# CITY OF ST. MARYS, GEORGIA
## 418 Osborne Road, St. Marys, GA 31558
## City Hall Council Chambers

**October 20, 2014**

**(Cancelled) WORK SESSION-ROAD CONDITION SURVEY**
**5:30 P.M.**

**COUNCIL MEETING**
**6:00 P.M.**

## AMENDED AGENDA (10/20/2014)

**I. CALL TO ORDER**

**II. INVOCATION:** *Councilmember Jim Gant*

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL** **QUORUM: YES** X **NO**____

**V. APPROVAL OF MINUTES**: *October 6, 2014 Regular City Council Meeting Minutes*

**VI. PRESENTATIONS:**

**ANALYSIS OF PROPOSED DISTRICTS:** *Tom Canning (Added)*

**JOINT PROCLAMATION-CONGRESSMAN JACK KINGSTON:** *Mayor John F. Morrissey*

**PROCLAMATION RED RIBBON WEEK 2014:** *Mayor John F. Morrissey*

**NEW EMPLOYEES:** *Donna Folsom (Human Resources Director)*

**BOARD APPOINTMENTS (VACANCIES):**
1. *Development Authority (Kyle Lewis)*
2. *Historic Preservation Commission (Winona Hartung)*
3. *Hospital Authority D/B/A/ St. Marys Senior Authority ( Kyle Lewis)*

**VII. SET CONSENT AGENDA**

**VIII. APPROVAL OF THE AGENDA**

**IX. GRANTING AUDIENCE TO THE PUBLIC**

**X. OLD BUSINESS:**

**A. WAYFINDING SUBCOMMITTEE RECOMMENDATION FOR WAYFINDING LOGO & WAYFINDING SUBCOMMITTEE MEETING MINUTES APPROVAL (MINUTES ADDED):**
*Councilmembers Sam Colville, Jim Gant, Dave Reilly and Nancy Stasinis*

B. **WAYFINDING SIGNAGE LOGO AUTHORIZATION:**
*John. J. Holman (City Manager)*

C. **ORDINANCE AMENDMENT-SIGNS (DISTILLED SPIRITS & WINE):** *Roger Weaver (Planning Director) Request amendment to Sign Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine*

D. **ORDINANCE AMENDMENT-HISTORIC PRESERVATION COMMISSION (DISTILLED SPIRITS & WINE):** *Roger Weaver (Planning Director) Request amendment to HPC Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine*

## XI. NEW BUSINESS:

A. **ST. MARYS INTRACOASTAL GATEWAY MARKETING PROPOSAL & BUDGET ORDINANCE:** *John J. Holman (City Manager) Added*

B. **GAINES DAVIS SEWER PROJECT-RESIDENT INSPECTION SERVICES:** *Bobby Marr (Public Works Director)Request authorization for P & A Engineering, Inc. to conduct resident inspection services for Gaines Davis Project*

C. **FY 2013 (GDOT) LOCAL MAINTENANCE & IMPROVEMENT GRANT CONSTRUCTION CONTRACT AWARD:** *Bobby Marr (Public Works Director) (Removed Request authorization to award contract to lowest responsible bidder for the construction of the project (L Street, Grace Street and Right turn lane on exit ramp of St. Marys Road to Hwy 40) with a 30% City match of $41,264.55 (Removed)*

D. **FY 2015 (GDOT) LOCAL MAINTENANCE & IMPROVEMENT GRANT RESURFACING STREET LIST:** *Bobby Marr (Public Works Director)Request approval of resurfacing street list for submittal to Georgia Department of Transportation*

E. **BUDGET ORDINANCE -HIGHWAY 40 FORCE MAIN REPAIR:** *Jennifer Brown (Finance Director)Request amendment to FY2015 Budget to reflect projected cost of repairs not to exceed $100,000*

F. **PUBLIC DISCUSSIONS-VOTING DISTRICTS DATE SELECTION:** *(Added) Mayor John F. Morrissey*

## XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. **CALENDAR:** *City Clerk*

## XIII. REPORT OF MAYOR

## XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

## XV. EXECUTIVE SESSION

## XVI. ADJOURNMENT

**This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.**

# CITY COUNCIL MEETING
**October 20, 2014**
**6:00 p.m.**

## MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, October 20, 2014 in the Council Chamber at City Hall.

**PRESENT WERE:**
Mayor John F. Morrissey
Councilmember Sam Colville
Councilmember Jim Gant
Councilmember Dave Reilly
Councilmember Nancy Stasinis
Councilmember Linda P. Williams

