



CITY OF ST. MARYS, GEORGIA

April 1, 2013

CITY COUNCIL MEETING

6:00 p.m.

AMENDED AGENDA

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Howell*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES___ NO___**
- V. **APPROVAL OF MINUTES:** *March 18, 2013 Regular City Council Meeting Minutes
March 18, 2013 Executive Session Minutes*
- VI. **PRESENTATION:**
ANNUAL TREE BOARD REPORT: *Jim Greer, Chairman*

PROCLAMATION-NATIONAL CRIME VICTIMS' RIGHTS WEEK
- VII. **SET CONSENT AGENDA**
- VIII. **APPROVAL OF THE AGENDA**
- IX. **GRANTING AUDIENCE TO THE PUBLIC**
- X. **OLD BUSINESS:**
 - A. **CONSIDER CHANGE TO APPEAL PROCESS FOR ZONING DECISIONS:** **TAB "A"**
Request authorization to remove the opportunity for aggrieved persons to appeal the decision made by City Council on an appeal from a decision of the Planning Commission
 - B. **MARITIME HERITAGE DISTRICT OVERLAY 2ND WORK SESSION DATE REQUEST:**
Request to schedule a 2nd work session for public discussion TAB "B"
 - C. **BUDGET CALENDAR:** *Budget FY 2014 TAB "C"*
Request authorization to revise dates
- XI. **NEW BUSINESS:**
 - A. **BUDGET ORDINANCE:** *Dump Truck TAB "D"*
Transfer funds in the amount of \$15,000 to cover the purchase of a dump truck

B. MR. JOHN FORD WATER BILL ADJUSTMENT REQUEST: (REMOVED)

Water account adjustment request in the amount of \$464.06

C. AQUATIC CENTER REPAIRS: TAB "E"
Request authorization for Southern Equipment Services, LLC to make repairs

D. CAMDEN FILM COMMISSION: Councilmember Keith Post TAB "F"

E. CINCO DE MAYO FESTIVAL: *Mi Casa Restaurant* TAB "G"
Council consideration to approve the sale of alcohol in the closed off portion of the parking lot outside the restaurant for the Cinco De Mayo Festival

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. FINANCE DIRECTOR'S REPORT: *Jennifer Brown* TAB "H"

B. CITY CALENDAR: *City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY COUNCIL MEETING
March 18, 2013
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, March 18, 2013 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William DeLoughy
Councilmember Greg Bird
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember John Morrissey
Councilmember Keith Post
Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Steven S. Crowell, Jr. City Manager
Jennifer Brown, Finance Director
Donna Folsom, Human Resources Director
Timothy Hatch, Police Chief
Robby Horton, Fire Chief
Artie Jones III, Economic Director
Bobby Marr, Public Works Director
Roger Weaver, Planning Director

CALL TO ORDER:

Mayor DeLoughy called the City Council Meeting to order at 6:00 p.m. Councilmember Keith Post gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *March 4, 2013 Regular City Council Meeting Minutes*

Councilmember Gant moved to approve the March 4, 2013 regular City Council meeting minutes. Councilmember Post seconded the motion. Voting was recorded as follows:

FOR
Councilmember Bird
Councilmember Gant
Councilmember Howell
Councilmember Post
Councilmember Stasinis

ABSTAINED
Councilmember Morrissey

PRESENTATION:

GEORGIA POWER: *Joel Hanner*

Joel Hanner presented Mayor DeLoughy with the franchise tax check for \$671,579.92 and stated that Georgia Power is proud to be a community citizen in the City of St. Marys.

DISTINGUISHED BUDGET AWARD-GOVERNMENT FINANCE OFFICERS ASSOCIATION

Mayor DeLoughy presented Jennifer Brown (Finance Director) and her department with a plaque for being selected for the coveted Budget Award from the Government Finance Officers Association. Mayor DeLoughy stated that the Finance Department achieved this award on their first attempt which is extremely difficult. The citizens and City Council joined Mayor DeLoughy in congratulating the Finance Department on a job well done.

ST. MARYS SUBMARINE MUSEUM ANNUAL REPORT: Bill Carreira, Chairman

Mr. Carreira reported on the Museum's increase in attendance which was reflected in the approximately \$34,000 collected from entrance fees. Mr. Carreira commented on corporate sponsorships, annual memberships and the \$10,000 donation the museum received in April 2012. Mr. Carreira gave a brief overview of the upcoming events scheduled at the museum. Mr. Carreira applauded their Executive Director for a job well done. A copy of the report is attached as part of the official minutes.

HISTORIC PRESERVATION COMMISSION ANNUAL REPORT: Kay Westberry, Chairman

Ms. Westberry stated that history is an ongoing process and gave a brief overview of some of the historic buildings in St. Marys. Ms. Westberry stated they provide guidance to property owners in the historic district. A copy of the report is attached as part of the official minutes.

JOINT PROCLAMATION CHILD ABUSE PREVENTION MONTH

April 2013 Child Abuse Prevention Month

Mayor DeLoughy declared by Joint Proclamation the month of April 2013, to be "Child Abuse Prevention Month" and requested support of all citizens. Bridget Wenum (Executive Director) of CASA extended an invitation to the community to attend the Pinwheel Ceremony on March 30, 2013 at 10:00 a.m. in the CASA office.

JOINT PROCLAMATION 2013 EARTH HOUR

Mayor DeLoughy read and declared Earth Hour 2013 for March 23, 2013 beginning at 8:30 p.m. for one hour. Mayor DeLoughy encouraged the community to participate by turning off non-essential lighting to make a global call of concern about climate change.

BOARD APPOINTMENTS:

Downtown Development Authority (Root, Landreth) 3/28/13 Term Expirations
Appointments were recorded as follows:

CANDIDATES

Jerry R. Brandon
Terry M. Landreth
John S. Myers
David Reilly

CITY COUNCIL

Councilmembers: Bird, Gant, Howell and Morrissey
Councilmembers: Howell, Morrissey, Post and Stasinis
Councilmember: Bird
Councilmembers: Gant and Post

Mr. Jerry R. Brandon and Mr. Terry M. Landreth were appointed to the Downtown Development Authority.

SET CONSENT AGENDA (*):

Councilmember Morrissey moved to approve the consent agenda as New Business C, F and H. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Post moved to approve the agenda with Executive Session moved ahead of item A under Old Business. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Rick Frey, 506 Bailey Street: Mr. Frey commented on over 100 volunteers including Boys Scouts and Kings Bay Naval personnel that donated their time to assist in cleaning St. Marys on Saturday, March 16, 2013. Mr. Frey also commended Bobby Marr (Public Works Director) on the wonderful job his department does in assisting in keeping the City clean.

Tom Canning, 410 Pt. Point Place: Mr. Canning requested the City research various ways each department might be able to contribute to cleaning before awarding the janitorial contract.

OLD BUSINESS:

EXECUTIVE SESSION: Pending Litigation (MOVED)

Councilmember Stasinis made a motion to adjourn to executive session to discuss pending litigation. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

The Mayor and City Council adjourned to executive session at 6:35 p.m., returning at 6:57 p.m. with Mayor DeLoughy calling the Council meeting back to order.

A. CONSIDER SETTLEMENT AGREEMENT REGARDING CUMBERLAND HARBOUR BOND

Consideration of Agreement

Legal:

Councilmember Post made a motion to approve and authorize Mayor DeLoughy to execute the proposed settlement agreement regarding Cumberland Harbour Subdivision. The agreement is between the City of St. Marys, Lexon Insurance Company, Bond Safeguard Insurance Company and M3 American Investments, LLC. The Mayor is authorized to execute a document having minor variations in the agreement not affecting the value of the settlement to St. Marys provided they are approved by the City Attorney. Councilmember Stasinis seconded the motion.

Mayor DeLoughy asked the City Attorney to give an update. Attorney Moore gave a brief update that additional negotiations resulted in the bond companies agreeing to deposit \$3,000,000 in a trust fund to be dispersed. M3 will contribute \$500,000 to the trust fund, obtain all work permits, submit 18 lots as security and will complete the work for all the phases including 10 and 13. The Cumberland Harbour Home Owners Association will

contribute \$450,000 to be placed in a separate fund to be dispersed after the monetary funds from the bonding companies and M3 have been exhausted. Thirty days after the agreements are executed work will begin. Fifteen months after the thirty day period, work should be complete. Attorney Moore stated that all City Attorney fees will be paid by the bond companies, the bonds will be released and the case will be dismissed. Voting was unanimous in favor of the motion.

The Mayor and City Council thanked Attorney Moore for a job well done.

B. JANITORIAL SERVICE CONTRACT:

To authorize the Mayor to enter into a contract with Spotless Cleaning Service

Councilmember Stasinis made a motion to authorize the Mayor to sign a contract with Spotless Cleaning Service. Councilmember Morrissey seconded the motion. Voting was unanimous in favor of the motion.

NEW BUSINESS:

A. CONSIDER CHANGE TO APPEAL PROCESS FOR ZONING DECISIONS:

Request authorization to remove the opportunity for aggrieved persons to appeal the decision made by City Council on an appeal from a decision of the Planning Commission

Councilmember Bird made a motion to authorize the City Attorney to revise the wording for increased clarification but retain the appeal process for aggrieved persons. Council member Howell seconded the motion. Voting was recorded as follows:

<u>FOR</u>	<u>OPPOSED</u>
Councilmember Bird	Councilmember Gant
Councilmember Howell	Councilmember Morrissey
Councilmember Stasinis	Councilmember Post
	Mayor DeLoughy

The motion was not carried. Councilmember Morrissey made a motion to approve the City Attorney's recommendation to remove the opportunity for aggrieved persons to appeal the decision of the City Council. Councilmember Post seconded the motion. Attorney Moore commented on the motion before City Council. Councilmember Morrissey withdrew his motion. No motion was passed.

B. BAIT SHOP LEASE EXTENSION:

Councilmember Post made a motion to reduce the rent to \$200.00 at the Bait Shop as long as Mr. Joe Williams provides and maintains Wi-Fi capabilities. Councilmember Howell seconded the motion. Councilmember Stasinis moved for discussion and commented that she assumes procedures have been implemented to ensure he complies with the agreement. Voting was unanimous in favor of the motion.

C. BUDGET ORDINANCE (*): Police Consolidation Feasibility Study

Councilmember Morrissey made a motion to approve the Budget Ordinance for the Police Consolidation Feasibility Study. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

D. CAMERA READY COMMUNITY SIGNAGE REQUEST:

Request authorization to erect and fund "A Camera Ready Community" signs

Councilmember Post made a motion to postpone authorization pending an update on the Wayfinding Signage Study. Councilmember Morrissey seconded the motion for discussion. Councilmember Post stated the Wayfinding Signage Study addresses the best utilization of the signs in St. Marys. Councilmember Morrissey stated he would like staff to collaborate with Doug Vaught. Councilmember Gant asked if Artie Jones, III (Economic Development Director) would give an update at another City Council meeting on the Wayfinding Signage Study. Voting was unanimous in favor of the motion.

E. GAINES DAVIS SEWER PROJECT UPDATE: Bobby Marr (Public Works Director)

Chris Stovall (Thomas & Hutton engineer) gave a brief history and overview of the Gaines Davis Sewer Project. Mr. Stovall stated the City needs to speak with ten property owners. He also referred to the 95% pre-final and the need to resubmit applications for permits.

F. STREET LIGHT INSTALLATION REQUEST (*):

Request authorization for Georgia Power to install street light at 112 Wendy Lane

Councilmember Morrissey made a motion to authorize Georgia Power to install a street light at 112 Wendy Lane, St. Marys, Georgia. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

G. CITY OF ST. MARYS GOALS:

Request to prioritize goals for the City

The Mayor and City Council selected Monday, March 25, 2013 at 5:00 p.m. to conduct a City Goal Work Session to streamline the goals already submitted on March 5th and 7th.

H. 2ND QUARTER TOWN HALL MEETING (*):

To schedule the 2nd Quarter Town Hall Meeting for Thursday, April 4, 2013 at 6:00 p.m.

