



CITY OF ST. MARYS, GEORGIA
January 6, 2014

NEWLY ELECTED OFFICIAL'S OATH OF OFFICE
5:30 p.m.

CITY COUNCIL ORGANIZATIONAL MEETING
6:00 p.m.

- A. *Mayor Pro Tem*
- B. *Coastal Regional Commission Board: Mayor's appointment-City Representative*
- C. *Camden County Health Board: Mayor's appointment-City Representative*
- D. *Downtown Development Authority appointment: Council Seat*
- E. *Senior Advisory Board: Council Seat*
- F. *St. Marys Intracoastal Gateway Steering Committee: Council Seat*

CITY COUNCIL MEETING

AMENDED AGENDA (12/30/13)

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Jim Gant*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES ___ NO ___**
- V. **APPROVAL OF MINUTES:** *December 16, 2013 Regular City Council Meeting Minutes*
December 20, 2013 Special Called City Council Meeting Minutes
December 20, 2013 Executive Session Meeting Minutes
- VI. **PRESENTATIONS:**
 - BOARD APPOINTMENT (VACANCY):**
St. Marys Airport Authority (Frank Drane)
 - BOARD APPOINTMENTS (TERM EXPIRATIONS):**
 1. *St. Marys Airport Authority (Howard H. Davis, III & Jay Stanford)*
 2. *Camden County Health Board (William Sloan)*
 3. *Historic Preservation (Christopher D. Thurner & James Stacey)*
 4. *Oak Grove Cemetery Authority (Caroline Frasca)*
 5. *Planning Commission (Arlene Norris & Larry Johnson)*

6. *Tree Board (Jim Greer & Jerry Lockhart)*
7. *Senior Advisory Committee (Barbara Lundin)*
8. *Board of Ethics (Dick Russell, Doug Cooper, Gull Weaver & Elaine Powierski)*

VII. SET CONSENT AGENDA

VIII. APPROVAL OF THE AGENDA

IX. GRANTING AUDIENCE TO THE PUBLIC

X. OLD BUSINESS:

- A. **ST. MARYS REDEVELOPMENT POWERS RESOLUTION:** *Steve Crowell, Jr.*
Request approval of a resolution in support of a Bill to introduce legislation authorizing the City of St. Marys to exercise all Redevelopment Powers TAB "A"
- B. **FLOOD ORDINANCE REVISION (CHAPTER 54):** *Roger Weaver TAB "B"*
Request amendment to Chapter 54 Flood Ordinance to proceed in obtaining Community Rating System (CRS) that will assist citizens in lowering Flood Insurance Premiums from National Flood Insurance Program (NFIP)

XI. NEW BUSINESS:

- A. **JOINT DEVELOPMENT AUTHORITY (JDA) BOARD DISCUSSION-ST MARYS:**
City Council (Added) TAB "C"
- B. **SPECIAL USE PERMIT REQUEST (ROYALTY AUTO):** *Roger Weaver TAB "D"*
Jaime Cook (Royalty Auto) is requesting a Special Use permit to conduct an auto repair business within the C-2 Zone at 319 Charlie Smith, Sr. Hwy
- C. **GEORGIA MUNICIPAL ASSOCIATION (GMA) ETHICS RESOLUTION:** TAB "E"
To re-adopt Georgia Municipal Association's City of Ethics principles in the form of a resolution for 2014
- D. **JANUARY 20TH CITY COUNCIL MEETING:** TAB "F"
To discuss whether to cancel or reschedule the meeting due to Martin Luther King, Jr. Day holiday
- E. **SEWER DEPARTMENT VACANCIES (2):** *Bobby Marr TAB "G"*
Request permission to fill two vacant full time Sewer Department positions
- F. **WATER AND SEWER CAPITAL RECOVERY FEE AMENDMENT:** *Marsha Klecan*
Request permission to extend 50% discount on Water and Sewer Capital Recovery Fees TAB "H"
- G. **RESOLUTION-GEORGIA FUND 1:** *Marsha Klecan TAB "I"*
Approval requested for resolution to add new Mayor to accounts
- H. **BUDGET ORDINANCE-HAZARDOUS MATERIAL (FIRE DEPARTMENT):** TAB "J"
Marsha Klecan-To record funds received from hazardous material cleanup

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

- A. **FINANCE DIRECTOR'S REPORT:** *Marsha Klecan TAB "K"*
- B. **CITY CALENDAR:** *City Clerk*

XII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY COUNCIL MEETING
December 16, 2013
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, December 16, 2013 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William T. DeLoughy
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember John F. Morrissey
Councilmember Robert L. Nutter
Councilmember Keith Post

ABSENT:

Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Steven S. Crowell, City Manager
Jennifer Brown, Finance Director
Donna Folsom, Human Resources Director
Bobby Marr, Public Works Director
Roger Weaver, Planning Director
Timothy Hatch, Chief of Police
Robby Horton, Fire Chief

CALL TO ORDER:

Mayor DeLoughy called the City Council Meeting to order at 6:00 p.m. Councilmember Keith Post gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *December 2, 2013 Public Hearing Meeting Minutes*

December 2, 2013 Regular City Council Meeting Minutes

Councilmember Nutter made a motion to approve the December 2, 2013 Public Hearing meeting minutes and the December 2, 2013 Regular City Council meeting minutes. Councilmember Howell seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATIONS:

CITY COUNCIL RECOGNITION OF SERVICE:

Mayor William T. DeLoughy presented Councilmembers Sidney Howell and Keith Post with a plaque recognizing their many years of dedication, support and commitment to the City of St. Marys and her citizens. Councilmember Sidney Howell thanked the Council and citizens of St. Marys for their support and stated it was a pleasure to serve his hometown. Councilmember Keith Post stated it was an honor to serve on the Council and thanked the citizens of St. Marys for their support. Mr. Post stated he will continue to serve the citizens of St. Marys and Camden County.

Councilmember John Morrissey presented Mayor William T. DeLoughy with a plaque recognizing his twelve years of service to the citizens of St. Marys and Camden County. Mr. Morrissey thanked Mayor DeLoughy for his dedication, support and commitment to the community. Mayor DeLoughy stated it was an honor and privilege to serve the community and thanked the Council, City Manager and City personnel for their dedication to improving the City.

City Council, citizens and City personnel joined the Council in thanking Mayor DeLoughy and Councilmembers Howell and Post for their service.

BOARD ANNOUNCEMENTS (VACANCY):

St. Marys Airport Authority (*Frank Drane*)

Mayor DeLoughy announced an upcoming vacancy on the Airport Authority.

BOARD ANNOUNCEMENTS (TERM EXPIRATIONS):

1. Board of Ethics (*Doug Cooper, Dick Russell, Gull Weaver & Elaine Powierski*)
2. Camden County Health Board (*William Sloan*)
3. Historic Preservation Commission (*Christopher D. Thurner & James Stacey*)
4. Oak Grove Cemetery Authority (*Caroline Frasca*)
5. Planning Commission (*Arlene Norris & Larry Johnson*)
6. Senior Advisory Committee (*Barbara Lundin*)
7. St. Marys Airport Authority (*Howard H. Davis, III & Jay Stanford*)
8. Tree Board (*Jim Greer & Jerry Lockhart*)

Mayor DeLoughy announced upcoming vacancies on the following boards, authorities and commissions: Board of Ethics, Camden County Health Board, Historic Preservation Commission, Oak Grove Cemetery Authority, Planning Commission, Senior Advisory Committee, St. Marys Airport Authority and Tree Board.

BOARD APPOINTMENT (VACANCY):

Historic Preservation Commission (*Rosemary Rillo*)

Councilmember Post made a motion to appoint Richard Arrington to the Historic Preservation Commission. Councilmember Howell seconded the motion. Voting was unanimous in favor of the motion.

ST. MARYS INTRACOASTAL GATEWAY COMMITTEE ANNUAL REPORT: *Jim Gant*

Mr. Gant gave a brief overview of the St. Marys Intracoastal Gateway Committee's five objectives, projects, studies, plans, future endeavors and opening of the dock. Mr. Gant referenced the 25 foot walkway, permits and acknowledged SMIG members for their dedication over the years.

SET CONSENT AGENDA (*):

Councilmember Gant made a motion to approve the consent agenda as Old Business C, New Business B, C, G, and H. Councilmember Nutter seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Post made a motion to approve the agenda. Councilmember Howell seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Kay Sullivan, 835 Devon Drive: Mrs. Sullivan thanked Public Works for their work on White Lighting ceremony. Mrs. Sullivan thanked Mayor DeLoughy and Councilmembers Howell and Post for their service to the City. Mrs. Sullivan also stated citizens are thankful for the St. Marys Police Department.

Attorney Bert Guy, 106 East Weed Street: Attorney Guy spoke about the 2014 Alcohol License Renewal Application submitted by Borrell Creek Restaurant. Attorney Guy referenced Borrell Creek's 30 years of business and support in the St. Marys community.

Mike Wilson, 111 Yellow Bluff Trace: Mr. Wilson referenced the low frequency amplified noise from Borrell Creek Restaurant penetrating his home.

Bob Taylor, 303 Long Point Circle: Mr. Taylor mentioned the music coming from Borrell Creek Restaurant.

Scott Thibodeau, 524 Moeckel Lane: Mr. Thibodeau spoke regarding music complaints at Borrell Creek Restaurant and requested a compromise be reached.

OLD BUSINESS:

A. ICMA POLICE CONSOLIDATION UPDATE: *Councilmember John Morrissey*

Councilmember Morrissey gave a brief overview of the public presentation conducted by ICMA on December 6th at St. Marys Elementary School regarding the Police Consolidation Study. Mr. Morrissey stated the study referenced exemplary work conducted by the St. Marys Police Department and a potential savings of over \$800,000 to the City if consolidation was implemented.

Councilmember Morrissey made a motion to appoint Councilmember elect Sam Colville on the Police Consolidation Committee to replace former Councilmember Greg Bird. Mr. Morrissey stated the members would be Elaine Powierski, Jay Lassiter and Councilmember elect Sam Colville. Mr. Morrissey requested the committee convene as soon as possible in 2014, review the study and report back to City Council. Councilmember Gant seconded the motion. Councilmember Nutter requested improved dissemination of findings to the public from the committee. Councilmember Howell referenced Chief Hatch attending as well. Voting was unanimous in favor of the motion.

Mayor DeLoughy gave a brief overview and update on the study. Mayor DeLoughy stated that even though a savings of approximately \$800,000 was referenced in the report, the City of St. Marys had grown 24% in 10 years but crime remained level. Mayor DeLoughy stated the St. Marys Police Department was the reason crime had not risen in the City; it is well managed with the Police Enforcement Style of management which works for St. Marys.

B. PARKING ORDINANCE AMENDMENT FOR TRUCKS IN RESIDENTIAL ZONES: *Roger Weaver*
Request amendment to regulate parking of trucks in residential zones

Councilmember Nutter made a motion to approve the Parking Ordinance Amendment to regulate trucks parking in residential zones. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

**C. MARITIME HERITAGE DISTRICT OVERLAY FEASIBILITY REPORT ADOPTION (*):
*Roger Weaver-Request adoption of the Feasibility Report for the proposed Maritime Heritage District Overlay***

Councilmember Gant made a motion to approve the adoption of the Maritime Heritage District Overlay Feasibility Report. Councilmember Nutter seconded the motion. Voting was unanimous in favor of the motion.

NEW BUSINESS:

A. 2014 ALCOHOL LICENSE RENEWALS: *To approve the Alcohol License renewals for 2014*
Councilmember Morrissey made a motion to approve all 2014 Alcohol License Renewals except the renewal application for Borrell Creek Landing Restaurant that Council will defer action on the Borrell Creek Landing Restaurant renewal application until a Special Called City Council meeting on December 20, 2013 at 3:00 p.m. At which time Council will hear the applicant address the noise problem at that location. The applicant is directed to address at that time any reason (if it has any) that it cannot operate without producing electronically amplified sound at the exterior of its premises. Councilmember Post seconded the motion. Mayor DeLoughy asked Chief Hatch to give a brief overview of concerns regarding Borrell Creek Landing Restaurant.

Police Chief Hatch gave a brief overview of noise complaints received and police responses to the complaints. The City Manager (Steve Crowell) stated the owner of Borrell Creek Landing Restaurant and their Attorney Bert Guy is in audience. Councilmember Morrissey read the motion again.

Voting was unanimous in favor of the motion.

**B. 2014 HOLIDAY SCHEDULE (*): *Donna Folsom*
*To approve the Holiday Schedule for 2014***

Councilmember Gant made a motion to approve the 2014 Holiday Schedule. Councilmember Nutter seconded the motion. Voting was unanimous in favor of the motion.

**C. 1ST QUARTER TOWN HALL MEETING (*): *(Added)*
*To schedule the 1st Quarter Town Hall Meeting for Thursday, January 9, 2014 at 6:00 p.m.***

Councilmember Gant made a motion to approve rescheduling the 1st Quarter Town Hall Meeting to Thursday, January 9, 2014 at 6:00 p.m. Councilmember Nutter seconded the motion. Voting was unanimous in favor of the motion.

D. COMPENSATION CONSIDERATION FOR CITY MANAGER: *Mayor DeLoughy*

Councilmember Gant thanked the City Manager for a superb job and felt he operated as a CEO of a company. Councilmember Post stated the City Manager did an excellent for the City but the budget should be considered. Councilmember Howell and Councilmember Morrissey stated they felt the City Manager should receive an increase over 3%.

Councilmember Nutter made a motion to approve a salary increase of 8% for the City Manager (Steve Crowell, Jr.) with 4% on January 1, 2014 and 4% on July 1, 2014. Councilmember Gant seconded the motion. The City Manager stated he appreciated the increase but felt uncomfortable at this time accepting the increase. Councilmember Nutter amended the motion to approve a salary increase of 5% for the City Manager with 2.5% on January 1, 2014 and 2.5% on July, 1, 2014. Councilmember Gant seconded the motion. Voting was recorded as follows:

FOR
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember John Morrissey
Councilmember Robert L. Nutter

OPPOSED
Councilmember Post

E. ST. MARYS 457 PENSION PLANS AMENDMENT REQUEST: *Steve Crowell*

Councilmember Morrissey questioned if monetary limits and guidance be implemented with the plan. Councilmember Post suggested that Georgia Municipal Association (GMA) be consulted. Councilmember Nutter gave a brief overview of the plans he encountered in Human Resources. Mr. Nutter requested a certified financial planner not currently affiliated with the plans be made available to employees. Councilmember Nutter would like to ensure employees accessing those funds fully understand the ramifications.

Councilmember Gant made a motion to approve St. Marys 457 Pension Plans Amendment with stipulations that City personnel receive information on the consequences of accessing those funds before the loan is approved. Councilmember Morrissey seconded the motion. Voting was unanimous in favor of the motion.

F. HOWARD GILMAN MEMORIAL PARK AUTHORIZATION FOR SALE OF ITEMS/TICKETS

CLARIFICATION: *Steve Crowell*

Clarification requested for authorization allowing sale of items and/or the sale of tickets at Howard Gilman Memorial Park

Councilmember Gant requested the Gateway property be included in the rules and regulations. Mr. Gant made a motion to allow the City Manager to make decisions on rentals in the City including the St. Marys Intracoastal Gateway property. Councilmember Post seconded the motion. Councilmember Nutter amended the motion to allow the City Manager to make a determination based on the request to use City facilities with regard to those individuals that are hosting an event to sell tickets or items. Councilmember Post seconded the motion. Voting was recorded as follows:

FOR
Councilmember Jim Gant
Councilmember John Morrissey
Councilmember Robert L. Nutter
Councilmember Keith Post

OPPOSE
Councilmember Sidney Howell

**G. NEW AIRPORT CAPITAL IMPROVEMENT PLAN (CIP) (2015-2019) (*): *Steve Crowell*
*Consideration of Capital Improvement Plan for the new St. Marys Airport***

Councilmember Gant made a motion to approve the 2015-2019 Capital Improvement Plan for the new St. Marys Airport. Councilmember Nutter seconded the motion. Voting was unanimous in favor of the motion.

H. EMPLOYEE COMPENSATION BUDGET ORDINANCE AMENDMENT (*): Jennifer Brown
Councilmember Gant made a motion to the Budget Ordinance Amendment for Employee Compensation. Councilmember Nutter seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CITY CALENDAR: City Clerk
The City Clerk announced the upcoming events, activities and meetings up to January 6, 2014.

REPORT OF MAYOR:

Mayor DeLoughy reminded everyone of the Live Nativity at 6:00 p.m. in front of Orange Hall. Mayor DeLoughy stated that over 1500 kids attended Christmas in Park. Mayor DeLoughy spoke about the ICMA presentation, Joint Land Use Study (JLUS), White Lighting Ceremony and wished everyone a Merry Christmas and a Happy New Year.

GRANTING AUDIENCE TO THE PUBLIC:

Kay Sullivan, 835 Devon Drive: Mrs. Sullivan spoke about sales at Howard Gilman Memorial Park.

Larry White, 102 Sylvia's Court: Mr. White spoke about items being sold in Howard Gilman Memorial Park and Police Department consolidation.

Cheri Richter, 800 Seminole Avenue: Mrs. Richter spoke about Maritime Heritage District Overlay.

Bill Creed, 613 Kings Way: Mr. Creed spoke about Parking Ordinance regarding Recreation Vehicles (RV) and Borrell Creek Restaurant noise concern.

MAYOR AND COUNCIL COMMENTS:

Councilmember Post briefly spoke about the accomplishments of City Council over the last four years including Cumberland Harbour, Orange Hall renovation, Health Clinic implementation, Gaines Davis, Gilman Building Products and meeting date change to accommodate our citizens and organizations. Councilmember Post thanked Attorney Gary Moore for his hard work on various issues, lawsuits and projects in the City. Councilmember Post advised Council to stay engaged on the state level with elected officials, Georgia Municipal Association and the representatives in Washington, D.C. Councilmember Post stated it was an honor to serve his community. Councilmember Howell stated it was an honor to serve the community as well.

Councilmember Gant thanked both Councilmember's for their service. Councilmember Gant stated that Christmas in the Park was a huge success again this year but stated that Alton Dixon (creator and organizer of Christmas in the Park) may be unable to continue due to the economy and the lack of sponsors. Mr. Gant mentioned that Forever Christmas was a huge success and drew large numbers of people to the City. Councilmember Morrissey spoke about 2014 Mayors

Day Parade in Savannah and the gifts that were delivered from the City of St. Marys. Mayor DeLoughy wished Council all the best and stated that Council must get involved with Georgia Municipal Association (GMA).

CITY MANAGER'S COMMENTS:

Mr. Crowell (City Manager) mentioned the Compensation Ordinance and the steps that were included as part of the salary compensation. Mr. Crowell stated that he wanted to ensure Council was aware that the steps in the salary compensation had been removed because it was approved through Consent Agenda. Mr. Crowell stated he was not comfortable with the approved City Manager salary increase of 5% but would accept 3%.

EXECUTIVE SESSION:

There was no "Executive Session" at this time.

ADJOURNMENT:

Councilmember Howell made a motion for adjournment. Councilmember Post seconded the motion. Mayor DeLoughy declared the meeting adjourned at 8:06 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

CITY OF ST. MARYS, GEORGIA
SPECIAL CALLED CITY COUNCIL MEETING
December 20, 2013
3:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for a Special Called City Council session on Friday, December 20, 2013 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor Pro Tem John F. Morrissey
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember Robert L. Nutter
Councilmember Keith Post

ABSENT

Mayor William T. DeLoughy
Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Jennifer Brown, Finance Director
Roger Weaver, Planning Director
Donna Folsom, Human Resources Director
Tim Hatch, Chief of Police

CALL TO ORDER:

Mayor Pro Tem John F. Morrissey called the Special Called City Council Meeting to order at 3:01 p.m. Councilmember Howell gave the invocation. Mayor Pro Tem Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

BUSINESS:

A. BORRELL CREEK LANDING RESTAURANT 2014 ALCOHOL LICENSE RENEWAL

APPLICATION:

Attorney Gary Moore (City Attorney) gave a brief overview of the City ordinance relating to Alcohol License Renewals, denials and revocations.