**ABSENT WERE:**
Councilmember Robert L. Nutter

**CITY OFFICIALS PRESENT:**
John J. Holman, City Manager
Marsha Klecan, Assistant Finance Director
Donna Folsom, Human Resources Director
Chris Cox, Engineer
Michele Wood, Assistant Planner
Robert Horton, Fire Chief
Timothy Hatch, Police Chief

**CALL TO ORDER:**
Mayor Morrissey called the City Council Meeting to order at 6:02 p.m. Councilmember Jim Gant gave the invocation. Mayor Morrissey led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

**APPROVAL OF MINUTES:** *October 6, 2014 Regular City Council Meeting Minutes*
Councilmember Reilly made a motion to approve the October 6, 2014 Regular City Council meeting minutes. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**PRESENTATIONS:**

**ANALYSIS OF PROPOSED DISTRICTS:** *Tom Canning (Added)*
Mr. Canning presented the preliminary analysis from a group of St. Marys concerned registered voters on voter participation, voter awareness and an overview of existing/possible methods or protocols for electing City officials. Mr. Canning stated 73% of cities in Georgia have an at large voting system and the proposed voting district map was created utilizing population in the City. Mr. Canning mentioned population, race and age for the six districts proposed by Representative Jason Spencer. Mr. Canning also referenced the imbalance of each district.

**JOINT PROCLAMATION-CONGRESSMAN JACK KINGSTON:** *Mayor John F. Morrissey*
Mayor Morrissey read the joint proclamation (Camden County, Cities of Woodbine, Kingsland and St. Marys) thanking Congressman Jack Kingston for his twenty two years of dedicated service to St. Marys, Camden County and Georgia.

**PROCLAMATION RED RIBBON WEEK 2014:** *Mayor John F. Morrissey*

Mayor Morrissey read the proclamation urging all citizens to recognize October 23 – 31, 2014 as "Red Ribbon Week" and join the nation in the fight against illicit drug use.

**NEW EMPLOYEES:** *Donna Folsom (Human Resources Director)*
The Human Resources Director welcomed the following new employees: Jacques Azemar (Police Department), Michaela Batten (Police Department), Cambreia Davis (Police Department), Allen Fullmer (Police Department), Jonathan Jones (Public Works), Alise Pate (Public Works), Beverly Reaves (Public Works), William Richardson (Public Works) and Greg Swigart (Public Works).

**BOARD APPOINTMENTS (VACANCIES):**

*1. Development Authority (Kyle Lewis)*
Mayor Morrissey stated no applications were received for the Industrial Development Authority and announced board applications can be submitted to the City Clerk.

*2. Historic Preservation Commission (Winona Hartung)*
Councilmember Gant made a motion to appoint Martha Bailey to the Historic Preservation Commission. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

*3. Hospital Authority D/B/A/ St. Marys Senior Authority ( Kyle Lewis)*

| NOMINATIONS | CITY COUNCIL |
|---|---|
| Jane Canning | No Votes |
| James Goodman | No Votes |
| Michael "Skip" Swain | Councilmembers: Colville, Gant, Reilly, Stasinis and Williams |

Councilmember Gant thanked Mrs. Canning and Mr. Goodman for their application and service on the other boards in the City. Councilmember Gant stated Mr. Swain wants to serve his community and is currently not on a board.

**SET CONSENT AGENDA (*):**
Councilmember Colville made a motion to approve the consent agenda as Old Business C & D, New Business B, D, and E. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**APPROVAL OF THE AGENDA:**
Mayor Morrissey added item F under New Business as Public Discussion-Voting Districts Date Selection. Councilmember Gant added Wayfinding Minutes Approval to item A under Old Business. Councilmember Reilly made a motion to approve the agenda as revised. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

**GRANTING AUDIENCE TO THE PUBLIC:**

*George Beaver, 204 Bartlett Street: Mr. Beaver stated he would like to continue golf cart access at St. Marys Intracoastal Gateway Property.*

Mayor Morrissey stated Council wants the public to enjoy and utilize the area however people were driving vehicles and golf carts close to walkways/dock. Mayor Morrissey mentioned designated parking zones and limits being implemented to prevent people from getting too close to the marsh. Councilmember Gant stated the area was not designated as a park.

*Bill Creed, 613 Kings Way:* Mr. Creed thanked Councilmember Gant, SMIG Committee and Council for their diligence on the SMIG property but stated the amount of money utilized from tax payers might have been used to upgrade the marina/waterfront area.

*Kay Westberry, 203 East Dillingham Street:* Ms. Westberry gave a brief history of streets, parks and areas named in St. Marys.

