CITY OF ST. MARYS, GEORGIA
418 Osborne Road
St. Marys, GA 31558

April 6, 2015

COUNCIL MEETING
6:00 P.M.

AGENDA

I. **CALL TO ORDER**

II. **INVOCATION:** *Councilmember Dave Reilly*

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLL CALL** **QUORUM: YES____ NO____**

V. **APPROVAL OF MINUTES**: *March 16, 2015 Regular City Council Meeting Minutes*

VI. **PRESENTATIONS:**

ST. MARYS AQUATIC CENTER UPDATES: *William Brunson, Camden County Public Service Director*

HAZARDOUS MATERIALS RESPONSE PROTOCOL OVERVIEW: *Fire Chief Robert Horton*

POLICE DEPARTMENT NEW EMPLOYEES: *Police Chief Timothy Hatch*

2015 NATIONAL CRIME VICTIMS' RIGHTS WEEK PROCLAMATION: *Mayor Morrissey*

BOARD APPOINTMENT (TERM EXPIRATION): *(Cheri Richter & Gary Straight) Downtown Development Authority*

VII. **SET CONSENT AGENDA**

VIII. **APPROVAL OF THE AGENDA**

IX. **GRANTING AUDIENCE TO THE PUBLIC**

X. **OLD BUSINESS: NO ITEMS**

XI. **NEW BUSINESS:**

A. **PERSONNEL POLICY:** *Donna Folsom (Human Resources Director) To consider amendments to the Compensation, Grievance, Sexual Harassment and Anti-harassment Policies*

B. **CUMBERLAND HARBOUR WATER TOWER:** *Bobby Marr (Public Works Director) To authorize the Mayor to sign a contract with Utility Service Group for maintenance of the Cumberland Harbor Water Tower*

C. **TEMPORARY PERSONNEL & BUDGET ORDINANCE:** *Bobby Marr (Public Works Director) To authorize the Public Works Department to hire six temporary employees to assist with litter pickup and mowing*

D. **SIGN ORDINANCE-HISTORIC PRESERVATION COMMISSION:** *Michele Wood (Assistant Planner) To revise Section 62-114(B) of the Historic Preservation Ordinance to allow additional temporary signage for the downtown businesses*

E. **ZONING ORDINANCE:** *Michele Wood (Assistant Planner) To revise Section 110-8 Interpretation of Terms and definitions within the Zoning Ordinance for clarification*

F. **COMCAST ACCESS & SERVICE AGREEMENTS (WATERFRONT PARK):** *Eugene Rudy (Information Technology Director) To allow access and enter into an agreement with Comcast for internet services at the Gilman Memorial Waterfront Park*

G. **COMCAST SETTLEMENT AGREEMENT:** *John J. Holman (City Manager) To authorize entering into a settlement agreement with Comcast for payment of franchise fees to the City in the amount of $1,227.03*

H. **TIGER/TIGER CUB GRANT APPLICATION ASSISTANCE CRC PAYMENT:** *John J. Holman (City Manager) To authorize payment in the amount of $3,500 to Coastal Regional Commission for assistance in preparing and submitting Tiger/Tiger Cub Grant*

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. **FINANCE REPORT:** *Jennifer Brown (Finance Director*

B. **CALENDAR:** *City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION:

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY COUNCIL MEETING
March 16, 2015
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, March 16, 2015 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Jim Gant
Councilmember Robert L. Nutter
Councilmember Elaine Powierski
Councilmember Dave Reilly
Councilmember Linda P. Williams

CITY OFFICIALS PRESENT:

John J. Holman, City Manager
Jennifer Brown, Finance Director
Michele Wood, Assistant Planner
Bobby Marr, Public Works Director
Robby Horton, Fire Chief
Timothy Hatch, Police Chief

CALL TO ORDER:

Mayor Morrissey called the City Council Meeting to order at 6:00 p.m. Councilmember Jim Gant gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *March 2, 2015 Public Hearing Meeting Minutes*

Councilmember Reilly made a motion to approve the March 2, 2015 Public Hearing Meeting Minutes. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

March 2, 2015 Regular City Council Meeting Minutes

Councilmember Reilly made a motion to approve the March 2, 2015 Regular City Council Meeting Minutes. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATIONS:

GEORGIA POWER: *(Joel Hanner)*

Mr. Joel Hanner presented Mayor Morrissey with a franchise check in the amount of $702,009.56 from Georgia Power. Mayor Morrissey thanked Georgia Power for their commitment to the community and service throughout the year.

JOINT PROCLAMATION-CHILD ABUSE PREVENTION MONTH: *(Bridget Wenum, CASA Director)*

Mrs. Wenum invited everyone to attend the 2015 Pinwheel Ceremony which recognizes the 103 children (abused/neglected) assisted over the year and the swearing in of new advocates. The ceremony will be held on Friday, March 27, 2015 (11:00 a.m.). Mayor Morrissey read the joint proclamation recognizing Child Abuse Prevention Month. The Mayor and Council thanked Mrs. Wenum and the advocates for their dedication.

ALZHEIMER & DEMENTIA INFORMATION: *(Dianne Torgersen) Added*
Mrs. Torgersen spoke about Alzheimer/Dementia and the need for additional public education on mental health diseases. Mrs. Torgersen mentioned the need for specialized care facilities (residential and day service) in Camden County and the increasing number of people (various ages) being affected by Alzheimer and Dementia.

HISTORIC PRESERVATION COMMISSION ANNUAL REPORT: *(Kay Westberry, Chairman)*
Ms. Westberry spoke about the following: Federal Historic District guidelines, proposed hearing procedures, historic buildings, street grids, street landscapes, Washington Oak & Pump, old City Jail, Trolley Building and original City plans from 1787. Ms. Westberry asked Council to have the proposed sign ordinance regarding the Historic District presented to them as soon as possible. The Mayor and Council thanked the Historic Preservation Commission and Ms. Westberry for all their hard work in preserving the Historic District.

ST. MARYS SUBMARINE MUSEUM ANNUAL REPORT: *(Keith Post, Chairman) Removed*

2015 EARTH HOUR JOINT PROCLAMATION: *Mayor John F. Morrissey*
Mayor Morrissey read the Joint Proclamation (Camden County, Kingsland, Woodbine and St. Marys) recognizing Saturday, March 28, 2015 at 8:30 a.m. as Earth Hour.

2015 GEORGIA CITIES WEEK PROCLAMATION: *Mayor John F. Morrissey*
Mayor Morrissey encouraged everyone to recognize 2015 Georgia Cities Week as April 19th - 25th and read an excerpt from the proclamation.

BOARD ANNOUNCEMENT (TERM EXPIRATION): *(Cheri Richter & Gary Straight)*
Downtown Development Authority
Mayor Morrissey announced two vacancies on the Downtown Development Authority.

BOARD APPOINTMENT (VACANCY):
Development Authority of St. Marys (Simon Scott)
Councilmember Dave Reilly made a motion to appoint Mr. Marc E. Ottinger to the Development Authority of St. Marys. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

Mayor Morrissey added item J under New Business as Multi-Use Paths/Tabby Trails (Green Ways).

SET CONSENT AGENDA (*):
Councilmember Reilly moved to approve the consent agenda as New Business B, D and F. Councilmember Powierski seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:
Councilmember Williams made a motion to approve the agenda with revisions. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Alex Kearns, 902 Ann Street: Ms. Kearns spoke about the recent Sea Grant Meeting, Community Rating System, 2015 Earth Hour and annual St. Marys River Clean-Up.

OLD BUSINESS: No Items

NEW BUSINESS:

A. **SENIOR ADVISORY COMMITTEE-RULES OF PROCEDURES:** *Senior Advisory Committee Request acceptance of amended Rules of Procedures from the St. Marys Senior Advisory Committee*

Councilmember Reilly made a motion to approve the Rules of Procedures from the Senior Advisory Committee with revision to wording on term limits (may serve consecutive terms) as it is confusing as submitted. Councilmember Colville seconded the motion. Councilmember Colville moved for discussion and stated the revision is needed in section 4A (10:00 a.m. to 10:30 a.m.) and section 3F (proposed members can serve more than one consecutive term). Councilmember Colville amended the motion to revise the Rules of Procedures to read appointments to the Senior Advisory Committee shall be three years from the date of appointment ending on December 31st. Members may serve consecutive terms.

Councilmember Williams stated term limits allow a way for authorities, boards and commission to refresh itself. Councilmember Colville amendment died for lack of a second. Councilmember Powierski mentioned her ongoing research/evaluation of the authorities, boards, commission and inconsistencies noticed regarding term limits, years served, etc. Ms. Powierski stated it would be premature to approve eliminating term limits when she is halfway through her evaluation process and noted the report would be beneficial to everyone. Councilmember Nutter mentioned tabling the item until Councilmember Powierski finishes her research then schedule a work session.

Councilmember Colville stated committee members (affected by term limits) currently serving needed direction so the committee could continue to operate. Councilmember Reilly amended his motion to allow affected members currently serving on the Senior Advisory Committee to remain in place (grandfathered in) while Councilmember Powierski concludes her evaluation/research, presents her findings to City Council, to include approval of time revision and consecutive term limits until Council renders a decision from the report on authorities, boards and commissions. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

B. **COPIER CONTRACT-EXECUTIVE OFFICE (*):** *John J. Holman (City Manager) Request approval to lease a color copier/printer/scan/fax machine*

Councilmember Reilly made a motion to approve the lease agreement with Golden Isles Office Equipment in the amount of $3,247.95 for a color copier/printer/scan/fax machine in the Executive Office. Councilmember Powierski seconded the motion. Voting was unanimous in favor of the motion.

C. **DANDY STREET CELL TOWER CONTRACT RENEWAL:** *John J. Holman Request approval of a contract agreement with New Cingular Wireless PCS, LLC for lease of Dandy Street Water Tower as cell tower site*

Mr. Holman gave a brief overview of the Dandy Street Cell Tower Contract renewal noting the current monthly rate of $500 and proposed monthly rate of $3,500, a $3,000 administrative cost and 15% cost of living increase (increase to monthly rentals after 1st five year of lease agreement). Mr. Holman thanked Bobby Marr (Public Works Director), Gary Moore (City Attorney) and Greg Fender (GMA) for their assistance. Mr. Holman also thanked New Cingular Wireless/AT&T.

Councilmember Williams made a motion to approve the new Dandy Street Cell Tower Contract with New Cingular Wireless PCS, LLC. Councilmember Reilly seconded the

motion. Councilmember Colville moved for discussion and asked if the $3,000 will cover the City Attorney fees. Mr. Holman stated the $3,000 will assist with the City Attorney fees and other administrative costs. Voting was unanimous in favor of the motion.

D. RESOLUTION-GLYNN/BRUNSWICK MEMORIAL AUTHORITY REVENUE BOND APPROVAL (*): *John J. Holman*

Request approval to adopt a resolution to approve a proposed plan of finance from the Glynn/Brunswick Memorial Hospital Authority

Councilmember Reilly made a motion to adopt the resolution approving the proposed plan of finance for Glynn/Brunswick Memorial Hospital Authority. Councilmember Powierski seconded the motion. Voting was unanimous in favor of the motion.

E. RESOLUTION-WATER TAXI TRANSPORTATION SYSTEM BETWEEN FERNANDINA BEACH, FL. & CITY OF ST. MARYS: *John J. Holman*

Request approval to adopt resolution supporting the creation of a water taxi transportation system to Fernandina Beach, Fl., and waiver of dock fees for two years in Fernandina Beach, Fl. & City of St. Marys

Councilmember Colville made a motion to adopt the resolution supporting creation of the Water Taxi Transportation System between Fernandina Beach, Florida and St. Marys, Georgia, waiving of docking fees for two years and support from Tourism. Councilmember Reilly seconded the motion and moved for discussion. Councilmember Reilly gave a brief overview of the Green Ways route (Multi-Use Paths in Tabby Trails) and transportation from Coastal Regional Commission. Mr. Holman stated Fernandina Beach would be the lead agency on the project. Councilmember Williams stated the City would be waiving any docking fees (which we do not currently have) and support of Tourism.

Mr. Holman stated one of the piers would need to be open so the ferry can dock and collaboration with Coastal Regional Commission (CRC for transportation) and personnel time including Tourism assistance via social media outlets. Councilmember Powierski asked about the bid process, safeguards from bidding companies regarding operational funds to sustain operations for a period of time and specific hours of operations. Mr. Holman stated any company will require time to establish clientele, specific criteria will be asked/reviewed in the Request for Proposals and Request for Quotes including specific operating hours.

Councilmember Nutter asked for clarification on gas estimates/grants. Mr. Holman stated the Cities would apply for gas grants to assist the company but if grants are matching/or no grant is received then approval from municipalities would be required. Voting was unanimous in favor of the motion.

F. HOWARD GILMAN MEMORIAL PARK (WEDDING RECEPTION) ALCOHOL REQUEST (*): *John J. Holman*

Trisha and John Besselman request permission to serve alcohol at their daughter's wedding reception in Howard Gilman Memorial Park on July 3, 2015

Councilmember Reilly made a motion to approve the request for alcohol in Howard Gilman Memorial Park (Wedding Reception) on July 3, 2015 adhering to all stipulations submitted from Trisha and John Besselman. Councilmember Powierski seconded the motion. Voting was unanimous in favor of the motion.

G. HOWARD GILMAN MEMORIAL PARK (HELLO SUMMER FESTIVAL) ALCOHOL REQUEST: *John J. Holman Request approval for Blue Goose to sell/serve alcohol in Zone 1 and portion of Zone II during the Hello Summer Festival*

Councilmember Gant made a motion to approve the Blue Goose selling/serving alcohol in Zone 1 and portions of Zone II during the Hello Summer Festival. Councilmember Williams seconded the motion. Councilmember Gant moved for discussion and asked if other alcohol establishment might be able to sell as well. Angel Wigger (Tourism Director) stated all alcohol restaurants were invited but only the Blue Goose wanted to participate. Voting was unanimous in favor of the motion.