Councilmember Morrissey made a motion to schedule the 2nd Quarter Town Hall Meeting for Thursday, April 4, 2013 at 6:30 p.m. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

I. CLIMATE ADAPTATION & MITIGATION GRANT REQUEST:

Request permission to investigate potential City sponsorship of an application for a climate study

Councilmember Post made a motion to allow Roger Weaver (Planning & Building Director) to investigate the potential for City sponsorship of an application for the climate study and

report back to the City Council. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. **CITY CALENDAR:** *City Clerk*

The City Clerk announced the upcoming events, activities and meetings up to April 1, 2013.

REPORT OF MAYOR:

Mayor DeLoughy gave an overview of the St. Marys Hospital Authority meeting held on Tuesday, March 12, 2013, the St. Marys River Clean-up, the Pauper's Cemetery dedication and Camden Partnership. Mayor DeLoughy commented on his meeting with the Base Commander in regards to the possibility of re-opening the St. Marys Gate. Mayor DeLoughy stated that some furloughs have been implemented which will relate to less disposal income for personnel.

GRANTING AUDIENCE TO THE PUBLIC: No public comments

MAYOR AND COUNCIL COMMENTS:

Councilmember Stasinis reminded everyone to exercise their right to vote tomorrow on Tuesday, March 19, 2013. Councilmember Post commented on the Joint Proclamation which was presented to Coach Jeff Heron with Mayor Kenneth Smith of Kingsland. Councilmember Post commented on the excellent program in academics and sports that Coach Heron implemented at the high school for his players. Councilmember Post presented a check for \$100.00 to Jennifer Brown (Finance Director) for the Relay for Life Team at the City of St. Marys. Councilmember Morrissey commented on the visit by Ann Purcell (Georgia Department of Transportation) which will aid in Camden County and St. Marys future efforts. Councilmember Morrissey thanked Artie Jones, III (Economic Development Director) for welcome speech and work on the visit.

Councilmember Post announced that the Washington, D.C. Fly-In was cancelled due to pending issues with the federal government in Washington, D.C. Roger Weaver gave a brief overview of the work being completed on Orange Hall. The City Manager gave a brief overview on the Joint Fire Consolidation Study being conducted by ICMA stating that they have completed the site analysis.

ADJOURNMENT:

Councilmember Bird made a motion for adjournment. Councilmember Post seconded the motion. Mayor DeLoughy declared the meeting adjourned at 7:57 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk



By the Mayor of the City of St. Marys, Georgia

NATIONAL CRIME VICTIMS' RIGHTS WEEK

WHEREAS, 18.7 million Americans are directly harmed by crime each year, and each crime affects many more family members, friends, neighbors, and co-workers; and

WHEREAS, crime can leave a lasting physical, emotional, and financial impact on people of all ages, abilities, and of all economic, racial, and social backgrounds; and

WHEREAS, in addition to these challenges, crime victims face a criminal justice system that, at times, ignores their rights and treats them with disrespect; and

WHEREAS, in 1982, the President's Task Force on Victims of Crime envisioned a national commitment to a more equitable and supportive response to victims; and

WHEREAS, the nation heeded this call to action and promoted victims' rights initiatives, effective and compassionate victim services, and just compensation and financial support; and

WHEREAS, today, thousands of victim assistance programs provide help and support to child victims of violence and sexual abuse; stalking victims; survivors of homicide victims; victims of drunk-driving crashes; and victims of domestic, dating and sexual violence and other crimes; and

WHEREAS, now is the time to "Extend the Vision" through a comprehensive strategy for reaching and serving every victim of crime, especially traditionally underserved victims such as those with disabilities and victims from diverse cultures; and

WHEREAS, the United States Department of Justice through the *Vision 21* initiative, calls for a renewed commitment to serving all victims of crime in the 21st Century; and

WHEREAS, National Crime Victims' Rights Week – April 21-27, 2013, provides an opportunity to celebrate the energy, creativity, and commitment that launched the victim's rights movement, inspired its progress, and continues to advance the cause of justice for crime victims; and

WHEREAS, the City of St. Marys is joining forces with victim service programs, criminal justice officials, and concerned citizens throughout the City of St. Marys and America to raise awareness of victims' rights and observe National Crime Victims' Rights Week; and

NOW, THEREFORE, I, William T. DeLoughy, as Mayor of the City of St. Marys, Georgia do hereby proclaim the week of April 21 – 27, 2013, as

NATIONAL CRIME VICTIMS' RIGHTS WEEK

and reaffirm this City's commitment to respect and enforce victims' rights and address their needs during *Crime Victims' Rights Week* and throughout the year; and express our appreciation for those victims and crime survivors who have turned personal tragedy into a motivating force to improve our response to victims of crime and build a more just community.

IN WITNESS WHEREOF, I have hereunto set my hand this 1st day of April, in the year of our Lord two thousand and thirteen.

City of St. Marys, Georgia

By: _____
William T. DeLoughy, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk

CITY COUNCIL MEETING

April 1, 2013

TITLE: REPEAL OF SECTION 110-165 OF THE ZONING ORDINANCE

PURPOSE: To remove the opportunity for aggrieved persons to appeal the decision made by the City Council on an appeal from a decision of the Planning Commission.

RECOMMENDATION: City Attorney recommends that this amendment be approved.

HISTORY/ANALYSIS: Decisions made by the Zoning Administrator on administrative matters are appealable to the Planning Commission (§ 110-161). The Planning Commission's decisions are in turn appealable to the City Council (§ 110-162). The latter section states that: "The city council decision is final."

Notwithstanding the finality provision, § 110-165 in its present form was approved in 1994. That section is confusing and contradictory but in essence seems to allow an appeal of the decision of the City Council on these administrative issues to the Camden County Superior Court. For that reason, § 110-165 should be amended to make clear how such appeals are to be taken.

However, there is a threshold public policy issue to be decided. That issue is whether a third appeal is desirable. On one hand is the argument that more appeals make a just outcome more likely. The counter arguments are that additional appeals needlessly delay implementation of a decision and that additional appeals are costly to both sides. Litigating in Superior Court (not to mention the Court of Appeals and Supreme Court of Georgia if additional appeals are taken) requires both sides to employ legal counsel. I am presenting this issue for Council decision since its resolution has a budget impact.

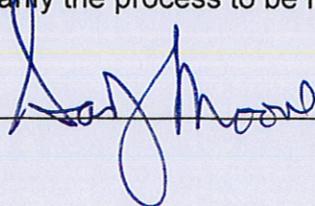
Georgia law does not require that we provide for appeals from these administrative decisions. An example of the kind of decision that is appealed under this section is the variance decision in the Redden case.

Whatever action we take on this issue will not stop lawsuits by persons who feel that their constitutional rights have been violated (as sometimes happens in rezoning decisions) or who contend that the City Council has not performed its legal duties. Those actions can be addressed in the courts apart from this ordinance section.

If the council does not desire to retain these appeals, The attached amendment will achieve that goal.

If the council does desire to retain these appeals, I will prepare an amendment to the code section to clarify the process to be followed.

City Attorney: _____



STEIN & GUY, P.C.

LAWYERS AND COUNSELORS

POST OFFICE BOX 5130
ST. MARYS, GEORGIA 31558
TELEPHONE: 912/729-3635 FAX: 912/729-2248

JAMES E. STEIN, LAWYER
ROBERT W. GUY, JR., LAWYER*

*ALSO ADMITTED IN FL

E-MAIL ADDRESS: STEIN3@TDS.NET
PHYSICAL ADDRESS FOR OVERNIGHT DELIVERY:
52 CAMDEN WOODS PARKWAY
KINGSLAND, GEORGIA 31548

February 1, 2013

Re: February 4, 2013 City Council Meeting
Agenda Item L
Consider Change To Appeal Process for Zoning Decisions

Dear Mayor and Council:

Due process is simply defined as the legal requirement that government must respect all of the legal rights that are owed to a person and that is fundamental fairness. The party should be given ample opportunity to be heard and present their side of the case.

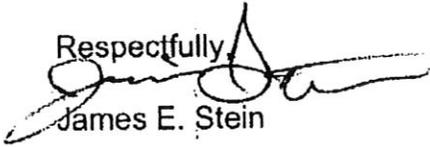
When a person is limited in what may or may not be done with their property the same should ultimately be in a competent tribunal having the knowledge of the law. Fundamental fairness dictates that the aggrieved party shall have any question of rights established by statute ultimately decided by a court competent to understand the law and basic rights afforded by the law.

As stated, aside from all "due process" means fundamental fairness and substantial justice. Due process is addressed in the Georgia Constitution and applies to all parties.

It is urged and contended that limitation of rights that are available to a party that may have a contention that the act or acts are warranted is not in keeping with governmental protections afforded.

The government (City) should be protecting rights instead of limiting rights. That is an implied duty of government owed to parties affected.

Respectfully, it is contended that the City should allow such appeal and should correct the City's instructions for the same to be correct and in compliance with the law. That is not the current situation as Judge Scarlett pointed out. The incorrect appeal instructions should be corrected and not limited.

Respectfully,

James E. Stein

Jes/C
cc: Steve Crowell

1 **ST. MARYS CITY COUNCIL**
2 **ST. MARYS, GEORGIA**
3

4 At the regular meeting of the St. Marys City Council, held in the St. Marys City
5 Hall, St. Marys, Georgia:
6
7

8
9 Present:

10
11 William DeLoughy, Mayor
12 Greg Bird, Councilman, Post 1
13 Nancy Stasinis, Councilwoman, Post 2
14 Jim Gant, Councilman, Post 3
15 Keith Post, Councilman, Post 4
16 John Morrissey, Councilman, Post 5
17 Sidney Howell, Councilman, Post 6
18

19
20 On motion of _____, which carried
21 _____, the following Ordinance amendment was adopted:
22

23 AN AMENDMENT TO THE CITY OF ST. MARYS, GEORGIA ZONING
24 ORDINANCE, SECTION 110-165 TO PROVIDE FOR THE REPEAL OF
25 THAT SECTION AND FOR OTHER PURPOSES AS SET FORTH
26 THEREIN.
27

28 Be it, and it is, hereby ordained by the Mayor and Council of the City of St. Marys, this
29 day of _____, 2013 that section _____ of the Code of Ordinances,
30 City of St. Marys, Georgia is hereby amended to read as follows:
31

32 Sec. 110-165. Reserved.
33

34 **This Amendment** repealing the above code section shall become effective upon
35 passage.
36

37 **ST. MARYS CITY COUNCIL**
38 **ST. MARYS, GEORGIA**
39

40
41 _____
42 BILL DELOUGHY, MAYOR

43 ATTEST:
44
45
46 _____

1 DEBORAH WALKER-REED, CITY CLERK
2 CITY OF ST. MARYS, GEORGIA

3
4
5

6 ~~Sec. 110-165. Reserved. Court review of city council action.~~

7 ~~Any person(s) aggrieved by any decision of the city council may make an~~
8 ~~appeal to the Superior Court. Said appeals to the Superior Court shall be the~~
9 ~~same as an appeal to the Superior Court from any decision made by the Court of~~
10 ~~the Ordinary and as specified in Chapter 6-2 of the Code of Georgia. The appeal~~
11 ~~must be made to the court within thirty days after the city council decision.~~
12 ~~Otherwise, its decision is final. Request must be made for a jury trial within 30~~
13 ~~days after filing for appeal before the Superior Court.~~

CITY COUNCIL MEETING

April 1, 2013

NEW BUSINESS: Request for scheduling of a SECOND work session for public discussion on a proposed Maritime Heritage District Overlay

PURPOSE: To schedule a SECOND public work session to review the proposed Maritime Heritage District to review and discuss this item.

RECOMMENDATION: Planning Staff recommends approval to schedule a SECOND public work session.

HISTORY/ANALYSIS: The first public work session was very successful and a lot of comments were received regarding this proposal. It is imperative that the City continue to receive public input regarding this proposal due to its effect on various facets of our business and recreational community.

This office has received a number of informative comments that are being reviewed. The current comments are consistent with the goals of the Maritime Heritage District Overlay.

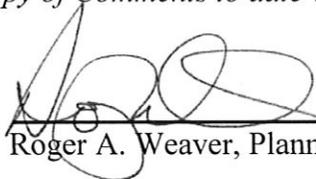
It is imperative that our citizens 'beat it up', and let staff know of any concerns they may have either by attendance at this SECOND public work session or by email to this office or during any 'public to be heard' session of City Council.

