



CITY OF ST. MARYS, GEORGIA
418 Osborne Road, St. Marys, GA 31558
City Hall Council Chambers

October 20, 2014

WORK SESSION-ROAD CONDITION SURVEY
5:30 P.M.

COUNCIL MEETING
6:00 P.M.

AMENDED AGENDA (10/17/2014)

- I. CALL TO ORDER**
- II. INVOCATION:** *Councilmember Jim Gant*
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL** **QUORUM: YES___ NO___**
- V. APPROVAL OF MINUTES:** *October 6, 2014 Regular City Council Meeting Minutes*
- VI. PRESENTATIONS:**
- ANALYSIS OF PROPOSED DISTRICTS:** *Tom Canning (Added)*
- JOINT PROCLAMATION-CONGRESSMAN JACK KINGSTON:** *Mayor John F. Morrissey*
- PROCLAMATION RED RIBBON WEEK 2014:** *Mayor John F. Morrissey*
- NEW EMPLOYEES:** *Donna Folsom (Human Resources Director)*
- BOARD APPOINTMENTS (VACANCIES):**
- 1. Development Authority (Kyle Lewis)*
 - 2. Historic Preservation Commission (Winona Hartung)*
 - 3. Hospital Authority D/B/A/ St. Marys Senior Authority (Kyle Lewis)*
- VII. SET CONSENT AGENDA**
- VIII. APPROVAL OF THE AGENDA**
- IX. GRANTING AUDIENCE TO THE PUBLIC**
- X. OLD BUSINESS:**
- A. WAYFINDING SUBCOMMITTEE RECOMMENDATION FOR WAYFINDING LOGO:**
Councilmembers Sam Colville, Jim Gant, Dave Reilly and Nancy Stasinis

B. WAYFINDING SIGNAGE LOGO AUTHORIZATION: *John. J. Holman (City Manager)*

C. ORDINANCE AMENDMENT-SIGNS (DISTILLED SPIRITS & WINE): *Roger Weaver (Planning Director) Request amendment to Sign Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine*

D. ORDINANCE AMENDMENT-HISTORIC PRESERVATION COMMISSION (DISTILLED SPIRITS & WINE): *Roger Weaver (Planning Director) Request amendment to HPC Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine*

XI. NEW BUSINESS:

A. ST. MARYS INTRACOASTAL GATEWAY MARKETING PROPOSAL & BUDGET ORDINANCE: *John J. Holman (City Manager)(Added)*

B. GAINES DAVIS SEWER PROJECT-RESIDENT INSPECTION SERVICES: *Bobby Marr (Public Works Director)Request authorization for P & A Engineering, Inc. to conduct resident inspection services for Gaines Davis Project*

C. FY 2013 (GDOT) LOCAL MAINTENANCE & IMPROVEMENT GRANT CONSTRUCTION CONTRACT AWARD: *Bobby Marr (Public Works Director) Request authorization to award contract to lowest responsible bidder for the construction of the project (L Street, Grace Street and Right turn lane on exit ramp of St. Marys Road to Hwy 40) with a 30% City match of \$41,264.55*

D. FY 2015 (GDOT) LOCAL MAINTENANCE & IMPROVEMENT GRANT RESURFACING STREET LIST: *Bobby Marr (Public Works Director)Request approval of resurfacing street list for submittal to Georgia Department of Transportation*

E. BUDGET ORDINANCE -HIGHWAY 40 FORCE MAIN REPAIR: *Jennifer Brown (Finance Director)Request amendment to FY2015 Budget to reflect projected cost of repairs not to exceed \$100,000*

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CALENDAR: *City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY COUNCIL MEETING
October 6, 2014
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, October 6, 2014 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Jim Gant
Councilmember Robert L. Nutter
Councilmember Dave Reilly
Councilmember Nancy Stasinis
Councilmember Linda P. Williams

CITY OFFICIALS PRESENT:

Robert Horton, Fire Chief
Jennifer Brown, Finance Director
Bobby Marr, Public Works Director
Roger Weaver, Planning Director
Timothy Hatch, Police Chief

CALL TO ORDER:

Mayor Morrissey called the City Council Meeting to order at 6:02 p.m. Councilmember Linda P. Williams gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *September 15, 2014 Regular City Council Meeting Minutes*

Councilmember Reilly made a motion to approve the September 15, 2014 Regular City Council meeting minutes. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

September 15, 2014 Executive Session Meeting Minutes

Councilmember Williams made a motion to approve the September 15, 2014 Executive Session Meeting Minutes. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion:

PRESENTATIONS:

PROCLAMATION-FIRE PREVENTION WEEK: *Robby Horton (Fire Chief)*

Fire Chief Horton mentioned ongoing fire prevention education, collective efforts between Camden County, Kingsland and St. Marys. Chief Horton spoke about the training and hard work “Dusty” has accomplished in Camden County and Glynn County. Mayor Morrissey read a proclamation encouraging all residents to participate in Fire Prevention Week from October 5-11, 2014 by checking their smoke detectors and planning escape routes. The Mayor and Council thanked St. Marys Fire Department for their dedication.

ELECTION & JURISDICTION OF CITY COUNCIL REPRESENTATIVES: *Tom Canning*

Mr. Canning gave a brief presentation on various Election methods in small cities similar in population to St. Marys including a brief overview of the previous voting districts in St. Marys

(including statistical data). Mr. Canning asked for citizen and Council support to improve voting numbers. Mr. Canning gave handouts to Mayor, Council and citizens.

VOTING DISTRICTS IN ST. MARYS: *Gerald Roberts and Artie Jones, Jr.*

Mr. Jones gave a brief presentation on Voting Districts for the City including information on previous voting districts from the 1990's in St. Marys. Mr. Jones asked Council to consider implementing voting districts and offered to work with Mr. Canning's group, Council and Representative Jason Spencer to review options.

Mayor Morrissey and Council recognized Representative Jason Spencer in attendance. Council stated a series of work sessions were needed to discuss the topic. Councilmember Colville stated documents from Representative Spencer were just received and Council did not have the opportunity to review them. Councilmember Nutter suggested having meetings at various venues throughout the City for increased participation. Mayor Morrissey stated various dates and potential locations would be selected.

BOARD ANNOUNCEMENTS (VACANCIES):

1. *Development Authority (Kyle Lewis)*
2. *Historic Preservation Commission (Winona Hartung)*
3. *Hospital Authority D/B/A/ St. Marys Senior Authority (Kyle Lewis)*

Mayor Morrissey and City Council expressed their condolences on the passing of Mr. Kyle Lewis and spoke of Mr. Lewis's dedication, love and hard work for the City of St. Marys. Mayor Morrissey announced the upcoming vacancies on the following boards: Development Authority, Historic Preservation Commission and the St. Marys Senior Authority.

SET CONSENT AGENDA (*):

Councilmember Colville made a motion to approve the consent agenda as Old Business C, New Business D, F and G. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Mayor Morrissey stated agenda items A and B under Old Business were removed. Councilmember Reilly made a motion to approve the agenda as revised. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Roger Rillo, 605 Wheeler Street: Mr. Rillo complimented the City for addressing Voting Districts. Mr. Rillo requested Council confirm that no financial contributions are given to the Downtown Merchants Association (DMA). Jennifer Brown (Finance Director) stated no funds were given to the DMA.

Mike Pilolla, 20 Lonesome Pine Street: Mr. Pilolla announced two events: October 11, 2014 Breast Cancer Awareness Ride and in November the 1st Annual 3 Rivers Ride (St. Marys River, Crooked River and Woodbine Waterfront).

Larry White, 102 Sylvia's Court: Mr. White gave a brief update on the "Get out the Vote" tent numbers for assisting citizens with voting needs at the Rock Shrimp Festival. Mr. White stated voting redistricting should be decided by the voters.

Eileen Adams, 114 Crane Island: Mrs. Adams requested Council consider all options regarding voting districts, stated citizen input is needed and mentioned that Council is accessible to everyone.

Dave Southern, 277 Osprey Circle: Mr. Southern announced the Camden Roundtable event at Laurel Island at 8:30 a.m. regarding the Spaceport and Speaker Dr. Robert Braun (Space Technology-Georgia Tech).

Former Mayor William T. DeLoughy, 702 Cinnamon Fern Trail: Mr. DeLoughy spoke about the Wayfinding Logo, redistricting pros/con and if Representative Jason Spencer had previously spoken with Council on voting districts.

Chuck Trader, 303 Wheeler Street: Mr. Trader stated various options exist on how officials could be elected to City Council.

Keith Post, 111 4th Street: Mr. Post thanked members of Council for their work and stated members of Council represent various areas in the City already. Mr. Post gave a brief history overview of various issues Council addresses in numerous neighborhoods throughout the City.

Tom Canning, 410 Point Peter Place: Mr. Canning stated his grass roots organization is researching various options on electing officials and invited the public to participate.

OLD BUSINESS:

- A. **ORDINANCE AMENDMENT-SIGNS (DISTILLED SPIRITS & WINE)**: Roger Weaver (Planning Director) Request amendment to Sign Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine *(Removed)*
- B. **ORDINANCE AMENDMENT-HISTORIC PRESERVATION COMMISSION (DISTILLED SPIRITS & WINE)**: Roger Weaver (Planning Director) *Removed*
Request amendment to HPC Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine
- C. **GEORGIA DEPARTMENT OF TRANSPORTATION- FY 2014 LOCAL MAINTENANCE & IMPROVEMENT GRANT (STREET OVERLAY) (*)**: Bobby Marr (Public Works Director)
Request authorization to award contract to East Coast Asphalt in the amount of \$211,792.25 with City match of \$60,936.38 utilizing SPLOST VI funds

The Public Works Director stated the following streets are included in the authorization: West Ashley Street, Cottage Court, Sugarmill Blvd. and Plantation Village Drive. Councilmember Colville made a motion to award the FY 2014 Local Maintenance and Improvement Grant (LMIG) for Street Overlay to East Coast Asphalt in the amount of \$211,792.25 with a City match of \$60,936.38 utilizing SPLOST VI Funds. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

NEW BUSINESS:

- A. **RESOLUTION EMERGENCY REPAIRS HIGHWAY 40 SEWER IMPROVEMENT**: Bobby Marr (Public Works Director)
Councilmember Reilly made a motion to approve the Project Resolution for Emergency Repairs to Sewer Force Main under Highway 40 up to \$100,000. Councilmember Nutter seconded the motion. Councilmember Colville moved for discussion and thanked the Public

Works Department for their dedication and service. Voting was unanimous in favor of the motion.

