



**CITY OF ST. MARYS, GEORGIA**  
**December 3, 2012**

**CITY COUNCIL MEETING**  
**6:00 p.m.**

**AGENDA**

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Bird*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES\_\_\_ NO\_\_\_**
- V. **APPROVAL OF MINUTES:** *November 5, 2012 Regular City Council Meeting Minutes*  
*November 27, 2012 Special Called City Council Meeting Minutes*
- VI. **PRESENTATION:**  
**BOARD APPOINTMENT**
  1. **Airport Authority**  
**BOARD EXPIRATIONS 12/31/12**
  1. **Historic Preservation Commission** (Ward & Westberry)
  2. **Oak Grove Cemetery Authority** (Frasca)
  3. **Planning Commission** (Cooper)
  4. **Tree Board** (Torgersen)
- VII. **SET CONSENT AGENDA**
- VIII. **APPROVAL OF THE AGENDA**
- IX. **GRANTING AUDIENCE TO THE PUBLIC:**
- X. **OLD BUSINESS:** *None*
- XI. **NEW BUSINESS:**
  - A. **GEORGIA DEPARTMENT OF NATURAL RESOURCES:** *Historic Preservation Division Grant*  
Council consideration to approve a resolution in support of a Historic Preservation Grant for Oak Grove Cemetery
  - B. **BUDGET ORDINANCE:** *GEFA Loan*  
Amend the FY13 Water/Sewer Budget to reflect the GEFA Loan

- C. **BUDGET ORDINANCE: Cemetery Fees**  
Amend the FY13 Budget to reflect Cemetery Fees
- D. **BUDGET ORDINANCE: Feasibility Study**  
Amend the FY13 budget to provide funds for a feasibility/best use study for the St. Marys Intracoastal Gateway property
- E. **BUDGET ORDINANCE: Buoys**  
Amend the FY13 Budget to provide funds for the renovation of two buoys and the purchase of two new buoys
- F. **2013 HOLIDAY SCHEDULE:**  
To approve the Holiday Schedule for 2013
- G. **AIRPORT INSURANCE:**  
Secure a combined insurance policy that covers the City of St. Marys, the Airport Authority and the airport
- H. **2013 ALCOHOL LICENSE RENEWALS:**  
To approve the Alcohol License renewals for 2013
- I. **SANITARY SEWER MANHOLE REHAB PROJECT AWARD:**  
To Authorize the Mayor to sign a contract with Concrete Conservation, Inc. in the amount of \$41,882.15
- J. **LOCAL MAINTENANCE IMPROVEMENT GRANT (LMIG) PROJECTS:**  
To finalize and authorize the project list submittal to GDOT for the FY13 LMIG Program
- K. **DOCKING AGREEMENT:**  
To approve a Docking Use Agreement template for use of City owned maritime facilities consisting of the SMIG dock, pavilion dock, four river buoys and the fireworks dock
- L. **POLICE DEPARTMENT VACANT POSITIONS:**  
To request permission to fill two vacant positions
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- M. **ST MARYS MACHINIST CLUB: 2012 Ad Valorem Taxes**  
Camden County Commissioners request Council's consideration to waive the City's 2012 tax bill for the St. Marys Machinist Club (Union Hall)
- N. **ST. MARYS AIRPORT CAPITAL IMPROVEMENT PLAN (CIP):**  
Consideration of Capital Improvement Plan for the St. Marys Airport
- O. **NEW AIRPORT CAPITAL IMPROVEMENT PLAN (CIP):**  
Consideration of Capital Improvement Plan for the new St. Marys Airport
- P. **ORANGE HALL RENOVATIONS CHANGE ORDER:**  
Approval of a change order for historic investigation of conditions at the rear lower porch of Orange Hall in the amount of \$7,480

**Q. CITY HALL RENOVATIONS CHANGE ORDER:**

To approve two change orders for repairs to rotted column in the amount of \$13,456 and beams not included in the previous change order in the amount of \$0 for a 30-day extension

**R. DANDY STREET FIRE STATION CHANGE ORDER:**

To approve Change Order #1 in the amount of \$1,362.82 for repairs to the channels at the gutter side of the building, and for remote operators for the overhead garage doors

**XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:**

**A. PLANNING DIRECTOR'S REPORT.....TAB "S"**

- 1. REVERSE SUBDIVISION: Lawrence Johnson, 150 Sunset Vista Court, St. Marys, GA 31558 is requesting approval for a two lot to one lot minor final plat for two parcels located on Sunset Vista Court. The property is zoned PD R-1, Tax Parcels 122F-223 & 122F-224.**

**B. FINANCE DIRECTOR'S REPORT**

**C. CITY CALENDAR: *City Clerk***

**XIII. REPORT OF MAYOR:**

**XIV. GRANTING AUDIENCE TO THE PUBLIC**

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

**XV. EXECUTIVE SESSION:**

**XVI. ADJOURNMENT:**

**This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.**

**CITY OF ST. MARYS, GEORGIA**  
**CITY COUNCIL MEETING**  
**November 5, 2012**  
**6:00 p.m.**

**MINUTES**

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, November 5, 2012 in the Council Chamber at City Hall.

**PRESENT WERE:**

Mayor William DeLoughy  
Councilmember Jim Gant  
Councilmember John Morrissey  
Councilmember Keith Post  
Councilmember Sidney Howell  
Councilmember Nancy Stasinis

**ABSENT WERE:**

Councilmember Greg Bird

**CITY OFFICIALS PRESENT:**

Steven S. Crowell, Jr., City Manager  
Gary Moore, City Attorney  
Roger Weaver, Planning Director  
Bobby Marr, Public Works Director  
Robby Horton, Fire Chief  
Jennifer Brown, Finance Director  
Donna Folsom, HR Director  
Artie Jones, III, Economic Dev. Director  
Shannon Brock, Police Lieutenant

**CALL TO ORDER:**

Mayor DeLoughy called the City Council meeting to order at 6:00 p.m. Councilmember Howell gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of council members present for the meeting.

**APPROVAL OF MINUTES:** *October 15, 2012 Regular & October 23, 2012 Special Called City Council Meeting Minutes*

Councilmember Gant moved to approve the October 15, 2012 regular & October 23, 2012 special called City Council meeting minutes. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

**PRESENTATION:**

**PROCLAMATION:** *Pancreatic Cancer Awareness Month*

Mayor DeLoughy read the proclamation declaring the month of November as "Pancreatic Cancer Awareness Month" in the City of St. Marys, Georgia.

**ST. MARYS INTRACOASTAL GATEWAY REPORT: *Jim Gant, Chairman***

Mr. Gant acknowledged the committee members present at the meeting and provided the annual report. He reported on the demolition of the Gilman Boat House; established public/private property development signs; developed marketing brochure; contracted for the public walkway design along with the seawall in accordance with the Transportation Enhancement (TE) Grant; issued 109 Request for Qualifications (RFQ) and noted growth since 2011 RFQ's were issued and in 2012 four qualification packages were received but non responsive for various reasons. The Committee recommended a feasibility study for grant applications that will be presented tonight for council approval. Developers came in from Los Angeles and around the state of Georgia with proposals for an upscale event center for weddings, conferences, limited suites and garden to spur business into downtown St Marys. This month, the pier safety repairs and upgrades should be completed. The Committee's vision is to create a citizen and visitor destination while guaranteeing public access, environmental enhancement, and economic development which is fully compatible with the Downtown Historic District. A copy of the report is attached as part of the official minutes.

**BOARD APPOINTMENT AND/OR VACANCY**

**1. Board of Ethics: *Bar Association Appointment***

Councilmember Howell nominated John Myers to the Board of Ethics. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**2. Airport Authority (*Thompson*) Vacancy**

Councilmember Howell nominated Richard Russell to the Airport Authority. Motion died for lack of second.

**SET CONSENT AGENDA (\*):**

Councilmember Post made a motion to set the consent agenda as New Business B, C, D and F. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**APPROVAL OF THE AGENDA:**

Councilmember Morrissey made a motion to approve the agenda as presented. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

**GRANTING AUDIENCE TO THE PUBLIC:**

Ron Johnson, 270 South Chase Court: Opposition to the Economic Development Feasibility Study and Councilmembers on the Gateway Committee

Mike Billage, 204 Wheeler Street: Support of Mr. Vaught's water/sewer bill adjustment

Sandra Billage, 204 Wheeler Street: Mill property's water leak and support of Mr. Vaught's request

Cheri Richter, 800 Seminole Avenue: Support of Councilmember's vote on the Feasibility Study to move forward with the Gateway project and waterfront development

Roger Rillo, 605 Wheeler Street: Leak repairs because of broken pipes from the mill demolition, opposition of the feasibility study for a hotel/conference center and support of a best use study.

Councilmember Gant commented that the committee has not specified a hotel and center.

Jim Lomis, 210 Longwood Road: Support of the feasibility study and economic development

Dick Russell, 93 Wright Street: Availability of sewer service for Wright Street because of septic tank failures and reasons why committees lack volunteers

Alex Kearns, 902 Ann Street: October's curbside recycling 37.81 tons, Binational Peace Garden tree planting and press release of the event with worldwide exposure

Bob Nutter, 521 Moeckel Place: Task force committee and inclusion of sea level rise in strategic planning

#### **OLD BUSINESS:**

##### **A. INSPECTION OF AIRPORT BUILDINGS**

Council to consider directing staff to provide fire/safety inspections for buildings at the airport following discussions at the joint meeting

Councilmember Stasinis moved to conduct the fire/safety inspections of the buildings at the airport. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

##### **B. WATERFRONT IMPROVEMENTS/REPAIRS: Buoys**

To approve the use of general funds to renovate two (2) buoys and install two (2) new buoys to take advantage of the presence of the barge/crane in the harbor doing insurance works

The Planning Director stated that Council approved various projects subject to the use of Special Purpose Local Option Sales Tax (SPLOST) VI funds. Upon review by the City Attorney it was determined that the funds could not be used for the removal of derelict boats or the buoy project. Investigations were underway for derelict boat funding through the Department of Natural Resources (DNR) and other sources. The buoy project would cost \$24,024 to repair two existing buoys due to safety issues and the addition of two new 30" diameter buoys to accommodate smaller vessels in the harbor, which were already permitted for installation. Even though SPLOST VI funds could not be used, there is an opportunity to use the barge/crane presently in the harbor for a savings of approximately \$10,000, if the work is accomplished at this time. The Planning Director recommended approval of this request to use general funds, and award the contract to Coastal Construction, Inc. as outlined in the City Purchasing Manual, if deemed advantageous to the City.

Councilmember Howell made a motion to deny taking funds out of the general fund. Motion failed for lack of second.

Councilmember Gant made a motion to approve for discussion. Councilmember Stasinis seconded the motion. Council discussed the lifecycle of the existing buoys and safety issue repairs; vessel size limitations on the buoys; use of general and contingency funds for unplanned events; proposed Maritime Heritage District; the waterfront's value and the economic development of downtown. Voting was recorded as follows:

<u>FOR</u>	<u>OPPOSED</u>
Councilmember Gant	Councilmember Howell
Councilmember Morrissey	
Councilmember Post	
Councilmember Stasinis	

**NEW BUSINESS:**

**A. MR. DOUG VAUGHT'S REQUEST: *Theatre by the Trax Sewer Costs*  
Water and Sewer Account adjustment request**

Mr. Vaught stated that when the building was purchased water ran down the tracks, which was thought to be flowing from an aquifer well. Soon after, broken waterlines were discovered and repaired several times when demolition crews were working on the mill property. At this time, he began to investigate whether there were water losses at the mill. During his research, a report was on file with the Public Works Department from the Department of Natural Resources with indications of the mills loss of City water. Thus, the lines at the mill and theatre were both on the same lines. Therefore, the water was put into his name but the majority of the water from the line does not go to the theatre. The water and sewer bills from last month and this month were \$1,000 each, which they cannot sustain. He is willing to pay the water portion but the water is not going to the sewer. When there is an event or practice at the theatre, someone turns on the water for the commodes then turns them off when they leave. A dam has been built close to the mill property to stop any water flow; a fence will be constructed to enclose a water valve found on his property and a new line installed along the tracks within the month. Plus, their water comes from several blocks away, not located near the building. Mr. Vaught requested an adjustment on the sewer for two months.

Councilmember Gant moved to offset the sewer cost for the Trax as requested for the two bills, with the assurance that they will be able to put in the pipeline to stop the issue in the future. Councilmember Stasinis seconded the motion. Council discussed adding another line and adding a locking mechanism on the fence. Voting was unanimous in favor of the motion.

**B. U.S. COAST GUARD MOA (\*): (POSTPONED 10/15/12)**

The United States Coast Guard Maritime Safety and Security Team (MSST) have requested the renewal of a MOA for the use and reservation for use of the St. Marys Police Department Range Facilities on North River Causeway for Operational Compliance Requirements

Councilmember Post made a motion to approve the renewal of the United States Coast Guard Maritime Safety and Security Team MOA for the use and reservation for use of the St. Marys Police Department Range Facilities. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**C. U.S. COAST GUARD MOA (\*):**

The United States Coast Guard Maritime Force Protection Unit (MFPU) have requested a MOA for the Use and Reservation for use of the St. Marys Police Department Range Facilities on North River Causeway for Operational Compliance Requirements

Councilmember Post made a motion to approve the United States Coast Guard Maritime Force Protection Unit MOA for the Use and Reservation for use of the St. Marys Police Department Range Facilities. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**D. ZONING ORDINANCE AMENDMENT (\*): *Agricultural/Forestry***

To provide for Agricultural Forest Activities within the City of St. Marys by creating a new A-F general Agricultural Activities Zone

Councilmember Post made a motion to approve the Agricultural/Forestry Zoning Ordinance amendment. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**E. ECONOMIC DEVELOPMENT FEASIBILITY STUDY:**

Request up to \$25,000 from the City of St. Marys to complete a feasibility/best use study on the St. Marys Intracoastal Gateway property and submit grant applications to pay for the study

The Economic Development Director made a recommendation to request up to \$25,000 from the City's fund balance to pay for a feasibility best use study for the St Marys Intracoastal Gateway property. To request authorization to apply for any and all grant money available to offset the cost of the feasibility best use study for the St. Marys Intracoastal Gateway property. The feasibility/best use studies the objectives and rationale to uncover the strengths and weakness of an existing business venture or opportunity. This study would provide a description of the most feasible product or service for the St. Marys Intracoastal Gateway. It also provides accounting statements, details of operations of management for the project, marketing research information, and financial data on the project to be developed. Generally, feasibility studies precede technical development and/or project implementation. Depending on the particular project area, studies were estimated from \$5,000 up to \$25,000. Bids will be collected from well qualified feasibility study consultants. So that the full cost of the study would not be fully borne by the City up front, the Economic Development Department

will apply for various grants to help pay for the study. One such grant currently available is the Tourism Project Development Grant (which is from a division of Georgia Department of Economic Development) to provide dollar for dollar matching up to \$15,000. At the same time, the Department will continue to look for other grants to pay the remainder of the balance of the feasibility study. The grant deadline is Friday, November 9, 2012. Some developers and consultants have requested a feasibility study on the property. One developer who was interviewed by the SMIG Committee stated that they would move forward if a feasibility best use study was completed on the property. In the event that all the funding is not realized from grants, the balance due to the city would be paid back in the final development agreement when the property is sold and/or developed. In summary, the City is simply fronting the money for the feasibility study so that the momentum on the development of the property will not be interrupted and/or postponed. A copy of the recommendation is attached as part of the official minutes.

Councilmember Morrissey made a motion to grant permission to develop a feasibility best/ use study with application for maximizing all possible grants and, in fronting the monies it is understood that we would either through additional grants or once the contract is discussed with whatever firm purchases the property in the final development agreement. Councilmember Post seconded the motion. Voting was recorded as follows:

<u>FOR</u>	<u>OPPOSED</u>
Councilmember Gant	Councilmember Howell
Councilmember Morrissey	
Councilmember Post	
Councilmember Stasinis	

**F. RENEWAL OF POLICE SPEED DETECTION DEVICE PERMIT (\*):**

To approve the submission of the required documents for the renewal of the police speed detection device permit. This permit must be renewed every three years and allows officers to use speed detection devices to determine speeds of vehicle in order to enforce the speed restrictions approved by the Department of Transportation, governed by the State of Georgia and the City of St. Marys.

Councilmember Post made a motion to approve the renewal of the permit for the police speed detection device. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:**

**A. PLANNING DIRECTOR'S REPORT :**

**1. REVERSE SUBDIVISION FOR MARGARET B. SMITH FROMEYER AND JAY B. SMITH:**

The Smith's are requesting approval for a Reverse Subdivision located at 401 E. Conyers Street. The parcels are zoned R-1, Tax Parcels S38-06-001 & S38-05-007.

Councilmember Post made a motion to approve the Smith's Reverse Subdivision. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**2. REVERSE SUBDIVISION FOR JOHN HARGRAVES, JR.:**

Mr. Hargraves is requesting approval for a Reverse Subdivision located at 708 ½ Conyers Street. The parcels are zoned R-1, Tax Parcels S35-04-006 & S35-04-004B.

Councilmember Post made a motion to approve the Hargraves Reverse Subdivision. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**B. FINANCE DIRECTOR'S REPORT:**

The Finance Director presented the 3-month financial report on revenues and expenditures for the General, Tourism, SPLOST, Water & Sewer, Solid Waste, and Aquatic Center. A copy of the report is attached as part of the official minutes.

**C. CITY CALENDAR:** *City Clerk*

The City Clerk announced the upcoming events, activities and meetings for the second and third weeks in November.

Councilmember Post made a motion to cancel the November 19<sup>th</sup> council meeting, and schedule a special called meeting if the need arrives. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**REPORT OF MAYOR:**

- Participated in the tree planting at the Binational Peace Garden
- A WWII Submarine Veteran Ceremony was held on Friday for 31 veterans at Kings Bay Naval Base. The ceremony included a reading of the names of the submarines and number of people that were lost since WWII, the bell tolling for the memorial and a ceremonial wreath. This year marked the end of this organization's joint meeting with Submarine Veterans, Inc. When the meeting was concluded their flags were shipped to the museum.
- Attended the Wounded Warriors Day presentation at Oak Grove Cemetery and Howard Gilman Waterfront Park
- Water and Sewer meeting was held with the consultant and another is scheduled on November 8<sup>th</sup> at 5:00 p.m.
- Attended a (SPLOST) meeting on October 31<sup>st</sup> but no details were received at this time from the county with the total SPLOST amount and/or percentages. Mr. Crowell is preparing what needs to be determined on the referendum and hold a meeting to review the list.
- A Meet and Greet with Governor Deal is scheduled on November 19<sup>th</sup> at 7:00 at Theatre on the Trax

**GRANTING AUDIENCE TO THE PUBLIC:**

Pete Brandon, 311 Bowen Street: Existing buoys' repair

Bob Nutter, 521 Moeckel Place: Volunteers and their experience

Dave Schmitz, 112 New Hammock Circle: Cisco/Patco property tax payment

Bill Creed, 613 Kingsway: Civility

**MAYOR AND COUNCIL COMMENTS:**

Councilmember Morrissey reminded everyone to vote tomorrow 7 a.m. to 7 p.m.

Councilmember Post thanked Angela Wigger, Public Works and everyone else who organized the Wounded Warriors Day event. It was a great day to honor the warriors who are otherwise forgotten.

**EXECUTIVE SESSION: *Legal - Pending Litigation (ADDED)***

Councilmember Post made a motion to adjourn to executive session to discuss legal.  
Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

The Mayor and Council adjourned to executive session at 7:52 p.m., returning at 8:24 p.m. with Mayor DeLoughy calling the Council meeting back to order.

**LEGAL:**

Councilmember Post made a motion to proceed with the City Attorney's recommendation for pending litigation before the City. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**ADJOURNMENT:**

Councilmember Post moved for adjournment. Councilmember Stasinis seconded the motion. Mayor DeLoughy declared the meeting adjourned at 8:25 p.m.

Respectfully submitted,

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Darlene M. Roellig, City Clerk

**CITY OF ST. MARYS, GEORGIA  
SPECIAL CALLED CITY COUNCIL MEETING  
November 27, 2012  
5:00 p.m.**

**MINUTES**

The Mayor and City Council for the City of St. Marys, Georgia met for a Special City Council meeting on Tuesday, November 27, 2012 in the Council Chamber at City Hall.

**PRESENT WERE:**

Mayor Bill DeLoughy  
Councilmember Greg Bird  
Councilmember Sidney Howell  
Councilmember John Morrissey  
Councilmember Keith Post  
Councilmember Nancy Stasinis

**ABSENT WERE:**

Councilmember Jim Gant

**CITY OFFICIALS PRESENT:**

Steve S. Crowell, Jr., City Manager  
Roger Weaver, Planning Director  
Robby Horton, Fire Chief

**CALL TO ORDER**

Mayor DeLoughy called the Special Called City Council meeting to order at 5:00 p.m. Councilmember Post gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of council members present for the meeting.

**BUSINESS:**

**A. SPLOST VII IMPROVEMENTS**

The City Manager identified four categories for the SPLOST VII Referendum language with a reduction of revenues for all the cities due to Camden County's additional projects. The categories include: water and sewer debt service reduction, infrastructure, city facilities and equipment/vehicles. Reduction to St. Marys' anticipated revenues is estimated at \$171,865 for an ambulance and \$530,000 for economic development. A copy of the SPLOST VII draft referendum is attached as part of the official minutes.

Councilmember Post made a motion to put three categories on the referendum: 1) Water and sewer debt service reduction, 2) Infrastructure, 3) Equipment/ vehicles, facilities acquisition and/or repair. The motion died for lack of second.

Council discussed removing relocation from City facilities, the addition of waterlines to infrastructure, reducing equipment/vehicles by \$200,000 to increase debt services; and combine city facilities, equipment and vehicles.

Councilmember Stasinis made a motion to make item 1) \$11,000,000, 2) remains the same with the addition of waterlines; 3) and 4) remaining balance combined with 3) as one category with striking the word relocation and take the ambulance and economic development costs from the total of 3) and 4) as needed. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

**ADJOURNMENT:**

Councilmember Howell made a motion for adjournment. Councilmember Post seconded the motion. Mayor DeLoughy declared the meeting adjourned at 5:54 p.m.

Respectfully submitted,

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Darlene M. Roellig, City Clerk

DRAFT



# MEMORANDUM

**To:** Mayor and City Council  
**From:** Steven S. Crowell, Jr.; City Manager  
**Date:** November 16, 2012

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**Subject:** SPLOST VII Draft Referendum Summary

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Provided below is draft language for the SPLOST VII Referendum. I have also provided a copy to City Attorney Moore and the County for their comments.

- |   |              |
|---|--------------|
| 1. Water and sewer debt service reduction.  | \$10,800,000 |
| 2. Infrastructure: construction, repair, relocation, mitigation, and/or expansion (for projects such as roads, sidewalks, storm water drainage, flood mitigation, Marsh Walk, and bridges). | \$4,327,918  |
| 3. City facilities, structures/signs: construction, repair, relocation, demolition, (for projects such as Orange Hall, Waterfront Park, Weed Street Dock restrooms, Cemetery, and signage). | \$1,150,000  |
| 4. Equipment/Vehicles: acquisition and/or repair (such as Fire trucks, Police cars, maintenance vehicles, and technology upgrades).   | \$2,210,000  |

Based on the above, assuming a \$65,000,000 SPLOST VII total revenue receipt, the amount anticipated revenue to be available to the City of St. Marys, based on agreed upon percentages, will be a six year total of approximately \$18,487,918.

*Airport Authority  
Appointment*

## Darlene Roellig

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**From:** hdavis.3 tds.net <hdavis.3@tds.net>  
**Sent:** Tuesday, November 06, 2012 1:23 PM  
**To:** Darlene Roellig  
**Subject:** Airport Authority

Dear Mrs. Roellig,

If an opening on the St. Marys Airport Authority comes open I would like to be considered for that appointment.

I was raised in Camden County and have live here most of my life. I have owned my own business for 34 years. I am a private pilot with and instrument rating. I have been a private pilot for 39 years. I have owned airplanes and they were based at the St. Marys Airport.

If you have any questions please call me on my cell phone 912-409-0374.

Thank you for your consideration,  
Howard H. Davis, III

## Darlene Roellig

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**From:** Bob & Linda <bob-linda@comcast.net>  
**Sent:** Friday, November 16, 2012 2:30 PM  
**To:** Darlene Roellig  
**Subject:** Airport Authority Vacancy

Good afternoon Darlene -

I believe, based upon comments at the last council meeting, there remains a vacancy on the Airport Authority. By way of this note to you, I would like to be considered for that vacancy.

I believe my prior service to the city on the Ethics Board, my presence at a majority of Council meetings & workshops, Authority, Committee, and Commission meetings, that I have a pretty good idea of what may be needed on this Authority. Combine my interest to serve and my past experience in business, I believe I can lend a good perspective that will always hold the best interests of our citizenry first.

Please let me know if further information is needed.

Respectfully submitted for consideration,

Robert L. Nutter

521 Moeckel Place  
St. Marys, GA 31558

H: 912-576-2949  
E: [bob-linda@comcast.net](mailto:bob-linda@comcast.net)

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**60/40 Matching Funds Grant  
Ground Penetrating Radar Survey Proposal  
Oak Grove Cemetery**

Grant from: Georgia Department of Natural Resources, Historic Preservation Division

To: City of St. Marys as a Certified Local Government

Application: The Oak Grove Cemetery Authority will be responsible for filing the application which is planned to be made available on December 5, 2012.

Proposed work: Expert in ground penetrating radar will work approximately three days for \$2500 per acre, marking graves located and creating a survey from the results

Approximate acreage: 2.5 acres, the size of the old original section of Oak Grove historically referred to as the Old Black Section.

