



CITY OF ST. MARYS, GEORGIA
418 Osborne Road
St. Marys, GA 31558

May 18, 2015

COUNCIL MEETING
6:00 P.M.

AMENDED AGENDA (05/14/2015)

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Sam L. Colville*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES___ NO___**
- V. **APPROVAL OF MINUTES:** *May 4, 2015 Regular City Council Meeting Minutes*
- VI. **PRESENTATIONS:**
 - LUPUS AWARENESS PROCLAMATION:** *Kim Schofield (Georgia Chapter Advocacy Chair)*
 - 50TH ANNIVERSARY OF VIETNAM WAR PROCLAMATION:** *John J. Holman (Added)*
 - BOARD ANNOUNCEMENT (TERM EXPIRATION):** *Orange Hall Foundation (Cory Sant, Royal Weaver & Bridget Wenum)*
- VII. **SET CONSENT AGENDA**
- VIII. **APPROVAL OF THE AGENDA**
- IX. **GRANTING AUDIENCE TO THE PUBLIC**
- X. **OLD BUSINESS:** No ITEMS
- XI. **NEW BUSINESS:**
 - A. **ORDINANCE AMENDMENT (EXCISE TAX EXEMPTION):** *John J. Holman TAB "A"*
(City Manager) Request amendment to Section 90-74 regarding accommodation Excise Tax Exemption provision to comply with State statues
 - B. **MAIN STREET STEERING COMMITTEE BRIEFING:** *John J. Holman (City Manager)*
Request City Council create a Main Street Steering Committee regarding Main Street Master Plan & Visioning TAB "B"
 - C. **MEMORANDUM OF UNDERSTANDING (MOU) FOR 2015 GEORGIA CLASSIC MAIN STREETS:** *Becky Myers (Main Street Coordinator) Request authorization for Mayor*

John F. Morrissey to sign MOU to maintain Classic Main Street accreditation with the State through the Georgia Department of Community Affairs Office of Downtown DevelopmentTAB "C"

D. MEMORANDUM OF UNDERSTANDING (MOU)-GEORGIA DEPARTMENT OF TRANSPORTATION (WATER & SEWER LINES ON COLERAIN ROAD): *Bobby Marr (Public Works Director)TAB "D"*
Request authorization for Mayor John F. Morrissey to sign MOU for relocation of water sewer lines on Colerain Road which is part of Colerain Road Widening Project

E. GAINES DAVIS/SPUR 40 ANNEXED AREA SANITARY SEWER IMPROVEMENTS-WATER MAIN & STORM DRAIN CONFLICT & BUDGET ORDINANCE: (ADDED) *Bobby Marr (Public Works Director) Request authorization for Mayor John F. Morrissey to sign contract with Charlie Hester Construction in the amount of \$11,000 for water main lowering (intersections of First Street & Charles Street/ First Street & Linda Street)TAB "E"*

F. HOWARD GILMAN MEMORIAL PARK (FOUNTAIN LIGHTS REPLACEMENT): *Bobby Marr (Public Works Director)TAB "F"*
Request authorization for Mayor John F. Morrissey to sign contract with R & L Electric Inc. in the amount of \$14,688 to repair existing lights

G. GEORGIA MUNICIPAL ASSOCIATION (DISTRICT 12 OFFICERS ELECTION): *TAB "G"*
To cast ballot for GMA District 12 nominees for 2015-2016

H. GEORGIA MUNICIPAL ASSOCIATION 2015 ANNUAL CONVENTION (VOTING DELEGATE & FLAG BEARER):TAB "H"
Council consideration to appoint a voting delegate and designate a flag bearer at the annual convention in Savannah, Georgia

I. BUDGET ORDINANCE AMENDMENT (GOV DEALS FEES):TAB "I"
Jennifer Brown (Finance Director) Request amendment to FY 2015 Budget to record fees associated with sales on GOV Deals website regarding sold surplus equipment and vehicles

J. BUDGET ORDINANCE AMENDMENT (PROPERTY TAX COSTS): *Jennifer Brown (Finance Director) Request amendment to FY 2015 Budget to record Property Tax cost fees associated with collection of delinquent property taxes and increased expensesTAB "J"*

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CALENDAR: *City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION:

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY COUNCIL MEETING
May 4, 2015
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, May 4, 2015 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Jim Gant
Councilmember Elaine Powierski
Councilmember Dave Reilly
Councilmember Linda P. Williams

ABSENT WERE:

Councilmember Robert L. Nutter
Councilmember Sam L. Colville

CITY OFFICIALS PRESENT:

John J. Holman, City Manager
Marsha Klecan, Assistant Finance Director
Donna Folsom, Human Resources Director
Michele Wood, Assistant Planner
Bobby Marr, Public Works Director
Robby Horton, Fire Chief
Timothy Hatch, Police Chief

CALL TO ORDER:

Mayor Morrissey called the City Council Meeting to order at 6:00 p.m. Councilmember Linda P. Williams gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *April 20, 2015 Regular City Council Meeting Minutes*

Councilmember Reilly moved to approve the April 20, 2015 Regular City Council Meeting Minutes. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

April 20, 2015 Executive Session Meeting Minutes

Councilmember Gant moved to approve the April 20, 2015 Executive Session Meeting Minutes. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATIONS:

ST. MARYS CIVIC PARK: *Mr. William Brunson (Executive Director, Camden County PSA)*

Mr. Brunson updated City Council on renovations at St. Marys Civic Park (next to Aquatic Center) including new pavilions and playground. Mr. Brunson stated Camden County Public Service Authority (PSA) is striving to enhance the quality of life for residents in St. Marys and Camden County. Mr. Brunson mentioned the approximate 900 people that attended the Aquatic Center season opening and stated the revenues for opening weekend almost doubled in comparison to 2014. Mr. Brunson mentioned the installation of a new small dog park, new grills, bus parking and invited City Council to visit the

recreation parks in St. Marys/Camden County. Mr. Brunson thanked Judy Britt (Library Director) for all her assistance with ideas and paint colors on park renovations.

Mayor Morrissey, Councilmember Gant and Councilmember Reilly thanked Mr. Brunson for the donation of two benches for St. Marys History Walk, work with the St. Marys Airport, and work with the Greenway Trail. Mr. Brunson stated he plans on updating City Council several times going forward.

BOARD APPOINTMENT (TERM EXPIRATION): (*Skip Swain & Frank Drane*)
Hospital Authority D/B/A St. Marys Senior Authority

Councilmember Reilly made a motion to appoint Skip Swain and Frank Drane to the St. Marys Senior Authority. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

SET CONSENT AGENDA (*):

Councilmember Reilly moved to approve the consent agenda as Old Business B & C. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Williams made a motion to approve the agenda. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Alex Kearns, 902 Ann Street: Ms. Kearns made an announcement about the EScrap Event scheduled for Saturday, May 16, 2015 and the collection of magazines. Ms. Kearns also asked for donations of computer items (notebooks, tablets, etc.) for the True Freedom Learning Center to assist with computer classes for youths.

Cynthia Bonnett, 210 Wheeler Street: Ms. Wheeler requested Council install treads on pavilion walkways downtown to ensure no one is injured when the walkways get wet. Ms. Bonnett stated she was injured walking at the pavilion after it had rained.

Larry White, 102 Sylvia's Court: Mr. White invited everyone to attend the real Senior Prom on Friday, May 15, 2015 from 6:30 p.m. – 8:30 p.m. at the Senior Center in St. Marys.

Tom Canning, 410 Point Peter Place: Mr. Canning announced the Hello Summer Event on Saturday, May 23, 2015 at Howard Gilman Memorial Park and asked for volunteers for the Get Out The Vote initiative.

OLD BUSINESS:

A. AUTHORITIES, BOARDS AND COMMISSIONS FORMAT WORK SESSION AGENDA:

Councilmember Elaine Powierski

Councilmember Powierski gave a brief overview of the work session format, slide presentation, research summary and feedback forms that will be presented to the authorities/boards/commissions, City Council and public on Thursday, May 21, 2015 in Council Chambers at 5:30 p.m. Ms. Powierski stated she will discuss goals/objectives and identify all the opportunities for discussion discovered in her research. Councilmember Powierski stated the detailed study will be available after her presentation. Ms. Powierski mentioned the work session will be available to view on the City website the next day.

Councilmember Powierski mentioned the three components to City government: City personnel, Elected Officials and authorities/boards/commissions. Ms. Powierski stated the project was now a Council project. Ms. Powierski stated she hopes to present opportunities to improve the whole process so citizens donating their time have a meaningful experience and understand how their work/commitment fits in with City goals. The Mayor and Council joined Councilmember Williams in thanking Councilmember Powierski for her dedication and hard work on the project.

Councilmember Powierski made a motion to approve the agenda and presentation format for the Work Session on authorities/boards/commissions. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

B. PERSONNEL POLICY AMENDMENTS (*): Donna Folsom (Human Resources Director)
To consider amendments to Anti-Harassment, Compensation, Grievance and Sexual Harassment Policies

Councilmember Reilly made a motion to approve the Anti-Harassment, Compensation, Grievance and Sexual Harassment Policies. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

C. ZONING ORDINANCE AMENDMENT (*): Michele Wood (Assistant Planner)
To revise Section 110-8 Interpretation of Terms and definitions for clarification within the Zoning Ordinance

Councilmember Reilly made a motion to approve the Zoning Ordinance Amendment (Section 110-8) regarding terms/definitions for clarification. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

NEW BUSINESS: No Items

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. FINANCE DIRECTOR'S REPORT: Marsha Klecan (Assistant Finance Director)

The Assistant Finance Director presented the ninth month financial report on revenues and expenditures for the General, Tourism, SPLOST, Water & Sewer, Solid Waste, and Aquatic Center Funds for FY 2015. Councilmember Reilly mentioned the increase of revenue from delinquent taxes. Mrs. Klecan stated the increase was due to hiring of GTS to collect overdue property taxes. Councilmember Powierski asked about the cost for GTS. The Assistant Finance Director stated the line item cost shows what GTS receives. A copy of the report is attached as part of the official minutes.