Attorney Bert Guy (Borrell Creek Landing Restaurant) gave an overview of Borrell Creek Landing Restaurant's steps to address noise concerns including: meeting with neighbors, altering bands booked, sound materials being utilized, company hired to install materials, and tickets issued to Borrell Creek. Attorney Guy also stated that Borrell Creek has been a good neighbor for over 30 years in St. Marys and is striving to work with the community and City.

GRANTING AUDIENCE TO THE PUBLIC:

George Hurley, 108 Salt Grass Trace: Mr. Hurley addressed noise concerns and sound barrier materials currently being utilized.

Bob Taylor, 303 Long Point Circle: Mr. Taylor commented on sound barrier materials currently being utilized, permit issued by Department of Natural Resources and tickets issued to Borrell Creek Restaurant.

Royce Montgomery, 106 Salt Grass Trace: Mr. Montgomery stated he is in support of approving Borrell Creek Restaurant for their license.

Mike Wilson, 111 Yellow Bluff Trace: Mr. Wilson addressed the noise from Borrell Creek Restaurant that penetrates his home.

Councilmember Gant requested information on a provisional license from Attorney Moore. Attorney Gary Moore stated the ordinance currently does not allow for a provisional alcohol license but that a revocation hearing could be conducted at any time. Attorney Moore referenced a citation issued to Mr. Alfred Wong on June 9, 2013.

Councilmember Gant requested additional information on the company being utilized, timeline for installation and type of band. Attorney Bert Guy gave a brief overview of the company and location of installation to prevent noise concerns. Mr. Alfred Wong addressed the types of bands currently being utilized.

GRANTING AUDIENCE TO THE PUBLIC:

Rhonda Delboccio, 38 Coastal Walk: Mrs. Delboccio addressed the materials being used at the Borrell Creek to absorb noise.

Sean Necaise, 400 Flamingo Drive: Mr. Necaise stated as a musician he never received a complaint while playing at Borrell Creek Restaurant.

Rob Hope, 807 Lane, Woodbine, Georgia: Mr. Hope stated Borrell Creek contributes to the community and stated his band purchased their own sound meter to use on stage.

Mayor Pro Tem Morrissey stated that the City is looking for a solution for the residents and Borrell Creek Restaurant. Councilmember Nutter made a motion to approve the 2014 Alcohol License Renewal for Borrell Creek Landing Restaurant. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

B. EXECUTIVE SESSION: PENDING LITIGATION (Added)

Councilmember Nutter made a motion to adjourn to Executive Session to discuss pending litigation. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

The Mayor Pro Tem and Council adjourned to Executive Session at 4:04 p.m., returning at 4:12 p.m. with Mayor Pro Tem Morrissey calling the Council meeting back to order.

Councilmember Gant stated that Council would like a timeline in writing what procedures Borrell Creek Landing Restaurant plans to implement to address the noise concerns at the restaurant.

ADJOURNMENT:

Councilmember Howell made a motion for adjournment. Councilmember Nutter seconded the motion. Mayor Pro Tem Morrissey declared the meeting adjourned at 4:14 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk

Airport Authority
(Vacancy)



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 12-17-13

Board interested in serving on: Airport Authority

Name: Artie Jones Jr.

Address: 1028 Grandwillow Dr.

City, State, and Zip: St. Marys, Ga. 31558

Contact Phone Numbers: 912-322-3437

E-mail Address: acjonesjr@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

See Attachment

Describe why you are interested in serving on this board?:

So get a better understanding to help more
St. Marys and positive direction.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

Signature: Artie Jones Jr.

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

- Graduate Valdosta State University
- Associate Degree Georgia Military College
- Graduate Ralph J. Bunche High School
- Graduate of Camden County Leadership Charter Class 1986
- Graduated as Certified County Commissioner of Georgia 1993

Work History:

- Railroad Engineer, Durango Paper Company (initially Gilman Paper Company), July 1971 to 2004
- Supervisor of Locomotive Engineers (St. Marys, Railroad)
- Union Representative 15 Years (IAM 1128)
- Owner of Krayons Academy, June 1996 and Krayons Academy 2 in June 2006
- Purchasing Agent for Sweet Water Branch Recreation Authority, 1973 to 1985
- Licensed Building Contractor 1984 to 1995
- Served five terms as a Camden County Commissioner Camden County
- ; Served two years as Vice-Chairman of Commissioners & Served two years as Chairman of Commissioners

Other Experience & Achievements:

- Honorable Discharge from U.S. Army 1971
- Member of The Church of Jesus of Latter Day Saints (High Priest)
- Chairman of the Chief Elected Officials Council for the Job Training Partnership Act of the Private Industry Council – Served on council for four years (worked with Georgia Department of Labor to initiate job training programs) 1984-1996
- Appointed by Georgia's Governor Joe Frank Harris to the Georgia State Democratic Party Affirmative Action Committee 1983 to 1992
- Member of Kings Bay Impact Coordinating
- Help Organized first Camden County wide Recreation department (PSA)
- Help Organized first Camden County wide Humane Society
- Selected as one of the Outstanding Young Men of America 1987
- Member of Camden Kings Bay Area Chamber of Commerce Board of Directors (Chair Small Business Committee)
- Board Member American Red Cross (Kings Bay Area/Charlton County Chapter)
- Member of St. Mary's, Georgia's Police Advisory Board 1982-2004
- Coastal Area Planning and Development Commission Board of Directors Member (Executive Committee)
- Member of The 14 Black Men of Glynn
- Member of Camden County Black Business Association
- Chairman of Camden County Planning and Zoning Board 2006-2012
- Chairman of Kings Bay Employers Committee
- Vice Chair of Camden All Sports Club
- Chairman Camden Kings Bay Employers Committee
- Member of Georgia Small Business Development Advisory Council
- Member and Past President Satilla Classic Scholarship Committee
- Board Member Brian Lang Historical Archives

Airport Authority
(Term Expirations)

Mail

COMPOSE

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- Inbox (2)
- Starred
- Important
- Sent Mail
- Drafts (11)
- Follow up
- Misc
- Notes
- Priority
- More

Board A

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CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 11-19-2013

Board interested in serving on: Airport Authority

Name: Howard H. Davis, III

Address: 230 B South hce st.

City, State, and Zip: Kingsland, Georgia 31548

Contact Phone Numbers: 912-409-0374

E-mail Address: h.davis.3@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

College, Developer, Pilot and Airport Authority member for 2013.

Describe why you are interested in serving on this board?:

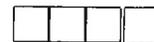
Current member. Like to continue on authority

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: Howard H. Davis, III

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



Open with

Mail

COMPOSE

Lower

- Inbox (2)
- Starred
- Important
- Sent Mail
- Drafts (11)
- Follow up
- Misc
- Notes
- Priority
- More

Board A

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CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 11-19-2013

Board interested in serving on: Airport Authority
 Name: HARRY F. GREER
 Address: 234 MILLER DR
 City, State, and Zip: KINGSLAND GA 31548
 Contact Phone Numbers: 904-377-0949
 E-mail Address: harryg1@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

H.S. 20 YR AIR FORCE Retiree /w over
25 years Experience with A/C
Operations & Maintenance (military & civilian)

Describe why you are interested in serving on this board?:

Interest in Maintaining My Connection
To the Aircraft Industry

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

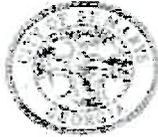
NONE

Signature: *Harry F. Greer*

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



Open with



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 12/11/2013

Board interested in serving on: Airport Authority

Name: Jay Jeffrey Stanford II

Address: 611 Carrack Ct

City, State, and Zip: St. Marys GA 31558

Contact Phone Numbers: (904) 294-1290

E-mail Address: Jay J Stanford@Gmail.com

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Private Pilot Instrument rated, Currently employed as an Engineer, 15 years of aviation experience.

Describe why you are interested in serving on this board?:

To continue my service to the city and community.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

no conflicts

Signature:

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

*Camden County
Health Board*



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 12-30-13

Board interested in serving on: BOARD OF HEALTH

Name: William O. Sloan

Address: 114 CRESWOOD CT

City, State, and Zip: KINGSLAND, GA 31548

Contact Phone Numbers: 912 469 7621

E-mail Address: wsloan@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

WORKED IN THE WATER/SEWER DEPT FOR PAST 7
YEARS. ALSO PRIOR WORK IN GMS. CURRENT MEMBER
OF BOARD OF HEALTH (SEE ATTACHED)

Describe why you are interested in serving on this board?:

ENJOY SERVING THE COMMUNITY.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

N/A

Signature: 

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

Certificates

Certificate	Certificate #	Date
1 GPSTC: Module 1 of Basic Firefighter		12/20/1996
2 GPSTC: Basic Firefighter (Untested)		9/26/1997
3 USFA: Managing Company Tactical Operations 1: Preparation		7/13/1997
4 GEMA: Crash Victim Extrication		12/14/1997
5 GPSTC: First Responder		4/1/2000
6 GPSTC: Pressurized Container Fire Control		4/8/2000
7 GPSTC: Georgia Basic Firefighter Training Course: Module I		5/7/2000
8 GPSTC: Georgia Basic Firefighter Training Course: Module II		6/22/2000
9 FEMA: Awareness for Initial Response to HazMat Incidents		8/14/2000
10 NPQ: Haz Mat Responder Awareness	92768	8/15/2000
11 NPQ: Public Fire Educator I	92769	8/16/2000
12 NPQ: Firefighter I	92770	8/18/2000
13 GPSTC: Georgia Basic Firefighter Training Course		8/18/2000
14 CRMC: First Responder Recertification		12/6/2000
15 GPSTC: Pressurized container fire Control		12/20/2000
16 GPSTC: Structural Fire Control		12/21/2000
17 GEMA: Georgia Bus Extrication		2/25/2001
18 GFSTC: Certified Firefighter - State of Georgia	18311-01	3/1/2001
19 GPSTC: Interior Search & Rescue		4/11/2001
20 GPSTC: Hazardous Materials: First Responder Operations		4/26/2001
21 GPSTC: Alternative teaching Methods for: Fire & Life Safety Educators		9/28/2001
22 GA DNR: Boating Safety Course: Public Safety Operations		11/1/2001
23 UGA: 19th Annual Georgia Extrication School		3/15-17/2002
24 GPSTC: Handling Flammable & Combustible liquid		4/23/2002
25 GPSTC: Practical Fireground Hydraulics		7/9/2002
26 GPSTC: GA Fire Safety Symposium 2002		7/17-19/2002
27 GPSTC: Fire Safety Symposium		7/19/2002
28 GCFD: 2002 Fire Prevention Week Activities		10/6-12/2002
29 NPQ: Firefighter II		4/4/2003
30 GPSTC: Fireworks Regulations Workshop		4/5/2003
31 USFA: Introduction to Fire Inspection Principles & Practices		5/21/2003
32 GPSTC: Introduction to Fire Inspections Principles and Practices		5/21/2003
33 GPSTC: Life Safety Code		8/22/2003
34 GPSTC: Management Training Level I		9/12/2003
35 GPSTC: Training Operations in Small Departments		9/14/2003
36 FLETC-USDHS: Weapons of Mass Destruction Training Program		3/5/2004
37 GPSTC: Hazardous Materials: First Responder Operations		3/12/2004
38 NPQ: Hazardous Materials (Operations)		4/2/2004
39 Center for Domestic Preparedness: WMD Incident Complexities		4/8/2004
40 NFA: Emergency Response to Terrorism-Self Study		12/26/2003
41 NSC: Utility Flagger Instructor	52086895	2/8/2007
42 Hazardous Materials Operations / OSHA Level II		1/25/2007
43 LGRMS: Safety Coordinator 1		7/19/2007

*Historic Preservation
Commission*



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: November 20, 2013

Board interested in serving on: Historic Preservation Committee

Name: James Stacy

Address: 408 Reedy Street

City, State, and Zip: St. Marys, Georgia 31558

Contact Phone Numbers: 912-882-7551

E-mail Address: seletastacy@yahoo.com

Describe your current qualifications for the position including education, skills, abilities, and work experience:

I have served on the HPC since 2008. I have lived in the historic district of St. Marys since 1996. I have a keen interest in history. I am president of the Guala Historical Society in Camden County.

Describe why you are interested in serving on this board?:

I have been an interpreter for the National Park Service for Cumberland Island. I attend Hostel courses at Hillsdale College in Michigan. My hobby is history - local, state, national and world.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: James T. Stacy

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 11/27/13

Board interested in serving on: Historic Preservation Commission

Name: Christopher D. Thurner

Address: 202 West Bryant St

City, State, and Zip: St Marys GA 31558

Contact Phone Numbers: 912-322-8668

E-mail Address: c.thurner@alum.mit.edu

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Current member of HPC; lawyer;
restored home in historic district;
experience on Cemetery Authority and
as Kiwanis President

Describe why you are interested in serving on this board?:

I believe St Marys can appeal to
a niche tourist market IF it preserves
and develops its historic ambience. HPC
is on the ground floor of that effort.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: Christopher D. Thurner

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

Oak Grove Cemetery



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 12-13-13

Board interested in serving on: Oak Grove Cemetery Authority

Name: Caroline Fusco

Address: 909 Lakeside Ln

City, State, and Zip: St. Marys Ga - 31558

Contact Phone Numbers: 912-882-0643

E-mail Address: CARLO37@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

As the treasurer my accounting
experience helps the cemetery
authority properly account for financial
status

Describe why you are interested in serving on this board?:

I feel I have made a positive
contribution to the authority people
my appointment

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: Caroline Fusco

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

Caroline Frasca
909 Larkspur lane
St Marys,Georgia 31558
December 15,2013

Dear Mayor And Council;

I'am requesting to be reappointed to the St Marys Cemetery Authority.

I feel that my financial background has helped to set up a record system that accounts for all the money received from the sale of graves and other money received from the City.I have also actively participated in meetings, and other activities at Oak Grove Cemetery to learn more of its background ,and place in St Marys history.

Sincerely,

Caroline Frasca



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 9-06-13

Board interested in serving on: Oak Grove Cementary Authority

Name: Arlene C. Norris

Address: 200 Margaret Street

City, State, and Zip: St. Marys, GA 31558

Contact Phone Numbers: 912-882-5562

E-mail Address: acnorris@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

I clean etc there all the time.

Describe why you are interested in serving on this board?:

My husband is buried there and my brother also.

I will be buried on our lot.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: Arlene C. Norris

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

Planning Commission

Arlene C. Norris

912-882-5562
acnorris@tds.net

P. O. Box 223
St. Marys, GA 31558

Mr. Mayor and City Council Members,

My term on the Planning and Zoning Commission is expiring. I would like to continue serving on this Commission if you wish to appoint me. Thank you for the trust in me the past years.

Sincerely,

Arlene C. Norris



Office 912.576.5825

Fax 912.576.7189

Email jct@bentpineinc.com

205-A EASY STREET KINGSLAND, GA 31548

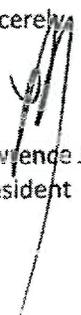
November 22, 2013

City of St Mary's
Planning and Commission
418 Osborne Street
St Mary's, GA 31558

Roger,

As you know, my term expires this year. I would like to be considered to remain on the board. If you have any questions for me please let me know.

Sincerely,



Lawrence Johnson
President

Tree Board



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: Dec 31, 2013

Board interested in serving on: ST. MARYS Tree Board

Name: JIM GREER

Address: 498 Moeckel Place

City, State, and Zip: ST. MARYS, GA 31558

Contact Phone Numbers: H- 729-5843 C- 674-0491

E-mail Address: jimandsuzygreer@gmail.com

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Bachelor of Science, VALDESTA STATE UNIVERSITY; Masters of Science in Plant Pathology, U of GA. County Extension Agent w/ the GA Cooperative Extension Service (4 years). Tree Identification. Extensive job experience (28 yrs) in science/chemistry.

Describe why you are interested in serving on this board?:

I have served on the Tree Board for several years and enjoy making a contribution to the welfare of the trees in St. Marys. Conservation of our beautiful trees is essential in the beautification of our city

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

N/A

Signature: 



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 1-2-2014

Board interested in serving on: ST. MARYS TREE BOARD

Name: JERRY K. LOCKHART

Address: 201 READY STREET

City, State, and Zip: ST. MARYS, GA 31558

Contact Phone Numbers: 912-372-2096

E-mail Address: LOCKHART@TDS.NET

Describe your current qualifications for the position including education, skills, abilities, and work experience:

HAVE BEEN ON BOARD FOR 4 YEARS AND SERVED AS CHAIRMAN

Describe why you are interested in serving on this board?:

WE HAVE TO TRY AND SAVE THE CITY'S TREES FOR FUTURE GENERATIONS TO ENJOY. IF WE DO NOT PLANT NEW TREE AS WE GO, THEY MAY ALL BE GONE.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

Signature: Jerry K. Lockhart

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

*Senior Advisory
Committee*

CITY OF ST. MARYS

BOARD VOLUNTEER APPLICATION

Date: 12/30/2013

Board interested in serving on: __Senior Advisory Committee...

Name: _Barbara Dawn Lundin

Address: _P O Box 5325...338 Charles St.

City, State, and Zip: __St. Marys, Ga...31558

Contact Phone Numbers: _912-882-9321 or 552-4886

E-mail Address: _auntbarbara21@tds.net

Describe your current qualifications for the position including education, skills, abilities,

I am currently serving on the SAC as secretary, and have been since my election, Dec. 2010. My experience with Srs. has been volunteering as our Sr. Adult Director at my Church, First Baptist, St. Marys. I have served in that capacity for the past 25 + years. I have been involved with Rindy Howell, Director of the Sr. Center, St. Marys, in the yearly Sr. Prom activities. I have also been involved in encouraging Srs. of our community, to attend & be a part of the Sr. Center of St. Marys.

I have lived in St. Marys since 1953, and love the area very much. I worked 23 + years in the Dental field, here in St. Marys. This afforded me the opportunity to promote the Srs Center Program. I feel this qualifies me to continue serving in this capacity.

Describe why you are interested in serving on this board?:

I fully support the success of our Sr Center, by promoting community involvement.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board: None

Signature: _Barbara Dawn Lundin  _____

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: Dec 16, 2013

Board interested in serving on: Senior Advisory Committee

Name: Larry W. White

Address: 102 SYLVIA'S CT.

City, State, and Zip: ST. MARYS, GA 31558-4664

Contact Phone Numbers: 912-673-7692 (Home) 803-292-9344 (cell)

E-mail Address: l2-white@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

See attached #1

Describe why you are interested in serving on this board?:

See attached #2

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: Larry W. White

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

#1

I am a high school graduate with some college education. I have also completed several personnel and technical courses while serving in the U.S. Navy for 23 years and with the U.S. Department of Energy for 20 years.

I spent the last two years of my naval career, working closely with both enlisted and officers, as the Command Master Chief (Chief of the Boat) on a US submarine. After retiring from the navy I worked as a Facility Representative for the U.S. Department of Energy. I was responsible for providing communication with the contractor and overseeing their operation of facilities at the Savannah River Site in Aiken, SC.

The past year I had been the president of the St Marys Senior Center Council. In that position I interacted with seniors, the St Marys Hospital Authority, and the Senior Advisory Committee.

#2

I am very concerned with the quality of life for seniors in St Marys. I would work hard to help maintain this quality of life all seniors deserve to have in their lives. They sometimes are an unrecognized valuable asset to all citizens of St Marys. I feel my serving on the senior advisory committee would assist in maintaining the quality of life for the seniors of St Marys.