Please also note that the timeline presented in the base document was only for guidance. It is not set in stone and is subject to revision by Council or as a result of viable Citizen input that will affect this proposal.

At this time, Staff is recommending that Council is being asked to schedule a SECOND work session for public participation, with this report continuing to form the baseline for that discussion.

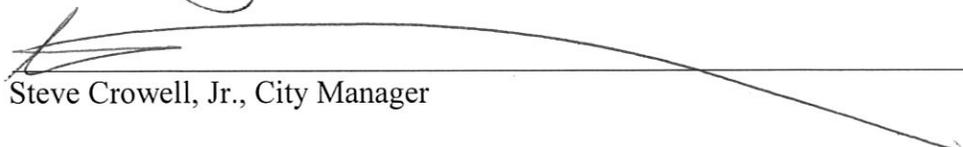
ATTACHMENTS: *Copy of Comments to date will be presented to the CC at the 04-01-13 meeting.*

Department Director:



Roger A. Weaver, Planning Director

City Manager:



Steve Crowell, Jr., City Manager

CITY COUNCIL MEETING

April 1, 2013

TITLE: BUDGET CALENDAR

PURPOSE: Revise the Budget Calendar

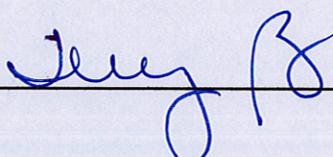
RECOMMENDATION: Date changes for budget workshops, public hearings, and budget approval.

HISTORY/ANALYSIS:

The City is waiting for the health insurance renewal rates that will affect the FY14 Budget. Staff would like to change the budget workshop days in order to allow enough time to secure these new rates.

The new proposed dates for the workshops are April 22nd, 23rd or 24th. New proposed dates for the public hearings and for the budget approval are May 20th and June 3rd.

Department

Director:  _____

City

Manager:  _____

MEMORANDUM



Budget FY 2014

TO: CITY MANAGER AND ALL DEPARTMENTS
FROM: FINANCE DEPARTMENT
DATE: MARCH 26, 2013

If you need salary information, debt service, etc. please do not hesitate to contact me.

February 1st: Finance Dept. - Forward electronic files to Department Heads to use in preparation of proposed 2014 budget.

March 4th: Departments – Submit budget projections FY2014 for inclusion in preliminary package.

March 18th until: Meet with City Manager and Finance Director.

March 25th: Finance Dept. - Complete revenue projections for FY 2014.

March 21st: Finance- Prepare working papers for budget work shop meeting.

April 3rd: Submit Performance Measures

Proposed new dates April 22nd, 23rd, 24th: Budget Workshop with Mayor/Council will be held (9:00am until).

May 6th: Finance - Advertise budget for Public Hearing

May 20th: Departments- Attend Public Hearing and be prepared to respond to Mayor/Council on budget submissions.

May 21st: Submit any additional documents for budget award submission.

June 3rd: Departments- Attend Council Meeting to present budget for approval.

June 30th: Finance – Prepare budget book.

June 30th: Distribute budget book and input FY 2014 budget in system.

August 31st: Finance – Submit for budget award.

CITY COUNCIL MEETING

April 1, 2013

TITLE: Budget Ordinance Dump Truck

PURPOSE: Transfer additional funds to cover the cost to replace the dump truck lost in the fire.

HISTORY/ANALYSIS:

The Sewer Department lost a dump truck in the fire at the Point Peter Waste Water Treatment Plant. The insurance reimbursement to the City was \$56,185. The city has been unsuccessful in finding a used replacement truck for this cost. The average cost is \$65,000 to \$70,000, therefore, it is requested that \$15,000 is transferred from Water Department vehicle line item to the Sewer Department vehicle line item to cover the cost to replace the dump truck.

RECOMMENDATION: Approval

Department Director: 

City Manager: 

AN ORDINANCE TO AMEND THE FISCAL YEAR 2013
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY13 Water/Sewer Budget to transfer funds from water vehicle to sewer vehicle to cover the cost to replace a dump truck.

That the above transaction can be fulfilled by changing the following budget accounts in the Water Sewer Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
505-54310-54.2200 Sewer - Vehicles	\$ 56,185	+ \$ 15,000	\$ 71,185
505-54410-54.2200 Water - Vehicles	\$ 75,000	- \$ 15,000	\$ 60,000

ADOPTED in legal assembly this ____ day of _____, 2013.

CITY OF ST. MARYS, GEORGIA

By: _____
William T. DeLoughy, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING

April 1, 2013

TITLE: AQUATIC CENTER REPAIRS

PURPOSE: To authorize Southern Equipment Services, LLC to make the repairs to the kiddie pool play structure and funbrellas at the Aquatic Center for the amount of \$25,835.00.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: The kiddie pool play structure at the Aquatic Center is in need of repairs and repainting. Repairs are also needed for the "funbrellas". Quotes were received from three local contractors for these repairs. The quotes were as follows:

Southern Equipment Services, LLC	\$25,835.00
W.H. Gross Construction Company	\$32,000.00
Coastal Construction, Inc.	\$53,792.00

Southern Equipment Services, LLC has performed similar work at the Aquatic Center. They were the contractor that performed the repairs/repainting of the large slide structure last year. This project is proposed to be funded by SPLOST VI.

Department

Director: 

City

Manager: 

Southern Equipment Services, L.L.C.

Estimate / Quote

P O BOX 5699
St Marys, GA 31558

Date	Estimate #
2/11/2013	2013-31

Name / Address
City of St. Marys Purchasing Dept 418 Osborne Street St. Marys, GA 31558

Please refer to Quote / Estimate number when issuing your Purchase Order.
Thank you.
PRICING VALID FOR 30 DAYS
Unless otherwise stated.

Customer Fax	Customer Phone
Sarah fax 510-4012	912 882 4415

Project

Item	Description	Qty	Cost	Total
Service at customers	<p>Complete work at Aqua Play structure, at the Aquatic Center to include: Removing all fiberglass panels, landings, stairs Cover all "Steering Wheels" Blast to white metal areas that show visible rust Chemically treat areas where no visible corrosion and paint bind is good, but color is faded. Prime & Paint to match as close as readily available current color scheme using marine grade primers & paints. Stairs and flat surfaces will be primed, non-skid and painted to match existing as close as possible. Fiberglass panels will be repainted to match as close as possible existing theme (1) Fiberglass panel under slide on east side will be replaced with new using same or comparable material. All fiberglass will be reinstalled upon proper cure of paints.</p> <p>****Southern Equipment & Services technicians will need access to work site for up to 2-3 weeks. Weather and accessibility will play a large role in project completion. Scope does not include weekends/overtime, but may be provided upon customer request. Additional fees may apply. Customer must take these factors into consideration when planning execution of work order.</p>	1	21,450.00	21,450.00

Please include this Estimate #. with your order and FAX TO: 912 882 3181 or email to: soequipmentservice@tds.net *Phone 912 882 9121 We no longer accept PO's by phone	Subtotal
	Sales Tax (0.0%)
	Total

Southern Equipment Services, L.L.C.

Estimate / Quote

P O BOX 5699
St Marys, GA 31558

Date	Estimate #
2/11/2013	2013-31

Name / Address
City of St. Marys Purchasing Dept 418 Osborne Street St. Marys, GA 31558

Please refer to Quote /
Estimate number when
issuing your Purchase Order.
Thank you.
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Unless otherwise stated.

Customer Fax	Customer Phone
Sarah fax 510-4012	912 882 4415

Project

Item	Description	Qty	Cost	Total
	<p>****Southern equipment cannot be held responsible for any damage to components during removal/installation as components are aged and showing possible pre-existing stress cracks. Additionally, one landing shows more "flex" than others. Landing will be re-inforced with support beneath landing as determined by certified technician on site.</p> <p>Payment Terms: 25% with PO \$5,362.50 50% Due at start of work \$10,725.00 Balance due at completion. \$5,362.50</p>			

	Subtotal	\$21,450.00
Please include this Estimate #. with your order and FAX TO: 912 882 3181 or email to: soequipmentservice@tds.net *Phone 912 882 9121 We no longer accept PO's by phone	Sales Tax (0.0%)	\$0.00
	Total	\$21,450.00

**Southern Equipment
Services, L.L.C.**

Estimate / Quote

P O BOX 5699
St Marys, GA 31558

Date	Estimate #
3/2/2013	2013-41

Name / Address
City of St. Marys Purchasing Dept 418 Osborne Street St. Marys, GA 31558

Please refer to Quote /
Estimate number when
issuing your Purchase Order.
Thank you.
PRICING VALID FOR 30 DAYS
Unless otherwise stated.

Customer Fax	Customer Phone
Sarah fax 510-4012	912 882 4415

Project

Item	Description	Qty	Cost	Total
Service at customers	Umbrellas: Dissemble each umbrella and Palatize for shipment	5	200.00	1,000.00
Delivery / Pick UP	Pick UP from Aquatic Center and Delivery to Galvanizer all 5 Umbrellas	1	400.00	400.00T
Miscellaneous	Galvanizing of 5 Umbrellas	5	192.00	960.00T
Service at customers	Umbrellas: Re-assemble 5 umbrellas	5	200.00	1,000.00
Delivery / Pick UP	Pick up from Galvanizer and return to Aquatic Center	1	400.00	400.00T
Miscellaneous	New Hardware for reassembling umbrellas	5	125.00	625.00T

Subtotal		\$4,385.00
Sales Tax (0.0%)		\$0.00
Total		\$4,385.00

Please include this Estimate #, with your order and FAX TO: 912 882 3181 or email to:
socquipmentservice@tds.net *Phone 912 882 9121

We no longer accept PO's by phone



W. H. Gross
Construction Company

February 21, 2013

Mr. Bobby Marr
City Of St. Marys
St. Marys, GA

Re: St. Marys Aquatic Center, Kiddie Pool

Dear Bobby,

W. H. Gross is pleased to provide a proposal for performing repair and re-finishing work at the play structure in the Kiddie Pool at the above referenced project. We propose to perform the work for the lump sum of **\$32,000.00 (thirty-two thousand dollars and 00/100 cents)**. All work will be performed in a professional, workmanlike manner. Please see inclusions, clarifications, and exclusions, below.

Inclusions:

1. Removal all fiberglass panels, landings, stairs
2. Cover all "Steering Wheels"
3. Blast to white metal areas that show visible rust
4. Chemically treat areas where no visible corrosion and paint bind is good, but color is faded.
5. Prime & Paint to match as close as readily available current color scheme using marine grade primers & paints.
6. Stairs and flat surfaces will be primed, non-skid and painted to match existing as close as possible.
7. Fiberglass panels will be repainted to match as close as possible existing theme
8. (1) Fiberglass panel under slide on east side will be replaced with new using same or comparable material.
9. All fiberglass will be reinstalled upon proper cure of paints.

Clarifications:

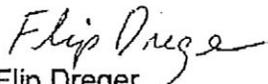
1. Work will take approximately 3 weeks, weather permitting
2. Work to be performed during normal working hours. Weekend and overtime work is excluded

Exclusions:

1. Testing of any kind
2. Generally, any items not specifically referenced in "Inclusions," above

Thank you for the opportunity and please contact me should you have any questions.

Sincerely,


Flip Dreger
Project Manager

Coastal Construction, Inc.

P.O. Box 5039 • St. Marys, GA 31558

Office (912) 882-4233 • Fax (912) 673-6800

PROPOSAL

February 26, 2013

City of St. Marys
418 Osborne Street
St. Marys, GA 31558

ATTN: Bobby Marr
RE: Aquatic-Play System Repair & Painting

Coastal Construction, Inc. proposes to furnish materials, labor, equipment & supervision to perform all work, per attached Scope of Work, provided by the City of St. Marys. Contractor's changes to Scope of Work are as follows:

- 1) Contractor shall spot blast to bare metal, only areas below water line and areas where paint is peeling.
- 2) Contractor shall light blast all other areas of metal to remove chalk and provide for good polyurethane adhesion.
- 3) Contractor shall replace one each AP 6 x 6 platform panel vs. adding supports to existing damaged platform.
- 4) Contractor shall provide and install all new corrugated roof panels vs. repairing deteriorated metal roof panels.
- 5) Contractor shall disassemble arms on 5 each umbrellas, blast and galvanize arms, reinstall all arms with new galvanized bolts and nuts.