The Proposal: The proposal is to apply for a grant of \$7500 which will cover the work, the survey and travel and living expenses of the experts who will be handling the equipment. As is customary with these grants, the city must be willing to pay the full amount up front to insure that the project is carried out professionally and in a timely manner.

In-Kind Match: A grant of \$7500 will require \$3000 in matching funds or services from the city with time provided by volunteers and any time required from city staff to offset this amount.

The Chairman of the Oak Grove Cemetery Authority has contacted Carole Moore of the DNR division in charge of these grants to offer her services in overseeing the project. Her hours will apply toward the city's portion of the funding.

The City will be reimbursed for 60% of the grant amount along with the additional earned in-kind credit from volunteer hours.

Roger Weaver has discussed with the Cemetery Authority the use of some of the budgeted funds set aside for Oak Grove to help with the matching funds needed.

Kay Westberry  
Oak Grove Cemetery Authority

**RESOLUTION**

**WHEREAS**, Oak Grove Cemetery is recognized as worthy of promotion as an attraction for visitors to the City of St. Marys and a historical asset worthy of preservation and study;

**WHEREAS**, it is the belief of the Oak Grove Cemetery Authority that in order to promote this asset, it is vital to know as much as possible as to what we are preserving and promoting;

**WHEREAS**, it is in the best interest of the City of St. Marys and the Oak Grove Cemetery Authority that further study of the Cemetery be conducted in order to enhance the experience of visitors interested in the history of the African-American section of Oak Grove Cemetery as well as the history of the African American culture in St. Marys;

**WHEREAS**, it is also in the best interest of the City and the Cemetery to conduct this study with the least expense to the City;

**WHEREAS**, the Georgia Department of Natural Resources, Historic Preservation Division, offers grants to aid in endeavors of this nature in order to further tourism of cultural and historical assets;

**WHEREAS**, the Georgia Department of Natural Resources, Historic Preservation Division, recognizes and supports the use of ground penetrating radar surveys for use in the future planning for promotion of historic cemeteries;

**WHEREAS**, the Oak Grove Cemetery Authority volunteers its members to oversee the project in order to keep the city's portion of the matched funds to a minimum.

**NOW, THEREFORE, BE IT RESOLVED**, that the City of St. Marys, Georgia, supports the application for a matching funds grant for the purpose of a ground penetrating radar survey of the African-American section of Oak Grove Cemetery.

**ADOPTED** by the Mayor and Council of the City of St. Marys on this 3<sup>rd</sup> day of December, 2012.

City of St. Marys, Georgia

By: \_\_\_\_\_

William T. Deloughy, Mayor

Attest: \_\_\_\_\_

Nicole Goebel, Deputy City Clerk

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**CITY COUNCIL MEETING**

**TITLE: Budget Ordinance: Water Sewer GEFA Loan**

**PURPOSE:** Amend the FY13 Water/Sewer Budget to reflect the GEFA Loan

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** The city entered into a loan agreement with the Georgia Environmental Facilities Authority (GEFA) for the Lift Station 13 upgrade. The project crossed fiscal years and therefore, it is necessary to adjust the budget for the loan funds and expenses.

**Department**

**Director:** \_\_\_\_\_

*Jenny Brown*

**City**

**Manager:** \_\_\_\_\_

*[Signature]*

AN ORDINANCE TO AMEND THE FISCAL YEAR 2013  
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY13 Water/Sewer Budget to reflect the funds received from the GEFA loan.

That the above transaction can be fulfilled by changing the following budget accounts in the Water Sewer Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
505-54310-54.1200 Sewer Site Improvements	\$ 0	+ \$ 179,700	\$ 179,700
505-33.4110 State GA loans	\$ 0	+ \$ 179,700	\$ 179,700

ADOPTED in legal assembly this 3<sup>rd</sup> day of December, 2012.

CITY OF ST. MARYS, GEORGIA

By: \_\_\_\_\_  
William T. DeLoughy, Its Mayor

Attest: \_\_\_\_\_  
Nicole Goebel, Its Deputy City Clerk

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**CITY COUNCIL MEETING**

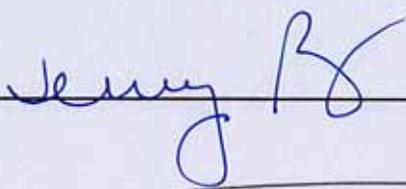
**TITLE: Budget Ordinance: Cemetery Fees**

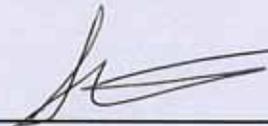
**PURPOSE:** Amend the FY13 Budget to reflect Cemetery Fees

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** Beginning April 2012, according to House Bill 1188, the City of St. Marys is to pay ½ of the Cemetery Fees collected to the Oak Grove Cemetery Authority. It is necessary to amend the FY12 Budget in the amount of \$24,000 to reflect the Cemetery Fees collected and due to the Oak Grove Cemetery Authority.

**Department**

**Director:** \_\_\_\_\_ 

**City Manager:** \_\_\_\_\_ 

AN ORDINANCE TO AMEND THE FISCAL YEAR 2013  
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY13 Budget to reflect the Cemetery Fees collected and due to the Oak Grove Cemetery Authority.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100.54950-61.1000 Operating Transfer Out/Cemetery Fees	\$ 0	+ \$ 24,000	\$ 24,000
100-34.9100 Cemetery Fees Revenue	\$ 20,000	+ \$ 24,000	\$ 44,000

ADOPTED in legal assembly this 3<sup>rd</sup> day of December, 2012.

CITY OF ST. MARYS, GEORGIA

By: \_\_\_\_\_  
William T. DeLoughy, Its Mayor

Attest: \_\_\_\_\_  
Nicole Goebel, Its Deputy City Clerk

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**CITY COUNCIL MEETING**

**TITLE:** Budget Ordinance: SMIG Feasibility Study

**PURPOSE:** Amend the FY13 Budget to provide funds for a feasibility study

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** On November 5, 2012 Council approved for \$25,000 to be used to complete a feasibility/best use study on the St. Marys Intracoastal Gateway property. It is necessary to amend the FY13 budget to provide funds for this study.

**Department  
Director:** \_\_\_\_\_

*Jenny Bar*

**City  
Manager:** \_\_\_\_\_

*[Signature]*

AN ORDINANCE TO AMEND THE FISCAL YEAR 2013  
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY13 Budget to provide funds for a feasibility/best use study on the St. Marys Intracoastal Gateway property.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100.57520.52.1240 Other Purchased Services	\$ 25,000	+ \$ 25,000	\$ 50,000
100-38.0001 Fund Equity	\$ 79,850	+ \$ 25,000	\$ 104,850

ADOPTED in legal assembly this 3rd day of December, 2012.

CITY OF ST. MARYS, GEORGIA

By: \_\_\_\_\_  
William T. DeLoughy, Its Mayor

Attest: \_\_\_\_\_  
Nicole Goebel, Its City Depuby

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**CITY COUNCIL MEETING**

**TITLE: Budget Ordinance: The Renovation of Two Buoys and the Purchase of Two New Buoys**

**PURPOSE:** Amend the FY13 Budget to provide funds for the renovation of two buoys and the purchase of two new buoys

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** On November 5, 2012 Council approved for \$24,024 to be used to renovate 2 existing buoys and to install 2 new buoys in order to enhance the City's facilities for our maritime tourists. It is necessary to amend the FY13 budget to provide funds for this project.

**Department**

**Director:** \_\_\_\_\_ *Jerry Brown*

**City**  
**Manager:** \_\_\_\_\_ *[Signature]*

AN ORDINANCE TO AMEND THE FISCAL YEAR 2013  
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY13 Budget to provide funds for the renovation of 2 existing buoys and to purchase 2 new buoys.

That the above transaction can be fulfilled by changing the following budget accounts in the General Fund:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100.51565.54.1200 Site Improvements	\$ 0	+ \$ 24,024	\$ 24,024
100-51510.579100 Fund Equity	\$ 100,500	- \$ 24,024	\$ 76,476

ADOPTED in legal assembly this 3rd day of December, 2012.

CITY OF ST. MARYS, GEORGIA

By: \_\_\_\_\_  
William T. DeLoughy, Its Mayor

Attest: \_\_\_\_\_  
Nicole Goebel, Its City Deputy Clerk

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**CITY COUNCIL MEETING**  
**December 3, 2012**

**TITLE:** 2013 HOLIDAY SCHEDULE

**PURPOSE:** To set the Holiday Schedule for 2013.

**RECOMMENDATION:** Approve the Schedule.

**HISTORY/ANALYSIS:** Each year a new holiday schedule is approved on or before the first City Council meeting in January. The City's Personnel Policy provides the terms for the holiday schedule each year. Thirteen paid holidays are observed for full-time employees in accordance with this policy. Holidays that fall on Sundays will be observed on Monday. While holidays that fall on Saturdays are observed on the preceding Friday.

This year three holidays fall on City Council meeting dates. The dates are as follows:

**First Monday**  
September 2<sup>nd</sup> - Labor Day

**Third Monday**  
January 21<sup>st</sup> - Martin Luther King, Jr. Day  
February 18<sup>th</sup> - Presidents' Day

There are several options for those meetings to consider: approve the list as presented, reschedule to the Tuesday after the holidays, cancel them altogether or postpone the decision until the first meeting of the month prior to the holiday dates.

**Department**

**Director:** \_\_\_\_\_

*Martine M. Roelley*

**City**

**Manager:** \_\_\_\_\_

*[Signature]*

## City of St. Marys 2013 Holiday Schedule

<b>Tuesday</b>	<b>January 1</b>	<b>New Year's Day</b>
<b>Monday</b>	<b>January 21</b>	<b>Martin Luther King Jr. Day</b>
<b>Monday</b>	<b>February 18</b>	<b>Presidents' Day</b>
<b>Friday</b>	<b>March 29</b>	<b>Good Friday</b>
<b>Monday</b>	<b>May 27</b>	<b>Memorial Day</b>
<b>Thursday</b>	<b>July 4</b>	<b>4<sup>th</sup> of July</b>
<b>Monday</b>	<b>September 2</b>	<b>Labor Day</b>
<b>Monday</b>	<b>November 11</b>	<b>Veteran's Day</b>
<b>Thursday</b>	<b>November 28</b>	<b>Thanksgiving</b>
<b>Friday</b>	<b>November 29</b>	<b>Thanksgiving</b>
<b>Tuesday</b>	<b>December 24</b>	<b>Christmas Eve</b>
<b>Wednesday</b>	<b>December 25</b>	<b>Christmas Day</b>
<b>Tuesday</b>	<b>December 31</b>	<b>New Years Eve</b>

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**CITY COUNCIL MEETING**  
**December 3, 2012**

**TITLE:** INSURANCE AIRPORT

**PURPOSE:** Secure a combined insurance policy that covers the City of St. Marys, the Airport Authority and the airport

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** Currently the City of St. Marys and the Airport Authority have separate insurance policies for the airport. The combined total for the two policies is \$9,161. If the two entities purchase a combined policy, the total is \$6,467, which includes \$87 for Terrorism Risk Insurance Act and \$580 annual war premium. This is a yearly savings of \$2,694.

**Department**

**Director:** \_\_\_\_\_ *Jenny Brown*

**City**  
**Manager:** \_\_\_\_\_ *[Signature]*



Telephone: 404-224-5000  
Fax: 404-224-5001  
Website: www.willis.com

Direct Line: 404-224-5064  
Direct Fax: 404-224-5001  
E-mail: becky.mccarthy@willis.com

November 16, 2012

Janice Beckham  
City of St Mary's  
418 Osborne Street  
St Mary's, GA 31558

**QUOTATION**

Coverage	Carrier	Policy Number	Premium	Effective Date
Airport Liability	ACE	TBD	5,800	12/1/2012

Dear Kym:

Enclosed is you quote for Airport Liability for St. Mary's Airport, City of St Mary's and St. Mary's Airport Authority. There is a form for your signature whether you elect or reject the Terrorism Insurance Coverage. Please make your election and either email or fax back. We picked December 1, 2012 as just a date but can change according to your desired date.

This proposal is presented in conjunction with the Standard Terms and Conditions for Property & Casualty Accounts which was previously provided to you.

Please review this proposal and advise of any changes or questions you may have. To request the binding of coverage, please contact me by phone or e-mail.

Cordially,

Becky McCarthy  
Senior Account Manager

Enclosures: Quote  
Order to Bind

## **Order to Bind:**

Please bind the coverage

\_\_\_\_\_ as set forth in the quotes (ACE) recommended by Willis.

You also understand that Willis will be paid the commission percentage stated for the placement of your insurance as indicated, and will receive the same commission percentage for all subsequent renewals of this policy.

If at a future date the commission percentage changes, Willis will notify you prior to the policy renewal and shall seek your consent in writing.

**St. Mary's Airport, City of St Mary's and St. Mary's Airport Authority**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

1100 Poydras Street, Suite 2150, New Orleans, LA. 70163-1121  
Tel (504) 310 - 3600 Fax (504) 310 - 3610



**ace group**

**TO:** Becky McCarthy  
Willis, Atlanta, GA

**FAX:** 404-224-5001

**DATE:** October 10, 2012

**FROM:** Jerry Ruth

**RISK ID:** 17603

**SUBJECT:** St. Mary's Airport, City of St. Mary's and St. Mary's Airport Authority

**COMMENTS:** We have pleasure in enclosing our Airport Owners and Operators quotation(s) in respect of the referenced Insured.

Commission to your office is as follows: **15.00%**

Thank you for the opportunity to provide you with this quotation.

Best Regards,

Jerry Ruth



ace group

**POLICYHOLDER DISCLOSURE  
NOTICE OF TERRORISM INSURANCE COVERAGE**

You are notified that under the Terrorism Risk Insurance Act, as amended, that you have a right to purchase insurance coverage for losses resulting from acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury---in concurrence with the Secretary of State, and the Attorney General of the United States---to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

**YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EX CLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85% OF COVERED TERRORISM LOSSES EX CEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.**

**YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EX CEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.**

Acceptance or Rejection of Terrorism Insurance Coverage

\_\_\_\_\_ I hereby elect to purchase terrorism coverage for a prospective premium of **AS QUOTED**

\_\_\_\_\_ I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

\_\_\_\_\_  
Policyholder/Applicant's Signature

ACE PROPERTY AND CASUALTY INSURANCE COMPANY  
Insurance Company

St. Mary's Airport Authority  
Print Name

\_\_\_\_\_  
Date



**ace group**

**TO: -** Becky McCarthy  
Willis, Atlanta, GA

**DATE:** October 10, 2012

**FAX: -** 404-224-5001

**FROM:** Jerry Ruth

**RISK ID:** 17603

**AIRPORT OWNERS AND OPERATORS LIABILITY QUOTATION**  
With  
**ACE PROPERTY AND CASUALTY INSURANCE COMPANY**  
(AA- S&P, A+ XV Best)

In accordance with your request, we are pleased to provide the following quotation:

Please read this quotation carefully, as the limits, coverage and other terms and conditions may vary significantly from those requested in your submission and/or from the expiring policy. Terms and conditions that are not specifically mentioned in this quotation are not included. The terms and conditions of this quotation supersede the submitted insurance specifications and all prior quotations and binders. Actual coverage will be provided by and in accordance with the policy as issued.

The insurer is not bound by any statements made in the submission purporting to bind the insurer unless such statement is reflected in the policy or in an agreement signed by someone authorized to bind the insurer.

This quotation has been constructed in reliance on the data provided in the submission. A material change or misrepresentation of that data voids this quotation.

**NAMED**

**INSURED:** **St. Mary's Airport, City of St. Mary's and St. Mary's Airport Authority**

**NAMED**

P.O. Box 5002

**INSURED'S**

St. Mary's, Georgia 31558

**ADDRESS:**

**PERIOD:**

From: December 1, 2012 To: December 1, 2013  
both days at 12.01a.m. Local Time at the address of the Named Insured.

**INTEREST:**

The Insured's legal liability, to which this policy applies, arising out of the Insured's Airport operations at the following airport location(s):

FAA ID	State	Name
4J6	GA	St. Mary's Airport, St. Mary's, Georgia

**SUM** \$1,000,000 each occurrence/offense in respect of Bodily Injury, Personal and Advertising Injury and  
**INSURED:** Property Damage combined, subject to the following limitations:

Products-Completed Operations Annual Aggregate Limit . . . . .	\$1,000,000
Personal Injury and Advertising Injury Annual Aggregate limit . . . . .	\$1,000,000
Malpractice Annual Aggregate Limit . . . . .	\$1,000,000
Extended Coverage - War, Hi-jacking and Other Perils Annual Aggregate Limit . . . . .	\$1,000,000
Fire Damage Limit Any One Fire . . . . .	\$50,000
Medical Expense Limit Any One Person . . . . .	\$5,000
Hangarkeepers not "in flight" Limit Any One occurrence . . . . .	\$1,000,000
Hangarkeepers not "in flight" Limit Any One Aircraft . . . . .	\$1,000,000
Non-Owned Aircraft Liability . . . . .	Not Insured

**DEDUCTIBLE** \$1,000 Hangarkeepers Liability Any One Aircraft  
 \$1,000 Hangarkeepers Liability Any One Occurrence.

**CONDITIONS:** The Airport Owners and Operators General Liability Policy contains, inter alia, the following exclusion clauses:

War, Hi-Jacking and Other Perils Exclusion Clause  
 Noise, Pollution and Other Perils Exclusion Clause

The policy is also subject to the following:

30 days notice of cancellation, non-renewal or reduction in coverage by Insurer, but  
 10 days notice for non-payment of premium. This provision does not override the Automatic Termination review or cancellation provisions of endorsements AAP 203 or AAP 237.

The policy may be cancelled or nonrenewed subject to the terms of the following endorsement  
 AAP GA (11/99) Georgia Changes - Cancellation and Nonrenewal

Schedule of Policy Forms applicable to airports and locations in: GEORGIA

Form Reference and Edition	Title
AAP 200 (07-10)	Airport Owners and Operators General Liability Policy - Jacket
AAP 201 (11-99)	Airport Owners and Operators General Liability Policy - Declarations
AAP 201S (11-99)	Airport Owners and Operators General Liability Policy - - Schedule of Endorsements
AAP 202 (11-99)	Airport Owners and Operators General Liability Policy - Policy Provisions
AAP 203 (02-08)	Extended Coverage - War, Hi-jacking and Other Perils Endorsement
AAP 204 (11-03)	Amendment of Noise and Pollution and Other Perils Exclusion
AAP 207 (11-04)	Additional Insured - Designated Person or Organization In favor of: City of St. Mary's
AAP 210 (11/99)	Amendment of Deductible Amounts and Conditions Endorsement
AAP 212 (11/99)	Fees and Expenses Included in Deductible Endorsement
AAP 234 (11/99)	Airport Limited Enhanced Coverage Endorsement
AAP 237 (11/99)	Nuclear Risks Exclusion Clause
AAP 242 (11/99)	Personal Injury Limitation Endorsement
AAP 248 (11/99)	Volunteers Endorsement
AAP 256 (11/99)	Date Recognition Exclusion Endorsement
AAP 255 (03-08)	Date Recognition Limited Coverage Endorsement
AAP 270 (02-08)	Amendment to Include Coverage for Certified Acts of Terrorism; Cap on Losses from Certified Acts of Terrorism

TRIA 11b (01-08)	Disclosure Pursuant to Terrorism Risk Insurance Act
AAP 273 (11-03)	Pollution Endorsement
AAP 275 (02-08)	Limited Terrorism Coverage Endorsement
AAP 277-GA (01-06)	Silica Exclusion
ALL-21101 (11-06)	Trade or Economic Sanctions Endorsement
AAP 306 (03-08)	Infringement of Copyright, Patent, Trademark or Trade Secret Endorsement
AAP 307 (03-08)	Amendment to Supplementary Payments (Court Cost) Endorsement

ANNUAL GL  
PREMIUM: \$5,800

ANNUAL TRIA  
PREMIUM: \$87

ANNUAL WAR  
PREMIUM: \$580

The War and TRIA coverages and premiums are quoted on an "if required" basis and may be rejected by the Insured

Please note that you do not have authority to bind the above insurance. Please contact us if you wish to bind this Insurance. We look forward to receiving your instructions and thank you for your inquiry

On behalf of ACE Property and Casualty Insurance Company

By \_\_\_\_\_  
Jerry Ruth  
Authorized Representative

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**CITY COUNCIL MEETING**  
**December 3, 2012**

**TITLE:** 2013 Alcohol License Renewals

**PURPOSE:** Request to approve the license renewals.

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** Forty (40) businesses renewed their alcohol licenses this year compared to 36 last year. The businesses conducting Sunday sales of alcohol provided annual sales records for the sale of prepared meals or food which derives at least 50% of their total annual gross income. All taxes are current on the business locations. The total revenue collected for 2013 Alcohol Licenses is in the amount of \$71,500.00.

**Department**

**Director:** *Darlene M. Roellig*

**City**

**Manager:** *[Signature]*

City of St. Marys  
2013 Alcohol License Renewals

	BUSINESS NAME	TYPE OF LICENSE		LICENSE FEES
1	Bill's Place / Dark Entry Package	Beer/Wine/Liquor	Off-Premise W/O Food	2,750.00
2	Borrell Creek Landing Restaurant & Lounge , Inc.	Beer/Wine/Liquor	On-Premise With Food	2,750.00
3	Bulldog Discount Liquor	Beer/Wine/Liquor	Off-Premise W/O Food	2,750.00
4	Cedar Oak Café	Beer/Wine	On-Premise With Food	1,100.00
5	CVS	Beer/Wine	Off-Premise W/O Food	1,100.00
6	El Potro Mexican Restaurant	Beer/Wine/Liquor	On-Premise With Food	2,750.00
7	Flash Foods, Inc. #103	Beer/Wine	Off-Premise W/O Food	1,100.00
8	Fraternal Order of Eagles (Private Club)	Beer/Wine/Liquor	On-Premise W/O Food	550.00
9	Green Cedar Food Store #2	Beer/Wine	Off-Premise W/O Food	1,100.00
10	Green Cedar Food Store #3	Beer/Wine	Off-Premise W/O Food	1,100.00
11	Green Cedar Food Store #5	Beer/Wine	Off-Premise W/O Food	1,100.00
12	Green Cedar Food Store #7	Beer/Wine	Off-Premise W/O Food	1,100.00
13	Green Cedar Food Store #8	Beer/Wine	Off-Premise W/O Food	1,100.00
14	Green Cedar Food Store #10	Beer/Wine	Off-Premise W/O Food	1,100.00
15	Harveys Supermarket #2393	Beer/Wine	Off-Premise W/O Food	1,100.00
16	Island Lounge & Grill	Beer/Wine/Liquor	On-Premise With Food	0.00
17	J's Restaurant, Inc.	Beer/Wine/Liquor	On-Premise With Food	2,750.00
18	J. P.'s South/The Wine Room	Beer/Wine/Liquor	Off-Premise W/O Food	2,750.00
19	Lang's Marina Restaurant	Beer/Wine	On-Premise With Food	1,100.00
20	Lucky Dawgs	Beer/Wine/Liquor	On-Premise With Food	0.00
21	Mi Casa	Beer/Wine/Liquor	On-Premise With Food	2,750.00
22	McGauley's Bar-B-Que	Beer/Wine	On-Premise With Food	1,100.00
23	On the Green Spa & Hair Salon	Beer/Wine/Liquor	On-Premise With Food	1,100.00
24	OPS Kitchen & Café, Inc.	Beer/Wine	On-Premise With Food	1,100.00
25	Osaka Japanese Restaurant	Beer/Wine/Liquor	On-Premise With Food	2,750.00

City of St. Marys  
2013 Alcohol License Renewals

26	Green Golf Partners, LLC (Ospery Cove Golf Club)	Beer/Wine/Liquor	On-Premise W/O Food	2,750.00
27	Green Golf Partners, LLC ("The Cove")	Beer/Wine/Liquor	On-Premise W/O Food	2,750.00
28	Green Golf Partners, LLC ("The Nest")	Beer/Wine/Liquor	On-Premise W/O Food	2,750.00
29	Pauly's Café	Beer/Wine	On-Premise With Food	1,100.00
30	Pepper's 4 Inc.	Beer/Wine/Liquor	On-Premise With Food	2,750.00
31	Pizza Hut (Southeastern Pizza Group LLC)	Beer/Wine	On-Premise With Food	1,100.00
32	Riverside Café & Restaurant	Beer/Wine	On-Premise With Food	1,100.00
33	Riverview Hotel, Inc.	Beer/Wine/Liquor	On-Premise With Food	2,750.00
34	Sharkbite Bar & Grill	Beer/Wine/Liquor	On-Premise With Food	2,750.00
35	Southern Junction	Beer/Wine/Liquor	On-Premise With Food	2,750.00
36	St Marys Seafood & More	Beer/Wine/Liquor	On-Premise With Food	2,750.00
37	The Blue Goose on Osborne LLC	Beer/Wine	On-Premise With Food	1,100.00
38	The Wine Room/JP's South	Beer/Wine	On-Premise W/O Food	1,100.00
39	Tobacco Express	Beer/Wine	Off-Premise W/O Food	1,100.00
40	Wal-Mart Store East, Supercenter #836	Beer/Wine	Off-Premise W/O Food	1,100.00
41	Wasabi (GA best wasabi restaurant LLC)	Beer/Wine	On-Premise With Food	1,100.00
42	Wee Pub	Beer/Wine/Liquor	On-Premise With Food	2,750.00
	<b>GRAND TOTAL</b>			<b>71,500.00</b>

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**CITY COUNCIL MEETING**  
**December 3, 2012**

**TITLE:** SANITARY SEWER MANHOLE REHAB PROJECT 2012

**PURPOSE:** To authorize the Mayor to sign a contract with Concrete Conservation, Inc in the amount of \$41,882.15.

**RECOMMENDATION:** The Public Works Department recommends approval.

**HISTORY/ANALYSIS:** The City of St. Marys Public Works Department had determined that the Sanitary Sewer Manholes along Colerain Road (between Winding Road and Kingsbay Road) had deteriorated due to the sewer gases and had developed leaks allowing infiltration into the sanitary sewer system. Without proceeding with repairs, the condition of the manholes would continue to deteriorate increasing the amount of infiltration and possible future structural failure of the manholes.