H. **2ND QUARTER TOWN HALL MEETING:** *City Clerk*
To schedule 2nd Quarter Town Hall meeting for Thursday, April 9, 2015 at 6:00 p.m.
Councilmember Nutter made a motion to reschedule the 2nd Quarter Town Hall meeting to Thursday, April 9, 2015 at 6:00 p.m. due to holiday on Thursday (Holy Thursday) that might result in lack of attendance by residents, City personnel and Councilmembers. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion.

I. **PURCHASING POLICY AMENDMENT:** *Jennifer Brown (Finance Director)*
Request authorization to increase amount for competitive sealed bids/proposals from $5,000 to $25,000 and add language from Georgia O.C.G.A. regarding Municipal Street Systems
Councilmember Gant made a motion to approve revisions to the Purchasing Policy increasing amount of competitive sealed bids/proposals $5,000 to $25,000 and the addition of wording form Georgia O.C.G.A regarding Municipal Street Systems. Councilmember Colville seconded the motion. Councilmember Powierski moved for discussion, asked how the $25,000 limit was derived and what other ranges were discovered from cities. Mr. Holman stated after review of various cities with varying population sizes and length of time since their policy was reviewed; a decision was reached regarding $25,000. Voting was unanimous in favor of the motion.

J. **MULTI-USE PATHS/TABBY TRAILS (GREEN WAYS):** *Councilmember Dave Reilly*
Mayor Morrissey and Councilmember Reilly gave a brief overview. Councilmember Colville made a motion to approve City personnel moving forward with researching, reviewing and applications for grants regarding Green Ways (Multi-Use Paths/Tabby Trails). Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. **CITY CALENDAR:** City Clerk
The City Clerk announced the upcoming events, activities and meetings up to April 6, 2015.

REPORT OF MAYOR:

Mayor Morrissey mentioned the passing of David Shaw and the various projects he assisted with to improve the community.

GRANTING AUDIENCE TO THE PUBLIC:

Larry White, 102 Sylvia's Court: Mr. White asked for locations of Zone 1 and 2 in the alcohol ordinance and Senior Advisory Committee term limits. Chief Hatch gave Mr. White the locations of Zones 1 and 2.

Tom Canning, 410 Point Peter: Mr. Canning requested Council consider carefully the repercussions of gas grants when another ferry transportation system operates Cumberland Island through the National Park Service.

Jay Moreno, 501 Victoria's Circle: Mr. Moreno mention the $250 maximum per quarter for City personnel (purchasing), water ferry kiosk marketing locations (ferry schedules, dinner menus/discounts, looping location video), review of various authorities, boards, commissions for necessity.

Jane Canning, 410 Point Peter: Mrs. Canning mentioned leaf collection for county residents living near her.

MAYOR AND COUNCIL COMMENTS:
Councilmember Nutter thanked Mr. Holman and Code Enforcement (DJ) for their assistance removing illegally dumped five gallon barrels (nine total) containing motor oil or hydraulic oil. Councilmember Nutter invited everyone to assist with the St. Marys River Clean-Up on Saturday, March 28, 2015 from 9:00 a.m. to 12:00 p.m. at Howard Gilman Memorial Park and free lunch at White Oak in Florida. Councilmember Powierski mentioned her participation with the Camden County Criminal Council, their upcoming meeting and discussion on mental health in the court system. Councilmember Gant spoke about Kiwanis One Day Project at Howard Gilman Memorial Park (painting, landscaping, weeding, and updating the restrooms) and contacting Judy Thurner to participate. Councilmember Reilly mentioned an informative presentation on the Ohio Replacement Program at the April 2, 2015 Navy League meeting. Mr. Reilly thanked those in attendance at the Multi-Use Paths/Tabby Trails Work Session. Mr. Reilly stated cities with Green Ways and quality of life implementations attract various companies. Councilmember Colville thanked Councilmember Reilly for his work on the Water Taxi Transportation System and welcomed the return of the ferry service between Fernandina Beach, Florida and St. Marys.

CITY MANAGER'S COMMENTS:
The City Manager spoke about the following projects, policies and plans: Illegal dumping on private property near water source, two new certified Police Officers start date and new recruit attending Police Academy, Purchasing Police amendment, FY 2016 Budget preparations, Community Development grant submissions, pavilion dock updates (Army Core of Engineers), Gaines Davis projected date of completion as October 2015, Marshview Lane/Wright Street pre-construction meeting, St. Marys & Hwy 40 exit work, Howard Gilman Memorial Park fountain repairs, Personnel Policy amendments, Visioning & Master Plan Request for Proposals and Wayfinding Project update.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT:
Councilmember Nutter made a motion for adjournment. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion. Mayor Morrissey declared the meeting adjourned at 7:50 p.m.

Respectfully submitted,

_____
Deborah Walker-Reed, City Clerk

St. Marys, Georgia

Proclamation

National Crime Victims' Rights Week

April 19 - 25, 2015

WHEREAS, As a nation devoted to liberty and justice for all, America must increase its efforts to protect, restore, and expand crime victims' rights and services so that they apply to **every victim, every time**; and

WHEREAS, 26 million Americans are victims of crime each year, and each crime affects many more family members, friends, neighbors, and co-workers; and

WHEREAS, All victims of crime deserve respect, resources, restoration, and justice; and

WHEREAS, All fifty states, the District of Columbia, and the federal government grant crime victims certain legal rights; and

WHEREAS, National Crime Victims' Rights Week April 19 – 25, 2015 offers us all the opportunity to recommit ourselves to ensuring that every victim is afforded his or her legal rights and treated as a crucial participant in our criminal justice system; and

WHEREAS, As we carry crime victims' rights into 2015 and beyond, we must strive to create a nation where the legal rights of victims are honored and individuals are accountable for their treatment of victims; and

WHEREAS, We applaud the progress that our nation has made in recognizing crime's impact on victims and celebrate advocates and survivors who through their determination brought rights and resources for victims and have changed the course of history; and

NOW, THEREFORE, I, John F. Morrissey, as Mayor of the City of St. Marys, Georgia do hereby recognize and support the week of April 19-25, 2015, as

"NATIONAL CRIME VICTIMS' RIGHTS WEEK"

And reaffirm this City's commitment to respect and enforce victims' rights and address their needs during *National Crime Victims' Rights Week* and throughout the year; and express our appreciation for those victims and crime survivors who have turned personal tragedy into a motivating force to improve our response to victims of crime and build a more just community.

IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of April, in the year of our Lord two thousand and fifteen.

City of St. Marys, Georgia

By:_____
John F. Morrissey, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk

Board Appointment

Downtown Development Authority

(2)

CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 17 FEB 2015

Board interested in serving on: Downtown Development Authority

Name: CHERI Richter

Address: 800 Seminole Ave

City, State, and Zip: St. Marys GA 31558

Contact Phone Number:

E-mail Address: Tom-Cheri@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

(1) See attached

Describe why you are interested in serving on this board?:

(2) See attached

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

NONE

Signature: Cheri Richter

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

DDA Application Attachment

Cheri Richter

Feb. 17, 2015

1) I have served on the DDA Board of Directors for the last 4 years and hope to continue in that capacity. I currently chair the Mainstreet Promotions Committee, was heavily involved in the creation of the Maritime Heritage District/Ordinance, and am actively involved in launching the St. Marys History Walk and in bringing back the Historic St. Marys Fishing Classic, an annual fishing tournament benefitting charitable organizations. I hold a Masters of Arts Degree in English and have a background in Publishing, Marketing and Sales.

2) I believe the DDA is moving in a new, action-oriented direction that shows promise for the future of St. Marys' economic development.

CITY OF ST. MARYS

BOARD VOLUNTEER APPLICATION

Date: Feb 23, 2015

Board interested in serving on: St. Marys Downtown Development Auth.

Name: Gary Straight

Address: 1002 Brown Thrasher Pt

City, State, and Zip: St. Marys GA 31558

Contact Phone Numbers:

E-mail Address: gary.straight at straightco.com

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Experienced businessman - owner of S&S Pools & III Palm Plaza BA - Executive MBA; GE Business Manager Program: Hands RE Development & Management experience; prior 4yr on this Board; Current Chair DDA

Describe why you are interested in serving on this board?:

to continue with involvement w/ SMIA Committee; To enhance RE Returns & enhance Main Street Programs; Current VC for Camden Chamber of Commerce and Head of its Government Affairs Committee -

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: [signature]

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

New Business

CITY COUNCIL MEETING
April 6, 2015

TITLE: Personnel Policy Updates

PURPOSE: Consideration of amendments to the Compensation, Grievance, Sexual Harassment and Anti-harassment Policies.

RECOMMENDATION: Staff recommends approval

HISTORY:

Compensation Policy: To amend the policy to allow Department Heads to discuss compensation issues with legal counsel for the City.

Grievance Policy: To remove the requirement that a complaint be presented in Executive Session; to provide for a review by the City Attorney to determine if the grievance meets threshold requirements to proceed to the Mayor & Council for decision; to require the presentation of any grievance against the City Manager be presented to the Mayor and Council at their next regularly scheduled meeting, which is at least 14 days after the Human Resources Director receives the determination of the City Attorney; and to remove the provision for Human Resources consultation.

Sexual Harassment Policy: To provide a process for handling complaints against the City Manager.

Anti-Harassment Policy: To provide a process for handling complaints against the City Manager.

Pursuant to the personnel policy, the proposed changes were posted for 14 days to allow for employee comment. Employee comments have been included in the agenda packet.

Department Director: Anne M. Folan

City Manager: _____

Donna Folsom

From: Tim Hatch
Sent: Tuesday, March 31, 2015 8:13 AM
To: Donna Folsom
Subject: FW: Personnel Policy amendments
Attachments: Memo to employees re Policy Changes 032015.pdf; Policy 18 Compensation 032015.pdf; Policy 26A Grievance 032015.pdf; Policy 27 Sexual Harassment 032015.pdf; Policy 28 Anti Harassment 032015.pdf

Importance: High

From: Johnny Guy
Sent: Wednesday, March 18, 2015 2:02 PM
To: Margaret Brown; Shannon Brock; Tim Hatch
Subject: FW: Personnel Policy amendments
Importance: High

POLICY 27. SEXUAL HARASSMENT

POLICY 28. ANTI-HARASSMENT

Both of these policies circumvent the department's ability to take any steps in insuring this does not happen in the work space and or to correct behaviors before the behavior becomes a problem. Policy(s) where the Department Head and Supervisory Staff are by-passed is a determent to the cohesiveness of the organizational structure and gives free access to all employees to file invalidated complaints against other employees and / or departmental staff.

The intention of the U. S. Government Rules, Regulations, and or laws put into place to stop this type of behavior in the work place were not meant to circumvent anyone within the Management and / or Supervisory positions.

Lt Johnny Guy
CID Commander
St Marys Police Department

From: Donna Folsom
Sent: Tuesday, March 17, 2015 5:25 PM
To: AllEmployees
Subject: Personnel Policy amendments
Importance: High

Department Directors: Please post the attached memo and proposed policy changes in a conspicuous location in your department.

Thank you,
Donna

Donna M. Folsom, SPHR
Human Resources Director

City of St. Marys
418 Osborne Street
St. Marys, Georgia 31558
(912) 510-4036 phone
(888) 298-2251 fax
donna.folsom@stmarysga.gov

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CITY COUNCIL MEETING
April 6, 2015

TITLE: CUMBERLAND HARBOR WATER TOWER MAINTENANCE CONTRACT

PURPOSE: To authorize the Mayor to sign a contract with Utility Service Group for the maintenance of the Cumberland Harbor Water Tower.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The Public Works Department sent out a request for proposals for the maintenance of the Cumberland Harbor Water Tower. Proposals were received from Utility Service Group, Tank Pro, Inc. and Southern Corrosion. A review committee of city staff (Bobby Marr, Chris Cox, Wayne Broxton, and Amy Peeples) conducted independent reviews of the proposals. After the independent reviews, the committee met and discussed the proposals. Attached is a copy of the scoring summary for the contractors. While Tank Pro scored the highest, Utility Service Group was only 0.5 points lower. There is also a substantial savings over the ten year maintenance cycle. Therefore, it is the recommendation of the review committee that the contract be awarded to Utility Service Group.

Funding for this maintenance contract would be annually budgeted per the cost proposal.

Department Director: _____

City Manager: _____

Request for Proposals for the Water Tank Management Services for the 500,000 Gallon Cumberland Harbour Water Tower
Scoring Summary

Reviewers	Amy	Bobby	Chris	Wayne	Total Score	Average	Total Ten Year Cost
Vendors	*Scores based on criteria outlined in RFP*						
Tank Pro, Inc. Tuscalossa, Alabama	46	69	56	64	**235**	**58.75**	$ 367,761.00
Utility Service Group Perry, Georgia	46	64	65	58	**233**	**58.25**	$ 316,752.00
Southern Corrosion, Inc ** Roanoke Rapids, North Carolina	29	60	59	43	**191**	**47.75**	$ 351,682.89

*** Southern Corrosion, Inc. cost proposal is $29,292 for the first year, subsequent years will be plus % change in the CPI(Consumer Price Index). Review team based total cost on a 4% CPI increase annually.*

Utility Service Group is the vendor for the City's other two water towers. There have been no complaints with their work. Their cost proposal is $51,009 less than Tank Pro, Inc. over the 10 year contract period.

