



CITY OF ST. MARYS, GEORGIA
October 7, 2013

VEHICLE PARKING 2ND WORK SESSION
4:45 P.M.

MILLAGE RATE PUBLIC HEARING
5:45 P.M.

CITY COUNCIL MEETING
6:00 P.M.

AMENDED AGENDA (Revised 10/7/2013)

- I. **CALL TO ORDER**
- II. **INVOCATION:** *Councilmember Keith Post*
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ROLL CALL** **QUORUM: YES___ NO___**
- V. **APPROVAL OF MINUTES:** September 16, 2013 Regular City Council Meeting Minutes
September 18, 2013 Special Called City Council Meeting Minutes
- VI. **PRESENTATIONS:**
SCORE 2013 OUTSTANDING BUSINESS AWARD: *(June Fischer)*
BOARD ANNOUNCEMENT (VACANCY):
Development Authority of St. Marys (IDA) (June Fischer)
BOARD APPOINTMENT (VACANCY):
Planning Commission (Charlotte Bartzack)
BOARD APPOINTMENT (TERM EXPIRATIONS):
Hospital Authority (Betty Roberts, Frank Frasca, Colby Stilson, Gail Eaton)
- VII. **SET CONSENT AGENDA**
- VIII. **APPROVAL OF THE AGENDA**

IX. GRANTING AUDIENCE TO THE PUBLIC

X. OLD BUSINESS:

- A. DISCUSSION OF ST. MARYS AIRPORT FENCING: *Mayor William T. DeLoughy***
- B. APPEAL PLANNING COMMISSION DECISION: *Roger Weaver***
ASM Investments is appealing the Planning Commission's decision to deny a proposed subdivision and dependent variances of a parcel (Tax parcel S40-02-009, zoned R-1) at Weed and Seagrove Street

XI. NEW BUSINESS:

- A. CONSIDERATION OF RECONVEYANCE OF 107 NORTH RIVER CAUSEWAY: *Steven S. Crowell, Jr.***
To advise Georgia Transmission Corporation of the City's decision regarding reconveyance of property located at 107 North River Causeway
- B. BAMBI STREET PAVING REQUEST: *Bobby Marr***
Review of request to have Bambi Drive (private road) paved
- C. WINDING RIVER PHASES 1 AND 2 DEEDS (RIGHT-OF-WAYS): *Bobby Marr***
(REMOVED 10/7/2013)
Request approval to accept deeds for rights-of-ways and improvements within Winding River Subdivision Phases 1 and 2
- D. AUTHORIZATION TO REQUEST SCHOOL ZONE FLASHING LIGHTS STUDY AT ST. MARYS MIDDLE SCHOOL ON HIGHWAY 40 FROM GEORGIA DOT: *Bobby Marr***
- E. COMMUNITY RATING SYSTEM (CRS) LETTER AUTHORIZATION: *Roger Weaver***
Roger Weaver
Request authorization for Mayor William T. DeLoughy to sign correspondence to initiate the process for a Community Rating System (CRS) which will assist citizens with lowering insurance premiums who have Flood Insurance from the National Flood Insurance Program (NFIP)
- F. PAID LEAVE PERSONNEL POLICY: *Donna Folsom***
- G. 2013 MILLAGE RATE: *Jennifer Brown***
To approve the millage rate and ordinance for all property located within the City limits for the 2013 tax year
- H. BUDGET ORDINANCE CEMETERY FEES: *Jennifer Brown***
Amend the FY2014 Budget in the amount of \$15,200 to reflect Cemetery Fees collected and due Oak Grove Cemetery Authority
- I. BUDGET ORDINANCE GILMAN OFFICE BUILDING PROJECT FEES: *Jennifer Brown***
Amend the FY2014 Budget to allow for payment of fees associated with the discount

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

- A. FINANCE DIRECTOR'S REPORT: *Jennifer Brown***
- B. CITY CALENDAR: *City Clerk***

XIII. REPORT OF MAYOR

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

CITY MANAGER'S COMMENTS

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

This is a tentative agenda and is subject to change. Please check with City Hall prior to the Meeting for any revisions.