B. CITY CALENDAR: City Clerk

The City Clerk announced the upcoming events, activities and meetings up to May 18, 2015.

REPORT OF MAYOR:

Mayor Morrissey spoke about the outstanding park renovations Camden County PSA completed in Browntown including the ballpark, fishing pier and pavilion.

GRANTING AUDIENCE TO THE PUBLIC: No public comments

MAYOR AND COUNCIL COMMENTS:

Councilmember Reilly mentioned the fantastic collaboration between St. Marys and Camden County for the Georgia Leadership Event that took place in Howard Gilman Memorial Park. Mr. Reilly stated the group came from all over Georgia and were greeted by St. Marys Fire Personnel. Councilmember Gant mentioned the various accolades St. Marys received for their hospitality, scenic views, waterfront park, and food. Councilmember Gant stated approximately 200 leaders (political, educational and business) attended the event and that St. Marys was selected two years in a row which is very unusual.

Max Golliday, 210 Chase Court North: Mr. Golliday announced 6th- 8th graders from St. Marys Middle School will compete in a Math Event in Valdosta, Georgia.

CITY MANAGER'S COMMENTS:

The City Manager spoke about the following projects, policies and plans: Police Officer candidate, FY 2016 Budget Work Session (May 19, 2015), Property Tax Lien Sale, proposed revisions to Sign Ordinance, Gaines Davis Change Order, Marshview & Wright Street construction, St. Marys Road & Highway 40 Right Turn Lane completed one month early, Fountain Lights quotes for Howard Gilman Memorial Park, Pavement Condition Survey, Exit 1 and Georgia Department of Transportation's design, Historic Trail, personnel openings in Police Department/Public Works, and Water/Sewer, Fire Grant notification (September 2015), pre-application submittal/acceptance for Tiger Grant and resubmitted grant to Office of Economic Adjustment for funding for Master Plan & Visioning.

Mr. Holman request two Work Sessions (June 1, 2015 Code Enforcement Updates-5:30 p.m./ June 15, 2015 Master Plan Presentation-4:30 p.m.) Mr. Holman stated the City had completed over 60 hours of interviews with the remaining four companies. City Council set two Work Sessions for June 1, 2015 (5:30 pm.-Code Enforcement Updates) and June 15, 2015 (4:30 p.m.-Master Plan & Visioning Presentation). Mr. Holman mentioned the volunteers from the USS Wyoming that will be cleaning the Oak Grove Cemetery on Thursday, May 7, 2015.

Mr. Holman stated the City received notification in 2014 from GA DOT that the City would be responsible for relocating utilities on the state's Colerain Road Project at a cost of approximately \$305,171. Mr. Holman stated the City appealed the decision and traveled to Atlanta in August of 2014. Mr. Holman stated the State of Georgia has agreed to pay the cost on their project which is a huge savings for the City.

Councilmember Powierski asked where Colerain Road ends in City limits, how many miles the City is responsible for in the project near Winding Road/Colerain Road. Bobby Marr (Public Works Director stated City limits on Colerain Road end at Winding River Road. Mr. Marr stated the City is responsible for approximately one mile (Kings Bay Road to Winding River Road) and the City limits are jagged along Winding River Road. Mr. Holman thanked Mayor Morrissey, Bobby Marr and City personnel for assisting with the project to save the City money. Councilmember Powierski asked Mr. Holman to prepare a summary of the companies' submittals/interviews for the Master Plan. Mr. Holman stated he would give City Council the summaries to review prior to the Work Session on June 15, 2015.

Police Chief Hatch announced the date for the next Coffee with the Chiefs for Saturday, May 16, 2015 (10:00 a.m. -12:00 p.m.) at Greater Trinity Methodist Church with the Fire Chief, Police

Chief, Public Works Director, Human Resources Director and City Manager. Mr. Holman stated the community meeting is held quarterly and gives the community an opportunity to speak with staff about the City.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT:

Councilmember Williams made a motion for adjournment. Councilmember Powierski seconded the motion. Voting was unanimous in favor of the motion. Mayor Morrissey declared the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

DRAFT



Proclamation

“Lupus Awareness”

- WHEREAS,** Lupus is an acute and chronic (lifelong) autoimmune disease in which the immune system is unbalanced, causing inflammation and tissue damage to virtually every organ in the body; and
- WHEREAS,** Lupus can affect any part of the body, including the skin, lungs, heart, kidneys, and brain. No organ is spared. This disease can cause seizures, strokes, heart attacks, miscarriages, and organ failure; and
- WHEREAS,** While Lupus strikes mostly women of childbearing age, no one is safe from Lupus as it also affects men and children. Asian, African-American, Hispanics/Latinos and Native Americans are two to three times more likely to develop Lupus – a disparity that remains unexplained; and
- WHEREAS,** An estimated 1.5 million Americans have Lupus; and
- WHEREAS,** Approximately 55,000 Georgians are living with Lupus; and
- WHEREAS,** Lupus can be particularly difficult to diagnose because its symptoms are similar to those of many other illnesses, and major gaps exist in understanding the causes of Lupus; and
- WHEREAS,** More than half of all people with Lupus take four or more years and visit three or more doctors before obtaining a correct diagnosis; and
- WHEREAS,** The effects of Lupus on a family can be devastating in that it is a chronic, lifelong, and life-threatening disease, and despite its prevalence, it remains one of the least recognizable and most misunderstood diseases labeling Lupus as *the cruel mystery*; and
- WHEREAS,** There has only been one new drug approved by the U. S. Food and Drug Administration specifically for Lupus in 53 years and current treatments for the disease can have damaging side effects; and
- WHEREAS,** St. Marys joins the Georgia Chapter of Lupus Foundation of America and other interested agencies and organizations in promoting awareness about Lupus research and education.

NOW, THEREFORE, I, Mayor John F. Morrissey do hereby recognize “LUPUS AWARENESS MONTH” and urge all citizens to become more knowledgeable about the impact of Lupus on the human body, families, workplace and communities in St. Marys and Georgia

RESOLVED by the Mayor of the City of St. Marys, Georgia on this _____ day of _____ in the year of our Lord 2015.

City of St. Marys, Georgia

By: _____
John F. Morrissey, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk



Proclamation
Commemorating
50th Anniversary of Vietnam War

WHEREAS, Memorial Day 2012 began the Commemoration of the 50th Anniversary of the Vietnam War- 1 13-year program to honor and give thanks to a generation of proud American who saw our country through one of the most challenging missions we have ever faced; and

WHEREAS, The Vietnam War began in 1955 and ended in 1973; and

WHEREAS, By the end of the War, nearly three million United States servicemen and women had been on the ground, in the air, on the rivers, and at sea within Vietnam's borders. At least 58,195 paid the ultimate sacrifice; and

WHEREAS, The number of Georgia's sons and daughters that served in the military during the Vietnam War was 228,000. Of those, 1,584 were killed in action, 8,534 were wounded in action, 21 were held as Prisoners of War, and 35 are still missing; and

WHEREAS, The freedoms and liberties we enjoy are a result of their courage, devotion, and sacrifice; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that the Mayor of the City of St. Marys, Georgia gives thanks and honor to the Veterans of the Vietnam War, including those who were held as Prisoners of War (POW) or listed as Missing In Action, for their service and sacrifice.

BE IT FURTHER RESOLVED, that the City of St. Marys gives their thanks and honor to the military families who carry a pain that may never fade. May they find peace knowing that their loved ones endure, not only in their memories, but in the hearts of Americans, who are forever grateful for their service, valor, and sacrifice.

RESOLVED by the Mayor of the City of St. Marys, Georgia on this _____ day of _____ in the year of our Lord 2015.

City of St. Marys, Georgia

By: _____
John F. Morrissey, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk

Board Announcement
Orange Hall Foundation
(3 Vacancies)

New Business

CITY COUNCIL MEETING
May 18, 2015

TITLE: REQUEST FOR ORDINANCE AMENDING MUNICIPAL CODE ACCOMMODATION EXCISE TAX EXEMPTION PROVISION (SEC. 90-74).

PURPOSE: Our ordinance exceeds the current approved legislation under State Law. The adoption of this ordinance will bring our ordinance into conformance with the State Law.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The City received a request to review the Accommodation Excise Tax Exemption provision of the Municipal Code and possible conflict with existing State statutes. The City staff reviewed the issue with the City Attorney and found that the Code was not in conformance with existing State statutes. The proposed amendment will bring the City Code into conformance with State statutes.

The following attachments are provided:

1. Correspondence from City Attorney to City Manager dated May 1, 2015.
2. Amendment to the Code of Ordinance Section 90-74 and explanation of changes

**City
Manager:** _____

A large, stylized handwritten signature in black ink is written over a horizontal line. The signature is cursive and somewhat abstract, with several loops and a long horizontal stroke extending to the right.

John J. Holman

From: Gary Moore <
Sent: Friday, May 01, 2015 2:23 PM
To: John J. Holman
Subject: RE: Hotel/Motel/Rental tax?
Attachments: Exemptions - Hotel Motel Tax.docx

John,

Our Accommodations Excise Tax Exemption provision (Sec. 90-74) has two situations which are exempt. Unfortunately, those do not agree with exemptions under state law which is controlling in this matter. For example, we tax rooms furnished to state and local government officials traveling on official business which go beyond 5 days. State law does not allow taxation of stays by state and local government officials traveling on official business at all. Further, state law only prohibits our taxing for stays after 30 days. Our ordinance stops taxing after 5 days.