Utility Service Group

ADDENDUM C: COST PROPOSAL

COST PROPOSAL - CITY OF ST. MARYS, GEORGIA

500,000 GALLON ELEVATED - CUMBERLAND HARBOR TANK

PROJECTED SCHEDULE OF WORK AND FEES

2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Exterior Renovation Washout Inspection & Repairs	Visuals Inspection Maintain per Maintenance Program	Visuals Inspection Maintain per Maintenance Program	Visuals Inspection Maintain per Maintenance Program	Interior Renovation Maintain Per Maintenance Program	Visuals Inspection Maintain per Maintenance Program	Visuals Inspection Maintain per Maintenance Program	Exterior Renovation Washout Inspection Maintain Per Maintenance Program	Visuals Inspection Maintain per Maintenance Program	Visuals Inspection Maintain per Maintenance Program
$ 41,746	$ 41,746	$ 41,746	$ 41,746	$ 41,746	$ 20,694	$ 20,694	$ 20,694	$ 22,970	$ 22,970

** Exterior will be repainted every 7 years

** Interior will be repainted every 14 years

MAINTENANCE PROGRAM

TANK

THE FOLLOWING IS A MAINTENANCE PROGRAM OFFERED TO THE CITY OF ST. MARYS ON ONE (1) ELEVATED WATER STORAGE TANK

Year	Work Schedule	Premium
One (1)	EXTERIOR RENOVATION WITH CONTAINMENT, RIG THE INTERIOR AND REPAIR COATING SO TANK IS RUST FREE, REAPPLY THE EXISTING LOGO, REMOVE ALL SANDBLAST DEBRIS OFF SITE OR WE CAN SPREAD AND GIVE CITY A REBATE OF $1,000, INSTALL NEW MANWAY BOLTS, APPLY AN EXTRA COAT OF SERIES 22 100% SOLIDS EPOXY TO THE ROOF VENT AND HATCH DUE TO EXISTING STEEL CONDITIONS. Washout Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 67,915.00 $ 14,480.00 $ 82,395.00
Two (2)	Visual Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 67,915.00 $ 14,480.00 $ 82,395.00
Three (3)	Washout Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 67,915.00 $ 14,480.00 $ 82,395.00
Four (4)	Visual Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 16,000.00
Five (5)	Washout Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 16,000.00
Six (6)	Visual Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 16,000.00
Seven (7)	EXTERIOR RENOVATION Washout Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 17,680.00
Eight (8)	Visual Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 17,680.00
Nine (9)	Washout Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 17,680.00
Ten (10)	INTERIOR RENOVATION Washout Inspection, Reports & Photos, Preventive Maintenance 500,000 Cumberland Harbour	$ 19,536.00

Total Ten (10) Year Cost = $ 367,761.00

Southern Corrosion

SCHEDULE CONTINUATION

The tank will be visually inspected every year. The tank interior will be washed-out at 3 year intervals and an inspection report provided, until 12 years has elapsed from the last time the interior was recoated. The tank interior will be recoated at 12 year intervals. The tank exterior will be recoated at 5 year intervals.

After Year 8:

The next wash-out & report is scheuled for Year 10 of the Service (Year 2024), the next repainting of the tank exterior is scheduled for Year 11 of the Service (Year 2025), and the next repainting of the tank interior is scheduled for Year 16 of the Service (2030).

At no time does the service include the complete abrasive blasting of the tank exterior nor the pressure washing of the tank exterior as a stand-alone maintenance item apart from being a surface preparation for painting.

PRICING & TERMS

Necessary repair of any coatings or appurtenances noted during our inspections will be added to our service schedule at no additional cost. These necessary repairs include paint failed areas and areas of corrosion. If the coating is continuing to protect the steel from corrosion, paint repair is not necessary. The definition of paint failure does not include loss of gloss, color fading, mildew, discoloration, or any other defects that are aesthetic

Emergency service will apply during the entire period. We will guarantee a 24 hour response time. Corrective maintenance noted during our inspections will be added to our schedule at no added expense. Our annual premium for the first year of the service is $29,292.00. All subsequent year premiums will be the total of the immediate prior year' s premium amount plus the % change in the CPI (Consumer Price Index) for that previous year (ie. Year 2 premium equals Year 1 premium plus the % change in the CPI for Year 1).

Due to an the much greater value of the services provided in the first years of the service compared with the annual premium charged, additional payments will be due if the service is cancelled within the first 9 years of the service. The following payments are due upon notice of cancellation:

If the 2nd Year of the service is cancelled, an additional payment of $62,827 is due.
If the 3rd Year of the service is cancelled, an additional payment of $38,918 is due.
If the 4th Year of the service is cancelled, an additional payment of $11,041 is due.
If the 5th Year of the service is cancelled, an additional payment of $48,282 is due.
If the 6th Year of the service is cancelled, an additional payment of $18,098 is due.
If the 7th Year of the service is cancelled, an additional payment of $74,446 is due.
If the 8th Year of the service is cancelled, an additional payment of $49,822 is due.

If the 9th Year of the service is cancelled, an additional payment of $14,259 is due.

Each year represents a 12 month period beginning with the effective date of the contract, rather than the actual calendar year. The Owner will be given the opportunity to schedule the yearly work at any time during the 12 month period that represents the contract term. The annual premium is due within 30 days of the contract date. Premiums quoted are firm for 60 days.

CITY COUNCIL MEETING
April 6, 2015

TITLE: TEMPORARY MOWING POSITIONS

PURPOSE: To authorize the Public Works Department to hire six temporary employees to assist with litter pickup and mowing.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Last year, the City Council allowed the Public Works Department to hire two seasonal employees for State Routes and four additional employees from a temporary staffing agency (two for litter pickup and two bush hog operators). With these additional positions, the Public Works Department was able to improve the aesthetics of our roadways.

Due to the quality of service provided to the City resulting from this additional labor, the Public Works Department would like to request that six employees are hired from a temporary staffing agency to cover the rest of the current fiscal year. The remainder of the mowing season would fall under Fiscal Year 2016. The total cost for the six employees would be $38,659.36. Funding for these positions would come from the existing Public Works budget, as illustrated in the attached budget ordinance.

The attached budget ordinance would also need to be approved if it is council's desire to move forward with this program.

Department Director: _____

City Manager: _____

AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 General Fund to reallocate funds to cover seasonal mowing.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund as follows:

Budget Account	Adopted Budget	Net Change	Proposed
100-54100-51.1200 Temp Employees	$ 25,090	+$ 38,700	$ 63,790
100-54100-51.1100 Regular Employees	$ 609,330	- $ 25,000	$584,330
100-54100-51.2105 Health/Dental	$ 254,533	- $ 10,000	$244,553
100-54100-51.2400 Retirement	$ 32,859	- $ 3,700	$ 29,159

ADOPTED in legal assembly this _____ day of _____, 2015.

CITY OF ST. MARYS, GEORGIA

By:_____
John F. Morrissey, Its Mayor

Attest:_____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING
April 6, 2015

NEW BUSINESS: Approve the Revisions to the HPC Sign Ordinance

PURPOSE: To revise Section 62-114 (B) of the Historic Preservation Ordinance to allow additional temporary signage for the downtown businesses.

RECOMMENDATION: Planning Staff and City Manager recommend approval.

HISTORY/ANALYSIS: On August 7, 2014, Staff met with a few of the downtown businesses regarding signage in the historic district. In this meeting, the business owners discussed the need for additional temporary signage which would include menu boards, sandwich signs and banners. Staff met with the HPC chair to discuss some of the concerns presented by the downtown business owners. The first draft for proposed revisions was presented to the HPC chair at that time for review.

Drafts were presented to the Historic Preservation Commission at their regular meetings for review and comments. On January 27, 2015, the Historic Preservation Commission unanimously approved the draft staff has presented to City Council for final approval.

Approval of the revisions to the Historic Preservation Commission Ordinance is recommended.

ATTACHMENTS: Proposed ordinance revision.

Planning Staff: _____
Michele Wood, Asst. Planner

City Manager: _____
John J. Holman, City Manager

ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA

At the regular meeting of the St. Marys City Council, held in the St. Marys City Hall, St. Marys, Georgia:

Present:

John S. Morrissey, Mayor
Robert Nutter, Councilman, Post 1
Elaine Powierski, Councilwoman, Post 2
Jim Gant, Councilman, Post 3
Sam Colville, Councilman, Post 4
David Reilly, Councilman, Post 5
Linda Williams, Councilman, Post 6

On motion of _____, which carried _____, the following Ordinance amendment was adopted:

AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF ST. MARYS, GEORGIA, SECTION 62, HISTORIC PRESERVATION TO REGULATE SIGNAGE WITHIN THE HISTORIC DISTRICT AND FOR OTHER PURPOSES.

Be it, and it is, hereby ordained by the Mayor and Council of the City of St. Marys, this 6th day of April , 2015 that section 62 Historic Preservation of the Code of Ordinances, City of St. Marys, Georgia is hereby amended to read as follows:

Section 62-114. Guidelines and criteria

DELETE Existing Section 62-114, paragraph 'B' and ADD the following NEW Section 62-114, paragraph 'B':

B. Signs located within the St. Marys Historic District

(1) Purpose. In support and furtherance of its findings and determination that the historical, cultural and aesthetic heritage of the City of St. Marys is among its most valued and important assets and that the preservation of this heritage is essential to the promotion of the health, prosperity and general welfare of the people; in order to stimulate revitalization of the waterfront district and historic neighborhoods and to protect and enhance historical and aesthetic qualities of the city for the enjoyment of the city's residents and visitors alike; in order to enhance the opportunities for federal tax relief of property owners under relevant provisions federal law; in order to provide for designation, protection, preservation and rehabilitation of historic properties and districts and to participate in federal programs to do the same; in order that the above activities will perpetuate the city's high quality of life for present and future generations, the Mayor and Council of the City of St. Marys hereby declare it to be the purpose and intent of this article to establish a uniform procedure for use in providing for the protection, enhancement, perpetuation and use of places, districts, sites, buildings, structures and works of art having a special historical, cultural or aesthetic interest or value, in accordance with the provisions of the article.

(2) Definitions. For the purposes of this article and except as may be revised herein, definitions of any term shall be consistent with the definitions contained in Section 46-137 of the Ordinances of the City of St. Marys. In the absence of any definition listed below, the New American Dictionary, latest edition shall be used to provide the proper definition.

(3) General: Any sign proposed to be erected within physical limits of the St. Marys Historic District regardless of the underlying zoning shall be submitted for a Certificate of Appropriateness (COA) from the Historic Preservation Commission (HISTORIC PRESERVATION COMMISSION). The Planning Commission will not review or approve any signage within the Historic District.

(4) Adherence to HISTORIC PRESERVATION COMMISSION Guidelines: All owners or prospective owners of businesses or residential properties in the Historic District must adhere to HISTORIC PRESERVATION COMMISSION guidelines whose sole purpose is to retain the historic character of the district. All signs visible from the public street or public alley and/or directly adjacent to the public street or alley shall be within the jurisdiction of the Historic Preservation Commission.

(5) Criteria: When considering applications for certificates of appropriateness for new or revised signage in the historic district, the Historic Preservation Commission shall use the criteria contained within this ordinance.

a. For the purposes of this section, the term signs shall include banners, fixed signage, free standing signage, flags, sandwich board signs, push-in signs, streamers, balloons, canopy advertising, umbrella advertising, mobile parked vehicle signage (but not including signs on vehicles doing business within the district), and similar advertising media. Sign requests shall be submitted on an application form as approved by the Historic Preservation Commission with date of submission to the Planning Department.

b. Signs shall strictly comply with this section of Ordinance 62.

c. Signs shall initially be reviewed by staff of the Planning Department as to completeness of the submitted documents. Incomplete applications will not be accepted by the staff of the Planning Department or reviewed by the Historic Preservation Commission. Planning Staff shall have the authority to approve any sign in the Historic District that match exactly the existing sign regarding size, shape, and location. Text and color are not within the authority of the HPC to review or approve. All other signs must receive HPC review and approval.

d. Complete applications for any signs that are either new, or a revision to the size, shape, and location, shall then be submitted to the Historic Preservation Commission for review in public session with the Historic Preservation Commission voting to approve or disapprove the submitted sign. The Owner of the sign or representative authorized in writing to represent the owner, is required to be in attendance to present the application to the Historic Preservation Commission. Owner or Representative shall be authorized to make decisions for - or on behalf of - the Owner.

e. Signs must not distract or detract from the visual historic character of the St. Marys Historic District and shall not obscure architectural details of the building and property.

(6) Permitted Signs and Specific Regulations:

a. No more than two (2) exterior signs per lot. Of the two (2) exterior signs, only one may be pylon or freestanding, and one shall be wall mounted. See paragraph "aa"of this section regarding banners.

b. All freestanding or pylon signs shall be considered a special use, under the requirements of a special use listed in Ordinance 110. In consideration of the special use, applicant shall note the height, size (not to exceed 25 square feet on one side), location, photographs of the location, type of construction, whether the pylon sign will block any historic features, illumination, and whether the sign would create a safety or visibility problem with pedestrians or vehicles as well as other factors that the Historic Preservation Commission would need to consider before granting approval. Materials for freestanding signs should use materials that coordinate with the surrounding properties construction design. The base of said signs shall be shielded by plants. Materials for freestanding signs should be of wood or a material that closely resembles wood in appearance.

c. Other exterior wall signs shall either be attached flat against the wall or project at 90 degrees from the wall for maximum of 36 inches. Signs flat on the wall shall not project out from the surface more than 6" and not create a safety or visibility problem with pedestrians or vehicles. The total size of all wall and projecting signs is 40 square feet.

d. Multi-tenant buildings with separate doors to the exterior may post one sign at each main entry not to exceed two square feet.

e. Multi-tenant buildings with one main door to the exterior shall post one sign at the main entry not to exceed 6" by 18" for each tenant stacked vertically below the building name which shall not exceed 12" x 18".

f. Signs may be illuminated from ground mounted up-lamps with no spillover of light that will affect pedestrian and vehicle traffic.

g. Except as noted herein, freestanding signs (similar to push-in signs) may not be located on sidewalks or on street right-of-ways or on medians.

h. One push-in real estate sign not to exceed four (4) square feet located OFF of the public ROW is permitted, in front of the property being sold or rented.

i. Political signs in compliance with applicable laws as contained in the O.C.G.A are permitted only on privately owned property with consent of the property owner but NOT within the City or State Right of Way (ROW).

j. Yard sale signs are not permitted anywhere within the Historic District.

k. Except on public bulletin boards established for the purpose, only businesses or activities located within the Historic District are permitted to post signage of any type (including banners) within the Historic District.