CITY OF ST. MARYS, GEORGIA
October 7, 2013
5:45 p.m.

PUBLIC HEARING
2013 MILLAGE RATE

MINUTES

The Mayor and Council for the City of St. Marys, Georgia met to conduct a public hearing on Monday, 7, 2013 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William T. DeLoughy
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember John Morrissey
Councilmember Nancy Stasinis

ABSENT

Councilmember Keith Post

CITY OFFICIALS PRESENT:

Steven S. Crowell, City Manager
Jennifer Brown, Finance Director
Donna Folsom, Human Resources Director
Bobby Marr, Public Works Director
Roger Weaver, Planning Director
Robbie Horton, Fire Chief
Timothy Hatch, Police Chief

Mayor DeLoughy called the public hearing to order at 5:47 p.m. for the 2013 Millage Rate. The floor was opened to the public for questions and/or comments.

GRANTING AUDIENCE TO THE PUBLIC:

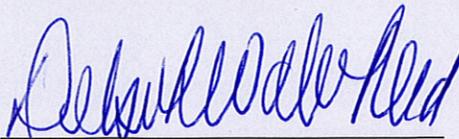
Tom Canning, 410 Point Peter Place: Mr. Canning thanked City Council for their leadership and guidance regarding the budget. He commented that he is willing to pay extra in taxes to assist the City in being safe and attractive.

Mayor DeLoughy stated the millage rate would remain at 5.351 which is a rollback and savings for the citizens of St. Marys. Councilmember Gant stated the City had a healthy Fund Equity. Councilmember Gant commented that the City Council would continue to monitor the budget each month, review expenses and make adjustments as needed.

ADJOURNMENT:

Mayor DeLoughy declared the public hearing closed at 5:51 p.m.

Respectfully submitted,



Deborah Walker-Reed, City Clerk

CITY COUNCIL MEETING

October 7, 2013

6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, October 7, 2013 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William T. DeLoughy
Councilmember Jim Gant
Councilmember Sidney Howell
Councilmember John Morrissey
Councilmember Keith Post
Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Steven S. Crowell, City Manager
Jennifer Brown, Finance Director
Donna Folsom, Human Resources Director
Bobby Marr, Public Works Director
Roger Weaver, Planning Director
Robbie Horton, Fire Chief
Timothy Hatch, Police Chief

CALL TO ORDER:

Mayor DeLoughy called the City Council Meeting to order at 6:00 p.m. Councilmember Keith Post gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of Council members present for the meeting.

Mayor DeLoughy and Councilmember Post stated that Sergeant Christopher Snyder with the St. Marys Police Department passed away. Councilmember Post asked that the City keep the family in their prayers. Police Chief (Timothy Hatch) announced the memorial service would take place on Friday, October 11, 2013 11:00 a.m. at the Fernandina Beach Church of Christ. Chief Hatch stated that Sergeant Snyder was a dedicated Police Officer who loved his job and the City. Mayor DeLoughy also stated that Charlotte Bartzack (Planning Commission) and Ed McCoy who were dedicated to the City of St. Marys passed away.

APPROVAL OF MINUTES: *September 16, 2013 Regular City Council Meeting Minutes*

Councilmember Stasinis made a motion to approve the September 16, 2013 Regular City Council meeting minutes. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

September 18, 2013 Special Called City Council Meeting Minutes

Councilmember Morrissey made a motion to approve the September 18, 2013 Special Called City Council meeting minutes. Councilmember Howell seconded the motion. Voting was recorded as follows:

FOR
Councilmember Howell
Councilmember Morrissey
Councilmember Stasinis

ABSTAINED
Councilmember Gant
Councilmember Post

PRESENTATION:

SCORE 2013 OUTSTANDING BUSINESS AWARD: *(June Fischer)*

June Fischer presented Tinker's Handyman with the SCORE 2013 Outstanding Business award.

