



CITY OF ST. MARYS, GEORGIA

May 20, 2013

CLASSIFICATION & COMPENSATION ANALYSIS WORK SESSION

4:30 P.M.

FY 2014 BUDGET HEARING

5:45 P.M.

CITY COUNCIL MEETING

6:00 P.M.

AMENDED AGENDA (Revised 05/20/2013)

I. CALL TO ORDER

II. INVOCATION: *Councilmember Gant*

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

QUORUM: YES X NO

V. APPROVAL OF MINUTES:

*May 6, 2013 Regular City Council Meeting Minutes
May 16, 2013 Special Called City Council Meeting Minutes
May 16, 2013 Executive Session Minutes*

VI. PRESENTATION:

GEORGIA CITIES WEEK ART AND ESSAY AWARDS: *Artie Jones, III, Economic Development Director*

ENTERPRISE ZONE: *Artie Jones, III, Economic Development Director*

COALITION FOR A BETTER COMMUNITY PRESENTATION

AIRPORT AUTHORITY ANNUAL REPORT: *Jay Stanford, Chairman*

BOARD ANNOUNCEMENTS (TERM EXPIRATIONS):

1. Orange Hall Foundation (*Keith Post, Sabrina Sterling, Leslie Wells, Cecil Gay, Jr.*)

VII. SET CONSENT AGENDA

VIII. APPROVAL OF THE AGENDA

IX. GRANTING AUDIENCE TO THE PUBLIC

X. OLD BUSINESS:

A. CAMDEN FILM COMMISSION: *Councilmember Keith Post*

XI. NEW BUSINESS:

1. **LIFT STATION 11 EMERGENCY REPAIRS DISCUSSION:** (Added) *Bobby Marr*
- A. **LUCKY DAWGS ALCOHOL LICENSE:** *Public Hearing*
To request approval to advertise for a public hearing for beer, wine and liquor license
- B. **EXECUTIVE ADMINISTRATIVE ASSISTANT POSITION (EXECUTIVE DEPARTMENT):**
Request authorization to advertise and hire an Executive Administrative Assistant for the Mayor/City Manager's Office
- C. **PROPOSED LIST OF CITY PARCELS FOR SALE:** Request authorization to sell City owned parcels
- D. **BUDGET ORDINANCE:** *FY 2013 Multi-Grant Budget (LMIG)*
Amend the FY 2013 Multi-Grant Budget to reflect receipt of funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG)
- E. **BUDGET ORDINANCE:** *FY 2013 General Fund Budget (LMIG)*
Amend the FY 2013 General Fund Budget to reflect receipt of funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG)
- F. **BUDGET ORDINANCE:** *FY 2013 Multi-Grant Budget (Bulletproof Vests)*
Amend the FY 2013 Multi-Grant Budget to reflect receipt of funds from the Bureau of Justice Assistance for the purchase of bullet proof vests for the St. Marys Police Department
- G. **BUDGET ORDINANCE:** *FY 2013 General Fund Budget (Bulletproof Vests)*
Amend the FY 2013 General Fund Budget to reflect receipt of funds from the Bureau of Justice Assistance for the purchase of bulletproof vests for the St. Marys Police Department
- H. **BUDGET ORDINANCE:** *FY 2013 Tourism Budget (TRAM)*
Amend the FY 2013 Tourism Budget to provide funds for the purchase of a TRAM
- I. **BUDGET ORDINANCE:** *FY 2013 Tourism Budget (TRAM)*
Amend the FY 2013 General Fund Budget to provide funds for the purchase of a TRAM

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

- A. **CITY CALENDAR:** *City Clerk*

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY OF ST. MARYS, GEORGIA

FY 2014 BUDGET PUBLIC HEARING

“PROPOSED FY2014 BUDGET”

May 20, 2013

5:45 p.m.

MINUTES

The Mayor Pro Tem John Morrissey and City Council of the City of St. Marys conducted a Budget Public Hearing for the proposed FY 2014 Budget in the Council Chambers at City Hall on May 20, 2013 at 5:46 p.m.

PRESENT WERE:

Mayor Pro Tem John Morrissey
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember Keith Post
Councilmember Nancy Stasinis

ABSENT WERE:

Mayor William T. DeLoughy
Councilmember Greg Bird

CITY OFFICIALS PRESENT:

Steven S. Crowell, Jr., City Manager
Roger Weaver, Planning Director
Bobby Marr, Public Works Director
Robby Horton, Fire Chief
Jennifer Brown, Finance Director
Donna Folsom, HR Director
Artie Jones, III, Economic Dev. Director
Angela Wigger, Tourism Director
Timothy Hatch, Chief of Police

The Mayor Pro Tem John Morrissey called the hearing to order at 5:46 p.m., and opened the floor to the Public for questions and/or comments.