Board of Ethics



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: DEC 30, 2013

Board interested in serving on: BOARD OF ETHICS

Name: DOUGLAS D. COOPER

Address: 814 RIVERVIEW DRIVE EAST

City, State, and Zip: ST MARYS GA 31558

Contact Phone Numbers: 912-674-9317 / 912-882-1803

E-mail Address: douglascooper@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Member of this board since it first started
Local business owner with 26 years previous
Navy experience

Describe why you are interested in serving on this board?:

Ethics are extremely important to me
in my own business and I would like
to continue to serve the city on this board.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

none

Signature: [Handwritten Signature]

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 12/27/2013

Board interested in serving on: BOARD OF ETHICS

Name: ELAINE R POWIERSKI

Address: 571 CARDINAL CIRCLE EAST

City, State, and Zip: ST MARY GA 31558

Contact Phone Numbers: 912 882 7559

E-mail Address: erpower@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

REGISTERED NURSE + BOB A in BUSINESS
MULTIPLE YEARS IN POSITIONS REQUIRING
THE HANDLING OF CONFIDENTIAL DOCUMENTS.
IN ALL POSITIONS, CONFLICT OF INTEREST + ETHICAL
Describe why you are interested in serving on this board?: HANDLING OF WORK WAS STRESSED.
I HAVE ENJOYED MY YEARS ON THE
BOARD AND FEEL I AM KNOWLEDGABLE
OF THE ORDINANCE + PROCEDURES.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

NONE

Signature: Elaine R Powierski

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 31 December 2013

Board interested in serving on: Board of Ethics

Name: Richard C Russell

Address: 93 Wright Street

City, State, and Zip: St. Marys, GA 31558

Contact Phone Numbers: 912-882-6989

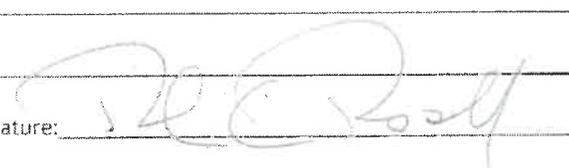
E-mail Address: drussell2@tds.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Describe why you are interested in serving on this board?:

I am currently a sitting member and would like to be reappointed.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

Signature: 

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 30 DECEMBER 2013

Board interested in serving on: ST MARYS ETHICS BOARD

Name: DAVID SCHMITZ

Address: 112 NEW HAMMOCK CIRCLE

City, State, and Zip: ST MARYS, GA

Contact Phone Numbers: (912) 882-6974 (H) (912) 322 6836 (C)

E-mail Address: USNLD0 @ TDS, NET

Describe your current qualifications for the position including education, skills, abilities, and work experience:

BS (OCCUPATIONAL EDUCATION)

USN (RETIRED) 37 YRS

Describe why you are interested in serving on this board?:

SEEMS LIKE AN INTERESTING PLACE TO START

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

NONE

Signature: David Schmitz

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 12-30-13

Board interested in serving on: Ethics

Name: Gull Weaver

Address: 105 Royal Ct

City, State, and Zip: St. Marys GA

Contact Phone Numbers: 912-673-7822 (cell-904-556-5860)

E-mail Address: gullweaver@TDS.net

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Served PAST 4 YEARS

Describe why you are interested in serving on this board?:

Believe in ethics

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

Signature: Gull Weaver

Old Business

CITY COUNCIL MEETING

January 6, 2014

TITLE: Resolution in Support of Legislation to Exercise Redevelopment Powers.

PURPOSE: To authorize requesting state legislators to implement the actions necessary to exercise and implement redevelopment powers for the City of St. Marys.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS; City Council has had several educational/informational sessions on the Redevelopment Powers Act, including discussions at City Council meetings. The attached resolution will authorize the city to proceed with the necessary steps to implement redevelopment powers, including working with state legislators to adopt legislation authorizing a referendum in St. Marys to implement redevelopment powers.

One objective of implementing redevelopment powers was to have such powers available as a "tool" for economic development. Adoption of redevelopment powers does not necessarily mean that a tax allocation district will be established consistent with those redevelopment powers. There are still several opportunities for decisions by the City Council to determine the final implementation of any powers associated with the Redevelopment Powers Act implementation.

Department Director: _____

City Manager: _____



RESOLUTION #2014-_____

RESOLUTION IN SUPPORT OF A BILL TO INTRODUCE LEGISLATION AUTHORIZING THE CITY OF ST. MARYS TO EXERCISE REDEVELOPMENT POWERS

WHEREAS, the City of St. Marys, Georgia has pursued a series of innovative planning initiatives in an effort of responding to growth in the community; and

WHEREAS, the City of St. Mary, Georgia seeks to expand its set of implementation tools, and qualify for a range of existing state and federal financing powers and create additional financial incentives for redevelopment; and

WHEREAS, the City of St. Marys, Georgia has held several public informational/educational meetings at which the public had an opportunity for input; and

WHEREAS, the City of St. Marys, Georgia wishes to undertake and carry out community redevelopment within the meaning of and as fully permitted under the provisions of the Constitution of the State of Georgia, and to authorize the City of St. Marys to exercise redevelopment powers as fully as the "Redevelopment Powers Law" may now or hereafter permit; and

WHEREAS, the St. Marys, Georgia City Council considers it appropriate for St. Marys residents to vote on the merit of having redevelopment powers authority available within portions of the City of St. Marys, Georgia; and

WHEREAS, the City of St. Marys, Georgia requests to have legislation introduced at the regular 2014 session of the General Assembly of Georgia to exercise redevelopment powers within its corporate municipal limits; and

BE IT HEREBY RESOLVED, that the Council for the City of St. Marys, Georgia unanimously supports the introduction of said legislation empowering the City of St. Marys, Georgia to invoke redevelopment powers under the Constitution of the State of Georgia under O.C.G.A. Chapter 44 of Title 36.

NOW, THEREFORE BE IT FURTHER RESOLVED, that this resolution be effective upon adoption.

This, the 6th day of January 2014.

CITY OF ST. MARYS, GEORGIA

John F. Morrissey, Mayor

Deborah Walker-Reed, City Clerk

CITY COUNCIL MEETING

January 6, 2014

NEW BUSINESS: Request for adoption of revisions to Chapter 54, Floods.

PURPOSE: To continue the process to obtain the Community Rating System (CRS) that will assist our citizens in lowering their Flood Insurance premiums from the National Flood Insurance Program (NFIP).

RECOMMENDATION: Planning Staff and City Manager recommends approval of this request.

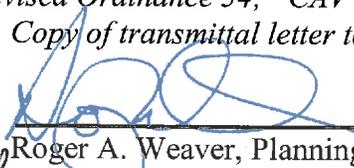
HISTORY/ANALYSIS: On October 7, 2013, the City Council (CC) authorized staff to proceed with all of the necessary work to obtain CRS certification. The first step was to have a Community Assistance Visit (CAV) by representatives of DNR Flood department and FEMA. This visit was held on Wednesday December 5, 2013. As a result of that visit, a letter was received with recommendations that will take the City to the next step – an ISO visit funded by FEMA. The meeting went very well, with the CAV letter noting that “*St. Marys has implemented an effective filing system*” which is critical for getting and keeping the CRS designation from today onward.

The only item needing CC action at this time is the July, 2013 update to the 2008 Flood Ordinance. This updated ordinance is attached and is a requirement for the next step. All revisions required by FEMA are included in this ordinance. The yellow highlighted lines are the additions and/or changes to the 2008 Ordinance that are reflected in the 2014 ordinance.

All other data referred to in the CAV letter are administrative in nature, and as such do not require CC approval or action. The CAV letter as well as the City response (the right hand column next to the CAV letter) to these comments is attached and dated January 6, 2014.

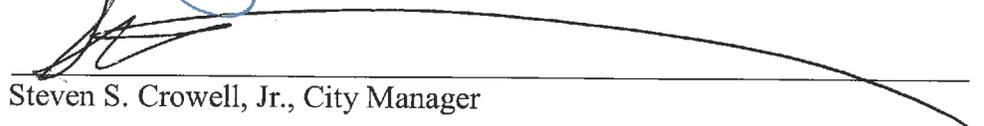
ATTACHMENTS: *Revised Ordinance 54; CAV letter dated 12-13-13 with Staff response to CAV letter dated 01-06-14; Copy of transmittal letter to DNR).*

Department Director:



Roger A. Weaver, Planning Director

City Manager:



Steven S. Crowell, Jr., City Manager



CITY OF ST. MARYS

418 OSBORNE STREET
ST. MARYS, GEORGIA 31558

PLANNING AND ZONING DEPARTMENT

TELEPHONE: 912-510-4032

Roger A. Weaver, Planning Director *** roger.weaver@stmarysga.gov

Mr. Thomas Tkacs, PE
Georgia Department of Natural Resources
Environmental Protection Division
2 Martin Luther King, Jr. Drive
Suite 1456
Atlanta, GA 30334

January 6, 2014

RE: Transmittal of Response to the CVS and copy of New Flood Ordinance

Dear Mr. Tkacs:

I am pleased to transmit to you the following data related to our CRS Application for the City of St. Marys.

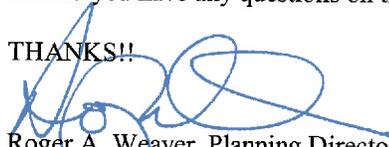
1. Your Letter of December 12, 2013, with our responses to each line item in the right hand column.
2. A copy of the newly approved Ordinance 54, Floods, for your review. This ordinance is identical to your model ordinance, with the minor revision that the City does not permit mobile homes.

As of January 1, 2014, the City has implemented the recommendations as to record keeping, variances, and substantial improvements, etc. There is a slight learning curve for staff, but we anticipate a high degree of success in this endeavor.

I have not copied the other attendees at our recent December 5, 2013 meeting as I leave that to you.

Should you have any questions on the above or attached, please contact me or Michele Wood at 912-510-4032.

THANKS!!


Roger A. Weaver, Planning Director
City of St. Marys

Georgia Department of Natural Resources

Environmental Protection Division

2 Martin Luther King Jr. Drive, Suite 1456, Atlanta, Georgia 30334
Judson H. Turner, Director
(404) 656-4713

December 12, 2013

The Honorable William T. Deloughy
Mayor, City of St. Marys
418 Osborne St.
St. Marys, Georgia 31558

Re: Community Assistance Visit. Community 130027.

Dear Mayor Deloughy:

Pursuant to St. Marys interest in the National Flood Insurance Program (NFIP) Community Rating System (CRS), the Federal Emergency Management Agency (FEMA) and the Georgia Department of Natural Resources - Floodplain Management Office (GA-DNR) conducted a Community Assistance Visit (CAV) on December 4, 2013 with St. Marys' representatives. A "clean" CAV is a prerequisite to joining the Community Rating System (CRS). This correspondence is a follow-up to the CAV and defines actions necessary to "close" the CAV. CAV findings are detailed below.

The CAV is a comprehensive assessment of a community's floodplain management program, including the administration and enforcement of its local flood ordinance. In addition, the CAV is an opportunity for our office to maintain periodic contact with local governments and provide technical assistance and coordination as necessary. GA-DNR serves as a liaison between FEMA and the communities within the State that participate in the NFIP.

CAV Findings

1. Records Review - Elevation Certificates and Building Permits

During the CAV, the development permit process, development permit files, subdivision plats and "as-built" Elevation Certificates for structures permitted since August 2008 were requested. St. Marys has implemented an effective filing system.

No Comment.

2. Post-Disaster Plan

The Post-Disaster Plan was not reviewed. GA-DNR recommends closer coordination between the EMA staff working on the all-hazards mitigation plan update and the floodplain administrator and flood plain related staff.

This will be implemented. There is a Post Disaster Plan under review at the present time.

3. Floodplain Mapping

St. Marys did not have any comments regarding the mapping. The final maps from the study in progress are due to be issued final in 2016. St. Marys stated they had 2012 LIDAR data and ortho-imagery.

The City is working with Camden County as our GIS coordinator, and Camden County as our EMA.

There have been five recent annexations/de-annexations. One annexation was earlier in 2013. St. Marys provided the boundary of the annexed parcel.

The City has been working with the Consultants doing the Flood Plain mapping, and are anticipating a smooth interaction when the new maps are issued

The flood maps and flood studies are filed at the Community Development Office, 418 Osborne St. and are available to the public at that location. Floodplain data is on St. Marys' GIS system. DNR demonstrated the GeorgiaDFIRM web viewer.

4. Flood Damage Prevention Ordinance Review

The current Ordinance was passed in 2008 and was determined to be compliant with NFIP requirements. The current Ordinance is a stand-alone Ordinance. St. Marys will adopt Ordinance revisions. DNR will provide a digital copy of the revised model Coastal Ordinance. (Done)

The ordinance revisions are to be reviewed and approved at the January 6, 2014 City Council meeting.

St. Marys does not have a Certified Floodplain Manager (CFM) on staff. St. Marys will pursue having one or more staff certified as floodplain managers.

The City has one trained Flood Plain Manager, but has commenced the process to have two (2) staff members trained and tested to become CFMs.

St. Marys has not had a Flood Ordinance variance request. A detailed variance process is defined in the flood ordinance.

At this time, the City has not – and does not intend to - issue any variances and will comply with the requirements of the Ordinance.

Building and Planning Departments have periodic meetings to coordinate reviews of permit applications. Administratively the Building Department is under the Fire Department.

No Comment

St. Marys should require Elevation Certificates of all developments.

The City already requires Elevation Certificates for those projects within the Flood zones. Starting January 1, 2014, the City intends to require ALL projects within the City to have Elevation Certificates.

Delete "permanent" in the last line of the definition of "Development".

No Comment

5. Site Visit

A site visit was conducted and several flood hazard areas were observed.

Location	Comment
Cumberland Harbor	Large residential development with over 1,100 lots. Some lots are in floodplain. Development access is in floodplain.
Elementary School	A portion of the structure is in the regulatory floodplain. St. Marys to provide Elevation Cert. Could floodproof school.

Cumberland Harbour homes are presently required to comply with Flood Zones and height of the lower floor above the BFE. The City is attempting to obtain the Elevation Certificate from the School District. However, according to the Contract and As Built Drawings, the Finish Floor of the structure is 13.25 feet, which is approx. 2.5 feet above the required flood zone data. I have attached a scan of the lower floor which indicates this. Agreed. This will be accomplished beginning on January 1, 2014

6. Historic Flood Events.

The highest point in St. Marys is 22.5 feet at the airport. A Category 5 storm surge is 25 feet. There were 13 storms between 1800 and 1896. The last direct hit was 1896. More recently there has been major flooding upstream of St. Marys.

No Comment

7. Substantial Damage/Improvements

A substantially improved or damaged structure must comply with current Ordinance requirements. St. Marys agreed to implement a more robust system for tracking substantial improvement/damage structures.

This has been agreed to, and is presently being implemented.

8. Summary

1. St. Marys intends to adopt a new flood ordinance. | This is on the City Council Agenda for January 6, 2014
 2. St. Marys shall implement the variance process described in St. Marys Ordinance. | This is agreeable and is being implemented as of January 6, 2014 with the updated ordinance.
 3. St. Marys shall implement a more robust methodology for tracking substantial improvement/damage structures. | This is agreeable and is being implemented as of January 1, 2014.
 4. Permit procedures shall be defined in the Flood Ordinance, coordinated with other Departments and implemented. | This is part of the updated ordinance to be approved on January 6, 2014
 5. The status of the elementary school relative to the St. Marys Flood Ordinance must be clarified. Please provide an Elevation Certificate for the Elementary School. Floodproofing may be an option. | See discussion above and attached data.
- St. Marys has 45 days from the date of this letter to submit your written response. After we review your response we can close the CAV if we determine that St. Marys' floodplain management program is in compliance. If you have any questions you can contact me (404-675-1685) or Tom Shillock (404-362-2606) or Tim Russo (770-220-5420). | No comment

Sincerely,

Thomas Tkacs, P.E.
Georgia DNR

cc: Roger Weaver/St. Marys
Michele Wood/St. Marys
Timothy Russo/FEMA Region IV
Tom Shillock/DNR
Todd Harris/DNR

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**ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA**

At the regular meeting of the St. Marys City Council, held in the St. Marys City Hall, St. Marys, Georgia:

Present:

John Morrissey, Mayor
Robert L. Nutter, Councilman, Post 1
Nancy Stasinis, Councilwoman, Post 2
Jim Gant, Councilman, Post 3
David Reilly, Councilman, Post 4
Sam L. Colville, Councilman, Post 5
Linda P. Williams, Councilman, Post 6

On motion of _____, which carried _____, the following Ordinance amendment was adopted:

18
19 AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF ST. MARYS, GEORGIA,
20 SECTION 54, FLOOD, TO PROVIDE FOR UPDATES TO THE 2008 ORDINANCE.

21
22 Be it, and it is, hereby ordained by the Mayor and Council of the City of St. Marys, this ___ day of _____,
23 2014 that Article 54, of the Code of Ordinances, City of St. Marys, Georgia is DELETED and a NEW
24 Article 54 is hereby ADDED:

25 **SECTION 54-1 STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE AND OBJECTIVES**

26 **SECTION A. STATUTORY AUTHORIZATION**

27 Article IX, Section II of the Constitution of the State of Georgia and Section 36-1-20(a) of the Official Code of
28 Georgia Annotated have delegated the responsibility to local governmental units to adopt regulations designed to
29 promote the public health, safety, and general welfare of its citizenry. Therefore, the City Council of the City of
30 St. Marys, GEORGIA, does ordain as follows:

31 **SECTION B. FINDINGS OF FACT**

- 32 (1) The flood hazard areas of the City of St. Marys, Georgia are subject to periodic inundation which results in
33 loss of life and property, health and safety hazards, disruption of commerce and governmental services,
34 extraordinary public expenditures for flood relief and protection, and impairment of the tax base, all of which
35 adversely affect the public health, safety and general welfare.
36
37 (2) These flood losses are caused by the occupancy in flood hazard areas of uses vulnerable to floods, which are
38 inadequately elevated, flood-proofed, or otherwise unprotected from flood damages, and by the cumulative
39 effect of obstructions in floodplains causing increases in flood heights and velocities.

40 **SECTION C. STATEMENT OF PURPOSE**

41 It is the purpose of this ordinance to promote the public health, safety and general welfare and to minimize public
42 and private losses due to flood conditions in specific areas by provisions designed to:

- 43 (1) require that uses vulnerable to floods, including facilities, which serve such uses, be protected against flood
44 damage at the time of initial construction;
45
46 (2) restrict or prohibit uses which are dangerous to health, safety and property due to water or erosion hazards, or
47 which increase flood heights, velocities, or erosion;
48
49 (3) control filling, grading, dredging and other development which may increase flood damage or erosion, and;
50
51 (4) prevent or regulate the construction of flood barriers which will unnaturally divert flood waters or which
52 may increase flood hazards to other lands;
53
54 (5) control the alteration of natural floodplains, stream channels, and natural protective barriers, which are
55 involved in the accommodation of floodwaters.

1 **SECTION 54-2 OBJECTIVES**

2 The objectives of this ordinance are:

- 3 (1) to protect human life and health;
- 4 (2) to minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer
- 5 lines, streets and bridges located in floodplains;
- 6 (3) to help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a
- 7 manner as to minimize flood blight areas,
- 8 (4) to minimize expenditure of public money for costly flood control projects;
- 9 (5) to minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the
- 10 expense of the general public;
- 11 (6) to minimize prolonged business interruptions, and;
- 12 (7) to ensure that potential homebuyers are notified that property is in a flood area.

13 **SECTION 54-3 GENERAL PROVISIONS**

14
15 **SECTION A. LANDS TO WHICH THIS ORDINANCE APPLIES**

16 This ordinance shall apply to all Areas of Special Flood Hazard within the jurisdiction of the City of St. Marys,
17 Georgia.

18 **SECTION B. BASIS FOR AREA OF SPECIAL FLOOD HAZARD**

19 The Areas of Special Flood Hazard identified by the Federal Emergency Management Agency (FEMA) in its
20 Flood Insurance Study (FIS), dated June 1, 1984 or latest maps as adopted by the City, with accompanying maps
21 and other supporting data and any revision thereto, are adopted by reference and declared a part of this ordinance.
22 For those land areas acquired by a municipality through annexation, the current effective FIS, supporting data and
23 any revision thereto, for Camden County, GA dated June 1, 1984, are hereby adopted by reference.

