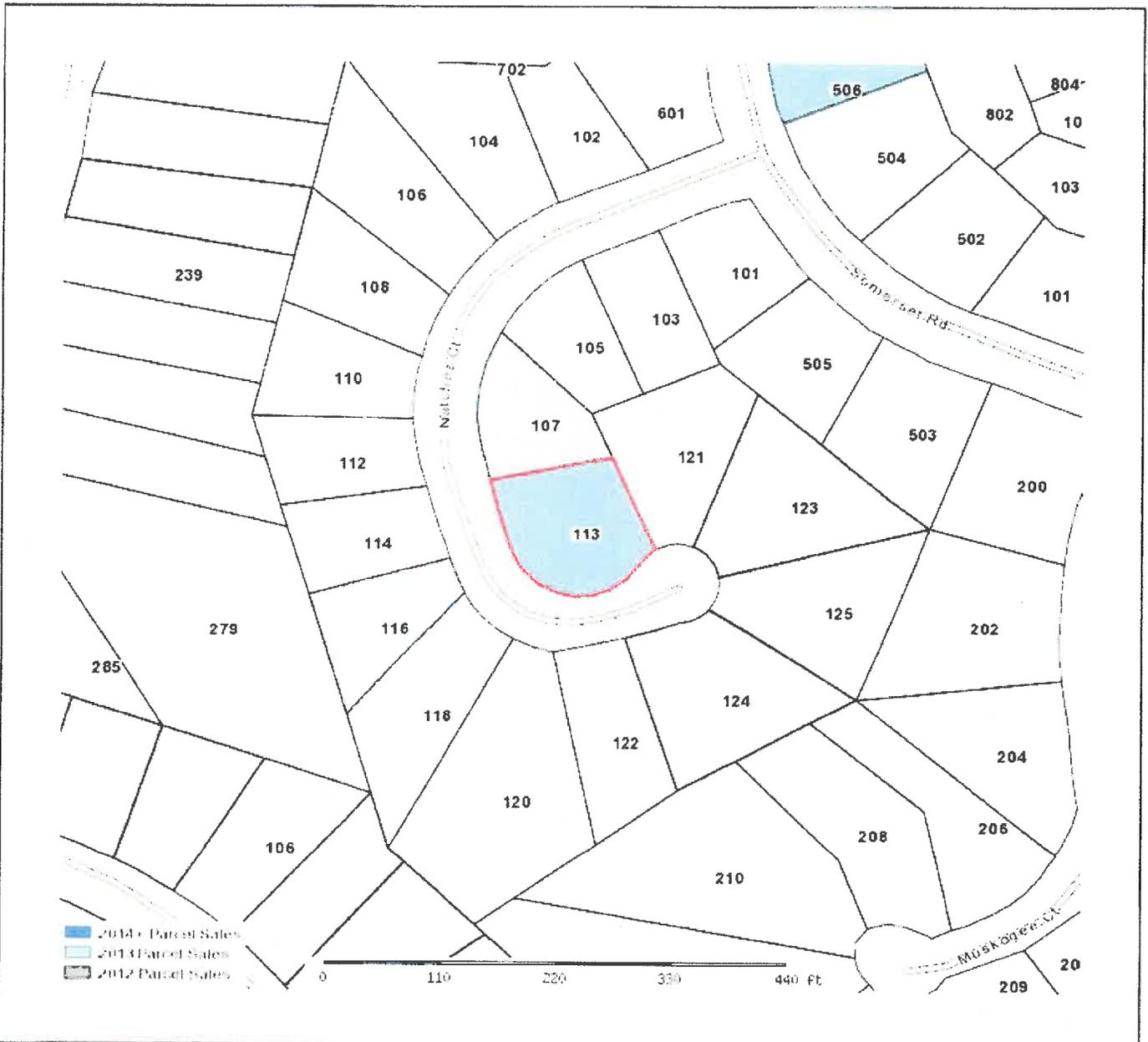
TO BE COMPLETED BY THE APPLICANT

- YOUR NAME Easter Davis PHONE NUMBER (318) 217-1698
ADDRESS 119 Natchez Court, Saint Marys, GA 31558
- THE PLANNING DIRECTOR INFORMED ME THAT A SPECIAL USE PERMIT IS REQUIRED AT THE TIME I APPLIED FOR: CHECK ONE () BUILDING PERMIT () A ZONING AMENDMENT (REZONING)
- STREET ADDRESS _____
PARCEL NO. 1350 GCB Lot No. _____ ZONING MAP NO. _____
- PRESENT ZONING Residential
- OWNER OF PROPERTY, IF NOT YOU: NAME _____
ADDRESS _____ PHONE _____
- PROPOSED USE OF PROPERTY Residence / childcare
- PLEASE ATTACH A SIMPLE MAP SHOWS THE NAMES OF ALL ADJACENT PROPERTY OWNERS AND THE TYPES OF EXISTING LAND USES WITHIN 300 FEET OF YOUR PROPERTY.

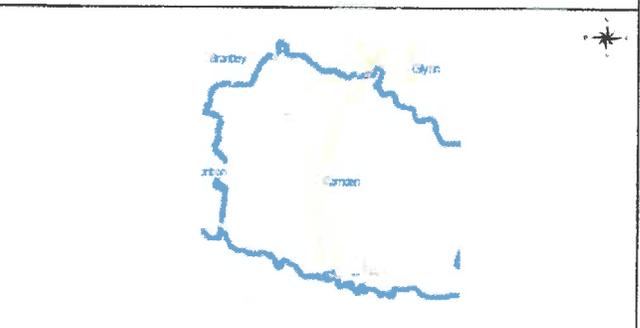
Easter L. Davis SIGNATURE 6-4-14 DATE

TO BE COMPLETED BY THE PLANNING DIRECTOR

- HAS THE CORRECT FEE BEEN PAID? YES () NO AMOUNT \$ 625.00
- DATE COMPLETE APPLICATION WAS FILED: 6-4-14
- LIST ATTACHMENTS:
() SIMPLE MAP WITH ADJACENT PROPERTY OWNERS' NAMES AND EXISTING USES
() SITE PLAN
- PUBLIC HEARING
DATE APPLICANT WAS NOTIFIED: 6/12/14
DATE HEARING WAS ADVERTISED: 6/12/14
DATE HEARING WAS HELD: 6/24/14
- PLANNING COMMISSION RECOMMENDED: APPROVAL () DENIAL
CONDITIONS OF APPROVAL OR REASONS FOR DENIAL: _____
- CITY COUNCIL: () APPROVAL () DENIAL
CONDITIONS OF APPROVAL OR REASONS FOR DENIAL: _____
- DATE APPLICANT WAS NOTIFIED OF FINAL ACTION: _____



Camden County Assessor			
Parcel: 1350 006B Acres: 0			
Name:	DEUTSCHE BANK NATIONAL TRUST COMPAN	Land Value:	\$12,000.00
Site:	113 NATCHEZ COURT	Building Value:	\$71,050.00
Sale:	\$38,000 on 01-2014 Reason=NQ Qual=U	Misc Value:	\$0.00
Mail:	PTX-C-32	Total Value:	\$83,050.00
	7105 CORPORATE		
	PLANO, TX 75024		



The Camden County Assessor's Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll. PLEASE NOTE THAT THE PROPERTY APPRAISER MAPS ARE FOR ASSESSMENT PURPOSES ONLY NEITHER CAMDEN COUNTY NOR ITS EMPLOYEES ASSUME RESPONSIBILITY FOR ERRORS OR OMISSIONS ---THIS IS NOT A SURVEY---

Date printed: 06/16/14 : 11:23:40

CITY COUNCIL MEETING

July 7, 2014

NEW BUSINESS: Approve Memorandum of Agreement between the City and the Oak Grove Cemetery Authority.