Altogether, there are four exemptions under state law. We do not have authority to tax the furnishing of accommodations beyond those granted by the state.

Here are the exemptions from taxation in state law:

- (1) Charges made for any rooms, lodgings, or accommodations provided to any persons who certify that they are staying in such room, lodging, or accommodation as a result of the destruction of their home or residence by fire or other casualty;
- (2) The use of meeting rooms and other such facilities or any rooms, lodgings, or accommodations provided without charge;
- (3) Any rooms, lodgings, or accommodations furnished for a period of one or more days for use by Georgia state or local governmental officials or employees when traveling on official business. Notwithstanding the availability of any other means of identifying the person as a state or local government official or employee, whenever a person pays for any rooms, lodgings, or accommodations with a state or local government credit or debit card, such rooms, lodgings, or accommodations shall be deemed to have been furnished for use by a Georgia state or local government official or employee traveling on official business for purposes of the exemption provided by this paragraph. For purpose of the exemption provided under this paragraph, a local government official or employee shall include officials or employees of counties, municipalities, consolidated governments, or county or independent school districts; or
- (4) Charges made for continuous use of any rooms, lodgings, or accommodations after the first 30 days of continuous occupancy.

The solution is obvious, conform our ordinance to state exemptions. That will keep the city from exceeding its authority under the law and will increase revenues.

To accomplish those purposes, I am attaching a proposed amendment to our code section 90-74.

Let me know if I can help further.

Gary

1 **ST. MARYS CITY COUNCIL**
2 **ST. MARYS, GEORGIA**
3

4 At the regular meeting of the St. Marys City Council, held in the St. Marys
5 City Hall, St. Marys, Georgia:
6

7
8
9 Present:

- 10
11 John Morrissey, Mayor
12 Robert L. Nutter, Councilman, Post 1
13 Elaine Powierski, Councilwoman, Post 2
14 Jim Gant, Councilman, Post 3
15 David Reilly, Councilman, Post 4
16 Sam L. Colville, Councilman, Post 5
17 Linda P. Williams, Councilwoman, Post 6
18

19
20 On motion of _____, which carried
21 _____, the following Ordinance amendment was adopted:
22

23 AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF
24 ST. MARYS, GEORGIA, SECTION 90-74 TO PROVIDE FOR
25 EXEMPTIONS FROM THE ACCOMMODATIONS EXCISE TAX
26 CONSISTENT WITH THOSE IN STATE LAW, AND FOR OTHER
27 PURPOSES AS SET FORTH THEREIN.
28

29 Be it, and it is, hereby ordained by the Mayor and Council of the City of St.
30 Marys, this ___ day of _____, 2015 that section _____ of the
31 Code of Ordinances, City of St. Marys, Georgia is hereby amended to read as
32 follows:
33

34 **Sec. 90-74. - Exemptions.**
35

36 The tax levied by this article shall not apply to those charges for the furnishing for
37 value to the public of any room or rooms, lodgings, or accommodations which are
38 exempt from taxation under applicable state law.
39

40
41 **This Amendment** shall become effective upon passage.
42

43 **ST. MARYS CITY COUNCIL**
44 **ST. MARYS, GEORGIA**
45
46

47
48
49
50
51
52
53
54

JOHN MORRISSEY, MAYOR

ATTEST:

DEBORAH WALKER-REED, CITY CLERK
CITY OF ST. MARYS, GEORGIA

55 **EXPLANATION OF CHANGES**

56 **NOTE:** Deletions are stricken through, additions are underlined.

57
58 **Sec. 90-74. - Exemptions.**

59
60 ~~(a) No tax shall be levied as provided in this article upon the fees or charges for~~
61 ~~any rooms, lodgings or accommodations furnished for a period of more than ten~~
62 ~~consecutive days or for use as meeting rooms.~~

63 ~~(b) No tax shall be levied as provided in this article upon the fees or charges for~~
64 ~~any rooms, lodgings or accommodations furnished for a period of five or more~~
65 ~~consecutive days for use by state or local government officials or employees~~
66 ~~when traveling on official business.~~

67 The tax levied by this article shall not apply to those charges for the furnishing for
68 value to the public of any room or rooms, lodgings, or accommodations which are
69 exempt from taxation under applicable state law.
70

CITY COUNCIL MEETING
May 18, 2015

TITLE: FORMATION OF A STEERING COMMITTEE FOR MAIN STREET RENAISSANCE STRATEGIC VISIONING AND PLANNING PROCESS.

PURPOSE: To Create a Steering Committee to Facilitate the Strategic Vision and Work Program for the Downtown/Main Street Area.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The City Council directed staff to work on research and development for Master Planning and Visioning for the City of St. Marys. On April 20, 2015, City Council approved funding to proceed with a Strategic Vision and Work Program for the Main Street/Downtown Area with the Carl Vinson Institute of Government.

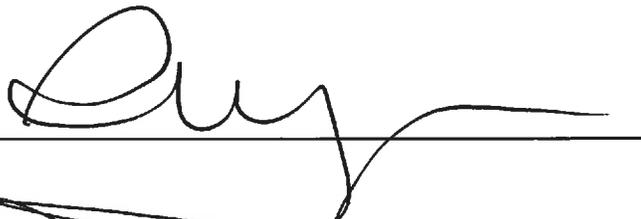
This project will provide a three-stage process including Public Input and Engagement, Visioning and Design and Implementation of a Work Program. The formation of a Steering Committee will guide the overall process of the Strategic Vision and Plan and should be a diverse group of nine people who are citizens of the City of St. Marys.

The following is suggested for the composition of the Steering Committee:

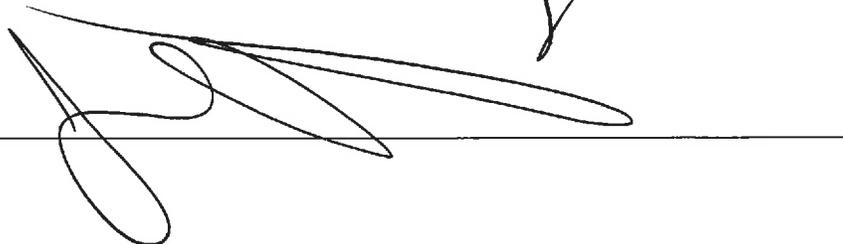
- 1 representative from the Downtown Development Authority
- 2 representatives of business owners from the downtown area
- 2 downtown residents
- 1 representative from the Convention and Visitor Bureau
- 1 representative from the City Council
- 2 at-large representatives

Citizens are encouraged to apply for a steering committee position. The project will take approximately six months and the steering committee will be dissolved after the plan is finalized.

Main Street Coordinator: _____



City Manager: _____



CITY COUNCIL MEETING
May 18, 2015

TITLE: 2015 GEORGIA CLASSIC MAIN STREETS MEMORANDUM OF UNDERSTANDING

PURPOSE: Review and Approval of the 2015 Georgia Classic Main Streets Memorandum of Understanding.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS:

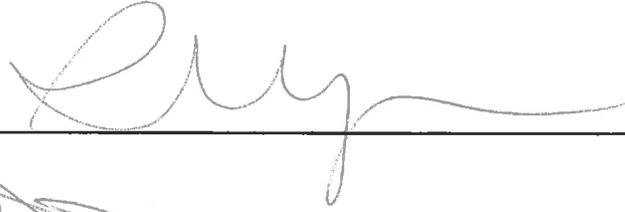
In October of 2007, the City of St. Marys received the Classic Main Streets designation from the Georgia Department of Community Affairs (DCA) and has maintained its accreditation with the State since that time. DCA is the sponsoring state agency for the Georgia Classic Main Streets Program and is licensed by the National Main Street Center to designate, assess and recommend for accreditation Main Street programs within the State of Georgia.

The National Main Street Center, a program of the National Trust for Historic Preservation, is a national organization committed to historic preservation-based community revitalization. For the past 34 years, the National Main Street Center has equipped more than 2,000 communities nationwide with an organizing framework to preserve and revitalize their traditional downtowns and commercial districts.

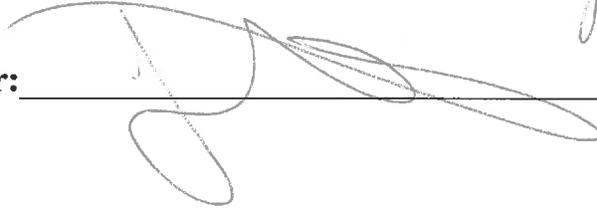
The 2015 Georgia Classic Main Streets Memorandum of Understanding (MOU) is a requirement to maintain the Classic Main Street accreditation with the State. The agreement is entered into by the Georgia Department of Community Affairs (DCA) Office of Downtown Development, the City of St. Marys, the Main Street Board of Directors/Downtown Development Authority and the Downtown Manager for the Community. The MOU outlines the necessary requirements set forth by DCA for the City of St. Marys participation in the Georgia Classic Main Streets Program for 2015.

The 2015 Georgia Classic Main Streets Memorandum of Understanding is attached for review.

Main Street Manager:

A handwritten signature in black ink, appearing to read "Lynn", written over a horizontal line.

City Manager:

A handwritten signature in black ink, appearing to read "John", written over a horizontal line.

2015 Georgia Classic Main Streets Memorandum Of Understanding

MOU

1/1/2015

This document should be signed by all local parties (Mayor, Board Chair, Main Street Program Manager) and returned including original signatures to the Georgia Department of Community Affairs, c/o Billy Peppers, 60 Executive Park South, NE, Atlanta, Georgia 30329 by FEBRUARY 16, 2015.