*Larry White, 102 Sylvia's Court:* Mr. White stated he hopes City Council receives good participation in the upcoming Public Discussions on Voting Districts.

*Dave Schmitz, 112 New Hammock Circle*: Mr. Schmitz mentioned golf carts adhering to current laws, candidate signs and SMIG property.

*Jane Canning, 410 Point Peter Place*: Mrs. Canning mentioned citizen concerns over water bill increase and purchase of St. Marys Intracoastal Gateway property.

*Kay Sullivan, 835 Devon Drive*: Mrs. Sullivan gave a brief history of initial public concerns over development of Howard Gilman Memorial Park and their love for the park now.
Councilmember Gant thanked Mrs. Sullivan for her husband's (James Sullivan) dedication and work on Howard Gilman Memorial Park.

**OLD BUSINESS:**

**A. WAYFINDING SUBCOMMITTEE RECOMMENDATION FOR WAYFINDING LOGO & WAYFINDING SUBCOMMITTEE MEETING MINUTES APPROVAL (ADDED):** *Councilmembers Sam Colville, Jim Gant, Dave Reilly and Nancy Stasinis*

Councilmember Reilly made a motion to accept the Wayfinding Signage Logo submitted by the Wayfinding Signage Logo Subcommittee. Councilmember Colville seconded the motion. Councilmember Stasinis moved for discussion and stated all suggestions and comments were taken into consideration. Councilmember Gant stated the final logo submitted to the subcommittee on October 9, 2014 reflects the deep military heritage and maritime historical relevance in the City. Councilmember Gant mentioned the Galley Ship construction in St. Marys, commission by the United States Navy in the late 1790's which patrolled the St. Marys River for smugglers and later under the Revenue Service (now United States Coast Guard). Councilmember Colville thanked Mr. Weaver (Planning Director) for his vision and research on the project. Voting was unanimous in favor of the motion.

Councilmember Reilly made a motion to approve the October 9, 2014 Wayfinding Signage Logo Subcommittee Minutes for the last meeting. Councilmember Stasinis seconded the motion. Voting was recorded as follows for the Wayfinding Signage Logo Subcommittee members:

| FOR | ABSTAINED |
|---|---|
| Councilmember Gant | Councilmember Colville |
| Councilmember Reilly | |
| Councilmember Stasinis | |

**B. WAYFINDING SIGNAGE LOGO AUTHORIZATION:** *John. J. Holman (City Manager)*

Councilmember Gant made a motion to authorize the submitted Wayfinding Signage Logo usage in the Wayfinding Signage Project. Councilmember Williams seconded the motion. Voting was unanimous in favor of the motion.

C. **ORDINANCE AMENDMENT-SIGNS (DISTILLED SPIRITS & WINE) (*):** *Roger Weaver (Planning Director) Request amendment to Sign Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine*
Councilmember Colville made a motion to approve amendment to the Signs Ordinance regarding distilled spirits and wine to comply with Georgia State Law. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

D. **ORDINANCE AMENDMENT-HISTORIC PRESERVATION COMMISSION (DISTILLED SPIRITS & WINE) (*):** *Roger Weaver (Planning Director) Request amendment to HPC Ordinance to comply with Georgia State Law regarding advertisement of distilled spirits and wine*
Councilmember Colville made a motion to approve amendment to the Historic Preservation Commission Ordinance regarding advertisement of distilled spirits and wine to comply with Georgia State Law. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

**NEW BUSINESS:**

A. **ST. MARYS INTRACOASTAL GATEWAY MARKETING PROPOSAL & BUDGET ORDINANCE:** *John J. Holman (City Manager) Added*
Councilmember Gant made a motion to approve the professional agreement between Hellmuth, Obata & Kassabaum (HO&K) and the City of St. Marys for development diagrams/sketches for concept and imagery of the St. Marys Intracoastal Gateway Property not to exceed $29,000. Councilmember Reilly seconded the motion. Mayor Morrissey stated information in an article was incorrect and the projected number of rooms is between 80 to 100. Councilmember Gant stated the complex will have designated meeting space (150 -200 people), restaurant, lounge and hotel rooms. Voting was unanimous in favor of the motion. Mayor Morrissey read a press release for the SMIG property which is on file in the City Clerk's Office and part of the official minutes.

Councilmember Reilly made a motion to amend the FY 2015 General Fund Budget to record contributions made to the City and funds from the Marketing Budget. Councilmember Colville seconded the motion. Voting was unanimous in favor of the motion.