The Public Works Department developed the project documents based on rehab products that have been proven to work in our system and advertised the project. The City received responses from two companies. Below is a tabulation of the bids.

Company	Repair Method	Cost
Concrete Conservation, Inc	Spectrashield	\$41,882.15
Charlie Hester Construction	Fiberglass Insert	\$110,761.31

One reason for the cost differential between the two bids is that the spray-on liners such as Spectrashield can be installed quicker and is less labor intensive than other rehab methods. Funding for this project is SPLOST VI.

**Department**

**Director:** \_\_\_\_\_

**City**

**Manager:** \_\_\_\_\_

**SANITARY SEWER MANHOLE REHAB PROJECT 2012**

SECTION 01115  
**BID PROPOSAL**

**CITY OF ST MARYS  
418 OSBORNE STREET  
ST MARYS, GA 31558**

**PROJECT TITLE: SANITARY SEWER MANHOLE REHAB PROJECT 2012**

**DATE SUBMITTED: November 15, 2012**

Gentlemen:

Having carefully examined the Plans, Specifications, and other Contract Documents relating to the Sanitary Sewer Manhole Rehab Project 2012, and Addendum No.(s) \_\_\_\_\_, and also having carefully inspected the premises and the conditions affecting the work, the undersigned hereby proposes and agrees to furnish all materials, labor, skill, equipment, tools, and other things of every kind and description specified, needed or used for the complete execution of all work covered by and in conformity with the afore said Plans, Specifications, and other Contract Documents, and all Amendments and Addenda thereto, for the sums hereinafter stated.

The undersigned agrees to provide all labor, materials, and equipment necessary to perform the work described in the plans, specifications, addenda, etc., all of which comprise the project manual, in accordance with the following bid schedule:

**SANITARY SEWER MANHOLE REHAB PROJECT 2012**

SECTION 01115  
**BID PROPOSAL**

**Bid Schedule**

Item	Manhole Identification Number	Location	Rim EL	Inv. EL	Depth Feet	Unit Price/Vertical Feet	Ext. Price
1	A-1	Colerain Road	16.59	3.39	13.2	\$ 489.25	\$ 6,458.10
2	A-2	Colerain Road	16.84	3.88	12.96	\$ 489.25	\$ 6,340.68
3	A-2A	Colerain Road	16.98	4.3	12.68	\$ 489.25	\$ 6,203.69
4	A-3	Colerain Road	16.81	4.77	12.04	\$ 489.25	\$ 5,890.57
5	A-4	Colerain Road	17.65	4.99	12.66	\$ 489.25	\$ 6,193.91
6	A-5	Colerain Road	16.84	5.18	11.66	\$ 489.25	\$ 5,704.66
7	A-5A	Colerain Road	15.61	5.64	9.97	\$ 489.25	\$ 4,877.82
8	A-6	Colerain Road	15.87	5.94	9.93	\$ 489.25	\$ 4,858.25
9	A-7	Colerain Road	17.95	6.17	11.78	\$ 489.25	\$ 5,763.37
10	A-8	Colerain Road	18.73	6.86	11.87	\$ 489.25	\$ 5,807.40
11	A-9	Colerain Road	19.78	7.38	12.4	\$ 489.25	\$ 6,066.70
12	A-10	Colerain Road	18.74	7.49	11.25	\$ 489.25	\$ 5,504.66
13	A-11	Colerain Road	18.33	7.87	10.46	\$ 489.25	\$ 5,117.56
14	A-12	Colerain Road	18.86	8.56	10.3	\$ 489.25	\$ 5,039.28
15	A-13	Colerain Road	19.36	9.06	10.3	\$ 489.25	\$ 5,039.28
16	A-14	Colerain Road	20.17	9.54	10.63	\$ 489.25	\$ 5,200.73
17	A-15	Colerain Road	20.39	11.21	9.18	\$ 489.25	\$ 4,491.32
18	A-15A	Colerain Road	20.23	11.73	8.5	\$ 489.25	\$ 4,158.63
19	A-16	Winding Road	20.56	11.94	8.62	\$ 489.25	\$ 4,217.34
20	A-18	Winding Road	17.71	12.42	5.29	\$ 489.25	\$ 2,588.13
21	MH-C36	Hall Street	10.5	-0.21	10.71	\$ 489.25	\$ 5,239.87

<b>Total \$</b>	<b>110,761.31</b>
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SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01115  
BID PROPOSAL

CONTRACTOR:

Charlie Hester Construction, Inc.

By: Charlie Hester (SEAL)

Attest: Charlie Hester (SEAL)

Secretary (if corporation)



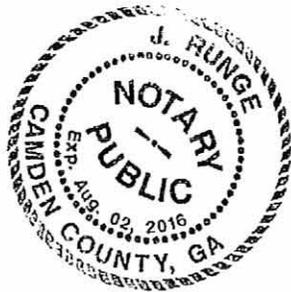
Signed, sealed and delivered in the presence of:

Jerry Chapman

Witness

J. Runge

Notary Public



SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01115  
**BID PROPOSAL**

The undersigned agrees that this Proposal may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

In case the bidder is given in writing by mail, telegraph, or delivery the Notice of Acceptance of the Bid Proposal within sixty (60) days after the time for the opening of bids, the undersigned agrees to execute within ten (10) calendar days a Contract, (Form of Agreement between Contractor and Owner) for the work for the above-stated compensation and at the same time furnish and deliver to the Owner a Certificate of Insurance, and Contractor Certification forms in accordance with the instruction bound in the Project Manual.

The undersigned agrees to commence actual physical work on the site with an adequate force and equipment within two (2) calendar days from the date to be specified in the Notice to Proceed from the Owner and to be completed within fourteen (14) days after Notice to Proceed.

Enclosed herewith is a Bid Bond in the amount of Five Percent of Bid DOLLARS (\$ 5% ) being not less than 5% of the Base Bid. The Bid Bond must be submitted per the information contained in the INSTRUCTIONS TO BIDDERS Section 01110.

If this Proposal is accepted within sixty (60) days after the date set for the opening of bids and the undersigned fails to execute the Contract within ten (10) calendar days after receipt from the OWNER, the obligation of the Bid Bond will remain in full force and effect and the money payable there shall be paid into the funds of the Owner as liquidated damages for such failure; otherwise the obligation of the Bid Bond will be null and void.

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq., have not been violated and will not be violated in any respect.

This Bid Proposal is respectfully submitted by:

Charlie Hester Construction, Inc.

Bidder (Print Name)

Charlie Hester

Signature (Owner, Partner or Corp. Officer)

P. O. Box 606

Kingsland, GA 31548

Address

President

Title

(912) 673-6396

Telephone Number

If Corporation, affix seal here (SEAL)



SANITARY SEWER MANHOLE REHAB PROJECT 2012

Bond #71345975

SECTION 01130  
BID BOND

City of St. Marys, Georgia

KNOW ALL MEN BY THESE PRESENTS, that we, Charlie L Hester Construction, Inc.

(Name of Contractor)

hereinafter called Principal, and Western Surety

(Name of Surety)

a Corporation of the State of SD, and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto the City of St. Marys, Georgia in the sum of Five Percent of the amount bid Dollars (\$ 5%) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted, to the City of St. Marys, Georgia, a proposal for furnishing materials, labor and equipment for: SANITARY SEWER MANHOLE REHAB PROJECT 2012

WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise required to accompany this Proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the bid be accepted, the Principal shall within ten days after receipt of notification of the acceptance, execute a Contract in accordance with the Proposal and upon the terms, conditions, and prices set forth in the form and manner required by the City of St. Marys, Georgia, and execute a sufficient and satisfactory Performance Bond and Payment Bond payable to the City of St. Marys, Georgia, each in an amount of 100% of the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this bond is executed pursuant to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as Amended, including, but not limited to, O.C.G.A. SS 36-91-1, et. seq., and is intended to be and shall be constructed as a bond in compliance with the requirements thereof.

IN WITNESS WHEREOF, the said Principal has hereunder affixed its signature and seal, and said Surety has hereunto caused to be affixed its corporate signature and seal, by its duly authorized officers, on

Signed, sealed, and dated this 15th day of November A.D., 20 12

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01130  
BID BOND

CONTRACTOR - PRINCIPAL: Charlie L. Hester Construction, Inc.

By: *Charlie Hester*  
(name signed)

Charlie Hester  
(name printed or typed)

Title: President

Address: P.O. Box 606

Kingsland, GA 31548

Attest: *Terry Chapman*  
(name signed)

Terry Chapman  
(name printed or typed)

Title: Secretary



Note: Attest for a corporation must be by the corporate secretary; for a partnership by another partner; for an individual by a notary.

SURETY: Western Surety

By: *Lucy M. Goodwin*  
(name signed)

Tracy M. Goodwin  
(name printed or typed)

Title: Attorney-In-Fact

Address: P.O. Box 40

Brunswick, GA 31521

Attest: *David W. Godwin*  
(name signed)

David W. Godwin  
(name printed or typed)

Title: Agent



Note: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

# Western Surety Company

## POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 71345975

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint TRACY M. GOODWIN

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Charlie Hester Construction, Inc.

Obligee: City of Saint Marys

Amount: \$500,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of February 15, 2013, but until such time shall be irrevocable and in full force and effect.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 15th day of November, 2012.

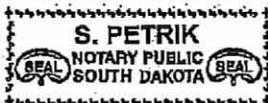


WESTERN SURETY COMPANY

*Paul T. Bruflat*

Paul T. Bruflat, Vice President

On this 15th day of November, in the year 2012, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires August 11, 2016

*S. Petrik*

Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 15th day of November, 2012.

WESTERN SURETY COMPANY

*Paul T. Bruflat*

Paul T. Bruflat, Vice President

ACKNOWLEDGMENT OF SURETY

STATE OF Georgia  
COUNTY OF Glynn } ss

(Attorney-in-Fact)

Bond No. 71345975

On this 14<sup>th</sup> day of November, 2012, before me, a notary public in and for said County, personally appeared TRACY M GOODWIN to me personally known and being by me duly sworn, did say, that he is the Attorney-in-Fact of WESTERN SURETY COMPANY, a corporation of Sioux Falls, South Dakota, created, organized and existing under and by virtue of the laws of the State of South Dakota, that the said instrument was executed on behalf of the said corporation by authority of its Board of Directors and that the said TRACY M GOODWIN acknowledges said instrument to be the free act and deed of said corporation and that he has authority to sign said instrument without affixing the corporate seal of said corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal at Brunswick, Georgia, the day and year last above written.

My commission expires

4/27

2016

*Cheryl A. Crews*

Notary Public



**SANITARY SEWER MANHOLE REHAB PROJECT 2012**  
SECTION 01120

**BIDDER'S QUALIFICATIONS**

LEGAL NAME OF BIDDER: (Company) Charlie Hester Construction, Inc.  
STREET ADDRESS: 992 Kayla St.  
WHEN ORGANIZED: 1995  
WHEN AND WHERE INCORPORATED: July 1999 Kingsland, GA  
LICENSED OR REGISTERED TO DO BUSINESS IN STATE OF GEORGIA:  YES  NO

The foregoing statement of qualifications is submitted under oath:

Contractor and any Subcontractor shall list the appropriate License number(s) in compliance with the Georgia State Licensing Board

Main Contractor's License Number: UC301086 & UM001459  
Subcontractor #1 Name: \_\_\_\_\_ License Number: \_\_\_\_\_  
Subcontractor #2 Name: \_\_\_\_\_ License Number: \_\_\_\_\_  
Subcontractor #3 Name: \_\_\_\_\_ License Number: \_\_\_\_\_  
(List additional if appropriate)

Respectfully submitted,

By: Charlie Hester  
Title: President

Attach a list of the similar projects completed within the last five years.

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01125

**CORPORATE CERTIFICATE**

I, Charlie Hester, certify that I am the Secretary of the Corporation named as Contractor in the foregoing bid; that Charlie Hester, who signed said bid in behalf of the Contractor, was (Title) President of said Corporation; that said bid was duly signed for and in behalf of said Corporation by authority of its Board of Directors, and is within the scope of its corporate powers; that said Corporation is organized under the laws of the State of Georgia.

This 15<sup>th</sup> day of Nov, 20 12.

Charlie Hester (Seal)  
Signature



**STATE OF GEORGIA**  
**Georgia Secretary of State**  
State Construction Industry Licensing Board  
Utility Manager  
LICENSE NO. UM001459

Charlie Lamar Hester  
P. O. Box 606  
792 Kayla Street  
Kingsland GA 31548

EXPIRATION DATE - 04/30/2013  
Active

**STATE OF GEORGIA**  
**Georgia Secretary of State**  
State Construction Industry Licensing Board  
Utility Contractor  
LICENSE NO. UC301086

Charlie L. Hester Construction Inc  
P.O.Box 606  
792 Kayla Street  
Kingsland GA 31548

EXPIRATION DATE - 04/30/2013  
Active



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Turner & Associates Insurance, Inc PO Box 40 Brunswick GA 31521		CONTACT NAME: David Godwin PHONE (A/C No, Ext): (912) 265-2840 FAX (A/C No): (912) 265-2976 E-MAIL ADDRESS: dgodwin@turn2us.com	
INSURED Charlie L. Hester Construction, Inc. P.O. Box 606 Kingsland GA 31548		INSURER(S) AFFORDING COVERAGE INSURER A: FCCI Ins Co INSURER B: American Interstate Ins. Co. NAIC # 31895 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: CL1211901505 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			CPP0007723	11/20/2012	11/20/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS			CA0009715	11/20/2012	11/20/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
	UMBRELLA LIAB EXCESS LIAB						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	AVWCGR2069312012	11/20/2012	11/20/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Rented/Leased Equipment			CPP0007723	11/20/2012	11/20/2013	\$75,000 Limit \$1,000 Deductibles

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
City of St. Marys is an is an additional insured in regards to the General Liability coverage. 30 days notice of cancellation with the exception of 10 days for non payment of premium.

CERTIFICATE HOLDER (912) 673-6681  City of St. Marys Public Works Department Attn: Chris Cox 418 Osborne Street St. Marys, GA 31558	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Robert Turner/DWG <i>Robert C. Turner</i>
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**City of St. Mary's**  
**Sanitary Sewer Manhole**  
**Rehab Project**

Contractor: Concrete Conservation, Inc.

1. Bid Proposal
2. Bidder's Qualifications
3. Corporate Certificate
4. Bid Bond
5. Product Submittal w/ color sample
6. Estimated Timeline for Completion

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01115  
BID PROPOSAL

CITY OF ST MARYS  
418 OSBORNE STREET  
ST MARYS, GA 31558

PROJECT TITLE: SANITARY SEWER MANHOLE REHAB PROJECT 2012

DATE SUBMITTED: 8.11.12

Gentlemen:

Having carefully examined the Plans, Specifications, and other Contract Documents relating to the Sanitary Sewer Manhole Rehab Project 2012, and Addendum No.(s) N/A, and also having carefully inspected the premises and the conditions affecting the work, the undersigned hereby proposes and agrees to furnish all materials, labor, skill, equipment, tools, and other things of every kind and description specified, needed or used for the complete execution of all work covered by and in conformity with the afore said Plans, Specifications, and other Contract Documents, and all Amendments and Addenda thereto, for the sums hereinafter stated.

The undersigned agrees to provide all labor, materials, and equipment necessary to perform the work described in the plans, specifications, addenda, etc., all of which comprise the project manual, in accordance with the following bid schedule:

**SANITARY SEWER MANHOLE REHAB PROJECT 2012**

SECTION 01115  
**BID PROPOSAL**

**Bid Schedule**

Item	Manhole Identification Number	Location	Rim EL	Inv. EL	Depth Feet	Unit Price/Vertical Feet	Ext. Price
1	A-1	Colerain Road	16.59	3.39	13.2	\$ 185. <sup>00</sup>	\$ 2,442. <sup>00</sup>
2	A-2	Colerain Road	16.84	3.88	12.96	\$ 185. <sup>00</sup>	\$ 2,397. <sup>60</sup>
3	A-2A	Colerain Road	16.98	4.3	12.68	\$ 185. <sup>00</sup>	\$ 2,345. <sup>80</sup>
4	A-3	Colerain Road	16.81	4.77	12.04	\$ 185. <sup>10</sup>	\$ 2,222. <sup>40</sup>
5	A-4	Colerain Road	17.65	4.99	12.66	\$ 185. <sup>00</sup>	\$ 2,342. <sup>10</sup>
6	A-5	Colerain Road	16.84	5.18	11.66	\$ 185. <sup>00</sup>	\$ 2,157. <sup>10</sup>
7	A-5A	Colerain Road	15.61	5.64	9.97	\$ 185. <sup>00</sup>	\$ 1,844. <sup>45</sup>
8	A-6	Colerain Road	15.87	5.94	9.93	\$ 185. <sup>00</sup>	\$ 1,837. <sup>05</sup>
9	A-7	Colerain Road	17.95	6.17	11.78	\$ 185. <sup>00</sup>	\$ 2,179. <sup>30</sup>
10	A-8	Colerain Road	18.73	6.86	11.87	\$ 185. <sup>00</sup>	\$ 2,195. <sup>95</sup>
11	A-9	Colerain Road	19.78	7.38	12.4	\$ 185. <sup>00</sup>	\$ 2,294. <sup>00</sup>
12	A-10	Colerain Road	18.74	7.49	11.25	\$ 185. <sup>00</sup>	\$ 2,081. <sup>25</sup>
13	A-11	Colerain Road	18.33	7.87	10.46	\$ 185. <sup>00</sup>	\$ 1,935. <sup>10</sup>
14	A-12	Colerain Road	18.86	8.56	10.3	\$ 185. <sup>00</sup>	\$ 1,905. <sup>50</sup>
15	A-13	Colerain Road	19.36	9.06	10.3	\$ 185. <sup>00</sup>	\$ 1,905. <sup>50</sup>
16	A-14	Colerain Road	20.17	9.54	10.63	\$ 185. <sup>00</sup>	\$ 1,966. <sup>55</sup>
17	A-15	Colerain Road	20.39	11.21	9.18	\$ 185. <sup>00</sup>	\$ 1,698. <sup>30</sup>
18	A-15A	Colerain Road	20.23	11.73	8.5	\$ 185. <sup>00</sup>	\$ 1,572. <sup>50</sup>
19	A-16	Winding Road	20.56	11.94	8.62	\$ 185. <sup>00</sup>	\$ 1,594. <sup>70</sup>
20	A-18	Winding Road	17.71	12.42	5.29	\$ 185. <sup>10</sup>	\$ 978. <sup>65</sup>
21	MH-C36	Hall Street	10.5	-0.21	10.71	\$ 185. <sup>00</sup>	\$ 1,981. <sup>35</sup>

Total \$ 41,882.<sup>15</sup>

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01115  
BID PROPOSAL

CONTRACTOR:

CONCRETE CONSERVATION, INC.

By: [Signature] (SEAL)

Attest: [Signature] (SEAL)  
Secretary (if corporation)

Signed, sealed and delivered in the presence of:

[Signature]  
Witness

[Signature]



Notary Public

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01115  
BID PROPOSAL

The undersigned agrees that this Proposal may not be revoked or withdrawn after the time is set for the opening of bids but shall remain open for acceptance for a period of sixty (60) calendar days following such time.

In case the bidder is given in writing by mail, telegraph, or delivery the Notice of Acceptance of the Bid Proposal within sixty (60) days after the time for the opening of bids, the undersigned agrees to execute within ten (10) calendar days a Contract, (Form of Agreement between Contractor and Owner) for the work for the above-stated compensation and at the same time furnish and deliver to the Owner a Certificate of Insurance, and Contractor Certification forms in accordance with the instruction bound in the Project Manual.

The undersigned agrees to commence actual physical work on the site with an adequate force and equipment within two (2) calendar days from the date to be specified in the Notice to Proceed from the Owner and to be completed within fourteen (14) days after Notice to Proceed.

Enclosed herewith is a Bid Bond in the amount of Two Thousand Ninety Four & 11/100 DOLLARS (\$ 2,094.11) being not less than 5% of the Base Bid. The Bid Bond must be submitted per the information contained in the INSTRUCTIONS TO BIDDERS Section 01110.

If this Proposal is accepted within sixty (60) days after the date set for the opening of bids and the undersigned fails to execute the Contract within ten (10) calendar days after receipt from the OWNER, the obligation of the Bid Bond will remain in full force and effect and the money payable there shall be paid into the funds of the Owner as liquidated damages for such failure; otherwise the obligation of the Bid Bond will be null and void.

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the proposer. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq., have not been violated and will not be violated in any respect.

This Bid Proposal is respectfully submitted by:

CONCRETE CONSERVATION, INC.  
Bidder (Print Name)

[Signature] SIMS RHYNE  
Signature (Owner, Partner or Corp. Officer)

P.O. BOX 24354  
JACKSONVILLE, FL 32241  
Address

V. P.  
Title

904-419-4889  
Telephone Number

If Corporation, affix seal here (SEAL)

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01120

**BIDDER'S QUALIFICATIONS**

LEGAL NAME OF BIDDER: (Company) CONCRETE CONSERVATION, INC.  
STREET ADDRESS: 4527 SUNBEAM RD. JACKSONVILLE, FL  
WHEN ORGANIZED: 1989 32257  
WHEN AND WHERE INCORPORATED: JACKSONVILLE, FL  
LICENSED OR REGISTERED TO DO BUSINESS IN STATE OF GEORGIA:  YES  NO

The foregoing statement of qualifications is submitted under oath:

Contractor and any Subcontractor shall list the appropriate License number(s) in compliance with the Georgia State Licensing Board

Main Contractor's License Number: CWC 1229874  
Subcontractor #1 Name: N/A License Number: \_\_\_\_\_  
Subcontractor #2 Name: \_\_\_\_\_ License Number: \_\_\_\_\_  
Subcontractor #3 Name: \_\_\_\_\_ License Number: \_\_\_\_\_  
(List additional if appropriate)

Respectfully submitted,

By:  JIM SIMS RHYME  
Title: V.P.

Attach a list of the similar projects completed within the last five years.

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01125

**CORPORATE CERTIFICATE**

I, Robert Klopfenstein, certify that I am the Secretary of the Corporation named as Contractor in the foregoing bid; that Sims Rhyme, who signed said bid in behalf of the Contractor, was (Title) V.P. of said Corporation; that said bid was duly signed for and in behalf of said Corporation by authority of its Board of Directors, and is within the scope of its corporate powers; that said Corporation is organized under the laws of the State of Florida.

This 8 day of Nov, 2012.

Robert Klopfenstein (Seal)  
Signature

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01130  
BID BOND

SAMPLE

City of St. Marys, Georgia

KNOW ALL MEN BY THESE PRESENTS, that we, Concrete Conservation, Inc.  
(Name of Contractor)  
hereinafter called Principal, and Travelers Casualty & Surety Company of America  
(Name of Surety)  
a Corporation of the State of CT., and a surety authorized by law to do business in the State of Georgia,  
hereinafter called Surety, are held and firmly bound unto the City of St. Marys, Georgia in the sum of 5% of Bid  
\_\_\_\_\_ Dollars (\$ 5% of Bid) in lawful money of the United States, for the payment of which sum will and  
truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these  
presents.

WHEREAS, the Principal is about to submit, or has submitted, to the City of St. Marys, Georgia, a proposal for furnishing  
materials, labor and equipment for: SANITARY SEWER MANHOLE REHAB PROJECT 2012

WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise  
required to accompany this Proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the bid be accepted, the Principal shall within ten days  
after receipt of notification of the acceptance, execute a Contract in accordance with the Proposal and upon the terms,  
conditions, and prices set forth in the form and manner required by the City of St. Marys, Georgia, and execute a sufficient and  
satisfactory Performance Bond and Payment Bond payable to the City of St. Marys, Georgia, each in an amount of 100% of the  
amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this bond is executed pursuant to and in  
accordance with the applicable provisions of the Official Code of Georgia Annotated, as Amended, including, but not limited  
to, O.C.G.A. SS 36-91-1, et. seq., and is intended to be and shall be constructed as a bond in compliance with the requirements  
thereof.

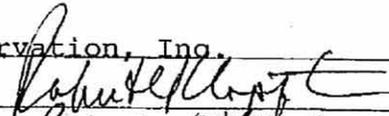
IN WITNESS WHEREOF, the said Principal has hereunder affixed its signature and seal, and said Surety has hereunto caused  
to be affixed its corporate signature and seal, by its dully authorized officers, on

Signed, sealed, and dated this 9th day of November A.D., 20 12.

SANITARY SEWER MANHOLE REHAB PROJECT 2012

SECTION 01130  
BID BOND

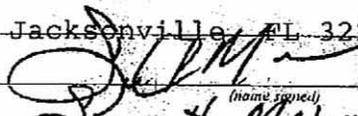
CONTRACTOR - PRINCIPAL: Concrete Conservation, Inc.

By:   
Robert L. Klopfenstein  
(name printed or typed)

Title: CEO

Address: 4527 Sunbeam Road

Jacksonville, FL 32258

Attest:   
Susan H. Malone  
(name printed or typed)

Title: ASM

(SEAL)

Note: Attest for a corporation must be by the corporate secretary; for a partnership by another partner; for an individual by a notary.