B. BIOLOGICAL MONITORING: *Bobby Marr (Public Works Director) Testing per Watershed Assessment*

Councilmember Williams made a motion to approve the contract with Environmental Services, Inc. in the amount of \$11,000 for biological monitoring under the Watershed Protection Plan. Councilmember Reilly seconded the motion. Councilmember Gant moved for discussion and asked about the inclusion of Scrubby Bluff Facility. Mr. Marr stated under the current program continued monitoring is required for Scrubby Bluff. Voting was unanimous in favor of the motion.

C. ST. MARYS HISTORY WALK DISCUSSION: *Mayor John F. Morrissey
Alternate funding options for the St. Marys History Walk to be located at the corner of
Bartlett and W. St. Marys Street*

Angela Wigger (Tourism Director) stated the City did not receive the Tourism Product Development Group Grant for \$20,000 and requested authorization to divide the project into phases for better implementation. The Tourism Director stated the \$15,000 from the City would be used to implement phase 1 including reduction in signs from 24 to approximately 11 (depending on price), 600 foot path and commemorative launch for the War of 1812. Mrs. Wigger stated the budget was originally \$40,000 and they are still actively seeking donations from organization, companies and individuals for various items including benches and trash receptacles.

Councilmember Williams made a motion to authorize implementation of phase 1 and reaffirm the commitment from the City to support the St. Marys History Walk Project. Councilmember Stasinis seconded the motion. Councilmember Nutter moved for discussion, offered ideas for increased donations and offered to contribute to the project financially. Councilmember Colville asked that the motion be amended to include the monetary amount. Councilmember Williams amended her motion to authorize implementation of phase 1, reaffirm the commitment from the City to support St. Marys History Walk in the amount of \$15,000. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

D. SALE OF CITY PROPERTY (*): *Roger Weaver (Planning Director) Request sale of a portion
of City owned property (Tax Parcel S37 07 008) for division among surrounding property
owners*

Councilmember Colville made a motion to sale a portion of City owned property (Tax Parcel S37 07 008) for division among surrounding property owners. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

E. ENVIRONMENTAL PROTECTION AGENCY-CLEAN WATERS ACT (WATERS OF THE UNITED STATES): *Roger Weaver (Planning Director) Request authorization for Mayor John F. Morrissey to sign correspondence*

Councilmember Nutter made a motion to authorize Mayor John F. Morrissey to sign correspondence regarding Waters of the United States under the Clean Waters Act. Councilmember Reilly seconded the motion. Councilmember Colville moved for discussion and stated Mr. Weaver had a few minor revisions to complete. Councilmember Reilly asked that more emphasis be placed in the letter. Mr. Weaver stated he would revise to include changes. Voting was unanimous in favor of the motion.

- F. BUDGET ORDINANCE-AIRPORT RUNWAY REPAIRS (*): Jennifer Brown (Finance Director)**
Request amendment to FY2014 Budget to reflect funds received from Georgia Department of Transportation Airport Aid Program and matching portion

Councilmember Colville made a motion to amend the FY 2014 Budget to reflect funds received from Georgia Department of Transportation Airport Aid Program for runway repairs at St. Marys Airport and the matching portion. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

- G. BUDGET ORDINANCE-JUSTICE DEPARTMENT GRANT (POLICE DEPARTMENT) (*): Jennifer Brown (Finance Director)**
Request amendment to FY2015 Budget to reflect funds received from Justice Assistance Grant Program for computer equipment in the amount of \$7,955

Councilmember Colville made a motion to amend the FY 2015 Budget to reflect funds received from Justice Assistance Grant Program (computer equipment) for the St. Marys Police Department in the amount of \$7,955.00. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

- A. FINANCE DIRECTOR'S REPORT: Jennifer Brown (Finance Director)**

The Finance Director presented the second month financial report on revenues and expenditures for the General, Tourism, SPLOST, Water & Sewer, Solid Waste, and Aquatic Center Funds for FY 2015. A copy of the report is attached as part of the official minutes.

- B. MONTHLY SEA GRANT & COMMUNITY RATING SYSTEM UPDATE: Roger Weaver**

The Planning Director stated a draft report is expected in November and mentioned the retirement of one of the members with Sea Grant. Mr. Weaver stated Kelly Spratt is working on the Community Rating System and will inform Council of her visit. Mr. Weaver also referenced mapping (GIS) and the 100 mile Project in Georgia which strives to protect, preserve and enhance Georgia's coastlines.

- C. CITY CALENDAR: City Clerk**

The City Clerk announced upcoming events, activities and meetings up to October 20, 2014.

REPORT OF MAYOR:

Mayor Morrissey attended several events and training including: British sailors welcome, Change of Command for Captain Harvey Guffey welcoming Captain Jenks to St. Marys, 4000 Patrol celebration, Songwriter's Festival, training in Richmond Hills, GA for Economic Development and Quarterly Chamber of Commerce meeting.

GRANTING AUDIENCE TO THE PUBLIC:

Larry White, 102 Sylvia's Court: Mr. White commented on concerned citizens who do not stay for conclusion of City Council meetings.

Former Mayor Rowland Eskridge, 611 Bealey Street: Mr. Eskridge spoke about Council visiting various subdivisions/communities in St. Marys since the majority of citizens do not attend City Council meetings.

Keith Post 111 4th Street: Mr. Post mentioned various events in the community including the dinner for Vice Admiral Connor, Museum Day (St. Marys Submarine Museum, Orange Hall, Cumberland Island and Radio Museum participated), upcoming

World War II Memorial Event on Friday, November 7th at 10:00 a.m. on Kings Bay Naval Base and book signing.

Judy Thurner, 202 West Bryant Street: Mrs. Thurner thanked Mayor, Council and everyone that participated in ensuring the Rock Shrimp Festival was a success. Mrs. Thurner mentioned all the compliments she received from tourists.

Angela Wigger (Tourism Director): The Tourism Director announced the Scare Crow Stroll on October 14th, train rides October 11th & 12th and recycling event.

Roger Rillo, 605 Wheeler Street: Mr. Rillo thanked City Council for all their support with various events throughout the City.

MAYOR AND COUNCIL COMMENTS:

Councilmember Williams commented briefly on voting districts from the early 1990's and stated public participation is essential. Councilmember Colville encouraged resident to take pride in their City and pick up trash. Councilmember Reilly mentioned the 1200 rock shrimp dinners purchased from the Kiwanis which help support programs in St. Marys and Camden County. Mr. Reilly also mentioned the Navy League program on November 13th. Councilmember Gant mentioned how tourist on the ferry to Cumberland Island had a wonderful experience they will take back home from St. Marys and Cumberland Island. Councilmember Stasinis mentioned the candidate forum at the College of Coastal Georgia from 6:30 p.m. to 8:30 p.m. on Thursday, October 9, 2014 for Post 1, 2 and 3, early voting dates, times and locations.

CITY MANAGER'S COMMENTS:

Robby Horton (Fire Chief) reviewed various project updates from Mr. Holman including: November 3rd Code Enforcement presentation, signs at the docks from Public Works, Gaines Davis Project award and timeline, October 20th Road Condition Survey Work Session, success of Health Fair, review of vendor carts with Planning Director and naming rights policy. Chief Horton encouraged everyone to change the batteries in their smoke detectors.

Councilmember Colville mentioned the hearty welcome he attended for visitors from various cities named St. Marys during the Rock Shrimp weekend.

EXECUTIVE SESSION:

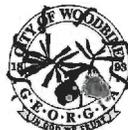
There was no "Executive Session" at this time.

ADJOURNMENT:

Councilmember Colville made a motion for adjournment. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion. Mayor Morrissey declared the meeting adjourned at 8:12 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk



Joint Proclamation
of the Camden County Board of Commissioners,
City of St. Marys, City of Kingsland and City of Woodbine
Honoring Congressman Jack Kingston

WHEREAS, Jack Kingston was elected to serve as United States Congressman for the First Congressional District of Georgia in 1992. He was elected eleven times to this position and has faithfully represented his constituents for twenty-two years with the highest degree of integrity; and

WHEREAS, throughout that time he has represented a total of forty-one counties, including the entirety of the state's coastline, as well as Robbins Air Force Base, Fort Stewart, Hunter Army Airfield, Naval Submarine Base Kings Bay, and Moody Air Force Base; and

WHEREAS, during his tenure, from 2003 to 2006, he served as Vice-Chairman of the House Republican Conference, the sixth-ranking post among House Republicans, and was an early supporter of earmark reforms and spending reductions; and

WHEREAS, he signed the Taxpayer Protection Pledge by the Americans for Tax Reform, and in 2009 he was named a "Taxpayer Hero" by the Council for Citizens Against Government Waste for his votes to reduce government spending and taxes; and

WHEREAS, prior to his election to Congress, he served in the Georgia State House from 1985 – 1992, where he ran unopposed for three additional terms. Also, while serving in this capacity he provided commendable service to the citizens of the State of Georgia with his position on the House Committee on Ways and Means; and

WHEREAS, during his career he has shown dedicated leadership and a personal commitment to representing his constituents. He has met many challenges with passion, diligence and confidence; and

WHEREAS, we commend Congressman Jack Kingston for his many years of civic service and his tireless efforts on behalf of the citizens of Camden County; and

BE IT RESOLVED, that the Camden County Board of Commissioners, City of St. Marys, City of Kingsland, and the City of Woodbine hereby recognize and value Jack Kingston's outstanding contributions and service to the First Congressional District of Georgia, and wish him much happiness and success in all future endeavors; and

NOW THEREFORE BE IT FURTHER RESOLVED, by the Camden County Board of Commissioners, City of St. Marys, City of Kingsland, and the City of Woodbine that a copy of this Proclamation is recorded upon the minutes of this meeting and a suitable copy be provided to Congressman Jack Kingston in recognition of his dedicated and admirable service to Camden County.

PROCLAIMED this 24th day of September, 2014

BOARD OF COMMISSIONERS

CITY OF ST. MARYS

James H. Starline, Chairman

John F. Morrissey, Mayor

CITY OF KINGSLAND

CITY OF WOODBINE

Kenneth E. Smith Sr., Mayor

Steven L. Parrott, Mayor



St. Marys, Georgia

Proclamation

BY THE MAYOR OF THE CITY OF ST. MARYS, GEORGIA

"RED RIBBON WEEK, OCTOBER 23-31, 2014"

WHEREAS, communities across America have been plagued by numerous problems associated with illicit drug use and those that traffic drugs; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with hard work and determination of organizations such as the Young Marine of the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enrique Kiki Camarena a Drug Enforcement Administration Agent who was murdered in the line of duty, and represents the belief that one can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a Red Ribbon to show their support for a drug-free environment.

NOW, THEREFORE, I John F. Morrissey, Mayor of St. Marys, Georgia do hereby proclaim the week of October 23 through 31, 2014 as

"RED RIBBON WEEK"

in the City of St. Marys, Georgia. I urge all citizens to participate and join me in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of October, in the year of our Lord Two Thousand and Fourteen.

City of St. Marys, Georgia

By: _____
John F. Morrissey, Mayor

Attest: _____
Deborah Walker-Reed, City Clerk

Board Appointments

- 1. Development Authority (1)*
- 2. Historic Preservation Commission (1)*
- 3. Hospital Authority D/B/A St.
Marys Senior Authority (1)*



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 10-3-2014

Board interested in serving on: Historic Preservation Commission

Name: Martha Bailey

Address: 112 Osborne St.

City, State, and Zip: St. Marys, GA 31558

Contact Phone Numbers:

E-mail Address:

Describe your current qualifications for the position including education, skills, abilities, and work experience:

I have a BS in education from GA Southern. I taught school for 30 years at St. Marys Elem. & St. Marys Middle School. My step mother was county historian for many years so I have a lot of knowledge about the history of St. Marys.

I grew up in St. Marys, attended St. Marys Elem & CHS.

I played in the streets of St. Marys, worked summers at Gilman Paper while in college & taught here for 30 years watching all the changes. I still live here & love this town & its rich history.

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: Martha Bailey

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558



CITY OF ST. MARYS
VOLUNTEER APPLICATION FORM

Today's date: August 22, 2014

Name: Jane R. Canning

Address: 410 Point Peter Place

City, State, and Zip: St. Marys, Ga. 31558

Daytime Phone number:

Nighttime Phone number:

Date of Birth (optional):

Current Employer: Semi-Retired

Position: CEO Canning LLP

What type of volunteer work are you interested in? HOSPITAL AUTHORITY; Doing Business As (DBA) ST. MARYS SENIOR AUTHORITY

Special Skills: Customer Service, Hospitality, and Helping Hands / Mayor of Iroquois Point, Ewa Beach Hawaii 1975, also worked as Vice President Of Hospital Volunteers 2012

Times available: As needed.

References:

Name	Address	Phone Number
Fredrick Mastin	292 Pt. Peter Place/St.Marys	(912) 729-8088
Eloise Dalton	128 Hanilton Dr. /St. Marys	(912) 882-8683
Fran Vrooman	806 Seminole Ave	(912) 576-2117



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 10-6-2014

Board interested in serving on: HOSPITAL AUTHORITY D/B/A ST. MARYS SENIOR AUTHORITY

Name: JAMES A. "JIM" GOODMAN

Address: 309 PORRELL BLVD. ST. MARYS

City, State, and Zip: ST. MARYS, GA 31558

Contact Phone Numbers: _____

E-mail Address: _____

Describe your current qualifications for the position including education, skills, abilities, and work experience:

BACHELOR'S IN PSYCHOLOGY MINOR IN SOCIOLOGY • HOSPITAL AND NURSING HOME ADMINISTRATOR INTERNSHIP • NHA AND ASSISTED LIVING LICENSE HOLDER IN GA & TENN. • 30+ YRS EXPERIENCE • DIRECTOR OF AREA AGENCY ON AGING 3 YEARS VICE PRESIDENT OF HOME HEALTH AGENCY 3 YEARS • SPECIAL NEEDS SHELTERING
Describe why you are interested in serving on this board?: SPECIALIST FL DEPT. OF HEALTH 5 YEARS
STRONG BACKGROUND IN AGING ISSUES DUE TO ACADEMIC & WORK EXPERIENCE. PUBLISHED IN AGING-CENTRIC PUBLICATIONS. DESIRE TO SERVE AGING POPULATION IN MY ANCESTRAL HOME OF ST. MARYS

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

NONE

Signature: *Jim Goodman*

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558

St. Marys Hospital Authority
St. Marys, Ga 31558

September 12, 2014

Ms. Deborah Walker-Reed, City Clerk
418 Osborne Street
St. Marys, Ga 31558

Re: New Board Member- Michael (Skip) Swain

Dear Ms. Walker-Reed;

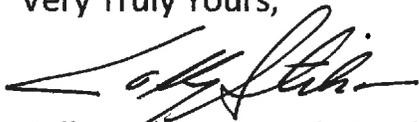
At our September 9, 2014 Board meeting we accepted the resignation of fellow Board member Kyle Lewis, due to health reasons.

Mr. Michael (Skip) Swain has again expressed interest in joining the St. Marys Hospital Authority Board. After discussing his name and based on his solid qualifications, the Board unanimously endorsed his name to be submitted to the St. Marys City Council for approval.

It should also be noted that John Holman, City Manager was at our meeting.

Mr. Swain will be submitting shortly to you his Application and necessary back ground information.

Very Truly Yours,

A handwritten signature in black ink, appearing to read "Colby Stilson", written over a horizontal line.

Colby Stilson, Board Member



CITY OF ST. MARYS
BOARD VOLUNTEER APPLICATION

Date: 9-10-14

Board interested in serving on: Hospital Authority D/B/A St Marys Senior Authority

Name: Skip Swain

Address: 200 Barkentine Drive

City, State, and Zip: St Marys Georgia 31558

Contact Phone Numbers: _____

E-mail Address: _____

Describe your current qualifications for the position including education, skills, abilities, and work experience:

Undergrad in Finance from Georgia Southern University (2003)

Graduate degree in Banking and Finance from Louisiana State University (2013)

Georgia Academy for Economic Development, Leadership Camden (2005)
(2007)

Describe why you are interested in serving on this board?:

To help provide business and financial guidance on matters regarding the authority

Describe any prior or current business and/or personal relationships which might present a conflict of interest in potential representation of the City on this board:

None

Signature: M.H. Swain

* Please submit application to: City Clerk's Office, 418 Osborne Street, St. Marys, Georgia 31558
Attn: Deborah Reed Walker

Old Business



USS ST. MARYS

CITY COUNCIL MEETING
October 20, 2014

TITLE: WAYFINDING SIGNAGE REVIEW AND APPROVAL.

PURPOSE: Review and Approval of Wayfinding Signage Logo and Authorization to Purchase Signage.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: In September 2006, the Camden County Board of Commissioners and the Cities of Kingsland, St. Marys and Woodbine solicited proposals to plan a wayfinding system for the county and its municipalities. The initiative was an outgrowth of the local governments' decision to grow clearly and with quality. (1)

The City Council reviewed this matter at the August 18 and September 15, 2014 CC meetings and it was decided to create a temporary subcommittee to hold a series of public work sessions to review options for the wayfinding logo. These public work sessions were held on:

- Thursday, September 18, 2014 (9:00 a.m.) Subcommittee Meeting
- Thursday, September 25, 2014 (9:00 a.m.) Subcommittee Meeting
- Thursday, October 2, 2014 (9:00 a.m.) Subcommittee Meeting
- Thursday, October 2, 2014 (6:00 p.m.) 4th Quarter Town Hall Meeting
- Monday, October 6, 2014 (5:15 p.m.) Work Session Subcommittee Meeting
- Thursday, October 9, 2014 (9:00 a.m.) Subcommittee Meeting

The wayfinding system is being financed by a grant available to communities that have received the Signature Communities designation from the Georgia Department of Community Affairs. Signature Communities are selected based on their record of and potential for real, measurable achievement. Signature Communities are described by the agency as being “serious about improving local quality of life” through

effective planning, implementation, and taking a comprehensive approach to addressing community issues.(2)

The actual implementation of the wayfinding system has been under review and is ready for final approval. Items completed to date include:

- City of Kingsland authorized approval for purchase of signage and submission of GDOT Application and Permit for Special Encroachment at the meeting of August 25, 2014.
- City of St. Marys authorized the submission of GDOT Application and Permit for Special Encroachment at the meeting of August 18, 2014.

The final recommendation from the subcommittee is a rendition of the USS Saint Marys which was built in the City of St. Marys.

The cost for the wayfinding signage for the City of St. Marys will be funded through the grant.

The locations for the signage have been approved by GDOT during a site visit that included City and County staff.

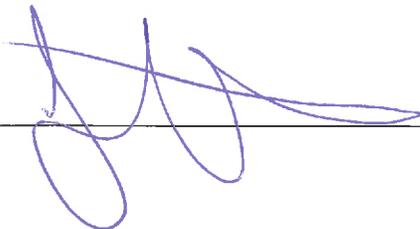
The Public Works Department will install the signage. Installation of sign 41 may be delayed due to the exit ramp project.

The following attachments are provided with this review:

- Rendition of Wayfinding Logo
- Roadway Location map of Signage
- Quote from Dalton Signs

(1)(2) Excerpts from Camden County Wayfinding and Signage Master Plan

**City
Manager:**

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke, positioned above a solid horizontal line.

Dalton Signs Inc.
 610 N Lee St PO Box 1260
 Kingsland GA 31548
 United States
 Phone: 912-576-5858
 Fax : 912-576-8696
 office@daltonsigns.com
 www.daltonsigns.com



Quote 21399 - City Signs

Expiration Date : 11/25/2014

Quote for	Contact	Shipping/Install
City Of Kingsland PO Box 250 Kingsland GA 31548 United States	Darren Harper Phone : (912) 729-7530 x 2 Mobile : (912) 552-4035 Fax : (912) 729-8628 Email : dharper@kingslandgeorgia.com Address : PO Box 250 Kingsland GA 31548 United States	

Quote #	Quote Date	Sales Rep	Payment Terms	PO	PO Date
21399	08/27/2014	Brittney Pine brittney@daltonsigns.com	Net 30		

Items

#	Item	Qty	Unit Price	Disc. Price	Total (Ex. Tax)	Tax
1	Wayfinding Signs	10	\$1,257.56	\$1,257.56	\$12,575.60	\$0.00

W:48.0 in. X H:49.25 in. , Single Sided
 Wayfinding signs made from 7mil, luster, 7 year retro-reflective film. Scotchlite reflective graphic film applied to custom made 1/8" .080 aluminum, and mounted to 4" Straight pole (drilled for break away)with ball finial on top and slip-on cast aluminum base.
 Full Color

DOES NOT INCLUDE INSTALLATION

Includes :
 15.0 Min Design Setup Time - Setup customer supplied artwork for printing and processing.
 10.0 .080 Custom Sign Panel 48" x 49.25" - .080 1/8" aluminum sign blank, powdercoated semi-gloss.
 Semi-Gloss colors (Black, White, Green (PMS 3435, Blue PMS 2955, Almond)
 10.0 4" - 156" non-Fluted Post with Finial ball Cap
 - Decorative 4" post

Total

Sub Total

\$12,575.60

Total Tax

\$0.00

Final Price

\$12,575.60

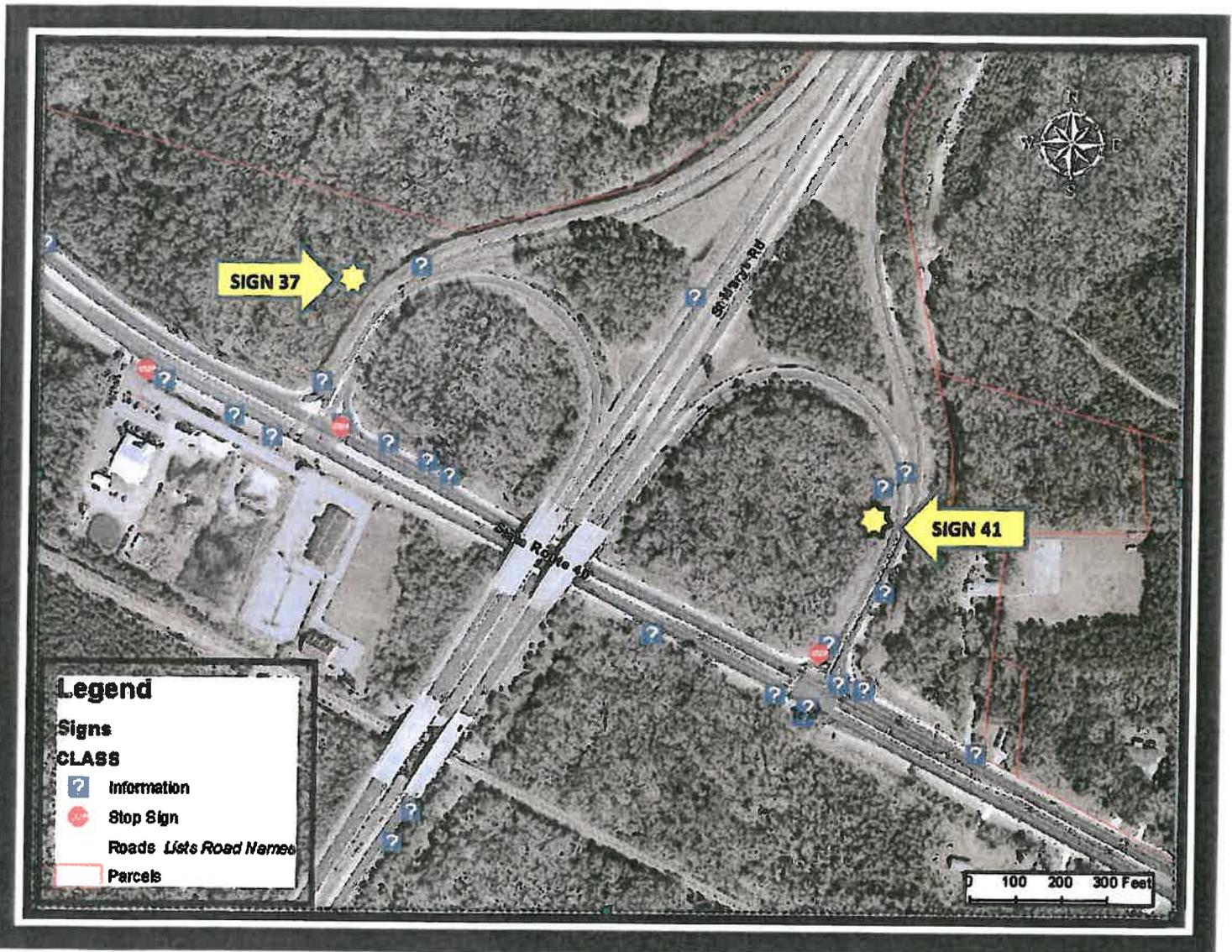
Downpayment (0.0 %) \$0.00

Total Discount \$675.90(5.1%) Volume Disc. \$117.30 Range Disc. \$558.60

CITY OF ST. MARYS



ST MARYS ROAD & GA HIGHWAY 40 INTERSECTIONS



SIGN 37

<HISTORIC DOWNTOWN ST MARYS
<CUMBERLAND ISLAND NATIONAL SEASHORE
HISTORIC DOWNTOWN KINGSLAND>
LAT (30.4545) LONG (-81.3622)

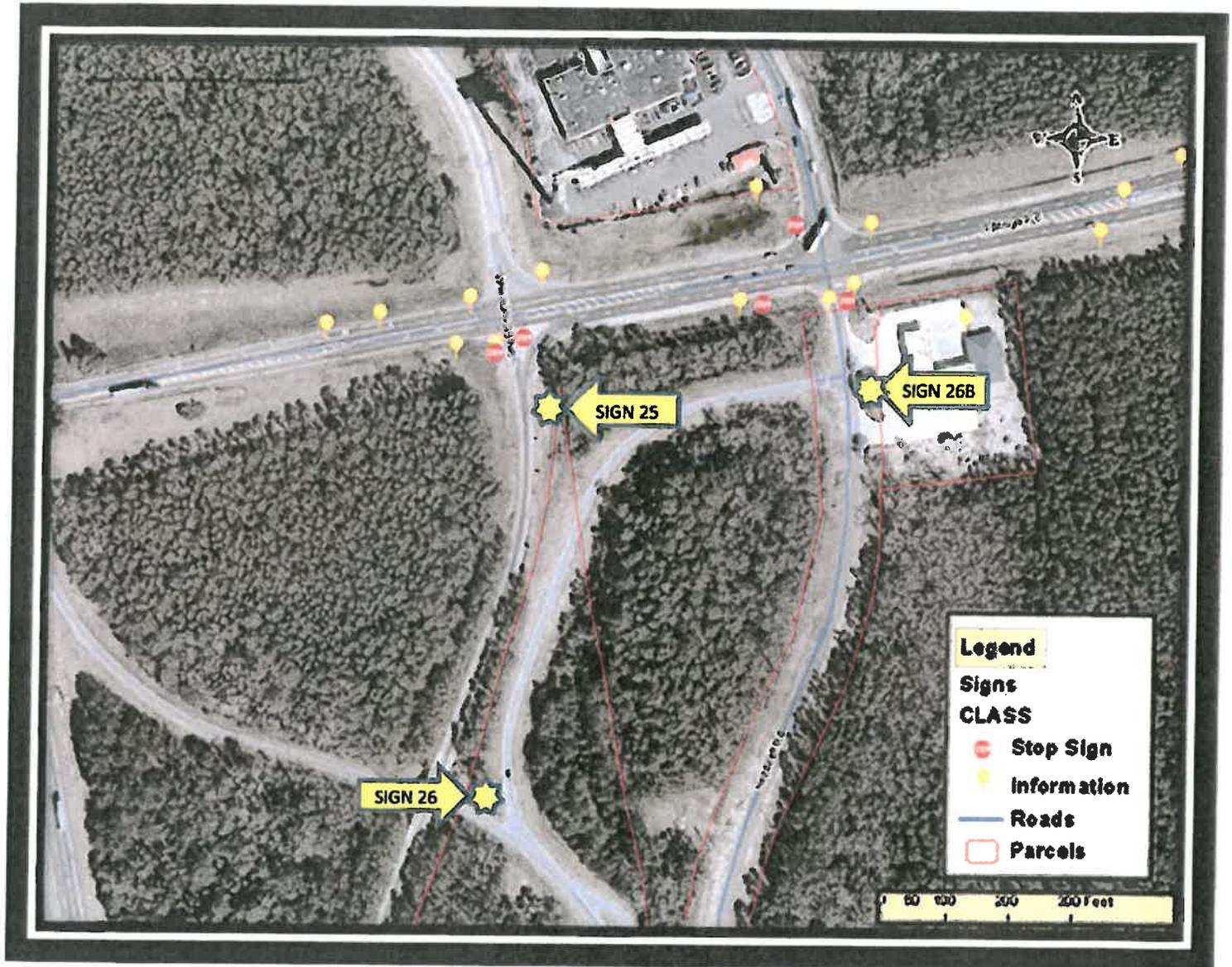
SIGN 41

HISTORIC DOWNTOWN KINGSLAND>
<ST MARYS WELCOME CENTER
<CUMBERLAND ISLAND NATIONAL SEASHORE
LAT (30.4540) LONG (-81.3610)

CITY OF ST. MARYS



EXIT 1 AND INTERSTATE 95 INTERCHANGE



SIGN 25

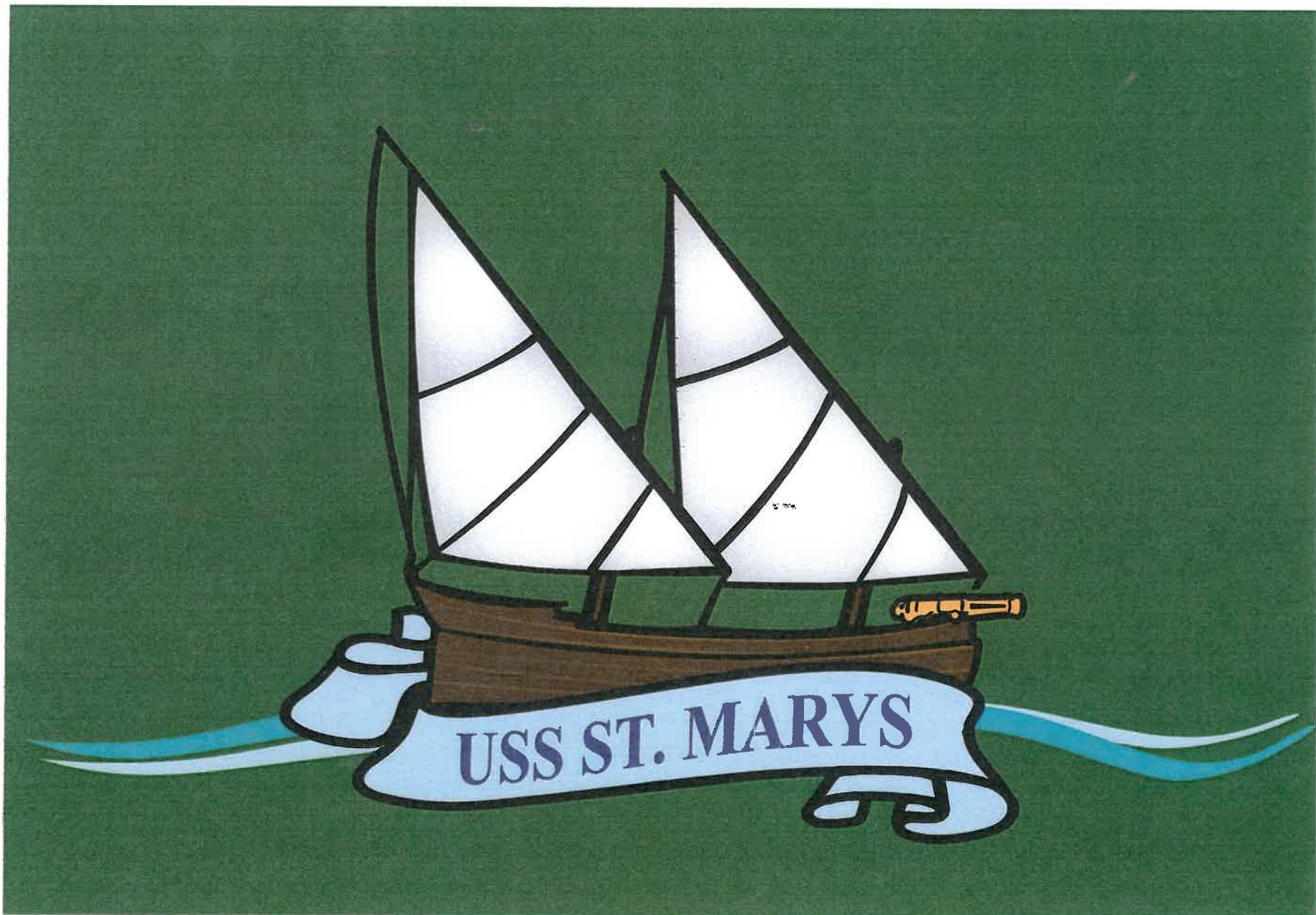
HISTORIC DOWNTOWN ST. MARYS>
<HISTORIC DOWNTOWN KINGSLAND
CROOKED RIVER STATE PARK>
LAT (30.4532) LONG (-81.3852)

SIGN 26

HISTORIC ST. MARYS>
NAVAL SUBMARINE BASE KINGSBAY>
<HISTORIC DOWNTOWN KINGSLAND
LAT (30.4533) LONG (-81.3351)

SIGN 26B

HISTORIC DOWNTOWN ST. MARYS>
<HISTORIC DOWNTOWN KINGSLAND
CROOKED RIVER STATE PARK>
LAT (30.4532) LONG (-81.3852)



CITY COUNCIL MEETING

October 6, 2014

NEW BUSINESS: APPROVE REVISIONS TO THE SIGN and HPC ORDINANCES TO COORDINATE WITH STATE LAW

PURPOSE: To approve ordinance revisions to the Sign ordinance and the HPC ordinance to comply with State law regarding the advertisement of Distilled spirits and wine.

RECOMMENDATION: The Planning Department recommends approval.

HISTORY/ANALYSIS: Our present sign and HPC ordinances contain language regarding advertisement of distilled spirits and wine that differ from current state law. The proposed ordinance revision will bring these sections in line with O.C.G.A. § 3-4-26 (2014) for distilled spirits and/or O.C.G.A. § 3-6-25.1 (2014) for wine.

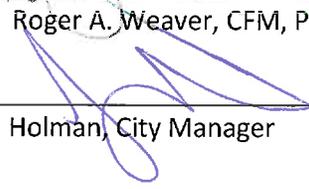
I have attached the current state laws.

ATTACHMENTS: *Proposed ordinance revision, and applicable OCGA sections.*

Department Director: _____


Roger A. Weaver, CFM, Planning Director

City Manager: _____


John J. Holman, City Manager

O.C.G.A. § 3-6-25.1

GEORGIA CODE
Copyright 2014 by The State of Georgia
All rights reserved.

*** Current Through the 2014 Regular Session ***

TITLE 3. ALCOHOLIC BEVERAGES
CHAPTER 6. WINE
ARTICLE 2. STATE LICENSE REQUIREMENTS AND REGULATIONS FOR DISTRIBUTION AND SALE

O.C.G.A. § 3-6-25.1 (2014)

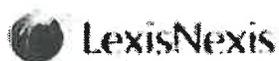
§ 3-6-25.1. Display of advertisement or information regarding prices of wine in visible places; sales below cost prohibited; exceptions authorized

(a) No person holding a retail dealer's license to deal in wine by the package shall display any advertisement of or information regarding the price or prices of any wine in any show window or other place visible from outside the licensee's place of business.

(b) No person licensed to sell wine by the package for carry-out purposes shall sell such beverages at a price less than the cost which such licensee pays for such wine. As used in this subsection, cost shall include the wholesale price plus the local excise tax imposed, as reflected in invoices which the commissioner of revenue may require to be maintained on said licensee's place of business.

(c) The commissioner of revenue shall be authorized to adopt such regulations as he or she deems necessary to provide for exception to the prohibition provided in subsection (b) of this Code section for reasons relating to liquidation of inventory, close-out of brands, outdated products, or any other reason the commissioner may determine to merit an exception.

HISTORY: Code 1981, § 3-6-25.1, enacted by Ga. L. 1996, p. 785, § 2.



About LexisNexis | Privacy Policy | Terms & Conditions | Contact Us
Copyright © 2014 LexisNexis, a division of Reed Elsevier Inc. All rights reserved.

O.C.G.A. § 3-4-26

GEORGIA CODE
Copyright 2014 by The State of Georgia
All rights reserved.

*** Current Through the 2014 Regular Session ***

TITLE 3. ALCOHOLIC BEVERAGES
CHAPTER 4. DISTILLED SPIRITS
ARTICLE 2. STATE LICENSE REQUIREMENTS AND REGULATIONS FOR MANUFACTURE,
DISTRIBUTION, AND PACKAGE SALES

O.C.G.A. § 3-4-26 (2014)

§ 3-4-26. Display of advertisement or information regarding prices of distilled spirits in visible places; sales below cost prohibited; exceptions authorized.

(a) No person holding a retail dealer's license to deal in distilled spirits by the package shall display any advertisement of or information regarding the price or prices of any distilled spirits in any show window or other place visible from outside the licensee's place of business.

(b) No person licensed to sell distilled spirits by the package for carry-out purposes shall sell such beverages at a price less than the cost which such licensee pays for such distilled spirits. As used in this subsection, cost shall include the wholesale price plus the local excise tax imposed, as reflected in invoices which the commissioner of revenue may require to be maintained on said licensee's place of business.

(c) The commissioner of revenue shall be authorized to adopt such regulations as he or she deems necessary to provide for exception to the prohibition provided in subsection (b) of this Code section for reasons relating to liquidation of inventory, close-out of brands, outdated products, or any other reason the commissioner may determine to merit an exception.

HISTORY: Ga. L. 1937-38, Ex. Sess., p. 103, § 9A; Code 1933, § 5A-2507, enacted by Ga. L. 1980, p. 1573, § 1; Ga. L. 1981, p. 1269, § 34; Ga. L. 1996, p. 785, § 1.



About LexisNexis | Privacy Policy | Terms & Conditions | Contact Us
Copyright © 2014 LexisNexis, a division of Reed Elsevier Inc. All rights reserved.

1 **Sec. 46-146. - Prohibited signs.**

2
3 The following types of signs are prohibited in all zoning districts of the city, except as
4 otherwise specifically provided by this section:

5
6 (19) Reserved.

7
8
9 **This Amendment** shall become effective upon passage.

10
11 **ST. MARYS CITY COUNCIL**
12 **ST. MARYS, GEORGIA**

13
14
15
16 _____
17 JOHN F. MORRISSEY, MAYOR

18 ATTEST:

19
20
21 _____
22 DEBORAH WALKER-REED, CITY CLERK
23 CITY OF ST. MARYS, GEORGIA

1
2 **EXPLANATION OF CHANGES**

3 **NOTE:** Deletions are ~~stricken through~~, additions are underlined. Only affected sections
4 are shown.

5
6 **Sec. 46-141. - Permits.**

7
8 (d) *Signs permitted per zoning district.*

9
10 (4) *Commercial.* All signs permitted in residential and historic district zones.

11
12 1. ~~Establishments licensed under article I chapter 10 of this Code shall comply with the~~
13 ~~following signage requirements:~~

14
15 1. ~~No exterior outdoor advertising or signs shall be erected in the City of St. Marys or on~~
16 ~~the exterior of any licensed establishment advertising or promoting the sale of alcoholic~~
17 ~~beverages.~~

18
19 2. ~~No sign advertising any brand or type of alcoholic beverage or the price thereof shall~~
20 ~~be visible from the exterior of any premises or establishment licensed hereunder.~~

21
22 3. ~~"Private clubs" licensed by the city for serving alcohol shall not erect signage which in~~
23 ~~any way mentions the sale or dispensing of alcoholic beverages or which informs the~~
24 ~~public that alcoholic beverages are served on the premises.~~

25
26 Establishments licensed under Article I of Chapter 10 Alcoholic Beverages, of the Code
27 of Ordinances, City of St. Marys, Georgia, shall comply with the requirements for
28 signage contained in O.C.G.A. § 3-4-26 (2014) for distilled spirits and/or O.C.G.A. § 3-
29 6-25.1 (2014) for wine.

30
31
32 **Sec. 46-146. - Prohibited signs.**

33
34 The following types of signs are prohibited in all zoning districts of the city, except as
35 otherwise specifically provided by this section:

36
37 (19) ~~No exterior outdoor advertising or interior advertising visible from the exterior shall~~
38 ~~be erected in the city advertising or promoting the sale of alcoholic beverages. Reserved.~~

CITY COUNCIL MEETING

October 6, 2014

NEW BUSINESS: APPROVE REVISIONS TO THE SIGN and HPC ORDINANCES TO COORDINATE WITH STATE LAW

PURPOSE: To approve ordinance revisions to the Sign ordinance and the HPC ordinance to comply with State law regarding the advertisement of Distilled spirits and wine.

RECOMMENDATION: The Planning Department recommends approval.

HISTORY/ANALYSIS: Our present sign and HPC ordinances contain language regarding advertisement of distilled spirits and wine that differ from current state law. The proposed ordinance revision will bring these sections in line with O.C.G.A. § 3-4-26 (2014) for distilled spirits and/or O.C.G.A. § 3-6-25.1 (2014) for wine.

I have attached the current state laws.

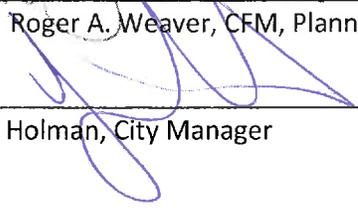
ATTACHMENTS: *Proposed ordinance revision, and applicable OCGA sections.*

Department Director:



Roger A. Weaver, CFM, Planning Director

City Manager:



John J. Holman, City Manager

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19

**ST. MARYS CITY COUNCIL
ST. MARYS, GEORGIA**

At the regular meeting of the St. Marys City Council, held in the St. Marys City Hall, St. Marys, Georgia:

Present:

John F. Morrissey, Mayor
Robert L. Nutter, Councilman, Post 1
Nancy Stasinis, Councilwoman, Post 2
Jim Gant, Councilman, Post 3
David Reilly, Councilman, Post 4
Sam L. Colville, Councilman, Post 5
Linda P. Williams, Councilwoman, Post 6

20 On motion of _____, which carried
21 _____, the following Ordinance amendment was adopted:

22
23 AN AMENDMENT TO THE CODE OF ORDINANCES, CITY OF ST.
24 MARYS, GEORGIA, SECTION 62-114 (B)(6)(t) TO PROVIDE FOR
25 CONFORMITY OF THAT SECTION WITH APPLICABLE STATE
26 LAW, AND FOR OTHER PURPOSES AS SET FORTH THEREIN.

27
28 Be it, and it is, hereby ordained by the Mayor and Council of the City of St. Marys, this
29 20th day of October, 2014 that section 62-114 (B)(6)(t) of the Code of Ordinances, City
30 of St. Marys, Georgia is hereby amended to read as follows:

31
32
33 **Section 62-114 Guidelines and criteria.**

34
35 B. Signs located within the St. Marys Historic District

36
37 6. Specific Regulations:

38
39 t. Signage related to alcohol or alcohol containing products shall be in compliance with
40 applicable state laws as contained in O.C.G.A. § 3-4-26 (2014) for distilled spirits and/or
41 O.C.G.A. § 3-6-25.1 (2014) for wine and as per Ordinance 10 – Alcoholic Beverages.

42
43
44 **This Amendment shall become effective upon passage.**

45
46 **ST. MARYS CITY COUNCIL**

ST. MARYS, GEORGIA

JOHN F. MORRISSEY, MAYOR

ATTEST:

DEBORAH WALKER-REED, CITY CLERK
CITY OF ST. MARYS, GEORGIA

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15

EXPLANATION OF CHANGES

NOTE: Deletions are ~~stricken through~~, additions are underlined. Only affected sections are shown.

Section 62-114 Guidelines and criteria.

B. Signs located within the St. Marys Historic District

6. Specific Regulations:

~~t. There shall be no signs advertising alcohol or products containing alcohol.~~ Signage related to alcohol or alcohol containing products shall be in compliance with applicable state laws as contained in O.C.G.A. § 3-4-26 (2014) for distilled spirits and/or O.C.G.A. § 3-6-25.1 (2014) for wine and as per Ordinance 10 – Alcoholic Beverages.

New Business

CITY COUNCIL MEETING
October 20, 2014

TITLE: ST. MARYS INTRACOASTAL GATEWAY MARKETING
(SMIG) PROPOSAL

PURPOSE: Develop Diagrams and Sketches to Convey Concept
and Imagery for SMIG Site Development.

RECOMMENDATION: Authorize Entering Into Professional
Services Agreement between the City of St. Marys and HOK for a
Cost Not to Exceed \$29,000.00.

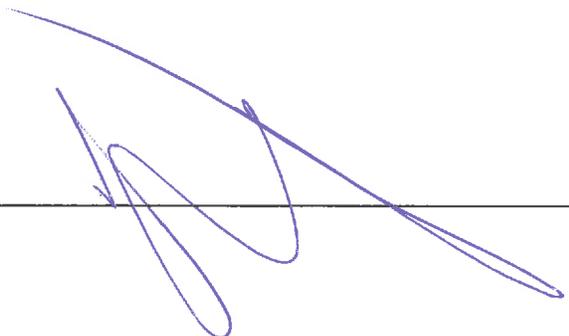
HISTORY/ANALYSIS:

The City of St. Marys is the owner of the property commonly known as the
SMIG site. The City has been actively working on the development of the
this site and this agreement provides the next step in Marketing the property.

The funding for this agreement is available from the following sources:

Contribution from Georgia Power	\$10,000.00
Contribution from Foram Group	\$9,500.00
City Marketing Budget	\$9,500.00
 Total	 \$29,000.00

**City
Manager:** _____



AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 General Fund Budget to record contributions made to the city for the marketing of the SMIG site.

That the above transaction can be fulfilled by changing the following budget accounts in the Water/Sewer Fund as follows:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
100-51100-52.3310 Legislative Marketing	\$ 50,000	+ \$19,500	\$ 69,500
100-38.9010 Miscellaneous Income	\$ 31,000	+ \$19,500	\$ 50,500

ADOPTED in legal assembly this _____ day of _____, 2014.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

CITY COUNCIL MEETING

October 20, 2014

TITLE: GAINES DAVIS SEWER PROJECT – RESIDENT INSPECTION SERVICES

PURPOSE: To approve P&A Engineering to conduct resident inspection services for the Gaines Davis Sewer Project.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Due to the complexity and long duration of the Gaines Davis Sewer Extension Project, existing Public Works staff will not be able to provide the resources to conduct on-going inspection services for this project while performing their existing duties. Therefore, proposals were solicited from the design engineer, a local engineering firm, and two retired civil engineers from the local community. The proposals were based on providing a resident inspector for an average of 20 hours per week for the duration of the project (45 weeks). One of the local retired engineers did not submit a proposal due to existing personal commitments and would not have the time to perform the duties required. The three submitted proposals are attached and summarized below:

P&A Engineering - \$50 per hour (\$45,000)

Gordon Steadman - \$70 per hour (\$63,000)

Thomas and Hutton - \$95 per hour (\$60,000*)

*This cost only reflects an additional 12 hours a week on top of the already contracted 8 hours a week construction management service.

Based on the proposals and past experience with P&A Engineering, it is the recommendation of the Public Works Department to award the resident inspection services to P&A Engineering. This service would be funded from SPLOST VI.

Department Director: _____

City Manager: _____



112B North Gross Road
St. Marys, Georgia 31558
Telephone: (912) 673-8575

September 23, 2014

Mr. Chris Cox, City Engineer
Public Works Department
418 Osborne Street
St. Marys, Georgia 31558

**Re: Letter of Proposal
Construction Observation – Gaines Davis Subdivision Sewer Improvements**

Dear Chris:

Thanks in advance for the opportunity to provide construction observation services to the City for the referenced project. The scope of services and fee schedule is provided below.

The scope of services includes construction observation services based on an average of 20 man hours per week with duration of 45 weeks. The final schedule may be adjusted with approval by the City. The specific scope includes:

1. On site construction observation to assure compliance with plans and specifications prepared by Thomas and Hutton, Inc. as the engineer of record.
2. Coordination with the Department of Public Works and the designated representative from Thomas and Hutton regarding plan clarification and requests for information as related to the day to day construction operations. The service does not include official responses to written Requests of Information as provided in the specifications.
3. Review and clarification of contractor scheduling.
4. Organization and hosting of a bi-weekly, or a frequency that is mutually agreed upon, construction meeting to review milestones, schedules and potential issues regarding the construction activities.
5. Review of erosion and sediment control best management practices, while on site, including a report to the City and the contractor of any remedial action necessary to maintain compliance with the permit.
6. Coordination with the adjacent property owners during normal working hours (time on site) to answer questions or direct questions to the City or the Engineer of Record.
7. Coordination with the Georgia Department of Transportation to assure compliance with any permitted activity on Charlie Smith Highway.
8. Preparation and submittal of weekly reports in digital format to the City.
9. Daily coordination with the City regarding activities on site.
10. Assistance with project close out as necessary.

It is understood that the Engineer of Record will address Requests for Information, review and approve pay requests, review and approve of shop drawings, provide detailed clarification of plans and specifications and other standard functions normally provided by the Engineer of Record.

The fee schedule to complete the services provided in the scope of services is \$50.00 per man hour regardless of the employee classification. Invoicing will be prepared and submitted to the city on the 20th of each calendar month with payment due within 30 days of receipt.

Please review the proposal at your convenience. Upon acceptance, a formal agreement will be prepared with language as approved by the City.

Again, thanks for the opportunity.

Sincerely,

P & A Engineering, Inc.

Robert Cheek, P.E.
Project Manager

Bobby Marr

From: Stovall, Chris <stovali.c@thomasandhutton.com>
Sent: Wednesday, September 10, 2014 5:00 PM
To: Bobby Marr
Subject: Resident Observation for Sewer Improvements Project

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bobby-

Got your message for looking at 20 hrs/week construction observation.

We had planned for 8 hrs/week, or one visit each week on average, for Construction Observation in the original proposal with the remainder of funds used for submittal reviews, processing pay requests and other paper work, completion of record drawings, and reimburseables (printing/travel). The construction observation portion is approximately \$34,200 plus \$5,800 in travel costs.

Going to 20 hrs/week on average, we would just need to add 12 more hrs/week @ \$95/hr for Keith Strong x 45 weeks = \$51,300. Travel is basically \$130 per visit @ 1.5 additional trips a week (5 visits every 2 weeks), leading to \$8,700 in additional travel. So, basically \$60,000.

We can set up a new Time & Expense task for Resident Inspection, taking the existing \$40,000 out of "Construction Services" task under the original contract and incorporate into the new task.

This would create a "Construction Services" task of \$19,500 and a "Resident Construction Observation" task of \$100,000.

Let me know if this works with you and I can prepare an amendment.

Thanks!

Chris Stovall

Group Leader

Thomas & Hutton

stovali.c@thomasandhutton.com

(P) 912-721-4155 (F) 912-234-2950

[Website](#) | [vCard](#)

"Relationships and Solutions for Success"

Gordon S. Steadman

220 Osprey Circle

St. Marys, GA 31558

(912) 673-6768

Mr. Chris Cox, Chief Inspector

September 26, 2014

Department of Public Works

City of St. Marys, Georgia

Proposal Construction Inspection Services

As an Independent Contractor, I propose to provide to the City of St. Marys (the City) Public Works Department weekly field construction inspection services for the Gaines Davis Sanitary Sewer System project. I have reviewed Thomas & Hutton's plans, General Conditions and Technical Specification for the project. I understand that the project will be awarded to Seaboard Construction Company and construction will proceed as early as October 2014.

As a Field Inspector, I will report to Mr. Chris Cox, Chief Inspector for the Public Works Department. My field inspection duties as directed will supplement those duties of Thomas & Hutton's project Engineer/Inspector as described in the General and Supplemental Conditions of the Contract for Construction.

My proposed fee for inspection services is \$70.00/hour for an average max of 20 hours/week for the duration of the 45-week construction period or longer as necessary until final inspections and the project is completed. The proposed fee shall include field inspection services, all personal transportation expenses, insurance and all applicable taxes. Payments for these fee-based services to be paid by the City shall be made bi-weekly upon submittal of a detailed invoice by the Independent Contractor.

I appreciate the opportunity to make this proposal to the City of St. Marys and, if accepted, look forward to a mutually beneficial association with the Public Works Department. If it may be necessary to clarify any stipulations of this proposal or to further discuss the proposed fee, do not hesitate to call me (912) 673-6768.

Sincerely,

Gordon S. Steadman

Gordon S. Steadman, PE (Retired)

Attachment: Resume

RESUME

GORDON S. STEADMAN

220 Osprey Circle, St. Marys, Georgia 31558

(912) 673-6768 gsteadman@tds.net

Objective: To resume a successful career in Executive Management of resort community development and operations.

Experience: **1999 – Present**

Semi-retired and living aboard a Hylas 44 sailing yacht cruising for five years 38,000 nautical miles before moving ashore to build a home in the planned golf-oriented community of Osprey Cove in St. Marys, Georgia. Actively participating on Osprey Cove Club Advisory Boards and Advisory Committee for roads and utilities engaged in the prospective transition from developer to resident community ownership. As an avid golfer and board member, currently managing the 150-member Men's Golf Association weekly matches and annual tournament events.

1993 – 1999

President of Construction Operations for Trammell Crow Residential – Midwest Division based in Chicago, Illinois, responsible for programming, design, budgeting and construction operations of large-scale apartment communities and extended stay hotels throughout six states. Active budget and schedule management, staff supervision and oversight of design and construction work for projects totaling in excess of \$300,000,000 in TCR partnership investments.

1992-1993

Consultant to Community Development Corporation, Naples, Florida and engaged in start-up operations for single and multi-family communities development. Created staffing, budget tracking, contract administration and construction management systems for \$30,000,000 in annual design and construction program while directing field operations for commercial and residential projects.

1991 - 1992

General Manager of NICO Pacific Corp based in Saipan, Commonwealth of the Northern Mariana Islands, responsible for master-planning, permit and governmental approvals and financial modeling of a \$225,000,000 Japanese market golf-oriented island resort.

1986 - 1991

President of Construction Operations for Trammell Crow Residential - Carolinas Division based in Charlotte, NC and responsible for start-up of engineering and architectural design, budgeting and construction of large-scale apartment communities throughout North and South Carolina for the new TCR division. Active budget and schedule management, staffing and oversight of design and construction work for projects totaling \$100,000,000 in partnership investments.

1982 - 1986

Vice-president of Development for Vail Associates, Inc., Vail, CO hired to effect a successful turn-around of the prestigious ski and summer vacation resort financially dead-locked by the lagging development of Beaver Creek, a sister ski resort. Charged with responsibility for the immediate re-staffing and resumption of design and construction work at Beaver Creek to meet original development budgets and time-tables. Successfully achieved completion of \$150,000,000 of site work, core ski lodge and hospitality facilities for a grand opening of ski operations in two years through close executive teamwork with sales, food and beverage, mountain and village operations staffs.

Continued hands on management of revitalized village and mountain facilities projects at Vail Village and Beaver Creek while directing new design and construction work for high-end resort facilities projects and single and multi-family residential products ranging from a mountain chapel to the luxury 300-room Hyatt Hotel. Today, Beaver Creek and Vail are renowned as premier destination ski and summer vacation resorts setting the highest standards in luxury and aesthetic quality in the U.S. ski and golfing resort industries.

1979 -1982

President and General Manager of Swift Creek Construction Company, Richmond, Virginia, engaged in single and multi-family home building in Brandermill Village, a primary home Sea Pines community. Profitably completed a \$4,000,000 starter home subdivision achieving a 50 homes/year production and sales level during the initial eighteen months of construction operations. Later, designed and constructed a 60-unit \$12,000,000 high-end, luxury condominium project.

1975 - 1979

Vice-president of Resort Development, Kiawah Island Plantation, Charleston, SC responsible for Phase I onsite development start-up operations engaged in hands on master planning, site and utilities engineering, architectural and interiors design work for resort facilities and for-sale residential products. Worked with outside home builders and managed Architectural Review Board. Initiated staff working relationships with sales, financial and resort operations teams for increased effectiveness in design programming and budget

development. Maintained hands on management of planning, design and construction operations for site and utilities work, sales, administrative, shopping, hotel, beach, tennis and golf complex facilities projects including the famous Pete Dye designed Ocean Course site of the 1991 Ryder Cup matches.

Effectively managed the timely planning, design and construction of nearly \$100,000,000 in site infrastructure, single and multi-family residential projects and resort operations facilities from concept to turnover for one of the highest quality and successful vacation resort developments in the Southeast.

1973 - 1975

Construction Manager for Resort Facilities, Amelia Island Plantation, Amelia Island, Florida, responsible for Phase I start-up operations engaged in project planning, budgeting and schedule management of resort operations facilities. Maintained on-going staff coordination with sales, financial and resort operations teams, as well as primary responsibility for the management of general contractors for administrative, sales, shopping, maintenance, hotel and restaurant, beach clubs, golf course and tennis complexes including the site of the Bausch & Lomb Tennis Classic facilities project.

Successfully managed completion of start-up operations with a grand opening of this unique Sea Pines Resorts community in less than two years.

1970 – 1973

Director of Construction for Simone Corporation based in Detroit, Michigan responsible for sub-contracting, management and completion of heavy construction work on commercial office and parking facilities and industrial projects including automotive services plants, old age housing, factory-built housing, church and schools facilities.

Military:

A career-oriented and highly decorated officer in the U.S. Army Corps of Engineers 1960 to 1970 experiencing tours of duty in Germany, Korea, Viet Nam and at various career schools in the U.S. Last duty assignment as the resident engineer for the construction of a high tech \$600,000,000 missile defense complex in Langdon, North Dakota, directing a staff of 168 Department of the Army civilians engaged in oversight and quality control of general construction operations.

Education:

BS in Civil Engineering, University of Massachusetts (1956 -1960) with MS in Management (Construction), Purdue University (1965 - 1966) and studies in Business Administration, the Citadel (1978 – 1979) .

CITY COUNCIL MEETING
October 20, 2014

TITLE: GDOT LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) FY 13 – CONSTRUCTION CONTRACT AWARD

PURPOSE: To award a contract for the lowest responsible, responsive bidder for the construction of the project.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Beginning July 1, 2010, the Georgia Department of Transportation's (GDOT) Local Assistance Road Program (LARP) and the State-Aid program were phased out. In their place is the new Local Maintenance and Improvement Grant (LMIG) Program. Previously, GDOT would generate and oversee a regional resurfacing project from lists submitted by the local governments. However, now GDOT will be issuing the grant money directly to the local governments. This allows local government's greater flexibility in determining how the money will be spent and on which transportation projects.

City Council approved the construction of L Street, Grace Street and a right turn lane on the exit ramp of St. Marys Road to Highway 40 for this project. The City contracted with Moreland Altobelli to perform the engineering design for this project. Once GDOT permitting was finally completed, the project was advertised for bids. The bid opening for this project was October 16, 2014. Due to the city council meeting agenda deadline requirements occurring prior to the bid opening, the bid data is not currently available but will be provided to city council as soon as it becomes available.

The amount of the LMIG funding to the City from GDOT is \$137,548.53. The City of St. Marys has to provide a minimum 30% match in the amount of \$41,264.55 for a total amount of \$178,813.08. Any costs over this amount will be the responsibility of the City. The project will be funded from the LMIG grant and SPLOST VI.

Department Director: _____

City Manager: _____

CITY COUNCIL MEETING
October 20, 2014

TITLE: GDOT LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) FY15

PURPOSE: To authorize the list of streets to be submitted to GDOT for the FY15 LMIG Program.

RECOMMENDATION: Approval.

HISTORY/ANALYSIS: Beginning July 1, 2010, the Georgia Department of Transportation (GDOT) Local Assistance Road Program (LARP) and the State Aid program were phased out. In their place is the new Local Maintenance Improvement Grant (LMIG) Program. Prior to the 2013 fiscal year, GDOT would generate and oversee a regional resurfacing project from lists submitted by the local governments. However, beginning in fiscal year 2013, GDOT issues the grant money directly to the local governments. This allows the local government's greater flexibility in determining how the money will be spent and on which transportation projects.

The amount of the FY 2015 LMIG funding to the City from GDOT is \$149,931.70. The City of St. Marys has to provide a minimum 30% match in the amount of \$44,979.51 for a total amount of \$194,911.21. Any costs over this amount will be the responsibility of the City.

The Public Works Department is requesting that the following list of existing roads be submitted to GDOT for resurfacing under the FY15 LMIG.

Street Name	Begin	End	Length (Mi)	Estimated Cost
South Julia St.	Borrell Blvd	End	0.309	\$56,288
Nelson Place	Dilworth	Durden	0.116	\$24,585
Sloan St	Douglas Dr	End	0.349	\$62,225
Stafford Way	McIntosh Dr	End	0.056	\$15,073
Shearman Way	McIntosh Dr	End	0.071	\$16,699
Allison Way	McIntosh Dr	End	0.059	\$15,172
Bernardey Way	McIntosh Dr	McIntosh Dr	0.048	\$12,073
Grand Total				\$202,116

This project will be funded from the LMIG grant and SPLOST.

Department Director: _____

City Manager: _____

CITY COUNCIL MEETING
October 20, 2014

TITLE: Budget Ordinance for Hwy 40 Force Main Repair Project

PURPOSE: To provide funds to the Hwy 40 Force Main Repair Project

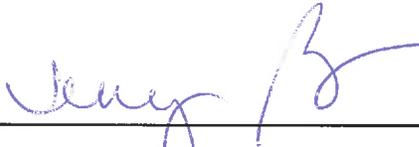
HISTORY/ANALYSIS:

At the October 6, 2014 meeting City Council approved, by resolution, the establishment of the Hwy 40 Force Main Repair Project as an emergency project. The expended amount on the project to date is \$36,263.32, and an additional \$60,000 is estimated to complete the project. It is necessary to amend the FY15 budget to reflect the cost of the repairs for this project not to exceed \$100,000.

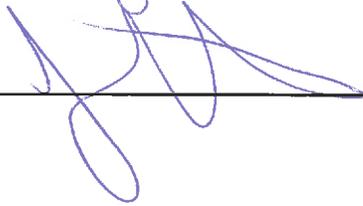
The resolution allowed for the allocation of funds for this project to be taken from the Sewer Contingency fund, which has a budgeted balance of \$40,200. The remaining funds will have to be appropriated from Fund Equity.

RECOMMENDATION: Approval

**Department
Director:** _____



**City
Manager:** _____



AN ORDINANCE TO AMEND THE FISCAL YEAR 2015
BUDGET ORDINANCE, CITY OF ST. MARYS, GEORGIA

BE IT AND IT IS HEREBY ORDAINED by the Mayor and Council of the City of St. Marys, Georgia in regular session lawfully assembled for City purposes:

That it is necessary to amend the FY15 General Fund Budget to reflect the cost of the repairs for the Hwy 40 Force Main Repair Project.

That the above transaction can be fulfilled by changing the following budget accounts in the Water/Sewer Fund as follows:

<u>Budget Account</u>	<u>Adopted Budget</u>	<u>Net Change</u>	<u>Proposed</u>
505-54310-52.2226 Sewer – W/S System Repairs	\$ 40,000	+\$ 100,000	\$ 140,000
505-54310-57.9200 Sewer Contingencies	\$ 40,200	- \$ 40,200	\$ 0
505-38.0001 Water/Sewer Fund Equity	\$ 1,142	+\$ 59,800	\$ 60,942

ADOPTED in legal assembly this _____ day of _____, 2014.

CITY OF ST. MARYS, GEORGIA

By: _____
John F. Morrissey, Its Mayor

Attest: _____
Deborah Walker-Reed, Its City Clerk

PROJECT RESOLUTION

A RESOLUTION ESTABLISHING AN EMERGENCY PROJECT ENTITLED HIGHWAY 40 FORCE MAIN REPAIR PROJECT AND PROVIDE FOR OTHER MATTERS PERTAINING THERETO.

WHEREAS, the City of St. Marys recognizes the necessity of repairing the sanitary sewer force main under Highway 40 at Herb Bauer Drive, and

WHEREAS, the City of St. Marys recognizes that the Force Main Repair Project is necessary to transmit sanitary sewage flows to the Point Peter Wastewater Treatment Plant, and

WHEREAS, the City of St. Marys recognizes and declares that the Highway 40 Force Main Repair Project is an emergency, and

WHEREAS, the City of St. Marys recognizes that this project is necessary to protect the environment and is in the best interest of the Public, and

WHEREAS, the City of St. Marys has contracted with D&C Directional Boring, LLC, to perform the installation of a new casing and sanitary sewer force main across Highway 40 in an expedited manner avoiding the need to close and detour traffic on Highway 40, and

WHEREAS, the City of St. Marys recognizes that there will be additional expenses to complete the project, and

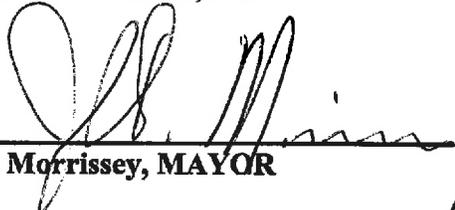
NOW, THEREFORE BE IT RESOLVED BY THE CITY OF ST. MARYS COUNCIL THAT:

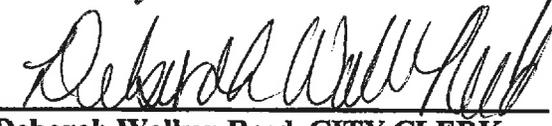
1. The Highway 40 Force Main Repair Project as outlined above is established and approved as an emergency project.
2. The City Manager is authorized to allocate funds from the Sewer Contingency fund for this emergency project in an amount not to exceed \$100,000 to complete the project as outlined above and to take other actions necessary to complete the project.
3. The City Manager is authorized to seek and/or negotiate change orders that may become necessary for the completion of the Project.

4. The City Manager is authorized to solicit other services for the project including services currently under contract to complete all aspects of the project.
5. This resolution shall take effect immediately upon its passage.

AUTHORIZED THIS 6TH DAY OF OCTOBER, 2014.




John F. Morrissey, MAYOR


Deborah Walker-Reed, CITY CLERK