B. **GAINES DAVIS SEWER PROJECT-RESIDENT INSPECTION SERVICES (*):** *Bobby Marr (Public Works Director)Request authorization for P & A Engineering, Inc. to conduct resident inspection services for Gaines Davis Project*
Councilmember Colville made a motion to approve P & A Engineering, Inc. to conduct resident inspection services for the Gaines Davis Sewer Extension Project. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

C. **FY 2013 (GDOT) LOCAL MAINTENANCE & IMPROVEMENT GRANT CONSTRUCTION CONTRACT AWARD:** *Bobby Marr (Public Works Director) (Removed)*
*Request authorization to award contract to lowest responsible bidder for the construction of the project (L Street, Grace Street and Right turn lane on exit ramp of St. Marys Road to Hwy 40) with a 30% City match of $41,264.55 (Removed)*

D. **FY 2015 (GDOT) LOCAL MAINTENANCE & IMPROVEMENT GRANT RESURFACING STREET LIST (*):** *Bobby Marr (Public Works Director) Request approval of resurfacing street list for submittal to Georgia Department of Transportation*
Councilmember Colville made a motion to approve the following streets submitted to Georgia Department of Transportation FY 2015 LMIG for resurfacing: Allison Way, Bernardey Way, Nelson Place, Sherman Way, Sloan Street, South Julia Street and Stafford

Way. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

E. **BUDGET ORDINANCE -HIGHWAY 40 FORCE MAIN REPAIR (*)**: *Jennifer Brown (Finance Director)Request amendment to FY2015 Budget to reflect projected cost of repairs not to exceed $100,000*
Councilmember Colville made a motion to amend the FY 2015 General Fund Budget (Highway 40 Force Main Repairs) projected cost repairs not to exceed $100,000. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

F. **PUBLIC DISCUSSIONS-VOTING DISTRICTS DATE SELECTION**: *Mayor John F. Morrissey (Added)*
Mayor Morrissey stated Council would like to hold meetings throughout the City to allow residents a better opportunity to voice their comments and concerns. Councilmember Colville made a motion to approve the Public Discussion-Voting District dates, times and locations (November 6, 2014 St. Marys Middle School Cafeteria 5:30 p.m.; November 18, 2014 New St. Marys Senior Center 1:30 p.m.; December 4, 2014 City Hall 5:30 p.m.). Councilmember Stasinis seconded the motion. Councilmember Reilly moved for discussion and stated decision on voting districts should be made by citizens of St. Marys. Councilmember Williams stated Public Discussions do not have to be limited to three meetings, if someone would like to have additional meetings, please contact City Council. Voting was unanimous in favor of the motion.

## REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. **CITY CALENDAR**: City Clerk
The City Clerk announced upcoming events, activities and meetings up to October 20, 2014.

## REPORT OF MAYOR:

- Mayor Morrissey mentioned Blessing of the Animals in the park, Kayak/Paddle Board Race, Guale Historical Society presentation on Fort Caroline, Scarecrow Stroll and informational e-mail on EBOLA.

**GRANTING AUDIENCE TO THE PUBLIC**: There were no public comments.

**MAYOR AND COUNCIL COMMENTS:**
Councilmember Williams extended an open invitation to contact her regarding voting districts. Councilmember Williams mentioned several accomplishments Council has undertaken that benefit the entire City and specific areas including: Gaines Davis Sewer Project, Fire & Police Consolidation, Economic Development, Cumberland Island Ferry Bid/Award and street improvements. Councilmember Reilly mentioned the Georgia Bike Summit sponsored by Georgia Department of Transportation and co-sponsored by the City (Terry Landreth representative) which encourages a healthy lifestyle and the Navy League Meeting on November 13, 2014. Councilmember Gant mentioned the opening of three restaurants, Fort Caroline presentation, Haunted History Tour and Steam Engine ride. Councilmember Stasinis stated Council represents all residents in the City, thanked Congressman Jack Kingston for all the support and work he accomplished supporting St. Marys, Kings Bay Naval Base and Camden County.

**CITY MANAGER'S COMMENTS:**
The City Manager gave a brief update on the following projects: Gaines Davis Ground Breaking ceremony on Monday, October 27, 2014 at 11:00 a.m., AED presentation, Code Enforcement

Work Session, Public Works Road Condition Survey, FY 2013 GDOT LMIG Bid Award, dilapidated properties on Olympic Street/Norris Street, Naming Policy and approval of the Wayfinding Signage Logo from Council.

**EXECUTIVE SESSION:** There was no Executive Session.

**ADJOURNMENT:**

Councilmember Colville made a motion for adjournment. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion. Mayor Morrissey declared the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Deborah Walker-Reed, City Clerk