24
25 Areas of Special Flood Hazard may also include those areas in the City of St. Marys known to have flooded
26 historically or defined through standard engineering analysis by governmental agencies or private parties but not
27 yet incorporated in a FIS.

28
29 The Repository for public inspection of the Flood Insurance Study (FIS), accompanying maps and other
30 supporting data is located in the Planning Department of the City of St. Marys, 418 Osborne Street, St. Marys, GA
31 31548.
32

33 **SECTION C. ESTABLISHMENT OF DEVELOPMENT PERMIT**

34 A Development Permit shall be required in conformance with the provisions of this ordinance PRIOR to the
35 commencement of any Development activities.

36 **SECTION D. COMPLIANCE**

37 No structure or land shall hereafter be located, extended, converted or altered without full compliance with the
38 terms of this ordinance and other applicable regulations.

39 **SECTION E. ABROGATION AND GREATER RESTRICTIONS**

40 This ordinance is not intended to repeal, abrogate, or impair any existing ordinance, easements, covenants, or deed
41 restrictions. However, where this ordinance and another conflict or overlap, whichever imposes the more
42 stringent restrictions shall prevail.

43 **SECTION F. INTERPRETATION**

44 In the interpretation and application of this ordinance all provisions shall be: (1) considered as minimum
45 requirements; (2) liberally construed in favor of the governing body, and; (3) deemed neither to limit nor repeal
46 any other powers granted under state statutes.

1 The Flood Plain Manager shall review the above referenced certification data submitted. Deficiencies detected by
2 such review shall be corrected by the permit holder immediately and prior to further progressive work being
3 allowed to proceed. Failure to submit certification or failure to make said corrections required hereby, shall be
4 cause to issue a stop-work order for the project.
5

6 **SECTION 54-5 DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATOR**

7 Duties of the Flood Plain Manager shall include, but shall not be limited to:

- 8
- 9 (1) Review all development permits to assure that the permit requirements of this ordinance have been satisfied;
- 10 (2) Review proposed development to assure that all necessary permits have been received from governmental
11 agencies from which approval is required by Federal or State law, including Section 404 of the Federal Water
12 Pollution Control Act Amendments of 1972, 33 U.S.C. 1334, and the Endangered Species Act of 1973, as
13 amended. Require that copies of such permits be provided and maintained on file.
- 14 (3) Review all permit applications to determine whether proposed building sites will be reasonably safe from
15 flooding.
- 16 (4) When Base Flood Elevation data or floodway data have not been provided in accordance with Article 2
17 Section B, then the Flood Plain Manager shall obtain, review and reasonably utilize any base flood elevation
18 and floodway data available from a Federal, State or other sources in order to administer the provisions of
19 Article 4.
- 20 (5) Review and record the actual elevation in relation to mean sea level (or highest adjacent grade) of the
21 regulatory floor, including basement (if any), of all new or substantially improved structures in accordance
22 with Article 3, Section B (2).
- 23 (6) Review and record the actual elevation, in relation to mean sea level to which any new or substantially
24 improved structures have been flood-proofed, in accordance with Article 3, Section B (2) and D (2).
- 25 (7) When flood-proofing is utilized for a structure, the Flood Plain Manager shall obtain certification of design
26 criteria from a registered professional engineer or architect in accordance with Article 3(B)(1)(c) and Article
27 4(B)(2) or (D)(2).
- 28 (8) Obtain design certification from a registered professional engineer or architect that any new construction or
29 substantial improvement placed in a Coastal High Hazard Area will meet the criteria of Article 4, Section E
30 (5).
- 31 (9) Make substantial damage determinations following a flood event or any other event that causes damage to
32 structures in flood hazard areas.
- 33 (10) Notify adjacent communities and the Georgia Department of Natural Resources prior to any alteration or
34 relocation of a watercourse and submit evidence of such notification to the Federal Emergency Management
35 Agency (FEMA).
- 36 (11) For any altered or relocated watercourse, submit engineering data/analysis within six (6) months to FEMA to
37 ensure accuracy of community flood maps through the Letter of Map Revision process. Assure flood
38 carrying capacity of any altered or relocated watercourse is maintained.
- 39 (12) Where interpretation is needed as to the exact location of boundaries of the Areas of Special Flood Hazard
40 (for example, where there appears to be a conflict between a mapped boundary and actual field conditions)
41 the Flood Plain Manager shall make the necessary interpretation. Any person contesting the location of the
42 boundary shall be given a reasonable opportunity to appeal the interpretation as provided in this Ordinance.
- 43 (13) All records pertaining to the provisions of this ordinance shall be maintained in the office of the Flood Plain
44 Manager and shall be open for public inspection.
- 45 (14) If a portion of the structure is located in a SFHA, the entire structure shall comply with the requirements of
46 this ordinance.
- 47 (15) If a structure is located in multiple flood zones and/or BFEs, the entire structure shall comply with the most
48 restrictive requirements of this ordinance.

1 **SECTION 54-6 PROVISIONS FOR FLOOD HAZARD REDUCTION**

2 **SECTION A. GENERAL STANDARDS**

3 In ALL Areas of Special Flood Hazard the following provisions are required:

- 4 (1) New construction and substantial improvements shall be anchored to prevent flotation, collapse and lateral
5 movement of the structure;
- 6 (2) New construction and substantial improvements shall be constructed with materials and utility equipment
7 resistant to flood damage;
- 8 (3) New construction and substantial improvements shall be constructed by methods and practices that minimize
9 flood damage;
- 10 (4) **Elevated Buildings** - All New construction and substantial improvements that include ANY fully enclosed
11 area located below the lowest floor formed by foundation and other exterior walls shall be designed so as to
12 be an unfinished or flood resistant enclosure. The enclosure shall be designed to equalize hydrostatic flood
13 forces on exterior walls by allowing for the automatic entry and exit of floodwater. (NOT APPLICABLE IN
14 COASTAL HIGH HAZARD AREAS).
- 15 (a) Designs for complying with this requirement must either be certified by a professional engineer or
16 architect or meet or exceed the following minimum criteria:
- 17 (i) Provide a minimum of two openings having a total net area of not less than one square inch for
18 every square foot of enclosed area subject to flooding;
- 19 (ii) The bottom of all openings shall be no higher than *one foot* above grade; and
- 20 (iii) Openings may be equipped with screens, louvers, valves or other coverings or devices provided
21 they permit the automatic flow of floodwater in both directions.
- 22 (b) So as not to violate the "Lowest Floor" criteria of this ordinance, the unfinished or flood resistant
23 enclosure shall only be used for parking of vehicles, limited storage of maintenance equipment used
24 in connection with the premises, or entry to the elevated area, and
- 25 (c) The interior portion of such enclosed area shall not be finished or partitioned into separate rooms.
- 26 (5) All heating and air conditioning equipment and components (including ductwork), all electrical, ventilation,
27 plumbing, and other service facilities shall be designed and/or located so as to prevent water from entering or
28 accumulating within the components during conditions of flooding.
- 29 (6) Manufactured homes shall be anchored to prevent floatation, collapse and lateral movement. Methods of
30 anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This
31 standard shall be in addition to and consistent with applicable State and City requirements for resisting wind
32 forces.
- 33 (7) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood
34 waters into the system;
- 35 (8) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood
36 waters into the systems and discharges from the systems into flood waters;
- 37 (9) On-site waste disposal systems shall be located and constructed to avoid impairment to them or
38 contamination from them during flooding, and
- 39 (10) Any alteration, repair, reconstruction or improvement to a structure, which is not compliant with the
40 provisions of this ordinance, shall be undertaken only if the non-conformity is not furthered, extended or
41 replaced.

42 **SECTION B. SPECIFIC STANDARDS**

43 In ALL Areas of Special Flood Hazard designated as A1-30, AE, AH, A (with engineered or estimated BFE), the
44 following provisions are required:

- 45 (1) **New construction and substantial improvements** - Where base flood elevation data are available, new
46 construction and substantial improvement of any structure including manufactured home shall have the
47 lowest floor, including basement, elevated no lower than *two feet* above the base flood elevation. Should
48 solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded

1 movements of flood waters shall be provided in accordance with standards of Article 4, Section A (4),
2 "Elevated Buildings".

- 3 a. All heating and air conditioning equipment and components (including ductwork), all electrical,
4 ventilation, plumbing and other service facilities shall be elevated at or above **two feet** above the base
5 flood elevation.
6

7 **(2) Non-Residential Construction - New construction and the substantial improvement of any structure**
8 including manufactured housing, may be flood-proofed in lieu of elevation. (not applicable for Coastal High
9 Hazard Areas.) The structure, together with attendant utility and sanitary facilities, must be designed to be
10 water tight to **one foot** above the base flood elevation, with walls substantially impermeable to the passage of
11 water, and structural components having the capability of resisting hydrostatic and hydrodynamic loads and
12 the effect of buoyancy. A registered professional engineer or architect shall certify that the design and
13 methods of construction are in accordance with accepted standards of practice for meeting the provisions
14 above, and shall provide such certification to the official as set forth above and in Article 3, Section C. (6).
15 An operation and maintenance plan shall be prepared to assure the continued viability of floodproofing
16 measures.
17

18 **(3) Standards for Manufactured Homes and Recreational Vehicles - Where base flood elevation data are**
19 **available:**
20

- 21 (a) All manufactured homes placed and substantially improved on: (1) individual lots or parcels, (2) in new
22 and substantially improved manufactured home parks or subdivisions, (3) in expansions to existing
23 manufactured home parks or subdivisions, or (4) on a site in an existing manufactured home park or
24 subdivision where a manufactured home has incurred "substantial damage" as the result of a flood, must
25 have the lowest floor including basement, elevated no lower than **two feet** above the base flood elevation.
26

- 27 (b) Manufactured homes placed and/or substantially improved in an existing manufactured home park or
28 subdivision may be elevated so that:

29 (i) The lowest floor of the manufactured home is elevated no lower than **two feet** above the level of the
30 base flood elevation, or

31 (ii) The manufactured home chassis is elevated and supported by reinforced piers (or other foundation
32 elements of at least an equivalent strength) of no less than **48 inches in height** above grade.

- 33 (c) All manufactured homes must be securely anchored to an adequately anchored foundation system to
34 resist flotation, collapse and lateral movement. (ref. Article 4, Section(A)(6))

- 35 (d) All recreational vehicles placed on sites must either:

36 (i) Be on the site for fewer than 180 consecutive days.

37 (ii) Be fully licensed and ready for highway use, (a recreational vehicle is ready for highway use if it is
38 licensed, on its wheels or jacking system, attached to the site only by quick disconnect type utilities
39 and security devices, and has no permanently attached structures or additions), or

40 (iii) The recreational vehicle must meet all the requirements for "New Construction", including the
41 anchoring and elevation requirements of Article 4, Section B (3)(a)(c), above.

42 **(4) Floodway** - Located within Areas of Special Flood Hazard established in Article 2, Section B, are areas
43 designated as floodway. A floodway may be an extremely hazardous area due to velocity floodwaters, debris
44 or erosion potential. In addition, the area must remain free of encroachment in order to allow for the
45 discharge of the base flood without increased flood heights. Therefore, the following provisions shall apply:

- 46 (a) Encroachments are prohibited, including earthen fill, new construction, substantial improvements or
47 other development within the regulatory floodway. Development may be permitted however, provided it
48 is demonstrated through hydrologic and hydraulic analyses performed in accordance with standard
49 engineering practice that the encroachment shall not result in **ANY** increase in flood levels or floodway
50 widths during the base flood discharge. A registered professional engineer must provide supporting
51 analysis, technical data and certification thereof.

- 52 (b) ONLY if Article 4 Section B(B)(4)(a) above is satisfied, all new construction and substantial
53 improvements shall comply with all applicable flood hazard reduction provisions of Article 4.

1 **SECTION C. BUILDING STANDARDS FOR STREAMS WITHOUT ESTABLISHED BASE FLOOD**
2 **ELEVATIONS AND FLOODWAY (A-ZONES)**

3 Located within the Areas of Special Flood Hazard established in Article 2, Section B, where streams exist but no
4 base flood data and floodway data have been provided (A-Zones), the following provisions apply:

- 5 (1) For subdivisions and developments greater than fifty (50) lots or five (5) acres, whichever is less, base flood
6 elevation data shall be provided for subdivision and all other proposed development, including manufactured
7 home parks and subdivisions. Any changes or revisions to the flood data adopted herein and shown on the
8 FIRM shall be submitted to FEMA for review as a Conditional Letter of Map Revision (CLOMR) or
9 Conditional Letter of Map Amendment (CLOMA), whichever is applicable. Upon completion of the project,
10 the developer is responsible for submitting the "as-built" data to FEMA in order to obtain the final LOMR.
- 11 (2) When base flood elevation data or floodway data have not been provided in accordance with Article 2(B),
12 then the Flood Plain Manager shall obtain, review, and reasonably utilize any scientific or historic base flood
13 elevation and floodway data available from a Federal, State, or other source, in order to administer the
14 provisions of Article 4. ONLY if data is not available from these sources, the provisions of Article 4, Section
15 C(2)(3) shall apply:
- 16 (3) No encroachments, including structures or fill material, shall be located within an area equal to the width of
17 the stream or twenty-five feet, whichever is greater, measured from the top of the stream bank, unless
18 certification by a registered professional engineer is provided demonstrating that such encroachment shall not
19 result in more than *one foot* increase in flood levels during the occurrence of the base flood discharge.
- 20 (4) In special flood hazard areas without base flood elevation data, new construction and substantial
21 improvements shall have the lowest floor of the lowest enclosed area (including basement) elevated no less
22 than *three feet* above the highest adjacent grade at the building site. (NOTE: Require the lowest floor to be
23 elevated *two feet* above the estimated base flood elevation in A-Zone areas where a Limited Detail Study has
24 been completed). Openings sufficient to facilitate the unimpeded movements of floodwaters shall be
25 provided in accordance with standards of Article 4, Section A (4) "Elevated Buildings".
- 26 (a) All heating and air conditioning equipment and components (including ductwork), all electrical,
27 ventilation, plumbing, and other service facilities shall be elevated no less than *three feet* above the
28 highest adjacent grade at the building site.

29 The Flood Plain Manager shall certify the lowest floor elevation and the record shall become a
30 permanent part of the permit file.

31 **SECTION D. STANDARDS FOR AREAS OF SPECIAL FLOOD HAZARD (ZONES AE) WITH**
32 **ESTABLISHED BASE FLOOD ELEVATIONS AND WITHOUT DESIGNATED FLOODWAYS**

33 Located within the Areas of Special Flood Hazard established in Article 2, Section B, where streams with base
34 flood elevations are provided but no floodways have been designated, (Zones AE) the following provisions apply:

- 35 (1) No encroachments, including fill material, new structures or substantial improvements shall be located
36 within areas of special flood hazard, unless certification by a registered professional engineer is provided
37 demonstrating that the cumulative effect of the proposed development, when combined with all other existing
38 and anticipated development, will not increase the water surface elevation of the base flood more than *one*
39 *foot* at any point within the community. The engineering certification should be supported by technical data
40 that conforms to standard hydraulic engineering principles.
- 41 (2) New construction and substantial improvements shall be elevated or flood-proofed to elevations established
42 in accordance with Article 4, Section B.

43 **SECTION E. STANDARDS FOR AREAS OF SHALLOW FLOODING (AO ZONES)**

44 Areas of Special Flood Hazard established in Article 2, Section B, may include designated "AO" shallow flooding
45 areas. These areas have base flood depths of *one to three feet (1'-3')* above ground, with no clearly defined
46 channel. The following provisions apply:

- 47 (1) All new construction and substantial improvements of residential and non-residential structures shall have the
48 lowest floor, including basement, elevated to at least *two feet* above as high as the flood depth number
49 specified (in feet) on the Flood Insurance Rate Map (FIRM), above the highest adjacent grade. If no flood
50 depth number is specified, the lowest floor, including basement, shall be elevated at least *three feet* above the
51 highest adjacent grade. Openings sufficient to facilitate the unimpeded movements of flood waters shall be

1 provided in accordance with standards of Article 4, Section A (4), "Elevated Buildings".

2 The Flood Plain Manager shall certify the lowest floor elevation level and the record shall become a
3 permanent part of the permit file.

- 4 (2) New construction and the substantial improvement of a non-residential structure may be flood-proofed in lieu
5 of elevation. The structure, together with attendant utility and sanitary facilities, must be designed to be
6 water tight to the specified flood level in Article 4, Section E plus *two feet*, above highest adjacent grade,
7 with walls substantially impermeable to the passage of water, and structural components having the capability
8 of resisting hydrostatic and hydrodynamic loads and the effect of buoyancy. A registered professional
9 engineer or architect shall certify that the design and methods of construction are in accordance with accepted
10 standards of practice for meeting the provisions above, and shall provide such certification to the official as
11 set forth above and as required in Articles 3(B)(1)(c) and (3)(B)(2). An O&M plan shall be submitted to
12 assure continued viability of the floodproofing measures
- 13 (3) Drainage paths shall be provided to guide floodwater around and away from any proposed structure.

14 SECTION F. COASTAL HIGH HAZARD AREAS (V-ZONES)

15 Located within the areas of special flood hazard established in Article 2, Section B, are areas designated as
16 Coastal High Hazard Areas (V-Zones). These areas have special flood hazards associated with wave action and
17 storm surge, therefore, the following provisions shall apply:

- 18 (1) All new construction and substantial improvements shall be located landward of the reach of mean high
19 tide;
- 20 (2) All new construction and substantial improvements of existing structures shall be elevated on piles,
21 columns, or shear walls parallel to the flow of water so that the bottom of the lowest supporting horizontal
22 structural member (excluding pilings or columns) is located no lower than *two feet* above the base flood
23 elevation level. All space below the lowest supporting member shall remain free of obstruction or
24 constructed with non-supporting breakaway walls. Open wood lattice work or decorative screening may be
25 permitted for aesthetic purposes only and must be designed to wash away in the event of abnormal wave
26 action and in accordance with Article 4, Section F (6);
- 27 (3) All new construction and substantial improvements shall be securely anchored on pilings, or columns;
- 28 (4) All pile and column foundations and the structures attached thereto shall be anchored to resist flotation,
29 collapse, and lateral movement due to the combined effects of wind and water loads acting simultaneously
30 on ALL building components, both (non-structural and structural). Water loading values shall equal or
31 exceed those associated with the base flood. Wind loading values shall be in accordance with the most
32 current edition of the International Building Code, as amended.
- 33 (5) A registered professional engineer or architect shall certify that the design, specifications and plans for
34 construction are in compliance with the provisions contained in Article 4, Section E (2)(3) and (4).
- 35 (6) All space below the lowest horizontal supporting member must remain free of obstruction. Open wood lattice
36 work or decorative screening may be permitted for aesthetic purposes only and must be designed to wash away
37 in the event of abnormal wave action without causing structural damage to the supporting foundation or
38 elevated portion of the structure. The following design specifications are allowed:
- 39 (a) No solid walls shall be allowed; and
- 40 (b) Material shall consist of open wood lattice or insect screening only; and
- 41 (c) If aesthetic open wood lattice work or screening is utilized, any enclosed space shall not be used for
42 human habitation, but shall be designed to be used only for parking of vehicles, building access, or
43 limited storage of maintenance equipment used in connection with the premises.
- 44 (7) Prior to construction, plans for any structures having open wood latticework or insect screening must be
45 submitted to the Flood Plain Manager for approval;
- 46 (8) Any alteration, repair, reconstruction or improvement to any structure shall not enclose the space below the
47 lowest floor except with open wood latticework or decorative screening, as provided in this Section.
- 48 (9) There shall be no fill used as structural support, or to elevate areas used for septic tank drain fields.
49 Limited non-compacted fill may be used around the perimeter of a building for landscaping/aesthetic
50 purposes provided the fill will wash out from storm surge, (thereby rendering the building free of

1 obstruction) prior to generating excessive loading forces, ramping effects, or wave deflection. The Flood
2 Plain Manager may approve design plans for landscaping/aesthetic fill only after the applicant has provided
3 an analysis by an engineer, architect or soil scientist, which demonstrates that the following factors have
4 been fully evaluated:

- 5 (a) Particle composition of fill material does not have a tendency for excessive natural compaction;
 - 6 (b) Volume and distribution of fill will not cause wave deflection to adjacent properties; and
 - 7 (c) Slope of fill will not cause wave run-up or ramping.
- 8 (10) There shall be no alteration of sand dunes or mangrove stands, which would increase potential flood
9 damage;
- 10 (11) Prohibit the placement of manufactured homes (mobile homes are not permitted within the City of St.
11 Marys as per Ordinance 110), except in an existing manufactured homes park or subdivision. A
12 replacement manufactured home may be placed on a lot in an existing manufactured home park or
13 subdivision provided the anchoring standards of Article 4, Section B(3) are met.