GEORGIA CLASSIC MAIN STREETS PROGRAM

MEMORANDUM OF UNDERSTANDING

2015 Program Year

This agreement is entered into and executed by the Georgia Department of Community Affairs Office of Downtown Development (hereinafter referred to as "DCA"), the City/Town of **City of St. Marys**, Georgia (hereinafter referred to as "Community"), the Local Main Street Program Board of Directors, and the Downtown Manager for the Community. DCA will enter into this agreement with the above parties to provide services in return for active and meaningful participation in the Georgia Classic Main Streets Program by the Community as specified below.

This agreement outlines the necessary requirements set forth by DCA for the Community's participation in the Georgia Classic Main Streets Program for 2015. DCA is the sponsoring state agency for the Georgia Classic Main Street program and is licensed by the National Main Street Center (hereinafter referred to as "National Program") to designate, assess, and recommend for accreditation Main Street programs within the State of Georgia.

In recognition of the agreement by DCA, the Community, the Board of Directors, and the Downtown Manager to maintain an active Local Main Street Program, the parties have agreed to the following:

ARTICLE 1: THE COMMUNITY AGREES TO—

1. Appoint or contract with an entity to serve as the Board of Directors for the local Main Street Program. The city council may not serve as the Main Street Board.
2. Set and review boundaries for the target area of the local Main Street Program.
 - A. A copy of these boundaries should be on file with DCA at all times.
 - B. The Community should work with the Board of Directors to review boundaries at least once every three years.
3. Employ a paid professional downtown manager responsible for the daily administration of the local Main Street Program.
 - A. The downtown manager must have a job description that identifies at least half of their duties (if a full time employee) or all of their duties (if a part-time employee) that are directly related to Main Street activities. A copy of the job description should be on file with DCA at all times.
 - B. The downtown manager should be paid a salary consistent with those of other community and economic development professionals within the region. The program manager's salary should be paid in excess of minimum wage.
 - C. The Community must notify DCA within one week of any downtown manager vacancy and the Community must appoint an interim downtown manager until the position is filled. DCA must have accurate contact information for the downtown manager at all times.
 - D. Provide an annual evaluation of the downtown manager. If the manager is employed by an entity other than the local government, require that entity to provide an annual evaluation and performance review.
4. Provide for local Main Street Program solvency through a variety of direct and in-kind financial support.
 - A. If the downtown manager is an employee of the local Main Street Program and not the Community, the Community assures that the program has the financial means to pay for said manager for the period of this agreement.
 - B. The local Main Street program must maintain an identifiable and publicly accessible office space. DCA encourages this space to be in the local Main Street program area.
 - C. The local Main Street program must have funding sufficient to provide for travel and training for the downtown manager and the Board of Directors.
5. Assist the downtown manager in compiling data required as part of the monthly reporting process.
 - A. Provide for a positive relationship between the downtown manager and key city staff to access the following information in a timely manner:
 - i. Business license data
 - ii. Building permit data
 - iii. Property tax data
 - iv. Geographic Information Systems data (mapping support when available)

- B. Review reported data submitted by the downtown manager to assure accuracy.
- 6. Use the "Main Street" name in accordance with the National Main Street Policy on the Use of the Name Main Street (attached as Exhibit A).
- 7. Notify DCA in writing prior to any wholesale changes in the local program, including staff changes, major funding changes, change in organizational placement of the program or major turnover in the board of directors. Such notice should be within one business week of said changes when possible.

ARTICLE 2: THE BOARD OF DIRECTORS AGREES TO—

- 1. Assist the downtown manager in creating an annual work plan that incorporates incremental and meaningful goals related to the Main Street 4 Point Approach™ to downtown revitalization: Organization, Design, Promotion and Economic Restructuring.
 - A. The work plan should include specific tasks, committee assignments or a point of contact for the task, related budget needs, and a timeline.
 - B. The work plan should be created on a Calendar Year format in concurrence with this Agreement (2015).
 - C. A copy of the work plan should be on file and updated with DCA monthly as part of the monthly reporting process.
- 2. Provide opportunities for regular public engagement and support of the Local Main Street Program.
 - A. DCA recommends a public downtown visioning event/town hall meeting at least once every three years.
 - B. The Board should identify opportunities for volunteer support and assistance in executing the work plan.
 - C. The Board should actively engage the community for financial and in-kind support of the local program.
- 3. Conduct at least one board training, orientation or planning retreat per year for the local program.
- 4. Meet a minimum of 6 times per year and minutes of each meeting are maintained and distributed. Such meetings should be open to the public and public notice should be given related to meeting times and agendas.
- 5. Attend training when possible to become better informed about the Main Street approach and trends for downtown revitalization and to support the downtown manager.
- 6. Assure the financial solvency and effectiveness of the Local Main Street Program.
 - A. Adopt an annual budget that is adequate to support the annual work plan, maintain an office and support staff, and provide for training and travel.
 - B. Maintain current membership of the Local Main Street Program to the National Main Street Center and the Georgia Downtown Association to be eligible for accreditation.
 - C. Provide for policies to expend funds, enter into debt, and provide programming support for the local Main Street Program.

ARTICLE 3: THE DOWNTOWN MANAGER AGREES TO—

- 1. Complete all reporting required by DCA to maintain National Accreditation of the local Main Street Program.
 - A. Complete monthly economic and programming activity reports, including portions of said reports that are required as part of the local program assessment process by DCA. These reports must be completed by the 30th of the following month. (Example: March report due by April 30th). Failure to complete monthly reports in a timely manner may result in program probation, the loss of accreditation or removal of program designation.
 - B. Participate in occasional surveys by DCA related to Main Street Programming.
 - C. Provide documentation of all meetings, work plans, budgets, job descriptions, mission and vision statements for the organization.
 - D. Provide documentation to support the work of the organization as it relates to the Main Street 4 Point Approach™, including information related to historic preservation as required by the National Main Street Center.
 - E. Provide, from time to time, documentation related to local ordinances, plans, codes, and policies that are specific to the Community's downtown area.
 - 2. Participate in training to broaden the impact of the local Main Street Program.
 - A. Attend at least 1 Regional Managers meeting and 1 Statewide Managers meeting in 2015.
 - B. At least one representative from the local program community must attend the 2015 National Main Streets Conference in Atlanta (March 30-April 1, 2015).
 - C. Provide a minimum of 8 hours of volunteer services towards the 2015 National Main Streets Conference in Atlanta. These hours should be split as 4 hours of pre-conference support on a committee or conference assignment and 4 hours of support during the execution of the conference March 28-April 2, 2015.
 - D. The downtown manager and/or board members are expected to attend at least one preservation-related training annually.
-

- E. DCA requires managers to attend at least 30 hours of training annually (including webinars, regional managers meetings, annual trainings, workshops, etc.)
**A current list of training opportunities through DCA can be obtained at any time from the agency.*
- 3. Respond to requests by DCA in a timely manner.
- 4. Take advantage of the Georgia Classic Main Street network of professional downtown managers.
- 5. All newly hired managers must complete Main Street 101 training with DCA within the first 12 months of employment in the local community.
- 6. Provide regular updates between the local Main Street Program and the Community.
 - A. Managers are encouraged to provide at least quarterly reports to the local government.
 - B. Managers are encouraged to provide copies of all minutes, budgets, and work plans to the local government in a timely manner.
- 7. Maintain and preserve project files. Document downtown projects and other major local program information in a thorough and systematic fashion. Include relevant photos, art work, and press clippings when possible. Ensure a seamless transfer of project files to city representatives or successor manager in the event of personnel changes.

ARTICLE 4: DCA AGREES TO--

- 1. Supervise all communications between the Community, state government agencies and the National Main Street Center as it relates to the local Main Street Program.
- 2. Conduct a curriculum of training on an annual basis to assist the downtown manager, the Main Street Board, and the Community with the local downtown revitalization program.
 - A. DCA will offer a series of webinars (live and pre-recorded) on a diverse set of downtown related topics and will upload a copy of recorded webinars to the Georgia Main Street YouTube Channel.
 - B. DCA will partner with the National Main Streets Center to coordinate and execute the 2015 National Main Streets Conference in Atlanta March 28-April 2, 2015.
 - C. DCA will offer Regional Managers Meetings statewide. DCA will execute one meeting during the year in each of the 12 service delivery regions of the state as well as 3 statewide meetings in 2015.
 - D. DCA will offer technical assistance training throughout the year related to the Main Street 4 Point Approach™, either directly instructed by DCA staff or through a partner agency.
- 3. Assist local Main Street Programs with organizational issues that may prevent the successful progress of the Community's downtown revitalization strategy.
 - A. DCA may provide assistance, directly or through partnerships, to assist in the execution of local organization strategy sessions, trainings, retreats, and community visioning sessions.
 - B. DCA may assist communities in selecting candidates for the position of downtown manager as requested.
 - C. DCA may require a local Main Street Program to host an on-site assessment visit if the program has had a major leadership or organization change, is currently in a probationary status, or is in jeopardy of losing accreditation or designation status.
- 4. Provide timely assistance and guidance to the Community as a result of requests for service, monthly reports, or the annual assessment process.
 - A. DCA may contact a community upon observation of monthly reporting abnormalities, missing data or missing reports. If a community becomes delinquent in multiple reports, DCA may contact the local board chair or city administrator about the delinquency.
 - B. DCA may assist in training local staff or volunteers in the reporting process.
 - C. DCA will provide unlimited telephone consultations with local programs.
 - D. DCA will attempt to provide on-site assistance as feasible.
- 5. Provide ongoing press coverage of the Georgia Classic Main Streets Program, including social media outreach, to recognize and publicize the work of local programs.
- 6. Provide access to resource materials, sample codes and ordinances, organizational documents, and templates for local programs.
- 7. Conduct an annual program assessment for the Community highlighting success and opportunities for improvement.
- 8. Provide design services to the local program at a discounted rate. Services may include phone consultations, site visits, design training, services for local property owners and merchants, conceptual drawings, property plans and layouts, corridor plans and strategies, historic preservation plans, and historic research, among other services as requested.
- 9. Provide economic development assistance to encourage small business development, real estate development and property rehabilitation within the downtown area.