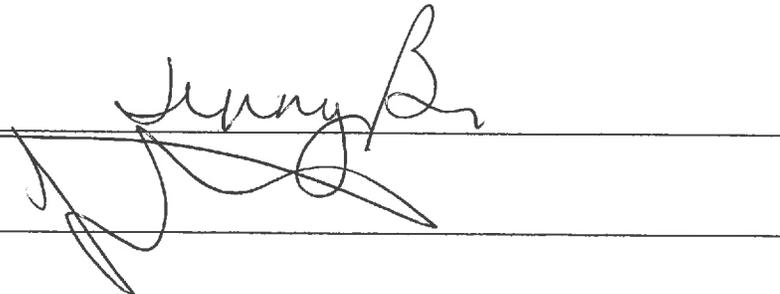
PURPOSE: To approve MOA.

RECOMMENDATION: Approval

HISTORY/ANALYSIS: This is a request to approve a Memorandum of Agreement between the City of St. Marys and the Oak Grove Cemetery Authority which describes the responsibility of each entity. The Authority and the City have been working together for a year on this project. It is recommended to continue the partnership with the Authority until June 30, 2015.

Department Director: _____

City Manager: _____

Handwritten signatures in black ink. The top signature is for the Department Director and the bottom signature is for the City Manager. Both signatures are written over horizontal lines.

MEMORANDUM OF AGREEMENT

BETWEEN

THE OAK GROVE CEMETERY AUTHORITY AND THE CITY OF ST. MARYS

1. This is a memorandum of Agreement of agreement outlining responsibilities between the Authority and the City.

In general:

- a. The Cemetery Authority will be responsible for contracting for and administering every aspect of the Oak Grove Cemetery, except for deed preparation and filing, setting up of payment plans, and depositing the funds into the appropriate accounts.
 - b. The responsibilities of the Cemetery Authority shall include, but not be limited to, the following areas of work:
 - i. Maintenance of the cemetery (raking, mowing, weed whacking, trash and debris removal, etc.);
 - ii. Meeting with citizens desirous to purchase plots in the Cemetery;
 - iii. Repair of damaged headstones, surrounds, enclosed vaults, paths, and access roads;
 - iv. As funds are available, install fencing, repair maintenance shop, etc.;
 - v. Administer any contract and direct the work in the field in accordance with State Law;
 - vi. Consulting services as required (i.e. lawyer, engineer, accountant, etc.);
 - vii. Locate vacant graves for sale;
 - viii. Coordinate with the City on deed preparation;
 - ix. Provide insurance coverage excluding coverage for outsourced contracts and/or excluding insurance already provided by the City for the Oak Grove Cemetery.
 - x. Assist in the writing of Grants.
 - xi. Accomplish all meetings and provide minutes to the City Manager, the Mayor, and City Council.
 - xii. Caring for and removing trees/shrubs as necessary
 - c. The responsibilities of the City shall include, but not be limited to, the following areas of work:
 - i. Deed preparation and filing,
 - ii. Setting up of payment plans; and
 - iii. Depositing the funds into the appropriate accounts.
 - iv. Maintain the Cemetery funds in a City Account, with funds disbursed by the City upon submission of a properly prepared, approved, and submitted invoice;
 - v. Assist the Authority in recovery (physical and fiscal) of the Cemetery in the event of:
 - 1. Damage caused by a Category Two (Fujita scale) and up tornado;
 - 2. A Category Two and up hurricane;
 - 3. Flooding;
 - 4. Other items yet to be defined.
 - vi. Bookkeeping and Accounting Services;
 - vii. Process requests for payment for Authority approved contracts;
 - viii. Maintain City provided funds in a separate City account, subject to audit and in accordance with City procedures;
 - ix. Work closely with the Authority to ensure the smooth transition of data and knowledge to the appropriate person as determined by the Authority
 - x. Locating graves and staking out graves for internment, and staking out monuments/headstones for placement.
2. Authority may outsource any of the items listed under paragraph 1 above, upon 30 days advance notice to the City.
3. This agreement shall be for a twelve month period commencing on July 1, 2014.
4. Any renewal of this agreement shall be based upon discussions between the parties. Said discussion to commence no later than thirty (30) days prior to June 30, 2015.
5. The agreement shall not be terminated except by mutual agreement.

6. For the Cemetery Authority: _____ For the City of St. Marys: _____
Kay Westberry, Chairperson John F. Morrissey, Mayor
Date: _____ 2014 Date: _____ 2014

CITY COUNCIL MEETING

July 7, 2014

TITLE: RESOLUTION FOR GEORGIA FUND 1 AND AMERIS BANK

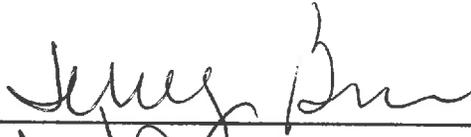
PURPOSE: Approve Resolution for Georgia Fund 1 and Ameris Bank

RECOMMENDATION: Approval

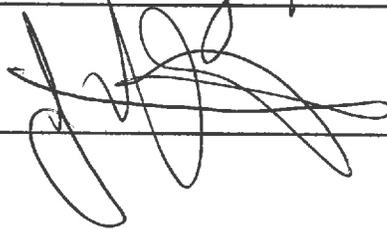
HISTORY/ANALYSIS: The City has money invested in the Georgia Fund 1 and funds in Ameris Bank. These resolutions are to add the new City Manager to the accounts. With this action it will automatically remove the previous City Manager off of the accounts.

Note: All withdrawals from the local government investment pool are wired to a specified City bank account.

**Department
Director:** _____



**City
Manager:** _____



For Customer Use:

I have an existing Acct. # _____
 This resolution is for:
 _____ New Account
 Change to Existing Acct. # **2991-29773**

For OTFS Use Only:

_____ Acct Approved _____ Auth Entered.
 _____ Audit _____ Wire Instructions
 _____ Addr Entered _____ Wire Templates
 Approval: _____ AD1 _____ AD2
 Res. form 2000A

GEORGIA FUND 1
(local government investment pool)
RESOLUTION TO AUTHORIZE INVESTMENT

WHEREAS, Ga. Code Ann. §§36-83-1 to 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool, and
 WHEREAS, from time to time it may be advantageous to the _____

_____ **City of St Marys** _____ to deposit funds available for
 (Name of Local Government, Political Subdivision or State Agency)
 investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. §36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived; and WHEREAS, such deposits must first be duly authorized by the governing body of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the Treasurer of the Office of the State Treasurer; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool; and

WHEREAS, Ga. Code Ann. §36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time such deposits are duly authorized;

NOW, THEREFORE BE IT RESOLVED by the council
 (Board, Council or other Governing Body)
 that funds of the **City of St Marys** _____ may be deposited from time to
 (Local Government, Political Subdivision, or State Agency)
 time in the manner prescribed by law and the applicable policies and procedures for the local government investment pool.

BE IT FURTHER RESOLVED THAT:

- Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity (if a listed individual is employed by an entity other than the depositor, indicate employer):

John E. Morrissey, Mayor (912) 510-4041
 Name, Title, (Employer, if applicable) (Area Code) Phone Number
 Email: john.morrissey@stmarysga.gov

John J. Holman, City Manager (912) 510-4041
 Email: john.holman@stmarysga.gov

Jennifer Brown, Finance Director (912) 510-4040
 Email: jennifer.brown@stmarysga.gov

Marsha Klecan, Assistant Finance Director (912) 510-4020
 Email: marsha.klecan@stmarysga.gov

Email: _____

All withdrawals from the local government investment pool shall be wired to the following participant's demand deposit account: *(Many banks have separate instructions for wires and ACH deposits. Please verify both sets of instructions with your bank and provide them below. This will ensure accurate delivery of your funds to the designated bank account).*

(For ACH) Ameris Bank _____ City of St Marys General Fund
 (Local Bank Name) (Account Title)

061201754 _____ 000-652-8 _____ St Marys, GA
 (ABA Number) (Account Number) (City, State)

(For WIRE) Ameris Bank _____ City of St Marys General Fund
 (Local Bank Name) (Account Title)

061201754 _____ 000-652-8 _____ St Marys, GA
 (ABA Number) (Account Number) (City, State)

(If applicable) Our local bank prefers to receive credit for wire transfers at the following **Correspondent Bank**:

(Bank Name) (City) (ABA Number) (Account Number)

Additional Bank Account (if applicable):

(For ACH) _____
(Local Bank Name) (Account Title)

(ABA Number) (Account Number) (City, State)

(For WIRE) _____
(Local Bank Name) (Account Title)

(ABA Number) (Account Number) (City, State)

Correspondent Bank (if applicable):

(Bank Name) (City) (ABA Number) (Account Number)

3. The local government investment pool shall mail the monthly statements of account to:

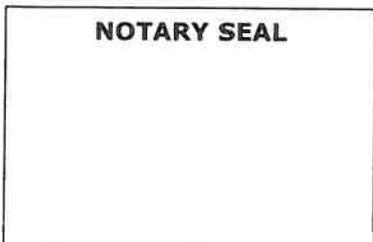
City of St Marys
(Attention)
Attn: Jennifer Brown
(Address)
418 Osborne Street
(Address)
St. Marys, GA 31558
(City, State & Zip)

4. Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

- _____ % 30 days or less;
- _____ % more than 30 days but less than 90 days;
- _____ % 90 days or longer.
- 100 %

Entered at _____, Georgia this _____ day of _____ 20__.