14 SECTION G. STANDARDS FOR SUBDIVISIONS

- 15 (1) All subdivision proposals and other development proposals shall be consistent with the need to minimize
16 flood damage;
- 17 (2) All subdivision proposals and other development proposals shall have public utilities and facilities such as
18 sewer, gas, electrical and water systems located and constructed to minimize flood damage;
- 19 (3) All subdivision proposals and other development proposals shall have adequate drainage provided to reduce
20 exposure to flood hazards, and;

21 SECTION H. STANDARD FOR CRITICAL FACILITIES

- 22 (1) No new critical facilities and substantial improved critical facilities shall be located in the 100-year floodplain
23 or the 500-year floodplain.
- 24 (2) All ingress and egress from any critical facility must be protected to the 500-year flood elevation.
- 25 (3) Hazardous materials shall not be stored in the SFHA. The following materials are prohibited in the SFHA.
26 Acetone, ammonia, benzene, calcium carbide, carbon disulfide, celluloid, chlorine, hydrochloric acid, prussic,
27 magnesium, nitric acid, oxides of nitrogen, phosphorus, potassium, sodium and sulfur.

28 SECTION 54-7 VARIANCE PROCEDURES

- 29 (A) The Planning Commission as established by the City of St. Marys shall hear and decide requests for appeals
30 or variance from the requirements of this ordinance.
- 31 (B) The board shall hear and decide appeals when it is alleged an error in any requirement, decision, or
32 determination is made by the Flood Plain Manager in the enforcement or administration of this ordinance.
- 33 (C) Any person aggrieved by the decision of the St. Marys Planning Commission may appeal such decision to the
34 Court of proper jurisdiction as provided by Ordinance or by State Law.
- 35 (D) Variances may be issued for the repair or rehabilitation of Historic Structures upon a determination that the
36 proposed repair or rehabilitation will not preclude the structure's continued designation as a Historic Structure
37 and the variance is the minimum to preserve the historic character and design of the structure.
- 38 (E) Variances may be issued for development necessary for the conduct of a functionally dependent use, provided
39 the criteria of this Article are met, no reasonable alternative exists, and the development is protected by
40 methods that minimize flood damage during the base flood and create no additional threats to public safety.
- 41 (F) Variances shall not be issued within any designated floodway if ANY increase in flood levels during the base
42 flood discharge would result.
- 43 (G) In reviewing such requests, the Planning Commission shall consider all technical evaluations, relevant
44 factors, and all standards specified in this and other sections of this ordinance.
- 45 (H) Conditions for Variances:
 - 46 (1) A variance shall be issued ONLY when there is:

- (i) a finding of good and sufficient cause,
- (ii) a determination that failure to grant the variance would result in exceptional hardship, and;
- (iii) a determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisance, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.

(2) The provisions of this Ordinance are minimum standards for flood loss reduction; therefore any deviation from the standards must be weighed carefully. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief; and, in the instance of a Historic Structure, a determination that the variance is the minimum necessary so as not to destroy the historic character and design of the building.

(3) Any applicant to whom a variance is granted shall be given written notice specifying the difference between the base flood elevation and the elevation of the proposed lowest floor and stating that the cost of flood insurance will be commensurate with the increased risk to life and property resulting from the reduced lowest floor elevation.

(4) The Flood Plain Manager shall maintain the records of all appeal actions and report any variances to the Federal Emergency Management Agency upon request.

(I) Upon consideration of the factors listed above and the purposes of this ordinance, the Planning Commission may attach such conditions to the granting of variances as it deems necessary to further the purposes of this ordinance.

SECTION 54-8 DEFINITIONS

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted so as to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

"Accessory Structure" means a structure having minimal value and used for parking, storage and other non-habitable uses, such as garages, carports, storage sheds, pole barns, hay sheds and the like.

"Addition" means any walled and roofed expansion to the perimeter or height of a building

"Appeal" means a request for a review of the Flood Plain Manager's interpretation of any provision of this ordinance.

"Area of shallow flooding" means a designated AO or AH Zone on a community's Flood Insurance Rate Map (FIRM) with base flood depths from one to three feet, and where a clearly defined channel does not exist, where the path of flooding is unpredictable and indeterminate, and where velocity flow may be evident.

"Area of special flood hazard" is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. In the absence of official designation by the Federal Emergency Management Agency, Areas of Special Flood Hazard shall be those designated by the local community and referenced in Article 2, Section B.

"Base flood," means the flood having a one percent chance of being equaled or exceeded in any given year.

"Base Flood Elevation (BFE)" The elevation shown on the Flood Insurance Rate Map for Zones AE, AH, A1-A30, AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO, V1-V30, and VE that indicates the water surface elevation resulting from a flood that has a one percent chance of equaling or exceeding that level in any given year.

"Basement" means any portion of a building having its floor sub grade (below ground level) on all sides.

"Building," see definition for structure.

"Critical Facility" means any public or private facility, which, if flooded, would create an added dimension to the disaster or would increase the hazard to life and health. Critical facilities include:

- (a) Structures or facilities that produce, use, or store highly volatile, flammable, explosive, toxic, or water-reactive materials;
- (b) Hospitals and nursing homes, and housing for the elderly, which are likely to contain occupants who may not be sufficiently mobile to avoid the loss of life or injury during flood and storm events;

- 1 (c) Emergency operation centers or data storage centers which contain records or services
2 that may become lost or inoperative during flood and storm events; and generating plants,
3 and other principal points of utility lines.
4 (d) Generating plants, and other principal points of utility lines.
5

6 **"Development"** means any man-made change to improved or unimproved real estate, including, but not limited
7 to, buildings or other structures, mining, dredging, filling, grading, paving, excavating, drilling operations, and
8 storage of materials or equipment.

9 **"Elevated building"** means a non-basement building built to have the lowest floor of the lowest enclosed area
10 elevated above the ground level by means of solid foundation perimeter walls, pilings, columns, or piers
11 adequately anchored so as not to impair the structural integrity of the building during the base flood event.

12 **"Existing construction"** means structures for which the "start of construction" commenced before June 1, 1984.

13 **"Existing manufactured home park or subdivision"** means a manufactured home park or subdivision for
14 which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed
15 (including at a minimum the installation of utilities, the construction of streets, and final site grading or the
16 pouring of concrete pads) is completed before June 1, 1984.

17 **"Expansion to an existing manufactured home park or subdivision"** means the preparation of additional sites
18 by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed,
19 including the installation of utilities, the construction of streets, and either final site grading or the pouring of
20 concrete pads.

21 **"Flood" or "flooding"** means a general and temporary condition of partial or complete inundation of normally
22 dry land areas from:

- 23 (a) the overflow of inland or tidal waters; or
24 (b) the unusual and rapid accumulation or runoff of surface waters from any source.

25 **"Flood Hazard Boundary Map (FHBM)"** means an official map of a community, issued by the Federal
26 Insurance Administration, where the boundaries of areas of special flood hazard have been defined as Zone A.

27 **"Flood Insurance Rate Map (FIRM)"** means an official map of a community, issued by the Federal Insurance
28 Administration, delineating the areas of special flood hazard and/or risk premium zones applicable to the
29 community.

30 **"Flood Insurance Study"** the official report by the Federal Emergency Management Agency evaluating flood
31 hazards and containing flood profiles and water surface elevations of the base flood.

32 **"Floodplain"** means any land area susceptible to flooding.

33 **"Flood proofing,"** means any combination of structural and non-structural additions, changes, or adjustments to
34 structures, which reduce or eliminate flood damage to real estate or improved real property, water and sanitary
35 facilities, structures and their contents.

36 **"Floodway"** means the channel of a river or other watercourse and the adjacent land areas that must be reserved
37 in order to discharge the base flood without cumulatively increasing the water surface elevation more than a
38 designated height.

39 **"Freeboard"** means a factor of safety usually expressed in feet above a flood level for purposes of floodplain
40 management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood
41 heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action,
42 blockage of bridge and culvert openings, and the hydrological effect of urbanization of the watershed.

43 **"Highest adjacent grade"** means the highest natural elevation of the ground surface, prior to construction,
44 adjacent to the proposed walls of a structure.

45 **"Historic Structure"** means any structure that is;

- 46 (a) Listed individually in the National Register of Historic Places (a listing maintained by the U.S.
47 Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the
48 requirements for individual listing on the National Register;
- 49 (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical
50 significance of a registered historic district or a district preliminarily determined by the Secretary to

1 qualify as a registered historic district:

- 2 (c) Individually listed on a state inventory of historic places and determined as eligible by states with
3 historic preservation programs which have been approved by the Secretary of the Interior; or
- 4 (d) Individually listed on a local inventory of historic places and determined as eligible by communities with
5 historic preservation programs that have been certified either:
- 6 1. By an approved state program as determined by the Secretary of the Interior, or
 - 7 2. Directly by the Secretary of the Interior in states without approved programs.

8 **"Lowest floor"** means the lowest floor of the lowest enclosed area, including basement. An unfinished or flood
9 resistant enclosure, used solely for parking of vehicles, building access, or storage, in an area other than a
10 basement, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the
11 structure in violation of other provisions of this ordinance.

12 **"Manufactured home"** means a building, transportable in one or more sections built on a permanent chassis and
13 designed to be used with or without a permanent foundation when connected to the required utilities. The term
14 also includes park trailers, travel trailers, and similar transportable structures placed on a site for 180 consecutive
15 days or longer and intended to be improved property.

16 **"Manufactured home park or subdivision"** means a parcel (or contiguous parcels) of land divided into two or
17 more manufactured home lots for rent or sale.

18 **"Mean Sea Level"** means the average height of the sea for all stages of the tide. It is used as a reference for
19 establishing various elevations within the floodplain. For purposes of the National Flood Insurance Program, the
20 National Geodetic Vertical Datum (NGVD) of 1929, the North American Vertical Datum (NAVD) of 1988, or
21 other datum, to which base flood elevations shown on a community's Flood Insurance Rate Map are referenced.

22 **"National Geodetic Vertical Datum (NGVD)"** as corrected in 1929 is a vertical control used as a reference for
23 establishing varying elevations within the floodplain.

24 **"New construction"** means, for the purposes of determining insurance rates, structures for which the "start of
25 construction" commenced after June 1, 1984 and includes any subsequent improvements to such structures. For
26 floodplain management purposes, "new construction" means structures for which the "start of construction"
27 commenced after June 1, 1984 and includes any subsequent improvements to such structures.

28 **"New manufactured home park or subdivision"** means a manufactured home park or subdivision for which the
29 construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a
30 minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of
31 concrete pads) is completed on or after June 1, 1984.

32 **"North American Vertical Datum (NAVD)"** has replaced the National Geodetic Vertical Datum of 1929 in
33 existing and future FEMA Flood Modernization Maps.

34 **"Recreational vehicle"** means a vehicle, which is:

- 35 a. built on a single chassis;
- 36 b. 400 square feet or less when measured at the largest horizontal projection;
- 37 c. designed to be self-propelled or permanently towable by a light duty truck; and
- 38 d. designed primarily not for use as a permanent dwelling but as temporary living quarters for
39 recreational, camping, travel, or seasonal use.

40 **"Start of construction"** means the date the development permit was issued, provided the actual start of
41 construction, repair, reconstruction, or improvement was within 180 days of the permit date. The actual start
42 means the first placement of permanent construction of the structure such as the pouring of slabs or footings,
43 installation of piles, construction of columns, or any work beyond the stage of excavation, and includes the
44 placement of a manufactured home on a foundation. (Permanent construction does not include initial land
45 Preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways;
46 nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms;
47 nor does it include the installation on the property of buildings appurtenant to the permitted structure, such as
48 garages or sheds not occupied as dwelling units or part of the main structure. (NOTE: accessory structures are
49 NOT exempt from any ordinance requirements) For a substantial improvement, the actual start of construction
50 means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that

1 alteration affects the external dimensions of the building.

2 **"Structure"** means a walled and roofed building, including a gas or liquid storage tank that is principally above
3 ground, as well as a manufactured home.

4 **"Subdivision"** the division of a single lot into two or more lots for the purpose of sale or development.

5 **"Substantial damage"** means damage of any origin sustained by a structure whereby the cost of restoring the
6 structure to its before damaged condition would equal or exceed fifty (50) percent of the market value of the
7 structure before the damage occurred.

8 **"Substantial improvement"** means any combination of repairs, reconstruction, alteration, or improvements to a
9 structure, taking place during a 5-year period, in which the cumulative cost equals or exceeds fifty (50) percent of
10 the market value of the structure before the "start of construction" of the improvement. NOTE: *The market value*
11 *of the structure should be (1) the appraised value of the structure prior to the start of the initial repair or*
12 *improvement, or (2) in the case of damage, the value of the structure prior to the damage occurring.* This term
13 includes structures, which have incurred "substantial damage", regardless of the actual amount of repair work
14 performed. The term does not, however, include:

- 15 a. Any project for improvement of a structure to correct existing violations of state or local health, sanitary,
16 or safety code specifications which have been identified by the local code enforcement official and which
17 are the minimum necessary to assure safe living conditions.

18 For the purposes of this definition, "substantial improvement" is considered to occur when the first alteration of
19 any wall, ceiling, floor, or other structural part of the structure commences, whether or not that alteration affects
20 the external dimensions of the structure.

21 **"Substantially improved existing manufactured home parks or subdivisions"** is where the repair,
22 reconstruction, rehabilitation or improvement of the streets, utilities and pads equals or exceeds 50 percent of the
23 value of the streets, utilities and pads before the repair, reconstruction or improvement commenced.

24 **"Variance"** is a grant of relief from the requirements of this ordinance, which permits construction in a manner
25 otherwise prohibited by this ordinance.

26 **"Violation"** means the failure of a structure or other development to be fully compliant with the community's
27 floodplain management regulations. A structure or other development without the elevation certificate, or other
28 certifications, or other evidence of compliance required by this ordinance is presumed to be in violation until such
29 time as that documentation is provided.

30 **SECTION 54-9 SEVERABILITY**

31 If any section, clause, sentence, or phrase of this Ordinance is held to be invalid or unconstitutional by any court
32 of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this
33 Ordinance.

34
35 **This Amendment shall become effective upon passage.**

36
37 **ST. MARYS CITY COUNCIL**
38 **ST. MARYS, GEORGIA**

39
40
41 _____
42 JOHN F. MORRISSEY, MAYOR

43 ATTEST:

44 _____
45 DEBORAH WALKER-REED, CITY CLERK
46 CITY OF ST. MARYS, GEORGIA

47 TO FORM:

48 _____
49 CITY ATTORNEY

New Business

CITY COUNCIL MEETING
January 6, 2014

NEW BUSINESS: SPECIAL USE PERMIT REQUEST for *ROYALTY AUTO*

PURPOSE: Jaime Cook, *Royalty Auto*, is requesting a Special Use permit to conduct an auto repair business within the C-2 zoning at 319 Charlie Smith Sr. Highway, Tax Parcel 135F-018.

The Planning Commission voted to approve the request for City Council approval as submitted. The vote was (5) to approve, (0) to deny.

RECOMMENDATION: Planning Staff recommends approval of the Special Use Permit.

HISTORY/ANALYSIS: *Royalty Auto* is an auto repair facility currently located in a C-2 zone without a special use permit at 4765 GA Highway 40 E in St. Marys. They have moved this business to 319 Charlie Smith Sr. Highway (Spur 40) and use the existing three bay garage with small front office as an Auto Repair business in the same manner as at the 'old' location. Although Auto Repair is not specifically permitted within the C-2 zoning without accompanying auto sales (two cars or more for sale), the past primary use of the 319 Charlie Smith Sr. building was as an auto repair facility but under a special use for auto sales. It is therefore our recommendation that *Royalty Auto*, the 'new' owner, be granted this special use permit in recognition as a good business citizen of St. Marys.

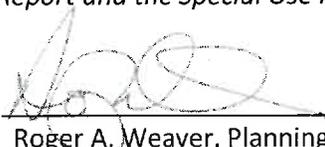
(NOTE: Special uses do not run with the land, but must be reconsidered for every new owner/use. Denial of this request will make this vacant building difficult to market due to its unique design specifically tailored to the Auto Repair business. Making this structure useful again will result in a positive benefit to the community.)

The Planning Commission met on December 17, 2013 to review the request. There were no comments or questions from the public. The Planning Commission voted unanimously to approve the request.

Special Use permits require City Council approval.

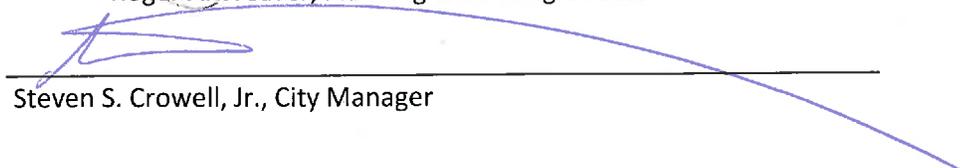
ATTACHMENTS: *Staff Report and the Special Use Permit Application.*

Department Director:



Roger A. Weaver, Planning & Building Director

City Manager:



Steven S. Crowell, Jr., City Manager



CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558

TELEPHONE: 912-510-4000 FAX: 912-882-5506
PLANNING AND ZONING DEPARTMENT: 912-510-4032

December 20, 2013

Jaime Cooke
319 Charlie Smith Sr. Highway
St. Marys, GA 31558

RE: SPECIAL USE PERMIT: - Jaime Cook, Royalty Auto, 319 Charlie Smith Sr. Highway, St. Marys, GA is requesting a Special Use Permit to operate a car repair business. The property is zoned C-2, Tax Parcel 135F 018.

Dear Property Owner or Agent:

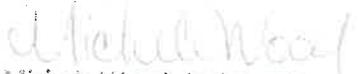
The City of St. Marys Planning Commission met on December 17, 2013 to review your request. Your application for the above noted Special Use Permit was **APPROVED**.

City Council approval is required for all SPECIAL USE PERMIT Applications. The City Council will meet on January 6, 2014 at 6:00 PM in the City Hall Council Chambers at 418 Osborne Street to review and discuss this application.

You or your authorized representative are required to attend this meeting to answer any questions that the City Council or Public may have in regard to your application.

Should you have any questions on the above, please contact this office at 912-510-4025.

Sincerely,


Michele Wood, Assistant Planner
City of St. Marys

REQUEST FOR A SPECIAL USE PERMIT FOR JAIME COOK

APPLICANT: Jaime Cook
 Royalty Auto
 319 Charlie Smith, Sr. Highway
 St. Marys, GA 31558

LOCATION OF PROPERTY: Request of Jaime Cook, Royalty Auto, 319 Charlie Smith, Sr. Highway, St. Marys, GA, for a Special Use Permit for use to allow automobile repair in C-2 zoning. The Tax Parcel number 135F Parcel 018. Lot is located at 1101 Charlie Smith Sr. Highway and is zoned C-2.

