



**CITY OF ST. MARYS, GEORGIA**

**July 7, 2014**

**CITY COUNCIL MEETING**  
**6:00 P.M.**

**AGENDA**

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Sam Colville*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES\_\_\_ NO\_\_\_**
- V. **APPROVAL OF MINUTES:** *June 16, 2014 Regular City Council Meeting Minutes*
- VI. **PRESENTATIONS:**  
**BETTER COMMUNITY CIVILITY ANNUAL AWARDS:** *Elaine Powierski*  
  
**2014 ACHIEVEMENT AWARD FROM THE NATIONAL ASSOCIATION OF COUNTIES:**  
*Steve Howard*
- VII. **SET CONSENT AGENDA**
- VIII. **APPROVAL OF THE AGENDA**
- IX. **GRANTING AUDIENCE TO THE PUBLIC**
- X. **OLD BUSINESS:** **NO ITEMS**
- XI. **NEW BUSINESS:**
  - A. **BUDGET ORDINANCE- BILLBOARD FEE (MARKETING TO TOURISM):** *Angela Wigger (Tourism Director) Request budget ordinance approval for outdoor advertising*
  - B. **ST. MARYS SONGWRITER'S FESTIVAL OPEN CONTAINER REQUEST:** *Angela Wigger (Tourism Director) Request consideration to approve a one-day event for temporary outdoor open container alcohol sales*

C. **SPECIAL USE PERMIT LICENSE DAYCARE:** *Roger Weaver (Planning Director)*  
*Requesting a Special Use Permit to operate a licensed daycare at 113 Natchez Court*

D. **MEMORANDUM OF UNDERSTANDING (MOA) OAK GROVE CEMETERY:**  
*Jennifer Brown (Finance Director) Request Approval for a Memorandum of Agreement between the City and the Oak Grove Cemetery Authority*

E. **RESOLUTION-ADDITION OF NEW CITY MANAGER TO BANK ACCOUNTS:** *Jennifer Brown (Finance Director) Requesting approval of a resolution to add the new City Manager to bank accounts Georgia Fund 1 and Ameris Bank*

F. **REQUEST FOR WORK SESSION FOR JLUS:** *Roger Weaver (Planning Director)*  
*Request to hold a Work Session for JLUS*

**XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:**

A. **FINANCE DIRECTOR'S REPORT:** *Jennifer Brown (Finance Director)*

B. **MONTHLY SEA GRANT UPDATE:** *Roger Weaver (Planning Director)*

C. **CITY CALENDAR:** *Deputy City Clerk*

**XIII. REPORT OF MAYOR**

**XIV. GRANTING AUDIENCE TO THE PUBLIC**

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

\*GAINES DAVIS UPDATE

**XV. EXECUTIVE SESSION**

**XVI. ADJOURNMENT**

**This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.**

**CITY OF ST. MARYS, GEORGIA**  
**CITY COUNCIL MEETING**  
**July 7, 2014**  
**6:00 p.m.**

**MINUTES**

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, July 7, 2014 in the Council Chamber at City Hall.

**PRESENT WERE:**

Mayor John F. Morrissey  
Councilmember Robert L. Nutter  
Councilmember Nancy Stasinis  
Councilmember Jim Gant  
Councilmember David Reilly  
Councilmember Sam Colville

**ABSENT WERE:**

Councilmember Linda P. Williams

**CITY OFFICIALS PRESENT:**

John Holman, City Manager  
Roger Weaver, Planning Director  
Tim Hatch, Police Chief  
Bobby Marr, Public Works Director  
Tom Lackner, Asst. Fire Chief  
Jennifer Brown, Finance Director  
Donna Folsom, HR Director  
Angela Wigger, Tourism Director  
Michele Wood, Asst. City Planner

**CALL TO ORDER:**

Mayor Morrissey called the City Council Meeting to order at 6:00 p.m. Councilmember Colville gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of council members present for the meeting.