TOTAL \$53,792.00



Over 35 Years Experience • Residential & Commercial • Licensed & Insured

Camden Film Commission

The Camden Film Commission has been created for the purpose of coordinating and facilitating film and television production in Camden County. We are committed to providing quality assistance to film industry professionals and citizens in order to make Camden County a viable and premier location for media production in the state of Georgia.

Goals:

- Coordination: To Coordinate film projects in Camden County by working with county and city governments, film/media production, location agents and others, to facilitate and simplify the permitting process for projects utilizing public property or government resources.
 - Create consistent guidelines & permitting processes for each city/county, to avoid confusion or miscommunication when a production company is interested in filming.
 - Provide a clearinghouse for projects crossing geographic and jurisdictional lines. Coordination of such projects often involves working with county, state and federal agencies, other municipalities, and private parties.
 - Communicate with city/county departments and other stakeholders regarding special events, scheduled maintenance, construction and other planned activities to ensure the county can provide a “film friendly” environment for film/media production while also ensuring minimal inconvenience to the community.
 - Monitor projects to ensure compliance with project permits, public safety standards, and county/city laws and regulations.
- Public Safety: Film activities must be coordinated and permitted so as not to endanger the general public. Permits are specific to each project and outline what activities are allowed and not allowed. Certain permits require police, fire or EMT personnel to be on set, paid by the production company.
 - Best practice would be to have consistent permit contracts and fees for public services.
- Quality of Life: Location filming has the potential to be disruptive. Each project should be considered individually to assess how it can be completed with minimal disruption. Many permits require written notification be distributed to residents and businesses in the affected area so citizens know what to expect. This allows citizens a point of contact to voice questions or concerns before filming activities begin.
- Liability and Insurance: The permitting process is an important tool for protecting the City/County from liability due to loss on public property. Permits will include indemnity language and insurance requirements. These may vary depending upon filming activities. Identifying and addressing liability and insurance coverage issues for activities with higher than normal risk will be a priority.

CAMDEN FILM COMMISSION

Bylaws

Adopted _____, _____
Revised _____, _____

I. Name and Objectives

The name of the organization shall be the Camden Film Commission, also referred to as the "Commission."

Objectives:

- To coordinate film projects in Camden County by working with county and city governments, film producers, and other stakeholders.
- To facilitate and simplify the permitting process for projects utilizing public property or government resources.
- To provide a clearinghouse for projects crossing geographic and jurisdictional lines.
- To communicate with city/county departments and film producers regarding events, maintenance, construction, and other planned activities.
- To monitor projects to ensure compliance with project permits, public safety standards, and county/city laws and regulations.

II. Membership

The membership of the Camden Film Commission shall be so comprised as to ensure broad representation by governmental and private stakeholders within Camden County.

County and municipal governments and the Camden County Public Service Authority ("PSA") shall be designated "Voting Members" of the Commission. The Ex-Officio and Advisory members shall be designated "Non-Voting Members."

- The county and each municipality within Camden County shall appoint from its staff one regular and one alternate member to the Commission. The local government representatives shall be nominated by the Council or Commission of the municipality or county.
- The PSA shall be represented on the Camden Film Commission by one regular staff member and one alternate staff member. The PSA staff representative and alternate shall be appointed by the PSA Board.
- The County, each municipal government, and the PSA, will each receive a single vote to be cast by the regular staff member, or in their absence, the alternate.
- Ex-Officio (Non-Voting) Members shall include one person appointed by

their respective governing bodies from:

- Cumberland Island National Seashore
 - Crooked River State Park
 - NSB Kings Bay
- Advisory (Non-Voting) Members shall consist of three citizens-at-large, preferably with prior entertainment industry experience.
 - Those wishing to apply as an Advisory Member should submit in writing their intent to apply with a resume citing their experience. Voting Members of the Commission will choose Advisory Members with a majority vote.
 - Appointments to the Commission of Members shall be for a term three years.
 - Within any year, and on the anniversary of each appointment, any Member who has not attended a minimum of 75% of the formally scheduled meetings of the Commission will be deemed to have resigned their appointment. This requirement can be waived for an individual on a case-by-case basis with a majority vote of the Voting Members of the Commission, in their discretion.
 - Any member deemed to have resigned their appointment shall be replaced according to the normal appointment process. Nominations for replacements for shall be accepted by the Commission Chairperson.
 - In the case of Voting Members, nominations shall be received from the respective Council, Commission or Board of the municipality, county, or PSA, and shall be appointed according to the normal process.
 - In the case of Ex-Officio Members, nominations shall be received from the local governing authority of that organization or governmental body.
 - In the case of Advisory Members, nominations may be received by the Commission Chairperson from current members (all types) of the Commission, and from persons outside the Commission, including interested citizens wishing to nominate themselves.

III. Officers and Duties

- The officers of the Camden Film Commission shall consist of the Chairperson, Vice-Chairperson, and Secretary, who will each serve a two-year term and be elected by a majority quorum of the Commission Voting Members.
- The Chairperson shall preside at all meetings, shall represent the Camden Film Commission in all matters, and shall be authorized to make such appointments to the committees and subcommittees as established by the Commission. The chair shall be authorized to appoint ad hoc committees as necessary to perform other duties and functions.
- The Vice-Chairperson shall assume the duties and responsibilities of the Chairperson in the absence of the Chairperson.

- In the event the Chairperson is unable to complete their term, the Vice-Chairperson shall become the Chairperson for the remainder of that term. The nominating committee shall then nominate candidate for the election of a successor Vice-Chairperson.
- The Secretary shall maintain a roll of all members and their latest contact information, issue adequate advance notice of all meetings, prepare agendas for the Commission, shall take minutes of meetings, record attendance and notify appointing bodies of vacancies and membership.

VI. Meetings

- The CFC will hold quarterly meetings; Special meetings may be called by the Chairperson, or at the request of any three voting members.
- The meeting shall be announced by electronic mail to all members not less than seven (7) days in advance of the planned meeting, listing the time, location, and proposed agenda.
- Members may submit agenda items directly to the Chairperson through the Secretary for consideration at the meeting at least [five] workdays in advance of the meeting notice mailing.
- A quorum shall consist of three voting members, of which one member must be the Chairperson or Vice-Chairperson. Votes are a simple majority, except on bylaws changes as noted below.
- Electronic voting may be used at the Chair's discretion. A response by electronic means a majority of the voting membership will establish a voting quorum and will be simple majority. The discussion summary will be sent out to the membership. Additional written or oral comments will be considered for one week and shared with membership electronically at which time the Chair will call for a vote.
- The CFC shall provide the opportunity for dissenting opinions to be reflected in meeting summaries.
- The latest edition of Roberts Rules of Order Newly Revised, as amended by the Commission, will govern the parliamentary procedures of the Camden Film Commission.
- All meetings are open to the public and all interested persons are invited to attend. CFC may provide opportunities for public input during meetings, but only Council members may vote.

V. Amendment of By-Laws

- These bylaws may be amended at any regular meeting of the Camden Film

Commission by a two-thirds of the voting membership, provided due notice thereof has been submitted in writing at the previous regular meeting including the full text of the proposed amendments.

STATE OF GEORGIA
CAMDEN COUNTY

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, entered into this the _____ day of _____, 2012, by and between CAMDEN COUNTY, a political subdivision of the State of Georgia, acting by and through its Board of Commissioners (hereinafter the "County"), the CITY OF KINGSLAND, a municipal corporation, acting under the laws of the State of Georgia, acting by and through its Mayor and Council (hereinafter referred to as "Kingsland"); the CITY OF ST. MARYS, a municipal corporation, acting under the laws of the State of Georgia, acting by and through its Mayor and City Council (hereinafter referred to as "St. Marys"); and the CITY OF WOODBINE, a municipal corporation, acting under the laws of the State of Georgia, acting by and through its Mayor and City Council (hereinafter referred to as "Woodbine"), and the collectively referred to as the "Cities" and the CAMDEN COUNTY PUBLIC SERVICE AUTHORITY, acting under the laws of the State of Georgia, acting by and through its Chairperson and Board of Directors (hereinafter referred to as "PSA").

WITNESSETH:

WHEREAS, Article 9, Section 3, Paragraph 1(a) of the Constitution of the State of Georgia states in pertinent part:

"The state, or institution, department, or other agency thereof, and any county, municipality, school district, or other political division of the state may contract for any period not exceeding 50 years with each other or with any other public agency, public corporation, or public authority for joint services, for the provision of services, or for the joint or separate use of facilities or equipment", and

WHEREAS, the County, Cities and PSA agreed that due to recent film and media related projects that have occurred in Camden County, there is a need for a formal permitting process that will facilitate film/media related projects while protecting the general welfare of the community, and

WHEREAS, the County, Cities and PSA have agreed that there needs to be an organization made of representation from the county, each city, and the film and media professionals in the community, that will coordinate the permitting process for the greater economic and community benefit of the entire community.

WHEREAS, the County, Cities and PSA have agreed to establish the Camden Film Commission as the film permitting organization for the County, Cities and PSA.

WHEREAS, the County, Cities and PSA have agreed to take an active role in some or all of the objectives identified below;

- 1.) Promote an effective process of permitting film/media related projects in community.
- 2.) Protect the safety, security, and general welfare of the citizens of the community.
- 3.) Create consistent guidelines & permitting processes to avoid confusion or miscommunication when a production company is interested in filming.
- 4.) Provide coordination for projects crossing geographic and jurisdictional lines.
- 5.) Effectively communicate to ensure a "film friendly" environment for film/media production while also ensuring minimal inconvenience to the community.

NOW THEREFORE, in consideration of the mutual conditions, covenants and performances called for herein, the parties hereto agree:

1. The County, Cities and PSA will work together to accomplish objectives as set in this Intergovernmental Agreement.
2. The County, Cities and PSA shall each appoint a representative and an alternate to serve on the Camden Film Commission.
3. This Intergovernmental Agreement shall become effective upon proper approval and execution by all the parties and shall remain effective for a period not to exceed _____, 20__, or until terminated by an of the parties, provided written notice of such termination is forwarded to other parties hereto on or before January 1st of the year in which this Intergovernmental Agreement is being terminated by that Party.

This instrument contains the entire agreement between the parties and no modification, release, discharge, or waiver of any provision hereof shall be of any force, effect, or value unless in writing and duly approved and executed by the parties hereto. All previous and future intergovernmental agreements between the governing bodies not within the scope of the Camden Film Commission Agreement shall not apply to this agreement.

(SIGNATURE PAGE FOLLOWS)

APPROVED by the Chairman and Board of County Commissioners on the _____ day of _____ 2012.

CAMDEN COUNTY

ATTEST:

County Clerk

By: _____
Chairman

APPROVED by the Mayor and Council of the City of Kingsland on the _____ day of _____ 2012.

CITY OF KINGSLAND

ATTEST:

County Clerk

By: _____
Mayor

APPROVED by the Mayor and Council of the City of St. Marys on the _____ day of _____ 2012.

CITY OF ST. MARYS

ATTEST:

County Clerk

By: _____
Mayor

APPROVED by the Mayor and Council of the City of Woodbine on the _____ day of _____ 2012.

CITY OF WOODBINE

ATTEST:

County Clerk

By: _____
Mayor

APPROVED by the Chairman and Public Service Authority on the _____ day of _____ 2012.

PUBLIC SERVICE AUTHORITY

ATTEST:

Authority Clerk

By: _____
Chairman

CITY COUNCIL MEETING

April 1, 2013

TITLE: CINCO DE MAYO FESTIVAL: *Mi Casa Restaurant*

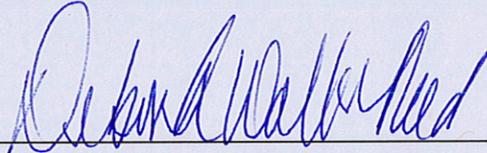
PURPOSE: Council consideration to approve a one day event for alcohol patio sales.