MEETING DATES: Planning Commission City Council
 December 17, 2013 January 6, 2014

APPLICANT'S REQUEST: The applicant requests the city approve this Special Use Permit for this location.

STAFF ANALYSIS: The applicant was previously located at 4765 GA Highway 40 E and has recently moved to 319 Charlie Smith Sr. Highway. Car repair has been allowed in C-2 with sale of new or second hand automobiles and a special use permit. The property owner will not be selling cars. However, he is requesting to be allowed to repair vehicles at this location. There were car sales and auto repair/towing at this location by the previous owner. The building is to be used as existing, with the existing repair bays and front parking. Although car sales are not part of the present application, the presence of the garage bays makes the requested use consistent with the past use. There will be no change in the exterior appearance. (Note: FYI, there is presently a car sales and repair business at 507 Charlie Smith Sr. Highway.)

Sec. 110-70. - C-2, Highway Commercial District.

- (b) *Special permit uses. The following uses may be permitted in accordance with the provisions contained in section 110-145, and if additional conditions which may be required are met:*
- (1) *Outdoor sales of new or second hand automobiles, manufactured or modular homes, boats, and other such items provided the lot is graded, surfaced and drained for disposal of all surface water; and provided that ingress and egress is provided to the outdoor sales area.*

STAFF RECOMMENDATIONS: Staff recommends approval of this Special Use Application.

PLANNING COMMISSION RECOMMENDATIONS: The Planning Commission is scheduled to meet Tuesday, December 17, 2013 to consider this application.

Action taken: Approved Denied Tabled

CITY COUNCIL RECOMMENDATION: The City Council is scheduled to meet on Monday, January 5, 2014 to consider the Planning Commission's recommendation.

Action taken: Approved Denied Tabled

SPECIAL USE QUESTIONS TO BE ANSWERED

Quoting from Ordinance 110:

A special use permit recommendation for approval may be granted by the planning commission only if the applicant establishes to the satisfaction of the planning commission that:

1. Neither the proposed use nor the proposed site upon which the use will be located is of such a character that the use will have significant adverse impact upon the value or quiet possession of surrounding properties greater than would normally occur from generally permitted uses in the zoning district. In reaching a determination on this standard, the planning commission or city council shall consider:
 - (i) The size of the proposed use compared with the surrounding uses;
Adequate
 - (ii) The intensity of the proposed use, including amount of noise to be generated, hours of operation, expanse of pavement, and similar measures of intensity of use, compared with surrounding uses;
Similar to existing use and surrounding uses.
 - (iii) The potential generation of noise, dust, odor, vibration, glare, smoke, litter and other nuisances;
Same as prior occupant of the building
 - (iv) Unusual physical characteristics of the site, including size of the lot, shape of the lot, topography, and soils, which may tend to aggravate adverse impacts upon surrounding properties;
No adverse affects
 - (v) The degree to which landscaping, fencing and other design elements have been incorporated to mitigate adverse impacts on surrounding properties.
No adverse effects
2. City or other facilities serving the proposed use will not be overburdened or hazards created because of inadequate facilities. In reaching a determination on this standard, the commission shall consider:
 - (i) The ability of the traffic to safely move into and out of the site at the proposed location;
No change in access
 - (ii) The presence of facilities to assure the safety of pedestrians passing by or through the site;
No change in existing pedestrian patterns
 - (iii) The capacity of the street network to accommodate the proposed use;
No change in the network or capacity
 - (iv) The capacity of the sewerage and water supply systems to accommodate the proposed use;
Use requires no additional water or sewer use
 - (iv) The capacity of the storm drainage system to accommodate the proposed use;
The use does not contribute additional storm water capacity on the site.
 - (vi) The ability of the fire department to provide necessary protection services to the site and development.
Fire department access to the site will not be restricted by the use.
3. The natural characteristics of the site, including topography, drainage, and relationship to ground and surface waters and floodplain, shall not be such that the proposed use when placed on the site will cause undue harm to the environment or to neighboring properties.
Use will not cause undue harm to the environment or to neighboring properties.



CITY OF ST. MARYS, GEORGIA

SP

SPECIAL USE PERMIT APPLICATION

Planning & Building Department
418 Osborne Street - (912) 510-4032

THIS APPLICATION MUST BE FILED WITH THE PLANNING DIRECTOR 30 DAYS BEFORE THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE HEARD. THE ST. MARYS PLANNING COMMISSION WILL HOLD AT LEAST ONE PUBLIC HEARING AND MAKE A RECOMMENDATION ABOUT YOUR REQUEST WITHIN 45 DAYS OF THE DATE YOU FILE A COMPLETE APPLICATION. THE CITY COUNCIL WILL THEN ISSUE OR DENY THE PERMIT. YOU ARE ENCOURAGED TO READ SECTION 110-145 OF THE ZONING ORDINANCE REGARDING SPECIAL USE PERMITS.

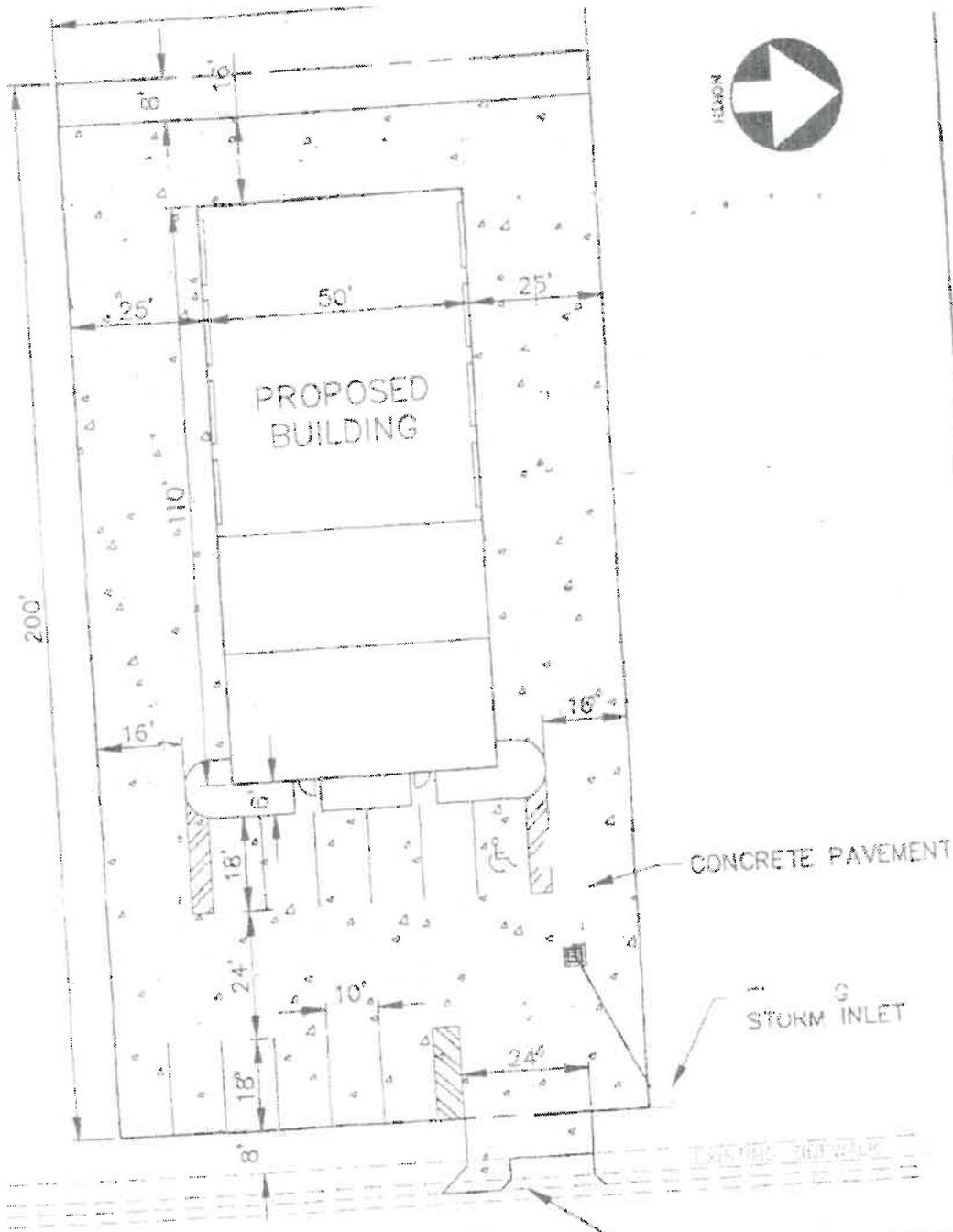
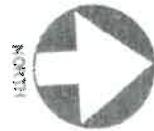
TO BE COMPLETED BY THE APPLICANT

- YOUR NAME Jaime Cooke PHONE NUMBER 912-576-2886
ADDRESS 319 Charlie Smith Sr. Hwy.
- THE PLANNING DIRECTOR INFORMED ME THAT A SPECIAL USE PERMIT IS REQUIRED AT THE TIME I APPLIED FOR: CHECK ONE BUILDING PERMIT A ZONING AMENDMENT (REZONING)
- STREET ADDRESS 319 Charlie Smith Sr. Hwy.
PARCEL NO. 135F Lot No. _____ ZONING MAP NO. 018
- PRESENT ZONING C2
- OWNER OF PROPERTY, IF NOT YOU: NAME NA
ADDRESS _____ PHONE _____
- PROPOSED USE OF PROPERTY Auto repair and service
- PLEASE ATTACH A SIMPLE MAP SHOWS THE NAMES OF ALL ADJACENT PROPERTY OWNERS AND THE TYPES OF EXISTING LAND USES WITHIN 300 FEET OF YOUR PROPERTY.

SIGNATURE Jaime Cooke DATE 11-14-13

TO BE COMPLETED BY THE PLANNING DIRECTOR

- HAS THE CORRECT FEE BEEN PAID? YES NO AMOUNT \$ 625.00
- DATE COMPLETE APPLICATION WAS FILED: 11/14/13
- LIST ATTACHMENTS:
 SIMPLE MAP WITH ADJACENT PROPERTY OWNERS' NAMES AND EXISTING USES
 SITE PLAN
- PUBLIC HEARING
DATE APPLICANT WAS NOTIFIED: 12/6/13
DATE HEARING WAS ADVERTISED: 12/5/13 & 12/12/13
DATE HEARING WAS HELD: 12/11/13
- PLANNING COMMISSION RECOMMENDED: APPROVAL DENIAL
CONDITIONS OF APPROVAL OR REASONS FOR DENIAL: _____
- CITY COUNCIL: APPROVAL DENIAL
CONDITIONS OF APPROVAL OR REASONS FOR DENIAL: _____
- DATE APPLICANT WAS NOTIFIED OF FINAL ACTION: _____



P&A ENGINEERING, INC.

CIVIL ENGINEERS

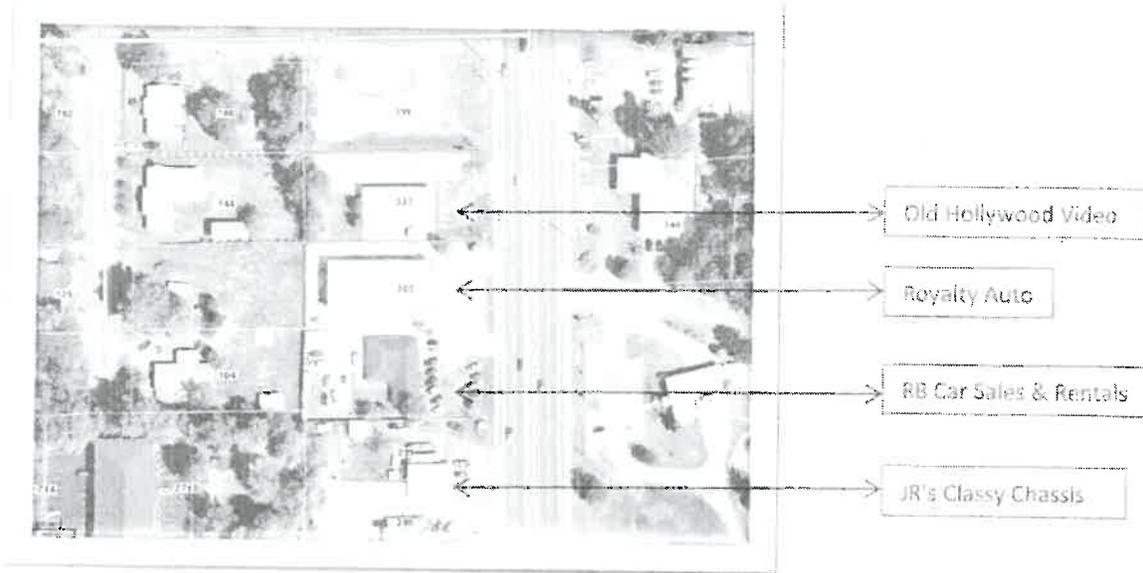
1201 SHADOWLAWN DRIVE
ST. MARYS, GEORGIA 31558
PH (912) 882-3738 FAX (912) 882-2729

PROPOSED AUTO REPAIR BUILDING

PRELIMINARY SITE PLAN

DATE: 9/29/03 SCALE: 1"=30'
DRAWN BY: JPM FIGURE: 1

SITE MAP



CITY COUNCIL MEETING
January 6, 2014

TITLE: Georgia Municipal Association (GMA) Ethics Resolution

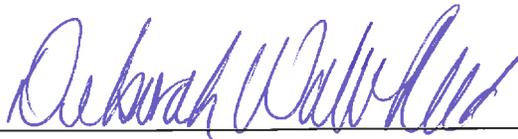
PURPOSE: To re-adopt Georgia Municipal Associations City of Ethics Principles in the form of a resolution for 2014.

RECOMMENDATION: Approval of the resolution is recommended to maintain certification.

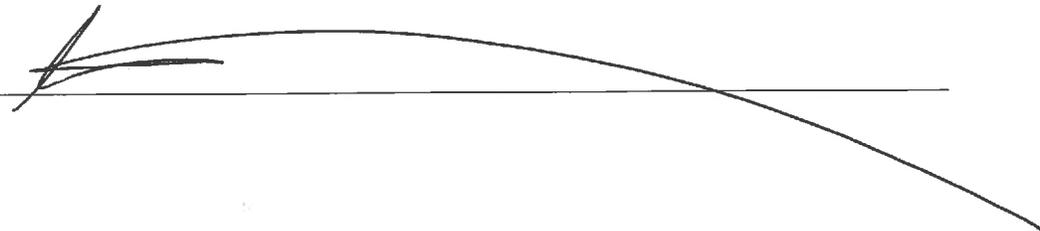
HISTORY/ANALYSIS: In 1999, GMA's Board of Directors has established a Certified City of Ethics program. City Council voted to readopt a resolution at the annual organizational meeting. The purpose of this resolution is to ensure the importance of ethical conduct in public service and the requirements of the City's ethics ordinance are brought to the attention of newly elected officials and regularly reinforced for incumbent officials.

To remain a Certified City of Ethics, cities will resubmit to GMA, every four years, a copy of any changes to each city's ethics ordinance since certification, and a resolution signed by a majority of the governing body re-adopting the five ethics principles. City Council voted to readopt a new resolution annually at the organizational meeting in January 2010.

**Department
Director:** _____



**City
Manager:** _____



A RESOLUTION TO SUBSCRIBE TO MODEL ETHIC PRINCIPLES

WHEREAS, the Board of Directors of the Georgia Municipal Association has established a Certified City of Ethics program; and

WHEREAS, the City of St. Marys wishes to continue to be a Certified City of Ethics under the GMA Program; and

WHEREAS, part of the certification process requires the Mayor and Council to subscribe to the ethics principles approved by the GMA Board;

NOW THEREFORE BE IT RESOLVED by the governing authority of the City of St. Marys, Georgia that as a group and as individuals, the governing authority subscribes to the following ethic principles* and pledges to conduct its affairs accordingly:

- Serve Others, Not Ourselves
- Use Resources With Efficiency And Economy
- Treat All People Fairly
- Use The Power of Our Position For The Well Being Of Our Constituents
- Create An Environment Of Honesty, Openness And Integrity

RESOLVED this 6th day of January, 2014.

CITY OF ST. MARYS, GEORGIA

BY: _____
Its Mayor John F. Morrissey

ATTEST: _____
Its Clerk Deborah Walker-Reed

(SEAL)

*As defined in GMA’s “Model Code of Ethics for Georgia City Officials,” dated September 1999.

Councilmember Sam L. Colville

Councilmember Jim Gant

Councilmember Robert L. Nutter

Councilmember David Reilly

Councilmember Nancy Stasinis

Councilmember Linda P. Williams

CITY COUNCIL MEETING
January 6, 2014

TITLE: January 20th City Council Meeting

PURPOSE: To discuss whether to cancel or reschedule the meeting due to the Martin Luther King, Jr. Day holiday.

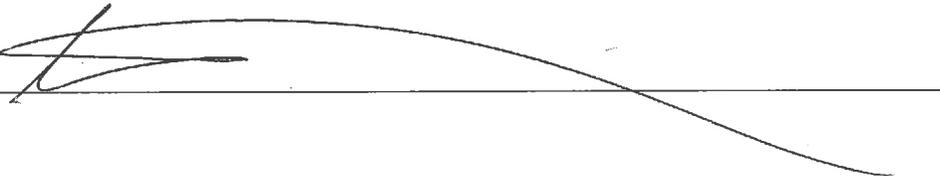
RECOMMENDATION: To either reschedule the meeting on Tuesday, January 21st or cancel the meeting.

HISTORY/ANALYSIS: Council consideration is needed to either cancel or reschedule the City Council meeting due to the holiday, which might lead to a lack of quorum in attendance at the meeting.

**Department
Director:** _____



**City
Manager:** _____



CITY COUNCIL MEETING

January 6, 2014

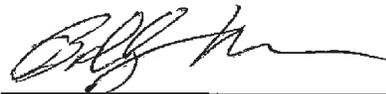
TITLE: SEWER DEPARTMENT POSITION VACANCIES

PURPOSE: To authorize the filling of two vacant full time positions in the Sewer Department.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Two employees in the Sewer Department have submitted their resignations. One position is a Lift Station Technician and the other is a Vaccon/Camera Truck Operator (Equipment Operator II). Both of these positions are critical to the operations of the Department. The vacated positions are both full time budgeted positions within the Sewer Department. Typically, when a vacancy occurs, the position is advertised internally before being sent out for external applications. If an internal employee is chosen for the vacant position, then a new vacancy is created within the Department. It is requested that City Council allow the hiring of two employees to fill the vacancies created after the internal movements (if any) are completed. The City Manager and I have had discussions concerning the Sewer Department's workload and employee allocations and both feel that the positions need to be filled.

Department Director:



City Manager:



CITY COUNCIL MEETING

January 6, 2014

TITLE: WATER AND SEWER CAPITAL RECOVERY FEE

PURPOSE: Extend the 50% discount on Water and Sewer Capital Recovery Fee

RECOMMENDATION: Approval

HISTORY/ANALYSIS: On January 7, 2013, Council temporary reduced the capital recovery fee 50% for one year. The City received 19 new structures that required capital recovery fee from January 7, 2013 to December 18, 2013. This equated to a revenue reduction of \$88,350.00.

The City currently has a capital recovery fee schedule in place as per city ordinance 98-51.

Sec. 98-51. - Water and sewer system capital recovery fees.

(a)

The rate schedule for all new water and sewer system capital recovery fees shall be determined from a city council approved fee schedule.

Below are the current fees in place.