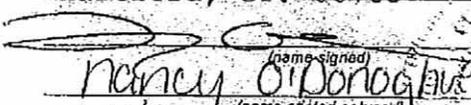
SURETY: Travelers Casualty & Surety Company of America

By:   
David M. Vandroff  
(name printed or typed)

Title: Attorney In Fact

Address: 1 Tower Square S 102A

Hartford, CT 06183

Attest:   
Nancy O'Donoghue  
(name printed or typed)

Title: Witness

(SEAL)

Note: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

**City of St. Mary's**  
**Sanitary Sewer Manhole**  
**Rehab Project**

Contractor: Concrete Conservation, Inc.

Estimated Timeline for Completion

60 Days from Notice To Proceed

# SPECTRASHIELD

## Total System for Manholes (Brick/Concrete)

### PART I – GENERAL

#### 1.01 DESCRIPTION

The work described within details a complete program for manholes. This section details the methods, procedures, materials and equipment as required to produce "A Total System for Manholes". The completed system will provide a corrosion resistant liner that restores walls to original surface levels and eliminates water infiltration and exfiltration.

#### 1.02 REFERENCES

- A. ASTM D4541 - Adhesion
- B. ASTM D412 - Tensile Strength (PSI)
- C. ASTM D412 - Elongation (%)
- D. ASTM D624 - Tear Strength (PLI)
- E. ASTM D2240 - Hardness
- F. ASTM D522 - Flexibility (1/8" mandrel)
- G. ASTM D4060 - Taber Abrasion (mg loss)
- H. CIGMAT Evaluation (UH 96-7) of Spectrashield Liner System for Wastewater Concrete and Clay Brick Facilities. University of Houston Department of Civil Engineering: December 1996

#### 1.03 SUBMITTALS

All materials and procedures required to establish compliance with the specifications shall be submitted to the owner/engineer for review/approval. Submittals shall include at least the following:

1. Technical Data Sheet on each product used.
2. Material Safety Data Sheet (MSDS) for each product used.
3. ASTM References.
4. CIGMAT Evaluation.
5. Descriptive literature, bulletins and or catalogs of materials.
6. Work procedures including flow diversion plan, method of repair, etc.
7. Material and method for repair of leaks or cracks in manholes.
8. Final installation report on completed manholes.

#### 1.04 10-YEAR LIMITED WARRANTY

CCI Spectrum, Inc. (manufacturer) and Concrete Conservation, Inc. warrant the SPECTRASHIELD manhole liner against failure for a period of 10 years. "Failure" will be deemed to have occurred if the protective lining fails to (a) prevent the internal deterioration or corrosion of the structure (b) protect the substrate and environment from contamination by effluent or (c) prevent groundwater infiltration. If any such failure occurs within 10 years of initial completion of work on a structure, the damage will be repaired to restore the lining at no cost to the Owner within 60 days after written notification of the failure. "Failure" does not include damage resulting from mechanical or chemical abuse or act of God. Mechanical or chemical abuse means exposing the lined surfaces of the structure to any mechanical force or chemical substance not customarily present or used in connection with structures of the type involved. There are no warranties express or implied other than those specifically stated in this section 1.04. Any liability for consequential and incidental damages is expressly disclaimed. Liability is limited to and shall not exceed the purchase price paid.

### Processing

A System / B System, volume ratio 1.00 / 1.00

### Typical Physical Properties

Tensile Strength, PSI	>2400
Elongation, %	>300
Tear Strength, PLI	>500
Shore D Hardness	45
100% Modulus, PSI	>2400

3. Polyurethane Rigid Structure Foam, low viscosity two-component, containing flame retardants.

## TYPICAL CHEMICAL ANALYSIS

### "A" Component

Viscosity, 77° F, cps.	200
Physical State	Liquid
Color	Dark Brown
Hygroscopicity	Reacts with water and evolves CO2 gas

### "B" Component

Viscosity, 77° F, cps.	660
Physical State	Liquid
Color	Dark Blue
Hygroscopicity	Absorbs water rapidly thus changing ratio

### Reaction Profile (100 grams, 77° F sample)

Cream Time, seconds	1-4
Tack Free time, seconds	5-8
Rise Time, seconds	6-10

### Processing

A System / B System, volume ratio 1.00 / 1.00

### Typical Physical Properties

Density, nominal, core, lbs/ft <sup>3</sup> ASTM D-1622 @ 74° F	4-10
Compression Strength, ASTM D-1621 @74° F parallel rise; PSI	90-150
Closed Cell Content, % @ 74° F	Over 95
Water Absorption (gm/cc) -- ASTM D-2842	0.020

4. Total thickness of multi-component stress panel liner shall be a minimum of 500 mils.

**Product shall be SPECTRASHIELD, by CCI Spectrum, Inc.**

## PART III - EXECUTION

### 3.01 INSPECTION

- A. Applicator shall take appropriate action to comply with all local, state and federal regulations including those set forth by OSHA, EPA, the Owner and any other applicable authorities.
- B. Prior to conducting any work, perform inspection of structure to determine need for protection against hazardous gases or oxygen depleted atmosphere and the need for flow control or flow Diversion.
- C. Submit plan for flow control or bypass to owner/engineer for approval prior to conducting the work.
- D. New Portland cement structures shall have endured a minimum of 28 days since manufacture prior to commencing installation of the liner system.

### 3.02 SURFACE PREPARATION

- A. Conduct surface preparation program to include monitoring of atmosphere for hydrogen sulfide, methane, low oxygen or other gases, approved flow control equipment, and surface preparation equipment.
- B. Surface preparation methods may include high pressure water cleaning, hydro blasting, abrasive blasting, grinding, detergent water cleaning and shall be suited to provide a surface compatible for installation of the liner system.
- C. Surface preparation method shall produce a cleaned, abraded and sound surface with no evidence of laitance, loose concrete, brick or mortar, contaminants or debris, and shall display a surface profile suitable for application of liner system.
- D. After completion of surface preparation, perform the seven point check list, which is the inspection for:
  - 1. Leaks
  - 2. Cracks
  - 3. Holes
  - 4. Exposed Rebar
  - 5. Ring and Cover condition
  - 6. Invert Condition
  - 7. Inlet and Outlet Pipe Condition
- E. After the defects in the structure are identified, repair all leaks with a chemical or hydraulic sealant designed for use in field sealing of ground water. Severe cracks shall be "repaired with a urethane based chemical" sealant. Product to be utilized shall be as approved by owner/engineer prior to installation. Repairs to exposed rebar, defective pipe penetrations or inverts, etc. shall be repaired utilizing non-shrink grout or approved alternative method.

### 3.03 MATERIAL INSTALLATION

- A. Application procedures shall conform to recommendations of the manufacturer, including materials handling, mixing, environmental controls during application, safety and spray equipment.
- B. Spray equipment shall be specifically designed to accurately ratio and apply the liner system.
- C. Application of multi-component liner system shall be in strict accordance with manufacturer's recommendation. Final installation shall be a minimum of 500 mils. A permanent identification and date of work performed shall be affixed to the structure in a readily visible location.
- C. Provide final written report to owner/engineer detailing the location, date of report, and description of repair.

### **3.04 INSPECTION**

- A. Final liner system shall be completely free of pinholes or voids. Liner thickness shall be the minimum value as described herein.
- B. Visual inspection shall be made by the Owner/Engineer. Any deficiencies in the finished liner system shall be marked and repaired according to the procedures set forth by Manufacturer.
- C. The sewer system may be returned to full operational service as soon as the final inspection has taken place.

CCI Spectrum, Inc. reserves the rights to change or amend specifications without prior written notice.  
(Revised 08/11)



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**CITY COUNCIL MEETING**  
**December 3, 2012**

**TITLE: GDOT LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) FY 13**

**PURPOSE:** To finalize and authorize the project list submittal to GDOT for the FY 13 LMIG Program

**RECOMMENDATION:** The Public Works Department recommends approval.

**HISTORY/ANALYSIS:** Beginning July 1, 2010, the Georgia Department of Transportation's (GDOT) Local Assistance Road Program (LARP) and the State-Aid program were phased out. In their place is the new Local Maintenance and Improvement Grant (LMIG) Program. Prior to this fiscal year, GDOT would generate and oversee a regional resurfacing project from lists submitted by the local governments. However, beginning with this fiscal year, GDOT will be issuing the grant money directly to the local governments. This will allow local government's greater flexibility in determining how the money will be spent and on which transportation project.

The amount of the LMIG funding to the City from GDOT is \$137,548.53. The City of St. Marys has to provide a 30% match in the amount of \$41,264.55 for a total amount of \$178,813.08. The matching funds will be from SPLOST VI.

The Public Works Department is requesting direction on which project(s) to submit on behalf of the City to GDOT for the FY 13 LMIG. The City can split the funding among several projects if they so choose. Attached are cost estimates for making improvements to unpaved streets, resurfacing existing streets and improvements to the St. Marys Road / Hwy 40 exit east bound exit ramp.

**Department**

**Director:** \_\_\_\_\_

**City Manager:**  \_\_\_\_\_

# St. Marys Road Exit at State Route 40

## Cost Estimate for Right Turn Lane FY 2013 LMIG

### Concrete

Concrete Curb	245 LF	\$8,525.00
Concrete Island	706 Sq Ft	\$6,200.00
Concrete Sidewalk	912 Sq Ft	\$7,750.00
ADA Compliant Ramp	4 Each	\$1,000.00

### Pavement

subgrade(earthwork) and base		\$21,000.00
New Pavement	6400 Sq Ft	\$8,700.00
New Striping		\$2,100.00

### Storm Water

relocate storm drains	2 each	\$4,600.00
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### Traffic Signal

Relocation of Equipment	1 LS	\$15,500.00
Replace loop additional ped control		

E & S and Permanent Grassing	1 LS	\$5,000.00
Traffic Control	1 LS	\$10,000.00
Engineering and Permitting	1 LS	\$25,000.00

Total \$115,375.00

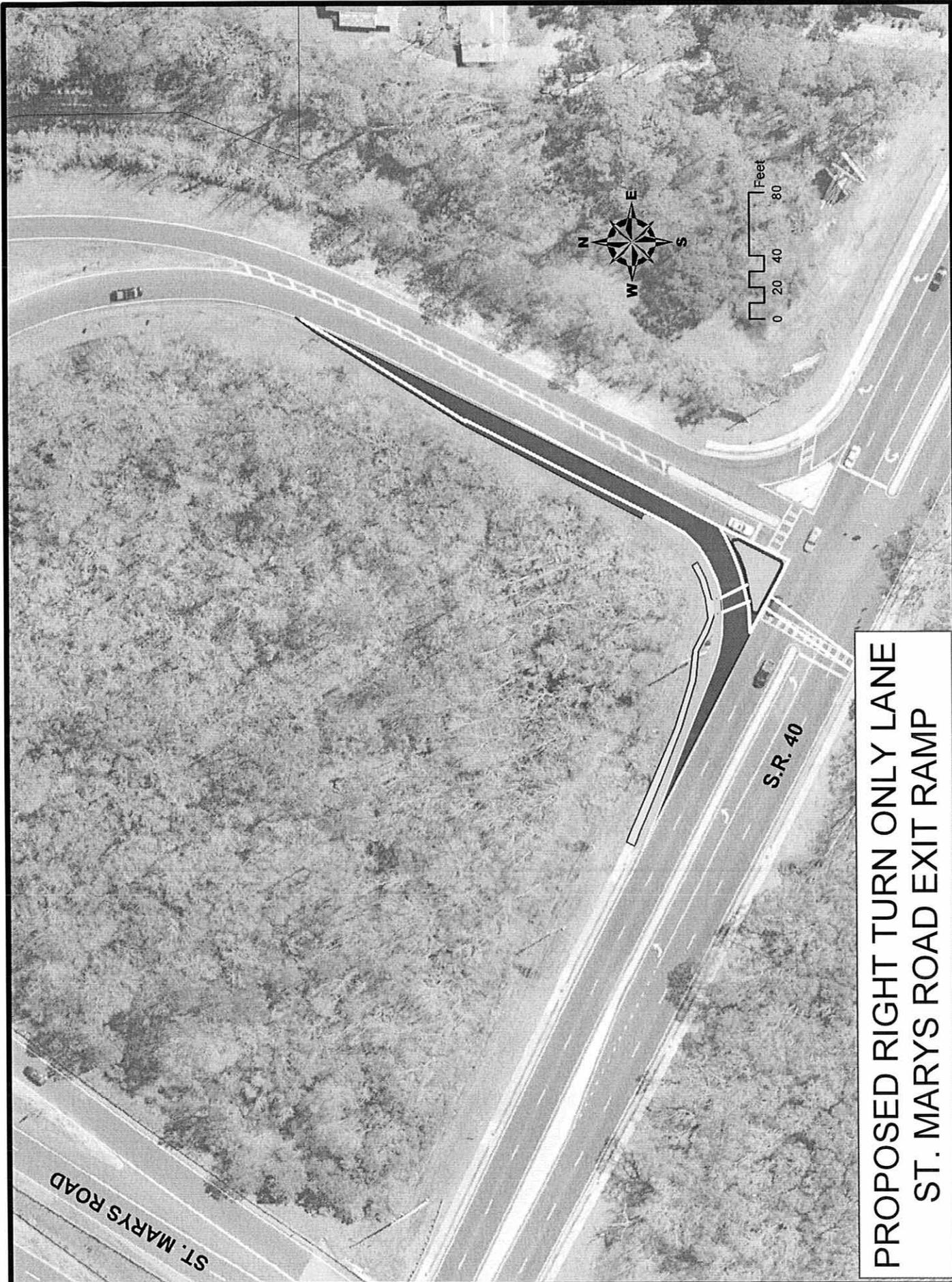
**Existing Street Resurfacing**  
**FY 2013 LMIG**

Item #	Description	Length Miles	Width Feet	Asphalt	Pavement Markings	Totals
1	Mission Trace Rd (Kings Bay Rd to Colerain Rd)	0.75	26	\$164,926.67	\$3,756.00	\$168,682.67
2	Somerset Rd (Shadowlawn Dr to Regal Rd)	0.14	24	\$29,027.09	\$758.40	\$29,785.49
3	Cottage Court (Plantation Drive to Cul-de-sac)	0.18	20	\$30,448.00	\$924.00	\$31,372.00
4	Douglas Drive (Palmetto St to Spur 40)	0.85	24	\$172,741.65	\$4,540.80	\$177,282.45
					Total	\$407,122.61

## Unpaved Street Improvements

FY 2013 LMIG

Item #	Description	Length Miles	Width Feet	Asphalt Cost	Pavement Markings	Totals
1	L Street (Point Peter Rd)	0.068	24	\$30,997.12	\$284.16	\$31,281.28
2	Bailey Street (W. Church St to Hall St)	0.097	24	\$44,216.48	\$374.64	\$44,591.12
3	Grace Street (Margertt to Deadend)	0.09	24	\$41,025.60	\$352.80	\$41,378.40
4	Mahan Street (Alexander St to Conyers ST)	0.198	24	\$90,256.32	\$1,073.76	\$91,330.08
5	West Dillingham Bailey St to Mahan St	0.042	24	\$19,145.28	\$203.04	\$19,348.32
6	Fleming Street (N. Osborne)	0.092	24	\$41,937.28	\$743.04	\$42,680.32
					Total	\$270,609.52



**PROPOSED RIGHT TURN ONLY LANE  
ST. MARYS ROAD EXIT RAMP**

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## CITY COUNCIL MEETING

**December 3, 2012**

**NEW BUSINESS:** Review and approval of a Docking Use Agreement template for use of City Owned Docks.

**PURPOSE:** To approve a Docking Use Agreement template for use of City Owned Maritime facilities such as the SMIG Dock (former Gilman Dock), the Pavilion Dock (in front of the Pavilion at the end of Osborne Street); the four (4) buoys in the River (two existing and two additional permitted); and the dock known as the 'fireworks' dock.

**RECOMMENDATION:** Planning Staff recommends approval of this request.

**HISTORY/ANALYSIS:** The City has, in the past four years, entered into docking use leases with the *Steelaway*, the *Dream*, and the Fernandina Beach *Water Taxi*. At this time, all of these leases are due for renewal. With the Docks being out of service from TS Beryl, staff had time to reconsider the goals of the City regarding Maritime Heritage, as well as assess the need for additional tourist activities on the waterfront.

With this in mind, the attached template has been prepared so as to permit the City Manager, or his designated staff member, to enter into a Docking Use Agreement for use of City Owned Docks by ships that satisfy the terms of the Agreement. This will expedite the coming and going of large (greater than 65 ft.) ships to/from the wharf/docks.

This template would apply to all dock areas under the full control of the City as well as any activities at the SMIG dock, the Pavilion Dock, and the 'fireworks' dock. The kayak dock, Norris Marshwalk, DNR Fishing Dock, the NPS Docks, and the Lang's Marina docks are not part of this discussion or agreement.

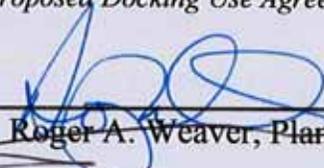
The City, as full owner of these docks and their related water bottom leases, can enter into Docking Use Agreements as they deem appropriate to the success of the maritime business community.

A sample "Attachment A" is also included to indicate what information needs to be provided specifically related to a vessel. I have used the *Steelaway* as an example to indicate to City Council the type of specific information that will be required.

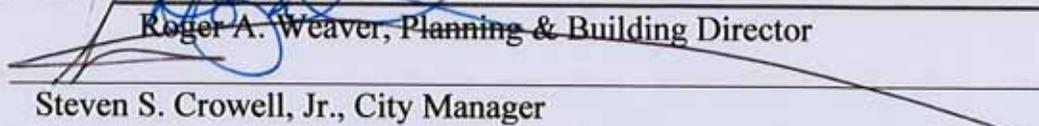
The above and attached have been reviewed by the City Attorney.

**ATTACHMENTS:** *Text of proposed Docking Use Agreement dated 11-26-12 and sample Attachment A dated 11-26-12.*

**Department Director:**

  
\_\_\_\_\_  
Roger A. Weaver, Planning & Building Director

**City Manager:**

  
\_\_\_\_\_  
Steven S. Crowell, Jr., City Manager



**CITY OF ST. MARYS DOCKING USE AGREEMENT**

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A. PARTIES TO THIS AGREEMENT

The City of St. Marys (hereinafter identified as "City") and the vessel \_\_\_\_\_ (hereinafter identified as "Vessel") and/or owner(s) \_\_\_\_\_ (hereinafter referred to as "Owner/Operator") mutually warrant, covenant and agree, in good faith, as follows. For the purposes of this agreement, vessel shall be defined as a tall ship having a 65 feet LOD (Length of Deck) OR any vessel that is determined by the City having unique and special characteristics that will enhance Maritime Heritage tourist activities.

B. IDENTITY OF VESSEL

1. The vessel as named above is described as a \_\_\_\_\_.
2. Owner/Operation shall provide the following Color Photographs to attach to this Agreement.
  - i. Color picture from bow to stern;
  - ii. Color picture of vessel with name/port of call that matches the first picture in some remarkable way.

C. CONDITIONS FOR USE

1. The City shall provide docking use and docking use space for the above described vessel at the wharf/wharves and floating dock spaces identified in Attachment A, on the basis that the City relies on the representations of the vessel's Owner/Operator, and on the basis that the Owner/Operator relies on the representations of the City's enforceable authority as vested in and represented by the City Manager or designated staff member. Compensation for docking shall be either by a simple monetary fee or by the vessel providing in-kind tourism related activities and/or services (or a combination of both) as determined by mutual agreement between the City and Owner/Operator and shall be as detailed in Attachment A.
2. The City agrees to enforce non-encroachment by other vessels that are either secured or underway, without regard, to not impede or hinder approach and access of docking use and docking use spaces covered by this agreement.
3. Repair and maintenance of docking use spaces shall be accomplished by the authority of the City only. The Owner/Operator will respect all City authorized dock closures due to damage or repair.
4. The Owner/Operator and the City may each apply, to the other, for a waiver to any of the conditions and considerations in this agreement. Any waiver granted shall not be deemed a continuing waiver and all other conditions shall remain in full force and effect.
5. This agreement may not be transferred, without prior agreement between both parties.
6. The City and the Owner/Operator shall not sublease docking use or docking use space contrary to the conditions of this agreement, nor permit other vessels owned by other parties to utilize this agreement except by mutual agreement.
7. The City and the Owner/Operator will be relieved of all obligations of this agreement in the event of any of the following: Acts of God, Terrorism, Nuclear War, or Civil Disobedience.
8. When weather conditions, or any conditions beyond the control of Owner/Operator cause the cancellation of any return service for passengers, and where the City is their original point of embarkation, the Owner/Operator shall be responsible for returning passengers to the City, via land based vehicles, solely at the Owner/Operator's expense, within a reasonable period of time.
9. Owner/Operator agrees to indemnify and hold harmless the City against all claims and against all costs, damages and losses arising by acts of the Owner/Operator, their agents, servants or employees. For those vessels involved with being a head boat or a private charter, the term paying passengers shall be applicable. Owner/Operator will certify, by this agreement, that he/she performs periodic inspections of the named vessel while docked or moored to verify seaworthiness.
10. The Owner/Operator, to the best of their knowledge and ability, has examined the docking use and dock- ing use spaces and finds them to be satisfactory to safe maneuvering and securing their vessel and agrees to hold the City harmless for any damage to their vessel and any other claims of loss, damage, or costs. The Owner/Operator shall notify the City of their concerns regarding any observed changes to the dock- ing use and docking use spaces.
11. Owner/Operator shall be responsible for properly securing their vessel for all recognized weather conditions according to the minimum standards of seamanship.
12. Owner/Operator will place charter related information/signage in designated places only as approved by the City.
13. \_\_\_\_\_ *Initial* \_\_\_\_\_ *Initial*



**CITY OF ST. MARYS DOCKING USE AGREEMENT**

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D. CONDITIONS FOR TIMES OF USE

- 1. This agreement provides for the right to access docking use and docking use spaces such that the Owner/Operator may operate on a fixed schedule and not be hindered or impeded by other vessels.
- 2. This agreement shall have an agreed uon term with any mutually agreed extensions as per Attachment A.
- 3. The City and the Owner/Operator reserve the right to terminate this agreement should either party determine it to be in the best interest to do so, upon thirty (30) day notice with a comprehensive letter of intent. Application to grant an extension based on extenuating circumstances will be considered.

E. CONDITIONS OF INSURANCE

- 1. Owner/Operator agrees to purchase and keep in effect during the term of this Agreement a policy or policies of liability insurance in the minimum amount of \$300,000 naming the City as additional insured.
- 2. Owner/Operator shall provide adequate insurance and a current certificate covering the removal of the vessel identified herein in the event of sinking at any City owned facility (such as, but not limited to, docks/wharfs/buoys, etc.), whether caused by natural causes, man-made causes or lack of maintenance. City shall be listed as an additional insured on this policy.
- 3. Certificate of Insurance shall include an Oil Pollution Liability clause for a minimum of \$800,000.
- 4. Owner/Operator covenants and agrees to purchase and keep in effect, during the term of this agreement a towing policy. Proof of this documentation shall accompany this agreement with proof of renewals submitted in a timely manner.
- 5. Owner/Operator agrees to provide City with a current Certificate of Insurance indicating compliance with this section (items 1 through 4) prior to the beginning of operations at any City owned facility dock (such as, but not limited to, docks/wharfs/buoys, etc.), which states that City will receive 30 days notification prior to any cancellation of the policy.

F. CONDITIONS OF DOCUMENTATION

- 1. Owner/Operator covenants and agrees to possession of legal documents for appropriate vessel requirements. Proof of this documentation shall accompany this agreement and proof of renewals submitted as needed.
- 2. Owner/Operator covenants and agrees to possession of a City of St. Marys Occupation Tax license for operations requiring such. Proof of this documentation shall accompany this agreement and proof of renewals submitted as needed.
- 3. Vessel shall conform and comply with USCG rules and regulations.
- 4. It is the full responsibility of the Owner/Operator to maintain the safety and protection of their vessel and appurtenances.
- 5. If the laws, ordinances and rules of the City or the State of Georgia, USA conflict with the Secretary of the Navy and USCG laws and rules, the latter shall prevail.

G. ATTACHMENTS

Attachment A, as listed following this agreement, shall be incorporated into this agreement without revision and with the full force and authority of the above Agreement.

H. ADMINISTRATION OF THIS AGREEMENT

This agreement shall be administered and enforced by the Office of the City Manager or designated staff member for all aspects of this agreement.

I. This Agreement made the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

For the Vessel: \_\_\_\_\_

For the City: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attest: \_\_\_\_\_

Attest \_\_\_\_\_

Notary Seal: \_\_\_\_\_

\_\_\_\_\_ *Initial*

\_\_\_\_\_ *Initial*



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# CITY COUNCIL MEETING

December 3, 2012

**TITLE: Police Department Vacant Positions**

**PURPOSE:** To request permission to fill two vacant positions.

**RECOMMENDATION:** The Police Chief and City Manager Recommend Approval

**HISTORY/ANALYSIS:**

The City is under a hiring freeze that requires Council approval to fill vacant positions. Recently, Sergeant Ben Owens accepted a position with the GSP and resigned, and Officer Arron Campbell was involved in an off-duty incident prompting his resignation, which created two open positions in the department.

Although a Task Force has been formed by Council to address areas where the City can save costs and consolidation is being considered, the Police Department is still operational and vacant positions result in officer safety and service capability concerns. The need to fill these positions represents a current situation that needs to be addressed. Even if the Council were to approve a recommendation from the Task Force to consolidate the Police Department into the Sheriff's Department, these positions will still be needed by the Sheriff's Office. As well as a turnover of this kind will likely be many months in happening.