~~l.~~ Intensive, permanent *son et luminaire* displays shall receive a COA from the Historic Preservation Commission, as well a City review based on the Assembly portion of the City Ordinances. Temporary community related displays shall be approved by the City Manager.

m. Paintings or works of art that do not convey a commercial message are permitted upon approval of the Historic Preservation Commission.

n. Signage related to alcohol or alcohol containing products shall be in compliance with applicable laws as contained in O.C.G.A. § 3-4-26 (2014) for distilled spirits and/or O.C.G.A. § 3-6-25.1 (2014) for wine and as per Ordinance 10 – Alcoholic Beverages.

o. Flags. Official U.S. or GA flags shall be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes, or State of GA as applicable. Other flags, such as 'open', 'sale', 'antiques' and the like shall be permitted one (1) per business in addition to an official US flag. Maximum size of any flag shall be 4' by 6'.

p. Traffic safety and traffic directional signs installed within the right-of-way of a public street, and traffic safety and traffic directional signs along private streets driveways and in off-street parking lots that are installed per the requirements of the city engineer or per city, state, or federal ordinance shall be permitted.

q. Street address numbers attached to buildings (maximum letter height 12 inches) to ensure visibility for public service recognition shall be permitted.

r. Any sign not visible from a public street does not require Historic Preservation Commission approval.

s. Signs pertaining to the time a business, activity, or establishment is open, and conditions under which patrons may receive service, including credit card identification signs or stickers are permitted on or adjacent to the main entry door.

t. Signs with changeable menu messages (specials) or fixed menus are permitted as sandwich signs (on private property) of size to match sandwich board signs as approved by City Council or wall mounted up to a maximum size of 2 square feet.

u. Any sign or banner regarding 'official' sponsorship of any event held on private property shall be limited to 18" by 60" and not be placed within the ROW. Sponsorship signs shall be permitted to be placed only on the parcel containing the event a maximum of fourteen (14) calendar days in advance of the event, with removal on or before five (5) calendar days after the event.

v. Banners other than those noted in 'aa' shall be permitted, one per building/site, up to a maximum size of 18" x 60" only for the duration of a special event, such as a seasonal sale, seasonal event, etc. and located in the same location as approved by the HPC for the initial banner submission. These banners shall be initially placed with concurrence of Planning Staff and/or the HPC. After the initial placement of the banner, future banners shall be located in the same position, of the same size and attachment method. No other banners will be permitted.

(7) **Prohibited signs.** The following types of signs are prohibited in the Historic District of the city, except as a special use or otherwise specifically provided within this section:

a. Animated signs.
b. Automated changeable copy signs.
c. Flashing signs.
d. Any air- or gas-filled balloons.
e. Portable signs.
f. Pylon signs not otherwise permitted per this Section.
g. Roof signs not permitted.
h. Sidewalk signs not otherwise permitted per this Section.
i. Streamers and pennants.
j. Signs that imitate an official traffic sign or signal. This includes signs that use colored lights at any location or in any manner so as to be confused with, or construed as, traffic control devices.
k. Signs within the right-of-way, including those attached to traffic signs or telephone poles, trees, the ground, or vehicles of any wheeled or wheel-less type.
l. Signs attached to trees, other natural features and utility poles.

m. Signs attached to courtesy benches, trashcans, and similar devices, with the exception of signage related to the ownership of such items.
n. Trailer mounted signs.
o. Except as noted above or herein, Banners are not permitted.
p. Any sign or outdoor advertising display that depicts any material which is obscene as defined in O.C.G.A. § 16-12-80.
q. Any sign or outdoor advertising display that shows nudity as defined in O.C.G.A. § 32-6-75.
r. Signs illuminated in such a way that they cast intense light onto any residential premises or public roadways, or impair motorist vision, as determined by law enforcement personnel.
t. Signs shall not be erected, constructed or maintained so as to obstruct any fire escape, any window, door or opening used as a means of egress.
u. State law prohibits the placement of any sign on city right-of-ways, including political signs. Signs on the city or state right of ways are considered littering and a misdemeanor and be subject to the fines for littering and for removal costs as noted herein.
v. All signs prohibited by the Official Code of Georgia.
w. Consistent with the Internal Revenue Code of 1954 Rev. Rule 585-89(7)(b), a private club should not advertise its facilities for nonmember patronage since this would be prima facie evidence it was engaging in business.
x. Push in signs for any purpose (except real estate signs not to exceed two (2) square feet per sign) are not permitted within the Historic District or on privately owned property or within the street Right of Way (ROW).
w. Backlit, neon, digital, LED, flashing, or changing illumination is prohibited whether located on the exterior or behind the glass and visible from the sidewalk or street
x. Non-illuminated signage in the windows of exterior windows shall be no more than 20 square feet to enable visibility into the building for security purposes.
y. Signs with changeable or moveable letters/messages are not permitted.
z. Roof signs are not permitted.
aa. Billboards are not permitted.
bb. Signs advertising businesses or activities not located on the same site as the sign are not permitted.

(8) The following sections of the Sign Ordinance, Section 46 shall be incorporated into this section by this reference thereto. All signs erected within the St. Marys Historic District must have approval of the Historic Preservation Commission.

a. Administration: Section 46-143
b. Enforcement: Section 46-144
c. Non-Conforming Signs: Section 46-145
d. Appeals: Section 46-147
e. Amendments: Section 46-148
f. Public Hearing Procedures: Section 46-149.

These Amendments shall become effective upon passage.

ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA

_____
JOHN F. MORRISSEY, MAYOR

ATTEST:

_____
DEBORAH WALKER-REED, CITY CLERK
CITY OF ST. MARYS, GEORGIA

CITY COUNCIL MEETING
April 6, 2015

NEW BUSINESS: Approve the Revisions to Definitions of the Zoning Ordinance

PURPOSE: To revise Section 110-8 Interpretation of Terms; Definitions within the Zoning Ordinance for clarification.

RECOMMENDATION: Planning Staff and City Manager recommend approval.

HISTORY/ANALYSIS: Roger Weaver prepared a document which was presented to the Planning Commission for consideration at the January 27, 2015 Planning Commission meeting. The document was in regard to the confusion in the industry regarding the definition of manufactured homes. Mr. Weaver stated the definition presented included wording similar to those of the State Fire Marshal Code.

In the request to revise the definition of manufactured homes and the removal of modular homes, the revision would also prohibit the use of storage containers (conex boxes)in residential zones and place time limitations for temporary (or portable) storage containers.

The request was postponed at the January 27, 2015 Planning Commission meeting to allow the members additional time to review the proposed changes. The request was then presented to the Planning Commission at the February 24, 2015 in which the Planning Commission voted unanimously to approve the proposed changes.

Approval of the revisions under Definitions of the St. Marys Zoning Ordinance is recommended.

ATTACHMENTS: Proposed ordinance revision & document prepared by Roger Weaver.

Planning Staff: Michele Wood
Michele Wood, Asst. Planner

City Manager: _____
John J. Holman, City Manager

INTEROFFICE MEMO

City of St. Marys Planning Department

TO: John J. Holman, ICMA-CM, City Manager

FROM: Roger A. Weaver, CFM, Planning Director

DATE: December 19, 2014

RE: Definitions of Manufactured homes (et al) and conex boxes

If you will recall, we had a discussion about the confusion in the industry regarding manufactured homes, et al, and the need to update this section of the zoning ordinance. The separate memo dated November 26, 2014 discussed this in more detail.

In a similar vein, you requested that the ordinance be further updated to prohibit conex type boxes within the City.

With the above in mind, I have prepared the following for your review and consideration.

Amend the Zoning Ordinance 110 to delete the word 'modular' from the definitions and replace this with a new definition of manufactured homes which will include wording similar to "with references to the State Fire Marshall Code, etc." Since the State Codes and the IRC do not define modular or prefabricated, this definition should suffice. The existing definition of mobile home would remain, since Mobile homes are not permitted within any zone of the City, and including them in the definition of Manufactured would not be appropriate.

Directly related to this change of definition is that modular homes as a permitted use in the R-1 zone would be required to have the word 'modular' deleted as a permitted use.

A definition of shipping containers (aka conex, etc.) has also been included in this revision, with the main concept being that these types of containers are not permitted within any zone of the City.

Sec. 110-8 INTERPRETATION OF TERMS; DEFINITIONS,

Manufactured homes: *All structures identified by any manufacturer as modular, manufactured, and/or prefabricated shall be considered 'manufactured' and shall be permitted only in the residential zones identified in ordinance 110. Manufactured homes shall be constructed in strict compliance with the data and definitions contained in OCGA 8-2-131 and the Ga State Fire Marshals Regulations 120-3-7. In addition, all manufactured homes shall be constructed with a permanent foundation of either concrete block, brick, or galvanized metal stud with solid stucco finish to resist Coastal Hurricane wind loading requirements. Any manufactured home located within a 1% Flood Plain shall comply with City Ordinance Chapter 54 as well as all applicable FEMA Flood requirements. All foundation skirting shall be of permanent material around the entire perimeter of the manufactured home, with ventilation vents (and flood vents if required) to ventilate the area. The payment of a yearly renewal fee and inspection is required for all new manufactured homes.*

Shipping Containers*: For the purposes of this ordinance, any residential structure made up of modules of portable storage containers also known as conex boxes or shipping containers of any size length or condition are not permitted in any zone of the City.*

Mobile homes*: Mobile homes (also known as trailers, single wide, double wide, etc.), are not permitted within any zone of the City. Replacement of a pre-existing mobile home that is damaged or worn out or obsolete shall be replaced with a new manufactured home upon determination by the Building Inspector that the existing mobile home is damaged or worn out or obsolete. The Building Department shall be the sole determiner of the condition of the mobile home. If required to be replaced with a manufactured home, the definition and conditions as listed for a Manufactured Home shall apply.*

Let me know your thoughts.

Respectfully Submitted,

Roger A. Weaver, CFM
Planning Director

ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA

At the regular meeting of the St. Marys City Council, held in the St. Marys City Hall, St. Marys, Georgia:

Present:

John S. Morrissey, Mayor
Robert Nutter, Councilman, Post 1
Elaine Powierski, Councilwoman, Post 2
Jim Gant, Councilman, Post 3
Sam Colville, Councilman, Post 4
David Reilly, Councilman, Post 5
Linda Williams, Councilman, Post 6

On motion of _____, which carried _____, the following Ordinance amendment was adopted:

AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF ST. MARYS, GEORGIA, SECTION 110-8 ZONING ORDINANCE TO DELETE THE WORD 'MODULAR' FROM THE DEFINITIONS AND REPLACE WITH A NEW DEFINITION OF MANUFACTURES HOMES AND INCLUDE DEFINITIONS FOR SHIPPING CONTAINERS AND TEMPORARY STORAGE CONTAINERS.

Be it, and it is, hereby ordained by the Mayor and Council of the City of St. Marys, this 6th day of April , 2015 that section 110-08 Zoning of the Code of Ordinances, City of St. Marys, Georgia is hereby amended to read as follows:

SECTION 110-08. *INTERPRETATION OF TERMS. DEFINITIONS.*

Manufactured homes: *All structures identified by any manufacturer as modular, manufactured, and/or prefabricated shall be considered 'manufactured' and shall be permitted only in the residential zones identified in ordinance 110. Manufactured homes shall be constructed in strict compliance with the data and definitions contained in OCGA 8-2-131 and the Ga State Fire Marshals Regulations 120-3-7. In addition, all manufactured homes shall be constructed with a permanent foundation of either concrete block, brick, or galvanized metal stud with solid stucco finish to resist Coastal Hurricane wind loading requirements. Any manufactured home located within a 1% Flood Plain shall comply with City Ordinance Chapter 54 as well as all applicable FEMA Flood requirements. All foundation skirting shall be of permanent material around the entire perimeter of the manufactured home, with ventilation vents (and flood vents if required) to ventilate the area. The payment of a yearly renewal fee and inspection is required for all new manufactured homes.*

Shipping Containers*: For the purposes of this ordinance, any residential structure made up of modules of portable storage containers also known as conex boxes or shipping containers of any size length or condition are not permitted in any residential zone of the City.*

***Mobile homes**: Mobile homes (also known as trailers, single wide, double wide, etc.), are not permitted within any zone of the City. Replacement of a pre-existing mobile home that is damaged or worn out or obsolete shall be replaced with a new manufactured home upon determination by the Building Inspector that the existing mobile home is damaged or worn out or obsolete. The Building Department shall be the sole determiner of the condition of the mobile home. If required to be replaced with a manufactured home, the definition and conditions as listed for a Manufactured Home shall apply.*

***Temporary Storage Containers:** Temporary(or portable) storage units are transportable units designed and used primarily for temporary storage of building materials, household goods, personal items, construction debris and other materials for use on a limited basis on residential property. Temporary storage containers are required to be removed within two weeks of the issuance of the Certificate of Occupancy. For the purposes of moving, the container would be permitted for no longer than three months.*

This Amendment shall become effective upon passage.

ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA

_____
JOHN F. MORRISSEY, MAYOR

ATTEST:

_____
DEBORAH WALKER-REED, CITY CLERK
CITY OF ST. MARYS, GEORGIA

CITY COUNCIL MEETING
April 6, 2014

TITLE: COMCAST ACCESS AND SERVICE AGREEMENTS – WATERFRONT PARK

PURPOSE: To allow access and enter into an agreement for internet services at the Gilman Memorial Waterfront Park.

RECOMMENDATION: The City Manager and staff recommend entering into an agreement with Comcast, and allowing them access into the property.

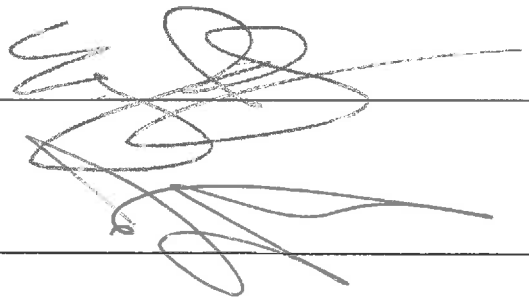
HISTORY/ANALYSIS: Current internet availability in the Waterfront park is limited to close proximity to the Bait Shop, and is over a DSL connection.