	Water Tap	Sewer Tap	Total Water/Sewer
3/4 inch	\$ 2,190	\$ 7,110	\$ 9,300
1 inch	\$ 3,550	\$ 11,900	\$ 15,450
1 1/2 inch	\$ 7,050	\$ 23,610	\$ 30,660
2 inch	\$ 11,240	\$ 37,750	\$ 48,990
3 inch	\$ 21,200	\$ 70,570	\$ 91,770
4 inch	\$ 35,250	\$ 70,770	\$ 106,020
6 inch	\$ 70,170	\$ 117,880	\$ 188,050
8 inch	\$ 112,070	\$ 375,150	\$ 487,220

It is the recommendation to extend the 50% discount of the capital recovery fee for an additional one year with the option for Council to lift the discount at any time during this period. The table below shows the decrease in the fee.

	Water Tap	Sewer Tap	Total Water/Sewer
3/4 inch	\$ 1,095	\$ 3,555	\$ 4,650
1 inch	\$ 1,775	\$ 5,950	\$ 7,725
1 1/2 inch	\$ 3,525	\$ 11,805	\$ 15,330
2 inch	\$ 5,620	\$ 18,875	\$ 24,495
3 inch	\$ 10,600	\$ 35,285	\$ 45,885
4 inch	\$ 17,625	\$ 35,385	\$ 53,010
6 inch	\$ 35,085	\$ 58,940	\$ 94,025
8 inch	\$ 56,035	\$ 187,575	\$ 243,610

The discounted rate will be effective immediately.

**Department
Director:**

Danny Brown

**City
Manager:**

[Signature]

CITY COUNCIL MEETING

January 6, 2014

TITLE: RESOLUTION FOR GEORGIA FUND 1

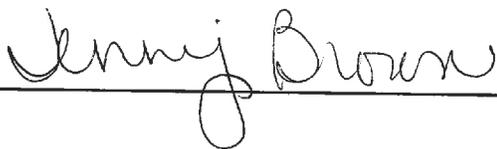
PURPOSE: Approve Resolution for Georgia Fund 1

RECOMMENDATION: Approval

HISTORY/ANALYSIS: The City has money invested in the Georgia Fund 1. These resolutions are to add the new Mayor to the accounts. With this action it will automatically remove the previous Mayor off of the accounts.

Note: All withdrawals from the local government investment pool are wired to a specified City bank account.

**Department
Director:**



**City
Manager:**



Additional Bank Account (if applicable):

_____	_____	_____
(Local Bank Name)	(Account Title)	
_____	_____	_____
(ABA Number)	(Account Number)	(City, State)

Correspondent Bank (if applicable):

_____	_____	_____
(Bank Name)	(City)	(Account Number)

3. The local government investment pool shall mail the monthly statements of account to:

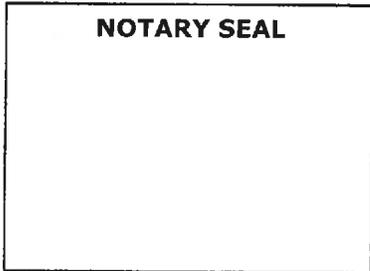
_____	_____
City of St. Marys	(Attention)
_____	_____
Attn: Jennifer Brown	(Address)
_____	_____
418 Osborne Street	(Address)
_____	_____
St. Marys, GA 31558	(City, State & Zip)

4. Changes in the above authorization shall be made by cancellation or replacement resolution delivered to the Office of the State Treasurer. Until such a replacement resolution is received by the Office of the State Treasurer, the above authorized individuals, local government demand account instructions and statement mailing address(es) shall remain in full force and effect.

5. The following schedule represents the period in which existing balances are currently expected to remain invested in the local government investment pool:

_____	% 30 days or less;
_____	% more than 30 days but less than 90 days;
_____	% 90 days or longer.
<u>100</u>	%

Entered at _____, Georgia this _____ day of _____ 20__.



(Signature of Head of Governing Authority)

(Please Print or Type - Head of Governing Authority)

(Title)

Sworn to and subscribed before me this _____ day of _____ 20__.

(Notary Public)

Please complete and return an original copy to:

**Georgia Fund 1
Office of the State Treasurer
200 Piedmont Avenue
Suite 1204, West Tower
Atlanta, GA 30334-5527**

**Telephone: (404) 651-8964 or (404) 656-2993
Toll Free: (800) 222-6748
Fax: (404) 656-9048**

Georgia Fund 1 (local government investment pool) deposits are not guaranteed or insured by any bank, the Federal Deposit Insurance Corporation (FDIC), the Federal Reserve Board, the State of Georgia or any other agency.

CITY COUNCIL MEETING

January 6, 2014

TITLE: Budget Ordinance to record Hazmat Funds Received

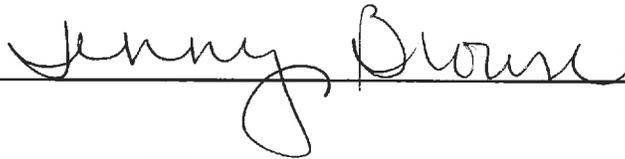
PURPOSE: Record funds received from Hazardous Material cleanup

RECOMMENDATION: Approval

HISTORY/ANALYSIS: The City of St. Marys Fire Department responded to calls which involved the handling of hazardous material. The City has been reimbursed for the use of equipment and labor for these calls. Per City ordinance 50-99 these funds may be used for additional training, equipment, and materials to aid in the mitigation of further incidents. It is necessary to change the FY14 Budget to reflect receipt of these funds and allocate them to the appropriate expense line items for training purposes and equipment testing.

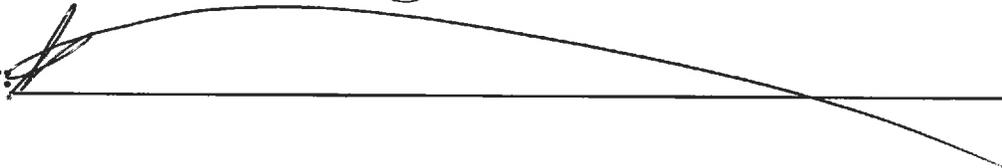
Department

Director:



City

Manager:



AN ORDINANCE TO AMEND THE FISCAL YEAR 2014
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY14 Budget to reflect funds received for the removal of hazardous materials by the St. Marys Fire Department. It is necessary to increase revenue and expense line items to reflect this reimbursement.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-53510-52.1340 Fire Dept-Equipment Testing	\$ 11,819	+\$ 684	\$ 12,503
100-53510-52.3500 Fire Dept-Travel	\$ 6,548	+\$ 1,800	\$ 8,348
100-34.2200 Gen Fund-Special Fire Hazmat Services	\$ 0	+\$ 2,484	\$ 2,484

ADOPTED in legal assembly this ____ day of _____, 2014.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

The following is an overview of the City's revenue and expenditures for the month ending November 30, 2013, which is the fourth month of fiscal year FY2014. All reports are on a cash basis.

General Fund:

Total revenue for the General Fund was \$3,279,147 plus \$159,055 of allocated budgeted fund equity for a total of \$3,438,202. Total year to date expenditures as of 11/30/13 was \$3,408,307 for a revenue over expenditures balance of \$29,895. Available cash balance as of 11/30/13 was \$4,223,311.

Tourism

Total revenue for Tourism fund was \$49,101. Total year to date expenditures as of 11/31/13 was \$57,532 for a shortfall of **\$(8,430)**.

SPLOST

Total revenues received for SPLOST was \$290,376 plus interest of \$5 for total revenues of \$290,380 in 11/30/13. Total year to date expenditures as of 11/30/13 was \$198,838 for a revenue over expenditures balance of \$91,543. This is a reimbursement fund which will net to zero at the end of the fiscal year.

Water/Sewer Fund

Total revenue for the Water/Sewer fund was \$2,558,935 plus \$106,279 of allocated budgeted fund equity for total revenue of \$2,665,214. Total year to date expenses as of 11/30/13 was \$1,750,343 for a revenue over expenditures balance of \$914,872. Available cash balance as of 11/30/13 was \$5,315,126.

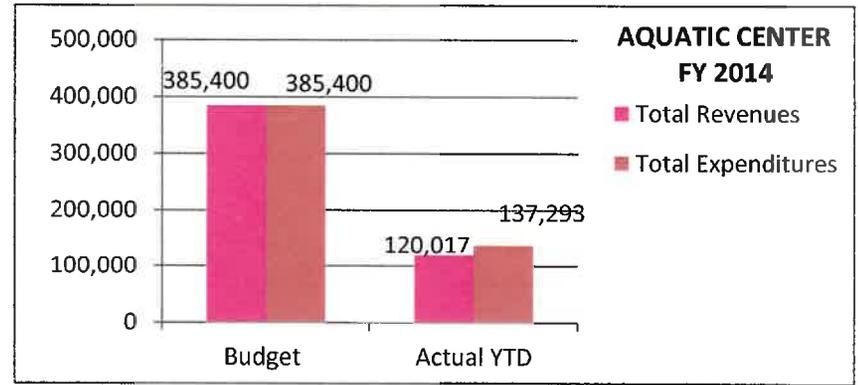
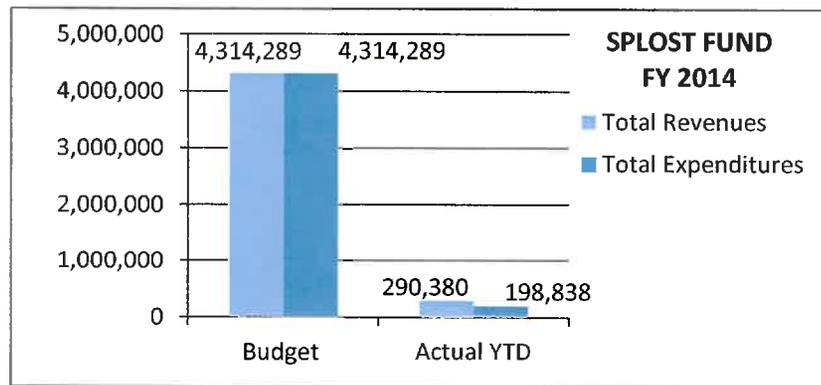
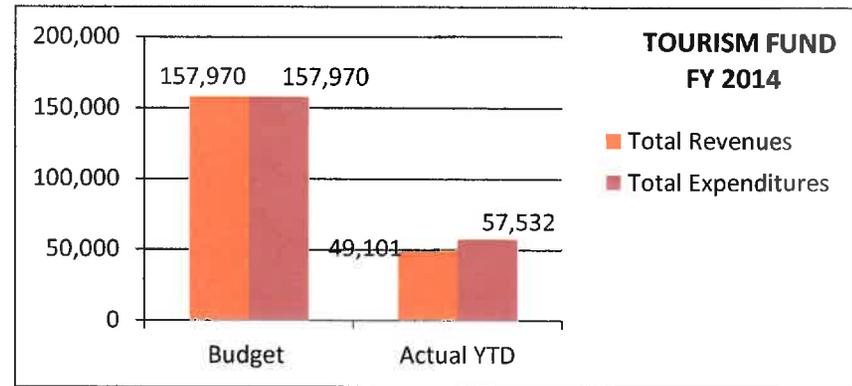
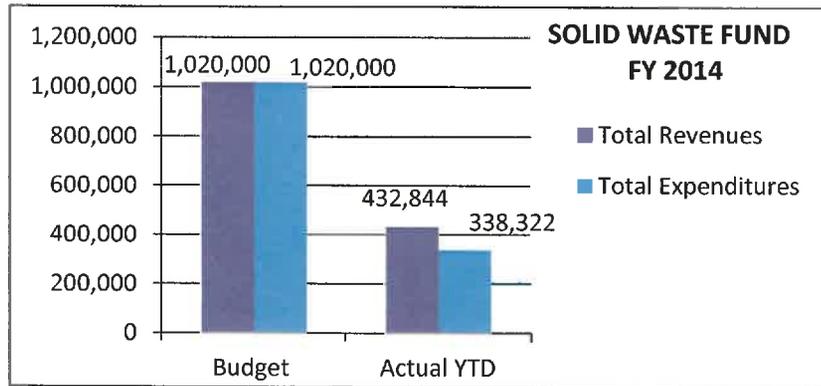
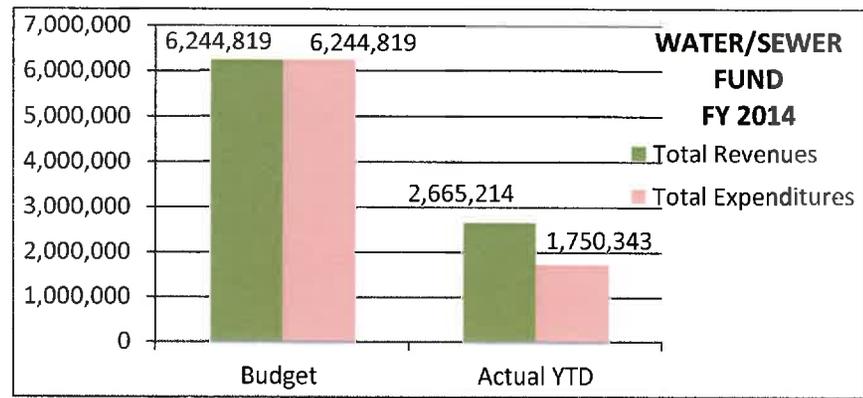
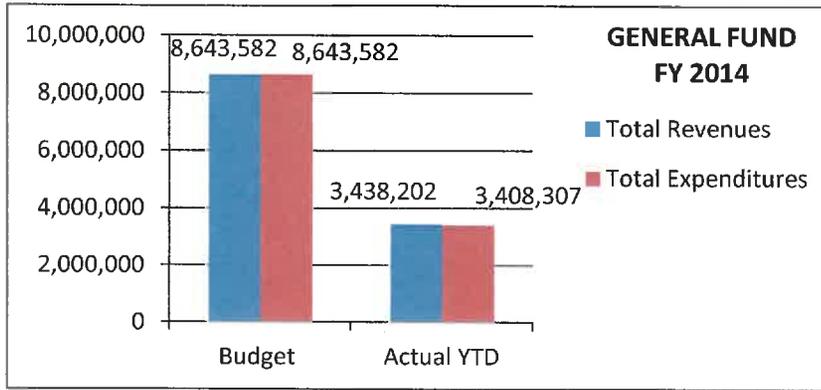
Solid Waste Fund

Total revenue for the Solid Waste fund was \$432,844. Total year to date expenditures as of 11/30/13 was \$338,322 for a revenue over expenditures balance of \$94,522. Available cash balance as of 11/30/13 was \$416,492.

Aquatic

Total revenue for the Aquatic Center was \$120,017. Total year to date expenditures as of 11/30/13 was \$137,293 for a shortfall of **\$(17,276)**.

YTD 11/30/2013 Month Reported



**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Nov-13

FINANCIAL SUMMARY		MONTHS COMPLETED				5
		% YEAR COMPLETED				41.67%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET	
100.31.1100 REAL PROP CURRENT YEAR	\$ 2,597,400	\$ 445,001	\$ 556,849	\$ 535,054	21%	
100.31.1190 OVERPAYMENTS/ADJUST TAXES	\$ -	\$ 501	\$ 1,058	\$ 2,283	#DIV/0!	
100.31.1208 2008 PROPERTY TAX	\$ 5,000	\$ 2,673	\$ 8,364	\$ 38,669	167%	
100.31.1209 2009 PROPERTY TAX	\$ 10,000	\$ 2,878	\$ 13,264	\$ 15,650	133%	
100.31.1210 2010 PROPERTY TAX	\$ 10,000	\$ 4,095	\$ 16,380	\$ 27,025	164%	
100.31.1211 2011 PROPERTY TAX	\$ 10,000	\$ 5,014	\$ 18,655	\$ 39,766	187%	
100.31.1212 2012 PROPERTY TAX	\$ 55,000	\$ 10,124	\$ 32,920	\$ -	60%	
100.31.1310 MOTOR VEHICLE	\$ 190,000	\$ 52,671	\$ 261,000	\$ 86,030	137%	
100.31.1320 MOBILE HOME	\$ 6,000	\$ -	\$ 76	\$ 1,400	1%	
100.31.1391 RAILROAD TAX	\$ 2,500	\$ -	\$ 2,472	\$ -	99%	
100.31.1600 REAL ESTATE TRANSFER TAX	\$ 6,700	\$ 1,243	\$ 6,241	\$ 3,496	93%	
100.31.1610 RECORDING INTANGIBLE TAX	\$ 45,000	\$ 2,831	\$ 21,009	\$ 16,479	47%	
100.31.1710 GA POWER FRANCHISE TAX	\$ 690,000	\$ -	\$ -	\$ -	0%	
100.31.1711 OKEF ELEC FRANCHISE TAX	\$ 48,500	\$ -	\$ -	\$ -	0%	
100.31.1730 GAS FRANCHISE TAX	\$ 18,000	\$ -	\$ 9,858	\$ 4,376	55%	
100.31.1750 CABLE TV FRANCHISE TAX	\$ 100,000	\$ -	\$ -	\$ -	0%	
100.31.1760 TELEPHONE FRANCHISE TAX	\$ 24,000	\$ 14,912	\$ 28,434	\$ 12,066	118%	
100.31.3100 LOCAL OPT SALES AND USE	\$ 1,975,000	\$ 152,579	\$ 768,917	\$ 800,570	39%	
100.31.4200 ALCOHOLIC BEVERAGE EXCISE	\$ 215,000	\$ 20,589	\$ 95,761	\$ 95,816	45%	
100.31.6200 INSURANCE PREMIUMS (1%)	\$ 830,000	\$ -	\$ 883,169	\$ 852,970	106%	
100.31.6300 FINANCIAL INSTITUTIONS	\$ 31,000	\$ -	\$ -	\$ -	0%	
100.31.9100 PENALTY AND INTEREST	\$ 75,000	\$ 12,106	\$ 40,350	\$ 45,084	54%	
100.32.1100 BEER/WINE LIC	\$ 85,000	\$ 31,525	\$ 33,050	\$ 47,475	39%	
100.32.1200 GENERAL BUSINESS LIC	\$ 125,000	\$ 8,777	\$ 12,582	\$ 13,592	10%	
100.32.1220 BUSINESS LIC INSURANCE	\$ 22,000	\$ 75	\$ 75	\$ -	0%	
100.32.2100 BUILDING PERMITS	\$ 130,000	\$ 5,194	\$ 50,168	\$ 30,096	39%	
100.32.2210 ZONING FEES	\$ 4,000	\$ 625	\$ 2,978	\$ 2,220	74%	
100.32.2211 LAND-DISTURBING PERMITS	\$ 500	\$ -	\$ -	\$ -	0%	
100.32.2230 SIGN PERMITS	\$ 3,000	\$ 60	\$ 560	\$ 450	19%	
100.32.3910 PLAN REVIEW FEES	\$ 31,250	\$ 1,823	\$ 11,373	\$ 8,001	36%	
100.34..... COPIES SOLD - ADMIN	\$ 17,250	\$ 1,195	\$ 10,302	\$ 8,571	60%	
100.34.4212 NSF FEES	\$ 120	\$ -	\$ -	\$ -	0%	
100.34.1910 QUALIFYING FEES	\$ 2,000	\$ -	\$ 3,384	\$ -	169%	
100.34.2200 SPECIAL FIRE HAZMAT SERVICES	\$ -	\$ -	\$ 1,210	\$ -	#DIV/0!	
100.34.....REVENUES-ORANGE HALL	\$ 8,100	\$ 325	\$ 325	\$ 2,696	4%	
100.34.7500 PROGRAM INCOME - SENIORS	\$ 6,800	\$ 627	\$ 2,987	\$ 2,804	44%	
100.34.9100 CEMETERY FEES	\$ 40,200	\$ 1,025	\$ 14,532	\$ 8,549	36%	
100.34.9900 ADMIN. FEES - TOURISM	\$ 3,600	\$ 300	\$ 1,500	\$ 1,500	42%	
100.34.9910 ADMIN. FEES - SPLOST	\$ 4,000	\$ 701	\$ 1,015	\$ 2,793	25%	
100.35..... COURT FINES/FEES	\$ 350,400	\$ 18,981	\$ 138,329	\$ 151,757	39%	
100.35.1300 LIBRARY FINES/COLLECTIONS	\$ 5,000	\$ 312	\$ 2,507	\$ 2,070	50%	
100.36.1000 INTEREST EARNED	\$ 5,000	\$ 580	\$ 2,907	\$ 2,728	58%	