ARTICLE 5: ALL PARTIES AGREE THAT--

1. This agreement shall be valid through December 31, 2015.
2. This agreement may be terminated by DCA or the Community by written notice of 60 days. Termination of this agreement by the Community will result in the loss of local Main Street Designation. Communities that choose to terminate their Georgia Classic Main Streets Program affiliation will be required to formally apply for and participate in the Start-Up Program process if they desire to regain their National Accreditation in the future.
3. If the Community, Board of Directors and/or Downtown Manager fail to fulfill their obligations set forth in this agreement, DCA reserves the right to determine a course of action for the local Main Street Program as it deems appropriate. Such course may include probation, loss of accreditation or termination of designation.
4. If at any point during the 2015 calendar year there is a change in the local program manager, the local program is required to submit a new MOU including the new manager's signature certifying that person's understanding of the requirements of this relationship.
5. Any change in the terms of this agreement must be made in writing and approved by both parties.

GEORGIA CLASSIC MAIN STREET PROGRAM

MEMORANDUM OF UNDERSTANDING: 2015 Program Year

THIS AGREEMENT IS HEREBY EXECUTED BY AND BETWEEN THE PARTIES BELOW:

LOCAL GOVERNMENT (COMMUNITY): City of St. Marys

Mayor/Chief Elected Official's Signature

Date

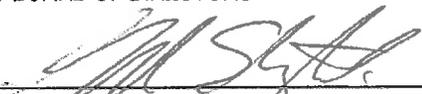
John F. Morrissey

12/2016

Printed Name

Date Term Expires

MAIN STREET BOARD OF DIRECTORS



President/Board Chairperson's Signature

5/11/15

Date

Gary Straight

3/28/19

Printed Name

Date Term Expires

DOWNTOWN MANAGER



Manager's Signature

5/11/15

Date

Rebecca Myers

12/8/14

Printed Name

Date Hired

Please check here if this position is vacant.

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS
OFFICE OF DOWNTOWN DEVELOPMENT
GEORGIA CLASSIC MAIN STREET PROGRAM

Director's Signature

Date

Billy Peppers,
Director, Office of Downtown Development
Georgia Department of Community Affairs
60 Executive Park South, NE
Atlanta, Georgia 30329

Phone: 404-679-3101
Email: billy.peppers@dca.ga.gov

CITY COUNCIL MEETING

May 18, 2015

TITLE: MEMORANDUM OF UNDERSTANDING – GEORGIA DEPARTMENT OF TRANSPORTATION

PURPOSE: To authorize the mayor to sign a Memorandum of Understanding with the Georgia Department of Transportation regarding the relocation of water and sewer lines on Colerain Road as part of the Colerain Road Widening Project.

RECOMMENDATION: Approval.

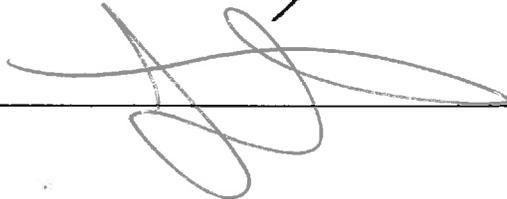
HISTORY/ANALYSIS: As a result of the Colerain Road widening Project being performed by the Georgia Department of Transportation (GDOT) and Camden County, some existing water and sewer lines along the right of way will have to be relocated. The City had an engineering firm design the necessary relocations and submitted the drawings to the GDOT. The City also requested that the expense for the relocation of these lines be paid by GDOT. Initially, GDOT denied the City's request. However, after a meeting in Atlanta with GDOT, the City resubmitted the request for assistance with the relocation expenses. In a letter from GDOT dated April 10, 2015, the City's request was approved.

GDOT has sent a Memorandum of Understanding to the City which will need to be executed for this project to proceed. Since the preliminary engineering for the relocation of the utilities has already been completed and paid for by the City, additional costs to the City would only be necessary if there are any design changes to the roadway which alters the location of the relocated utilities.

Department Director: _____



City Manager: _____



Russell R. McMurry, P.E., Commissioner



GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

District Five Office Address:
204 North Highway 301, Jesup GA 31546
Mailing Address:
P.O. Box 610, Jesup GA 31598

May 5, 2015

Honorable John F. Morrissey, Mayor
City of St. Marys
418 Osborne Street
St. Marys, Georgia 31558

RE: Memorandum of Understanding (MOU): CSSTP-0007-00(414) Camden County, P.L. No. 0007414
CR 90/ Colerain Road from West of I-95 to East of Kings Bay Road

Dear Mr. Morrissey,

As you are aware, by letter dated April 10, 2015, the Department has agreed to the City's request for Utility Aid. As a condition of Utility Aid, the City's utility facilities that are in conflict with the subject project must be included in our roadway contract. Therefore, attached you will find a Memorandum of Understanding (MOU) for the aforementioned project. **Please review, print three (3) copies, and properly execute all three (3) as originals of this document. Once signed, please send the documents to the above address in care of Mr. John Royal.**

If any additional information is needed please do not hesitate to contact Mr. John Royal at (912)530-4405 or email him at jjroyal@dot.ga.gov.

Sincerely,

A handwritten signature in black ink that reads "Dallery Rozier".

Dallery Rozier
District Utilities Engineer

DDR:jrr
Attachment

Cc: Lee Upkins, State Utilities Engineer (email only)
David Moyer, Project Manager (email only)
File

Georgia DOT Project: CSSTP-0007-00(414)
GDOT P.I.: 0007414

UTILITY AID MEMORANDUM OF UNDERSTANDING

between the
Georgia Department of Transportation (hereinafter called the DEPARTMENT)
and
City of St. Marys (hereinafter called the OWNER)

Whereas the **DEPARTMENT** proposes to undertake a project to improve CR 90/ Colerain Road from I-95 to East of Kings Bay Road by contract through competitive bidding, and:

Whereas the **OWNER** has the following utility facilities which must be adjusted and/or relocated as a result of the proposed project: various size water mains and appurtenances and various size sanitary sewer mains and appurtenances and:

Whereas the **OWNER** has requested that the **DEPARTMENT** fund the costs associated with these adjustments and/or relocations and the **DEPARTMENT** has agreed to this request or the **OWNER** does not have adequate equipment and staff to adjust its facilities or for other reasons considers it advantageous to have this work included in the contract to be let by the DOT, now therefore;

The following is hereby mutually agreed to and understood by both parties:

1. The preliminary engineering, including preparation of detailed plans and contract estimate for the required water and sewer items will be accomplished by the OWNER and the cost of which will be the responsibility of the OWNER. The plans shall provide for adjustment or relocation of the OWNER'S facilities in accordance with the DEPARTMENT'S standard pay items and procedures for including such items in the project contract. In cases of discrepancy, the governing descending order will be as follows: (1) Special Provisions, (2) Project Plans (prepared by OWNER'S Consultant) including Special Plan Details, (3) Supplemental Specifications, (4) Standard Plans including Department Standard Construction Details, (5) Standard Specifications. The OWNER'S standard details should be labeled as "Special Plan Details" and included immediately in sequence behind the OWNER'S plans to avoid confusion with the Department's Standard Plans and Standard Construction Details. The OWNER shall provide plans using the DEPARTMENT'S title block design and current Microstation file format.
2. The plans and estimate shall be subject to approval by both the DEPARTMENT and OWNER prior to advertising for bids.

3. All work necessary for the adjustment or relocation of the described facilities in accordance with the final plans when approved shall be included in the highway contract and let to bid by the DEPARTMENT except as follows:

The Owner will provide additional temporary and permanent easements, at its own expense, for any work outside of the acquisition limits shown on the project right of way plans, and shall certify possession in accordance with DEPARTMENT requirements prior to the Certification deadline for the project.

4. If the work is performed by the OWNER'S Consultant, the engineering for plan revisions for the OWNER'S facilities shall be the responsibility of the OWNER and OWNER'S Consultant.
5. The OWNER and OWNER'S Consultant shall have the right to visit and inspect the work at any time and advise the DEPARTMENT'S Engineer of any observed discrepancies or potential problems. The cost of any OWNER or OWNER'S Consultant's visits or inspections will be the responsibility of the OWNER. For certain products, assemblies and materials certification, the OWNER and OWNER'S Consultant shall provide the DEPARTMENT assistance at no cost to the DEPARTMENT for certification of the work. The DEPARTMENT agrees to notify the OWNER when all utility work is complete and ready for final inspection and invite the OWNER to attend the final inspection or provide a corrections list to the DEPARTMENT prior to the final inspection.
6. After award of the highway contract, the OWNER will continue to maintain its facilities until adjustment or relocation begins on any segment of the facilities. Once adjustment or relocation begins on a segment of the facilities, the DEPARTMENT or its contractor will be responsible for the maintenance of the adjusted or relocated facilities until maintenance acceptance or final acceptance is made for the work.
7. Upon maintenance acceptance or final acceptance of the work and upon certification by the DEPARTMENT'S engineers and the OWNER that the work has been completed in accordance with the plans and specifications, the OWNER will accept the adjusted or relocated facilities and will thereafter operate and maintain said facilities without further cost to the DEPARTMENT and its contractor.
8. A determination of payment due the DEPARTMENT shall be in accordance with a separate contract item agreement to be executed prior to award of the highway project.
9. The DEPARTMENT and OWNER agree that all matters will be governed by the DEPARTMENT'S Utility Accommodation Policy and Standards. It is contemplated by the DEPARTMENT and OWNER that a Contract Item Agreement will be executed by both parties that will supersede this memorandum.