(Signature of Head of Governing Authority)

(Please Print or Type - Head of Governing Authority)

(Title)

Sworn to and subscribed before me this _____ day of _____ 20__.

(Notary Public)

Please complete and return an original copy to:

Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527

Telephone: (404) 651-8964 or (404) 656-2993
Toll Free: (800) 222-6748
Fax: (404) 656-9048

Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.

For Customer Use:

I have an existing Acct. # _____
 This resolution is for:
 _____ New Account
~~xx~~ Change to Existing Acct. # **1044-29609**

For OTFS Use Only:

_____ Acct Approved _____ Auth Entered.
 _____ Audit _____ Wire Instructions
 _____ Addr Entered _____ Wire Templates
 Approval:
 _____ AD1 _____ AD2
 Res. form 2000A

GEORGIA FUND 1
(local government investment pool)
RESOLUTION TO AUTHORIZE INVESTMENT

WHEREAS, Ga. Code Ann. §§36-83-1 to 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool, and
WHEREAS, from time to time it may be advantageous to the _____

_____ **City of St Marys** _____ to deposit funds available for
 (Name of Local Government, Political Subdivision or State Agency)
 investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. §36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived; and *WHEREAS*, such deposits must first be duly authorized by the governing body of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the Treasurer of the Office of the State Treasurer; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool; and

WHEREAS, Ga. Code Ann. §36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time such deposits are duly authorized;

NOW, THEREFORE BE IT RESOLVED by the **council**
 (Board, Council or other Governing Body)

that funds of the **City of St Marys** may be deposited from time to
 (Local Government, Political Subdivision, or State Agency)
 time in the manner prescribed by law and the applicable policies and procedures for the local government investment pool.

BE IT FURTHER RESOLVED THAT:

- Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity (if a listed individual is employed by an entity other than the depositor, indicate employer):

 John F. Morrissey, Mayor (912) 510-4041
 Name, Title, (Employer, if applicable) (Area Code) Phone Number
 Email: **john.morrissey@stmarysga.gov**

 John J. Holman, City Manager (912) 510-4041
 Email: **john.holman@stmarysga.gov**

 Jennifer Brown, Finance Director (912) 510-4040
 Email: **jennifer.brown@stmarysga.gov**

 Marsha Klecan, Assistant Finance Director (912) 510-4020
 Email: **marsha.klecan@stmarysga.gov**

Email: _____

All withdrawals from the local government investment pool shall be wired to the following participant's demand deposit account: *(Many banks have separate instructions for wires and ACH deposits. Please verify both sets of instructions with your bank and provide them below. This will ensure accurate delivery of your funds to the designated bank account).*

(For ACH) **Ameris Bank** **City of St Marys General Fund**
 (Local Bank Name) (Account Title)

 061201754 **000-652-8** **St Marys, GA**
 (ABA Number) (Account Number) (City, State)

(For WIRE) **Ameris Bank** **City of St Marys General Fund**
 (Local Bank Name) (Account Title)

 061201754 **000-652-8** **St Marys, GA**
 (ABA Number) (Account Number) (City, State)

(If applicable) Our local bank prefers to receive credit for wire transfers at the following **Correspondent Bank**:

(Bank Name) (City) (ABA Number) (Account Number)

Additional Bank Account (if applicable):

(For ACH) _____
(Local Bank Name) (Account Title)

(ABA Number) (Account Number) (City, State)

(For WIRE) _____
(Local Bank Name) (Account Title)

(ABA Number) (Account Number) (City, State)

Correspondent Bank (if applicable):

(Bank Name) (City) (ABA Number) (Account Number)

3. The local government investment pool shall mail the monthly statements of account to:

City of St Marys (Attention)

Attn: Jennifer Brown (Address)

418 Osborne Street (Address)

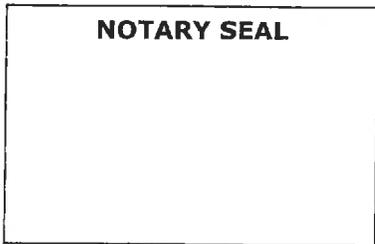
St. Marys, GA 31558 (City, State & Zip)

4. Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

- _____ % 30 days or less;
- _____ % more than 30 days but less than 90 days;
- _____ % 90 days or longer.
- 100 %

Entered at _____, Georgia this _____ day of _____ 20__.



(Signature of Head of Governing Authority)

(Please Print or Type - Head of Governing Authority)

(Title)

Sworn to and subscribed before me this _____ day of _____ 20__.

(Notary Public)

Please complete and return an original copy to:

**Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527**

**Telephone: (404) 651-8964 or (404) 656-2993
Toll Free: (800) 222-6748
Fax: (404) 656-9048**

Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.

For Customer Use:
 _____! have an existing Acct. # _____
 This resolution is for:
 _____ New Account
XX Change to Existing Acct. # **1042-14607**

For OTFS Use Only:
 _____ Acct Approved _____ Auth Entered.
 _____ Audit _____ Wire Instructions
 _____ Addr Entered _____ Wire Templates
 Approval:
 _____ AD1 _____ AD2
 Res. form 2000A

GEORGIA FUND 1
(local government investment pool)
RESOLUTION TO AUTHORIZE INVESTMENT

WHEREAS, Ga. Code Ann. §§36-83-1 to 36-83-8 authorizes Georgia local governments and other authorized entities to invest funds through the local government investment pool, and
WHEREAS, from time to time it may be advantageous to the _____

_____ **City of St Marys** _____ to deposit funds available for
 (Name of Local Government, Political Subdivision or State Agency)
 investment in Georgia Fund 1 (hereinafter referred to as the local government investment pool) as it may deem appropriate; and

WHEREAS, to provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. §36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived; and *WHEREAS*, such deposits must first be duly authorized by the governing body of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the Treasurer of the Office of the State Treasurer; and

WHEREAS, such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool; and

WHEREAS, Ga. Code Ann. §36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time such deposits are duly authorized;

NOW, THEREFORE BE IT RESOLVED by the **council**
 (Board, Council or other Governing Body)
 that funds of the **City of St Marys** may be deposited from time to
 (Local Government, Political Subdivision, or State Agency)
 time in the manner prescribed by law and the applicable policies and procedures for the local government investment pool.