The City has looked into providing Wireless Internet access for park users and events over the years, and solution would require an internet service connection. Wireless Internet (WiFi) would allow us to give park users internet access so mobile devices can connect the visitors to their contacts, share pictures, and further promote St. Marys as a visitor destination. Public WiFi has a positive impact on the community and is present currently in City Hall, St. Marys Welcome Center, St. Marys Library, St. Marys Senior Center, and limited in other City properties. Public WiFi in the park would be a good feature for festivals, gatherings, and other events, as well as in case of emergencies and other public safety needs.

In recent history, we have looked into providing IP cameras in our waterfront park to deter vandals from damaging our beautiful waterfront area. Remote access to the cameras would require an internet service connection.

The Access and Service agreements allow Comcast to install a high speed internet connection to allow the City to offer Public WiFi, as well as enable more value for venues and features along the Waterfront area. Monthly service is $122.90 per month.

Department Director: _____



City Manager: _____

Comcast Cable Communications Management, LLC
4600 Touchton Rd, Bld 200
Jacksonville, FL 32246 **Attn: Paul Wolfe 904-256-1887**

Attention: Business Services Vice President
Date: 1/9/15

RE: **Access to Property**
Property Address **201 W SAINT MARYS ST**
SAINT MARY'S , GA. 31558

Dear Comcast:
ST MARYS-CITY OF ST MARYS (the "Owner"), being the owner of the premises described above (the "Property"), hereby consents to the installation, operation, and maintenance by Comcast Cable Communications Management, LLC, on behalf of its affiliates (together, "Comcast"), at Comcast's sole cost and expense, of Comcast's cable and other equipment into, over, under, across, and along the Property, to be used by Comcast to provide communications services to tenants and other occupants of the Property.

Comcast will contact the Owner, or Owner's representative, ***before*** *work begins. This information will not be used for any other purpose.*

Contact name & phone number: JERRE BRUMBELOW 912-882-3512

(Type)

Contact email address:

(Type)

Comcast shall repair any damage to the Property caused by the installation, operation, or maintenance of Comcast's equipment on the Property.

Owner's consent will continue for so long as Comcast provides communications services to tenants or other occupants of the Property.

Sincerely, **ST MARYS-CITY OF ST MARYS**
Owning Entity _____

Sign: _____
Print: _____
Title: _____

Accepted and Agreed to by:
Comcast Cable Communications Management, LLC
By: _____
Name:
Title: Vice President of Business Services
Date: _____

Date:

Property Name/Address

Comcast is looking forward to working with you to bring our services to your property.
To help us better serve you, please provide a unit count including occupied, vacant, and all multi units occupied by one tenant. If you prefer to provide an address list in place of this letter, please feel free to do so.

Total unit count:

Signature:_____
Print:_____
Print Title: _____

Please return this form with your signed agreement.
Thank you,

Andrew Lefcourt
Regional Market Development Manager

COMCAST BUSINESS

BUSINESS SERVICE ORDER AGREEMENT

Account Name: City Of Saint Mary's **ID#:** 8502078

CUSTOMER INFORMATION (Service Location)

Address 1	201 W SAINT MARYS ST	City	SAINT MARYS
Address 2		State	GA
Primary Contact Name	Eugene Rudy	ZIP Code	31558
Business Phone	(912) 510-0041	County	
Cell Phone		Email Address	eugene.rudy@stmarysga.gov
Pager Number		Primary Fax Number	
Technical Contact Name		Tech Contact On-Site?	No
Technical Contact Business Phone		Technical Contact Email	
Property Manager Contact Name		Property Mgr. Phone	

COMCAST BUSINESS SERVICES

	Selection (X)
Business Voice	
Business Internet	X
Business TV	

Service Term (Months)	36

COMCAST BUSINESS SERVICES DETAILS

Business Voice*

VOICE SELECTIONS	Quantity	Unit Cost	Total Cost
Full Feature Voice Lines	0		
Adtl. F.F. Voice Lines w/ pkg.			
4+ Lines			
Basic Lines	0		
Fax Lines			
Toll Free Numbers			
Equipment Fee			

VOICE OPTIONS	Selection(X)	Total Cost
Voicemail	0	
Enhanced Listings		
Auto-Attendant		

* Voice offers & options not available in all markets.

Business Internet*

INTERNET SELECTIONS	Selection(X)	Total Cost
Starter		
Preferred		
Other Deluxe	X	$109.95
Equipment Fee	X	$12.95

INTERNET SELECTIONS	Selection(X)	Non-Recurring Charge
Wireless Gateway Fee	X	$0.00

*Business Internet speed tier selections not available in all markets. With the exception of Basic Connect, all Business Internet speed tiers from Comcast include two(2) Microsoft Outlook email boxes for no additional charge. The Basic Connect speed tier does not include such email boxes. Additional email boxes may be purchased seperately. Comcast reserves the right to change this Microsoft Outlook email offering at any time, at its sole discretion, upon written notice to Customer.

INTERNET OPTIONS	Selection(X)	Total Cost
Microsoft Outlook Office Email	X	Included
Web Hosting - Starter	X	Included
Static IP		
Dynamic IPV6		
Wi-Fi - Business Wifi Standard	X	$0.00

* Internet selections & options not available in all markets.

Comcast Business Packages

Package Name: Cen:SP_D50-$10

PACKAGE DESCRIPTION

$10 MRC Discount off Business Internet D50 ($109.95) for discounted rate of $99.95. MRC Discounts roll to rate card end of original term. Min 2yr term required. Taxes, Usage, Fees, Equip are Extra

Business TV*

TV SELECTIONS	Selection(X)	Total Cost
Basic		
Select		
Information & Entertainment		
Variety		
Standard		
Preferred		
Music Choice Standalone		

TV OPTIONS	Selection	Total Cost
Sports Pack**		
Music Choice W/Comcast Business		
Canales Selecto		
Other Programming		
Other Programming		
Other Programming		

TV OUTLETS	Quantity	Unit Cost	Total Cost
Additional Outlets			
HD Outlet Charges			

mini mDTA/mDTA Type	# of Outlets	NRC	MRC

* Not available in home offices or public view establishments. TV selections & options not available in all markets. Customer acknowledges and understands Customer may be responsible for additional music licensing or copyright fees for music contained in any or all of the Services, including, but not limited to Video and/or Public View Video.

** Available for Standard & Preferred TV offers only.

COMCAST BUSINESS

BUSINESS SERVICE ORDER AGREEMENT

Account Name: City Of Saint Mary's **ID#:** 8502078

COMCAST BUSINESS TOTAL SERVICE CHARGES

Comcast Business	Selection(X)	Quantity	Unit Cost	Total Cost
Installation Fee	X		$49.00	$49.00
Voice Activation Fee*				
Auto-Attendant Setup Fee				
Voice Jack Fee				
Toll Free Activation Fee				
Directory Listing Suppression Fee				

Total Monthly Service Charge	$122.90
Promotional Code (if applicable)	
Discount On Internet(if applicable)	10
Discount On Video(if applicable)	
Discount On Voice(if applicable)	
Total Discount	$10.00

* Per line activation fee, up to four (4) line maximum charge.

Total Installation Charges:* $49.00

* Does not include Custom Installation Fees.

Total Recurring Monthly Bill:* $112.90

* Applicable federal, state, and local taxes and fees may apply.

GENERAL SPECIAL INSTRUCTIONS

COMCAST BUSINESS

BUSINESS SERVICE ORDER AGREEMENT

Account Name: City Of Saint Mary's **ID#:** 8502078

COMCAST BUSINESS INTERNET CONFIGURATION DETAILS

Transfer Existing Comcast.net Email	No	Equipment Selection	Business Wireless
Number of Static IPs*		Business Web Hosting	Yes

* If 5 or more Static IPs are requested a STATIC IP JUSTIFICATION FORM is required.

COMCAST BUSINESS TV CONFIGURATION DETAILS

Outlet Details	Location	Outlet Type
Outlet 1 - Primary		
Outlet 2 - Additional		
Outlet 3 - Additional		
Outlet 4 - Additional		
Outlet 5 - Additional		
Outlet 6 - Additional		
Outlet 7 - Additional		
Outlet 8 - Additional		

Additional Comments:

OUTLETS 9 & UP	QUANTITY
Digital	
HDTV	
DTA	

COMCAST BUSINESS VOICE CONFIGURATION DETAILS

Phone #	Type	Voicemail

Customer Equipment

Phone System Type (Key System, PBX, Other)

Phone System Manufacturer

Fax Machine Manufacturer

Alarm System Vendor

Point of Sale Device

Telco Closet Location

Hunt Group Configuration Details

Hunt Group Features Requested (Yes/No)

Hunt Group Configuration Type

Hunt Group Pilot Number

Toll Free #	Calling Origination Area	Associated TN

Directory Listing Details

Directory Listing (Published, Non-Published, Unlisted)	
Directory Listing Phone Number	
Directory Listing Display Name	
DA/DL Header Text Information	
DA/DL Header Code Information	
Standard Industry Code Information	

Additional Voice Details

Caller ID (Yes/No)	
Caller ID Display Name (max 15 char.)	
International Dialing (Yes/No)	No
Call Blocking (Yes/No)	
Auto-Attendant (Yes/No)	No

COMCAST BUSINESS

BUSINESS SERVICE ORDER AGREEMENT

Account Name: City Of Saint Mary's **ID#:** 8502078

CUSTOMER BILLING INFORMATION			
Billing Account Name	City Of Saint Mary's	City	SAINT MARYS
Billing Name (3rd Party Accounts)		State	GA
Address 1	201 W SAINT MARYS ST	ZIP Code	31558
Address 2		Billing Contact Email	eugene.rudy@stmarysga.gov
Billing Contact Name	Eugene Rudy	Billing Contact Phone	(912) 510-0041
Tax Exempt?*	No	Billing Fax Number	

** If yes, please provide and attach tax exemption certificate.*

AGREEMENT

1. This Comcast Business Service Order Agreement sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide the Services to Customer. This Comcast Business Service Order Agreement consists of this document ("SOA"), the standard Comcast Business Terms and Conditions ("Terms and Conditions"), and any jointly executed amendments ("Amendments"), collectively referred to as the "Agreement". In the event of inconsistency among these documents, precedence will be as follows: (1) Amendments, (2) Terms and Conditions, and (3) this SOA. This Agreement shall commence and become a legally binding agreement upon Customer's execution of the SOA. The Agreement shall terminate as set forth in the Terms and Conditions (http://business.comcast.com/terms-conditions/index.aspx). All capitalized terms not defined in this SOA shall reflect the definitions given to them in the Terms and Conditions. Use of the Services is also subject to the then current High-Speed Internet for Business Acceptable Use Policy located at http://business.comcast.com/terms-conditions/index.aspx (or any successor URL), and the then current High -Speed Internet for Business Privacy Policy located at http://business.comcast.com/terms-conditions/index.aspx (or any successor URL), both of which Comcast may update from time to time.

2. Each Comcast Business Service ("Service") carries a 30 day money back guarantee. If within the first thirty days following Service activation Customer is not completely satisfied, Customer may cancel Service and Comcast will issue a refund for Service charges actually paid by Customer, custom installation, voice usage charges, and optional service fees excluded. In order to be eligible for the refund, Customer must cancel Service within thirty days of activation and return any Comcast-provided equipment in good working order. In no event shall the refund exceed $500.00.

If you use the service in the first 30 days, you will be refunded your subscription fees, but charged the applicable one-time fee.

3. IF CUSTOMER IS SUBSCRIBING TO COMCAST'S BUSINESS VOICE SERVICE, I ACKNOWLEDGE RECEIPT AND UNDERSTANDING OF THE E911 NOTICE:

E911 NOTICE

Comcast Business Voice service ("Voice") may have the E911 limitations specified below:

- In order for 911 calls to be properly directed to emergency services using Voice, Comcast must have the correct service address for the Voice Customer. If Voice is moved to a different location without Comcast's approval, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, and/or Voice (including 911) may fail altogether.

- Voice uses electrical power in the Customer's premises. If there is an electrical power outage, 911 calling may be interrupted if the battery back-up in the associated multimedia terminal adapter is not installed, fails, or is exhausted after several hours.

- Voice calls, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network/equipment/power failure, or another technical problem.

- Comcast will need several business days to update a Customer service address in the E911 system. All change requests and questions should be directed to 1-800-391-3000. USE OF VOICE AFTER DELIVERY OF THIS DOCUMENT CONSTITUTES CUSTOMER ACKNOWLEDGEMENT OF THE E911 NOTICE ABOVE.

4. To complete a Voice order, Customer must execute a Comcast Letter or Authorization ("LOA") and submit it to Comcast, or Comcast's third party order entry integrator, as directed by Comcast.

5. New telephone numbers are subject to change prior to the install. Customers should not print their new number on stationery or cards until after the install is complete.

6. Modifications: All modifications to the Agreement, if any, must be captured in a written Amendment, executed by an authorized Comcast Senior Vice President and the Customer. All other attempts to modify the Agreement shall be void and non-binding on Comcast. Customer by signing below, agrees and accepts the Terms and Conditions of this Agreement.

CUSTOMER SIGNATURE
By signing below, Customer agrees and accepts the Terms and Conditions of this Agreement. General Terms and Conditions can be found at http://business.comcast.com/terms-conditions/index.aspx.
Signature:
Print:
Title:
Date:

FOR COMCAST USE ONLY	
Sales Representative:	Emilie Harrell
Sales Representative Code:	
Sales Manager/Director Name:	Shayla Mobley
Sales Manager/Director Approval:	
Division:	Central
Lead ID:	8502078

CITY COUNCIL MEETING
April 6, 2015

TITLE: SETTLEMENT AGREEMENT BETWEEN COMCAST OF GEORGIA/SOUTH CAROLINA II, LLC AND THE CITY OF ST. MARYS.

PURPOSE: Authorize Entering Into a Settlement Agreement with Comcast of Georgia/South Carolina II, LLC for Payment of Franchise Fees to the City of St. Marys in the Amount of $1,227.03.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The City engaged the firm of Local Government Services, LLC to conduct an audit of Comcast's Franchise Fee payments for the period from January 1, 2012 through December 31, 2014. This agreement was part of the Georgia Municipal Association contract authorized by City Council on December 15, 2015.

The audit showed an amount due the City of $1,227.03. This settlement agreement will resolve all claims for the period audited from January 1, 2012 through and inclusive of December 31, 2014.

The following attachments are provided with this review:

- Settlement Agreement Franchise Fee Audit/Review.

City Manager: _____

SETTLEMENT AGREEMENT
FRANCHISE FEE AUDIT/REVIEW

This Settlement Agreement (the "Settlement Agreement") is dated this ____ day of _____ 2015, between Comcast of Georgia/South Carolina II, LLC. ("Comcast"), and the City of St Mary's (the "City"). Comcast and the City may be individually referred to hereafter as a "Party" or jointly as the "Parties."

RECITALS

WHEREAS, The Ordinance as amended requires Comcast to pay a franchise fee in the amount of five percent of Comcast's gross revenues (the "Franchise Fee");

WHEREAS, the City engaged the firm of Local Government Services, LLC to conduct a review of Comcast's Franchise Fee payments for the period from January 1, 2012 through December 31, 2014 ("Audit Period");

WHEREAS, the City has provided Comcast with a copy of a report prepared by Local Government Services, LLC dated March 30, 2015 ("Report"), which report concludes that Comcast owes additional franchise fees for the Audit Period;

WHEREAS, the Parties deem it to be to their mutual benefit to settle their differences for all Franchise Fee payment issues for the period of January 1, 2012 through December 31, 2014 (the "Settlement Period"), by this Settlement Agreement, resolve all such disputes and specify the terms under which Comcast will pay the City the sum of $1,227.03 in full settlement of all Franchise Fee payment obligations for the Settlement Period.

NOW THEREFORE, in exchange for the mutual benefits and undertakings described herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. PAYMENT BY COMCAST

Within thirty (30) days of delivery to Comcast of a counterpart original of this Settlement Agreement executed by the City , Comcast shall deliver to the City a check made payable to City of St Mary's in the amount of $1,227.03. Comcast reserves the right to pass through to customers any such sums of this franchise fee payment which have not already been collected as franchise fees.

2. RELEASE OF ALL CLAIMS AND FINAL SATISFACTION AND RELEASE OF PAYMENT OBLIGATIONS

The Parties hereby release and discharge each other from all claims related to Franchise Fee payments for the Settlement Period. Payment by Comcast to the City pursuant to Section 1 hereof shall be deemed full and final satisfaction and release of Comcast's Franchise Fee payment obligations for the Settlement Period.

3. NO WAIVER OR CONCESSION OF THE METHOD OF CALCULATION OF GROSS REVENUES

The Parties mutually agree that this Settlement Agreement controls only the Settlement Period and is neither precedent nor waiver by either Party of any claim, methodology or interpretation of the Franchisee's gross revenues for any future audit of periods not within the Settlement Period.

4. GENERAL PROVISIONS

(a) Each Party covenants and agrees that it will not make, assert or maintain any claim, demand, action or cause of action that is discharged by this Settlement Agreement against the other Party; provided, however, that either Party may bring an action against the other Party to enforce this Settlement Agreement.

(b) Each Party represents that it has not conveyed or assigned any claims released by this Settlement Agreement to any third parties. Each Party represents and warrants that it has the power and authority to enter into this Settlement Agreement. Any breach of this Settlement Agreement shall be subject to all remedies available to the Parties at law or in equity. In addition, any breach of this Settlement Agreement shall be deemed a breach of the Franchise Agreement, and shall be subject to all of the remedies available under the Franchise Agreement.

(c) The Settlement Agreement sets forth the entire agreement of the Parties with respect to its subject matter, there being no other promise or inducement to or for the execution of this Settlement Agreement other than the consideration cited above. There are no contingencies, conditions precedent, representations, warranties, or other agreement, oral or otherwise, regarding settlement between the Parties not stated herein.

(d) The Parties acknowledge that this Settlement Agreement is the product of negotiations between the Parties and does not constitute, and shall not be construed as, an admission of liability on the part of any Party.

(e) This Settlement Agreement shall inure to the benefit of, and shall be binding on, the Parties' respective successors and assigns.

(f) This Settlement Agreement may not be modified or amended, nor any of its terms waived, except by an amendment signed by duly authorized representatives of the Parties.

(g) This Settlement Agreement shall be construed and enforced in accordance with the laws of the State of Georgia without regard to conflicts of law principles. All actions or suits brought hereunder or arising out of this Settlement Agreement shall be brought in the appropriate State or Federal courts in Georgia, and in no other courts.

(h) This Settlement Agreement shall be effective upon the date when it is executed on behalf of the City.

(i) All time frames expressed in terms of days shall mean calendar days, and if the time allowed for action required hereunder shall expire on a Saturday, Sunday, or holiday as defined, and if the time allowed for action required hereunder shall expire on a Saturday, Sunday, or holiday as defined by the laws of the State of Georgia, then the expiration shall automatically be the next calendar day that is not a Saturday, Sunday, or holiday. All time frames are agreed to be of the essence.

IN WITNESS WHEREOF, the Parties have caused this Settlement Agreement to be executed by duly authorized representatives of each Party on the dates written below.

WITNESS:

CITY OF ST MARY'S

_____

By: _____
Name:
Title:
Date: _____

APPROVED for Legal Sufficiency
this ____ day of _____,
2015.

_____

Solicitor

COMCAST OF GEORGIA/SOUTH CAROLINA II, LLC

By: _____
Name:
Title:
Date: _____

CITY COUNCIL MEETING
April 6, 2015

TITLE: AUTHORIZATION FOR PAYMENT IN THE AMOUNT OF $3,500 TO COASTAL REGIONAL COMMISSION FOR ASSISTANCE IN PREPARING AND SUBMITTING TIGER/TIGER CUB GRANT.

PURPOSE: Authorize Payment to CRC for professional services in preparing Tiger/Tiger Cub Grant.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The City Council directed staff to work on research and development of Tiger Grants for Greenways Paths. City staff members have been developing information and recommend engaging the services of the Coastal Regional Commission (CRC) in assisting in preparing the grant application. The CRC does have experience in preparing these grants. The cost of these services is $3,500 and funds are available in the 2015 general fund budget.

The minimum grant amount that can be applied for under the Tiger/Tiger Cub grant is $2,000,000.

Working in concert with the Coastal Regional Commission the City can be positioned to submit a strong/viable application.

City Manager: _____

The following is an overview of the City's revenue and expenditures for the month ending February 28, 2015, which is the eighth month of fiscal year FY2015. All reports are on a cash basis.

General Fund:

Total revenue for the General Fund was $6,499,437 plus $410,547 of allocated budgeted fund equity for total revenue of $6,909,984. Total year to date expenditures as of 2/28/15 was $5,486,805 for a revenue over expenditures balance of $1,423,179. Available cash balance was $5,206,639.

Tourism

Total revenue for Tourism fund was $105,111. Total year to date expenditures as of 2/28/15 was $99,763 for a revenue over expenditures balance of $5,347.

SPLOST

Total revenues received for SPLOST was $1,393,064 plus interest of $407 for total revenues of $1,393,471 as of 2/28/15. Total year to date expenditures was $1,421,900 for a shortfall of ($28,429). This is a reimbursement fund which will net to zero at the end of the fiscal year.

Water/Sewer Fund

Total revenue for the Water/Sewer fund was $5,167,552 which includes $40,628 of allocated budgeted fund equity. Total year to date expenses as of 2/28/15 was $5,491,506 for a shortfall of ($323,954). Available cash balance was $4,519,550.

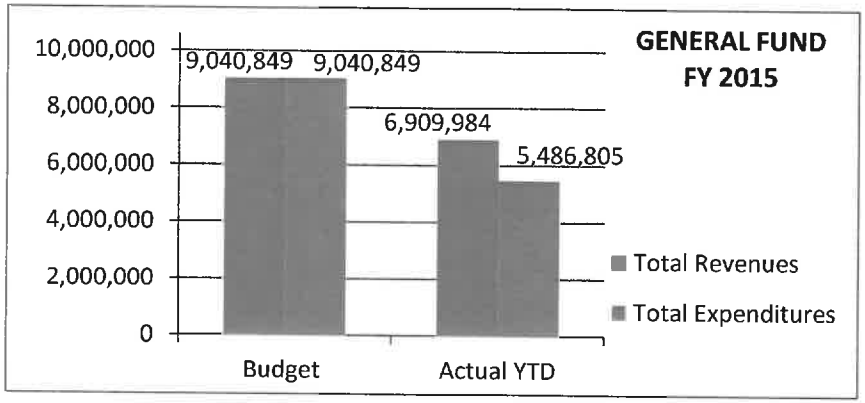
Solid Waste Fund

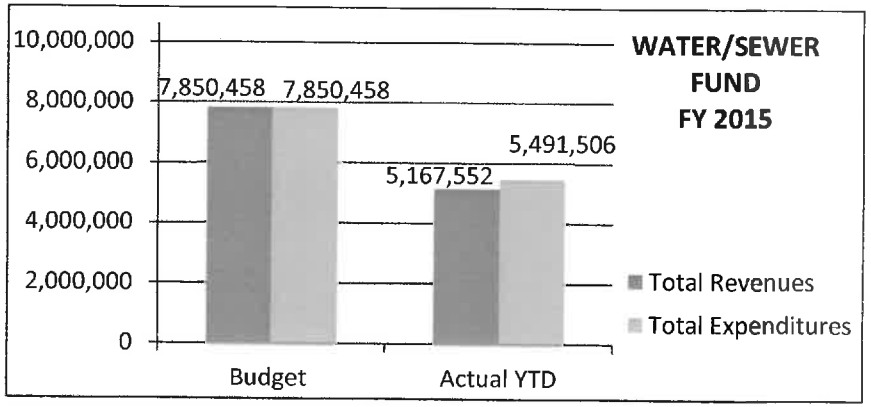
Total revenue for the Solid Waste fund was $703,266. Total year to date expenditures as of 2/28/15 was $597,010 for a revenue over expenditures balance of $106,256. Available cash balance was $468,759.

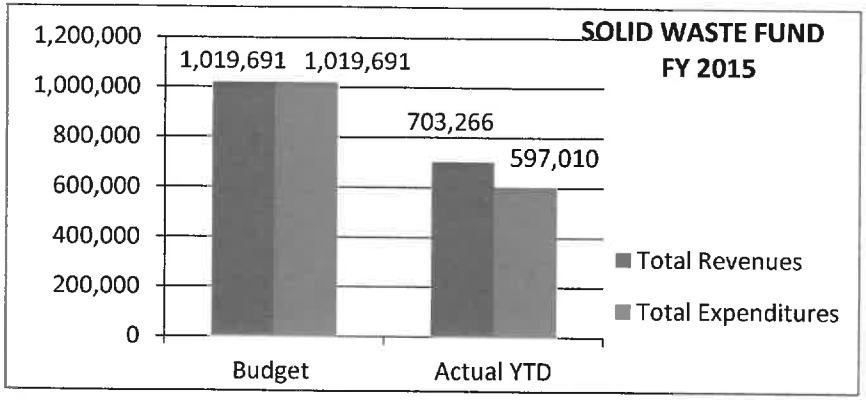
Aquatic

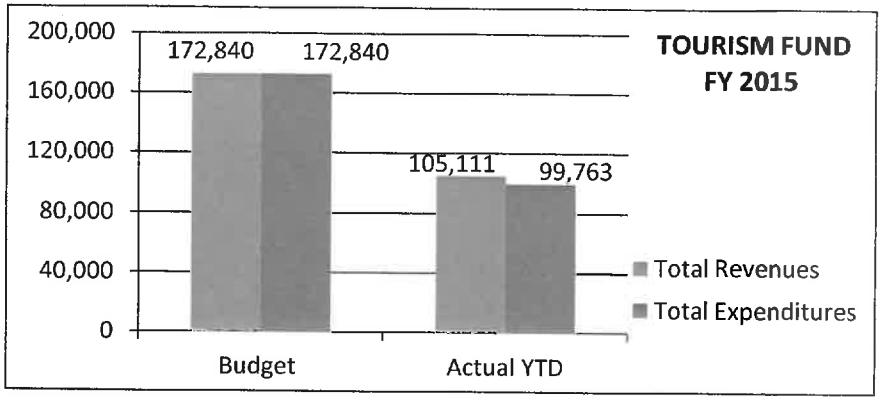
Total revenue for the Aquatic Center was $142,435. Total year to date expenditures as of 2/28/15 was $174,780 for a shortfall of ($32,345).

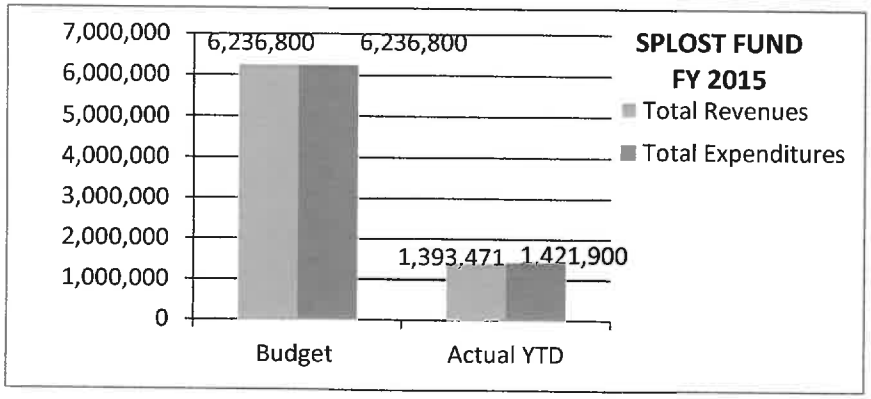
YTD 2/28/2015 Month Reported

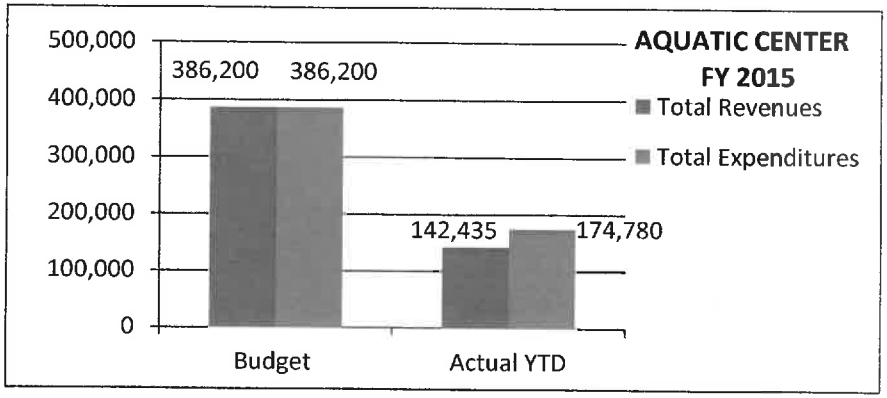












CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		8 66.67%
100-GENERAL FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
100.31.1100 REAL PROP CURRENT YEAR	$ 2,490,000	$ 67,295	$ 2,353,912	$ 2,408,103	94.53%
100.31.1190 OVERPAYMENTS/ADJUST TAXES	$ -	$ (8,888)	$ 304	$ 359	#DIV/0!
100.31.1208 2008 PROPERTY TAX	$ -	$ 43	$ 3,485	$ 9,516	#DIV/0!
100.31.1209 2009 PROPERTY TAX	$ 5,000	$ 444	$ 7,315	$ 16,591	146.30%
100.31.1210 2010 PROPERTY TAX	$ 10,000	$ 983	$ 14,872	$ 20,876	148.72%
100.31.1211 2011 PROPERTY TAX	$ 10,000	$ (79)	$ 16,966	$ 27,631	169.66%
100.31.1212 2012 PROPERTY TAX	$ 10,000	$ 191	$ 26,145	$ 51,943	261.45%
100.31.1213 2013 PROPERTY TAX	$ 55,000	$ 601	$ 57,870	$ -	105.22%
100.31.1310 MOTOR VEHICLE	$ 375,000	$ 42,720	$ 339,943	$ 381,616	90.65%
100.31.1320 MOBILE HOME	$ 6,675	$ -	$ 151	$ 177	2.26%
100.31.1391 RAILROAD TAX	$ 2,475	$ -	$ 2,501	$ 2,472	101.05%
100.31.1600 REAL ESTATE TRANSFER TAX	$ 9,000	$ 951	$ 11,310	$ 8,177	125.67%
100.31.1610 RECORDING INTANGIBLE TAX	$ 50,250	$ 2,083	$ 31,916	$ 29,326	63.51%
100.31.1710 GA POWER FRANCHISE TAX	$ 655,000	$ -	$ -	$ -	0.00%
100.31.1711 OKEF ELEC FRANCHISE TAX	$ 49,000		$ 55,255	$ 48,737	112.76%
100.31.1730 GAS FRANCHISE TAX	$ 19,000	$ -	$ 14,900	$ 14,787	78.42%
100.31.1750 CABLE TV FRANCHISE TAX	$ 112,000	$ 109,882	$ 109,882	$ 111,883	98.11%
100.31.1760 TELEPHONE FRANCHISE TAX	$ 60,000	$ 21,286	$ 59,379	$ 44,555	98.97%
100.31.3100 LOCAL OPT SALES AND USE	$ 1,925,000	$ 149,261	$ 1,299,998	$ 1,247,247	67.53%
100.31.4200 ALCOHOLIC BEVERAGE EXCISE	$ 215,000	$ 16,492	$ 153,629	$ 150,622	71.46%
100.31.6200 INSURANCE PREMIUMS (1%)	$ 884,000	$ -	$ 923,687	$ 883,169	104.49%
100.31.6300 FINANCIAL INSTITUTIONS	$ 37,250	$ 6,790	$ 6,790	$ 7,306	18.23%
100.31.9100 PENALTY AND INTEREST	$ 90,000	$ 3,305	$ 59,857	$ 75,581	66.51%
100.32.1100 BEER/WINE LIC	$ 90,000	$ -	$ 71,207	$ 76,804	79.12%
100.32.1200 GENERAL BUSINESS LIC	$ 125,000	$ 9,921	$ 110,173	$ 102,608	88.14%
100.32.1220 BUSINESS LIC INSURANCE	$ 22,000	$ 8,239	$ 22,152	$ 20,921	100.69%
100.32.2100 BUILDING PERMITS	$ 100,000	$ 10,547	$ 91,185	$ 71,015	91.19%
100.32.2210 ZONING FEES	$ 4,500	$ 627	$ 4,194	$ 3,513	93.19%
100.32.2211 LAND-DISTURBING PERMITS	$ 500	$ -	$ -	$ -	0.00%
100.32.2230 SIGN PERMITS	$ 2,000	$ 410	$ 1,440	$ 1,380	72.00%
100.32.3910 PLAN REVIEW FEES	$ 25,000	$ 1,900	$ 17,050	$ 15,573	68.20%
100.34..... COPIES SOLD - ADMIN	$ 19,400	$ 3,367	$ 13,527	$ 15,172	69.73%
100.34.1910 QUALIFYING FEES	$ 2,700	$ -	$ 1,350	$ 3,384	50.00%
100.34.2200 SPECIAL FIRE HAZMAT SERVICES	$ -	$ 997	$ 997	$ 2,484	#DIV/0!
100.34.4212 NSF FEES	$ 120	$ -	$ 30	$ -	25.00%
100.34.....REVENUES-ORANGE HALL	$ 8,050	$ 730	$ 5,314	$ 2,053	66.01%
100.34.7500 PROGRAM INCOME - SENIORS	$ 6,200	$ 795	$ 4,420	$ 4,098	71.29%
100.34.9100 CEMETERY FEES	$ 40,000	$ 1,020	$ 19,770	$ 25,777	49.43%
100.34.9900 ADMIN. FEES - TOURISM	$ 3,600	$ 300	$ 2,100	$ 2,400	58.33%
100.34.9910 ADMIN. FEES - SPLOST	$ 6,000	$ 695	$ 1,678	$ 6,227	27.97%
100.35..... COURT FINES/FEES	$ 315,000	$ 6,616	$ 135,267	$ 209,975	42.94%
100.35.1300 LIBRARY FINES/COLLECTIONS	$ 5,200	$ 334	$ 3,115	$ 3,893	59.90%
100.36.1000 INTEREST EARNED	$ 5,500	$ 654	$ 5,274	$ 4,992	95.88%

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED		8 66.67%
100-GENERAL FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
100.37.2000 ORANGE HALL DONATION	$ 100	$ 10	$ 2,077	$ 83	2077.00%
100.37.2005 HISTORY TOUR DONATIONS	$ -	$ 4,400	$ 12,625	$ -	
100.38.0001 FUND EQUITY	$ 615,821	$ 51,318	$ 410,547	$ -	66.67%
100.38.1000 RENTAL INCOME	$ 330,000	$ 36,562	$ 243,437	$ 226,584	73.77%
100.38.1010 SPECIAL EVENTS RENTAL	$ 5,000	$ 550	$ 5,050	$ 3,110	101.00%
100.38.9010 MISCELLANEOUS INCOME	$ 52,500	$ 3,444	$ 115,814	$ 47,596	220.60%
100.38.9015 SHARED SERVICES-AIRPORT	$ 1,366	$ -	$ -	$ -	0.00%
100.38.9020 SHARED SVC SOL/W & SPLOST	$ 25,000	$ -	$ -	$ -	0.00%
100.38.9028 SHARED SERVICES -BOARD OF ED	$ 44,500		$ 19,093	$ 24,369	42.90%
100.38.9031 SHARED SVCS - DOT	$ 16,900	$ -	$ 2,413	$ 16,890	14.28%
100.38.9032 SHARED SERVICES - HOSP AUTH.	$ 25,000	$ -	$ 30,000	$ 25,000	120.00%
100.39.1200 OP T/F IN MULT GRANT FUND	$ 71,242		$ 8,618	$ 305	12.10%
100.39.1200 OP T/F IN SPLOST	$ -	$ -	$ -	$ -	#DIV/0!
100.39.2200 SALE CITY PROPERTY	$ 3,000	$ -	$ -		0.00%
100.39.3010 LOAN PROCEEDS	$ -	$ -	$ -		#DIV/0!
TOTAL REVENUE	**$ 9,040,849**	**$ 556,797**	**$ 6,909,984**	**$ 6,456,882**	**76.43%**

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED	8
			% YEAR COMPLETED	66.67%

100-GENERAL FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
TOTAL LEGISLATIVE	$ 316,611	$ 47,037	$ 176,634	$ 154,724	55.79%
TOTAL EXECUTIVE	$ 320,905	$ 30,641	$ 198,457	$ 191,734	61.84%
TOTAL FINANCIAL ADMINISTRATION	$ 854,299	$ 80,683	$ 595,701	$ 598,609	69.73%
TOTAL IT	$ 175,035	$ 11,519	$ 126,408	$ 118,210	72.22%
TOTAL HUMAN RESOURCES	$ 145,279	$ 11,806	$ 96,068	$ 75,009	66.13%
TOTAL GEN GOVT BLDGS & PLANT	$ 156,671	$ 9,547	$ 84,256	$ 91,351	53.78%
TOTAL MUNICIPAL COURT	$ 185,203	$ 12,300	$ 97,620	$ 103,708	52.71%
TOTAL POLICE ADMINISTRATION	$ 2,373,600	$ 141,099	$ 1,358,533	$ 1,406,376	57.24%
TOTAL FIRE ADMINISTRATION	$ 1,735,693	$ 127,037	$ 1,150,511	$ 1,142,013	66.29%
TOTAL PUBLIC WORKS ADMIN	$ 1,320,209	$ 100,173	$ 774,872	$ 804,931	58.69%
TOTAL HIGHWAYS & STREETS ADMIN	$ 333,658	$ 26,343	$ 193,690	$ 189,870	58.05%
TOTAL CEMETERY	$ 73,347	$ 3,410	$ 48,588	$ 49,078	66.24%
TOTAL SENIOR CITIZENS CENTER	$ 128,032	$ 10,469	$ 82,794	$ 76,138	64.67%
TOTAL PARKS ADMINISTRATION	$ 75,320	$ 2,983	$ 35,087	$ 30,649	46.58%
TOTAL LIBRARY ADMINISTRATION	$ 314,767	$ 21,374	$ 193,075	$ 189,527	61.34%
TOTAL PROTECTIVE INSP ADMIN	$ 114,578	$ 8,530	$ 73,531	$ 76,618	64.18%
TOTAL PLANNING & ZONING	$ 193,678	$ 12,457	$ 112,265	$ 118,712	57.96%
TOTAL CODE ENFORCEMENT	$ 65,000	$ 3,983	$ 43,562	$ 378	67.02%
TOTAL ECONOMIC DEVELOPMENT	$ 70,781	$ 5,178	$ 17,326	$ 53,543	24.48%
TOTAL AIRPORT	$ 60,653	$ -	$ 11,924	$ 15,912	19.66%
TOTAL SPECIAL FACILITIES	$ 27,530	$ 4,425	$ 15,902	$ 20,826	57.76%
TOTAL EXPENDITURES	**$ 9,040,849**	**$ 670,997**	**$ 5,486,805**	**$ 5,507,917**	**60.69%**

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ (114,200)**	**$ 1,423,179**	**$ 948,964**

Cash Balances:	$5,891,421	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$615,821	**Average YTD Mo. Exp.**	**$685,851**
Unrestriced Cash Balances	$5,275,600	**Months of Operating Cash**	**7.59**
LESS: Outstanding P.O.'s	$68,961		
Available Cash	**$5,206,639**		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED	8
			% YEAR COMPLETED	66.67%

275-SPECIAL REVENUE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
TAXES	$ 121,285	$ 6,801	$ 81,463	$ 69,465	67.17%
CHARGES FOR SERVICES	$ 7,255	$ 299	$ 2,873	$ 3,688	39.59%
INVESTMENT INCOME	$ 10	$ 1	$ 9	$ 7	88.50%
CONTRIBUTIONS/DONATIONS	$ 740	$ 1	$ 83	$ 665	11.23%
MISCELLANEOUS	$ 7,400	$ 390	$ 5,683	$ 4,114	76.80%
OTHER FINANCING SOURCES	$ 36,150	$ 10,000	$ 15,000	$ 22,000	41.49%
TOTAL REVENUES	**$ 172,840**	**$ 17,492**	**$ 105,111**	**$ 99,940**	60.81%

275-SPECIAL REVENU FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
PRSNL SERVICES/BENEFITS	$ 34,988	$ 2,261	$ 19,483	$ 18,937	55.69%
PURCHASED/CONTRACTED SVC	$ 103,083	$ 6,640	$ 62,295	$ 76,056	60.43%
SUPPLIES	$ 7,769	$ 1,162	$ 5,976	$ 5,300	76.93%
CAPITAL OUTLAY	$ -	$ -	$ -	$ -	#DIV/0!
INTERGOVERNMENTAL	$ 27,000	$ 10,358	$ 12,008	$ 6,738	44.47%
TOTAL TOURISM	**$ 172,840**	**$ 20,421**	**$ 99,763**	**$ 107,031**	57.72%

REVENUE OVER/(UNDER) EXPENDITURES	$ -	$ (2,929)	$ 5,347	$ (7,091)	0.00%

Cash Balances: (-sal/fica-due to pooled cash)	-$15,155
LESS: Restricted Budgeted Fund Equity	$0
Unrestriced Cash Balances	-$15,155
LESS: Outstanding P.O.'s	$3,756
Available Cash	**-$18,911**

Run Rate Analysis:	
Average YTD Mo. Exp.	$12,470
Months of Operating Cash	(1.52)

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED	8
			% YEAR COMPLETED	66.67%

320-SPLOST FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
SPLOST VI	$ 3,700,000		$ 105,975	$ 85,903	2.86%
SPLOST VII	$ 2,536,800	$ 208,227	$ 1,287,089	$ -	50.74%
INVESTMENT REVENUE - SPLOST VI	$ -	$ 6	$ 38	$ 8	#DIV/0!
INVESTMENT REVENUE - SPLOST VII	$ -	$ 56	$ 369	$ -	#DIV/0!
MISCELLANEOUS	$ -	$ -	$ -	$ -	#DIV/0!
OTHER FINANCING SOURCES	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL REVENUES	**$ 6,236,800**	**$ 208,289**	**$ 1,393,471**	**$ 85,910**	**22.34%**

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
320.51512-52.1211 AUDIT SPLOST VI	$ -	$ -	$ -	$ -	#DIV/0!
320.51565-54.1500 CITY BUILDINGS VI	$ -			$ 32,138	#DIV/0!
320.54220-54.1241 DRAINAGE - SPLOST VI	$ -		$ -	$ 23,089	#DIV/0!
320.54220-54.1416 PAVING/OVERLAY VI	$ 100,000	$ 39	$ 65,046	$ 23,574	65.05%
320.54310-54.1202 GAINES DAVIS - SPLOST VI	$ 3,500,000	$ 281,617	$ 307,313	$ 59,231	8.78%
320.54310.54.1205 SEWER INFRA - SPLOST VI	$ 100,000	$ 10,670	$ 19,061	$ -	19.06%
TOTAL EXPENDITURES VI	**$ 3,700,000**	**$ 292,326**	**$ 391,421**	**$ 138,031**	10.58%

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
320.54200-54.1425 EQUIP/FACILITIES VII	$ -	$ -	$ -	$ 10,489	#DIV/0!
320.54200.54.1241 VEHICLES VII	$ 166,800	$ 2,199	$ 156,397	$ -	93.76%
320.54220-54.1417 PAVING/OVERLAY VII	$ 50,000	$ 7,168	$ 22,312	$ -	44.62%
320.54220-52.2224 INFRASTRUCTURE VII	$ 350,000	$ -	$ -	$ -	0.00%
320.54220-54.1242 DRAINAGE SPLOST VII	$ 170,000		$ 1,770	$ -	1.04%
320.54310-58.1100 BOND DEBT RET VII	$ -	$ -	$ -	$ -	#DIV/0!
320.59000-61.1000 OPERATING TFR OUT	$ 1,800,000	$ -	$ 850,000	$ -	47.22%
TOTAL EXPENDITURES VII	**$ 2,536,800**	**$ 9,367**	**$ 1,030,479**	**$ 10,489**	40.62%
REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ (93,404)**	**$ (28,429)**	**$ (62,610)**	

Cash Balances:	
SPLOST VI	$11,361
SPLOST VII	$770,125
Total Cash Balances	$781,486
LESS: Restricted Budgeted Fund Equity	$0
Unrestriced Cash Balances	$781,486
LESS: Outstanding P.O.'s	$14,130
Available Cash	$767,356

Run Rate Analysis:	
Average YTD Mo. Exp.	$177,737
Months of Operating Cash	4.32

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED % YEAR COMPLETED	8 66.67%
505-WATER AND SEWER FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
505.33.4110 STATE GOV GRANTS-DIRECT	$ -	$ -	$ -	$ -	#DIV/0!
505.34.4210 WATER CHARGES	$ 2,091,732	$ 179,306	$ 1,438,244	$ 1,413,385	68.76%
505.34.4211 TRANSFER/TEMP SERVICES	$ 47,000	$ 3,475	$ 32,923	$ 30,750	70.05%
505.34.4212 RECONNECTION NSF FEES	$ 85,000	$ 6,720	$ 56,034	$ 54,535	65.92%
505.34.4213 LATE FEES AND PENALTIES	$ 130,000	$ 11,397	$ 86,971	$ 85,664	66.90%
505.34.4214 TURN ON FEE	$ 45,000	$ 4,165	$ 29,480	$ 28,910	65.51%
505.34.4216 CAP RECOVERY WATER - DEV	$ 25,000	$ 2,818	$ 28,492	$ 17,996	113.97%
505.34.4217 WATER CHARGES 2	$ 700,484	$ 59,620	$ 478,673	$ 470,003	68.33%
505.34.4230 SEWERAGE CHARGES	$ 1,989,096	$ 170,221	$ 1,359,104	$ 1,333,471	68.33%
505.34.4231 SEWER CHARGES 2	$ 663,204	$ 56,715	$ 453,728	$ 444,641	68.41%
505.34.4236 CAP RECOVERY METER - DEV	$ 9,000	$ 1,050	$ 12,040	$ 7,150	133.78%
505.34.4256 CAP RECOVERY SEWER - DEV	$ 100,000	$ 9,325	$ 83,492	$ 63,995	83.49%
505.34.4263 CONSTRUCTION FEES	$ 100,000	$ 20,585	$ 211,987	$ 145,911	211.99%
505.38.0001 FUND EQUITY	$ 60,942	$ 5,079	$ 40,628	$ -	66.67%
505..... INTEREST/MISC/OTHER REVENUES	$ 4,000	$ 344	$ 5,754	$ 3,248	143.85%
505.39.1205 OP T/F IN	$ 1,800,000		$ 850,000		47.22%
TOTAL REVENUE	**$ 7,850,458**	**$ 530,819**	**$ 5,167,552**	**$ 4,099,660**	**65.82%**

SANITATION ADMINISTRATION EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 940,216	$ 74,807	$ 654,831	$ 634,831	69.65%
PURCHASED/CONTRACTED SVC	$ 497,851	$ 42,082	$ 314,489	$ 185,792	63.17%
SUPPLIES	$ 636,850	$ 69,917	$ 412,468	$ 359,100	64.77%
CAPITAL OUTLAY	$ 24,800	$ -	$ 4,435	$ -	17.88%
DEPRECIATION/AMORTIZATION	$ -	$ -	$ -	$ -	#DIV/0!
INTERGOVERNMENTAL	$ -	$ -	$ 8,032	$ -	#DIV/0!
DEBT SERVICES/FISCAL AGENT FEES	$ 5,000	$ -	$ 750	$ -	15.00%
TOTAL SANITARY ADMINISTRATION	**$ 2,104,717**	**$ 186,805**	**$ 1,395,006**	**$ 1,179,723**	**66.28%**

WATER ADMINISTRATION EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 773,027	$ 60,664	$ 533,976	$ 517,475	69.08%
PURCHASED/CONTRACTED SVC	$ 240,489	$ 4,198	$ 93,340	$ 101,845	38.81%
SUPPLIES	$ 284,850	$ 39,287	$ 172,812	$ 148,153	60.67%
CAPITAL OUTLAY	$ 5,000	$ -	$ 4,430	$ -	88.60%
DEPRECIATION/AMORTIZATION	$ -	$ -	$ -	$ -	#DIV/0!
INTERGOVERNMENTAL	$ 58,831	$ -	$ -	$ -	0.00%
DEBT SERVICES/FISCAL AGENT FEES	$ 1,500	$ -	$ 769	$ 689	51.23%
TOTAL WATER ADMINISTRATION	**$ 1,363,697**	**$ 104,150**	**$ 805,326**	**$ 768,162**	**59.05%**

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED	8
			% YEAR COMPLETED	66.67%

DEBT SERVICE-PRINCIPLE EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
505.58000-58.1110 BOND PYMT 88 & 92 PRIN	$ 325,000	$ -	$ 325,000	$ 300,000	100.00%
505.58000-58.1330 BOND 2010 PRIN	$ 1,640,000	$ -	$ 1,640,000	$ -	100.00%
505.58000-58.1380 GEFA LOAN CWS-RF-03	$ 247,375	$ 20,555	$ 163,701	$ 158,824	66.18%
505.58000-58.1382 GEFA LOAN 2010-L26WQ	$ 33,067	$ 2,769	$ 21,905	$ 21,087	66.24%
DEBT SERVICE-PRINCIPLE	**$ 2,245,442**	**$ 23,324**	**$ 2,150,606**	**$ 479,911**	**95.78%**

DEBT SERVICE-INTEREST EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEBRUARY 2015	FEBRUARY 2014	% YTD BUDGET
505.58000-58.2110 BOND PAYMENT 88 & 92	$ 102,134	$ -	$ 102,134	$ 121,275	100.00%
505.58000-58.2115 INTEREST-BOND INT 2010	$ 1,915,400	$ -	$ 957,700	$ 957,700	50.00%
505.58000-58.2380 GEFA LOAN CWS-RF-0	$ 86,038	$ 7,229	$ 58,575	$ 63,452	68.08%
505.58000-58.2382 GEFA LOAN 2010 L26WQ	$ 33,030	$ 2,740	$ 22,160	$ 22,978	67.09%
DEBT SERVICE-INTEREST	**$ 2,136,602**	**$ 9,969**	**$ 1,140,569**	**$ 1,165,404**	53.38%

505-59000-61.1000 OPERATING TFR OUT	$ -		$ -		

TOTAL EXPENDITURES	**$ 7,850,458**	**$ 324,247**	**$ 5,491,506**	**$ 3,593,201**	**69.95%**

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ 206,571**	**$ (323,954)**	**$ 506,459**	

Cash Balances:	$4,614,544	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$60,942	**Average YTD Mo. Exp.**	**$686,438**
Unrestriced Cash Balances	$4,553,602	**Months of Operating Cash**	**6.58**
LESS: Outstanding P.O.'s	$34,052		
Available Cash	**$4,519,550**		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNADUDITED)
Feb-15

FINANCIAL SUMMARY			MONTHS COMPLETED		8
			% YEAR COMPLETED		66.67%
540-SOLID WASTE FUND REVENUES	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
540.34.4111 RESIDENTIAL REFUSE CHARGE	$ 963,000	$ 82,491	$ 656,482	$ 648,666	68.17%
540.34.4112 COMMERCIAL REFUSE CHARGES	$ 22,000	$ 2,057	$ 16,366	$ 15,187	74.39%
540.34.4190 LATE FEES AND PENALTIES	$ 22,191	$ 2,015	$ 15,868	$ 14,936	71.51%
540.34.9900 OTHER CHARGES	$ 12,500	$ 1,975	$ 14,550	$ 13,975	116.40%
540.36.1000 INTEREST REVENUES	$ -	$ -	$ -	$ -	#DIV/0!
540.38.0001 FUND EQUITY	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL REVENUES	**$ 1,019,691**	**$ 88,538**	**$ 703,266**	**$ 692,764**	**68.97%**

540-SOLID WASTE FUND EXPENDITURE SUMMARY	**CURRENT BUDGET**	**CURRENT PERIOD**	**FEBRUARY 2015**	**FEBRUARY 2014**	**% YTD BUDGET**
PRSNL SERVICES/BENEFITS	$ 87,018	$ 6,638	$ 58,407	$ 57,308	67.12%
PURCHASED/CONTRACTED SVC	$ 909,050	$ 78,584	$ 537,606	$ 528,429	59.14%
SUPPLIES	$ 3,800	$ 194	$ 997	$ 1,790	26.24%
INTERGOVERNMENTAL	$ 19,823	$ -	$ -	$ -	0.00%
DEPRECIATION/AMORTIZATION	$ -	$ -	$ -	$ -	#DIV/0!
TOTAL SOLID WASTE COLLECTION	**$ 1,019,691**	**$ 85,417**	**$ 597,010**	**$ 587,526**	**58.55%**

REVENUE OVER/(UNDER) EXPENDITURES	**$ -**	**$ 3,122**	**$ 106,256**	**$ 105,238**	**0.00%**

Cash Balances:	$468,759	**Run Rate Analysis:**	
LESS: Restricted Budgeted Fund Equity	$0	**Average YTD Mo. Exp.**	**$74,626**
Unrestriced Cash Balances	$468,759	**Months of Operating Cash**	**6.28**
LESS: Outstanding P.O.'s	$0		
Available Cash	**$468,759**		

555 -AQUATIC CENTER FINANCIAL SUMMARY	FY2015 Budget	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	12Mths	YTD Feb-15	YTD Feb-14
REVENUE SUMMARY																
CHARGES FOR SERVICES	386,200	4,894	10,077	85,610	127,769	92,064	39,227	6,183	1,000	400	600	0	1,352	369,175	140,825	122,632
INVESTMENT INCOME	-													-		-
CONTRIBUTIONS/DONATIONS	-													-		-
MISCELLANEOUS	-	2	5	14	384	(52)	112	1,538	11	1	1	0		2,016	1,610	286
OTHER FINANCING SOURCES					20,148									20,148		-
TOTAL REVENUES	386,200	4,896	10,082	85,625	148,301	92,012	39,338	7,721	1,011	401	601	0	1,352	391,339	142,435	122,918
EXPENDITURE SUMMARY																
PRSNL SERVICES/BENEFITS														-		-
PURCHASED/CONTRACTED SVC	256,350	7,338	9,589	38,022	40,788	38,163	24,561	13,887	9,131	7,173	10,622	7,519	6,921	213,714	118,048	130,211
SUPPLIES	129,850	4,349	17,214	20,839	29,227	8,885	16,898	9,618	5,081	3,670	4,889	3,628	4,062	128,361	56,732	49,177
CAPITAL OUTLAY	-													-		-
DEPRECIATION/AMORTIZATION	-													-		-
TOTAL AQUATIC CENTER	386,200	11,687	26,803	58,862	70,015	47,048	41,459	23,505	14,212	10,843	15,511	11,147	10,983	342,074	174,780	179,388
REVENUE OVER/(UNDER) EXPENDITURES	-	(6,791)	(16,721)	26,763	78,286	44,964	(2,121)	(15,784)	(13,201)	(10,442)	(14,910)	(11,147)	(9,631)	49,265	(32,345)	(56,469)

Cash Balances: (-sal/fica)	-$105,791
LESS: Restricted Budgeted Fd Equity	$0
Unrestriced Cash Balances	-$105,791
LESS: Outstanding P.O.'s	$4,431
Available Cash	-$110,222