RECOMMENDATION: The Assembly Permitting Committee recommends approval with attached stipulations.

HISTORY: Mi Casa Restaurant currently holds a valid 2013 Alcohol License for indoor sales. Jose Refugio Marquez has requested City Council's approval to serve alcohol in a designated area of the parking lot located at 765 Kings Bay Road, which is indicated on the attached map. The property owners have submitted authorization letters in support of the event. The event is scheduled for Sunday, May 5, 2013 from 6:00 p.m. - 10:00 p.m. One police officer will be hired at the owner's expense for the entire event to address any problems that might arise.

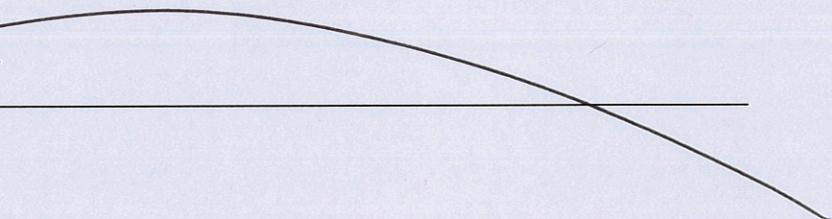
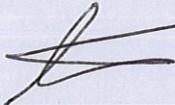
Department

Director: _____



City

Manager: _____





ASSEMBLY PERMIT REQUEST FOR PUBLIC EVENTS

(Please print or type all information.)

EVENT COORDINATION

EVENT NAME: Cinco de Mayo Festival
DATE OF EVENT: 05/05/12 START TIME: 6:00 pm FINISH TIME: 10:00 pm
REQUESTING ORGANIZATION: Mi Casa Restaurant
TYPE OF ORGANIZATION: _____

EVENT COORDINATOR'S CONTACT INFORMATION:	
EVENT COORDINATOR (APPLICANT): <u>Jose Refugio Marquez</u>	
RELATIONSHIP OF APPLICANT TO ORGANIZATION: <u>owner</u>	
ADDRESS:	<u>428 Brant Creek Lane</u> <u>St Marys, GA 31558</u>
PHONE NUMBERS:	HOME () _____ WORK <u>(912) 673-8228</u> CELL <u>(615) 635-1482</u>
E-MAIL:	_____
INDICATE A CONTACT NAME AND NUMBER FOR PUBLIC RELEASE TO PROMOTE THE EVENT:	

EVENT SPECIFICS

PRE-ASSEMBLY TIME: 5:00 pm PRE-ASSEMBLY LOCATION: Mi Casa Restaurant
WILL A PUBLIC ADDRESS SYSTEM OR MUSIC BE USED? YES NO _____
IF SO, WHERE AND AT WHAT TIME(S)?
6:00 pm - 10:00 pm
WILL ARTIFICIAL LIGHTING BE USED? YES _____ NO
IF SO, WHERE AND AT WHAT TIME(S)?

STREETS

(If public roads will be blocked, indicate affected streets and/or intersections to be blocked.)
parking lot only by closed businesses

NUMBER AND LOCATION OF PARKING SPACES THAT NEED TO BE BLOCKED OFF
6 spaces in front of door

SUPPORT

WILL PORTABLE STAGE BE NEEDED? YES _____ NO X

WHOLE STAGE _____ HALF STAGE _____

WHERE? _____

ELECTRICITY NEEDED? YES _____ NO X

WHERE? _____

ESTIMATE THE NUMBER OF:

PEOPLE: 60 ANIMALS: _____ VEHICLES: _____

TEMPORARY STATIC STRUCTURES:

barriacades

ANY OTHER INFORMATION:

1 police officer

CITY FACILITY RESERVATIONS (Facility rental fees are managed through the City Manager's office.)

APPLICANT REQUESTS TO RESERVE THE USE OF THE FOLLOWING CITY PROPERTY:

Within Waterfront Park: _____ Gazebo _____ Picnic Area _____ Stage _____ Entire Park _____ Fountain _____

Outside Waterfront Park: _____ Marsh Walk _____ Waterfront Pavillion _____ Other _____

If "Other," describe: _____

City Sound System: _____ (Please fill out attached City Sound System Rental Application)

APPLICANT RESPONSIBILITIES (Initial each area of responsibility to indicate understanding)

JRM Applicant agrees to provide and install the required number of "NO PARKING" signs for the event at least one week prior to the event and remove the signs after the event.

JRM Applicant agrees to provide the requisite number of trash receptacles for use during the event.

JRM Applicant agrees to assume responsibility for any damages to City property resulting from the event.

JRM Applicant assumes responsibility to arrange for clean-up after the event.

JRM Applicant assumes responsibility for clean up after any animals involved in the event.

JRM Applicant agrees to notify residences and businesses within the festival area to advise them of the event plans (Dates, times, road closures, etc.).

JRM Applicant agrees to pay to the City a fee in the amount of \$15 per vendor that uses electricity provided by the City. (See attached Event Electricity Usage Fee Form)

JRM Applicant agrees to not place vendors in front of any business entrances during the event.

JRM Applicant agrees to place vendors in order to eliminate, to the maximum extent possible, any adverse effects on residences and businesses within the festival area.

MAPS:

In order to properly respond to the needs of individuals or organizations in planning events within St. Marys, the event organizer needs to provide a map of the event set-up to include any parade routes, race routes, attraction locations, street closures, blocked parking, handicap access/parking and other relevant issues or attractions. All such maps should be attached to this form when it is submitted to the City for approval.

STIPULATIONS – TO BE COMPLETED BY CITY STAFF

After review by the City Staff, there may be stipulations that have to be met by the Applicant in order for the event to be approved. If no stipulations are defined by the staff, this section will not apply.

1 - Outside area to be marked off where alcohol is present.

2 - Event sponsor to pay for 1 police officer ~~and~~ for duration of event.

3 - City Council must approve alcohol license for event.

APPLICANT'S AFFIDAVIT

I (the applicant)/we (the entity) HAVE HAVE NOT, (circle one) in the past, conducted or participated in an event of a substantially similar nature to that which is the subject of this application. If applicant circled "have" above, where and when did such prior event(s) take place?

Mi Casa Restaurant on 5/5/12.

As a result of such event(s) did the applicant or entity become the subject, whether or not then operating under the same name, as plaintiff or defendant, of any legal action, civil, and/or administrative? YES/NO NO

I/we HAVE HAVE NOT (circle one) defaulted upon or are in arrears as to any judgment civil, criminal or administrative rendered against the applicant or entity, or is in violation of any injunction or restraining order entered against the applicant, or entity, whether or not then operating under the same name, as a result of participation in any prior event(s) or a substantially similar nature to that which is the subject of the instant application, and if so, a description of said judgment or order and an explanation for non-compliance is attached to this application. The applicant and, where applicable, its officers, employees, members and shareholders, hereby agree to indemnify and save harmless the City of St. Marys, Georgia, its agents, officials and employees, from any claims, demands, injuries or damages, including reasonable attorney's fees incurred, that may arise or be brought against the City for injuries to persons or damage to property resulting from acts or omissions of the Applicant, its agents, employees or representatives.

I/we hereby agree to abide by all stipulations noted above from the City of St. Marys in order to receive approval on this assembly permit. I/We fully understand that these stipulations may not be altered in any

form without the expressed approval of the City of St. Marys. Any alteration of the noted stipulations once approved may lead to disapproval of this assembly permit.

(Please have this form notarized and returned to the City of St. Marys. Upon receipt of this notarized form, it will be added to your assembly request and forwarded to the committee and City Manager.)

Jose R. MARQUEZ
Applicant's Signature

03.14.13
Date

Shannon M. Conley
Notary Public

03.14.13
Date

Notary Public, Camden County, Georgia
My Commission Expires January 19, 2015

01.19.15
Date My Commission Expires

STAFF REVIEW:	
Date of Staff Review: <u>3.22.13</u>	Staff Recommendation: (check one) <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved With Stipulations <input type="checkbox"/> Disapproved
Fire Dept.: <u>[Signature]</u>	
Police Dept.: <u>Tim Hutch</u>	
Public Works: <u>[Signature]</u>	
National Park Service: _____	
If "Disapproved," give reason(s): <u>Also need city council approval for outside alcohol sales and service within barricaded area.</u>	
Upon review of this Assembly Permit Request and considering the recommendations of City Staff, it is the City Manager's decision that this request is (circle one): APPROVED / DISAPPROVED	

[Signature]
City Manager

3/20/13
Date

CC: Tourism, DDA, City Clerk

DOUBLE K, INC
725 KINGS BAY RD.
SAINT MARY'S, GA 31558
912-673-6555

March 13,2013

To Whom It May Concern,

As stated in their lease, Mi Casa Restaurant, has full use of the parking lot.

Thank You,

Tamra Bota

Manager

A handwritten signature in black ink, appearing to read "Tamra Bota", written in a cursive style. The signature is positioned to the right of the typed name and title.

City of St. Marys

I Give Michael permission to use three
Parking spaces on May 5 2013 from 7:00 PM to
10:00 PM. No alcohol to be used or served on
premises.

K Purcell

Keith Purcell (765 Kings Bay Rd.)

GEORGIA, CAMDEN COUNTY

CURB CUT AGREEMENT AND PARKING LOT AGREEMENT

For and in consideration of the sum of Ten and no/100 (\$10.00), the receipt of which is hereby acknowledged and other good and valuable considerations the parties hereto being Keith A. Purcell d/b/a Kingsland Meats and Chris Kogaklis d/b/a T & C Pawn World hereby stipulate, contact and agree as follows:

Keith A. Purcell d/b/a Kingsland Meats shall have the right to a curb cut from the existing parking lot of Chris Kogaklis d/b/a T & C Pawn World to that portion of property adjacent to Chris Kogaklis d/b/a T & C Pawn World located at Kings Bay Road, St. Marys, Georgia. It is further agreed and stipulated that Keith A. Purcell d/b/a Kingsland Meats shall pave the portion of the parking lot adjoining the parking lot of Chris Kogaklis d/b/a T & C Pawn World and neither party, their heirs or assigns shall have the right to

limit the use of any of the parking area for the customers of their respective businesses,
unless otherwise agreed to by the parties hereto, their heirs or assigns.

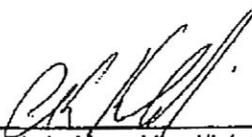
So agreed this 25th day of May, 2010.

 (Seal)
Keith A. Purcell d/b/a Kingsland Meats

Signed, sealed and delivered
in the presence of:

Witness

Notary Public

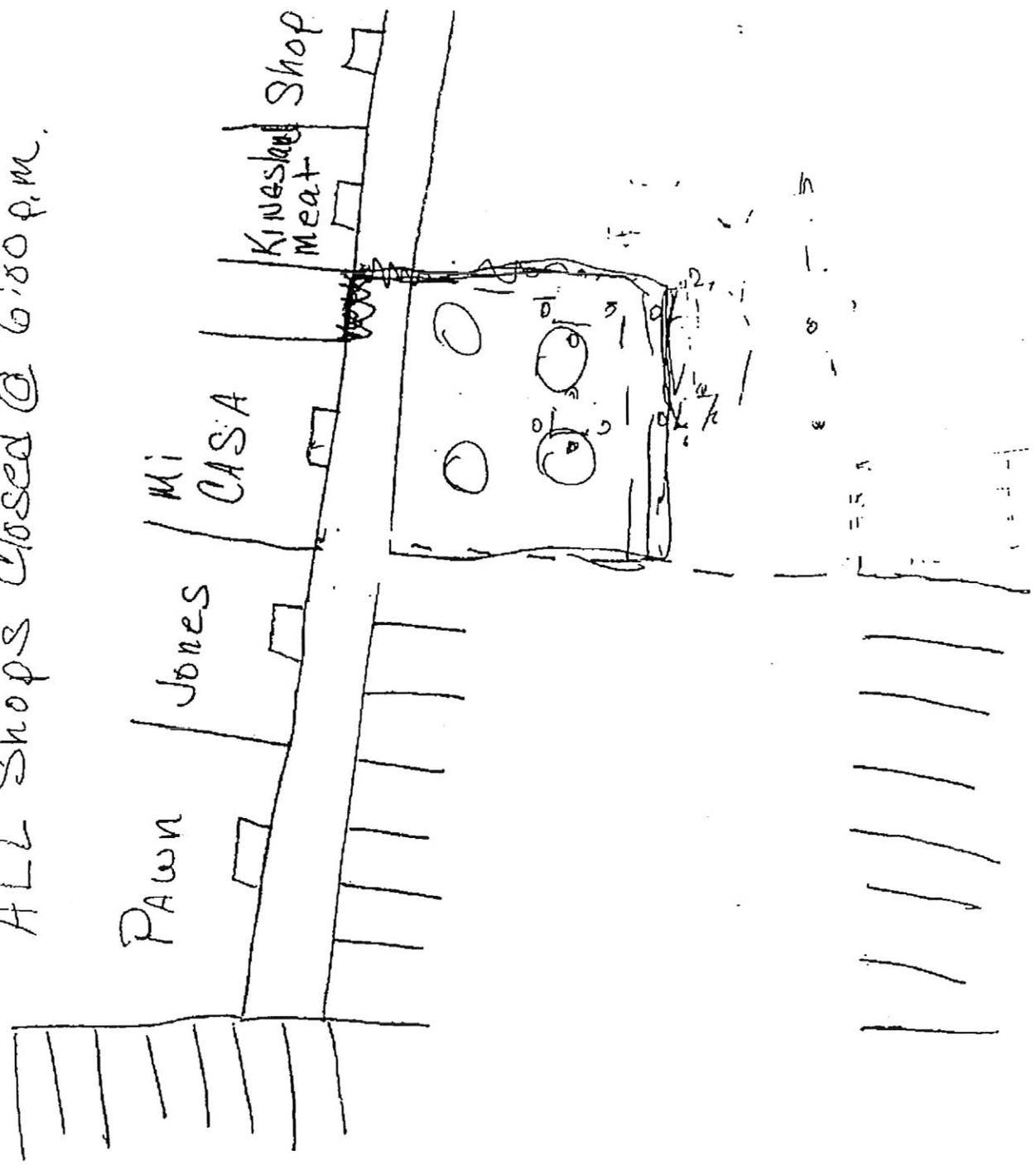
 (Seal)
Chris Kogakis d/b/a T & C Pawn World

Signed, sealed and delivered
in the presence of:

Witness

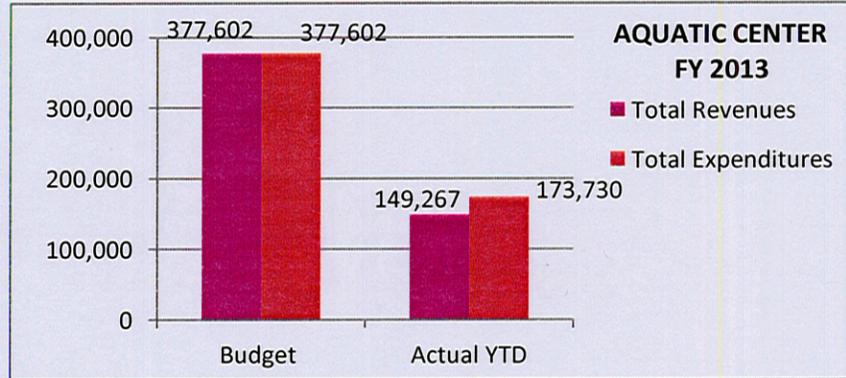
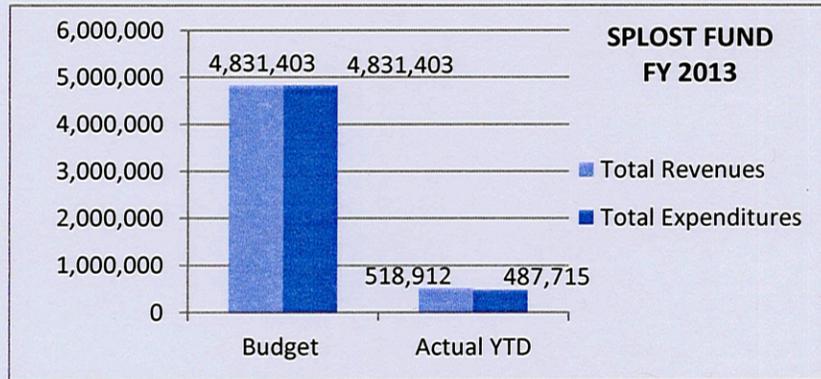
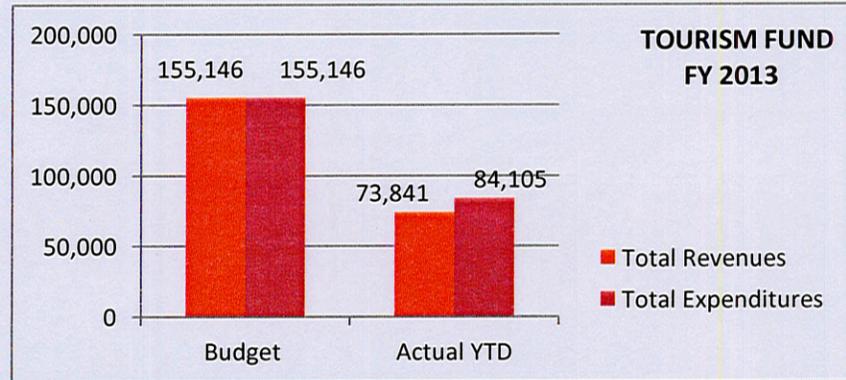
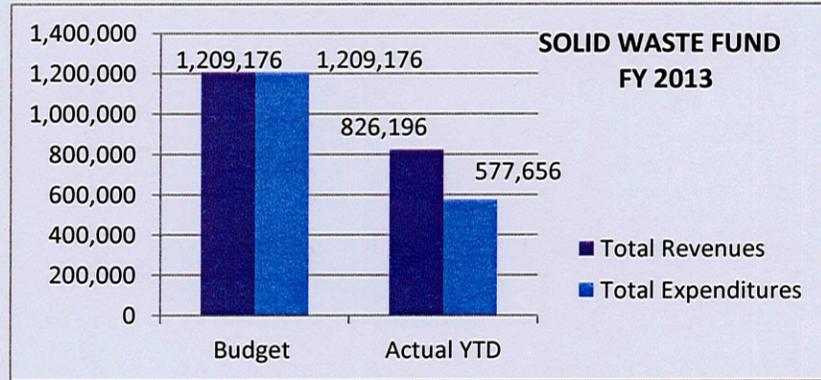
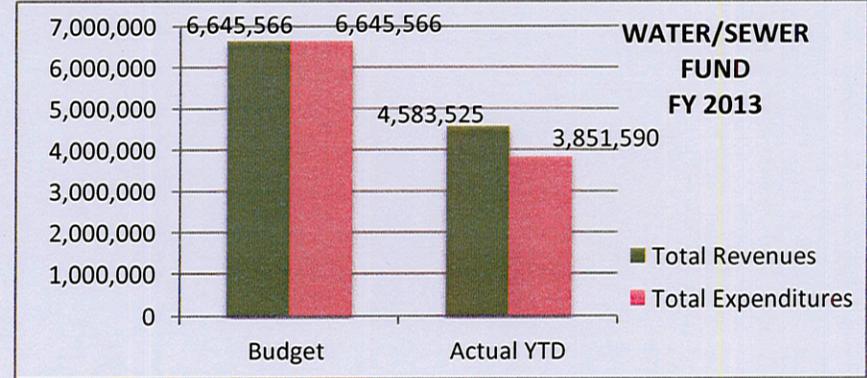
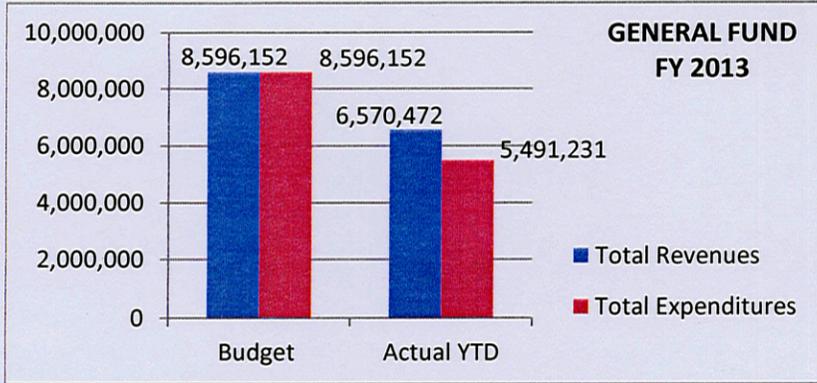
Notary Public

ALL Shops Closed @ 6:00 p.m.



Revised 3/14/13. *dmr*

YTD 02/28/2013 Month Reported



The following is an overview of the City's revenue and expenditures for the month ending February 28, 2013, which is the eighth month of fiscal year FY2013. All reports are on a cash basis.

General Fund:

Total revenue for the General Fund was \$6,434,681 plus \$135,791 of allocated budgeted fund equity for a total of \$6,570,472. Total year to date expenditures as of 2/28/13 was \$5,491,231 for a revenue over expenditures balance of \$1,079,241. Available cash balance as of 2/28/13 was \$4,909,522.

Tourism

Total revenue for Tourism fund was \$73,841. Total year to date expenditures as of 2/28/13 was \$84,105 for a shortfall of **\$(10,264)**.

SPLOST

To date we have received SPLOST revenue of \$518,896 plus interest of \$16 for total revenues of \$518,912. Total year to date expenditures as of 2/28/13 was \$487,715 for a revenue over expenditures balance of \$31,197. This is a reimbursement fund which will net to zero at the end of the fiscal year.

Water/Sewer Fund

Total revenue for the Water/Sewer fund was \$4,583,525. Total year to date expenses as of 2/28/13 was \$3,851,590 for a revenue over expenditures balance of \$731,934. Available cash balance as of 2/28/13 was \$4,632,160.

Solid Waste Fund

Total revenue for the Solid Waste fund was \$826,196 which includes budgeted fund equity of \$106,451. Total year to date expenditures as of 2/28/13 was \$577,656 for a revenue over expenditures balance of \$248,540. Available cash balance as of 2/28/13 was \$215,975.

Aquatic

Total revenue for the Aquatic Center was \$149,267 Total year to date expenditures as of 2/28/13 was \$173,730 for a shortfall of **\$(24,463)**.