Currently the department officers and staff are filling in to cover shifts in order to fill the vacancies left by these resignations, and to cover for sick time, bereavement and annual leave time. The officers have to work extra shifts during what would normally be their time off period to accomplish this. This does affect the over-time budget to maintain the staffing levels. Continuing to staff the shifts in this manner over long periods of time will eventually become a burden for the employees and can result in an unsafe work environment. Also because of the reduced number of officers we are evaluating the services we provide and are consider reducing them or eliminating them until a later date when staffing levels are normal. These services are things such as school zone, home watch requests, concentrated patrols as well as others, as there are not enough officers to answer calls for service safely and complete the collateral service tasks we would normally provide to our citizens and community.

**Pros:**

- 1 – Staffing vacant positions maintains expected and budgeted service levels within the community.

2 – Staffing vacant positions will provide for officer safety by ensuring the minimum departmental staffing levels are maintained.

**Cons:**

1 – Not staffing these positions can result in decreased service levels to our citizens.

2 – Not staffing these positions can result in an impact to officer safety as the minimum staffing levels are affected.

3 – Individual shifts must make arrangements to cover absences due to sickness, leave or training; this often results in overtime costs to the department.

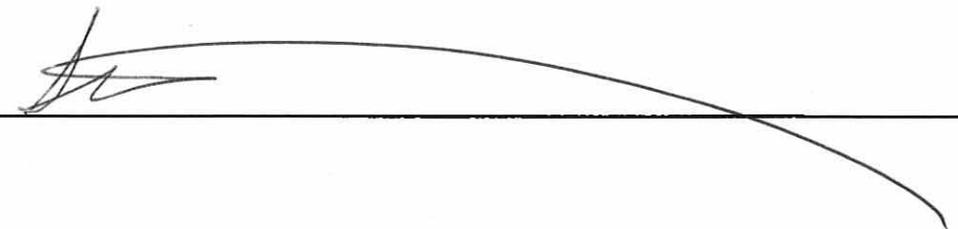
4 – Some staffing issues have resulted in Command Staff personnel having to perform shiftwork in order to maintain safe staffing levels and to ensure that the service capability of the department does not decrease.

Therefore, in order to maintain expected service capabilities and safe staffing levels, the Police Department requests permission to hire two certified police officers to fill the existing vacancies created by these resignations.

**Department  
Director:**

A handwritten signature in black ink, appearing to read "Shannon Book", written over a horizontal line.

**City  
Manager:**

A handwritten signature in black ink, consisting of a few stylized strokes, written over a horizontal line.

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**CITY COUNCIL MEETING**  
**December 3, 2012**

**TITLE:** ST. MARYS MACHINIST CLUB - *2012 Ad Valorem Taxes*

**PURPOSE:** Camden County Commissioners' request Council's consideration to waive the City's 2012 tax bill for the St. Marys Machinist Club (Union Hall).

**RECOMMENDATION:** Recommend approval, since the City uses this building for election purposes at no cost.

**HISTORY/ANALYSIS:** St. Marys Machinist Club is a facility used as a polling place for Camden County citizens. Camden County Commissioners voted to waive the County's tax bills as long as the facility remains a polling location. The Commissioners have requested that City Council waive the St. Marys Machinist Club's 2012 City tax bill in the amount of \$170.25.

**Department  
Director:** \_\_\_\_\_

*Jenny Brown*

**City  
Manager:** \_\_\_\_\_

*[Signature]*

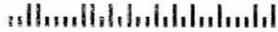
# 2012 Property Tax Statement

City of St. Marys  
418 Osborne Street  
St. Marys, GA 31558

Bill No.	Due Date	TOTAL DUE
2012- 9469.0	01/03/2013	170.25

Map: S33-09-011  
Location:

**MAKE CHECK OR MONEY ORDER PAYABLE TO:**  
**City of St. Marys**



ST MARYS MACHINIST CLUB  
ATTN: JIMMY WISEMAN  
PO BOX 1753  
SAINT MARYS, GA 31558



↑ Return top portion with payment ↑

City of St. Marys  
418 Osborne Street  
St. Marys, GA 31558  
Office hours 8:00 AM - 5:00 PM Monday - Friday  
Email: [stmarystaxes@stmarysga.gov](mailto:stmarystaxes@stmarysga.gov)

**Billing Date:** 11/06/2012

**Tax Payer:** ST MARYS MACHINIST CLUB  
**Map Code:** S33-09-011 REAL  
**Description:** BLDG/LOT 709 OSBORNE ST  
**Location:**  
**Bill No:** 2012- 9469.0  
**District:** 01

Phone: (912) 510-4048 or (912) 510-4024  
Fax: (912) 882-5506

**WE DO NOT ACCEPT POSTMARKS**

We encourage you to pay your bill by mail which will avoid the lines and should be more convenient for you. Please put your bill number(s) on your check. Interest will be added to payments received after Due Date.

Fair Market Value (FMV)	Assessed Value 40% FMV	Exemptions	Taxable Value	Millage Rate	Net Tax Due
79,542	31,816	0	31,816	5.351	170.25

Entity	Exemptions	Gross Tax	Exemptions Tax Credit	Net Tax	Fees	Total Due
CITY OF ST. MARYS		170.25				
<b>NET TAX DUE</b>				170.25		
<b>TOTAL DUE</b>						170.25

Delinquent Taxes Subject to additional interest

City of St. Marys, GA - The law requires payment in full by: Jan 03, 2013	
<b>IMPORTANT MESSAGES - PLEASE READ</b>	
<ul style="list-style-type: none"> <li>• These taxes are billed based on the digest as provided from the Camden County Tax Assessor's Office.</li> <li>• Please write the bill number(s) on your check.</li> <li>• If a receipt is desired, please include a stamped, self-addressed envelope.</li> </ul>	<ul style="list-style-type: none"> <li>• If taxes are to be paid by a mortgage company, please forward a copy of this bill to them. We do not send one.</li> <li>• If you are paying after the due date, please call our office for the full amount due.</li> <li>• Interest at a rate of 1 % per month begins the day after the due date.</li> <li>• A 10 % penalty (minimum \$10.00) will be imposed on all bills not paid by 90 days after the due date.</li> <li>• A \$15 lien fee will be imposed on all bills not paid by 30 days after due date.</li> <li>• Bills are sent to the owner of a property as of Jan 1st, and will remain in that name until paid in full. If the sales contract provides for the buyer to pay the taxes, the seller should send a copy of this bill to the new owner.</li> </ul>

Balance Due this bill:	170.25
Back taxes	
<b>TOTAL DUE</b>	<b>170.25</b>

Failure to receive a bill does not exempt penalties or interest.  
We are not responsible for late remittance made through the mail service.  
We do not accept postmarks.

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## Darlene Roellig

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**From:** Jay Stanford <jay.j.stanford@gmail.com>  
**Sent:** Wednesday, November 28, 2012 4:12 PM  
**To:** Darlene Roellig; Darlene Roellig; Steve Crowell; Steve Crowell  
**Subject:** CIP for Both Airports  
**Attachments:** St Marys Airport CIP 2014-2018.xlsx; St. Marys Replacement Airport CIP 2013\_2018.xls.pdf

Steve,

Attached are the DRAFT copies of the CIP, the AA has not finalized them as of this time. I do not anticipate any major changes to the figures, if anything it will be a reduction in projects as the airport transitions to the new location or closes.

Thanks,

Jay Stanford

AIRPORT NAME: **ST MARYS AIRPORT**  
 ASSOCIATED CITY: **ST MARYS, GEORGIA**

DATE: 11/14/12

<b>FIVE YEAR CIP</b>					
FY	PROGRAM DESCRIPTION	TOTAL COST	FEDERAL COST	STATE COST	LOCAL COST
2014	1. Design to Crack Seal Runway 13-31 and Parallel Taxiway	\$ 20,000	\$ 18,000	\$ 1,000	\$ 1,000
	2. AWOS	\$ 115,000	\$ 103,500	\$ 5,750	\$ 5,750
	3. Acquire Avigation Easement to Remove Approach Obstructions from Runway 13-31 (6.06 acres)	\$ 32,000	\$ 28,800	\$ 1,600	\$ 1,600
	<b>Subtotal</b>	<b>\$ 167,000</b>	<b>\$ 150,300</b>	<b>\$ 8,350</b>	<b>\$ 8,350</b>
2015	1. Remove Approach Obstructions from Runway 13-31, including design	\$ 162,000	\$ 145,800	\$ 8,100	\$ 8,100
	2. Design to Crack Seal Runway 4-22 and Remark Runways 4-22 and 13-31 and Parallel Taxiway	\$ 20,000	\$ 18,000	\$ 1,000	\$ 1,000
	3. DBE Update	\$ 6,000	\$ 5,400	\$ 300	\$ 300
	4. Crack Seal Runway 13-31 and Parallel Taxiway	\$ 134,000	\$ 120,600	\$ 6,700	\$ 6,700
	5. CA Services (based on 3 weeks)	\$ 21,000	\$ 18,900	\$ 1,050	\$ 1,050
<b>Subtotal</b>	<b>\$ 343,000</b>	<b>\$ 289,800</b>	<b>\$ 16,100</b>	<b>\$ 16,100</b>	
2016	1. Update ALP	\$ 60,000	\$ 54,000	\$ 3,000	\$ 3,000
	2. Design to Replace MIRLS on Runway 4-22, Install PAPIs & REILS	\$ 45,000	\$ 40,500	\$ 2,250	\$ 2,250
	3. Crack Seal Runway 4-22 and Remark Runways 4-22 and 13-31 and Parallel Taxiway	\$ 210,000	\$ 189,000	\$ 10,500	\$ 10,500
<b>Subtotal</b>	<b>\$ 315,000</b>	<b>\$ 283,500</b>	<b>\$ 15,750</b>	<b>\$ 15,750</b>	
2017	1. Design 10-Bay T-Hangar Taxiway	\$ 32,000	\$ 28,800	\$ 1,600	\$ 1,600
	2. Design Parallel Taxiway (parallel to Runway 4-22)	\$ 90,000	\$ 81,000	\$ 4,500	\$ 4,500
	3. Replace MIRLS on Runway 4-22, Install PAPIs and REILS	\$ 245,000	\$ 220,500	\$ 12,250	\$ 12,250
<b>Subtotal</b>	<b>\$ 367,000</b>	<b>\$ 330,300</b>	<b>\$ 18,350</b>	<b>\$ 18,350</b>	
2018	1. Construct Parallel Taxiway	\$ 1,900,000	\$ 1,710,000	\$ 95,000	\$ 95,000
	2. Design to Strengthen Existing Apron	\$ 65,000	\$ 58,500	\$ 3,250	\$ 3,250
	3. Design Access Road & Auto Parking	\$ 25,000	\$ 22,500	\$ 1,250	\$ 1,250
	4. Design New Terminal Building	\$ 50,000	\$ 45,000	\$ 2,500	\$ 2,500
	5. DBE Update	\$ 6,000	\$ 5,400	\$ 300	\$ 300
	6. Construct 10-Bay T-Hangar Taxiway	\$ 280,000	\$ 252,000	\$ 14,000	\$ 14,000
<b>Subtotal</b>	<b>\$ 2,326,000</b>	<b>\$ 2,093,400</b>	<b>\$ 116,300</b>	<b>\$ 116,300</b>	
<b>TOTALS</b>		<b>\$ 3,518,000</b>	<b>\$ 3,147,300</b>	<b>\$ 174,850</b>	<b>\$ 174,850</b>

Use additional sheets as necessary  
 This form should be submitted no later than December 31, 2012, to :  
 Questions, call 404-651 5208

Georgia Department of Transportation  
 Aviation Programs, 600 West Peachtree Street, N.W.  
 Atlanta, GA 30308

**APPLICATION FOR  
FEDERAL ASSISTANCE**

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED		Applicant Identifier	
Preapplication <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		3. DATE RECEIVED BY STATE		State Application Identifier	
		4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier	
<b>5. APPLICANT INFORMATION</b>					
Legal Name: <b>City of St. Marys Georgia</b>			Organizational Unit: <b>City Government</b>		
Organizational DUNS: <b>065922783</b>			Department:		
Address: Street: <b>418 Osborne Street</b>			Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: <b>St. Marys</b>			Prefix: <b>Mr.</b> First Name: <b>Steven</b>		
County: <b>Camden</b>			Middle Name: <b>Stewart</b>		
State: <b>Georgia</b>		Zip Code: <b>31558</b>		Last Name: <b>Crowell</b>	
Country: <b>USA</b>			Suffix: <b>Jr.</b>		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): <b>5 8 - 6 0 0 2 6 5 6</b>			Phone number (give area code): <b>912.510.4041</b>		FAX number (give area code): <b>912.673.1762</b>
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): (See back of form for description of letters) Other (specify)			7. TYPE OF APPLICANT: (See back of form for Application Types) <b>C</b> Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER <b>2 0 - 1 0 6</b>			9. NAME OF FEDERAL AGENCY <b>Federal Aviation Administration</b>		
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.): <b>Camden County, Georgia</b>			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: <b>Site Clearing, Grading, Utility Installation and Relocation of New St. Marys Airport. :</b>		
13. PROPOSED PROJECT Start Date <b>1/1/2014</b> Ending Date <b>12/01/2014</b>			14. CONGRESSIONAL DISTRICTS OF a. Applicant <b>1st</b> b. Project <b>1st</b>		
15. ESTIMATED FUNDING			16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS		
a. Federal	\$	<b>6,650,000</b>	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$	<b>Donation</b>	DATE:		
c. State	\$	<b>350,000</b>	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$		<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program income	\$		<input type="checkbox"/> Yes If "Yes" attach an explanation <input checked="" type="checkbox"/> No		
g. TOTAL	\$	<b>7,000,000</b>	18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED		
a. Authorized Representative					
Prefix <b>Mr.</b>		First Name <b>Steven</b>		Middle Name <b>Stewart</b>	
Last Name <b>Crowell</b>			Suffix <b>Jr.</b>		
b. Title <b>City Manager</b>			c. Telephone number (give area code) <b>912.510.4041</b>		
d. Signature of Authorized Representative			e. Date Signed		

# Application for State Assistance

Date Submitted:	Date Received By State:
<b>1. APPLICANT INFORMATION</b>	
<b>A. Name of Airport</b> Replacement St. Marys Airport ("07H")	
<b>B. Name and Address of Applicant:</b> Mr. Steven Crowell, City Manager City of St. Marys, Georgia 418 Osborne Street St. Marys, Georgia 31558  Telephone: ( 912 ) 510.4041	<b>C. Name and Address of Contact Person</b> <i>If different from I.B.</i>   Telephone: (     )
<b>2. PROJECT INFORMATION</b>	
<b>A. Description of applicant's project:</b> <i>Attach sketch if possible.</i> Design engineering, site clearing, grading, utility installation, and relocation of the Georgia power line, for the replacement St. Marys Airport.	
<b>A. Project justification:</b> The current St. Marys Airport is unable to fulfill its role in the NPIAS or GDOT State Aviation System plan due to its close proximity to the Kings Bay Naval Base. A replacement airport will fulfill the air transportation needs of the community well into the 21 <sup>st</sup> . century.	
<b>B. Will the project have the potential to enhance economic development in the area?</b> X Yes <input type="checkbox"/> No <i>If yes, explain. Attach separate sheet if more space is needed.</i>	
<b>C. Estimated total cost of project:</b> \$7,000,000	<b>E. Desired start date:</b> January 2014
<b>3. CERTIFICATION</b>	
The applicant by signature, hereby certifies as follows:	
<b>A. PLANNING COMPLIANCE</b> – All elements of work in the project conform to the current Airport Layout Plan except as follows: (attach separate sheet)	
<b>B. CERTIFICATE OF OWNERSHIP</b> – The applicant is the owner of fee simple title to the land whereon the actual construction of the project is performed and further that this certification is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the applicant holds such property interest except as follows: (attach separate sheet)	
<b>C. LICENSING COMPLIANCE</b> – The airport shall be maintained in compliance with applicable State licensing criteria.	
<b>D. PROJECT DESIGN</b> – The applicant will accomplish, except where provided by the State, the required plans and specifications necessary to accomplish the project.	
<b>E. PUBLIC USE</b> – All elements of the work in the project will be for public use.	
<b>F. PROJECT MAINTENANCE</b> – The applicant shall maintain the facility constructed by the project throughout its normal useful life as determined by the State.	
<b>G. FUNDS</b> – The applicant's share of the costs for the project will be available as of the start date stated in item 2.E. above and covenants to disburse funds derived from the State solely in aid of the project.	
<b>H. APPLICATION AUTHORITY</b> – The applicant agrees that these covenants and grant application shall be binding on itself, successors, and assignees and further covenants that it has the legal authority to execute this grant application.	
_____ SIGNATURE OF APPLICANT	_____ City Manager TITLE OF APPLICANT

## AIRPORT CIP REPORT REPLACEMENT ST. MARYS AIRPORT

Airport Identifier: "07H"

CITY OF ST. MARYS GEORGIA						
Fiscal Year	Description	Federal Entitlement	Federal Discretionary	State Cost	Local Cost	Total Cost
2013	MASTER PLAN AND AIRPORT LAYOUT PLAN	\$ 150,000	\$ 49,500	\$ 10,500	Donation	\$ 210,000
	DESIGN & PERMITTING		\$ 2,280,000	\$ 120,000	Donation	\$ 2,400,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 2,329,500</b>	<b>\$ 130,500</b>	<b>\$ -</b>	<b>\$ 2,610,000</b>
2014	SITE CLEARING, GRADING, UTILITIES	\$ 150,000	\$ 5,550,000	\$ 300,000	Donation	\$ 6,000,000
	DESIGN - GEORGIA POWER RELOCATION		\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 6,500,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ 7,000,000</b>
2015	FINAL GRADING AND DRAINAGE	\$ 150,000	\$ 6,500,000	\$ 350,000	Donation	\$ 7,000,000
	GEORGIA POWER RELOCATION		\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	LAND/EASEMENT ACQUISITION FOR RPZ		\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 8,400,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>
2016	FINAL DRAINAGE, PAVING	\$ 150,000	\$ 8,637,500	\$ 462,500	Donation	\$ 9,250,000
	GEORGIA POWER RELOCATION		\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 9,587,500</b>	<b>\$ 512,500</b>	<b>\$ -</b>	<b>\$ 10,250,000</b>
2017	PAVEMENT MARKINGS, ELECTRICAL, NAVAIDS, FENCING	\$ 150,000	\$ 4,600,000	\$ 250,000	Donation	\$ 5,000,000
	GEORGIA POWER RELOCATION		\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 5,550,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>
2018	FBO/TERMINAL	\$ 150,000	\$ 2,225,000	\$ 125,000	Donation	\$ 2,500,000
	Hangars/Fuel Farm				\$ 1,500,000	\$ 1,500,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 2,225,000</b>	<b>\$ 125,000</b>	<b>\$ 1,500,000</b>	<b>\$ 4,000,000</b>
<b>Grand Total:</b>		<b>\$ 900,000</b>	<b>\$ 34,592,000</b>	<b>\$ 1,868,000</b>	<b>\$ 1,500,000</b>	<b>\$ 38,860,000</b>

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**CITY COUNCIL MEETING**

DATE: December 5, 2012

**TITLE:** Capital Improvement Plan for new St. Marys Airport

**PURPOSE:** Consideration of Capital Improvement Plan for new St. Marys Airport.

**RECOMMENDATION:** Approval.

**HISTORY/ANALYSIS:** The Airport consultant with RS&H has submitted the attached Capital Improvement Plan (CIP) for City Council consideration. The scope of work identified in the plan is for "Design engineering, site clearing, grading, utility installation, and relocation of the Georgia Power power line, for the replacement St. Marys Airport." Funding is from various sources as noted in the attached.

Options include not proceeding with identification of any projects, which might delay progress on the new Airport. Other projects could be added to the CIP (or the identified projects amended), but the consultant feels the identified projects are the appropriate projects based on the current status of the new Airport at this time.

**Department Director:** \_\_\_\_\_

**City Manager:**  \_\_\_\_\_

## Steve Crowell

---

**From:** Wente, Brad <Brad.Wente@rsandh.com>  
**Sent:** Monday, November 12, 2012 2:25 PM  
**To:** Steve Crowell  
**Cc:** Sandifer, William C.  
**Subject:** St. Marys Replacement CIP  
**Attachments:** St. Marys Replacement Airport CIP 2013\_2018.xls.pdf

Steve,

Attached is the updated Capital Improvement Program for the "new" St. Marys airport. I updated the dates and cost sharing to reflect the new AIP program. The pdf file includes the FAA Standard Form 424, Application for State Assistance and Airport CIP Report. The projects are in the same order and total cost as last year.

The first project is a Masterplan and Airport Layout Plan. Once the Masterplan is underway we will have a good idea about the federal relocation assistance to move from the existing to the new airport. This line item is not currently shown in the Airport CIP Report because it is beyond the 5-year plan.

If you need additional information for the Council meeting let me know.

Regards,

-Brad

Brad Wente, P.E.  
10748 Deerwood Park Blvd South  
Jacksonville, FL 32256-0597  
Phone: 904-256-2192 / Mobile: 904-307-7024  
[Brad.Wente@rsandh.com](mailto:Brad.Wente@rsandh.com)



Please consider the environment before printing this e-mail.

# Application for State Assistance

Date Submitted:	Date Received By State:
<b>1. APPLICANT INFORMATION</b>	
<p><b>A. Name of Airport</b> Replacement St. Marys Airport ("07H")</p>	
<p><b>B. Name and Address of Applicant:</b> Mr. Steven Crowell, City Manager City of St. Marys, Georgia 418 Osborne Street St. Marys, Georgia 31558</p> <p style="text-align: center;">Telephone: ( 912 ) 510.4041</p>	<p><b>C. Name and Address of Contact Person</b> <i>If different from 1.B.</i></p> <p style="text-align: center;">Telephone: (     )</p>
<b>2. PROJECT INFORMATION</b>	
<p><b>A. Description of applicant's project:</b> <i>Attach sketch if possible.</i> Design and Construction of site clearing, grading, utility installation, and relocation of the Georgia Power power line, for the replacement St. Marys Airport.</p>	
<p><b>A. Project justification:</b> The current St. Marys Airport is unable to fulfill its role in the NPIAS or GDOT State Aviation System plan due to its close proximity to the Kings Bay Naval Base. A replacement airport will fulfill the air transportation needs of the community well into the 21<sup>st</sup>. century.</p>	
<p><b>B. Will the project have the potential to enhance economic development in the area?</b> X Yes    <input type="checkbox"/> No    <i>If yes, explain. Attach separate sheet if more space is needed.</i></p>	
<p><b>C. Estimated total cost of project:</b> \$7,000,000</p>	<p><b>E. Desired start date:</b> January 2014</p>
<b>3. CERTIFICATION</b>	
<p>The applicant by signature, hereby certifies as follows:</p> <p><b>A. PLANNING COMPLIANCE</b> – All elements of work in the project conform to the current Airport Layout Plan except as follows: (attach separate sheet)</p> <p><b>B. CERTIFICATE OF OWNERSHIP</b> – The applicant is the owner of fee simple title to the land whereon the actual construction of the project is performed and further that this certification is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the applicant holds such property interest except as follows: (attach separate sheet)</p> <p><b>C. LICENSING COMPLIANCE</b> – The airport shall be maintained in compliance with applicable State licensing criteria.</p> <p><b>D. PROJECT DESIGN</b> – The applicant will accomplish, except where provided by the State, the required plans and specifications necessary to accomplish the project.</p> <p><b>E. PUBLIC USE</b> – All elements of the work in the project will be for public use.</p> <p><b>F. PROJECT MAINTENANCE</b> – The applicant shall maintain the facility constructed by the project throughout its normal useful life as determined by the State.</p> <p><b>G. FUNDS</b> – The applicant's share of the costs for the project will be available as of the start date stated in item 2.E. above and covenants to disburse funds derived from the State solely in aid of the project.</p> <p><b>H. APPLICATION AUTHORITY</b> – The applicant agrees that these covenants and grant application shall be binding on itself, successors, and assignees and further covenants that it has the legal authority to execute this grant application.</p>	
<p>_____</p> <p style="text-align: center;">SIGNATURE OF APPLICANT</p>	<p style="text-align: center;">City Manager</p> <p>_____</p> <p style="text-align: center;">TITLE OF APPLICANT</p>

**APPLICATION FOR FEDERAL ASSISTANCE**

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		Preapplication <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier										
3. DATE RECEIVED BY STATE		State Application Identifier												
4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier												
<b>5. APPLICANT INFORMATION</b>														
Legal Name: <b>City of St. Marys Georgia</b>		Organizational Unit: <b>City Government</b>												
Organizational DUNS: <b>065922783</b>		Department:												
Address: Street: <b>418 Osborne Street</b>		Division:												
City: <b>St. Marys</b>		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: <b>Mr.</b> First Name: <b>Steven</b>												
County: <b>Camden</b>		Middle Name: <b>Stewart</b>												
State: <b>Georgia</b> Zip Code: <b>31558</b>		Last Name: <b>Crowell</b>												
Country: <b>USA</b>		Suffix: <b>Jr.</b>												
6. EMPLOYER IDENTIFICATION NUMBER (EIN): <table border="1"><tr><td>5</td><td>8</td><td>-</td><td>6</td><td>0</td><td>0</td><td>2</td><td>6</td><td>5</td><td>6</td></tr></table>		5	8	-	6	0	0	2	6	5	6	Phone number (give area code): <b>912.510.4041</b>		FAX number (give area code): <b>912.673.1762</b>
5	8	-	6	0	0	2	6	5	6					
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): (See back of form for description of letters) <table border="1"><tr><td> </td><td> </td></tr></table> Other (specify)				7. TYPE OF APPLICANT: (See back of form for Application Types) <table border="1"><tr><td>C</td></tr></table> Other (specify)			C							
C														
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER <table border="1"><tr><td>2</td><td>0</td><td>-</td><td>1</td><td>0</td><td>6</td></tr></table> TITLE:		2	0	-	1	0	6	9. NAME OF FEDERAL AGENCY <b>Federal Aviation Administration</b>						
2	0	-	1	0	6									
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.): <b>Camden County, Georgia</b>		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: <b>Construct Site Clearing, Grading, Utility Installation and Relocation of New St. Marys Airport. :</b>												
13. PROPOSED PROJECT Start Date: <b>1/1/2014</b> Ending Date: <b>12/01/2014</b>		14. CONGRESSIONAL DISTRICTS OF a. Applicant: <b>1st</b> b. Project: <b>1st</b>												
15. ESTIMATED FUNDING a. Federal \$ <b>6,650,000.00</b> b. Applicant \$ <b>Donation.00</b> c. State \$ <b>350,000.00</b> d. Local \$ <b>.00</b> e. Other \$ <b>.00</b> f. Program income \$ <b>.00</b> g. TOTAL \$ <b>7,000,000.00</b>		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW												
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes" attach an explanation <input checked="" type="checkbox"/> No												
a. Authorized Representative Prefix <b>Mr.</b> First Name <b>Steven</b>		Middle Name <b>Stewart</b>												
Last Name <b>Crowell</b>		Suffix <b>Jr.</b>												
b. Title <b>City Manager</b>		c. Telephone number (give area code) <b>912.510.4041</b>												
d. Signature of Authorized Representative		e. Date Signed												