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Nov-13

FINANCIAL SUMMARY			MONTHS COMPLETED		5
			% YEAR COMPLETED		41.67%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
100.37.2000 ORANGE HALL DONATION	\$ 50	\$ 44	\$ 44	\$ 21	88%
100.38.0001 FUND EQUITY	\$ 381,733	\$ 31,811	\$ 159,055	\$ -	42%
100.38.1000 RENTAL INCOME	\$ 325,000	\$ 32,490	\$ 144,588	\$ 140,434	44%
100.38.1010 SPECIAL EVENTS RENTAL	\$ 7,500	\$ 900	\$ 1,535	\$ 3,513	20%
100.38.9010 MISCELLANEOUS INCOME	\$ 20,000	\$ 913	\$ 33,410	\$ 29,618	167%
100.38.9020 SHARED SVC SOL/W & SPLOST	\$ 25,000	\$ -	\$ -	\$ 13,298	0%
100.38.9028 SHARED SERVICES -BOARD OF ED	\$ 44,579	\$ -	\$ -	\$ -	0%
100.38.9031 SHARED SVCS - DOT	\$ 16,900	\$ 2,413	\$ 12,064	\$ -	71%
100.38.9032 SHARED SERVICES - HOSP AUTH.	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	100%
100.39.1200 OP T/F IN MULT GRANT FUND	\$ 7,500	\$ -	\$ 7,946	\$ 327	106%
100.39.1200 OP T/F IN SPLOST	\$ -	\$ -	\$ -	\$ -	#DIV/0!
100.39.2200 SALE CITY PROPERTY	\$ 3,000	\$ -	\$ -	\$ -	0%
100.39.3010 LOAN PROCEEDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUE	\$ 8,643,582	\$ 892,911	\$ 3,438,202	\$ 3,049,250	40%

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Nov-13

FINANCIAL SUMMARY 100-GENERAL FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	MONTHS COMPLETED		5
			NOV 2013	NOV 2012	% YTD BUDGET 41.67%
TOTAL LEGISLATIVE	\$ 224,537	\$ 22,279	\$ 86,805	\$ 67,170	39%
TOTAL EXECUTIVE	\$ 258,510	\$ 16,877	\$ 100,418	\$ 106,995	39%
TOTAL FINANCIAL ADMINISTRATION	\$ 857,554	\$ 67,044	\$ 387,817	\$ 379,004	45%
TOTAL IT	\$ 173,173	\$ 13,089	\$ 75,975	\$ 82,279	44%
TOTAL HUMAN RESOURCES	\$ 114,438	\$ 11,955	\$ 44,740	\$ 57,900	39%
TOTAL GEN GOVT BLDGS & PLANT	\$ 149,871	\$ 12,033	\$ 66,244	\$ 65,335	44%
TOTAL MUNICIPAL COURT	\$ 178,003	\$ 14,775	\$ 64,603	\$ 71,962	36%
TOTAL POLICE ADMINISTRATION	\$ 2,308,975	\$ 167,612	\$ 884,335	\$ 932,743	38%
TOTAL FIRE ADMINISTRATION	\$ 1,695,271	\$ 146,087	\$ 678,836	\$ 670,098	40%
TOTAL PUBLIC WORKS ADMIN	\$ 1,246,979	\$ 113,242	\$ 519,136	\$ 471,776	42%
TOTAL HIGHWAYS & STREETS ADMIN	\$ 315,000	\$ 25,816	\$ 102,375	\$ 101,190	32%
TOTAL CEMETERY	\$ 86,338	\$ 6,052	\$ 25,204	\$ 22,406	29%
TOTAL SENIOR CITIZENS CENTER	\$ 123,398	\$ 9,695	\$ 48,817	\$ 44,945	40%
TOTAL PARKS ADMINISTRATION	\$ 47,320	\$ 8,111	\$ 19,002	\$ 19,133	40%
TOTAL LIBRARY ADMINISTRATION	\$ 302,420	\$ 22,090	\$ 116,037	\$ 106,870	38%
TOTAL PROTECTIVE INSP ADMIN	\$ 133,928	\$ 7,011	\$ 51,718	\$ 37,989	39%
TOTAL PLANNING & ZONING	\$ 184,887	\$ 13,158	\$ 71,746	\$ 67,147	39%
TOTAL CODE ENFORCEMENT	\$ 34,351	\$ -	\$ -	\$ -	0%
TOTAL ECONOMIC DEVELOPMENT	\$ 171,926	\$ 9,650	\$ 51,178	\$ 55,357	30%
TOTAL AIRPORT	\$ 5,000	\$ -	\$ 2,153	\$ 4,181	43%
TOTAL SPECIAL FACILITIES	\$ 31,703	\$ 1,279	\$ 11,167	\$ 9,332	35%
TOTAL EXPENDITURES	\$ 8,643,582	\$ 687,852	\$ 3,408,307	\$ 3,373,812	39%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 205,059	\$ 29,895	\$ (324,562)
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Cash Balances:	\$4,644,649	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$381,733	Average YTD Mo. Exp.	\$681,661
Unrestricted Cash Balances	\$4,262,916	Months of Operating Cash	6.20
LESS: Outstanding P.O.'s	\$39,605		
Available Cash	\$4,223,311		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Nov-13

FINANCIAL SUMMARY	MONTHS COMPLETED				5
	% YEAR COMPLETED				41.67%
275-SPECIAL REVENUE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
TAXES	\$ 115,322	\$ 10,714	\$ 44,560	\$ 42,126	39%
CHARGES FOR SERVICES	\$ 12,130	\$ 376	\$ 2,742	\$ 2,609	23%
INVESTMENT INCOME	\$ 21	\$ 1	\$ 4	\$ 4	18%
CONTRIBUTIONS/DONATIONS	\$ 1,097	\$ 16	\$ 615	\$ 103	56%
MISCELLANEOUS	\$ 7,400	\$ 335	\$ 1,180	\$ 1,175	16%
OTHER FINANCING SOURCES	\$ 22,000			\$ -	0%
TOTAL REVENUES	\$ 157,970	\$ 11,442	\$ 49,101	\$ 46,018	31%

275-SPECIAL REVENUE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 28,815	\$ 2,205	\$ 11,671	\$ 10,592	41%
PURCHASED/CONTRACTED SVC	\$ 113,299	\$ 9,737	\$ 40,959	\$ 38,174	36%
SUPPLIES	\$ 8,856	\$ 1,031	\$ 3,254	\$ 1,313	37%
INTERGOVERNMENTAL	\$ 7,000	\$ 448	\$ 1,648	\$ 1,000	24%
TOTAL TOURISM	\$ 157,970	\$ 13,421	\$ 57,532	\$ 51,079	36%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ (1,979)	\$ (8,430)	\$ (5,061)	0
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Cash Balances: (-sal/fica-due to pooled cash)	-\$24,633	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$11,506
Unrestricted Cash Balances	-\$24,633	Months of Operating Cash	(2.90)
LESS: Outstanding P.O.'s	\$8,775		
Available Cash	-\$33,409		

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Nov-13

FINANCIAL SUMMARY	MONTHS COMPLETED				5
	% YEAR COMPLETED				41.67%
320-SPLOST FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
TAXES	\$ 4,314,289	\$ 136,372	\$ 290,376	\$ 155,810	7%
INVESTMENT INCOME		\$ 0	\$ 5	\$ 13	#DIV/0!
MISCELLANEOUS				\$ -	
OTHER FINANCING SOURCES				\$ -	#DIV/0!
TOTAL REVENUES	\$ 4,314,289	\$ 136,373	\$ 290,380	\$ 155,823	7%

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
320.51512-52.1211 AUDIT SPLOST VI	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	100%
320.51565-54.1500 CITY BUILDINGS VI	\$ 147,000	\$ 10,637	\$ 145,448	\$ 134,826	98.9%
320.54220-54.1241 DRAINAGE - SPLOST VI	\$ 22,700	\$ 8,494	\$ 18,720	\$ 39,019	82%
320.54220-54.1416 PAVING/OVERLAY VI	\$ 44,000	\$ 5,664	\$ 17,845	\$ 35,424	41%
320.54310-54.1202 SEWER INFRA SPLOST VI	\$ 3,705,300	\$ 1,096	\$ 3,337	\$ -	0%
320.59000-61.1000 OPERATING TFR OUT					#DIV/0!
TOTAL EXPENDITURES VI	\$ 3,922,000	\$ 28,891	\$ 188,349	\$ 212,269	4.80%

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
320.54200-54.1425 EQUIP/FACILITIES VII	\$ 367,289	\$ -	\$ 10,489	\$ -	3%
320.54220-52.2224 INFRASTRUCTURE VII	\$ 25,000	\$ -	\$ -	\$ -	0.0%
TOTAL EXPENDITURES VII	\$ 392,289	\$ -	\$ 10,489	\$ -	2.7%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 107,482	\$ 91,543	\$ (56,446)
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Cash Balances:	\$301		Run Rate Analysis:
LESS: Restricted Budgeted Fund Equity	\$0		Average YTD Mo. Exp. \$39,768
Unrestricted Cash Balances	\$301		Months of Operating Cash (0.21)
LESS: Outstanding P.O.'s	\$8,836		
Available Cash	-\$8,536		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)
Nov-13

FINANCIAL SUMMARY		MONTHS COMPLETED				5
		% YEAR COMPLETED				41.67%
505-WATER AND SEWER FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET	
505.33.4110 STATE GOV GRANTS-DIRECT				\$ -	#DIV/0!	
505.34.4210 WATER CHARGES	\$ 2,140,000	\$ 173,428	\$ 883,108	\$ 895,603	41%	
505.34.4211 TRANSFER/TEMP SERVICES	\$ 45,000	\$ 3,835	\$ 21,130	\$ 18,720	47%	
505.34.4212 RECONNECTION NSF FEES	\$ 80,000	\$ 7,736	\$ 34,957	\$ 34,373	44%	
505.34.4213 LATE FEES AND PENALTIES	\$ 130,000	\$ 10,522	\$ 51,950	\$ 56,221	40%	
505.34.4214 TURN ON FEE	\$ 42,500	\$ 2,835	\$ 18,340	\$ 18,025	43%	
505.34.4216 CAP RECOVERY WATER - DEV	\$ 27,375	\$ 1,710	\$ 12,226	\$ 19,046	45%	
505.34.4217 WATER CHARGES 2	\$ 700,000	\$ 57,531	\$ 293,679	\$ 298,481	42%	
505.34.4230 SEWERAGE CHARGES	\$ 1,966,500	\$ 164,676	\$ 833,183	\$ 840,109	42%	
505.34.4231 SEWER CHARGES 2	\$ 680,000	\$ 54,509	\$ 277,588	\$ 282,186	41%	
505.34.4236 CAP RECOVERY METER - DEV	\$ 7,000	\$ 840	\$ 4,550	\$ 3,640	65%	
505.34.4256 CAP RECOVERY SEWER - DEV	\$ 88,875	\$ 5,711	\$ 38,299	\$ 60,068	43%	
505.34.4263 CONSTRUCTION FEES	\$ 77,500	\$ 18,615	\$ 88,363	\$ 67,036	114%	
505.38.0001 FUND EQUITY	\$ 255,069	\$ 21,256	\$ 106,279	\$ -	42%	
505..... INTEREST/MISC/OTHER REVENUES	\$ 5,000	\$ 396	\$ 1,561	\$ 2,641	31%	
TOTAL REVENUE	\$ 6,244,819	\$ 523,601	\$ 2,665,214	\$ 2,596,151	43%	

SANITATION ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 938,138	\$ 75,085	\$ 392,087	\$ 380,661	42%
PURCHASED/CONTRACTED SVC	\$ 408,628	\$ 24,154	\$ 121,046	\$ 196,949	30%
SUPPLIES	\$ 618,816	\$ 46,267	\$ 229,470	\$ 221,429	37%
CAPITAL OUTLAY	\$ 108,500	\$ -	\$ -	\$ 186,818	0%
DEPRECIATION/AMORTIZATION		\$ -	\$ -	\$ -	#DIV/0!
INTERGOVERNMENTAL	\$ 20,895	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 5,000	\$ -	\$ -	\$ 750	0%
TOTAL SANITARY ADMINISTRATION	\$ 2,099,977	\$ 145,506	\$ 742,603	\$ 986,608	35%

WATER ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 790,540	\$ 60,589	\$ 315,878	\$ 313,636	40%
PURCHASED/CONTRACTED SVC	\$ 254,619	\$ 16,802	\$ 78,545	\$ 82,630	31%
SUPPLIES	\$ 282,816	\$ 10,843	\$ 80,935	\$ 96,717	29%
CAPITAL OUTLAY	\$ 8,500	\$ -	\$ -	\$ -	0%
DEPRECIATION/AMORTIZATION		\$ -	\$ -	\$ -	#DIV/0!
INTERGOVERNMENTAL	\$ 65,263	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 3,000	\$ -	\$ 689	\$ 689	23%
TOTAL WATER ADMINISTRATION	\$ 1,404,738	\$ 88,234	\$ 476,046	\$ 493,673	34%

**CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)**

Nov-13

FINANCIAL SUMMARY				MONTHS COMPLETED	5
				% YEAR COMPLETED	41.67%
DEBT SERVICE-PRINCIPLE EXPENDITURE SUMMARY		CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
505.58000-58.1110 BOND PYMT 88 & 92 PRIN	\$ 300,000	\$ -	\$ 300,000	\$ 285,000	100.00%
505.58000-58.1340 GEFA LOAN 95-021-W	\$ -	\$ -	\$ -	\$ 1,558	#DIV/0!
505.58000-58.1380 GEFA LOAN CWS-RF-0	\$ 240,073	\$ 19,780	\$ 98,922	\$ 96,093	41%
505.58000-58.1382 GEFA LOAN 2010-L26WQ	\$ 31,835	\$ 2,640	\$ 13,117	\$ -	41%
DEBT SERVICE-PRINCIPLE	\$ 571,908	\$ 22,420	\$ 412,039	\$ 382,651	72%

DEBT SERVICE-INTEREST EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
505.58000-58.2110 BOND PAYMENT 88 & 92	\$ 124,191	\$ -	\$ 65,231	\$ 73,959	53%
505.58000-58.2115 INTEREST-BOND INT 2010	\$ 1,915,400	\$ -	\$ -	\$ 957,700	0%
505.58000-58.2340 GEFA LOAN 95-021-WQ INT		\$ -	\$ -	\$ 7	#DIV/0!
505.58000-58.2380 GEFA LOAN CWS-RF-0	\$ 93,340	\$ 8,004	\$ 40,000	\$ 42,829	43%
505.58000-58.2382 GEFA LOAN 2010 L26WQ	\$ 35,265	\$ 2,868	\$ 14,424	\$ -	41%
DEBT SERVICE-INTEREST	\$ 2,168,196	\$ 10,872	\$ 119,655	\$ 1,074,496	6%

505-59000-61.1000 OPERATING TFR OUT	\$ -	\$ (36,000)	\$ -	\$ -	
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TOTAL EXPENDITURES	\$ 6,244,819	\$ 231,032	\$ 1,750,343	\$ 2,937,427	28%
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REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 292,569	\$ 914,872	\$ (341,276)	
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Cash Balances:	\$5,609,922	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$255,069	Average YTD Mo. Exp.	\$350,069
Unrestricted Cash Balances	\$5,354,853	Months of Operating Cash	15.18
LESS: Outstanding P.O.'s	\$39,727		
Available Cash	\$5,315,126		

CITY OF ST. MARYS
REVENUE & EXPENSE REPORT (UNAUDITED)
Nov-13

FINANCIAL SUMMARY	MONTHS COMPLETED				5
	% YEAR COMPLETED				41.67%
540-SOLID WASTE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
540.34.4111 RESIDENTIAL REFUSE CHARGE	\$ 963,000	\$ 81,087	\$ 405,017	\$ 406,959	42%
540.34.4112 COMMERCIAL REFUSE CHARGES	\$ 22,000	\$ 1,889	\$ 9,370	\$ 9,266	43%
540.34.4190 LATE FEES AND PENALTIES	\$ 22,500	\$ 1,953	\$ 9,307	\$ 9,616	41%
540.34.9900 OTHER CHARGES	\$ 12,500	\$ 1,275	\$ 9,150	\$ 25,575	73%
540.36.1000 INTEREST REVENUES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
540.38.0001 FUND EQUITY	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 1,020,000	\$ 86,204	\$ 432,844	\$ 451,415	42%

540-SOLID WASTE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	NOV 2013	NOV 2012	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 82,523	\$ 6,527	\$ 34,996	\$ 33,262	42%
PURCHASED/CONTRACTED SVC	\$ 907,415	\$ 76,110	\$ 302,689	\$ 298,718	33%
SUPPLIES	\$ 2,950	\$ 188	\$ 637	\$ 1,448	22%
INTERGOVERNMENTAL	\$ 27,112	\$ -	\$ -	\$ -	0%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL SOLID WASTE COLLECTION	\$ 1,020,000	\$ 82,825	\$ 338,322	\$ 333,427	33%

REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 3,379	\$ 94,522	\$ 117,988	0
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Cash Balances:	\$416,492	Run Rate Analysis:	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$67,664
Unrestricted Cash Balances	\$416,492	Months of Operating Cash	6.16
LESS: Outstanding P.O.'s	\$0		
Available Cash	\$416,492		

555 -AQUATIC CENTER FINANCIAL SUMMARY	FY2014 Budget	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	12Mths	YTD Oct-13	Nov-12
REVENUE SUMMARY																
CHARGES FOR SERVICES	385,400	275	1,324	998	2,607	13,998	73,484	95,150	82,791	27,032	9,536	375	0	307,569	119,734	145,078
INVESTMENT INCOME	-	-											0	-		-
CONTRIBUTIONS/DONATIONS	-	-											0	-		-
MISCELLANEOUS	-	-	144	2	1	21	20	103	105	104	55	18.68	0	574	283	1,446
OTHER FINANCING SOURCES	-	-											0	-		-
TOTAL REVENUES	385,400	275	1,468	1,000	2,608	14,018	73,505	95,253	82,896	27,136	9,591	394	-	308,143	120,017	146,525
EXPENDITURE SUMMARY																
PRSNL SERVICES/BENEFITS		1,201	1,129	1,325	2,048	1,938	482	-	964	-	-	-964.01	0	8,123	-	74,223
PURCHASED/CONTRACTED SVC	246,900	4,770	4,531	3,293	4,103	3,512	21,908	60,650	42,385	24,002	15,181	7190.01	9923.62	201,449	98,682	23,993
SUPPLIES	138,500	4,373	3,026	4,667	6,193	6,800	12,998	25,805	6,912	10,575	7,669	8008.29	5447.57	102,474	38,612	47,198
CAPITAL OUTLAY	-	-			-									-		-
DEPRECIATION/AMORTIZATION	-	-			-									-		-
TOTAL AQUATIC CENTER	385,400	10,344	8,687	9,285	12,344	12,249	35,388	86,455	50,262	34,577	22,850	14,234	15,371	312,046	137,293	145,414
REVENUE OVER/(UNDER) EXPENDITURES	-	(10,069)	(7,219)	(8,285)	(9,737)	1,769	38,116	8,798	32,634	(7,440)	(13,258)	(13,841)	(15,371)	(3,903)	(17,276)	1,111

Cash Balances: (-sal/fica)	-\$112,045
LESS: Restricted Budgeted Fd Equity	\$0
Unrestricted Cash Balances	-\$112,045
LESS: Outstanding P.O.'s	\$6,424
Available Cash	-\$118,469