GRANTING AUDIENCE TO THE PUBLIC

There were no questions or comments from the Public.

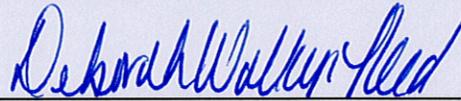
Councilmember Post commented on a cost saving measure discussed previously in which the Executive Assistant for the Economic Development Director would assist the City Manager's Office as well. Councilmember Post stated relocating the assistant and the Economic Development Director to City Hall would allow for better utilization of space. Councilmember Post notes the Executive Administrative position for the City Manager's Office is on the agenda. Mr. Crowell (City Manager) stated that Council had reviewed several items and the sale of leave and consolidation of duties for the Executive Assistant in Economic Development and his office was one that not been resolved.

Mr. Crowell stated the consolidation of duties would be a cost savings of approximately \$30,000 for the City. Mr. Crowell referred to one of the offices needing a little renovating. He also stated that moving the Court to the Ward Hernandez Building might be an option. Mr. Crowell commented that Council had the decision for the budget but he thought the personnel decision on the consolidation of duties might fall under duties for the City Manager. Council requested that the sale of leave and executive assistant duty consolidation for Economic Development and the City Manager's Office be placed on the June 3, 2013 City Council agenda.

ADJOURNMENT

Mayor Pro Tem John Morrissey declared the Budget Public Hearing closed at 5:54 p.m.

Respectfully submitted,



Deborah Walker-Reed, City Clerk

CITY COUNCIL MEETING

May 20, 2013

6:00 p.m.

MINUTES

The Mayor Pro Tem and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, May 20, 2013 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor Pro Tem John Morrissey
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember Keith Post
Councilmember Nancy Stasinis

ABSENT WERE:

Mayor William T. DeLoughy
Councilmember Greg Bird

CITY OFFICIALS PRESENT:

Steven S. Crowell, Jr. City Manager
Jennifer Brown, Finance Director
Donna Folsom, Human Resources Director
Timothy Hatch, Police Chief
Artie Jones, III Economic Dev. Director
Robby Horton, Fire Chief
Bobby Marr, Public Works Director
Roger Weaver, Planning Director

CALL TO ORDER:

Mayor Pro Tem Morrissey called the City Council Meeting to order at 6:01 p.m. Councilmember Gant gave the invocation. Mayor Pro Tem Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

APPROVAL OF MINUTES: *May 6, 2013 Regular City Council Meeting Minutes*

Councilmember Post moved to approve the May 6, 2013 regular City Council meeting minutes. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

May 16, 2013 Special Called City Council Meeting Minutes

Councilmember Post moved to approve the May 16, 2013 Special Called City Council meeting minutes. Councilmember Howell seconded the motion. Voting was recorded as follows:

FOR

Councilmember Gant
Councilmember Howell
Councilmember Post

ABSTAINED

Councilmember Stasinis

May 16, 2013 Executive Session Minutes

Councilmember Howell moved to approve the May 16, 2013 Executive Session meeting minutes. Councilmember Post seconded the motion. Voting was recorded as follows:

FOR
Councilmember Gant
Councilmember Howell
Councilmember Post

ABSTAINED
Councilmember Stasinis

PRESENTATIONS:

GEORGIA CITIES WEEK ART AND ESSAY AWARDS: *Artie Jones, III, Economic Development Director*

Arties Jones, III, (Economic Development Director) assisted Mayor Pro Tem Morrissey in acknowledging and congratulating three fifth grade St. Marys Elementary students for their entries in the "Georgia Cities Week" contest. Sebastian Llanes-Reyna received a \$25.00 savings bond for third place, Duke Garcia received a \$50.00 savings bond for second place and Catherine Adams received a \$100.00 savings bond for first place.

ENTERPRISE ZONE: *Artie Jones, III, Economic Development Director*

Mr. Jones gave a brief overview of the perimeters to establish an Enterprise Zone to attract businesses to the City of St. Marys. Mr. Jones mentioned two meetings which will be held to share information on the establishment of an Enterprise Zone and to collect feedback from the public. Mr. Jones mentioned the two meetings will be held at the Ward Hernandez Building on Monday, June 10, 2013 at 5:00 p.m. and Thursday, June 13, 2013 at 5:00 p.m.

COALITION FOR A BETTER COMMUNITY PRESENTATION: *Elaine Powierski, Dave Southern & Alex Kearns*

Mr. Dave Southern announced the adult 2013 Civility Award winner as Bill Gross. Ms. Alex Kearns announced the youth 2013 Civility Award winner as Kevin Hutchinson, a ninth grade student at Camden County High School.

AIRPORT AUTHORITY ANNUAL REPORT: *Jay Stanford, Chairman*

Jay Stanford gave a brief overview of the Airport Authority. Mr. Stanford referenced cracks on the runways and vandalism which resulted in damage to 60% of the lights on the runway. Mr. Stanford stated he was working with the City Manager to ascertain potential funding available to the Airport Authority. Mr. Crowell mentioned a cost of approximately 5% of the repair cost. Mayor Pro Tem Morrissey asked for an item to be placed on the agenda if possible for the June 3, 2013 City Council meeting agenda. Mr. Stanford stated the Airport Authority looks forward to working with the City in the future.

SET CONSENT AGENDA (*):

Councilmember Post moved to approve the consent agenda as New Business A, D, E, F, G, H, and I. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Mayor Pro Tem Morrissey added agenda item #1 under New Business as Lift Station 11 Emergency Repair Discussion. Councilmember Stasinis made a motion to approve the agenda as amended. Councilmember Gant seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Barbara Ryan, 511 Osborne Street: Ms. Ryan briefed the Mayor Pro Tem and City Council on the Gullah Geechee Corridor Trail which extends from Wilmington, North Carolina to St. Augustine, Florida. Ms. Ryan stated the Department of Interior has approved a management plan for approximately ten million dollars to assist in establishing programs along the corridor. Ms. Ryan stated this would be a wonderful opportunity for tourism in St. Marys. Ms. Ryan stated there is an opportunity to establish a Gullah Geechee Interpretation Station in St. Marys which would be promoted locally and nationally. Ms. Ryan also commented briefly on the duties of a film commission and the functions/projects of the Coastal Georgia Film Alliance.

Doug Vaught, 130 Plank Lane: Mr. Vaught briefly spoke about the postponement of the Camden Film Commission item on the agenda, the filming of a movie "The Preserve" at the Old Mill property and a film festival at Theatre by the Trax.

Ann Stone, Schooner Steelaway: Ms. Ann Stone announced to City Council that the Steelaway was leaving the community and gave a brief overview of a timetable for the Schooner Steelaway presence here in St. Marys. Mrs. Stone spoke of their time here in St. Marys and the warm welcome she initially had when she arrived. Mrs. Stone stated St. Marys is a wonderful City and she loves the area. She also commented on negative encounters with a group of people here in St. Marys. Mrs. Stone gave a written timeline to Mayor Pro Tem Morrissey.

OLD BUSINESS:

A. CAMDEN FILM COMMISSION: (Postponed until 06/03/2013) *Councilmember Post*

Councilmember Post made a motion to postpone item A under Old Business as Camden Film Commission until June 3, 2013. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

NEW BUSINESS:

1. LIFT STATION 11 EMERGENCY REPAIR DISCUSSION: *Bobby Marr, Public Works Director*

Bobby Marr (Public Works Director) stated that a pipe collapsed causing a sink hole.

Councilmember Post made a motion to declare the repairs to Lift Station 11 an emergency and waive the 30 day advertising rule. Councilmember Stasinis seconded the motion. Councilmember Post moved for discussion. Councilmember Post requested the status of the repair and Bobby Marr (Public Works Director) stated the repair is very critical. Mr. Marr also stated that the station was working on a bypass. He stated that notices will be sent to residents in the area.

Councilmember Post amended his motion to include declaring the repairs at Lift Station 11 an emergency and waiving the 30 day advertising rule. The City Manager is authorized to allocate up to \$50,000 in expenditures for emergency repairs. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

A. LUCKY DAWGS ALCOHOL LICENSE (*): *Public Hearing*

To request approval to advertise for a public hearing for beer, wine and liquor license

Councilmember Post made a motion to approve advertising the public hearing for Disulmona, Inc. D/B/A Lucky Dawgs for a beer, wine and liquor license. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

B. EXECUTIVE ADMINISTRATIVE ASSISTANT POSITION (EXECUTIVE DEPARTMENT):

(Postponed until 06/03/2013)

Request authorization to advertise and hire an Executive Administrative Assistant for the Mayor/City Manager's Office

Councilmember Post made a motion to postpone item B under New Business as Executive Administrative Assistant Position (Executive Department) until June 3, 2013.

Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

C. PROPOSED LIST OF CITY PARCELS FOR SALE: Request authorization to sell City owned parcels (Postpone until 08/05/2013)

Councilmember Post made a motion to postpone reviewing the list of parcels until a Work Session is scheduled at the first City Council meeting in August. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

D. BUDGET ORDINANCE (*): *FY 2013 Multi-Grant Budget (LMIG)*

Amend the FY 2013 Multi-Grant Budget to reflect receipt of funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG)

Councilmember Post made a motion to approve the Budget Ordinance for the FY 2013 Multi-Grant Budget in the amount of \$137,549 to reflect the receipt of funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG). Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

E. BUDGET ORDINANCE (*): *FY 2013 General Fund Budget (LMIG)*

Amend the FY 2013 General Fund Budget to reflect receipt of funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG)

Councilmember Post made a motion to approve the Budget Ordinance for the FY 2013 General Fund Budget in the amount of \$137,549 to reflect the receipt of funds from the Georgia Department of Transportation's Local Maintenance Improvement Grant (LMIG). Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

F. BUDGET ORDINANCE (*): *FY 2013 Multi-Grant Budget (Bulletproof Vests)*

Amend the FY 2013 Multi-Grant Budget to reflect receipt of funds from the Bureau of Justice Assistance for the purchase of bullet proof vests for the St. Marys Police Department

Councilmember Post made a motion to approve the Budget Ordinance for the FY 2013 Multi-Grant Budget to reflect receipt of funds from the Bureau of Justice Assistance in the

amount of \$1,740 for the purchase of bulletproof vests for the St. Marys Police Department. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

G. BUDGET ORDINANCE (*): *FY 2013 General Fund Budget (Bulletproof Vests)*

Amend the FY 2013 General Fund Budget to reflect receipt of funds from the Bureau of Justice Assistance for the purchase of bulletproof vests for the St. Marys Police Department

Councilmember Post made a motion to approve the Budget Ordinance for the FY 2013 General Fund Budget to reflect receipt of funds from the Bureau of Justice Assistance in the amount of \$1,740 for the purchase of bulletproof vests for the St. Marys Police Department. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

H. BUDGET ORDINANCE (*): *FY 2013 Tourism Budget (TRAM)*

Amend the FY 2013 Tourism Budget to provide funds for the purchase of a TRAM

Councilmember Post made a motion to approve the Budget Ordinance for FY 2013 Tourism Budget in the amount of \$4,545 for the purchase of a TRAM for Tourism. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

I. BUDGET ORDINANCE (*): *FY 2013 General Fund Budget (TRAM)*

Amend the FY 2013 General Fund Budget to provide funds for the purchase of a TRAM

Councilmember Post made a motion to approve the Budget Ordinance for FY 2013 General Fund Budget in the amount of \$4,545 for the purchase of a TRAM for Tourism. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CITY CALENDAR: *City Clerk*

The City Clerk announced the upcoming events, activities and meetings up to June 3, 2013.

REPORT OF MAYOR:

Mayor Pro Tem Morrissey gave a brief overview of events that Mayor DeLoughy attended which include the Fallen Peace Officer's Ceremony downtown, Cumberland Harbour's ceremonial dirt shoveling and the Senior Center Prom which approximately 140 people attended.

GRANTING AUDIENCE TO THE PUBLIC:

Kathy Wilson, 111 Yellow Bluff Trail: Mrs. Wilson spoke about the loud music coming from Borrell Creek Restaurant which now has outdoor bands. Mrs. Wilson commented that the music is a nuisance and the sound barrier was removed. Mrs. Wilson stated that the ownership has changed to a family member.

Mayor Pro Tem requested that the City Manager compile a staff report on the concerns. Roger Weaver (Planning Director) gave a brief overview of issues with bands in the past.

Bob Taylor, 303 Long Point Circle: Mr. Taylor commented on the loud music at Borrell Creek Restaurant and how the current owner has not been receptive to conversation about the music.

MAYOR AND COUNCIL COMMENTS:

Councilmember Gant commented on the waterfront and how St. Marys is a peaceful place for all people including tourist, boaters and fishermen. Councilmember Gant stated the businesses will not be able to survive without growth. Councilmember Gant requested the City Manager to develop a resolution to be on the June 3, 2013 City Council meeting to then be placed on the City website upon approval.

Councilmember Post commented on an article he read while traveling that addressed film making in Atlanta and how they are striving to streamline the process. Councilmember Post commented that the Camden Film Commission is a collaborative effort to streamline the process here in Camden County for all five entities involved (St. Marys, Woodbine, Kingsland, Camden County and the Public Service Authority). Councilmember Post stated the commission was not his idea but a collaborate one with the other entities and he is a representative of St. Marys. Councilmember Post commented that the Joint Land Use Study was in the Atlanta paper.

Mayor Pro Tem Morrissey stated that the Joint Land Use Study is available on the County website. Mayor Pro Tem spoke about Camden County, St. Marys and our boards, authorities and commissions that work together to ensure everyone is able to enjoy our area. Councilmember Post commented that the USS Sea Devil will have their reunion here and approximately 110 older sailors will be downtown.

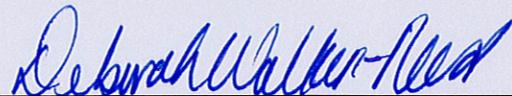
EXECUTIVE SESSION

There was no "Executive Session" at this time.

ADJOURNMENT:

Councilmember Howell made a motion for adjournment. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion. Mayor Pro Tem Morrissey declared the meeting adjourned at 7:32 p.m.

Respectfully submitted,



Deborah Walker-Reed, City Clerk