APPROVED FOR THE OWNER BY:

(Signature)

(Date)

(Title)

APPROVED FOR THE DEPARTMENT BY:

(Signature)

(Date)

(Title)

Preliminary Engineering Agreement to be required? ___ Yes ___ XX No
Contract Item Agreement to be required? ___ Yes ___ XX No

CITY COUNCIL MEETING

May 18, 2015

TITLE: GAINES DAVIS / SPUR 40 ANNEXED AREA SANITARY SEWER IMPROVEMENTS – WATER MAIN AND STORM DRAIN CONFLICT

PURPOSE: To authorize the Mayor to sign a contract with Charlie Hester Construction in the amount of \$11,000.00.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Incorporated into the design of the Gaines Davis / Spur 40 Annexed Area Sanitary Sewer Improvement Project was Storm Drain System Improvements as identified in the City's Storm Water Master Plan, Group "J" on First Street. During the installation of the storm drain pipes on First Street, it was determined that the existing six (6) inch water mains at the intersection of First Street and Charles Street and at the intersection of First Street and Linda Street will have to be lowered due to conflicts with the new storm drains.

Seaboard Construction, the prime contractor on the project; submitted the following price for lowering the existing lines, \$16,403.96. Due to the high price, the City requested a price break down of the associated cost for the additional work. Seaboard provided a revised cost estimate and breakdown. The revised proposal increases the cost to \$24,437.66. Seaboard has recently stated they will honor the original cost proposal.

The Public Works Department also has solicited proposals from other Utility Contractors.
Charlie Hester Construction – total \$11,000.00
Underground Excavating, Inc (contractor for Marsh View Lane and Wright Street) – No Bid.

The Public Works Department recommends Charlie Hester Construction be awarded the project. Funding for this project would come from the current Sewer Budget.

Department Director: _____

City Manager: _____

Charlie Hester Construction
P.O. Box 606
Kingsland, Ga. 31548

**Charlie Smith Sr Spur 40
Sanitary Improvements
Charles St. and 1st St.**

Quote: March 19, 2015

	DESCRIPTION	PRICE
	ON SITE CONSTRUCTION	
	Storm Drain & Watermain Conflict	
	Pump & Rock	\$ 400.00
	6" MJ 45 (4) ea	\$ 750.00
	6" MJ Sleeves (2) ea	\$ 375.00
	6" MJ Caps (2) ea	\$ 150.00
	C900 (60 ft)	\$ 289.00
	All Thread	\$ 135.00
	Chlorine	\$ 20.00
	Pressure Test	\$ 150.00
	Truck & Tools	\$ 200.00
	Labor	\$ 3,031.00
	TOTAL ONSITE COST	\$ 5,500.00

Charlie Hester Construction
P.O. Box 606
Kingsland, GA 31548

**Charlie Smith Sr Spur 40
Sanitary Improvements
Linda St. and 1st St.**

Quote: March 19, 2015

	DESCRIPTION	PRICE
	ON SITE CONSTRUCTION	
	Storm Drain & Watermain Conflict	
	Pump & Rock	\$ 400.00
	6" MJ 45 (4) ea	\$ 750.00
	6" MJ Sleeves (2) ea	\$ 375.00
	6" MJ Caps (2) ea	\$ 150.00
	C900 (60 ft)	\$ 289.00
	All Thread	\$ 135.00
	Chlorine	\$ 20.00
	Pressure Test	\$ 150.00
	Truck & Tools	\$ 200.00
	Labor	\$ 3,031.00
	TOTAL ONSITE COST	\$ 5,500.00

Christopher Cox

From: Strong, Keith [REDACTED]
Sent: Monday, April 20, 2015 12:50 PM
To: Christopher Cox; Bobby Marr
Cc: Cheek, Robbie; Stovall, Chris; Timothy Cheek [REDACTED]
Subject: RE: St. Marys Spur 40 Sew Imp Pay Request #4

Chris,

Can I red line the original pay estimate backing out the extra quantities (not to exceed 100%) or would you prefer an original clean copy? C. Stovall was handling the lowering of the water line but after talking with Dustin, Woodard will honor their original price (\$8,201.98 each) instead of the \$11,000 each. If this is acceptable we will generate the change order.

Thanks

Keith

Keith Strong
Thomas & Hutton

[REDACTED] (P) 912-721-4103 (F) 912-721-4203

[Website](#) | [vCard](#)

From: Christopher Cox [<mailto:Christopher.Cox@stmarysga.gov>]
Sent: Monday, April 20, 2015 12:07 PM
To: Strong, Keith; Bobby Marr
Cc: Cheek, Robbie; Stovall, Chris; Timothy Cheek [REDACTED]
Subject: RE: St. Marys Spur 40 Sew Imp Pay Request #4

Keith,

The City needs a Change Order ASAP to go to council for approval of any additions to the total contract price.

Also, what is the status of the Change Order for lowering the water lines.

Chris C.

From: Strong, Keith [REDACTED]
Sent: Monday, April 20, 2015 11:40 AM
To: Christopher Cox; Bobby Marr
Cc: Cheek, Robbie; Stovall, Chris; Timothy Cheek [REDACTED]
Subject: RE: St. Marys Spur 40 Sew Imp Pay Request #4

Chris,

The take off for the drainage was incorrect for these bid items. We will go through the plans to see if there are any other discrepancies but Woodard did install the 24" (104 LF) and 30" (96 LF) RCP at Lift Station #4.

Keith

WOODARD CONSTRUCTION COMPANY, INC.

DESCRIPTION: LOWER EXISTING 6" WATERMAIN ON 1ST ST DUE TO DRAINAGE CONFLICT
 PROJECT: SPUR 40 AREA SANITARY SEWER IMPROVEMENTS

DATE: 02/26/15

DESCRIPTION OF ITEM	EST QUANTITY	UNIT	MATERIAL		LABOR		EQUIPMENT		SUBCONTRACTOR		TOTALS
			ESTIMATED UNIT COST	ESTIMATED TOTAL COST	LABOR MANHOUR RATE	ESTIMATED TOTAL COST	ESTIMATED UNIT COST	TOTAL ESTIMATED COST	ESTIMATED UNIT COST	TOTAL ESTIMATED COST	ESTIMATED TOTAL COST
6" MJ 45 BENDS WITH MEGA LUGS	4.00	EA	160.88	643.52							643.52
6" C-900 WATERMAIN	50.00	LF	4.18	209.00							209.00
6" SLEEVES	2.00	EA	147.22	294.44							294.44
THREADED ROD W/ EYEBOLTS	100.00	LF	2.52	252.00							252.00
WELLPOINTS SAND	4.00	CY	47.80	191.20							0 191.20
BEDDING STONE	5.00	TN	45.00	225.00							225.00
WELLPOINTS AND RISER PIPE	5.00	EA	15.00	75.00							0 75.00
WELLPOINT SWING	5.00	EA	20.00	100.00							0 100.00
WELLPOINT HEADER	20.00	LF	5.00	100.00							0 100.00
8" ROTARY WELLPOINT PUMP	3.00	DAY					275.00	825.00			0 825.00
JET PUMP	1.00	DAY					336.00	336.00			0 336.00
8" ROTARY WELLPOINT FUEL	80	GAL	4.00	960.00							320 960.00
SERVICE TRUCK	1	DAY					65.00	195.00			65 195.00
EXCAVATOR	1	DAY					875.00	1,350.00			675 1,350.00
LOADER	1	DAY					495.00	990.00			495 990.00
ROCK BOX	1.00	DAY					100.00	100.00			100 100.00
SHORING	1	DAY					175.00	350.00			175 350.00
3" MUD HOG	1	DAY									52 104.00
FOREMAN	8	HR			30.00	720.00					240 720.00
SUPERINTENDENT	8	HR			35.00	280.00					280.00
PIPE LAYER	8	HR			12.00	288.00					96 288.00
HILL MAN	8	HR			12.00	288.00					96 288.00
LOADER OPERATOR	8	HR			13.00	312.00					104 312.00
SUBTOTALS			MAT'L \$	3,050.16	LABOR \$	1,888.00	EQUIP. \$	4,250.00	SUB \$		9,188.16
GEORGIA SALES TAX AT 7% OF MATERIALS										SALES TAX	213.51
LABOR BURDEN AT 33% OF LABOR COST										LABOR BURDEN	623.04
SMALL TOOLS & EXPENDABLES 5% OF LABOR										SMALL TOOLS	94.40
SUBTOTAL DIRECT COSTS										SUBTOTAL DIRECT COST	10,119.11
CONTRACTORS COST FOR WARRANTY OF ADDITIONAL WORK AT 2% OF SUBTOTAL DIRECT COST AND L&M COST										WARRANTY	
BUILDERS RISK INSURANCE COVERAGE COST AT 0.095% OF SUBTOTAL DIRECT COST AND L&M COST										BLDRS RISK	
PROPERTY LIABILITY & PROPERTY DAMAGE INSURANCE COST AT 0.99% OF SUBTOTAL DIRECT COST AND L&M COST										LIAB INS	
SUBTOTAL COSTS INCLUDING INSURANCES										SUBTOTAL	
CONTRACTOR FEE AT 15% OF MATERIAL DIRECT COSTS			SUBTOTAL MATERIAL DIRECT COST FEE CALCULATION				L&M FEE				1,517.87
CONTRACTOR FEE AT 5% OF SUBCONTRACTOR DIRECT COSTS			SUBTOTAL SUBCONTRACT DIRECT COST FEE CALCULATION				SUB FEE				581.85
CONTRACT BOND AT 0.4% OF TOTAL COSTS										BOND	
TOTAL OF ABOVE COSTS FOR THIS CHANGE										TOTAL	12,218.83

4322

AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 General Fund and Water/Sewer Budget to reflect the fee costs associated with the GOV Deals online surplus sale.