## AIRPORT CIP REPORT REPLACEMENT ST. MARYS AIRPORT

Airport Identifier: "07H"

CITY OF ST. MARYS GEORGIA						
Fiscal Year	Description	Federal Entitlement	Federal Discretionary	State Cost	Local Cost	Total Cost
2013	MASTER PLAN AND AIRPORT LAYOUT PLAN DESIGN & PERMITTING	\$ 150,000	\$ 49,500	\$ 10,500	Donation	\$ 210,000
			\$ 2,280,000	\$ 120,000	Donation	\$ 2,400,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 2,329,500</b>	<b>\$ 130,500</b>	<b>\$ -</b>	<b>\$ 2,610,000</b>
2014	SITE CLEARING, GRADING, UTILITIES DESIGN - GEORGIA POWER RELOCATION	\$ 150,000	\$ 5,550,000	\$ 300,000	Donation	\$ 6,000,000
			\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 6,500,000</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ 7,000,000</b>
2015	FINAL GRADING AND DRAINAGE GEORGIA POWER RELOCATION LAND/EASEMENT ACQUISITION FOR RPZ	\$ 150,000	\$ 6,500,000	\$ 350,000	Donation	\$ 7,000,000
			\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
			\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 8,400,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 9,000,000</b>
2016	FINAL DRAINAGE, PAVING GEORGIA POWER RELOCATION	\$ 150,000	\$ 8,637,500	\$ 462,500	Donation	\$ 9,250,000
			\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 9,587,500</b>	<b>\$ 512,500</b>	<b>\$ -</b>	<b>\$ 10,250,000</b>
2017	PAVEMENT MARKINGS, ELECTRICAL, NAVAIDS, FENCING GEORGIA POWER RELOCATION	\$ 150,000	\$ 4,600,000	\$ 250,000	Donation	\$ 5,000,000
			\$ 950,000	\$ 50,000	Donation	\$ 1,000,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 5,550,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 6,000,000</b>
2018	FBO/TERMINAL Hangars/Fuel Farm	\$ 150,000	\$ 2,225,000	\$ 125,000	Donation	\$ 2,500,000
					\$ 1,500,000	\$ 1,500,000
	<b>Annual Total:</b>	<b>\$ 150,000</b>	<b>\$ 2,225,000</b>	<b>\$ 125,000</b>	<b>\$ 1,500,000</b>	<b>\$ 4,000,000</b>
<b>Grand Total:</b>		<b>\$ 900,000</b>	<b>\$ 34,592,000</b>	<b>\$ 1,868,000</b>	<b>\$ 1,500,000</b>	<b>\$ 38,860,000</b>

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## CITY COUNCIL MEETING

**December 3, 2012**

**NEW BUSINESS:** Approval of Change Order for historic investigation of conditions at the rear lower porch of Orange Hall.

**PURPOSE:** In order to determine the scope of work for any repair of the porch, selective removal of the porch materials must be removed.

**RECOMMENDATION:** Planning Staff recommends approval of this request for change order to Coastal Construction, Inc. in the amount of \$7,480.

**HISTORY/ANALYSIS:** The Historic Structures Report discussed the condition of the rear porch and stairs and recommended that it be closed to any public use. Council requested that the Planning Department, in conjunction with the Contractor, prepare a scope of work and cost for repairing the front and rear porches. The Planning Office removed a small portion of the existing deck to attempt to determine the scope of work. Removal of the small portion of the deck identified major rot to the ¾" plywood under the decking (one could put a finger through the rotted plywood), which had progressed to the beams supporting the porch. Determining the actual extent of this rot will require the removal of almost the entire 'new' deck and investigation as to what is happening to this deck and the 'original' deck which is still there, but about 3" below the 'new' deck.

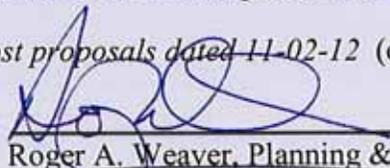
Complicating this effort is the realization that the two appendages were NOT original to the building and were added later (but prior to any photographic evidence). This is obvious in the detailing: the side elevation of the deck area of the front porch is detailed exactly the same as the rear appendage. This means that there were probably four columns matching the front columns on a full length porch at the rear elevation. The existing deck is below the existing floor of the appendages, giving further credence to this observation. This also indicates that the siding is also not original, since there is no break at the appendages where there would have been a porch. This explains why the detailing of the rear porches (columns and railings and stairs) do not match the front porch detailing. The items discussed in this paragraph will be somewhat controversial, since in order to prove it, the siding will have to be removed and the flooring at the appendages removed to see if there is the outline of a column at the corner. All other areas that are currently exposed will not provide any clues, since most of the woodwork is from 1978 and newer.

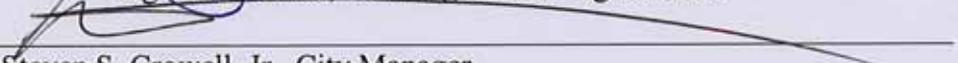
Council should realize that approving the removal of these materials, will require that the removed fabric be replaced. So, in effect, Council will be approving the cost of the repair without benefit of the cost of the repair, since the porches cannot be left unfinished.

The need for repair of the porches to serviceable condition will permit adequate fire exiting from the first and second floor.

I recommend that Council authorize this Change Order to facilitate the repair of the porches.

**ATTACHMENTS:** *Cost proposals dated 11-02-12* (one sheet)

**Department Director:**   
Roger A. Weaver, Planning & Building Director

**City Manager:**   
Steven S. Crowell, Jr., City Manager

# Coastal Construction, Inc.

P.O. Box 5039 • St. Marys, GA 31558

Office (912) 882-4233 • Fax (912) 673-6800

## CHANGE ORDER PROPOSAL

November 2, 2012

City of St. Marys  
418 Osborne Street  
St. Marys, GA 31558

ATTN: Roger Weaver  
RE: Orange Hall Exterior Renovation

Coastal Construction, Inc. proposes to furnish materials, labor, equipment & supervision for demolition work on rear second floor porch & exterior steps.

Remove all handrails.  
Remove two layers porch floor decking.  
Remove decorative column trim around 2 each 8 x 8 support columns.  
Remove 1 by base trim around perimeter of porch.  
Remove stairs.  
Clean up & debris removal.

TOTAL \$7,480.00



A. Doyle Strickland, President



*Over 35 Years Experience • Residential & Commercial • Licensed & Insured*



# INTEROFFICE MEMO

City of St. Marys Planning and Building Department

TO: Steve Crowell, Jr. City Manager

FROM: Roger A. Weaver, Planning Director

DATE: November 26, 2012

RE: Conditions at rear porch and stair and other miscellaneous items

The Historic Structures Report discussed the condition of the rear porch and stairs and recommended that it be closed to any public use. I concur with this recommendation. The very brief review that I accomplished – as outlined below - reinforces this recommendation.

**REAR PORCH:** In conjunction with the Contractor, this office removed a small section of decking to determine the conditions that would affect the restructuring of the rear porch and stair. The stair replacement is relatively straightforward and can easily be detailed and priced out.

PIECE OF ROTTEN PLYWOOD (broken by hand) →

'NEW' DECK (from 1978) →

ROTTEN BEAM (approx. 30% of the beam depth) →

PLYWOOD REMOVED SHOWING THE GROUND BELOW →

'BENCH' THAT BLOCKS ACCESS TO STAIR →



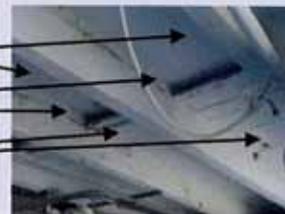
The porch deck and its supporting structures, however, are a very different story. In order to obtain a snapshot of the conditions at the porch, a small portion of the deck was removed. This small removal identified major rot to the 3/4" plywood under the decking (one could put a finger through the rotted plywood), which had progressed to the beams supporting the porch (see photo above). If the plywood had NOT been installed, there would be no need now to remove it and repair it. The rot was caused by the improper installation of the plywood.

**Determining the actual extent of this rot and the subsequent cost of repairing the damaged areas, will require the removal of almost the entire 'new' deck and investigation as to what is happening to this deck and the 'original' deck which is still there, but about 3" below the 'new' deck.**

UNDERSIDE OF 'NEW' DECK (1978 – showing plywood) →

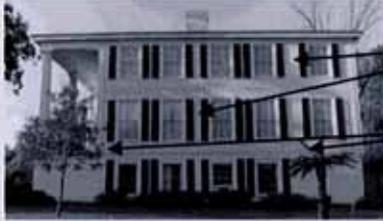
SPACERS TO RAISE THE DECK UP →

'ORIGINAL' DECK STILL IN PLACE →



Complicating this effort is the realization that the two appendages were NOT original to the building and were added later (but prior to any photographic evidence). This is obvious in the detailing: the side elevation of the deck area of the front porch is detailed exactly the same as the rear appendage. This means that there were probably four columns matching the front columns on a full length porch at the rear elevation. The existing deck is below the existing floor of the appendages, giving further credence to this observation. This also indicates that the siding is also not original, since there is no break at the appendages where there would have

been a porch. This explains why the detailing of the rear porches (columns and railings and stairs) do not match the front porch detailing. And, the window spacing is odd. The items discussed in this paragraph will be somewhat controversial, since in order to prove it, the siding will have to be removed and the flooring at the appendages removed to see if there is the outline of a column at the corner. All other areas that are currently exposed will not provide any clues, since most of the woodwork is from 1978 and newer.



Note the larger spacing between the windows, which do not 'jive' with the orderly spacing, rhythm, and symmetry of a colonial structure.

Although not readily visible from this photo, these details match, which they wouldn't do if the porch appendages were built at the same time as the main house.

This was a porch that matched the front porch, and made this building – at the time - a balanced Classical Greek revival structure.

The need for repair of the porches to serviceable condition will also permit adequate fire exiting from the first and second floor.

The cost for the removal of the existing deck and stair will be \$7480. This cost will be part of the overall repair of the porch and stair. Council should realize that by approving the removal of these materials, the removed fabric will be required to be replaced. So, in effect, Council will be approving the cost of the repair without benefit of the cost of the repair, since the porches cannot be left unfinished and unrepaired.

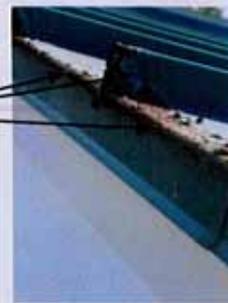
I have therefore recommended that Council authorize a Change Order in the amount of \$7480 to facilitate the preparation of an accurate cost for the repair of the rear porch. The cost of this material removal will be folded into the overall cost of the repair.

**REAR STAIR:** The photo shows what happened when I wiggled the railing – it fell apart. This is the reason why it is necessary to replace the railings and stair. The 1930's photo in the HSR shows a different picket design on the stair and lower floor. It appears that these pickets are close in design to the front stair, with a bottom rail. The photo also shows a wider stair than what is present today. Apparently in 1978 they decided to make the stair rails and pickets conform to the horizontal pickets in the 1930's photo, thereby clouding the historic record for this stair. The replacement stairs, pickets, and rail will conform to the 1930's photo, and not the currently present conjectured design.



**ROOF ENDS:** Although not part of the request for change submitted, some of the eave ends of the metal roof are rusted. Although apparently not yet rusted through, a cost to wire brush and finish these metal ends will hopefully stop the rust will prevent future leaks and premature replacement of the roof skin. This condition was only observable from above, and not from below. The cost for this is NOT included in the figure quoted above, but still needs to be done while the scaffolding is in place. I have therefore requested that the Contractor provide a cost for wire brushing and then painting the areas (not the entire length) with rust inhibiting paint while the scaffolding is present on the site.

BUBBLE SURFACE RUST ON THE ENDS OF THE ROOF SKIN



**PAINT REMOVAL:** This is going quite well, with some areas having over 20 coats of paint removed down to the bare wood. Some areas have only one or two coats, which indicate a modern replacement of those particular wood members.

Respectfully Submitted,

Roger A. Weaver, Planning Director  
City of St. Marys

**CITY COUNCIL MEETING**

**December 3, 2012**

**NEW BUSINESS:** Repairs to rotted columns and other related miscellaneous work at City Hall.

**PURPOSE:** To approve two change orders: the first in the amount of \$13,456 for repairs to rotted columns and beams not included in the previous change; the second in the amount of \$0 for a 30 day extension.

**RECOMMENDATION:** Planning Staff recommends approval of these two requests for change to Coastal Construction, Inc. in the amount of \$13,456.

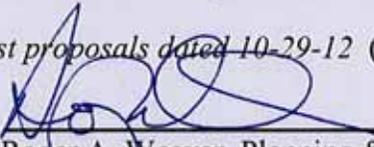
**HISTORY/ANALYSIS:** The original project was for exterior painting and miscellaneous repair of trim boards. During the course of the repair the columns on the Osborne Street façade between the gables, it was determined that these columns were rotted and termite/carpenter ant infested. This work was done and a change order approved by Council.

Due to the presence of termites in the base of the repair noted above, I requested that the Contractor 'probe' each of the remaining column bases and capitals (supporting the gables) to check for voids (which would indicate rot or insect infestation). Of the 12 remaining columns, 8 columns were found to be either rotted or insect infested. I authorized the removal and repair of all 12 remaining columns to avoid any future issues with rot or insect infestation in the future. 10 of the 12 columns were recessed into the concrete, and new bases installed to raise the bases above any standing water. As part of this work, the railings were removed and stored.

This work has been done to my satisfaction, and the proposed Change Order reasonable. I recommend that Council authorize payment of this Change Order.

**ATTACHMENTS:** *Cost proposals dated 10-29-12* (two sheets identified as 1.c and 1.d)

**Department Director:**

  
\_\_\_\_\_  
Roger A. Weaver, Planning & Building Director

**City Manager:**

  
\_\_\_\_\_  
Steven S. Crowell, Jr., City Manager





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**CITY COUNCIL MEETING**

**December 3, 2012**

**NEW BUSINESS:** Change Order #1 to address field conditions that exposed hidden damage at the Dandy Street Fire Station.

**PURPOSE:** To approve change order #1 in the amount of \$1362.82 for repairs to the channels at the gutter side of the building, and for remote operators for the overhead garage doors. See Report dated November 15, 2012 as prepared by the Planning Department which is attached to this summary.

**RECOMMENDATION:** Planning Staff recommends approval of this request for change order #1 to W.H. Gross, Inc. in the amount of \$1362.82.

**HISTORY/ANALYSIS:** The original project documentation expected damage to the fascia and isolated rust on the channels. However, when the existing panels and insulation was removed, along the gutter sides of the building, the vertical leg of the bottom channel, and a majority of the upper channel (hidden) was found to be so deteriorated that screws could not grip the metal. The solution was to replace the channels with new 2" galvanized channels with foamed insulation. The gable ends were in good condition and did not require modification from the drawings.

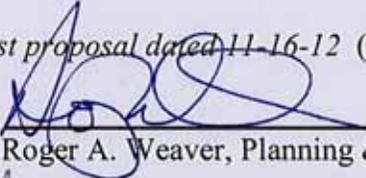
The need for remotes for electric operators for each door (8 total) was recommended by the company installing the doors (Overhead Door Co.). This office concurred. Additional remotes were also delivered for each door for inventory.

The above work is being done to my satisfaction, and the proposed Change Order #1 is reasonable. I recommend that Council authorize payment of this Change Order.

This contract is scheduled to be completed by the end of November, so the above will have been completed by that time.

**ATTACHMENTS:** *Cost proposal dated 11-16-12* (five sheets identified as Change order #1.)

**Department Director:**

  
\_\_\_\_\_  
Roger A. Weaver, Planning & Building Director

**City Manager:**

  
\_\_\_\_\_  
Steven S. Crowell, Jr., City Manager

**CHANGE ORDER**

OWNER   
 ARCHITECT   
 CONTRACTOR   
 FIELD   
 OTHER

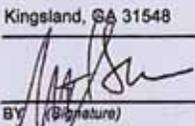
PROJECT: 2334 Fire Station #2 201 Dandy Street St. Marys, Georgia 31558	CHANGE ORDER #: 1
	CHANGE ORDER DATE: 11/16/2012
	PROJECT #s: 2334
TO: W. H. Gross Construction Company P. O. Box 365 Kingsland, GA 31548	DATE OF CONTRACT: 11/16/2012
	FOR: Fire Station #2 Dandy Street, Exterior

The Contract is changed as follows:

See attached

The original Contract Sum was	\$74,863.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$74,863.00
The Contract Sum will be increased by this Change Order in the amount of	\$1,362.82
The new Contract Sum including this Change Order will be	\$76,225.82
The Contract Time will be increased by	0 days.
The date of Substantial Completion as of this Change Order therefore is	Unchanged

**Not valid until signed by all parties below.**

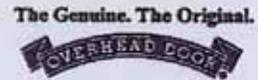
_____	W. H. Gross Construction Company	City of St. Marys
ARCHITECT	CONTRACTOR	OWNER
_____	P. O. Box 365	418 Osborne Road
ADDRESS	ADDRESS	ADDRESS
_____	Kingsland, GA 31548	St. Marys, Georgia 31558
_____		_____
BY (Signature)	BY (Signature)	BY (Signature)
_____	W.H. Gross, President	_____
(Typed Name)	(Typed Name)	(Typed Name)
DATE _____	DATE _____	DATE _____

Quantum Software Solutions, Inc. Document

OWNER CHANGE ORDER INFORMATION	
Date Created:	11/15/2012
Owner's Name:	City of St. Marys, GA
Job Name:	Exterior Repairs At Fire Station #2, 201 Dandy Street, St. Marys, GA 31558
Job #:	2334
1. Add for providing remotes for new garage doors	\$ 385.20
2. Add for materials for modifying the front and rear elevations, due to severely rusted existing metal girts which need replacing (a total of 456 square-feet of impacted area). The new design will include 20 gauge studs, run horizontally as top and bottom track to support 2" rigid insulation, and to serve as structure to which new metal building panels will be fastened. See attached backup from Capitol Materials, and from Lowe's	\$ 716.25
3. Add for labor to demolish the rusted girts at the 456 square-foot impacted area, and to install the 20 gauge stud material and insulation described in Item 2, above	\$ 800.00
4. Deduct for spray foam not required at the 456 square-foot impacted area referenced in Item 2, above)	\$ (798.00)
	SUBTOTAL \$ 1,103.45
	Contingency N/A
	SUBTOTAL \$ 1,103.45
	Overhead Margin (10%) \$ 122.61
	Fee Margin (10%) \$ 122.61
	SUBTOTAL \$ 1,348.66
	Builder's Risk Insurance \$ 14.16
	<b>Net Change To Contract Amount \$ 1,382.82</b>

**Overhead Door Company Of Brunswick**

214 Rose Drive  
 Brunswick, Ga 31520  
 Telephone: (912) 265-3355  
 Fax: (912) 267-9701



Proposal #: 1-1572

PROPOSAL SUBMITTED TO: WH Gross			Date 11/8/2012	Attention FLIP
STREET			Job Name Dandy St. Fire Station	
City	State	ZipCode	Job Location St. Marys	
Phone Number	Fax Number		Job Phone	

**CHANGE ORDER**  
 (8) Two Channel Commercial Transmitters  
 Per Mike Snow

We hereby propose to complete in accordance with above specification, for the sum of:

**Three Hundred Eighty Five Dollars and Twenty Cents** **\$385.20**

Signature

*Summer Rueschenberg*  
 Summer Rueschenberg  
 Commercial & Residential Sales

Direct Dial: 912-717-0347

**TERMS AND CONDITIONS**

Payment to be made as follows: NET 30

Prices subject to change if not accepted in 60 days.

BY OTHERS: Jambes, spring pads, all wiring to motors and control stations, unless otherwise stated above, are not included.  
 TERMS: Prices may be subject to change due cost increases from material providers. Purchaser agrees that doors shall remain in Seller's possession until paid in full. Purchaser understands sales and credit terms. In the event Purchaser breaches or defaults under the terms and provisions of this Agreement, the Purchaser shall be responsible for the costs of collection and/or litigation, including reasonable attorneys' fees. Purchaser understands that any litigation that arises as a result of non-payment will be filed in Glynn County, Georgia. There shall be a 1 1/2% service charge per month for all payments due and owing after 30 days. There will be a \$30 service fee on any check returned for any reason. Purchaser agrees that all invoices will be paid by Purchaser within 30 days of invoice date whether or not they have been paid by their client. (Agreements are contingent upon strikes, accidents, or delays beyond our control.)

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: *[Signature]*

Signature

Title

Date of Acceptance



**CAPITOL MATERIALS OF SAVANNAH, INC.**  
COMPLETE DRYWALL SUPPLY SERVICE

QUOTE ORIGINAL

SAVANNAH (912) 232-0952 CHARLESTON (843) 554-9070 BRUNSWICK (912) 264-5770 RIDGELAND (843) 987-5181

**QUOTE ONLY**

*Mike*

*PARFAIT (PKONIAN@CAPMAT.NET)*

Order Date: 11/15/12	Customer PO Number:	Customer Job No:	Order Opened By:	Estimate No:	Req/Ship Date: 11/15/12	Date Shipped:	Ship Recd:	Page No: 1 of 1
Special Instructions:				PO S/B 4 DIGIT JOB #				

**SOLD TO**  
W.H.GROSS CONST.COMPANY  
1209 E KING AVE  
PO BOX 365  
KINGSLAND, GA 31548

**SHIP TO**  
W.H.GROSS CONST.COMPANY  
1209 E KING AVE  
PO BOX 365  
KINGSLAND, GA 31548

Part/Product No.	Quantity	Units	Description	UOM	Extension	Unit Price	Amount
212620-12	<del>40</del> <i>28</i>	PCS	2-1/2'X12' STUD 20GA.	MLF	<del>480</del> <i>336</i>	450.00	<del>218.00</del> <i>\$151.20</i>
<b>QUOTE ONLY</b>							
<b>QUOTE ONLY</b>							
<b>QUOTE ONLY</b>							
Thank You							

Taxable: Yes GEORGIA Glynn Coun	Loaded By: _____ Date: _____ Delivered By: _____ Date: _____ Operations: _____ Date: _____	CAPITOL - BRUNSWICK SUBTOTAL <i>\$151.20</i> 218.00 TAX <i>\$10.58</i> 12.96 ADD'L CHARGES 0.00 TOTAL <i>\$161.78</i> 228.96
All balances due shall accrue interest at a rate of 1-1/2% per month until the entire balance is paid. If Capitol Materials of Savannah, Inc. employs an attorney to collect any unpaid balance, purchaser agrees to pay all legal fees and cost incurred. RETURN POLICY: Customer will be charged 25% or \$50 minimum for all materials picked up by Capitol Materials.		

NOTICE: Capitol Materials of Savannah, Inc. will not be responsible for shortage or damaged materials delivered to jobsite if customer rep is not on site to sign for materials.

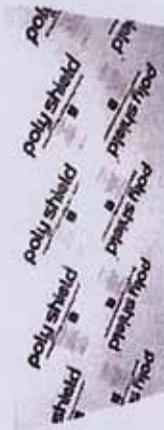
# Shop 2-in x 4-ft x 8-ft Expanded Polystyrene Insulated Sh

Your Store:  
Camden County, GA

You're shopping a store in:

Kingsland, GA  
1410 East Boone Avenue

We use your store location to provide current pricing and inventory. It'll also be the location for in-store pickups.



## 2-in x 4-ft x 8-ft Expanded Polystyrene Insulated Sheathing

Item #: 15357 | Model #: 697708

Be the first to

**\$25.91** X 20 SHEETS NEEDED  
= \$554.47 (INCL. 7% TAX)

### Description

2-in x 4-ft x 8-ft Expanded Polystyrene Insulated Sheathing

- The higher the R-Value, the greater the insulating power
- EPS delivers more R-Value per dollar than other sheet insulation

### Specifications

Insulation Type	Expanded Polystyrene	Width (Feet)	4.0 <sup>ft</sup>
Thickness (Inches)	2.0	R-Value	7.7
Length (Feet)	8.0		

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## CITY COUNCIL MEETING

December 3, 2012

**NEW BUSINESS:** REVERSE SUBDIVISION FOR LARRY JOHNSON & ELLEN REID AND WILLIAM BROWN

**PURPOSE:** Approval of a Reverse Subdivision submitted by Larry Johnson & Ellen Reid and William Brown for a three lot to two lot minor final plat located on Sunset Vista Court in Phase III C of Osprey Cove. The property is zoned PD R-1.