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY		MONTHS COMPLETED				8
		% YEAR COMPLETED				66.67%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET	
100.31.1100 REAL PROP CURRENT YEAR	\$ 2,597,400	\$ 93,846	\$ 2,566,434	\$ 2,795,848	99%	
100.31.1190 OVERPAYMENTS/ADJUST TAXES	\$ -	\$ (371)	\$ 433	\$ 7,170	#DIV/0!	
100.31.1205 2005 PROP TAX COLL	\$ -	\$ -	\$ -	\$ -		
100.31.1207 2007 PROP TAX COLL	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.31.1208 2008 PROPERTY TAX	\$ 5,000	\$ 188	\$ 39,267	\$ 26,661	785%	
100.31.1209 2009 PROPERTY TAX	\$ 10,000	\$ 466	\$ 18,755	\$ 36,923	188%	
100.31.1210 2010 PROPERTY TAX	\$ 20,000	\$ 2,250	\$ 33,493	\$ 81,929	167%	
100.31.1211 2011 PROPERTY TAX	\$ 55,000	\$ 3,002	\$ 54,768	\$ -	100%	
100.31.1310 MOTOR VEHICLE	\$ 190,000	\$ 17,726	\$ 132,142	\$ 117,178	70%	
100.31.1320 MOBILE HOME	\$ 6,000	\$ 71	\$ 1,609	\$ 989	27%	
100.31.1391 RAILROAD TAX	\$ 2,500	\$ -	\$ -	\$ -	0%	
100.31.1600 REAL ESTATE TRANSFER TAX	\$ 6,500	\$ 422	\$ 5,192	\$ 4,214	80%	
100.31.1610 RECORDING INTANGIBLE TAX	\$ 40,000	\$ 7,345	\$ 38,375	\$ 22,984	96%	
100.31.1710 GA POWER FRANCHISE TAX	\$ 750,000	\$ -	\$ -	\$ 720,229	0%	
100.31.1711 OKEF ELEC FRANCHISE TAX	\$ 51,750		\$ 47,921	\$ 51,578	93%	
100.31.1730 GAS FRANCHISE TAX	\$ 20,000		\$ 9,305	\$ 10,010	47%	
100.31.1750 CABLE TV FRANCHISE TAX	\$ 96,500	\$ 104,246	\$ 104,246	\$ 96,021	108%	
100.31.1760 TELEPHONE FRANCHISE TAX	\$ 24,000	\$ 11,796	\$ 23,889	\$ 17,825	100%	
100.31.3100 LOCAL OPT SALES AND USE	\$ 1,950,000	\$ 125,389	\$ 1,261,875	\$ 1,298,943	65%	
100.31.4200 ALCOHOLIC BEVERAGE EXCISE	\$ 210,000	\$ 17,547	\$ 152,782	\$ 139,668	73%	
100.31.6200 INSURANCE PREMIUMS (1%)	\$ 810,000	\$ -	\$ 852,970	\$ 803,047	105%	
100.31.6300 FINANCIAL INSTITUTIONS	\$ 27,000	\$ 5,465	\$ 5,465	\$ 5,556	20%	
100.31.9100 PENALTY AND INTEREST	\$ 75,000	\$ 5,488	\$ 60,018	\$ 55,100	80%	
100.31.9500 FIFA LEGAL/PROCESS FEES	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.32.1100 BEER/WINE LIC	\$ 85,000	\$ 1,100	\$ 77,272	\$ 74,886	91%	
100.32.1200 GENERAL BUSINESS LIC	\$ 125,000	\$ 7,632	\$ 115,617	\$ 107,931	92%	
100.32.1220 BUSINESS LIC INSURANCE	\$ 22,000	\$ 6,450	\$ 19,763	\$ 21,225	90%	
100.32.2100 BUILDING PERMITS	\$ 65,000	\$ 7,293	\$ 57,308	\$ 53,439	88%	
100.32.2210 ZONING FEES	\$ 4,000	\$ -	\$ 2,480	\$ 6,760	62%	
100.32.2211 LAND-DISTURBING PERMITS	\$ 500	\$ -	\$ -	\$ 464	0%	
100.32.2230 SIGN PERMITS	\$ 3,000	\$ 110	\$ 860	\$ 2,400	29%	
100.32.3200 GAMING FEES	\$ 1,500	\$ -	\$ -	\$ 1,000	0%	
100.32.3910 PLAN REVIEW FEES	\$ 15,000	\$ 2,229	\$ 16,529	\$ 15,429	110%	
100.34..... COPIES SOLD - ADMIN	\$ 13,700	\$ 1,128	\$ 11,995	\$ 10,883	88%	
100.34.1910 QUALIFYING FEES	\$ -	\$ -	\$ -	\$ 1,620	#DIV/0!	
100.34.4212 NSF FEES	\$ 120	\$ -	\$ -	\$ -	0%	
100.34.....REVENUES-ORANGE HALL	\$ 9,100	\$ -	\$ 3,264	\$ 5,193	36%	
100.34.7500 PROGRAM INCOME - SENIORS	\$ 7,000	\$ 278	\$ 4,288	\$ 4,599	61%	
100.34.9100 CEMETERY FEES	\$ 44,000	\$ 943	\$ 17,550	\$ 38,403	40%	
100.34.9900 ADMIN. FEES - TOURISM	\$ 3,600	\$ 600	\$ 2,400	\$ 2,400	67%	

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY			MONTHS COMPLETED		8
			% YEAR COMPLETED		66.67%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
100.34.9902 ADMIN.FEES - MULTIGRANT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
100.34.9910 ADMIN. FEES - SPLOST	\$ 5,500		\$ 6,176	\$ 5,855	112%
100.35..... COURT FINES/FEES	\$ 386,700	\$ 28,574	\$ 221,982	\$ 263,491	57%
100.35.1300 LIBRARY FINES/COLLECTIONS	\$ 4,500	\$ 647	\$ 3,453	\$ 2,959	77%
100.36.1000 INTEREST EARNED	\$ 8,500	\$ 604	\$ 4,546	\$ 6,673	53%
100.37.2000 ORANGE HALL DONATION	\$ 100	\$ -	\$ 21	\$ 91	21%
100.38.0001 FUND EQUITY	\$ 203,687	\$ 16,974	\$ 135,791	\$ -	67%
100.38.1000 RENTAL INCOME	\$ 295,000	\$ 25,908	\$ 223,481	\$ 196,086	76%
100.38.1010 SPECIAL EVENTS RENTAL	\$ 7,000	\$ 300	\$ 4,413	\$ 4,500	63%
100.38.9010 MISCELLANEOUS INCOME	\$ 30,566	\$ 388	\$ 56,521	\$ 20,344	185%
100.38.9020 SHARED SVC SOL/W & SPLOST	\$ 75,000		\$ 67,426	\$ 53,379	90%
100.38.9025 SHARED SERVICES - IDA	\$ -	\$ -	\$ -	\$ -	#DIV/0!
100.38.9028 SHARED SERVICES -BOARD OF ED	\$ 44,579	\$ -	\$ 9,312	\$ -	21%
100.38.9030 SHARED SERVICES CUMB HARB	\$ -	\$ -	\$ -	\$ 63,800	#DIV/0!
100.38.9032 SHARED SERVICES - HOSP AUTH.	\$ 25,000	\$ -	\$ -	\$ -	0%
100.39.1200 OP T/F IN MULT GRANT FUND	\$ 159,850	\$ 288	\$ 99,085	\$ 51,565	62%
100.39.1200 OP T/F IN SPLOST	\$ -	\$ -	\$ -	\$ -	#DIV/0!
100.39.2200 SALE CITY PROPERTY	\$ 5,000	\$ -	\$ -	\$ -	0%
100.39.3010 LOAN PROCEEDS	\$ -	\$ -	\$ -	\$ 119,700	#DIV/0!
TOTAL REVENUE	\$ 8,596,152	\$ 496,318	\$ 6,570,472	\$ 7,426,946	76%

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY	MONTHS COMPLETED				8
	% YEAR COMPLETED				66.67%
100-GENERAL FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
TOTAL LEGISLATIVE	\$ 201,057	\$ 11,213	\$ 107,293	\$ 134,681	53%
TOTAL EXECUTIVE	\$ 258,817	\$ 31,416	\$ 198,008	\$ 178,588	77%
TOTAL FINANCIAL ADMINISTRATION	\$ 853,875	\$ 65,881	\$ 564,849	\$ 540,720	66%
TOTAL IT	\$ 206,349	\$ 19,397	\$ 125,764	\$ 98,280	61%
TOTAL HUMAN RESOURCES	\$ 130,459	\$ 8,878	\$ 82,284	\$ 53,143	63%
TOTAL GEN GOVT BLDGS & PLANT	\$ 176,050	\$ 8,310	\$ 100,124	\$ 112,958	57%
TOTAL MUNICIPAL COURT	\$ 220,760	\$ 11,834	\$ 113,070	\$ 110,426	51%
TOTAL POLICE ADMINISTRATION	\$ 2,249,773	\$ 205,807	\$ 1,473,930	\$ 1,639,887	66%
TOTAL FIRE ADMINISTRATION	\$ 1,722,251	\$ 171,699	\$ 1,133,636	\$ 1,065,720	66%
TOTAL PUBLIC WORKS ADMIN	\$ 1,199,180	\$ 139,702	\$ 763,397	\$ 818,178	64%
TOTAL HIGHWAYS & STREETS ADMIN	\$ 315,000	\$ 25,766	\$ 179,887	\$ 181,167	57%
TOTAL CEMETERY	\$ 95,658	\$ 7,650	\$ 39,816	\$ 2,047	42%
TOTAL SENIOR CITIZENS CENTER	\$ 117,220	\$ 10,782	\$ 70,810	\$ 72,474	60%
TOTAL PARKS ADMINISTRATION	\$ 47,320	\$ 2,742	\$ 28,504	\$ 28,239	60%
TOTAL LIBRARY ADMINISTRATION	\$ 299,855	\$ 23,989	\$ 171,259	\$ 195,000	57%
TOTAL PROTECTIVE INSP ADMIN	\$ 137,262	\$ 39,535	\$ 88,771	\$ 68,072	65%
TOTAL PLANNING & ZONING	\$ 157,987	\$ 17,224	\$ 109,810	\$ 101,225	70%
TOTAL ECONOMIC DEVELOPMENT	\$ 176,517	\$ 12,121	\$ 117,145	\$ 76,205	66%
TOTAL AIRPORT	\$ 5,000	\$ (2,900)	\$ 7,081	\$ 4,185	142%
TOTAL SPECIAL FACILITIES	\$ 25,762	\$ 1,590	\$ 15,794	\$ 17,241	61%
TOTAL EXPENDITURES	\$ 8,596,152	\$ 812,636	\$ 5,491,231	\$ 5,498,435	64%

REVENUE OVER/(UNDER) EXPENDITURES	\$	-	\$ (316,319)	\$ 1,079,241	\$ 1,928,511
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Cash Balances:	\$5,124,601	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$203,687	Average YTD Mo. Exp.	\$686,404
Unrestricted Cash Balances	\$4,920,914	Months of Operating Cash	7.15
LESS: Outstanding P.O.'s	\$11,391		
Available Cash	\$4,909,522		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY	MONTHS COMPLETED				8
	% YEAR COMPLETED				66.67%
275-SPECIAL REVENU FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
TAXES	\$ 127,116	\$ 10,077	\$ 64,187	\$ 72,587	50%
CHARGES FOR SERVICES	\$ 13,330	\$ 326	\$ 3,379	\$ 6,149	25%
INVESTMENT INCOME	\$ 100	\$ 1	\$ 7	\$ 15	7%
CONTRIBUTIONS/DONATIONS	\$ 600	\$ 11	\$ 180	\$ 788	30%
MISCELLANEOUS	\$ 7,000	\$ 200	\$ 6,087	\$ 4,900	87%
OTHER FINANCING SOURCES	\$ 7,000	\$ -	\$ -	\$ -	0%
TOTAL REVENUES	\$ 155,146	\$ 10,615	\$ 73,841	\$ 84,440	48%

275-SPECIAL REVENU FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 31,922	\$ 2,061	\$ 16,930	\$ 18,802	53%
PURCHASED/CONTRACTED SVC	\$ 102,549	\$ 8,747	\$ 62,792	\$ 70,373	61%
SUPPLIES	\$ 8,675	\$ 575	\$ 3,382	\$ 4,459	39%
INTERGOVERNMENTAL	\$ 12,000	\$ -	\$ 1,000	\$ 8,100	8%
TOTAL TOURISM	\$ 155,146	\$ 11,383	\$ 84,105	\$ 101,735	54%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ (768)	\$ (10,264)	\$ (17,295)	0
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Cash Balances: (-sal/fica-due to pooled cash)	-\$18,053	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$10,513
Unrestricted Cash Balances	-\$18,053	Months of Operating Cash	(1.74)
LESS: Outstanding P.O.'s	\$286		
Available Cash	-\$18,339		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY			MONTHS COMPLETED		8
			% YEAR COMPLETED		66.67%
320-SPLOST FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
TAXES	\$ 4,831,403	\$ 176,232	\$ 518,896	\$ 498,473	11%
INVESTMENT INCOME	\$ -	\$ 1	\$ 16	\$ 66	#DIV/0!
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	
OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 4,831,403	\$ 176,234	\$ 518,912	\$ 498,539	11%

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
320.51512-52.1210 AUDIT - SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1240 DRAINAGE - SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1410 SDEWLK/HNCAP V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1415 PAVING/OVERLAY V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1422 ROADWAYS SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1422 CAPITAL IMPROV SPL V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.56180-54.1300 LIBRARY SPLOST V	\$ -	\$ -		\$ 1,977	#DIV/0!
320.56180-54.1310 MULTI MEDIA SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES V	\$ -	\$ -	\$ -	\$ 1,977	#DIV/0!