BE IT FURTHER RESOLVED THAT:

- Any one of the following individuals shall be authorized to deposit and/or withdraw funds from the local government investment pool on behalf of such government or other authorized entity (if a listed individual is employed by an entity other than the depositor, indicate employer):

 John F. Morrissey, Mayor **(912) 510-4041**
 Name, Title, (Employer, if applicable) (Area Code) Phone Number
 Email: **john.morrissey@stmarysga.gov**

 John J. Holman, City Manager **(912) 510-4041**
 Email: **john.holman@stmarysga.gov**

 Jennifer Brown, Finance Director **(912) 510-4040**
 Email: **jennifer.brown@stmarysga.gov**

 Marsha Klecan, Assistant Finance Director **(912)510-4020**
 Email: **marsha.klecan@stmarysga.gov**

Email: _____

All withdrawals from the local government investment pool shall be wired to the following participant's demand deposit account: *(Many banks have separate instructions for wires and ACH deposits. Please verify both sets of instructions with your bank and provide them below. This will ensure accurate delivery of your funds to the designated bank account).*

(For ACH) **Ameris Bank** **City of St Marys General Fund**
 (Local Bank Name) (Account Title)

 061201754 **000-652-8** **St Marys, GA**
 (ABA Number) (Account Number) (City, State)

(For WIRE) **Ameris Bank** **City of St Marys General Fund**
 (Local Bank Name) (Account Title)

 061201754 **000-652-8** **St Marys, GA**
 (ABA Number) (Account Number) (City, State)

(If applicable) Our local bank prefers to receive credit for wire transfers at the following **Correspondent Bank**:

(Bank Name) (City) (ABA Number) (Account Number)

Additional Bank Account (if applicable):

(For ACH) _____
(Local Bank Name) (Account Title)

(ABA Number) (Account Number) (City, State)

(For WIRE) _____
(Local Bank Name) (Account Title)

(ABA Number) (Account Number) (City, State)

Correspondent Bank (if applicable):

(Bank Name) (City) (ABA Number) (Account Number)

3. The local government investment pool shall mail the monthly statements of account to:

City of St Marys (Attention)

Attn: Jennifer Brown (Address)

418 Osborne Street (Address)

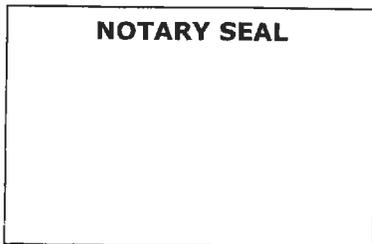
St. Marys, GA 31558 (City, State & Zip)

4. Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

- _____ % 30 days or less;
- _____ % more than 30 days but less than 90 days;
- _____ % 90 days or longer.
- 100 %

Entered at _____, Georgia this _____ day of _____ 20__.



(Signature of Head of Governing Authority)

(Please Print or Type - Head of Governing Authority)

(Title)

Sworn to and subscribed before me this _____ day of _____ 20__.

(Notary Public)

Please complete and return an original copy to:

**Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527**

**Telephone: (404) 651-8964 or (404) 656-2993
Toll Free: (800) 222-6748
Fax: (404) 656-9048**

Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF MUNICIPAL PUBLIC MONEYS**

TO: (Name/Address of Financial Institution) Ameris Bank 2509 Osborne Rd. St. Mary's, GA 31558 585	FROM: (Name/Address of Municipal Entity) City Of St Marys 418 Osborne St St Marys, GA 31558-8402
--	--

Words or phrases preceded by a are applicable only if the is marked.

Under the Governing Municipality of: City of St Marys

State of: Georgia

"IT IS RESOLVED THAT:

Ameris Bank (the "Financial Institution"), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited;

The following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect;

The person(s) and the number thereof designated by title designated account(s) is hereby authorized, for and on behalf of this Municipality, to sign orders or checks in accordance with state law, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality;

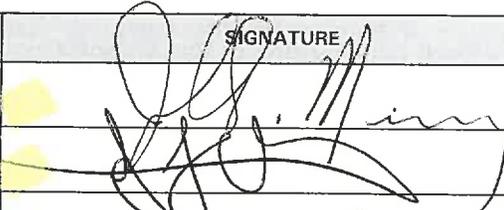
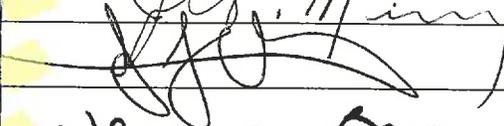
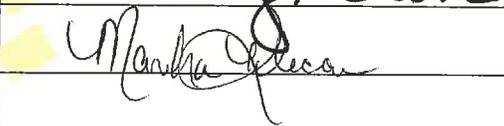
The endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and

Any one of the persons holding the offices of this Municipality designated below is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution."

THIS RESOLUTION APPLIES TO (Select One): All Accounts

Specific Account Number(s): 6536

DATE OF RESOLUTION:

NAME AND TITLE	SIGNATURE	NO. OF NECESSARY COUNTER SIGNATURES
John F Morrissey Mayor		
John J Holman City Manager		
Jennifer Brown Finance Director		
Marsha Klecan Asst. Finance Director		

Additional comments or instructions:

This Resolution includes all of the provisions on Page 2.

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of Municipality at an open legal meeting held on the _____ day of _____ and said resolutions are now in full force and effect.

Signed by _____

_____ Date

Clerk

The undersigned member of the governing body not authorized to sign orders or checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

_____ Date

Title: _____

"IT IS FURTHER RESOLVED, that the Financial Institution be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all orders or checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title for the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution, and the Financial Institution shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institution, by which, in the Financial Institution's opinion, another person or entity claims an interest in any of these accounts and Financial Institution may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Financial Institution's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to give receipt therefor, and the Financial Institution is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institution is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) in accordance with state law, to accept such security, if applicable, and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Financial Institution in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Financial Institution, for refusing to honor any signatures not provided to the Financial Institution, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Financial Institution against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Financial Institution resulting from or arising out of any such payment or other action.

Select if applicable: **Further Resolved,** the Financial Institution is authorized to honor facsimile and other non-manual signatures and may honor and charge the Municipality for all negotiable instruments, checks, drafts, and other orders for payment of money drawn in the name of the Municipality, on its regular accounts, including an order for electronic debit, whether by electronic tape or otherwise, regardless of by whom or by what means the facsimile signature or other non-manual signature may have been affixed, or electronically communicated, if such facsimile signature resembles the specimen attached to this Resolution or filed with the Financial Institution, regardless of whether misuse of a specimen or non-manual signature is with or without the negligence of the Municipality. The Specimen Facsimile Signature Exhibit, if attached, is incorporated into and is an integral part of this Resolution. The Municipality indemnifies the Financial Institution for all claims, expenses, and losses resulting from the honoring of any signature certified or refusing to honor any signature not so certified.

FURTHER RESOLVED, that the Secretary or Clerk of this Municipality be and hereby is authorized and directed to certify to the Financial Institution the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on this resolution and, if applicable, on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards, if any, and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Financial Institution to the contrary in writing; and the Financial Institution may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this resolution authorizes the Financial Institution to honor all orders or checks when bearing, or purporting to bear, the facsimile signature(s) provided below, if any, by any 1 of the named officers, or in an attached Exhibit when indicated."

Facsimile Signature

Facsimile Signature

The Specimen Facsimile Signature Exhibit attached is incorporated into and is an integral part of this Resolution.

By initialing, I acknowledge this is page 2 of 2 of the Resolution Designating
Public Depository and Authorizing Withdrawal of Municipal Public Moneys

_____	_____	_____	_____
Initials	Initials	Initials	Initials

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING
WITHDRAWAL OF MUNICIPAL PUBLIC MONEYS**

TO: (Name/Address of Financial Institution) Ameris Bank 2509 Osborne Rd. St. Mary's, GA 31558 585	FROM: (Name/Address of Municipal Entity) City of St Marys 418 Osborne St St Marys, GA 31558
--	---

Words or phrases preceded by a are applicable only if the is marked.

Under the Governing Municipality of: City of St Marys
State of: Georgia

"IT IS RESOLVED THAT:

Ameris Bank (the "Financial Institution"), qualified as a public depository under state law, is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited;

The following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect;

The person(s) and the number thereof designated by title designated account(s) is hereby authorized, for and on behalf of this Municipality, to sign orders or checks in accordance with state law, for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality;

The endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and

Any one of the persons holding the offices of this Municipality designated below is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution."

THIS RESOLUTION APPLIES TO (Select One): All Accounts

Specific Account Number(s): 6494,6502,6510, 6528,6536,14514 16113,17715,2048490540,

DATE OF RESOLUTION: 6/25/2014 2048452912,2048489070,2048589580

NAME AND TITLE	SIGNATURE	NO. OF NECESSARY COUNTER SIGNATURES
John F Morrissey Mayor		
John J Holman City Manager		
Jennifer Brown Finance Director		
Marsha Klecan Asst. Finance Director		

Additional comments or instructions:

This Resolution includes all of the provisions on Page 2.