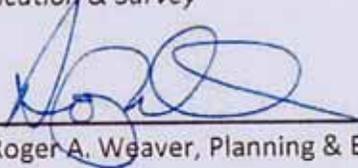
The Planning Commission met on Thursday, November 27, 2012 and voted unanimously in favor of the request being submitted to City Council for approval.

**RECOMMENDATION:** Staff and the Planning Commission recommend approval as submitted.

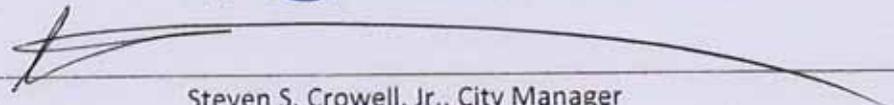
**HISTORY/ANALYSIS:** Larry Johnson owns parcel 122F-224. Ellen Reid & William Brown own parcel 122F-222. The two property owners have purchased parcel 122F-223 and wish to subdivide it between their existing parcels.

**ATTACHMENTS:** *Staff Report, Application & Survey*

**DEPARTMENT DIRECTOR:** \_\_\_\_\_

  
Roger A. Weaver, Planning & Building Director

**CITY MANAGER:** \_\_\_\_\_

  
Steven S. Crowell, Jr., City Manager



**CITY OF ST. MARYS**  
418 OSBORNE STREET  
ST. MARYS, GEORGIA 31558

TELEPHONE: 912-510-4000 FAX: 912-882-5506  
PLANNING AND ZONING DEPARTMENT: 912-510-4032

November 5, 2012

Lawrence Johnson  
150 Sunset Vista Court  
St. Marys, GA 31558

RE: Parcels # S35-04-006 & S35-04-004B

**REVERSE SUBDIVISION:** Lawrence Johnson, 150 Sunset Vista Court, St. Marys, GA 31558 & Ellen Reid & William Brown, 4 Fairway Blvd, Jamesburg, NY 08831 is requesting approval for a three lot to two lot minor final plat for three parcels located on Sunset Vista Court. The property owners wish to divide parcel 122F-223 between their two lots, parcels 122F-222 & 122F-224. The property is zoned PD R-1.

Dear Property Owner:

Your request for approval of a Reverse Subdivision as noted above has been approved at the November 27, 2012 Planning Commission.

City Council approval is required for FINAL PLAT REVIEW Applications. The City Council will meet on December 3, 2012 at 6:00 PM in the City Hall Council Chambers at 418 Osborne Street to review and discuss this application.

You or your authorized representative are required to attend this meeting to answer any questions that the City Council or Public may have in regard to your application.

Should you have any questions on the above, please contact this office at 912-510-4025.

Sincerely,

  
Michele Wood, Assistant Planner  
City of St. Marys



## Zoning FINAL PLAT Subdivision Review Questions

### Reverse Subdivision

1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property.  
*Use is suitable*
  
2. Whether the zoning proposal will adversely effect the existing use or usability of adjacent or nearby property.  
*No adverse effect*
  
3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.  
*Use is reasonable as presently zoned – Zoning will not change.*
  
4. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities or schools.  
*Use will not cause a burden.*
  
5. If the local government has an adopted land use plan, whether the zoning proposal is in conformity with the policy and intent of the land use plan.  
*Use is in conformance with past and present land use plans*
  
6. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.  
*No existing or changing conditions*

####



# CITY OF ST. MARYS, GEORGIA

## APPLICATION FOR SUBDIVISION

# SD

**APPLICANT:** READ **PART A** COMPLETELY. THEN ANSWER EACH ITEM IN **PART B**. PLEASE PRINT OR TYPE. DO NOT WRITE IN **PART C**. THE BUILDING DEPARTMENT WILL HELP YOU, IF NECESSARY. FAILURE TO SUPPLY COMPLETE INFORMATION WILL RESULT IN PLAT DISAPPROVAL. YOU MUST FILE THIS APPLICATION AND ALL REQUIRED MATERIALS WITH THE BUILDING DEPARTMENT AT LEAST 16 DAYS PRIOR TO THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE CONSIDERED.

### PART A - GENERAL INFORMATION

YOU ARE ENCOURAGED TO READ ARTICLES THREE THROUGH SIX OF THE SUBDIVISION REGULATIONS OF THE CITY OF ST. MARYS. THESE ARTICLES DESCRIBE THE STANDARDS EACH SUBDIVISION MUST MEET AND EXPLAIN THE PROCEDURES THE CITY WILL FOLLOW TO REVIEW YOUR PROPOSED PLAT. THE SKETCH BELOW SHOWS THESE STEPS FOR A TYPICAL PLAT. (See Section 122 for filing fees and Section 128 for exceptions.)

APPLICATION, FEE, AND REQUIRED MATERIALS  
FILED WITH THE PLANNING DIRECTOR



PLANNING COMMISSION REVIEWS SKETCH PLAN  
(OPTIONAL)



PLANNING COMMISSION REVIEWS PRELIMINARY PLAT  
(MAJOR SUBDIVISION ONLY)



PLANNING COMMISSION REVIEWS FINAL PLAT



CITY COUNCIL REVIEWS AND SIGNS FINAL PLAT



SUPERIOR COURT CLERK RECORDS FINAL PLAT

#### YOU SHOULD ALSO BE AWARE OF THESE IMPORTANT REQUIREMENTS:

1. NO WORK TO OPEN THE PROPOSED SUBDIVISION SHALL BEGIN (WITH THE EXCEPTION OF CLEARING UNDERBRUSH FOR SURVEYING OR ENGINEERING PURPOSES) UNTIL THE PRELIMINARY PLAT HAS BEEN APPROVED AND ANY REQUIRED PERMITS OBTAINED. APPROVAL VALID FOR ONE YEAR FROM DATE OF RECEIPT OF PERMIT.
2. NO LOTS SHALL BE SOLD UNTIL THE FINAL PLAT HAS BEEN APPROVED.
3. THE FINAL PLAT SHALL BE APPROVED ONLY IF ALL APPLICABLE REQUIREMENTS OF THE SUBDIVISION REGULATIONS AND OTHER REGULATIONS HAVE BEEN MET ALL BONDS ACTIVATED AND WRITTEN AUTHORIZATION OF AVAILABILITY OF SEWER AND WATER SERVICE IS RECEIVED FROM THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (EDP), THE GEORGIA DEPARTMENT OF NATURAL RESOURCES AND THE CITY OF ST. MARYS, GEORGIA.

### PART B - APPLICANT ONLY

1. YOUR NAME: Lawrence Johnson  
ADDRESS: 150 Sunset Vista Court  
St. Marys, GA ZIP 31558  
PHONE NUMBER: 912-882-3103 EMAIL \_\_\_\_\_
2. OWNER'S NAME: (IF NOT YOU) Lawrence Johnson  
ADDRESS 150 Sunset Vista Court ZIP 31558
3. WHAT IS YOUR INTEREST IF YOU ARE NOT THE OWNER?  
AGENT \_\_\_\_\_
4. NAME OF PROPOSED SUBDIVISION Osprey Cove
5. LOCATION OF PROPOSED SUBDIVISION Osprey Cove  
NEIGHBORHOOD \_\_\_\_\_  
STREET Sunset Vista Court  
PARCEL # \_\_\_\_\_ LOT # 223 ZONING MAP # \_\_\_\_\_
6. PRESENT ZONING CLASSIFICATION Res
7. NUMBER OF PROPOSED LOTS 1
8. AREA OF PROPOSED SUBDIVISION \_\_\_\_\_ ACRES
9. PLEASE ATTACH THE FOLLOWING ITEMS TO THIS APPLICATION. THE APPLICATION WILL NOT BE CONSIDERED COMPLETE AND CANNOT BE PROCESSED
  - PRELIMINARY PLAT (ORIGINAL AND 21 COPIES)
  - VICINITY MAP
  - LIST OF ADJOINING PROPERTY OWNERS AND THEIR TAX PARCEL #'S AND ADDRESSES
  - CONSTRUCTION PLANS (IF APPLICABLE)
10. YOU MUST RECEIVE THE FOLLOWING ENDORSEMENTS OF YOUR PLAT BEFORE THIS APPLICATION CAN BE PROCESSED:
  - THE ENVIRONMENTAL PROTECTION DIVISION OF THE GEORGIA DEPARTMENT OF NATURAL RESOURCES
  - THE COUNTY SOIL AND CONSERVATION SERVICE
  - THE CITY ENGINEER
11. SIGNED: [Signature] DATE: 11/2/12

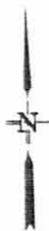
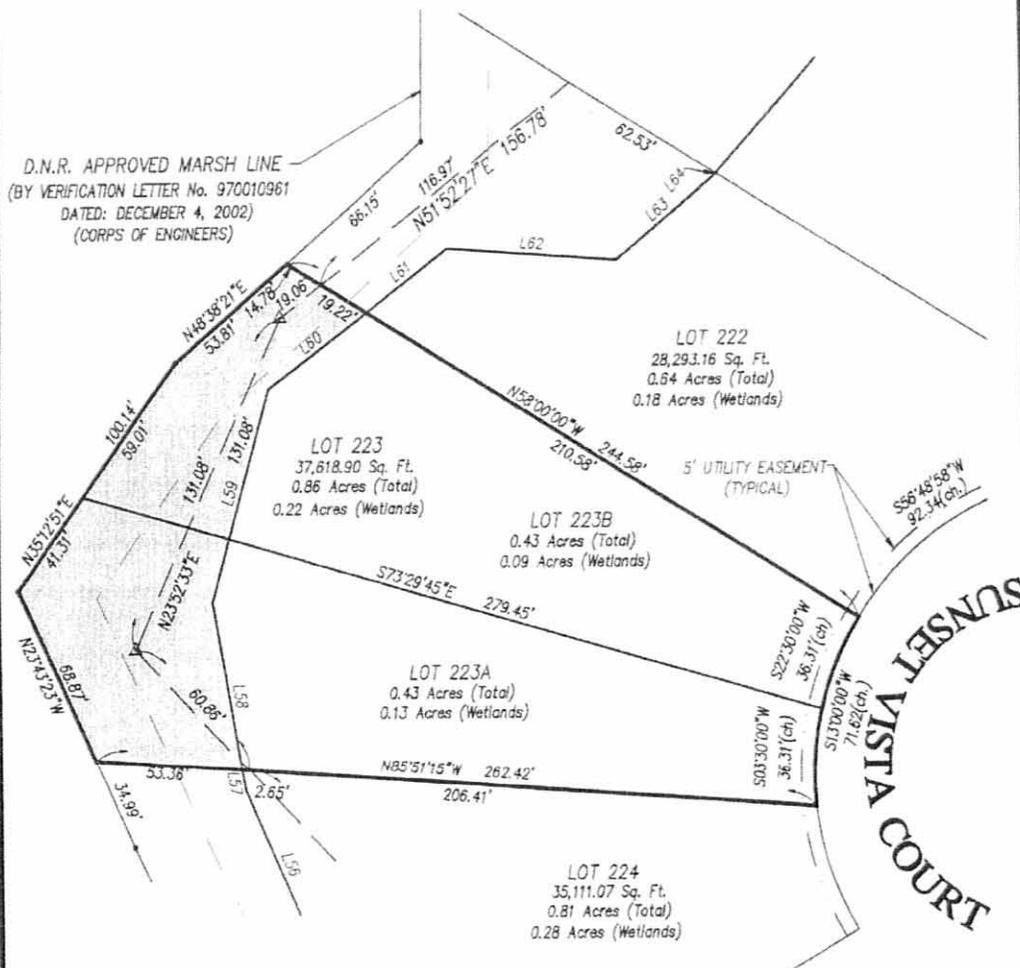
### PART C - BUILDING DEPARTMENT ONLY

1. DATE APPLICATION WAS FILED 11/2/12
2. WAS THIS AT LEAST 16 DAYS BEFORE THE PLANNING COMMISSION MEETING AT WHICH IT WILL BE REVIEWED?  
 YES  NO
3. CHECKED BY [Signature]
4. THIS SUBDIVISION IS  MAJOR  MINOR
5. ARE PRELIMINARY PLAT AND APPLICATION COMPLETE  
 YES  NO (SEE SUBDIVISION CHECKLIST)
6. CORRECT FEE PAID  YES  NO  
DOES NOT APPLY AMOUNT \$ 250
7. DATE PRELIMINARY PLAT REVIEWED BY PLANNING COMMISSION \_\_\_\_\_

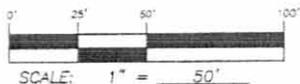
**MAP TO SHOW SKETCH OF  
LOT 223, OSPREY COVE, PHASE 3, SECTION "C",  
CITY OF ST. MARYS, 29th G.M.D.,  
CAMDEN COUNTY, GEORGIA**

(ACCORDING TO PLAT RECORDED IN P.D. 18, MAP No. 25-32, PUBLIC RECORDS OF CAMDEN COUNTY)

**FOR: BENT PINE CONSTRUCTION**



DWN. BY: G.D.		CKD. BY: R.B.
<b>BENNETT SURVEYING, INC.</b> Surveyors and Land Planners 102 MARSH HARBOUR PARKWAY, UNIT 103 KINGSLAND, GEORGIA 31548 (912) 258-8899		
ERNEST R. BENNETT, JR. REGISTERED SURVEYOR, No. 2893 GA.		



F.B.: \_\_, PG.: \_\_  
SURVEY DATE: \_\_

The following is an overview of the City's revenue and expenditures for the month ending October 31, 2012, which is the fourth month of fiscal year FY2013. All reports are on a cash basis.

**General Fund:**

Total revenue for the General Fund was \$2,162,903 plus \$26,617 of allocated budgeted fund equity for a total of \$2,189,519. Total year to date expenditures as of 10/31/12 was \$2,728,075 for a shortfall of \$(538,556). Available cash balance as of 10/31/12 was \$3,445,270.

**Tourism**

Total revenue for Tourism fund was \$33,700. Total year to date expenditures as of 10/31/12 was \$43,796 for a shortfall of \$(10,096).

**SPLOST**

To date we have received SPLOST revenue of \$155,810 plus interest of \$11 for total revenues of \$155,821. Total year to date expenditures as of 10/31/12 was \$122,553 for a revenue over expenditures balance of \$33,268. This is a reimbursement fund which will net to zero at the end of the fiscal year.

**Water/Sewer Fund**

Total revenue for the Water/Sewer fund was \$2,242,818. Total year to date expenses as of 10/31/12 was \$1,660,744 for a revenue over expenditures balance of \$582,074. Available cash balance as of 10/31/12 was \$4,643,012.

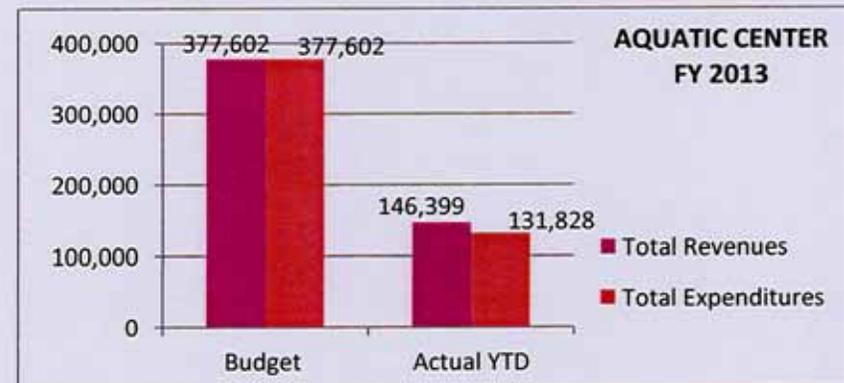
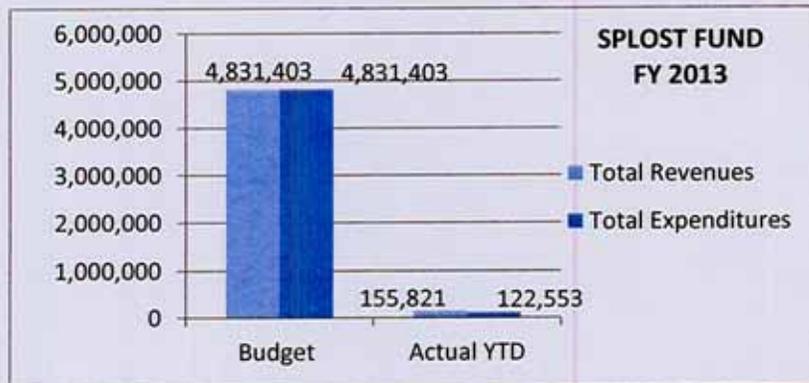
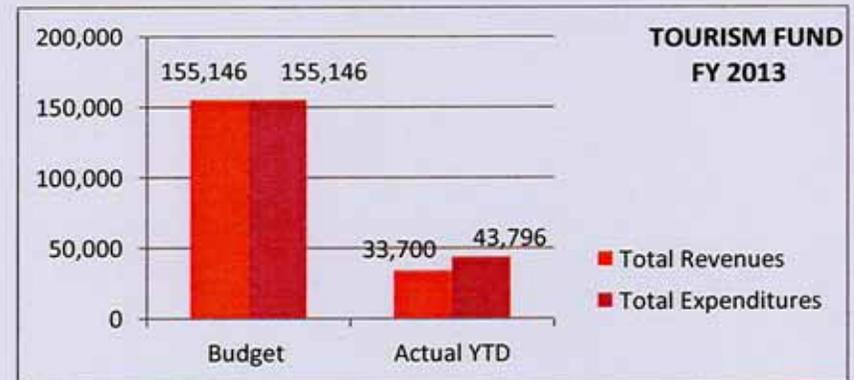
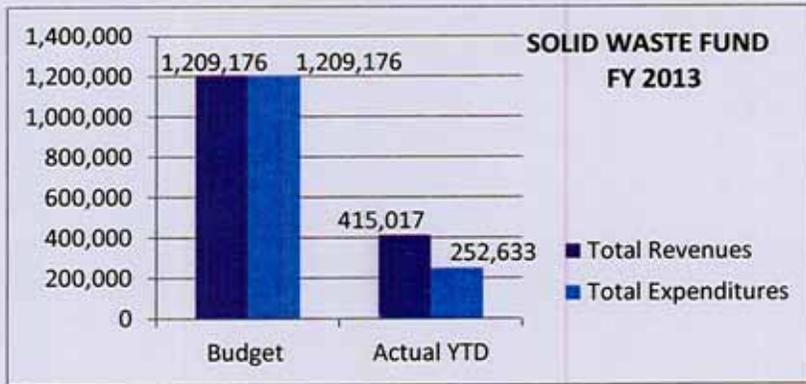
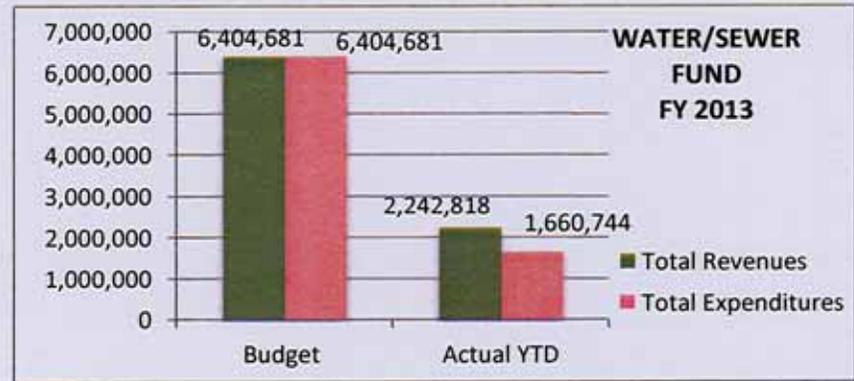
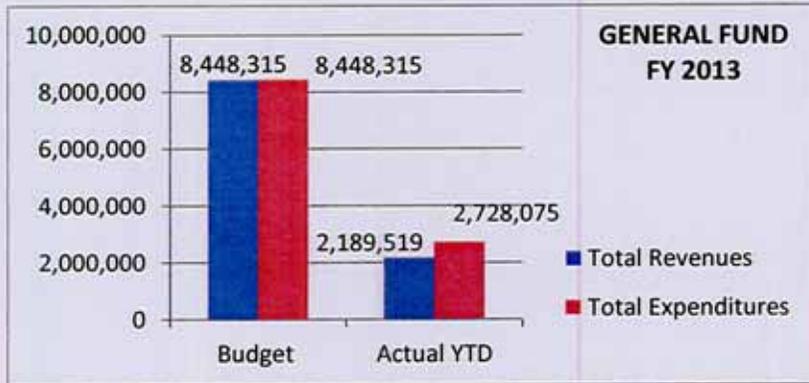
**Solid Waste Fund**

Total revenue for the Solid Waste fund was \$415,017 which includes budgeted fund equity of \$53,225. Total year to date expenditures as of 10/31/12 was \$252,633 for a revenue over expenditures balance of \$162,384. Available cash balance as of 09/30/12 was \$184,279.

**Aquatic**

Total revenue for the Aquatic Center was \$146,399. Total year to date expenditures as of 10/31/12 was \$131,828 for a revenue over expenditures balance of \$14,571.

**YTD 10/31/2012 Month Reported**



**CITY OF ST. MARYS**  
**REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

FINANCIAL SUMMARY		MONTHS COMPLETED				4
		% YEAR COMPLETED				33.33%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET	
100.31.1100 REAL PROP CURRENT YEAR	\$ 2,597,400	\$ 3,026	\$ 3,026	\$ 82,963	0%	
100.31.1190 OVERPAYMENTS/ADJUST TAXES	\$ -	\$ 257	\$ 423	\$ 396	#DIV/0!	
100.31.1205 2005 PROP TAX COLL	\$ -	\$ -	\$ -	\$ -		
100.31.1207 2007 PROP TAX COLL	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.31.1208 2008 PROPERTY TAX	\$ 5,000	\$ 31,902	\$ 37,289	\$ 12,348	746%	
100.31.1209 2009 PROPERTY TAX	\$ 10,000	\$ 4,561	\$ 13,907	\$ 11,630	139%	
100.31.1210 2010 PROPERTY TAX	\$ 20,000	\$ 16,896	\$ 25,959	\$ 22,939	130%	
100.31.1211 2011 PROPERTY TAX	\$ 55,000	\$ 19,179	\$ 37,051	\$ -	67%	
100.31.1310 MOTOR VEHICLE	\$ 190,000	\$ 18,268	\$ 69,211	\$ 65,799	36%	
100.31.1320 MOBILE HOME	\$ 6,000	\$ 16	\$ 608	\$ 52	10%	
100.31.1391 RAILROAD TAX	\$ 2,500	\$ -	\$ -	\$ -	0%	
100.31.1600 REAL ESTATE TRANSFER TAX	\$ 6,500	\$ 270	\$ 3,047	\$ 2,055	47%	
100.31.1610 RECORDING INTANGIBLE TAX	\$ 40,000	\$ 3,129	\$ 14,058	\$ 10,033	35%	
100.31.1710 GA POWER FRANCHISE TAX	\$ 750,000	\$ -	\$ -	\$ -	0%	
100.31.1711 OKEF ELEC FRANCHISE TAX	\$ 51,750	\$ -	\$ -	\$ -	0%	
100.31.1730 GAS FRANCHISE TAX	\$ 20,000	\$ -	\$ 4,376	\$ 5,634	22%	
100.31.1750 CABLE TV FRANCHISE TAX	\$ 96,500	\$ -	\$ -	\$ -	0%	
100.31.1760 TELEPHONE FRANCHISE TAX	\$ 24,000	\$ 17	\$ 6,133	\$ 6,035	26%	
100.31.3100 LOCAL OPT SALES AND USE	\$ 1,950,000	\$ 161,446	\$ 626,511	\$ 661,484	32%	
100.31.4200 ALCOHOLIC BEVERAGE EXCISE	\$ 210,000	\$ 17,057	\$ 76,370	\$ 67,960	36%	
100.31.6200 INSURANCE PREMIUMS (1%)	\$ 810,000	\$ 852,970	\$ 852,970	\$ 803,047	105%	
100.31.6300 FINANCIAL INSTITUTIONS	\$ 27,000	\$ -	\$ -	\$ 1,944	0%	
100.31.9100 PENALTY AND INTEREST	\$ 75,000	\$ 27,310	\$ 41,334	\$ 14,043	55%	
100.31.9500 FIFA LEGAL/PROCESS FEES	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.32.1100 BEER/WINE LIC	\$ 85,000	\$ 2,750	\$ 7,325	\$ 5,694	9%	
100.32.1200 GENERAL BUSINESS LIC	\$ 125,000	\$ 798	\$ 3,359	\$ 3,287	3%	
100.32.1220 BUSINESS LIC INSURANCE	\$ 22,000	\$ -	\$ -	\$ 75	0%	
100.32.2100 BUILDING PERMITS	\$ 65,000	\$ 8,959	\$ 25,543	\$ 16,327	39%	
100.32.2210 ZONING FEES	\$ 4,000	\$ 260	\$ 1,855	\$ 4,485	46%	
100.32.2211 LAND-DISTURBING PERMITS	\$ 500	\$ -	\$ -	\$ 464	0%	
100.32.2230 SIGN PERMITS	\$ 3,000	\$ 50	\$ 450	\$ 2,100	15%	
100.32.3200 GAMING FEES	\$ 1,500	\$ -	\$ -	\$ 1,000	0%	
100.32.3910 PLAN REVIEW FEES	\$ 15,000	\$ 2,449	\$ 7,027	\$ 3,338	47%	
100.34..... COPIES SOLD - ADMIN	\$ 13,700	\$ 2,134	\$ 7,621	\$ 5,778	56%	
100.34.1910 QUALIFYING FEES	\$ -	\$ -	\$ -	\$ 1,620	#DIV/0!	
100.34.4212 NSF FEES	\$ 120	\$ -	\$ -	\$ -	0%	
100.34.....REVENUES-ORANGE HALL	\$ 9,100	\$ 676	\$ 2,391	\$ 2,509	26%	
100.34.7500 PROGRAM INCOME - SENIORS	\$ 7,000	\$ 646	\$ 2,157	\$ 2,583	31%	
100.34.9100 CEMETERY FEES	\$ 20,000	\$ 2,920	\$ 7,603	\$ 15,732	38%	
100.34.9900 ADMIN. FEES - TOURISM	\$ 3,600	\$ 300	\$ 1,200	\$ 1,200	33%	

