



CITY OF ST. MARYS
418 OSBORNE STREET
ST. MARYS, GEORGIA 31558

HISTORIC PRESERVATION COMMISSION MEETING MINUTES **DECEMBER 17, 2013**

The meeting began at 5:30 PM.

HPC roll call indicated there was a quorum present for the meeting. The following committee members were present: Kay Westberry, Tim Ward, Winona Hartung, Chris Thurner and James Stacy. George Beaver was not in attendance. Ms. Westberry informed the HPC that Richard Arrington was appointed at the December 16, 2013 City Council meeting to fill an un-expired term for Rosemary Rillo.

Roger Weaver & Michele Wood represented the Planning Department.

APPROVAL OF THE NOVEMBER 19, 2013 MEETING MINUTES: *Chris Thurner made a motion to approve the minutes as submitted; second by Winona Hartung. Voting was unanimous in favor of the motion.*

OLD BUSINESS: None

NEW BUSINESS:

1. **ALTERATION:** St. Marys United Methodist Church, 106 E. Conyers Street, St. Marys, GA 31558 has submitted a Certificate of Appropriateness request to construct a handicap ramp to the chapel. The property is zoned C-1, Tax Parcel S37-10-006.

Mike Brandon, Board of Trustees for the St. Marys United Methodist Church, presented the request to the HPC. Mr. Brandon informed the HPC of the plans and materials to be used to construct the handicap ramp. Mr. Brandon stated it would be ADA compliant. There were no questions or comments from the public. James Stacy made a motion to approve the request; second by Chris Thurner. Voting was unanimous in favor of the motion.

2. **ALTERATION:** Thomas Cyphers, 206 W. Bryant Street, St. Marys, GA 31558 has submitted a Certificate of Appropriateness request to install gutters and faux shutters to his property at 206 W. Bryant Street. The property is zoned R-1, Tax Parcel S40-03-004.

Tom Cyphers presented his request to the HPC to add gutters (option 1) & down spouts to the front and rear of the structure and for approval for one faux (Bahama style) shutter. There were no questions or comments from the public. James Stacy made a motion to approve the request as submitted; second by Winona Hartung. Voting was unanimous in favor of the motion.

3. **ALTERATION:** Thomas Cyphers, 206 W. Bryant Street, St. Marys, GA 31558 has submitted a Certificate of Appropriateness request to make alterations to his property at 409 A Norris Street. The property is zoned R-1, Tax Parcel S37-11-010.

Tom Cyphers presented his request to the HPC. Mr. Cyphers presented his request to replace the existing metal post and balusters with pressure treated wood painted white; add a lattice screen to the left of the front porch; add gravel to the parking area; add a walkway made of pressure treated wood 5/4 on grade; add a wooden patio to the right of the structure constructed of 5/4 pressure treated wood; change the front gate and add square lattice to screen the

plumbing. There were no questions or comments from the public. Tim Ward made a motion to approve the request; second by Chris Thurner. Voting was unanimous in favor of the motion.

DISCUSSION:

- **Sign Ordinance** - The HPC members had received a draft of the addition of signage to the HPC ordinance prior to the meeting. James Stacy made a motion to approve the draft with the exclusion of Section F (r) Intensive Holiday Displays & Section F (m) Push in Signs; second by Chris Thurner. Voting was unanimous in favor of the motion. The HPC will decide at a later date if they wish to revise and include the eliminated text.
- **Election of Officers at the January 2014 HPC Meeting** – The Planning Department notified the HPC members that the Election of Officers will be held at the January 21, 2014 HPC meeting.
- **Clark-Nesbitt Home** - Ms. Westberry informed the HPC that the Planning Department submitted a letter to the bank in possession of the Clark-Nesbitt Home at 314 Osborne Road in regard to the City & HPC's concern regarding the maintenance of the structure. The bank was requested to contact the Planning Department by December 30, 2013 and inform the City of their plan to maintain the property. The Planning Department will update the HPC at the January HPC meeting.
- **Gates for Oak Grove Cemetery** – Ms. Westberry informed the HPC that the gates for Oak Grove Cemetery have been ordered.
- **Trees in Oak Grove Cemetery** – Ms. Westberry informed the HPC that four trees had been removed from Oak Grove Cemetery and that the ordinance requires that they replace any tree that is removed. Ms. Westberry stated they would be working to find a location for the replacement trees.

MOTION TO ADJOURN MEETING: Chris Thurner made a motion to adjourn the meeting; second by Tim Ward. Voting was unanimous in favor of the motion. The meeting was adjourned at 6:25PM.