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of Municipality at an open legal meeting held on the 25 day of June 2014 and said resolutions are now in full force and effect.

Signed by

X _____ Date

Clerk

The undersigned member of the governing body not authorized to sign orders or checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

X _____ Date

Title:

"IT IS FURTHER RESOLVED, that the Financial Institution be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all orders or checks for the payment, withdrawal or transfer of funds or money deposited in these accounts or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from and payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title for the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution, and the Financial Institution shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Financial Institution be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Financial Institution, by which, in the Financial Institution's opinion, another person or entity claims an interest in any of these accounts and Financial Institution may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Financial Institution's satisfaction.

FURTHER RESOLVED, that any one of the persons holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf of this Municipality, securities, currency or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to give receipt therefor, and the Financial Institution is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale or otherwise authorize the sale or transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Financial Institution for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Financial Institution is hereby authorized to make a sale or transfer of any of the aforementioned property in accordance herewith, and (3) in accordance with state law, to accept such security, if applicable, and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Financial Institution in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument if such signatures resemble the specimen or facsimile signatures provided to the Financial Institution, for refusing to honor any signatures not provided to the Financial Institution, for honoring any requests for the transfer of funds or money between accounts or for the instructions from the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Financial Institution against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Financial Institution resulting from or arising out of any such payment or other action.

Select if applicable: **Further Resolved**, the Financial Institution is authorized to honor facsimile and other non-manual signatures and may honor and charge the Municipality for all negotiable instruments, checks, drafts, and other orders for payment of money drawn in the name of the Municipality, on its regular accounts, including an order for electronic debit, whether by electronic tape or otherwise, regardless of by whom or by what means the facsimile signature or other non-manual signature may have been affixed, or electronically communicated, if such facsimile signature resembles the specimen attached to this Resolution or filed with the Financial Institution, regardless of whether misuse of a specimen or non-manual signature is with or without the negligence of the Municipality. The Specimen Facsimile Signature Exhibit, if attached, is incorporated into and is an integral part of this Resolution. The Municipality indemnifies the Financial Institution for all claims, expenses, and losses resulting from the honoring of any signature certified or refusing to honor any signature not so certified.

FURTHER RESOLVED, that the Secretary or Clerk of this Municipality be and hereby is authorized and directed to certify to the Financial Institution the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on this resolution and, if applicable, on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards, if any, and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Financial Institution to the contrary in writing; and the Financial Institution may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

FURTHER RESOLVED, that this resolution authorizes the Financial Institution to honor all orders or checks when bearing, or purporting to bear, the facsimile signature(s) provided below, if any, by any _____ of the named officers, or in an attached Exhibit when indicated."

Facsimile Signature

Facsimile Signature

The Specimen Facsimile Signature Exhibit attached is incorporated into and is an integral part of this Resolution.

By initialing, I acknowledge this is page 2 of 2 of the Resolution Designating Public Depository and Authorizing Withdrawal of Municipal Public Moneys	_____ Initials	_____ Initials	_____ Initials	_____ Initials
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CITY COUNCIL MEETING

July 7, 2014

NEW BUSINESS: REQUEST THE SCHEDULING OF A WORK SESSION FOR REVIEW AND ACCEPTANCE OF THE JOINT LAND USE STUDY (JLUS)

PURPOSE: To schedule a work session for the review and acceptance of the JLUS final report.

RECOMMENDATION: The Planning Department recommends the scheduling of a work session for review and acceptance of the JLUS.

HISTORY/ANALYSIS: The final JLUS has been completed and approved by the Joint Development Authority (the contracting agency). As part of the close out process, it is appropriate for City Council (CC) to accept the JLUS study.

Acceptance of the JLUS is not to be confused with approval of specific items contained in the JLUS. This is as per item 5. of the Joint Resolution signed by the three Cities and County that made the grant possible.

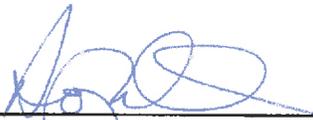
5. The Local Governing Bodies commit to a good faith effort to implement and recommendations issued by the study acceptable to council/commission.

Therefore, any specific recommendation contained within the JLUS will require specific and detailed review and discussion before approval by CC of any recommended action.

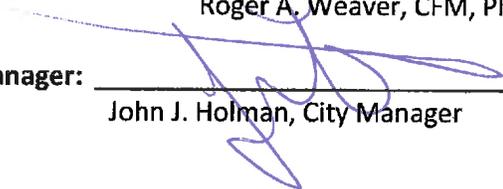
If scheduling works out, the JLUS consultant will participate in this work session. For his participation, the work session should be prior to the end of July, 2014, as that is the deadline for submission of reimbursable expenses under the terms of the JLUS Contract. If he cannot attend, I will provide the briefing.

ATTACHMENTS: *None.*

Department Director: _____


Roger A. Weaver, CFM, Planning Director

City Manager: _____


John J. Holman, City Manager

The following is an overview of the City's revenue and expenditures for the month ending May 31, 2014, which is the eleventh month of fiscal year FY2014. All reports are on a cash basis.

General Fund:

Total revenue for the General Fund was \$8,218,359 plus \$429,388 of allocated budgeted fund equity for a total of \$8,647,747. Total year to date expenditures as of 5/31/14 was \$7,432,834 for a revenue over expenditures balance of \$1,214,914. Available cash balance was \$5,012,959.

Tourism

Total revenue for Tourism fund was \$143,071. Total year to date expenditures as of 5/31/14 was \$137,576 for a revenue over expenditures balance of \$5,496.

SPLOST

Total revenues received for SPLOST was \$163,997 plus interest of \$14 for total revenues of \$164,011 in 5/31/14. Total year to date expenditures was \$200,283 for a shortfall of **(\$36,272)**. This is a reimbursement fund which will net to zero at the end of the fiscal year.

Water/Sewer Fund

Total revenue for the Water/Sewer fund was \$5,865,766 which includes \$254,438 of allocated budgeted fund equity. Total year to date expenses as of 5/31/14 was \$5,553,381 for a revenue over expenditures balance of \$312,385. Available cash balance was \$4,539,189.

Solid Waste Fund

Total revenue for the Solid Waste fund was \$955,529. Total year to date expenditures as of 5/31/14 was \$834,995 for a revenue over expenditures balance of \$120,535. Available cash balance was \$439,795.

Aquatic

Total revenue for the Aquatic Center was \$223,521. Total year to date expenditures as of 4/31/14 was \$276,739 for a shortfall of **\$(53,218)**.