That the above transaction can be fulfilled by changing the following budget accounts in the Water/Sewer Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
505-54410-57.9200 Water – Contingency	\$ 58,831	- \$ 11,000	\$ 47,831
505-54410-52.2226 Water– System Repairs	\$ 5,000	+ \$ 11,000	\$ 16,000

ADOPTED in legal assembly this _____ day of _____, 2015.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING

May 18, 2015

TITLE: HOWARD GILMAN – WATERFRONT PARK FOUNTAIN LIGHTS REPLACEMENT

PURPOSE: To authorize the Mayor to sign a contract with R & L Electric Inc. in the amount of \$14,688.00.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Currently the existing fountain lights are no longer operative. The Public Works Department was directed to develop a bid package upgrading the existing lights to multi-color programmable LED lighting. The project was advertised for bids and two bids were received as follows:

South Georgia Electric Inc. - \$58,273.62
Automated Process Control Solutions - \$105,163.00

After the bids were received and reviewed, the Public Works Department revised the scope of the project and solicited quotes to restore the fountain lights back to the original specifications. Two electrical contractors submitted the following quotes.

R & L Electric Inc. - \$14,688.00
South Georgia Electrical Inc. - \$21,303.00

The Public Works Department recommends R & L Electric Inc. be awarded the project. Funding for this project would come from the current Parks Budget.

Department Director: _____

City Manager: _____

R & L ELECTRIC INC.

Electrical Contractors
Jimmy Lucree Dick Rowell
729-5956 882-5492
Cell 912-266-0621
Cell 912-674-4466

April 30, 2015

TO: City of St. Mary's
ATTEN: Chris Cox
SUBJECT: Electrical Quote /Riverfront Park Fountain Lighting Replacement

R & L Electric Inc. would like to thank you for the opportunity to quote you on the replace/rewire of the Lighting on the Riverfront Park Fountain.

Bid will include all electrical wiring, replacement parts and labor to complete job.

Parts to be replaced

(4) LLN-100HALNLP	100W-120V Underwater Light Less A-Niche with Light
(7) KBO-50MLXLP	50w, mr16, 12v /Underwater Light with Lamp
(1) N13	Flush Cast Bronze JBox
(1) N14	Flush Bronze JBox
(4) PRC-8882	Potting Compound
(2) RLT-500	500 Watt, 12V Lighting Transformer

Material		\$9,588.00
Labor	60hrs@ \$85/hr	\$5,100.00

Total price \$14,688.00

THANKS
JIMMY LUCREE
DICK ROWELL

Phone 912-262-9902
Fax 912-262-9923
March-31-2015

**PROPOSAL FOR
City of ST. Mary's
Howard Gilman Fountain
St. Mary's, GA**

Price is for Complete Electrical wiring as per our Meeting. All work will meet Code and Local Inspection. A one year Warranty Starting the day of Final Electrical Inspection.

Items in Bid;

Replace 4 Light Fixtures in Bottom of Fountain
Replace 7 Light Fixtures in Top of Fountain
Rewire every thing back to Panel
Install new Programmable Timer
Reseal all J-Boxes
Replace J-Box in Fountain for Top Lights
Repair Conduit Nipples on Fountain

Items not in Bid;

Landscaping
Pump Down Fountain

PRICE \$21,303.00

**HOWARD GILMAN WATERFRONT PARK
FOUNTAIN LIGHTS REPLACEMENT PROJECT**

Bid Form

CITY OF ST MARYS
418 OSBORNE STREET
ST MARYS, GA 31558

Howard Gilman Waterfront Park Fountain Lights Replacement Project

DATE SUBMITTED: MARCH - 9 - 2015

Gentlemen:

Having carefully examined the Plans, Specifications, and other Contract Documents relating to the **Howard Gilman Waterfront Park Fountain Lights Replacement Project**, and Addendum No.(s) 0, and also having carefully inspected the premises and the conditions affecting the work, the undersigned hereby proposes and agrees to furnish all materials, labor, skill, equipment, tools, and other things of every kind and description specified, needed or used for the complete execution of all work covered by and in conformity with the afore said Plans, Specifications, and other Contract Documents, and all Amendments and Addenda thereto, for the sums hereinafter stated.

The undersigned agrees to provide all labor, materials, and equipment necessary to perform the work described in the plans, specifications, addenda, etc., all of which comprise the project manual, in accordance with the following bid schedule:

BID SCHEDULE

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Floor mounted, adjustable, underwater, wet niche, low Voltage, multi-color LED lights	<u>4</u>	Each	<u>1989.¹¹</u>	<u>7956.⁴⁴</u>
2	Low profile, adjustable underwater, freestanding, low Voltage, multi-color LED lights	<u>7</u>	Each	<u>1448.⁰⁰</u>	<u>10,136.⁰⁰</u>
3	Programmable Multi-color LED Controller	<u>1</u>	Each	<u>17,596.⁵⁸</u>	<u>17,596.⁵⁸</u>
4	Low voltage Transformer	<u>1</u>	Each	<u>1650.⁰⁰</u>	<u>1650.⁰⁰</u>
5	Miscellaneous Wiring and Hardware	<u>1</u>	Lump Sum	<u>20,934.⁶⁰</u>	<u>20,934.⁶⁰</u>

Total Construction Lump Sum Bid: \$ 58,273.⁶²

HOWARD GILMAN WATERFRONT PARK FOUNTAIN LIGHTS REPLACEMENT PROJECT

The undersigned agrees that this Bid may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

In case the bidder is given in writing by mail, telegraph, email or delivery the Notice of Acceptance of the Bid Proposal within sixty (60) days after the time for the opening of bids, the undersigned agrees to execute within ten (10) calendar days a Contract, (Form of Agreement between Contractor and Owner) for the work for the above-stated compensation and at the same time furnish and deliver to the Owner Certificate of Insurance, and Contractor Certification forms in accordance with the instruction bound in the Project Contract and Technical Specifications.

The undersigned agrees to commence actual physical work on the site with an adequate force and equipment within ten (10) calendar days from the date to be specified in the Notice to Proceed from the Owner and to complete the construction within 15 consecutive calendar days after Notice to Proceed. It is also agreed that 0 days are included in the specified contract time for adverse weather days as per Article of the Agreement.

The undersigned agrees that this Bid may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq., have not been violated and will not be violated in any respect.

This Bid Proposal is respectfully submitted by:

South Georgia Electrical, INC
Bidder (Print Name)

Quin Anderson
Signature (Owner, Partner or Corp. Officer)

President
Title

24118 Hwy 17N
Waverly, GA 31565
Address

912-286-2041
Telephone Number

If Corporation, affix seal here (SEAL)

**HOWARD GILMAN WATERFRONT PARK
FOUNTAIN LIGHTS REPLACEMENT PROJECT**

Bid Form

CITY OF ST MARYS
418 OSBORNE STREET
ST MARYS, GA 31558

Howard Gilman Waterfront Park Fountain Lights Replacement Project

DATE SUBMITTED: 3-06-2015

Gentlemen:

Having carefully examined the Plans, Specifications, and other Contract Documents relating to the **Howard Gilman Waterfront Park Fountain Lights Replacement Project**, and Addendum No.(s) 0, and also having carefully inspected the premises and the conditions affecting the work, the undersigned hereby proposes and agrees to furnish all materials, labor, skill, equipment, tools, and other things of every kind and description specified, needed or used for the complete execution of all work covered by and in conformity with the afore said Plans, Specifications, and other Contract Documents, and all Amendments and Addenda thereto, for the sums hereinafter stated.

The undersigned agrees to provide all labor, materials, and equipment necessary to perform the work described in the plans, specifications, addenda, etc., all of which comprise the project manual, in accordance with the following bid schedule:

BID SCHEDULE

Item No.	Description	Quantity	Unit	Unit Price	Total Price
1	Floor mounted, adjustable, underwater, wet niche, low Voltage, multi-color LED lights	<u>4</u>	Each	<u>993.00</u>	<u>3,972.00</u>
2	Low profile, adjustable underwater, freestanding, low Voltage, multi-color LED lights	<u>7</u>	Each	<u>887.00</u>	<u>6,209.00</u>
3	Programmable Multi-color LED Controller	<u>1</u>	Each	<u>15,713.00</u>	<u>15,713.00</u>
4	Low voltage Transformer	<u>1</u>	Each	<u>Included in item 4</u>	
5	Miscellaneous Wiring and Hardware	<u>1</u>	Lump Sum	<u>79,269.00</u>	<u>79,269.00</u>

Total Construction Lump Sum Bid: _____ \$ 105,163.00

HOWARD GILMAN WATERFRONT PARK FOUNTAIN LIGHTS REPLACEMENT PROJECT

The undersigned agrees that this Bid may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

In case the bidder is given in writing by mail, telegraph, email or delivery the Notice of Acceptance of the Bid Proposal within sixty (60) days after the time for the opening of bids, the undersigned agrees to execute within ten (10) calendar days a Contract, (Form of Agreement between Contractor and Owner) for the work for the above-stated compensation and at the same time furnish and deliver to the Owner Certificate of Insurance, and Contractor Certification forms in accordance with the instruction bound in the Project Contract and Technical Specifications.

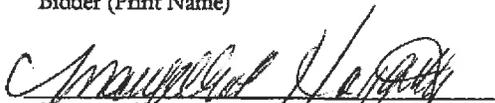
The undersigned agrees to commence actual physical work on the site with an adequate force and equipment within ten (10) calendar days from the date to be specified in the Notice to Proceed from the Owner and to complete the construction within 15 consecutive calendar days after Notice to Proceed. It is also agreed that 0 days are included in the specified contract time for adverse weather days as per Article of the Agreement.