Mayor Morrissey introduced Mr. John Holman, the new City Manager. The City Manager thanked the Council, City staff, and residents for the warm welcome he and his wife had received.

**APPROVAL OF MINUTES:** *June 16, 2014 Regular City Council Meeting Minutes*

Councilmember Nutter moved to approve the June 16, 2014 regular City Council meeting minutes. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion.

**PRESENTATION:**

**BETTER COMMUNITY CIVILITY ANNUAL AWARDS:**

Charles Smith recognized three recipients of the 2014 Better Community Civility Awards. He spoke about the high values and positive actions of the recipients that were chosen in three categories – adult, youth, and government employee.

In the Adult category, Mr. Smith announced that David Southern was the recipient for his passion and commitment, and his recent work on the formation of the Camden Roundtable which has made a positive influence on the community.

Next, Rachel Baldwin spoke about the youth category recipient, Elias Dalton Frazier, who has worked with other youths in the area to address underage drinking. She added that he has an ability to approach problems with enthusiasm.

Finally, Kay Westberry spoke about the government employee recipient, Michele Wood, who is the St. Marys Assistant City Planner. She deals daily with citizens regarding various topics, is a great listener, and is never too busy to help.

**2014 ACHIEVEMENT AWARD FROM THE NATIONAL ASSOCIATION OF COUNTIES:**

*Steve Howard*

Steve Howard made a brief presentation of the Achievement Award from the National Association of Counties that was awarded to Camden County and Cities. He stated it is important that this award is shared collectively and added his appreciation to the Council for their leadership, as well as that of the other local governments and staffs. Mayor Morrissey thanked Mr. Howard and others for his leadership and hard work.

**SET CONSENT AGENDA (\*):**

Councilmember Colville made a motion to approve the proposed agenda as Items C, D, and E. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**APPROVAL OF THE AGENDA:**

Councilmember Nutter made a motion to approve the agenda as presented. Councilmember Reilly seconded the motion. Voting was unanimous in favor of the motion.

**GRANTING AUDIENCE TO THE PUBLIC:**

*Cathy Kloess, 5731 18<sup>th</sup> St. Zephyrhills, FL:* Mrs. Kloess spoke about her sky diving business that was once at the St. Marys Airport. She discussed various topics such as reasons her business was closed, the Kings Bay Navy Base incident when skydivers landed on the base, and the St. Marys Police Department stopping the operation of her business. Mrs. Kloess handed Council three documents which will be included in the official minutes – hangar signage, a letter to her from the FAA, and the signs posted by the PD.

*Angela Wigger, 46 Williams Court:* Mrs. Wigger thanked the Kiwanis Club for their effort with the Independence Day Festival. She heard several comments, both positive and some negative. Mayor Morrissey asked about statistics from the festival, and she replied she had not heard specifics, but noted that there were more people this year than

last. Mayor Morrissey gave his thanks to various people for their participation. Council thanked Mr. Tom Canning for the voter's booth and discussed how many more booths were at the festival this year over last.

*Jim Goodman, 309 Borrell Blvd.:* Mr. Goodman spoke about the amazing work Public Works did cleaning the City after the festival. He also mentioned to Council an idea for a golf cart litter brigade that could pick up litter as they drove their golf carts. Councilmember Gant then reiterated the efficiency of the clean-up process by PW.

*Larry White, 102 Sylvias Ct.:* Mr. White noted the well-coordinated effort by the PD and PW for the festival. He mentioned that the lights at the Wheeler St. Boat Ramp were too bright and interfered with the fireworks. Mr. White then went on to discuss the St. Marys Senior Center and an incident where a senior fell. The staff did not help her up but encouraged her to get up on her own. The EMTs were called when she was unable to get up. Mr. White stated that the staff should have called the EMTs immediately. Councilmember Colville said he would look into the incident further.

*Mike Lillis, 204 Wheeler St.:* Mr. Lillis discussed the Theatre by the Trax and how successful the train was over the holiday. He thanked the Theatre and Doug Vaught. He went on to discuss his wife's participation in Camden County Art Week. There was Plein Air exhibition recently, and his wife was disappointed that none of the City officials went.

*Jerre Brumbelow, 805 Riverview Dr. W:* Mr. Brumbelow stated that he is the owner of Knuckleheads and wanted to ask Council to reconsider ending the current contract due to lease revisions and subsequent rebid. He prepared a packet of information for each of the Councilmembers to review which will be included as part of the official minutes. Mr. Brumbelow spoke about a petition that was included in the packet, the business' success in the downtown area, its patrons and employees, and his displeasure in the way he has been treated in regards to recent events. Once Mr. Brumbelow concluded, Mayor Morrissey discussed the Council's approval of the RFP, its availability to everyone, and that the RFP is for the revised lease.

*Derek A. Reynolds, 315 N. Grove Blvd. Kingsland:* Capt. Reynolds explained that he is a local boat captain and described a recent incident where he was assaulted after saving a swimming teenager who drifted away from the dock. The police were called, but he is still upset about the incident. Mayor Morrissey asked Chief Hatch to follow up on the incident.

*Debbie Britt, 401 Wheeler St.:* Mrs. Britt voiced her concerns that the Knuckleheads lease was not renewed and asked Council to work with the business to resolve the issues. She went on to add that there is no special license, permit, or training needed to operate a kayak.

*Dave Schmitz, 112 New Hammock Circle:* Mr. Schmitz discussed the issue that St. Marys has of keeping businesses. He has noticed more businesses moving from St. Marys to Kingsland and added that there must be an issue with way things are handled.

*Renee Noe, 603 Sand Bar Rd.:* Mrs. Noe explained that individuals going to Cumberland Island are glad they can rent a bike or kayaks and stated that Knuckleheads is a draw for the downtown.

### **OLD BUSINESS:**

There was no "Old Business" for Council consideration at this time.

### **NEW BUSINESS:**

#### **A. BUDGET ORDINANCE- BILLBOARD FEE (MARKETING TO TOURISM):** *Angela Wigger (Tourism Director) Request budget ordinance approval for outdoor advertising*

Mrs. Wigger stated she was requesting budget approval for a billboard on Interstate 95. She explained the benefits of it and the City's success in the past with an interstate billboard. She stated there are two companies to consider and has received quotes from both ranging from \$9,150 to \$19,200. The recommendation is to contract with Lamar Advertising for a 12-month period for a total cost \$9,150.

Councilmember Reilly made a motion to approve the Option 1 recommendation of the \$9,150/12 month contract with Lamar, as well as transfer the funds necessary. Councilmember Stasinis seconded the motion.

Council discussed the City's marketing campaign, as well as asked how Tourism tracks visitors who visit because of the billboard. Mrs. Wigger explained that they ask visitors and that it is an option on their guest registry that visitors can sign. She went on to discuss the success of the previous billboard they had 2 years prior, as well as the billboard it currently has near the Welcome Center on Exit 1 of I95. Council asked if Vista was considered, and she answered that they did not have billboards on I95 where they were looking. Mayor Morrissey added that billboards on the interstate used by governments and municipalities have a substantial effect. He reiterated the City's marketing campaign noting the importance of letting people know where the City is and what it offers. Voting was unanimous in favor of the motion.

#### **B. ST. MARYS SONGWRITER'S FESTIVAL OPEN CONTAINER REQUEST:** *Angela Wigger (Tourism Director) Request consideration to approve a one-day event for temporary outdoor open container alcohol sales*

Mrs. Wigger explained that this is an open container request for alcohol sales for the Songwriter's Festival on September 20<sup>th</sup> at the St. Marys Waterfront Park. The festival will be from 10am to 6pm and has been approved for an assembly permit. She stated that there will be music throughout the day at the amphitheater, as well as up to 15 vendors selling various items. The request is for the park area and only businesses with valid 2014 alcohol

licenses will be able to obtain wrist-bands from the Clerk's office for the sale of alcohol. She noted that signs will be posted so alcohol is not taken out of the designated area and there will be two paid uniformed off-duty officers on patrol. This is a CVB sponsored event with several organizers, including Jerry Lee.

Councilmember Nutter made a motion to approve the one-day alcohol permit.  
Councilmember Gant seconded the motion.

Council discussed the future changes to the permit policy requiring police to be at an event if alcohol is being served. Mayor and Council noted that it is a great event and will highlight the downtown area. It was clarified that the park will remain open during the event. Mr. Lee stated that it will be open to everyone and will be corresponding with the Starry Nights though alcohol sales will not extend into Starry Nights. He explained that Mr. Rick Scott, former drummer for the musical group *Alabama*, has gotten songwriters are from all around. Mrs. Wigger then noted that Mr. Lee is advertising and distributing information about the event at various local events in the near future. Councilmember Colville called the question. Voting was unanimous in favor of the motion.

**C. SPECIAL USE PERMIT LICENSE DAYCARE (\*): Roger Weaver (Planning Director)  
*Requesting a Special Use Permit to operate a licensed daycare at 113 Natchez Court***

Councilmember Colville made a motion to approve the Special Use Permit for a Licensed Daycare. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**D. MEMORANDUM OF UNDERSTANDING (MOA) OAK GROVE CEMETERY (\*): Jennifer Brown (Finance Director)  
*Request Approval for a Memorandum of Agreement between the City and the Oak Grove Cemetery Authority***

Councilmember Colville made a motion to approve the Memorandum of Understanding between the City and Oak Grove Cemetery Authority. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**E. RESOLUTION-ADDITION OF NEW CITY MANAGER TO BANK ACCOUNTS (\*): Jennifer Brown (Finance Director)  
*Requesting approval of a resolution to add the new City Manager to bank accounts Georgia Fund 1 and Ameris Bank***

Councilmember Colville made a motion to approve the addition of the new city manager to City bank accounts resolution. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**F. REQUEST FOR WORK SESSION FOR JLUS: Roger Weaver (Planning Director)  
*Request to hold a Work Session for JLUS***

Roger Weaver discussed scheduling a work session to discuss and accept the JLUS report and noted that the JLUS consultant recommended 5pm before the next Council Meeting to hold this work session.

Councilmember Reilly made a motion to schedule a JLUS work session at 5pm before the next Council Meeting on July 21<sup>st</sup>. After a brief discussion, Councilmember Reilly amended his motion to schedule the work session for 4:30pm on July 21<sup>st</sup>. Councilmember Stasinis seconded the motion.

Council discussed the restricted time frame and asked if it should be a separate day. It was stated that the end of the July is the contract completion date for the consultant, so if the consultant is brought back after that time it would cost money. Mr. Weaver noted that there has been past work sessions and meetings, as well as information posted about JLUS if citizens would like the information. Voting was unanimous in favor of the motion.

#### **REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:**

**A. FINANCE DIRECTOR'S REPORT:**

The Finance Director referred to the eleven month financial report the Mayor and Council received on revenues and expenditures for the General, Tourism, SPLOST, Water & Sewer, Solid Waste, and Aquatic Center funds for FY 2014. A copy of the report is attached as part of the official minutes.

Council discussed that the cash balance looks better compared to last year. It was noted that the Aquatic Center income seemed low, but it was explained the pool had recently opened due to school. Also, it was mentioned that SPLOST 6 and 7 would be broken down separately on upcoming SPLOST reports.

**B. MONTHLY SEA GRANT UPDATE:**

Roger Weaver gave the Sea Grant update and stated that the data was being put into GIS. He discussed the CRS and noted that he and Michele Wood are now certified Flood Plan Managers. The ISO was discussed and that they were looking at ways to mitigate issues with houses that are below the floodplain. Mayor and Council mentioned the issues with flood insurance, the importance of a good ISO, and if grant money was available to assist homeowners with houses below the floodplain. Mr. Weaver explained that they are looking into these issues. Mr. Weaver mentioned that UGA is working on a report, and he hopes it will be available in August or September.

**C. CITY CALENDAR: *Deputy City Clerk***

The Deputy City Clerk announced the upcoming events, activities and meetings up to July 21, 2014.

#### **REPORT OF MAYOR:**

Mayor Morrissey stated he will hold his comments until the Mayor and Council Comments.

#### **GRANTING AUDIENCE TO THE PUBLIC:**

*Tom Canning, 410 Point Peter Place:* Mr. Canning wanted to see if the City could find out the Return on Investment (ROI) of the billboard and recommended ways of doing so. Also, Mr. Canning appreciated the recognition for the voter's booth at the festival, but noted that there was a significant team involved and it was a grass roots operation. Mayor Morrissey noted importance of citizens getting their questions answered in regards to voting.

*Dick Russell, 93 Wright St.:* Mr. Russell wanted to state his appreciation, excitement, and thanks for the progress of the Gaines Davis Project. Mayor Morrissey added that it seems that projects take a long time, but they appreciate the patience that has been shown.

**MAYOR AND COUNCIL COMMENTS:**

Councilmember Colville reported that Councilmember Williams has been working to get railroad crossings repaired adding that the tracks on Kings Bay Rd. are scheduled to be repaired starting July 28<sup>th</sup> until August 11<sup>th</sup>. Traffic will be detoured down Colerain Rd. and St. Marys Rd. during this period.

Councilmember Reilly stated that the 4<sup>th</sup> of July Festival was phenomenal. He also thanked Mr. Canning for his work on the election booth. He then reported on his trips to the GMA (Georgia Municipal Association) Conference, as well as the Navy League Convention in San Diego. He discussed the various things he learned at each and explained the recognitions that the local Navy League received at the convention.

Councilmember Gant explained that he was troubled with the Knuckleheads situation and that Council was not trying to put Knuckleheads out of business. He stated that the City is not doing a good job of alleviating the rumors on why it is doing what it is doing. The lease needed to be revised and because of the revision it had to be put out for an RFP. Councilmember Colville added that was a one year lease and it was done for the protection of both parties.

Councilmember Nutter stated his thanks to Mr. Marr, Mrs. Wigger, the Thurners, and Kiwanis for the superb job on the festival. He also mentioned an article on CNN regarding the Top 50 Spots in the 50 States, and that Cumberland Island was recognized for Georgia.

Mayor Morrissey gave his thanks for the July 4<sup>th</sup> festival and commented on the election booth. He briefly mentioned the Employee Picnic and thanked the organizers of that. He went on to discuss the bidding process in regards to the bait shop and that anyone is welcome to submit a proposal. The Mayor also mentioned the recent Fire Department Collaboration Meeting between all the municipalities and the County and how it was a great step in improving citizens' safety.

Council then commended the FD and PD for their efforts regarding the bowling alley fire. The Mayor also congratulated the PD for their resolution of other incidents recently.

**CITY MANAGER'S COMMENTS:**

Mr. Holman began by discussing the Gaines Davis Project and stated that at the next meeting staff will be asking Council permission to go out for bid proposals. He then handed the floor over to Mr. Marr who stated the City was waiting on one easement. He added that there will be a

Gaines Davis Pre-Bid Meeting on July 16<sup>th</sup> at the Senior Center at 6pm to discuss the project with the residents and get their input on possible sewer service locations. Mr. Marr then discussed the timeline of the bid process, and he hopes to a contract in place around October.

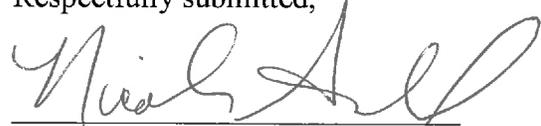
**EXECUTIVE SESSION:**

There was no executive session.

**ADJOURNMENT:**

Councilmember Nutter made a moved for adjournment. Councilmember Colville seconded the motion. Mayor Morrissey declared the meeting adjourned at 7:38 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nicole Goebel", written in black ink.

Nicole Goebel, Deputy City Clerk