**CITY OF ST. MARYS**  
**REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

FINANCIAL SUMMARY		MONTHS COMPLETED				4
		% YEAR COMPLETED				33.33%
100-GENERAL FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET	
100.34.9902 ADMIN.FEES - MULTIGRANT	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.34.9910 ADMIN. FEES - SPLOST	\$ 5,500	\$ -	\$ 2,793	\$ 2,574	51%	
100.35..... COURT FINES/FEES	\$ 386,700	\$ 25,957	\$ 129,253	\$ 125,374	33%	
100.35.1300 LIBRARY FINES/COLLECTIONS	\$ 4,500	\$ 484	\$ 1,872	\$ 1,787	42%	
100.36.1000 INTEREST EARNED	\$ 8,500	\$ 491	\$ 2,236	\$ 3,707	26%	
100.37.2000 ORANGE HALL DONATION	\$ 100	\$ 15	\$ 21	\$ 20	21%	
100.38.0001 FUND EQUITY	\$ 79,850	\$ 6,654	\$ 26,617	\$ -	33%	
100.38.1000 RENTAL INCOME	\$ 295,000	\$ 28,183	\$ 105,655	\$ 97,256	36%	
100.38.1010 SPECIAL EVENTS RENTAL	\$ 7,000	\$ 700	\$ 3,313	\$ 1,600	47%	
100.38.9010 MISCELLANEOUS INCOME	\$ 30,566	\$ 6,562	\$ 25,330	\$ 16,223	83%	
100.38.9020 SHARED SVC SOL/W & SPLOST	\$ 75,000	\$ -	\$ 13,298	\$ 31,242	18%	
100.38.9025 SHARED SERVICES - IDA	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.38.9028 SHARED SERVICES -BOARD OF ED	\$ 44,579	\$ -	\$ -	\$ -	0%	
100.38.9030 SHARED SERVICES CUMB HARB	\$ -	\$ -	\$ -	\$ 15,000	#DIV/0!	
100.38.9032 SHARED SERVICES - HOSP AUTH.	\$ 25,000	\$ -	\$ -	\$ -	0%	
100.39.1200 OP T/F IN MULT GRANT FUND	\$ 159,850	\$ 327	\$ 327	\$ 50,800	0%	
100.39.1200 OP T/F IN SPLOST	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
100.39.2200 SALE CITY PROPERTY	\$ 5,000	\$ -	\$ -	\$ -	0%	
100.39.3010 LOAN PROCEEDS	\$ -	\$ -	\$ -	\$ 119,700	#DIV/0!	
<b>TOTAL REVENUE</b>	<b>\$ 8,448,315</b>	<b>\$ 1,247,619</b>	<b>\$ 2,189,519</b>	<b>\$ 2,299,837</b>	<b>26%</b>	

**CITY OF ST. MARYS**  
**REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

<b>FINANCIAL SUMMARY</b>	<b>MONTHS COMPLETED</b>	<b>4</b>
	<b>% YEAR COMPLETED</b>	<b>33.33%</b>

100-GENERAL FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
TOTAL LEGISLATIVE	\$ 180,207	\$ 15,041	\$ 56,059	\$ 57,697	31%
TOTAL EXECUTIVE	\$ 258,817	\$ 23,242	\$ 92,783	\$ 94,992	36%
TOTAL FINANCIAL ADMINISTRATION	\$ 877,899	\$ 64,962	\$ 306,355	\$ 292,194	35%
TOTAL IT	\$ 206,349	\$ 13,463	\$ 71,351	\$ 51,999	35%
TOTAL HUMAN RESOURCES	\$ 130,459	\$ 8,819	\$ 45,049	\$ 27,731	35%
TOTAL GEN GOVT BLDGS & PLANT	\$ 152,026	\$ 26,317	\$ 59,008	\$ 58,241	39%
TOTAL MUNICIPAL COURT	\$ 220,760	\$ 17,312	\$ 59,168	\$ 49,107	27%
TOTAL POLICE ADMINISTRATION	\$ 2,249,773	\$ 167,410	\$ 757,219	\$ 932,401	34%
TOTAL FIRE ADMINISTRATION	\$ 1,657,964	\$ 116,855	\$ 535,894	\$ 530,833	32%
TOTAL PUBLIC WORKS ADMIN	\$ 1,199,180	\$ 86,078	\$ 369,866	\$ 444,170	31%
TOTAL HIGHWAYS & STREETS ADMIN	\$ 315,000	\$ 26,383	\$ 75,844	\$ 76,129	24%
TOTAL CEMETERY	\$ 71,658	\$ 4,058	\$ 17,287	\$ 1,089	24%
TOTAL SENIOR CITIZENS CENTER	\$ 117,220	\$ 9,300	\$ 36,432	\$ 38,571	31%
TOTAL PARKS ADMINISTRATION	\$ 47,320	\$ 7,733	\$ 15,595	\$ 8,391	33%
TOTAL LIBRARY ADMINISTRATION	\$ 299,855	\$ 19,989	\$ 87,403	\$ 104,869	29%
TOTAL PROTECTIVE INSP ADMIN	\$ 123,562	\$ 7,521	\$ 31,325	\$ 31,851	25%
TOTAL PLANNING & ZONING	\$ 157,987	\$ 12,492	\$ 54,769	\$ 53,123	35%
TOTAL ECONOMIC DEVELOPMENT	\$ 151,517	\$ 9,531	\$ 44,359	\$ 39,420	29%
TOTAL AIRPORT	\$ 5,000	\$ -	\$ 4,181	\$ 4,185	84%
TOTAL SPECIAL FACILITIES	\$ 25,762	\$ 2,476	\$ 8,128	\$ 8,040	32%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,448,315</b>	<b>\$ 638,982</b>	<b>\$ 2,728,075</b>	<b>\$ 2,905,033</b>	<b>32%</b>

<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 608,637</b>	<b>\$ (538,556)</b>	<b>\$ (605,196)</b>
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<b>Cash Balances:</b>	\$3,555,264	<b>Run Rate Analysis:</b>	
LESS: Restricted Budgeted Fund Equity	\$79,850	Average YTD Mo. Exp.	\$682,019
Unrestricted Cash Balances	\$3,475,414	Months of Operating Cash	5.05
LESS: Outstanding P.O.'s	\$30,144		
Available Cash	\$3,445,270		

**CITY OF ST. MARYS  
REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

<b>FINANCIAL SUMMARY</b>	<b>MONTHS COMPLETED</b>	<b>4</b>
	<b>% YEAR COMPLETED</b>	<b>33.33%</b>

275-SPECIAL REVENUE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
TAXES	\$ 127,116	\$ 6,991	\$ 30,637	\$ 38,730	24%
CHARGES FOR SERVICES	\$ 13,330	\$ 1,003	\$ 2,169	\$ 3,544	16%
INVESTMENT INCOME	\$ 100	\$ 1	\$ 4	\$ 9	4%
CONTRIBUTIONS/DONATIONS	\$ 600	\$ 3	\$ 90	\$ 97	15%
MISCELLANEOUS	\$ 7,000	\$ 200	\$ 800	\$ -	11%
OTHER FINANCING SOURCES	\$ 7,000	\$ -	\$ -	\$ -	0%
<b>TOTAL REVENUES</b>	<b>\$ 155,146</b>	<b>\$ 8,198</b>	<b>\$ 33,700</b>	<b>\$ 42,380</b>	<b>22%</b>

275-SPECIAL REVENUE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 31,922	\$ 1,930	\$ 8,579	\$ 9,788	27%
PURCHASED/CONTRACTED SVC	\$ 102,124	\$ 7,380	\$ 32,694	\$ 33,815	32%
SUPPLIES	\$ 9,100	\$ 116	\$ 1,523	\$ 1,698	17%
INTERGOVERNMENTAL	\$ 12,000	\$ -	\$ 1,000	\$ 600	8%
<b>TOTAL TOURISM</b>	<b>\$ 155,146</b>	<b>\$ 9,426</b>	<b>\$ 43,796</b>	<b>\$ 45,901</b>	<b>28%</b>

<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ (1,228)</b>	<b>\$ (10,096)</b>	<b>\$ (3,521)</b>	<b>0</b>
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<b>Cash Balances: (-sal/fica-due to pooled cash)</b>	-\$20,780	<b>Run Rate Analysis:</b>	
<b>LESS: Restricted Budgeted Fund Equity</b>	\$0	<b>Average YTD Mo. Exp.</b>	\$10,949
<b>Unrestricted Cash Balances</b>	-\$20,780	<b>Months of Operating Cash</b>	(1.90)
<b>LESS: Outstanding P.O.'s</b>	\$31		
<b>Available Cash</b>	<b>-\$20,811</b>		

**CITY OF ST. MARYS**  
**REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

<b>FINANCIAL SUMMARY</b>	<b>MONTHS COMPLETED</b>	<b>4</b>
	<b>% YEAR COMPLETED</b>	<b>33.33%</b>

320-SPLOST FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
TAXES	\$ 4,831,403	\$ -	\$ 155,810	\$ 283,181	3%
INVESTMENT INCOME	\$ -	\$ 3	\$ 11	\$ 45	#DIV/0!
MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	
OTHER FINANCING SOURCES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>TOTAL REVENUES</b>	<b>\$ 4,831,403</b>	<b>\$ 3</b>	<b>\$ 155,821</b>	<b>\$ 283,226</b>	<b>3%</b>

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
320.51512-52.1210 AUDIT - SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1240 DRAINAGE - SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1410 SDEWLK/HNCAP V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1415 PAVING/OVERLAY V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1422 ROADWAYS SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.54220-54.1422 CAPITAL IMPROV SPL V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.56180-54.1300 LIBRARY SPLOST V	\$ -	\$ -	\$ -	\$ 597	#DIV/0!
320.56180-54.1310 MULTI MEDIA SPLOST V	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>TOTAL EXPENDITURES V</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 597</b>	<b>#DIV/0!</b>

320-SPLOST FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
320.51512-52.1211 AUDIT SPLOST VI	\$ 6,000	\$ -	\$ -	\$ -	0%
320.51565-54.1500 CITY BUILDINGS VI	\$ 475,000	\$ 43,624	\$ 51,763	\$ 105	10.9%
320.54220-54.1241 DRAINAGE - SPLOST VI	\$ 2,500,000	\$ 20,535	\$ 38,591	\$ 57,448	2%
320.54220-54.1416 PAVING/OVERLAY VI	\$ 1,850,403	\$ 6,816	\$ 32,199	\$ 105,429	2%
320.54310-54.1202 SEWER INFRA SPLOST VI	\$ -	\$ -	\$ -	\$ -	#DIV/0!
320.59000-61.1000 OPERATING TFR OUT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>TOTAL EXPENDITURES VI</b>	<b>\$ 4,831,403</b>	<b>\$ 70,975</b>	<b>\$ 122,553</b>	<b>\$ 162,982</b>	<b>2.54%</b>

<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ (70,972)</b>	<b>\$ 33,268</b>	<b>\$ 119,647</b>
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<b>Cash Balances:</b>	\$7,269	<b>Run Rate Analysis:</b>	
LESS: Restricted Budgeted Fund Equity	\$0	Average YTD Mo. Exp.	\$30,638
Unrestricted Cash Balances	\$7,269	Months of Operating Cash	0.29
LESS: Outstanding P.O.'s	-\$1,649		

**CITY OF ST. MARYS**  
**REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

<b>FINANCIAL SUMMARY</b>	<b>MONTHS COMPLETED</b>	<b>4</b>
	<b>% YEAR COMPLETED</b>	<b>33.33%</b>
<b>Available Cash</b>	<b>\$8,918</b>	

505-WATER AND SEWER FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
505.33.4110 STATE GOV GRANTS-DIRECT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.34.4210 WATER CHARGES	\$ 2,140,000	\$ 169,445	\$ 724,560	\$ 733,488	34%
505.34.4211 TRANSFER/TEMP SERVICES	\$ 45,000	\$ 4,005	\$ 15,065	\$ 15,993	33%
505.34.4212 RECONNECTION NSF FEES	\$ 72,000	\$ 5,870	\$ 26,273	\$ 27,321	36%
505.34.4213 LATE FEES AND PENALTIES	\$ 135,000	\$ 10,061	\$ 45,377	\$ 47,555	34%
505.34.4214 TURN ON FEE	\$ 40,000	\$ 3,605	\$ 14,805	\$ 14,560	37%
505.34.4216 CAP RECOVERY WATER - DEV	\$ 36,000	\$ 5,728	\$ 16,287	\$ 7,061	45%
505.34.4217 WATER CHARGES 2	\$ 700,000	\$ 56,446	\$ 241,766	\$ 244,945	35%
505.34.4230 SEWERAGE CHARGES	\$ 1,966,500	\$ 160,902	\$ 679,078	\$ 687,380	35%
505.34.4231 SEWER CHARGES 2	\$ 680,000	\$ 53,471	\$ 228,220	\$ 231,581	34%
505.34.4236 CAP RECOVERY METER - DEV	\$ 6,720	\$ 1,400	\$ 3,360	\$ 1,120	50%
505.34.4256 CAP RECOVERY SEWER - DEV	\$ 117,000	\$ 16,302	\$ 50,978	\$ 15,575	44%
505.34.4263 CONSTRUCTION FEES	\$ 48,000	\$ 21,966	\$ 59,365	\$ 19,249	124%
505.38.0001 FUND EQUITY	\$ 406,461	\$ 33,872	\$ 135,487	\$ -	33%
505..... INTEREST/MISC/OTHER REVENUES	\$ 12,000	\$ 451	\$ 2,197	\$ 15,889	18%
<b>TOTAL REVENUE</b>	<b>\$ 6,404,681</b>	<b>\$ 543,524</b>	<b>\$ 2,242,818</b>	<b>\$ 2,061,717</b>	<b>35%</b>

SANITATION ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 908,140	\$ 67,196	\$ 306,755	\$ 311,287	34%
PURCHASED/CONTRACTED SVC	\$ 417,281	\$ 27,686	\$ 132,544	\$ 127,468	32%
SUPPLIES	\$ 691,575	\$ 50,823	\$ 175,680	\$ 148,996	25%
CAPITAL OUTLAY	\$ 40,000	\$ 150,476	\$ 184,369	\$ 209,766	461%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
INTERGOVERNMENTAL	\$ 100,000	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 20,000	\$ 750	\$ 750	\$ 71	4%
<b>TOTAL SANITARY ADMINISTRATION</b>	<b>\$ 2,176,996</b>	<b>\$ 296,931</b>	<b>\$ 800,098</b>	<b>\$ 797,588</b>	<b>37%</b>

WATER ADMINISTRATION EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 751,603	\$ 56,165	\$ 253,759	\$ 258,139	34%
PURCHASED/CONTRACTED SVC	\$ 241,638	\$ 22,096	\$ 68,439	\$ 73,193	28%

**CITY OF ST. MARYS  
REVENUE & EXPENSE REPORT (UNAUDITED)**

**Oct-12**

<b>FINANCIAL SUMMARY</b>	<b>MONTHS COMPLETED</b>				<b>4</b>
	<b>% YEAR COMPLETED</b>				<b>33.33%</b>
SUPPLIES	\$ 314,975	\$ 17,992	\$ 66,097	\$ 70,283	21%
CAPITAL OUTLAY	\$ 75,000	\$ -	\$ -	\$ -	
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	
INTERGOVERNMENTAL	\$ 80,000	\$ -	\$ -	\$ -	0%
DEBT SERVICES/FISCAL AGENT FEES	\$ 3,000	\$ 689	\$ 689	\$ 689	23%
<b>TOTAL WATER ADMINISTRATION</b>	<b>\$ 1,466,216</b>	<b>\$ 96,942</b>	<b>\$ 388,984</b>	<b>\$ 402,304</b>	<b>27%</b>

<b>DEBT SERVICE-PRINCIPLE EXPENDITURE SUMMARY</b>		<b>CURRENT PERIOD</b>	<b>OCT YTD 2012</b>	<b>OCT YTD 2011</b>	<b>% YTD BUDGET</b>
505.58000-58.1110 BOND PYMT 88 & 92 PRIN	\$ 285,000	0	\$ 285,000	\$ 270,000	
505.58000-58.1340 GEFA LOAN 95-021-W	\$ 1,558	\$ -	\$ 1,558	\$ 5,956	100%
505.58000-58.1350 GEFA LOAN 97-L97-WS PR	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.1360 GEFA LOAN 98-L46-WJ PR	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.1370 GEFA LOAN CW00-017	\$ -	\$ -	\$ -	\$ 20,607	#DIV/0!
505.58000-58.1380 GEFA LOAN CWS-RF-0	\$ 233,148	\$ 19,433	\$ 76,889	\$ 74,521	33%
505.58000-58.1382 GEFA LOAN 2010-L26WQ	\$ 41,325	\$ -	\$ -	\$ -	0%
505.58000-58.1385 EQUIPMENT LOANS PR	\$ -	\$ -	\$ -	\$ 47,686	#DIV/0!
<b>DEBT SERVICE-PRINCIPLE</b>	<b>\$ 561,031</b>	<b>\$ 19,433</b>	<b>\$ 363,447</b>	<b>\$ 418,770</b>	<b>65%</b>

<b>DEBT SERVICE-INTEREST EXPENDITURE SUMMARY</b>	<b>CURRENT BUDGET</b>	<b>CURRENT PERIOD</b>	<b>OCT YTD 2012</b>	<b>OCT YTD 2011</b>	<b>% YTD BUDGET</b>
505.58000-58.2110 BOND PAYMENT 88 & 92	\$ 139,191	\$ -	\$ 73,959	\$ 82,228	53%
505.58000-58.2115 INTEREST-BOND INT 2010	\$ 1,915,400	\$ -	\$ -	\$ -	0%
505.58000-58.2340 GEFA LOAN 95-021-WQ INT	\$ 7	\$ -	\$ 7	\$ 328	100%
505.58000-58.2350 GEFA LOAN 97-L97-WS INT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.2360 GEFA LOAN 98-L46-WJ INT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
505.58000-58.2370 GEFA LOAN CW00-017	\$ -	\$ -	\$ -	\$ 155	#DIV/0!
505.58000-58.2380 GEFA LOAN CWS-RF-0	\$ 100,265	\$ 8,351	\$ 34,249	\$ 36,617	34%
505.58000-58.2382 GEFA LOAN 2010 L26WQ	\$ 45,575	\$ -	\$ -	\$ -	0%
505.58000-58.2385 EQUIPMENT LOANS	\$ -	\$ -	\$ -	\$ 417	#DIV/0!
<b>DEBT SERVICE-INTEREST</b>	<b>\$ 2,200,438</b>	<b>\$ 8,351</b>	<b>\$ 108,215</b>	<b>\$ 119,745</b>	<b>5%</b>

505.59000-61.1000 OPERATING TFR OUT	\$ -	\$ -	\$ -	\$ -	
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<b>TOTAL EXPENDITURES</b>	<b>\$ 6,404,681</b>	<b>\$ 421,657</b>	<b>\$ 1,660,744</b>	<b>\$ 1,738,407</b>	<b>26%</b>
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<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 121,867</b>	<b>\$ 582,074</b>	<b>\$ 323,310</b>	
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**CITY OF ST. MARYS  
REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

		MONTHS COMPLETED	4
<b>FINANCIAL SUMMARY</b>		% YEAR COMPLETED	33.33%
<b>Cash Balances:</b>	\$5,101,440	<b>Run Rate Analysis:</b>	
<b>LESS: Restricted Budgeted Fund Equity</b>	\$406,461	<b>Average YTD Mo. Exp.</b>	\$415,186
<b>Unrestricted Cash Balances</b>	\$4,694,979	<b>Months of Operating Cash</b>	11.18
<b>LESS: Outstanding P.O.'s</b>	\$51,967		
<b>Available Cash</b>	<b>\$4,643,012</b>		

**CITY OF ST. MARYS**  
**REVENUE & EXPENSE REPORT (UNAUDITED)**

Oct-12

FINANCIAL SUMMARY	MONTHS COMPLETED				4
	% YEAR COMPLETED				33.33%
540-SOLID WASTE FUND REVENUES	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
540.34.4111 RESIDENTIAL REFUSE CHARGE	\$ 970,000	\$ 81,350	\$ 325,947	\$ 324,078	34%
540.34.4112 COMMERCIAL REFUSE CHARGES	\$ 22,000	\$ 1,799	\$ 7,396	\$ 7,661	34%
540.34.4190 LATE FEES AND PENALTIES	\$ 22,500	\$ 1,802	\$ 7,599	\$ 7,824	34%
540.34.9900 OTHER CHARGES	\$ 35,000	\$ 5,325	\$ 20,850	\$ 22,050	60%
540.36.1000 INTEREST REVENUES	\$ -	\$ -	\$ -	\$ -	#DIV/0!
540.38.0001 FUND EQUITY	\$ 159,676	\$ 13,306	\$ 53,225	\$ -	33%
<b>TOTAL REVENUES</b>	<b>\$ 1,209,176</b>	<b>\$ 103,582</b>	<b>\$ 415,017</b>	<b>\$ 361,613</b>	<b>34%</b>

540-SOLID WASTE FUND EXPENDITURE SUMMARY	CURRENT BUDGET	CURRENT PERIOD	OCT YTD 2012	OCT YTD 2011	% YTD BUDGET
PRSNL SERVICES/BENEFITS	\$ 81,076	\$ 6,083	\$ 26,784	\$ 29,567	33%
PURCHASED/CONTRACTED SVC	\$ 1,116,250	\$ 74,541	\$ 224,865	\$ 274,514	20%
SUPPLIES	\$ 1,850	\$ -	\$ 984	\$ -	53%
INTERGOVERNMENTAL	\$ 10,000	\$ -	\$ -	\$ -	0%
DEPRECIATION/AMORTIZATION	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>TOTAL SOLID WASTE COLLECTION</b>	<b>\$ 1,209,176</b>	<b>\$ 80,624</b>	<b>\$ 252,633</b>	<b>\$ 304,081</b>	<b>21%</b>

<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	\$ -	\$ 22,958	\$ 162,384	\$ 57,532	0
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<b>Cash Balances:</b>	\$343,955	<b>Run Rate Analysis:</b>	
LESS: Restricted Budgeted Fund Equity	\$159,676	Average YTD Mo. Exp.	\$63,158
Unrestricted Cash Balances	\$184,279	Months of Operating Cash	2.92
LESS: Outstanding P.O.'s	\$0		
Available Cash	<b>\$184,279</b>		

555 -AQUATIC CENTER FINANCIAL SUMMARY	Budget	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	12Mths	YTD 10/2012 YTD	10/2011 YTD
<b>REVENUE SUMMARY</b>																
CHARGES FOR SERVICES	377,602	-	-	-	-	4,837	11,054	61,394	95,865	108,422	26,500	9,256	775	318,103	144,953	159,367
INVESTMENT INCOME	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CONTRIBUTIONS/DONATIONS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
MISCELLANEOUS	-	-	-	-	-	-	7	131	(49)	108	112	1,209	17	1,535	1,446	1,859
OTHER FINANCING SOURCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>377,602</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,837</b>	<b>11,061</b>	<b>61,525</b>	<b>95,816</b>	<b>108,530</b>	<b>26,612</b>	<b>10,465</b>	<b>792</b>	<b>318,846</b>	<b>146,399</b>	<b>161,226</b>
<b>EXPENDITURE SUMMARY</b>																
PRSNL SERVICES/BENEFITS	174,152	(10,655)	(92)	301	1,176	2,113	3,912	14,250	31,521	34,138	31,369	6,656	474	115,163	72,636	101,226
PURCHASED/CONTRACTED SVC	71,650	2,060	2,411	2,659	6,809	4,931	4,368	5,507	5,822	3,119	6,517	4,969	5,247	54,419	19,852	16,721
SUPPLIES	131,800	2,002	9,249	3,694	3,341	4,740	10,525	13,071	28,688	12,974	10,329	8,992	7,045	114,650	39,340	46,416
CAPITAL OUTLAY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DEPRECIATION/AMORTIZATION	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL AQUATIC CENTER</b>	<b>377,602</b>	<b>(6,593)</b>	<b>11,568</b>	<b>6,654</b>	<b>11,326</b>	<b>11,784</b>	<b>18,805</b>	<b>32,828</b>	<b>66,031</b>	<b>50,231</b>	<b>48,215</b>	<b>20,617</b>	<b>12,766</b>	<b>271,466</b>	<b>131,828</b>	<b>164,363</b>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>-</b>	<b>6,593</b>	<b>(11,568)</b>	<b>(6,654)</b>	<b>(11,326)</b>	<b>(6,947)</b>	<b>(7,744)</b>	<b>28,697</b>	<b>29,785</b>	<b>58,299</b>	<b>(21,603)</b>	<b>(10,152)</b>	<b>(11,974)</b>	<b>47,380</b>	<b>14,571</b>	<b>(3,137)</b>

<b>Cash Balances:</b>	\$173	<b>Run Rate Analysis:</b>	
LESS: Restricted Budgeted Fd Equity	\$0	Average YTD Mo. Exp.	\$32,957
Unrestricted Cash Balances	\$173	Months of Operating Cash	(0.07)
LESS: Outstanding P.O.'s	\$2,568		
Available Cash	-\$2,394		