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)
May-14

FINANCIAL SUMMARY	MONTHS COMPLETED				11
	% YEAR COMPLETED				91.67%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
100.31.1100 REAL PROP CURRENT YEAR	\$ 2,597,400	\$ 4,390	\$ 2,428,860	\$ 2,587,763	94%
100.31.1190 OVERPAYMENTS/ADJUST TAXES	\$ -	\$ (434)	\$ 1,059	\$ 87	#DIV/0!
100.31.1208 2008 PROPERTY TAX	\$ 5,000	\$ 239	\$ 10,203	\$ 39,796	204%
100.31.1209 2009 PROPERTY TAX	\$ 10,000	\$ 1,771	\$ 19,047	\$ 21,368	190%
100.31.1210 2010 PROPERTY TAX	\$ 10,000	\$ 1,532	\$ 23,421	\$ 41,569	234%
100.31.1211 2011 PROPERTY TAX	\$ 10,000	\$ 2,904	\$ 31,449	\$ 64,749	314%
100.31.1212 2012 PROPERTY TAX	\$ 55,000	\$ 3,048	\$ 56,998	\$ -	104%
100.31.1310 MOTOR VEHICLE	\$ 190,000	\$ 56,953	\$ 536,661	\$ 222,009	282%
100.31.1320 MOBILE HOME	\$ 6,000	\$ 246	\$ 4,960	\$ 6,648	83%
100.31.1391 RAILROAD TAX	\$ 2,500	\$ -	\$ 2,472	\$ -	99%
100.31.1600 REAL ESTATE TRANSFER TAX	\$ 6,700	\$ 1,514	\$ 11,199	\$ 7,239	167%
100.31.1610 RECORDING INTANGIBLE TAX	\$ 45,000	\$ 2,220	\$ 36,898	\$ 51,385	82%
100.31.1710 GA POWER FRANCHISE TAX	\$ 690,000	\$ -	\$ 657,469	\$ 671,580	95%
100.31.1711 OKEF ELEC FRANCHISE TAX	\$ 48,500	\$ -	\$ 48,737	\$ 47,921	100%
100.31.1730 GAS FRANCHISE TAX	\$ 18,000	\$ -	\$ 19,716	\$ 14,234	110%
100.31.1750 CABLE TV FRANCHISE TAX	\$ 100,000	\$ -	\$ 111,883	\$ 104,246	112%
100.31.1760 TELEPHONE FRANCHISE TAX	\$ 24,000	\$ 17,819	\$ 62,389	\$ 36,946	260%
100.31.3100 LOCAL OPT SALES AND USE	\$ 1,975,000	\$ 165,498	\$ 1,740,885	\$ 1,762,760	88%
100.31.4200 ALCOHOLIC BEVERAGE EXCISE	\$ 215,000	\$ 19,247	\$ 204,989	\$ 204,863	95%
100.31.6200 INSURANCE PREMIUMS (1%)	\$ 830,000	\$ -	\$ 883,169	\$ 852,970	106%
100.31.6300 FINANCIAL INSTITUTIONS	\$ 31,000	\$ -	\$ 37,225	\$ 31,737	120%
100.31.9100 PENALTY AND INTEREST	\$ 75,000	\$ 4,793	\$ 87,306	\$ 74,340	116%
100.32.1100 BEER/WINE LIC	\$ 85,000	\$ 150	\$ 79,704	\$ 77,369	94%
100.32.1200 GENERAL BUSINESS LIC	\$ 125,000	\$ 3,515	\$ 120,950	\$ 126,190	97%
100.32.1220 BUSINESS LIC INSURANCE	\$ 22,000	\$ -	\$ 21,671	\$ 20,813	99%
100.32.2100 BUILDING PERMITS	\$ 130,000	\$ 5,688	\$ 99,049	\$ 78,775	76%
100.32.2210 ZONING FEES	\$ 4,000	\$ -	\$ 3,798	\$ 3,460	95%
100.32.2211 LAND-DISTURBING PERMITS	\$ 500	\$ -	\$ -	\$ -	0%
100.32.2230 SIGN PERMITS	\$ 3,000	\$ 280	\$ 1,910	\$ 5,380	64%
100.32.3910 PLAN REVIEW FEES	\$ 31,250	\$ 1,650	\$ 21,123	\$ 21,724	68%
100.34..... COPIES SOLD - ADMIN	\$ 17,250	\$ 1,245	\$ 19,090	\$ 16,925	111%
100.34.1910 QUALIFYING FEES	\$ 2,000	\$ -	\$ 3,384	\$ -	169%
100.34.2200 SPECIAL FIRE HAZMAT SERVICES	\$ 2,484	\$ -	\$ 2,484	\$ -	100%
100.34.4212 NSF FEES	\$ 120	\$ -	\$ -	\$ 30	0%
100.34.....REVENUES-ORANGE HALL	\$ 8,100	\$ 979	\$ 5,546	\$ 3,264	68%
100.34.7500 PROGRAM INCOME - SENIORS	\$ 6,800	\$ 488	\$ 5,481	\$ 6,591	81%
100.34.9100 CEMETERY FEES	\$ 40,200	\$ 8,230	\$ 40,447	\$ 26,544	101%
100.34.9900 ADMIN. FEES - TOURISM	\$ 3,600	\$ 300	\$ 3,300	\$ 3,300	92%
100.34.9910 ADMIN. FEES - SPLOST	\$ 4,000	\$ 656	\$ 6,884	\$ 7,225	172%
100.35..... COURT FINES/FEES	\$ 350,400	\$ 37,366	\$ 303,065	\$ 329,391	86%
100.35.1300 LIBRARY FINES/COLLECTIONS	\$ 5,000	\$ 676	\$ 5,568	\$ 4,793	111%
100.36.1000 INTEREST EARNED	\$ 5,000	\$ 713	\$ 7,165	\$ 6,616	143%

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)
May-14

FINANCIAL SUMMARY					MONTHS COMPLETED	11
					% YEAR COMPLETED	91.67%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET	
100.37.2000 ORANGE HALL DONATION	\$ 50	\$ 6	\$ 116	\$ 21	232%	
100.38.0001 FUND EQUITY	\$ 468,423	\$ 39,035	\$ 429,388	\$ -	92%	
100.38.1000 RENTAL INCOME	\$ 325,000	\$ 27,815	\$ 314,168	\$ 301,282	97%	
100.38.1010 SPECIAL EVENTS RENTAL	\$ 7,500	\$ 525	\$ 4,735	\$ 6,313	63%	
100.38.9010 MISCELLANEOUS INCOME	\$ 23,587	\$ (7,366)	\$ 56,673	\$ 158,826	240%	
100.38.9020 SHARED SVC SOL/W & SPLOST	\$ 25,000	\$ -	\$ -	\$ 67,426	0%	
100.38.9028 SHARED SERVICES -BOARD OF ED	\$ 44,579	\$ -	\$ 24,369	\$ 44,029	55%	
100.38.9031 SHARED SVCS - DOT	\$ 16,900	\$ -	\$ 21,715	\$ 7,238	128%	
100.38.9032 SHARED SERVICES - HOSP AUTH.	\$ 25,000	\$ -	\$ 25,000	\$ -	100%	
100.39.1200 OP T/F IN MULT GRANT FUND	\$ 26,500	\$ -	\$ 3,969	\$ 163,912	15%	
100.39.1200 OP T/F IN SPLOST	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.39.2200 SALE CITY PROPERTY	\$ 3,000	\$ -	\$ -	\$ -	0%	
100.39.3010 LOAN PROCEEDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
TOTAL REVENUE	\$ 8,755,343	\$ 403,693	\$ 8,647,747	\$ 8,331,647	99%	

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

May-14

FINANCIAL SUMMARY		MONTHS COMPLETED				11
		% YEAR COMPLETED				91.67%
100-GENERAL FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET	
TOTAL LEGISLATIVE	\$ 241,886	\$ 17,400	\$ 206,975	\$ 159,747	86%	
TOTAL EXECUTIVE	\$ 295,795	\$ 34,133	\$ 265,945	\$ 271,238	90%	
TOTAL FINANCIAL ADMINISTRATION	\$ 844,680	\$ 59,073	\$ 772,070	\$ 729,460	91%	
TOTAL IT	\$ 174,021	\$ 14,004	\$ 156,611	\$ 185,962	90%	
TOTAL HUMAN RESOURCES	\$ 127,518	\$ 12,331	\$ 108,227	\$ 102,616	85%	
TOTAL GEN GOVT BLDGS & PLANT	\$ 152,871	\$ 5,589	\$ 136,472	\$ 136,278	89%	
TOTAL MUNICIPAL COURT	\$ 178,003	\$ 15,991	\$ 155,088	\$ 165,410	87%	
TOTAL POLICE ADMINISTRATION	\$ 2,312,562	\$ 170,563	\$ 1,894,252	\$ 1,980,804	82%	
TOTAL FIRE ADMINISTRATION	\$ 1,706,415	\$ 129,494	\$ 1,527,791	\$ 1,526,675	90%	
TOTAL PUBLIC WORKS ADMIN	\$ 1,246,979	\$ 103,802	\$ 1,082,081	\$ 1,027,988	87%	
TOTAL HIGHWAYS & STREETS ADMIN	\$ 330,010	\$ 15,994	\$ 266,764	\$ 260,781	81%	
TOTAL CEMETERY	\$ 86,400	\$ 5,759	\$ 67,488	\$ 63,753	78%	
TOTAL SENIOR CITIZENS CENTER	\$ 124,771	\$ 10,641	\$ 106,240	\$ 100,247	85%	
TOTAL PARKS ADMINISTRATION	\$ 47,320	\$ 3,062	\$ 44,007	\$ 38,049	93%	
TOTAL LIBRARY ADMINISTRATION	\$ 303,771	\$ 26,931	\$ 268,873	\$ 229,039	89%	
TOTAL PROTECTIVE INSP ADMIN	\$ 134,363	\$ 7,896	\$ 99,316	\$ 122,289	74%	
TOTAL PLANNING & ZONING	\$ 185,834	\$ 12,937	\$ 154,643	\$ 125,378	83%	
TOTAL CODE ENFORCEMENT	\$ 34,351	\$ 4,250	\$ 11,283	\$ -	33%	
TOTAL ECONOMIC DEVELOPMENT	\$ 171,926	\$ 5,349	\$ 60,471	\$ 154,468	35%	
TOTAL AIRPORT	\$ 24,000	\$ -	\$ 21,573	\$ 3,770	90%	
TOTAL SPECIAL FACILITIES	\$ 31,867	\$ 554	\$ 26,664	\$ 20,980	84%	
TOTAL EXPENDITURES	\$ 8,755,343	\$ 655,753	\$ 7,432,834	\$ 7,404,931	85%	

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ (252,060)	\$ 1,214,914	\$ 926,717
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Cash Balances:	\$5,510,711	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$468,423	Average YTD Mo. Exp.	\$675,712
Unrestricted Cash Balances	\$5,042,288	Months of Operating Cash	7.42
LESS: Outstanding P.O.'s	\$29,329		
Available Cash	\$5,012,959		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

May-14

FINANCIAL SUMMARY	MONTHS COMPLETED				11
	% YEAR COMPLETED				91.67%
275-SPECIAL REVENUE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
TAXES	\$ 115,322	\$ 17,757	\$ 104,341	\$ 88,172	90%
CHARGES FOR SERVICES	\$ 12,130	\$ 1,412	\$ 6,457	\$ 6,377	53%
INVESTMENT INCOME	\$ 21	\$ 2	\$ 11	\$ 9	51%
CONTRIBUTIONS/DONATIONS	\$ 1,097	\$ -	\$ 684	\$ 215	62%
MISCELLANEOUS	\$ 7,400	\$ 110	\$ 4,579	\$ 6,668	62%
OTHER FINANCING SOURCES	\$ 27,000	\$ 5,000	\$ 27,000	\$ 7,000	100%
TOTAL REVENUES	\$ 162,970	\$ 24,280	\$ 143,071	\$ 108,441	88%

275-SPECIAL REVENUE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 28,979	\$ 2,203	\$ 25,399	\$ 22,731	88%
PURCHASED/CONTRACTED SVC	\$ 118,353	\$ 7,685	\$ 99,131	\$ 85,473	84%
SUPPLIES	\$ 8,638	\$ 405	\$ 6,445	\$ 5,127	75%
INTERGOVERNMENTAL	\$ 7,000	\$ (138)	\$ 6,600	\$ 6,800	94%
TOTAL TOURISM	\$ 162,970	\$ 10,155	\$ 137,576	\$ 120,131	84%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 14,124	\$ 5,496	\$ (11,690)	0
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Cash Balances: (-sal/fica-due to pooled cash)	-\$17,303	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$12,507
Unrestricted Cash Balances	-\$17,303	Months of Operating Cash	(1.59)
LESS: Outstanding P.O.'s	\$2,617		
Available Cash	-\$19,921		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)
May-14

FINANCIAL SUMMARY	MONTHS COMPLETED				11
	% YEAR COMPLETED				91.67%
320-SPLOST FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
TAXES	\$ 4,314,289	\$ 26,441	\$ 163,997	\$ 703,655	4%
INVESTMENT INCOME	\$ -	\$ 2	\$ 14	\$ 21	#DIV/0!
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	
OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 4,314,289	\$ 26,442	\$ 164,011	\$ 703,675	4%

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
320.51512-52.1211 AUDIT SPLOST VI	\$ -	\$ -	\$ -	\$ 3,000	#DIV/0!
320.51565-54.1500 CITY BUILDINGS VI	\$ 150,000	\$ 2,170	\$ 39,798	\$ 454,260	26.5%
320.54220-54.1241 DRAINAGE - SPLOST VI	\$ 25,700	\$ 130	\$ 23,819	\$ 62,035	93%
320.54220-54.1416 PAVING/OVERLAY VI	\$ 41,000	\$ 3,467	\$ 37,576	\$ 116,091	92%
320.54310-54.1202 SEWER INFRA SPLOST VI	\$ 3,705,300	\$ 2,874	\$ 75,796	\$ 107,213	2%
320.59000-61.1000 OPERATING TFR OUT				\$ -	#DIV/0!
TOTAL EXPENDITURES VI	\$ 3,922,000	\$ 8,641	\$ 176,989	\$ 742,599	4.51%

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
320.54200-54.1425 EQUIP/FACILITIES VII	\$ 367,289	\$ -	\$ 10,489	\$ -	3%
320.54220-54.1417 PAVING/OVERLAY VII	\$ 1,800	\$ 805	\$ 805		
320.54220-52.2224 INFRASTRUCTURE VII	\$ 12,530	\$ 10,230	\$ 10,230	\$ -	81.6%
320.54220-54.1242 DRAINAGE SPLOST VII	\$ 10,670	\$ 1,770	\$ 1,770	\$ -	
TOTAL EXPENDITURES VII	\$ 392,289	\$ 12,805	\$ 23,294	\$ -	5.9%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 4,996	\$ (36,272)	\$ (38,924)
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Cash Balances:	\$340	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$18,208
Unrestricted Cash Balances	\$340	Months of Operating Cash	(0.51)
LESS: Outstanding P.O.'s	\$9,582		
Available Cash	-\$9,242		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

May-14

FINANCIAL SUMMARY	MONTHS COMPLETED				11
					91.67%
	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
505-WATER AND SEWER FUND REVENUES					
505.33.4110 STATE GOV GRANTS-DIRECT	\$ -	\$ -	\$ -	\$ 165,151	#DIV/0!
505.34.4210 WATER CHARGES	\$ 2,140,000	\$ 182,022	\$ 1,937,131	\$ 1,938,215	91%
505.34.4211 TRANSFER/TEMP SERVICES	\$ 45,000	\$ 3,305	\$ 42,515	\$ 41,871	94%
505.34.4212 RECONNECTION NSF FEES	\$ 80,000	\$ 5,833	\$ 71,863	\$ 70,809	90%
505.34.4213 LATE FEES AND PENALTIES	\$ 130,000	\$ 9,953	\$ 115,399	\$ 115,055	89%
505.34.4214 TURN ON FEE	\$ 42,500	\$ 2,730	\$ 39,410	\$ 39,025	93%
505.34.4216 CAP RECOVERY WATER - DEV	\$ 27,375	\$ 3,485	\$ 26,021	\$ 33,582	95%
505.34.4217 WATER CHARGES 2	\$ 700,000	\$ 60,606	\$ 644,088	\$ 645,021	92%
505.34.4230 SEWERAGE CHARGES	\$ 1,966,500	\$ 172,791	\$ 1,824,310	\$ 1,827,201	93%
505.34.4231 SEWER CHARGES 2	\$ 680,000	\$ 57,458	\$ 609,558	\$ 609,733	90%
505.34.4236 CAP RECOVERY METER - DEV	\$ 7,000	\$ 910	\$ 10,020	\$ 7,000	143%
505.34.4256 CAP RECOVERY SEWER - DEV	\$ 88,875	\$ 11,720	\$ 92,946	\$ 111,664	105%
505.34.4263 CONSTRUCTION FEES	\$ 77,500	\$ 12,852	\$ 191,652	\$ 141,197	247%
505.38.0001 FUND EQUITY	\$ 277,569	\$ 23,131	\$ 254,438	\$ -	92%
505..... INTEREST/MISC/OTHER REVENUES	\$ 5,000	\$ 378	\$ 6,415	\$ 3,578,066	128%
TOTAL REVENUE	\$ 6,267,319	\$ 547,174	\$ 5,865,766	\$ 9,323,588	94%

SANITATION ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 947,348	\$ 73,594	\$ 846,140	\$ 827,246	89%
PURCHASED/CONTRACTED SVC	\$ 405,578	\$ 16,626	\$ 320,439	\$ 350,121	79%
SUPPLIES	\$ 644,366	\$ 55,260	\$ 520,085	\$ 510,778	81%
CAPITAL OUTLAY	\$ 108,500	\$ -	\$ 35,060	\$ 221,753	32%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
INTERGOVERNMENTAL	\$ 11,685	\$ 36,681	\$ 36,681	\$ -	314%
DEBT SERVICES/FISCAL AGENT FEES	\$ 5,000	\$ -	\$ 2,250	\$ 6,450	45%
TOTAL SANITARY ADMINISTRATION	\$ 2,122,477	\$ 182,161	\$ 1,760,656	\$ 1,916,348	83%

WATER ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 795,045	\$ 57,001	\$ 690,201	\$ 686,175	87%
PURCHASED/CONTRACTED SVC	\$ 254,619	\$ 35,919	\$ 177,537	\$ 144,541	70%
SUPPLIES	\$ 282,816	\$ 34,354	\$ 219,387	\$ 233,829	78%
CAPITAL OUTLAY	\$ 8,500	\$ 7,300	\$ 7,300	\$ 146,353	86%
DEPRECIATION/AMORTIZATION		\$ -	\$ -	\$ -	#DIV/0!
INTERGOVERNMENTAL	\$ 60,758	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 3,000	\$ -	\$ 689	\$ 689	23%
TOTAL WATER ADMINISTRATION	\$ 1,404,738	\$ 134,573	\$ 1,095,114	\$ 1,211,587	78%

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

May-14

FINANCIAL SUMMARY	MONTHS COMPLETED				11
	% YEAR COMPLETED				91.67%
DEBT SERVICE-PRINCIPLE EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
505.58000-58.1110 BOND PYMT 88 & 92 PRIN	\$ 300,000	\$ -	\$ 300,000	\$ 285,000	100.00%
505.58000-58.1340 GEFA LOAN 95-021-W	\$ -	\$ -	\$ -	\$ 1,558	#DIV/0!
505.58000-58.1380 GEFA LOAN CWS-RF-03	\$ 240,073	\$ 20,336	\$ 219,934	\$ 213,619	92%
505.58000-58.1382 GEFA LOAN 2010-L26WQ	\$ 31,835	\$ 2,691	\$ 29,134	\$ 7,746	92%
DEBT SERVICE-PRINCIPLE	\$ 571,908	\$ 23,026	\$ 549,068	\$ 507,923	96%

DEBT SERVICE-INTEREST EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
505.58000-58.2110 BOND PAYMENT 88 & 92	\$ 124,191	\$ -	\$ 121,275	\$ 139,191	98%
505.58000-58.2115 INTEREST-BOND INT 2010	\$ 1,915,400	\$ 952,418	\$ 1,910,118	\$ 1,915,400	100%
505.58000-58.2340 GEFA LOAN 95-021-WQ INT	\$ -	\$ -	\$ -	\$ 7	#DIV/0!
505.58000-58.2380 GEFA LOAN CWS-RF-0	\$ 93,340	\$ 7,449	\$ 85,695	\$ 92,010	92%
505.58000-58.2382 GEFA LOAN 2010 L26WQ	\$ 35,265	\$ 2,817	\$ 31,455	\$ 8,778	89%
DEBT SERVICE-INTEREST	\$ 2,168,196	\$ 962,685	\$ 2,148,543	\$ 2,155,385	99%

505-59000-61.1000 OPERATING TFR OUT	\$ -		\$ -	\$ -	
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TOTAL EXPENDITURES	\$ 6,267,319	\$ 1,302,446	\$ 5,553,381	\$ 5,791,243	89%
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REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ (755,272)	\$ 312,385	\$ 3,532,345	
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Cash Balances:	\$4,887,320	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$277,569	Average YTD Mo. Exp.	\$504,853
Unrestricted Cash Balances	\$4,609,751	Months of Operating Cash	8.99
LESS: Outstanding P.O.'s	\$70,561		
Available Cash	\$4,539,189		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

May-14

FINANCIAL SUMMARY	MONTHS COMPLETED				11
	% YEAR COMPLETED				91.67%
540-SOLID WASTE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
540.34.4111 RESIDENTIAL REFUSE CHARGE	\$ 963,000	\$ 82,088	\$ 894,454	\$ 893,367	93%
540.34.4112 COMMERCIAL REFUSE CHARGES	\$ 22,000	\$ 2,034	\$ 21,194	\$ 20,634	96%
540.34.4190 LATE FEES AND PENALTIES	\$ 22,500	\$ 1,992	\$ 20,731	\$ 20,517	92%
540.34.9900 OTHER CHARGES	\$ 12,500	\$ 1,300	\$ 19,150	\$ 55,720	153%
540.36.1000 INTEREST REVENUES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
540.38.0001 FUND EQUITY	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 1,020,000	\$ 87,415	\$ 955,529	\$ 990,238	94%

540-SOLID WASTE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MAY 2014	MAY 2013	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 82,990	\$ 6,526	\$ 76,959	\$ 72,361	93%
PURCHASED/CONTRACTED SVC	\$ 907,375	\$ 75,045	\$ 755,063	\$ 744,323	83%
SUPPLIES	\$ 2,990	\$ 332	\$ 2,973	\$ 3,340	99%
INTERGOVERNMENTAL	\$ 26,645	\$ -	\$ -	\$ -	0%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL SOLID WASTE COLLECTION	\$ 1,020,000	\$ 81,902	\$ 834,995	\$ 820,024	82%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 5,512	\$ 120,535	\$ 170,214	0
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Cash Balances:	\$439,795	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$75,909
Unrestricted Cash Balances	\$439,795	Months of Operating Cash	5.79
LESS: Outstanding P.O.'s	\$0		
Available Cash	\$439,795		

555 -AQUATIC CENTER FINANCIAL SUMMARY REVENUE SUMMARY	FY2014 Budget	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	12Mths	YTD May-14	YTD May-13	
CHARGES FOR SERVICES	385,400	95,150	82,791	27,032	9,536	375		138	1,000	1,760	4,894	10,077	85,610	318,363	223,213	237,763	
INVESTMENT INCOME	-																
CONTRIBUTIONS/DONATIONS	-																
MISCELLANEOUS	-	103	105	104	55	18,68			0	3	2	5	14	411	308	1,635	
OTHER FINANCING SOURCES	20,148																
TOTAL REVENUES	405,548	95,253	82,896	27,136	9,591	394	-	138	1,000	1,763	4,896	10,082	85,625	318,774	223,521	239,398	
EXPENDITURE SUMMARY																	
PRSNL SERVICES/BENEFITS			964			-964.01											82,346
PURCHASED/CONTRACTED SVC	250,620	60,650	47,385	24,002	15,181	7190.01	9923.62	10,412	11,870	9,247	7,338	9,589	38,022	245,810	185,161	66,110	
SUPPLIES	154,928	25,805	6,912	10,575	7,669	8008.29	5447.57	4,039	3,233	3,294	4,349	17,214	20,839	117,384	91,579	85,255	
CAPITAL OUTLAY	-																
DEPRECIATION/AMORTIZATION	-																
TOTAL AQUATIC CENTER	405,548	86,455	50,262	34,577	22,850	14,234	15,371	14,451	15,103	12,540	11,687	26,803	58,862	363,194	276,739	233,712	
REVENUE OVER/(UNDER) EXPENDITURES	-	8,798	32,634	(7,440)	(13,258)	(13,841)	(15,371)	(14,313)	(14,103)	(10,777)	(6,791)	(16,721)	26,763	(44,420)	(53,218)	5,686	

Cash Balances: (salifica)	-\$142,588
LESS: Restricted Budgeted Fd Equity	\$0
Unrestricted Cash Balances	-\$142,588
LESS: Outstanding P.O.'s	\$2,382
Available Cash	-\$144,970

YTD 5/31/2014 Month Reported