The undersigned agrees that this Bid may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq., have not been violated and will not be violated in any respect.

This Bid Proposal is respectfully submitted by:

Automated Process Control Solutions
Bidder (Print Name)


Signature (Owner, Partner or Corp. Officer)

155 Lindy Lane

Kingsland, Ga 31548
Address

CEO
Title

912-729-6315
Telephone Number

If Corporation, affix seal here (SEAL)

CITY COUNCIL MEETING
May 18, 2015

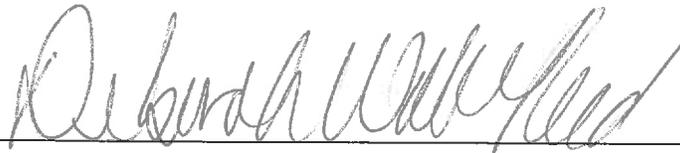
TITLE: GMA Election of District 12 Officers

PURPOSE: Council consideration to cast a ballot for officer nominees for 2015-2016 Georgia Municipal Association's District 12.

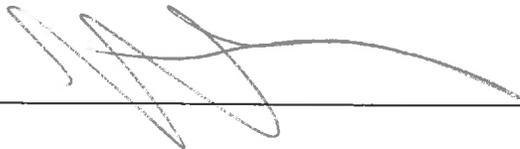
HISTORY/ANALYSIS: Cities are entitled to one vote annually to elect the officers for district 12. **Please note:** There are two nominees for Third Vice President and one can be nominated. This year's nominees are as follows:

- President: Clemontine Washington, Mayor, Midway
- First Vice President: Tiffany Walraven, Councilmember, Pembroke
- Second Vice President: Wanda Doyle, Mayor Pro Tem, Tybee Island
- Third Vice President: Cornell Harvey, Mayor, Brunswick and Hugh "Bubba" Hodge, Mayor, Darien

**Department
Director:** _____



**City
Manager:** _____



ELECTION OF GMA'S DISTRICT 12 OFFICERS FOR 2015-2016

BALLOT

The following city officials have been nominated by the District Nominating Committee as GMA's District 12 Officers for 2015-2016:

- President: Clemontine Washington, Mayor, Midway
- First Vice President: Tiffany Walraven, Councilmember, Pembroke
- Second Vice President: Wanda Doyle, Mayor Pro Tem, Tybee Island
- Third Vice President: Cornell Harvey, Mayor, Brunswick

In addition, one other nomination for Third Vice President was received:

- Hugh "Bubba" Hodge, Mayor, Darien

Is your city in favor of the nominees for positions of President, First Vice President and Second Vice President?

Yes _____ No _____

Please vote for one of the following persons for Third Vice President:

_____ Cornell Harvey, Mayor, Brunswick
_____ Hugh "Bubba" Hodge, Mayor, Darien

Please provide the following information:

City: _____

Name of person submitting ballot: _____

Signature: _____

Please fax or mail ballot by June 1, 2015 to:

Janice Eidson, Georgia Municipal Association, P.O. Box 105377, Atlanta, GA 30348; FAX: (678) 686-6356

CITY COUNCIL MEETING

May 18, 2015

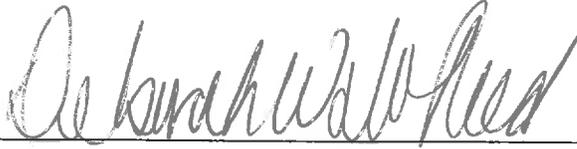
TITLE: 2015 GMA Annual Convention Voting Delegate & Flag Bearer

PURPOSE: Council consideration to appoint a voting delegate and designate a flag bearer for the Georgia Municipal Association Annual Convention in Savannah, Georgia

HISTORY/ANALYSIS: Each year, the city is entitled to one vote at the annual membership business meeting. During the annual business meeting, the membership will be electing GMA's 2015-2016 Board of Directors, adoption of the Association's 2016 Legislative Policies and consideration of proposed revisions to Georgia Municipal Association Bylaws.

There are special activities offered to the cities for participation. The Parade of Flags is one of those activities which will be held during General Session on Saturday, June 27, 2015. This event opens the General Session with a representative from each municipality carrying their city flag. There will be no door prize request from each City this year.

**Department
Director:**



**City
Manager:**



VOTING DELEGATE FORM

**Annual Membership Business Meeting
2015 GMA Annual Convention**

**Sunday, June 28, 2015 – 3:30 pm
Savannah International Trade and Convention Center
Chatham Ballroom
Savannah, Georgia**

City: _____

Voting Delegate: _____ Title: _____

Proxy _____ Title _____

(Each member city may designate in writing an elected official from any other member city in the state to vote as their proxy at the membership business meeting. Often, cities designate the GMA President or one of the Vice Presidents as their proxy for the membership business meeting.)

Please mail or fax by June 1 to:

Georgia Municipal Association
P.O. Box 105377
Atlanta, Georgia 30348
Attention: Donna Carrington

FAX: (678) 651-1021

Parade of Flags

The Opening General Session at the Annual Convention will again feature the "Parade of Flags". If your city would like to participate and show off your city flag, please fill out the form below and return to Donna Carrington before **May 20** so that we may include your city in the list of participating cities in the Convention Program. If your city is participating you will need to bring your city flag, a flagpole and a flag stand. You will also need to appoint someone to be your flag bearer for the ceremony. All participants will need to be at the Savannah International Trade and Convention Center with their flag on Saturday afternoon, thirty minutes before the General Session begins at 3:15 pm. We will keep the flags posted for all to view throughout the convention, but please don't forget to get your flag before you leave Savannah.

This year, we are also encouraging all cities to come dressed in their city shirts, hats, etc. Show your pride in your city.

We are also including contact information for those cities that want to participate but do not yet have a flag. These companies are GMA Friends of Georgia's Cities or advertisers and will be happy to assist you.

Margot Morris-Dawkins
Atlanta Advertising Novelty Co.
14 Lenox Pointe, NE
Atlanta, GA 30324
404-264-1600

Greg Fulwood
Universal Concepts
P.O. Box 56
Cumming, GA 30028
800-522-0718

Jerry Fulmer
Dixie Decoration
P.O. Box 81
Montevallo, AL 35115
205-665-1225

Parade of Flags Registration

Name of City: _____

Contact person: _____ Email: _____

Phone number: _____ Fax number: _____

Address: _____

Return to: Donna Carrington
Georgia Municipal Association
PO Box 105377
Atlanta, GA 30348
Fax: 678-651-1021

CITY COUNCIL MEETING

May 18, 2015

TITLE: Budget Ordinance for GOV Deals Fees

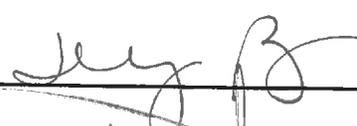
PURPOSE: To record fees associated with sales on GOV Deals Website

RECOMMENDATION: Approval

HISTORY/ANALYSIS: The City recently sold surplus equipment and vehicles online through the GOV Deals website. The amount of \$39,147.74 was generated from this sale. Associated with these sales were \$2,940.31 in fees. It is necessary to amend the FY15 budget to reflect the fee costs for this sale.

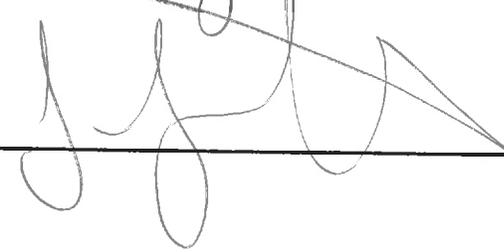
Department

Director: _____



City

Manager: _____



AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 General Fund and Water/Sewer Budget to reflect the fee costs associated with the GOV Deals online surplus sale.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund and Water/Sewer Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-39.2200 General Fund – Sale City Property	\$ 3,000	+ \$ 1,000	\$ 4,000
100-51510-52.3600 Finance – Dues and Fees	\$ 2,918	+ \$ 1,000	\$ 3,918
505-39.2200 Water/Sewer – Gain/Loss Property Sale	\$ 1,000	+ \$ 3,000	\$ 4,000
505-54310-52.3610 Sewer – Dues and Fees	\$ 1,126	+ \$ 3,000	\$ 4,126

ADOPTED in legal assembly this _____ day of _____, 2015.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING

May 18, 2015

TITLE: Budget Ordinance for Property Tax Costs

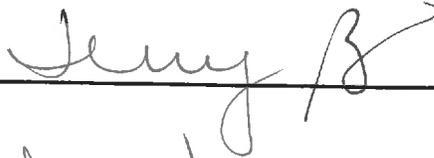
PURPOSE: To record property tax cost fees received in FY15

RECOMMENDATION: Approval

HISTORY/ANALYSIS: Council entered into a tax collections agreement with Government Tax Solutions (GTS) in an effort to quickly and efficiently collect its backlog of delinquent property taxes. It is necessary to recognize in the FY15 budget the cost/fees collected and the increased expenses due to the releasing of recorded Fifas and payment to GTS.

Department

Director: _____



City

Manager: _____



AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 Budget to recognize the collection costs and the increased expenses due to the releasing of Fifas.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-31.9100 General Fund Revenue - Pen/Int/Fees	\$ 90,000	+ \$ 5,000	\$ 95,000
100-31.9900 General Fund Revenue – Other Costs	\$ 0	+ \$ 10,000	\$ 10,000
100-51510-53.1790 Finance – Tax Administration	\$ 19,000	+ \$ 15,000	\$ 34,000

ADOPTED in legal assembly this _____ day of _____, 2015.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk