

**CITY OF ST. MARYS, GEORGIA**  
**CITY COUNCIL MEETING**  
**March 10, 2008**  
**6:00 p.m.**

**AMENDED**  
**AGENDA**

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Greg Bird*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES\_\_X\_\_ NO\_\_**
- V. **APPROVAL OF MINUTES:** *February 25, 2008 Regular City Council Meeting Minutes*  
*February 27, 2008 Finance Committee Meeting Minutes*  
*March 3, 2008 Personnel Committee Meeting Minutes*
- PRESENTATION:**
- TREE BOARD REPORT**
- FINANCE REPORT**
- APPROVAL OF THE AGENDA**
- VI. **GRANTING AUDIENCE TO THE PUBLIC:**
- VII. **OLD BUSINESS:**
- A. **IMMIGRATION COMPLIANCE ACT:**.....**REMOVED** .....TAB “A”  
*Department of Homeland Security M.O.U. Changes*
- VIII. **NEW BUSINESS:**
- A. **NEW ALCOHOL LICENSES PUBLIC HEARING:**..... TAB “B”  
*2 Sisters Café, Inc., Kingsland Management II, LLC, and Peppers 4, Inc.*
- B. **BUDGET & CIP SCHEDULE FY 2009:** *Discussion* .....TAB “C”
- C. **PT. PETER WASTEWATER TREATMENT PLANT 4.0 MGD EXPANSION:**..TAB “D”  
*Haskell Preconstruction Proposal*
- D. **CITY MARSHAL OFFICE** .....**REMOVED**.....TAB “E”
- E. **DOCUMENT SCANNING BIDS:** *Planning, Building and Clerk’s Office* .....TAB “F”
- F. **CITY SOLICITOR:** *Discussion* .....TAB “G”
- G. **E-MAIL POLICY:** *Discussion*.....TAB “H”
- IX. **REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:**
- A. **PLANNING DIRECTOR’S REPORT** .....TAB “I”

1. **W.H. Gross Construction** requests minor final approval for a 2-lot subdivision located on the corner of Borrell Boulevard & Miller Street, Tax Parcel #S22 03 009. The property is zoned R-1.
2. **Brant Creek** requests rezoning from PD R-5 to PD R-3 on (2) parcels totaling 16.57 acres located on Highway 40 East, Tax Parcel #135 002 & 135 002C.  
**REMOVED**
3. **Kings Bay Pro3, LLC** requests rezoning of a 43.5 acre property known as Haven Park from a PD-R5 to a combination of PD-R3 and PD-R5.  
**REMOVED**

**B. FINANCE COMMITTEE REPORT.....TAB “J”**

1. Cable Franchise Fee
2. Homestead Exemption
3. Positive Media Proposal
4. Gov-Deals Online Surplus Property Auctions

**C. PERSONNEL COMMITTEE REPORT .....TAB “K”**

1. Resolution: *Employee Suggestion Program*
2. Personnel Policy Changes

**D. PROPERTY COMMITTEE REPORT**

1. Landmar M.O.U.: *Railroad Building*

**E. WATER/SEWER COMMITTEE REPORT**

1. Haven Park: *Kings Bay Pro3, LLC Agreement*

**F. HOSPITAL AUTHORITY APPOINTMENT: One vacancy.....TAB “L”**

**G. ANNOUNCEMENT: Term Expirations**

1. Hospital Authority: *One (Flem Hall)*
2. Downtown Development Authority: *Two( Diane McCoy & Carol Grayson-Buddin)*

**X. REPORT OF MAYOR:**

**XI REPORT OF CITY MANAGER:**

**XII. GRANTING AUDIENCE TO THE PUBLIC**

**XIII. EXECUTIVE SESSION:**

**XIV. ADJOURNMENT:**

**CITY OF ST. MARYS, GEORGIA**  
**CITY COUNCIL MEETING**  
**March 10, 2008**  
**6:00 p.m.**

**MINUTES**

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, March 10, 2008 in the Council Chamber at City Hall.

**PRESENT WERE:**

Mayor Rowland Eskridge  
Councilmember Greg Bird  
Councilmember William DeLoughy  
Councilmember Deborah Hase  
Councilmember Larry Johnson  
Councilmember Chuck Trader  
Councilmember Gull Weaver

**CITY OFFICIALS PRESENT:**

William Shanahan, City Manager  
Max Tinsley, Asst. City Manager  
Amanda Blackledge, City Attorney  
Roger Weaver, Planning Director  
Wiley King, Building Director  
Tim Hatch, Police Chief  
Bobby Marr, Public Works Director  
Robby Horton, Fire Chief  
Jennifer Brown, Finance Director  
Marsha Hershberger, Asst. Finance Director  
Alyce Thornhill, Economic Dev. Director  
Kathy Johnson, Deputy Clerk  
Nicole Goebel, IT Assistant  
Richard Riggle, Sergeant-At-Arms

**CALL TO ORDER**

Mayor Eskridge called the City Council Meeting to order at 6:00 p.m. Councilmember Bird gave the invocation. Mayor Eskridge led the audience in the pledge of allegiance. Council roll call indicated a quorum of council members present for the meeting.

**APPROVAL OF MINUTES:**

*February 25, 2008 Regular City Council Meeting Minutes*

Councilmember Weaver made a motion to approve the February 25, 2008 regular City Council meeting minutes. Councilmember DeLoughy seconded the motion. Voting was unanimous in favor of the motion.

*February 27, 2008 Finance Committee Meeting Minutes*

Councilmember DeLoughy made a motion to approve the February 27, 2008 Finance Committee meeting minutes. Councilmember Trader seconded the motion. Voting was unanimous in favor of the motion.

*March 3, 2008 Personnel Committee Meeting Minutes*

Councilmember Johnson made a motion to approve the March 3, 2008 Personnel Committee meeting minutes. Councilmember Bird seconded the motion. Voting was unanimous in favor of the motion.

**PRESENTATION:**

**Tom McClendon**, Chairman of the St. Marys Tree Board gave an annual report of the achievements and goals since its organization in 2006. The full report is attached as part of the minutes.

The Chief of Police recognized Sergeant Steve Wahl, Corporal Brian Barber, Corporal Matthew Chambliss, Officer's Michael Cronin, Timothy Marray and Victor Reed for service above and beyond their normal actions from the numerous requests from the community.

Officers Cronin and Marray were on patrol in the downtown park when they noticed people creeping around Lang's Marina and restaurant carrying gear. Due to their intuitive processes, these officers confronted the individuals, and foiled a burglary that had occurred on one of the boats. Their actions, along with the assistance of Corporal Chambliss led to three arrests. An estimate of \$1,500 in fishing equipment and scuba gear was recovered.

Corporal Barber, Sergeant Wahl and Officer Reed were involved in a significant drug arrest while making a traffic stop on a vehicle. Officer Reed's suspicions were raised by the smell of marijuana inside the car, and information that was received to be on the lookout for the individual. The County assisted with a drug dog that walked around the vehicle alerting the officers of the location of the drugs.

**FINANCE DIRECTOR'S REPORT**

The Finance Director presented the 7-month (January 2008) report for the General, Water/Sewer and Solid Waste Funds. An update on property taxes collected is as follows:

<u>Year</u>	<u>Collected</u>	<u>Uncollected</u>
2007	96%	\$124,123.00
2006	98.45%	\$ 42,120.90
2005	99.09%	\$ 19,922.00
2004	99.51%	\$ 10,403.24
2003	99.44%	\$ 11,545.35
2002	99.56	\$ 8,281.40

A copy of the finance report is attached as part of the minutes.

### **APPROVAL OF THE AGENDA**

Councilmember DeLoughy made a motion to approve the agenda as presented. Councilmember Weaver seconded the motion. Voting was unanimous in favor of the motion.

### **GRANTING AUDIENCE TO THE PUBLIC:**

**Doug Cooper**, Co-Chairman Steering Committee for Camden County's Anti-Litter Campaign distributed information regarding the Keep America Beautiful/Keep Georgia Beautiful Program. The committee intends to address the Board of Commissioners and the City Councils of St. Marys, Kingsland, and Woodbine with a formal presentation at their next meeting.

Mayor Eskridge recognized a few third grade students, in the audience, from St. Marys Elementary School. He asked that they help the City by taking down license plate numbers if someone is seen throwing trash out of windows.

### **OLD BUSINESS:**

A. **IMMIGRATION COMPLIANCE ACT:** (REMOVED)

### **NEW BUSINESS:**

A. **NEW ALCOHOL LICENSES PUBLIC HEARING:**

*2 Sisters Café, Inc., Kingsland Management II, LLC, and Peppers 4, Inc.*

The City Manager stated that the City Clerk requested approval to advertise for a public hearing for three new 2008 Alcohol Licenses. Dee Anna and Bonnie Gillespie have made application for an alcohol license for 2 Sisters Café located at 112 Osborne Street for the sale of beer and wine for consumption on-premises with food. The Gillespie's have leased the building to conduct business as a café, restaurant, bakery and floral shop.

Jack Ghazi has made application for an alcohol license located at 491 St. Marys Road for sale of beer and wine off-premises consumption without food. Mr. Ghazi has leased the Cisco Travel Plaza II building to conduct business as a restaurant, convenience store and gas station.

Juan Angel has made application for an alcohol license located at 129 City Smitty Drive for sale of beer, wine and spirituous liquor for consumption on-premises with food. Mr. Angel has leased space in Kings Bay Village shopping center to conduct business as a full service restaurant.

The City Manager and City Clerk recommended approval to advertise for the public hearing on March 24, 2008 at 5:45p.m. in the Council Chamber at City Hall.

Councilmember Weaver made a motion to authorize advertising for the three alcohol licenses. Councilmember Bird seconded the motion. Voting was unanimous in favor of the motion.

**B. BUDGET & CIP SCHEDULE FY 2009: Discussion**

The City Manager and Finance Director recommended approval of the Budget Workshop dates for Mayor and Council as follows:

March 31<sup>st</sup>  
April 1<sup>st</sup>  
April 2<sup>nd</sup>  
April 3<sup>rd</sup>

The workshops are scheduled to begin at 3:30 p.m. to 6:30 p.m. in the Council Chamber in City Hall.

Councilmember Weaver made a motion to approve the Budget & CIP Schedule for Fiscal Year 2009. Councilmember DeLoughy seconded the motion. Councilmember Trader suggested changing the time to 3:45 p.m. Councilmember Weaver amended the motion to begin the meetings at 3:45 p.m. Councilmember DeLoughy seconded the amended motion. The City Manager and Mayor urged St. Marys' citizens to attend the budget workshops to give input on where tax dollars are being designated. Voting was unanimous in favor of the motion.

**C. PT. PETER WASTEWATER TREATMENT PLANT 4.0 MGD EXPANSION:  
*Haskell Preconstruction Proposal***

The City Manager recommended approval to authorize the Mayor to execute a contract with Haskell Construction Company to provide preconstruction services in the design of the Point Peter Wastewater Treatment Plant upgrade to 4.0 million gallons per day. Based on the Mayor and Councils approval and direction at the last City Council meeting, The Haskell Company has prepared a fee proposal for preconstruction services as presented in the attached scope of services for the amount of \$59,017.00. Included in this amount was a savings in the total cost by \$28,728.00 because Haskell will be using existing staff currently being fully billed on the 1.8 MGD expansion project. They have also proposed to defer payment for these services and include them in the construction contract that will be billed with the first pay request. However, if the project does not proceed with construction, then payment will be owed at that time.

Councilmember Johnson made a motion to approve the Point Peter Wastewater Treatment Plant 4.0 MGD expansion preconstruction proposal from Haskell . Councilmember Hase seconded the motion. The City Manager stated that at the start of the 1.8 preconstruction estimated costs were \$16,000,000. Upon completion of the preconstruction, the Haskell Company guaranteed a maximum price of \$14,000, 901, saving the City a significant amount of money. Voting was unanimous in favor of the motion.

**D. CITY MARSHAL OFFICE: (REMOVED)**

Mayor Eskridge consulted with the former Mayor and it is his understanding that it was created as a separate department. The City Manager stated that he has not found documentation where this was done. There are a number of things that need to be done and what is needed to keep this person with police powers. Then it will be brought back to Council unless documentation is found. Mayor Eskridge stated that the information should be found in the minutes. The City Manager directed the City Clerk to research the minutes.

**E. DOCUMENT SCANNING BIDS: *Planning, Building and Clerk's Office***

The City Manager recommended awarding the scanning contract to Shell Office Systems. Due to the number of permanent documents that are required to be stored in City Hall, and the need to provide easy citizen access to these documents, it has become necessary to outsource the scanning project. A bid opening was duly advertised in the newspaper and held on March 6<sup>th</sup> for the Planning, Building and City Clerk's Departments Scanning Project. Activity on the bid was from five firms. Of the five, four were actively engaged in asking questions and investigating conditions. Of the four, two bids were received within the bid time with one bid rejected as being unresponsive. The remaining bid of Shell Office Systems has been reviewed and found to be responsive.

The bid documents call for scanning services at a per sheet cost for various size documents. Staff has reviewed the listed costs of the low bidder and determined that they are very competitive. Staff will use these unit prices to scan as many documents as our approved budget will permit. This work will address the substantial backlog of legal documents, plats, and drawings that must be kept per applicable state law, as well as greatly improve access to these records. Scanning these records will greatly facilitate our citizen's access to these city records.

Staff recommends awarding the scanning contract to Shell Office Systems in the per sheet amounts as listed in their proposal not to exceed the budgeted amount of \$40,000. This project may need to be budgeted each year until the entire backlog of documents is completely scanned.

Councilmember DeLoughy made a motion to approve the document scanning bid. Councilmember Weaver seconded the motion. Councilmember Hase questioned whether current documents were being scanned. The City Clerk responded that they were not due to an equipment problem, however, the malfunction was recently repaired and the equipment is now operational. Councilmember's discussed the current server in the clerk's office, the document format, allotted memory for other departments and compatibility. Mayor Eskridge commented that when the scanner was purchased someone would be hired to scan. The Planning Director stated that this did not happen and it was found to be less expensive to outsource the backlog to get caught up. The existing equipment is being used to do current work. The Assistant City Manager stated that Council approved the equipment with copying and scanning capability. There are over 10,000, 24x36 maps and building plans. When costs were researched to pay someone to scan, it would take 2-3 years verses a scanning service picking everything up one time to mass scan for less money. The City Clerk did have part-

time staff members hired half way through the year but it was difficult keeping someone with computer experience who could do the job until the end of the fiscal year. Voting was unanimous in favor of the motion.

**F. CITY SOLICITOR: *Discussion***

The City Manager recommended authorization for the City Attorney to fill the role of solicitor for the City's Municipal Court. In order to better serve the citizens of St. Marys, the Municipal Court necessitates a solicitor. The filling of this position must be documented in the City Council meeting minutes for record of various government agencies. The Superior Court of Camden County and GMA recommended this action.

Councilmember Weaver made a motion to authorize the City Attorney to fill the role of City Solicitor. Councilmember Hase seconded the motion. The City Attorney stated that she is already serving in the prosecutor/solicitor capacity. This is an administrative issue in order to have access to certain records from Georgia Bureau of Investigation (GBI) and designation must be captured in the official minutes. Mayor Eskridge stated that when he and the City Manager met with Judge Williams it was her recommendation to have a solicitor in Municipal Court. Voting was unanimous in favor of the motion.

**G. E-MAIL POLICY: *Discussion***

The City Manager recommended direction from the Mayor and Council to amend the e-mail policy to include e-mail retention. GMA staff highly recommended that all municipal governments incorporate an e-mail policy under the retention schedule.

Councilmember Weaver made a motion to create an e-mail policy. Councilmember Bird seconded the motion. Councilmember Weaver commented that one City had 48 hour retention. Basically, it is a reasonable expectation if someone wanted an open record request on an e-mail. There needs to be a specific time stated to delete e-mails, otherwise they must be kept forever. This would not include attachments of contracts or agreements that are kept by the City. A reasonable amount of time would be 10 days. The City Manager stated that one of the things that were discussed in training is to define how long it is kept. If there is an open records request and a policy is adopted then it proves that the City is not hiding anything so no one could doubt our ethics. Voting was unanimous in favor of the motion.

**REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:**

**A. PLANNING DIRECTOR'S REPORT**

- 1. W.H. Gross Construction** requests minor final approval for a 2-lot subdivision located on the corner of Borrell Boulevard & Miller Street, Tax Parcel #S22 03 009. The property is zoned R-1. The Planning Director stated that the Planning Commission recommended approval. Councilmember DeLoughy made a motion to approve W.H. Gross Construction's request. Councilmember Hase seconded the motion. Voting was unanimous in favor of the motion.

2. **Brant Creek** requests rezoning from PD R-5 to PD R-3 on (2) parcels totaling 16.57 acres located on Highway 40 East, Tax Parcel #135 002 & 135 002C. **(REMOVED)**
3. **Kings Bay Pro3, LLC** requests rezoning of a 43.5 acre property known as Haven Park from a PD-R5 to a combination of PD-R3 and PD-R5. **(REMOVED)**

**B. FINANCE COMMITTEE REPORT**

Councilmember DeLoughy gave a report on the Finance Committee meeting held on February 27, 2008.

**1. Cable Franchise Fee**

The Committee discussed the cable contract and the state franchise fee laws that allow companies to negotiate with the state if an ordinance is not in place. The Committee recommended a 5% franchise fee, which is the maximum allowance.

Councilmember Johnson made a motion to set the franchise fee at 5% on the Comcast contract. Councilmember Weaver seconded the motion. Voting was unanimous in favor of the motion.

**2. Homestead Exemption**

Councilmember DeLoughy stated that the legislation for the City's homestead exemption for persons 65 years or older was passed 17 years ago. The rules have not been enforced. The qualifications are \$25,000 or less income after adjustments (i.e. retirement, pension, social security, etc.). He further stated that the legislation is outdated and further research is needed for possible revision.

Councilmember DeLoughy made a motion to review the present senior citizens homestead exemption to be brought current with state standards. Councilmember Weaver seconded the motion.

Councilmember's discussed updating the current legislation, proof of income and other future requirements for compliance.

Following much discussion, Councilmember DeLoughy withdrew the motion. Councilmember Weaver seconded the withdrawal of the motion.

Councilmember Trader made a motion to accept the revisions as required under the Georgia Law as voted on by the citizens of St. Marys. Councilmember DeLoughy seconded the motion. Voting was unanimous in favor of the motion.

Councilmember DeLoughy made a motion to review the present senior citizens homestead exemption to address the problems and update the current act to better serve the citizens of St. Marys. Councilmember Weaver seconded the motion. Voting was unanimous in favor of the motion.

Councilmember's discussed who would receive an exemption, advertising the changes and contacting other cities with similar exemptions. The Finance Director stated that if a senior's income is over \$25,000 they would not get the exemption in 2008 when tax bills were issued. The law states that the burden falls on the tax payer to notify the City if their income changes.

Following much discussion, Councilmember Johnson made a motion to send it to Committee for a recommendation to Council. Councilmember Bird seconded the motion. Voting was unanimous in favor of the motion.

**3. Positive Media Proposal**

Councilmember DeLoughy stated that Chris Folsom, Positive Media Inc. explained the public relations concept of the proposal for a Camden Information Channel. The costs involved would be a one-time initial setup fee of \$1,200 and a \$500 monthly fee for 5 years. Councilmember Weaver stated that a similar issue was proposed to Tybee Island by Comcast. Through negotiations, Comcast gave Tybee Island their own channel, studio time and more. In this situation, the City would be paying someone else to do what could be negotiated with Comcast. The City Clerk stated that Comcast is allowing studio time but a city employee must carry the DVD equipment and set it up to play on Comcast's channel. Councilmember Bird stated that it is his understanding that Mr. Folsom would provide the production and service instead of a city employee. No action was taken at this time.

**4. Gov-Deals Online Surplus Property Auctions**

Councilmember DeLoughy stated that the City could maximize their return on discontinued and obsolete property by going through Gov-Deals online. The program is advertised in every state and 26 foreign countries.

Councilmember DeLoughy made a motion to use Gov-Deals online surplus property auction. Councilmember Weaver seconded the motion. The Finance Director stated that this would be done on the internet by city staff. Voting was unanimous in favor of the motion.

**C. PERSONNEL COMMITTEE REPORT**

Councilmember Johnson reported on the Personnel Committee meeting on March 3, 2008.

**1. Resolution: Employee Suggestion Program**

The Committee discussed the proposal to make awards to employees for substantial monetary savings, which would be 10% of the savings, with a \$3,000 limit for a two year period when the savings took place. It is the Committees understanding that the program has been successful in other cities, bringing in more money than goes out. Various safeguards were discussed to adjust the proposal to enhance those safeguards. The Committee concluded that it would be a viable program on a trial basis.

Councilmember Weaver made a motion to approve the incentive program for any savings that could be created through an employee in departments other than the one they are working in for monetary savings. Councilmember Johnson seconded the motion. Councilmember Weaver stated that the word permanent employee should be removed. Councilmembers discussed promoting ways for employees to save money, potential problems, favoritism and how the program would work. Following much discussion, voting was unanimous in favor of the motion.

**2. Personnel Policy Changes**

Councilmember Johnson stated that at present, a policy is in place that addresses grievances and appeals. The purpose is to separate the two and provide clarification so it is understandable both to the public and to the employees. Concerns were expressed in conjunction with the procedures, the particular offense and punishment. After lengthy discussion and in-depth review the Committee recommended postponement until more information is provided by staff. No action was taken at this time.

**D. PROPERTY COMMITTEE REPORT**

**1. Landmar M.O.U.: Railroad Building**

Councilmember Weaver stated that the Property Committee met today and the Committee went to look at the railroad building. A draft Memorandum of Understanding was presented but there is still work that needs to be done with it before it is finalized. The Committee discussed continuing negotiations with Landmar and for them not to destroy the building because it could be put to good use and a fair trade. There is \$200,000 for a road improvement and the City would receive a \$2,000,000 building, which is a piece of St. Marys' history. She further stated that a motion was made by Councilmember Bird to recommended to Council to continue with the negotiations, make the building for legal public use, parking at no cost to the City and the construction of the roundabout be done at an appropriate time. Councilmember's discussed the prior cleanup of the building and proposed costs for renovations or construction of another building.

**E. WATER/SEWER COMMITTEE REPORT**

Councilmember Trader gave a report on the Water & Sewer Committee meeting that met today.

**1. Haven Park: Kings Bay Pro3, LLC Agreement**

The Committee met with Haven Park, who was in the process of having their property rezoned from townhomes to a combination of townhomes and multi-family apartments. They requested consideration to find a way to work together to give them more capacity. The new project requires capacity up front because it is not a build out over time. The Committee requested more details about the timeline, the specific amount needed over that timeline and to bring it back to the Committee for review to see if any alternatives might exist. One of the alternatives would be the City potentially receiving more revenues upfront to cover some of the water sewer

expenses. Councilmember Trader recommended that Council give the Committee the direction and authority to begin preliminary negotiations to bring back to Council for approval.

Councilmember Trader made a motion that Council provide the Committee with the authority to meet at a subsequent Water/Sewer Committee meeting to have preliminary negotiations with Haven Park on water and sewer capacity. Councilmember DeLoughy seconded the motion.

Mayor Eskridge suggested that the City search their records to see what areas were approved for allotted sewer treatment for spare capacity. Councilmember Trader stated that he and the Assistant City Manager are working on a deeper analysis to refine what capacity we have, whom it is allotted to, what the project timelines are and how much is used since the need was identified. With the slowdown not everyone will use their capacity. Voting was unanimous in favor of the motion.

The next Water/Sewer Committee meeting is scheduled on April 14, 2008 at 5:00 p.m. in the Council Chamber at City Hall.

**F. HOSPITAL AUTHORITY APPOINTMENT:** *One vacancy*

Mayor Eskridge stated one person has shown interest in the appointment and after speaking with the City Attorney he recommended not appointing anyone to this authority at this point.

The Mayor and Councilmember's discussed the pros and cons of not appointing members, current financial problems identified in the authority's minutes, Medicaid billing and collections and financial backgrounds for board members.

The City Attorney stated that the Hospital Authority is a product of the City. Therefore, in the best interest of the City, if there is a potential problem, she has to recommend that it is looked into. She further stated that she is not saying there is a problem, but if it is something the Council decides to look into they are a product of the City.

The Mayor and Councilmember's continued their discussion about appointing responsible people to the board, the current audit, uncollected receivables, current funds and the court appearance.

Councilmember Trader made a motion to appoint Frank Frasca to the Hospital Board. Councilmember DeLoughy seconded the motion. Voting was recorded as follows:

<u>YAY</u>	<u>NAY</u>	<u>ABSTAIN</u>
Councilmember DeLoughy Councilmember Hase Councilmember Trader Councilmember Weaver	Councilmember Johnson	Councilmember Bird

Councilmember Hase made a motion to request a copy of the audit when it is finished for the City's review. Councilmember Weaver seconded the motion. Voting was unanimous in favor of the motion.

**G. ANNOUNCEMENT: *Term Expirations***

**1. Hospital Authority: *One (Flem Hall)***

Mayor Eskridge announced one-term expiration at the end of the month on the Hospital Board.

**2. Downtown Development Authority: *Two( Diane McCoy & Carol Grayson-Buddin)***

Mayor Eskridge also announced two terms expiring on the Downtown Development Authority at the end of the month.

All interested parties should provide a letter of intent to the City Clerk for either of the appointments.

**REPORT OF MAYOR:**

February 29, 2008 – Attended the Realtors Board meeting and met with a citizen concerned about Cumberland Oaks drug problems.

March 3, 2008 – Attended the Personnel Committee meeting

March 5, 2008 – Attended the Board of Health meeting

March 10, 2008 – Spoke to the third graders at St. Marys Elementary School, attended the Water/Sewer Committee meeting, Property Committee meeting and met with property owners regarding the Colerain Road extension

**REPORT OF CITY MANAGER:**

- March 15, 2008 is the Open House for Fire Station #7 at Cumberland Harbour at 10:00 a.m.
- Scrubby Bluff Wastewater Treatment Plant – The wasteload allocation has been received to take the plant to 6.0 MGD. An interim wasteload allocation for 2.0 MGD has also been received.
- St. Marys Road and Kings Bay Road Traffic signals – Both traffic signals were put into stop-and-go operation Tuesday, March 4<sup>th</sup>.
- Mickler Drive Bridge Project – Thomas and Hutton Associates are working with the city to finalize the design. The preliminary cost estimate is being developed.
- Spur 40 Water Line – Atlantic Coast Consultants are designing this water line. It will be a 12 inch line that will run from Bunky's gas station to Osborne Street at Meeting Street. A Department of Transportation (DOT) permit has been received for the construction of the lines.
- Meeting Street Boat Ramp Parking Lot – The paving project is complete. A second meeting is being scheduled with the Saltwater Fishing Club for their input into the parking lot striping.

- Scrubby Bluff Force Main Emergency Repairs – This reconstruction project has been completed. The line is back in operation. The City Attorney is researching whether or not to proceed with legal proceedings against the pipe manufacturer.
- Colerain Road Traffic Signals – The traffic signals at Colerain Road and St. Marys Road and Colerain Road and Kings Bay Road have been split phased.

**GRANTING AUDIENCE TO THE PUBLIC:**

**Kay Sullivan**, resident questioned whether St. Marys' railroad buildings intended use is an addition to or in place of City Hall.

Councilmember's responded that it would be an addition.

Councilmember Bird scheduled a Public Safety-Police Committee meeting on March 24, 2008 at 5:00 p.m. in the Council Chamber at City Hall to discuss Shadowlawn's railroad crossing, Low Speed Vehicle Ordinance and a taxi ordinance.

**Walt Natzic**, resident expressed concerns about the operation of the traffic signals not tripping if there is no cross traffic.

The Public Works Director stated that the light at Kings Bay and Winding Roads is on the timer mode because there is a problem with the traffic loops, which were damaged during construction.

**EXECUTIVE SESSION:**

There was no "Executive Session" at this time.

**ADJOURNMENT:**

Councilmember Trader made a motion for adjournment. Councilmember Bird seconded the motion. Mayor Eskridge declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,

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Darlene M. Roellig, City Clerk