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
320.51512-52.1211 AUDIT SPLOST VI	\$ 6,000	\$ -	\$ 3,000	\$ 3,000	50%
320.51565-54.1500 CITY BUILDINGS VI	\$ 475,000	\$ 35,551	\$ 293,478	\$ 1,260	61.8%
320.54220-54.1241 DRAINAGE - SPLOST VI	\$ 2,000,000	\$ 1,512	\$ 60,262	\$ 77,144	3%
320.54220-54.1416 PAVING/OVERLAY VI	\$ 1,850,403	\$ 2,326	\$ 76,553	\$ 183,922	4%
320.54310-54.1202 SEWER INFRA SPLOST VI	\$ 500,000	\$ 54,422	\$ 54,422	\$ -	11%
320.59000-61.1000 OPERATING TFR OUT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES VI	\$ 4,831,403	\$ 93,811	\$ 487,715	\$ 265,326	10.09%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 82,423	\$ 31,197	\$ 231,235
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Cash Balances:	\$533	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$60,964
Unrestricted Cash Balances	\$533	Months of Operating Cash	(0.03)
LESS: Outstanding P.O.'s	\$2,573		
Available Cash	-\$2,040		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY		MONTHS COMPLETED				8
		% YEAR COMPLETED				66.67%
505-WATER AND SEWER FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET	
505.33.4110 STATE GOV GRANTS-DIRECT	\$ 179,700		\$ 165,151	\$ 480,256	92%	
505.34.4210 WATER CHARGES	\$ 2,140,000	\$ 167,020	\$ 1,411,034	\$ 1,432,757	66%	
505.34.4211 TRANSFER/TEMP SERVICES	\$ 45,000	\$ 3,830	\$ 30,025	\$ 31,628	67%	
505.34.4212 RECONNECTION NSF FEES	\$ 72,000	\$ 6,270	\$ 54,520	\$ 54,146	76%	
505.34.4213 LATE FEES AND PENALTIES	\$ 135,000	\$ 9,933	\$ 86,972	\$ 90,476	64%	
505.34.4214 TURN ON FEE	\$ 40,000	\$ 3,710	\$ 28,490	\$ 27,125	71%	
505.34.4216 CAP RECOVERY WATER - DEV	\$ 36,000	\$ 3,883	\$ 28,504	\$ 18,408	79%	
505.34.4217 WATER CHARGES 2	\$ 700,000	\$ 55,547	\$ 469,796	\$ 477,470	67%	
505.34.4230 SEWERAGE CHARGES	\$ 1,966,500	\$ 155,590	\$ 1,327,365	\$ 1,328,723	67%	
505.34.4231 SEWER CHARGES 2	\$ 680,000	\$ 52,618	\$ 444,418	\$ 451,906	65%	
505.34.4236 CAP RECOVERY METER - DEV	\$ 6,720	\$ 840	\$ 5,320	\$ 3,080	79%	
505.34.4256 CAP RECOVERY SEWER - DEV	\$ 117,000	\$ 12,747	\$ 91,198	\$ 45,243	78%	
505.34.4263 CONSTRUCTION FEES	\$ 48,000	\$ 16,154	\$ 103,062	\$ 44,236	215%	
505.38.0001 FUND EQUITY	\$ 406,461	\$ 33,872	\$ 270,974	\$ -	67%	
505..... INTEREST/MISC/OTHER REVENUES	\$ 73,185	\$ 62,501	\$ 66,695	\$ 20,863	91%	
TOTAL REVENUE	\$ 6,645,566	\$ 584,513	\$ 4,583,525	\$ 4,506,317	69%	

SANITATION ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 908,140	\$ 96,896	\$ 616,549	\$ 605,330	68%
PURCHASED/CONTRACTED SVC	\$ 420,981	\$ 23,501	\$ 268,171	\$ 279,930	64%
SUPPLIES	\$ 672,875	\$ 47,473	\$ 369,496	\$ 333,318	55%
CAPITAL OUTLAY	\$ 305,885	\$ 2,697	\$ 194,335	\$ 583,576	64%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
INTERGOVERNMENTAL	\$ 100,000	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 10,000		\$ 4,950	\$ 821	50%
TOTAL SANITARY ADMINISTRATION	\$ 2,417,881	\$ 170,567	\$ 1,453,502	\$ 1,802,975	60%

WATER ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 751,603	\$ 80,671	\$ 511,000	\$ 479,742	68%
PURCHASED/CONTRACTED SVC	\$ 241,638	\$ 6,509	\$ 114,353	\$ 136,115	47%
SUPPLIES	\$ 314,975	\$ 29,490	\$ 166,315	\$ 171,364	53%
CAPITAL OUTLAY	\$ 75,000	\$ -	\$ -	\$ 12,141	
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	
INTERGOVERNMENTAL	\$ 80,000	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 3,000	\$ -	\$ 689	\$ 689	23%
TOTAL WATER ADMINISTRATION	\$ 1,466,216	\$ 116,670	\$ 792,357	\$ 800,051	54%

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY	MONTHS COMPLETED				8
					% YEAR COMPLETED
					66.67%
DEBT SERVICE-PRINCIPLE EXPENDITURE SUMMARY		CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
505.58000-58.1110 BOND PYMT 88 & 92 PRIN	\$ 285,000	\$ -	\$ 285,000	\$ 270,000	
505.58000-58.1340 GEFA LOAN 95-021-W	\$ 1,558	\$ -	\$ 1,558	\$ 12,024	100%
505.58000-58.1350 GEFA LOAN 97-L97-WS PR	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.1360 GEFA LOAN 98-L46-WJ PR	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.1370 GEFA LOAN CW00-017	\$ -	\$ -	\$ -	\$ 30,943	#DIV/0!
505.58000-58.1380 GEFA LOAN CWS-RF-0	\$ 233,148	\$ 19,328	\$ 154,252	\$ 149,522	66%
505.58000-58.1382 GEFA LOAN 2010-L26WQ	\$ 41,325	\$ -	\$ -	\$ -	0%
505.58000-58.1385 EQUIPMENT LOANS PR	\$ -	\$ -	\$ -	\$ 47,686	#DIV/0!
DEBT SERVICE-PRINCIPLE	\$ 561,031	\$ 19,328	\$ 440,810	\$ 510,175	79%

DEBT SERVICE-INTEREST EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
505.58000-58.2110 BOND PAYMENT 88 & 92	\$ 139,191	\$ -	\$ 139,191	\$ 156,188	100%
505.58000-58.2115 INTEREST-BOND INT 2010	\$ 1,915,400	\$ -	\$ 957,700	\$ 957,700	50%
505.58000-58.2340 GEFA LOAN 95-021-WQ INT	\$ 7	\$ -	\$ 7	\$ 546	100%
505.58000-58.2350 GEFA LOAN 97-L97-WS INT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.2360 GEFA LOAN 98-L46-WJ INT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.2370 GEFA LOAN CW00-017	\$ -	\$ -	\$ -	\$ 181	#DIV/0!
505.58000-58.2380 GEFA LOAN CWS-RF-0	\$ 100,265	\$ 8,456	\$ 68,023	\$ 72,753	68%
505.58000-58.2382 GEFA LOAN 2010 L26WQ	\$ 45,575	\$ -	\$ -	\$ -	0%
505.58000-58.2385 EQUIPMENT LOANS	\$ -	\$ -	\$ -	\$ 417	#DIV/0!
DEBT SERVICE-INTEREST	\$ 2,200,438	\$ 8,456	\$ 1,164,921	\$ 1,187,786	53%

505.59000-61.1000 OPERATING TFR OUT	\$ -	\$ (36,000)		\$ -	
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TOTAL EXPENDITURES	\$ 6,645,566	\$ 315,021	\$ 3,851,590	\$ 4,300,986	58%
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REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 305,491	\$ 731,934	\$ 205,331	
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Cash Balances:	\$5,108,680	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$406,461	Average YTD Mo. Exp.	\$481,449
Unrestricted Cash Balances	\$4,702,219	Months of Operating Cash	9.62
LESS: Outstanding P.O.'s	\$70,059		
Available Cash	\$4,632,160		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Feb-13

FINANCIAL SUMMARY	MONTHS COMPLETED	8
	% YEAR COMPLETED	66.67%

540-SOLID WASTE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
540.34.4111 RESIDENTIAL REFUSE CHARGE	\$ 970,000	\$ 80,903	\$ 649,819	\$ 648,041	67%
540.34.4112 COMMERCIAL REFUSE CHARGES	\$ 22,000	\$ 1,922	\$ 14,947	\$ 15,010	68%
540.34.4190 LATE FEES AND PENALTIES	\$ 22,500	\$ 1,849	\$ 15,309	\$ 15,344	68%
540.34.9900 OTHER CHARGES	\$ 35,000	\$ 5,425	\$ 39,670	\$ 39,675	113%
540.36.1000 INTEREST REVENUES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
540.38.0001 FUND EQUITY	\$ 159,676	\$ 13,306	\$ 106,451	\$ -	67%
TOTAL REVENUES	\$ 1,209,176	\$ 103,406	\$ 826,196	\$ 718,069	68%

540-SOLID WASTE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	FEB YTD 2013	FEB YTD 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 81,076	\$ 8,888	\$ 53,632	\$ 49,400	66%
PURCHASED/CONTRACTED SVC	\$ 1,114,440	\$ 74,334	\$ 521,864	\$ 638,456	47%
SUPPLIES	\$ 3,660	\$ 124	\$ 2,160	\$ -	59%
INTERGOVERNMENTAL	\$ 10,000	\$ -	\$ -	\$ -	0%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL SOLID WASTE COLLECTION	\$ 1,209,176	\$ 83,346	\$ 577,656	\$ 687,856	48%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 20,060	\$ 248,540	\$ 30,214	0
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Cash Balances:	\$375,651	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$159,676	Average YTD Mo. Exp.	\$72,207
Unrestricted Cash Balances	\$215,975	Months of Operating Cash	2.99
LESS: Outstanding P.O.'s	-		
Available Cash	\$215,975		

555 -AQUATIC CENTER FINANCIAL SUMMARY	Budget	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	12Mths	YTD 02/2013 YTD	02/2012 YTD
REVENUE SUMMARY																		
CHARGES FOR SERVICES	377,602	-	-	4,837	11,054	61,394	95,865	108,422	26,500	9,256	775	125	275	1,324	998	318,503	147,674	159,367
INVESTMENT INCOME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CONTRIBUTIONS/DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	7	131	(49)	108	112	1,209	17	-	-	144	2	1,535	1,593	1,859
OTHER FINANCING SOURCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	377,602	-	-	4,837	11,061	61,525	95,816	108,530	26,612	10,465	792	125	275	1,468	1,000	320,038	149,267	161,226
EXPENDITURE SUMMARY																		
PRSNL SERVICES/BENEFITS	174,152	301	1,176	2,113	3,912	14,250	31,521	34,138	31,369	6,656	474	1,587	1,201	1,129	1,325	128,698	77,878	91,957
PURCHASED/CONTRACTED SVC	71,650	2,659	6,809	4,931	4,368	5,507	5,822	3,119	6,517	4,969	5,247	4,141	4,770	4,531	3,293	58,859	36,587	30,660
SUPPLIES	131,800	3,694	3,341	4,740	10,525	13,071	28,688	12,974	10,329	8,992	7,045	7,857	4,373	3,026	4,667	115,629	59,264	64,703
CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DEPRECIATION/AMORTIZATION	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL AQUATIC CENTER	377,602	6,654	11,326	11,784	18,805	32,828	66,031	50,231	48,215	20,617	12,766	13,585	10,344	8,687	9,285	303,186	173,730	187,320
REVENUE OVER/(UNDER) EXPENDITURES	-	(6,654)	(11,326)	(6,947)	(7,744)	28,697	29,785	58,299	(21,603)	(10,152)	(11,974)	(13,460)	(10,069)	(7,219)	(8,285)	16,852	(24,463)	(26,094)

Cash Balances:	-\$126,945	Run Rate Analysis:	
LESS: Restricted Budgeted Fd Equity	\$0	Average YTD Mo. Exp.	\$43,432
Unrestricted Cash Balances	-\$126,945	Months of Operating Cash	(2.95)
LESS: Outstanding P.O.'s	\$1,317		
Available Cash	-\$128,262		