BOARD ANNOUNCEMENTS (VACANCY):

Development Authority of St. Marys (IDA) (June Fischer)

Mayor DeLoughy announced the upcoming vacancy for the Development Authority of St. Marys.

BOARD APPOINTMENT (VACANCY):

Planning Commission (Charlotte Bartzack)

Mayor DeLoughy announced the names of the candidates for the Planning Commission. Voting was recorded as follows to appoint for the Planning Commission:

Richard Arrington:

FOR

OPPOSED

Councilmember Gant
Councilmember Howell
Councilmember Morrissey
Councilmember Post
Councilmember Stasinis

Michael J. Rich:

FOR

OPPOSED

Councilmember Gant
Councilmember Morrissey
Councilmember Post
Councilmember Stasinis

Councilmember Howell

Richard C. Russell

FOR

OPPOSED

Councilmember Howell

Councilmember Gant
Councilmember Morrissey
Councilmember Post
Councilmember Stasinis

Michael J. Rich was appointed to the Planning Commission. Councilmember Gant commented on the expertise of the candidates and thanked them for applying.

BOARD APPOINTMENT (TERM EXPIRATIONS):

Hospital Authority (Betty Roberts, Frank Frasca, Colby Stilson, and Gail Eaton)

Councilmember Gant made a motion to re-appoint Betty Roberts, Frank Frasca, Colby Stilson and Gail Eaton to the St. Marys Hospital Authority. Councilmember Stasinis seconded the

motion. Voting was unanimous in favor of the motion. Mayor DeLoughy and Council thanked the Hospital Authority members for their dedication and hard work through the years.

Councilmember Gant stated that the Hospital Authority has done great work for the senior citizens in St. Marys and the Senior Center. He also stated that the name should be changed to address the needs and scope of work they are performing. Councilmember Gant commented that the Hospital Authority will meet with the City to develop a plan to address a name change, broaden the charter and submit documents in Atlanta to better serve the senior citizens of St. Marys.

SET CONSENT AGENDA (*):

Councilmember Post made a motion to approve the consent agenda as New Business D, F, H and I. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Morrissey made a motion approve the agenda. Councilmember Post seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Barbara Ryan, 511 Osborne Street: Ms. Ryan gave a brief overview of the upcoming schedule, programs, and events for the St. Marys Express including the successful marketing campaign. She also thanked Mr. and Mrs. Doug Vaught for their dedication to Theatre by the Trax.

Kathy Wilson, 111 Yellow Bluff Trace: Mrs. Wilson spoke about the loud noise coming from Borrell Creek Restaurant.

Attorney James Stein, 393 Lanier Avenue, Kingsland, Georgia: Attorney Stein gave a brief update on court proceedings from a complaint filed by Mr. Jeremy Spencer. Attorney Stein thanked the City of St. Marys for their support.

Kathy White, 102 Sylvia's Court: Mrs. White thanked Jane Jeffcoat (Senior Center employee) for assisting in recognizing and saving a senior citizen at the Senior Center. Mrs. White also announced the quilt raffle at the Senior Center.

Alex Kearns, 902 Ann Street: Ms. Kearns announced that representatives from the Georgia Aquarium and Georgia Sea Grant would be visiting St. Marys. She thanked Steve Crowell, Jr. (City Manager), Roger Weaver (Planning Director) and Councilmembers Gant and Morrissey for their assistance. Ms. Kearns announced the visit of the Sea Grant team from North Carolina and Georgia on November 14, 2013.

Dean Privett, 1201 Shadowlawn: Mr. Privett spoke about the current and future improvements of the owner for ASM Investments.

OLD BUSINESS:

- A. **DISCUSSION OF ST. MARYS AIRPORT FENCING:** *Mayor William T. DeLoughy*
Mayor DeLoughy gave a brief update on the security fencing for the St. Marys Airport and approximate cost at \$500,000. Mayor DeLoughy commented that the Federal Aviation

Administration (FAA) and Georgia Department of Transportation (GDOT) would like an airport in the region. Mayor DeLoughy read an excerpt of correspondence sent from the Commanding Officer, Naval Submarine Base Kings Bay, Captain H. L. Guffey, Jr. to Mayor DeLoughy dated August 27, 2012:

“Any discussions regarding improvements or developments on the current airport site to bring its facilities into compliance as a Level II airport in the Georgia Aviation System Plan would be counter to Navy Operations, and inconsistent with goals stated in a resolution of the St. Marys City Council for airport relocation. Any efforts to expand...”

Councilmember Gant stated the Joint Land Use Study (JLUS) has not been released and would be a beneficial tool in addressing the airport issue. Councilmember Howell commented that he thought the crack/sealing issue on the runway was a higher priority. Councilmember Morrissey stated that the approximate contribution from the FAA would be 90% to 95% of the total cost for security fencing. Councilmember Morrissey also commented on the amended Airport CIP being presented to City Council in December 2013.

Councilmember Stasinis made a motion to allow the Airport Authority to proceed with the gathering of documents required for the Airport CIP. Councilmember Howell seconded the motion. Councilmember Morrissey moved for discussion and asked for clarity. Mr. Frank Drane (Airport Authority) gave a brief overview of the upcoming process for the selection of the engineer, security at the airport and Airport CIP. Voting was unanimous in favor of the motion. A copy of the letter read by Mayor William T. DeLoughy is part of the official minutes.

B. APPEAL PLANNING COMMISSION DECISION: *Roger Weaver*

ASM Investments is appealing the Planning Commission’s decision to deny a proposed subdivision and dependent variances of a parcel (Tax parcel S40-02-009, zoned R-1) at Weed and Seagrove Street

Councilmember Gant made a motion to uphold the Planning Commission’s denial of ASM Investments proposed subdivision and dependent variance of Tax parcel S40-02-009 zoned R-1 at Weed and Seagrove Street. Councilmember Post seconded the motion.

Councilmember Morrissey moved for discussion and asked Roger Weaver (Planning Director) if the pros and cons were reviewed by the Planning Commission. Mr. Weaver stated the pros and cons were reviewed. Voting was unanimous in favor of the motion.

NEW BUSINESS:

A. CONSIDERATION OF RECONVEYANCE OF 107 NORTH RIVER CAUSEWAY: *Steven S. Crowell, Jr.*

To advise Georgia Transmission Corporation of the City’s decision regarding reconveyance of property located at 107 North River Causeway

Councilmember Stasinis made a motion to advise Georgia Transmission Corporation that the City of St. Marys has no interest in the reconveyance of 107 North River Causeway, St. Marys, Georgia. Councilmember Howell seconded the motion. Councilmember Gant moved for discussion and commented that the City might utilize the property as a park if

Georgia Transmission Corporation would donate the property for a tax credit. Voting was unanimous in favor of the motion.

B. BAMBI STREET PAVING REQUEST: *Bobby Marr*

Review of request to have Bambi Drive (private road) paved

Councilmember Stasinis made a motion to not pave Bambi Street. Councilmember Post seconded the motion. Councilmember Stasinis moved for discussion and stated the City has a prioritized list of streets that require paving. Councilmember Stasinis commented on the additional cost to purchase Bambi Street from the owner since he stated he was not interested in donating the street to the City.

Councilmember Post gave an overview of the requirements of developer's that build in the City. Councilmember Post commented that Bambi Street is a private development on private property in the City and County. Councilmember Post read Georgia Code 32-1-8 (Construction and maintenance of private roads) which states:

"It shall be unlawful for any official, officer, or employee of the department, the State Road and Tollway Authority, the Georgia Highway Authority, or any similar authority or of any county or municipality to authorize the construction or maintenance of any private road". Councilmember Morrissey stated that there are other roads in need of repair in front of Bambi Street. Councilmember Morrissey read some of the streets on the list".

Councilmember Post commented on T-SPLOST and the increased City portion since it did not pass. Mayor DeLoughy allowed Mr. Dean Gall to speak.

Dean Gall, 97 Bambi Street: Mr. Gall gave a brief history of his street and requests made previously to the City over the years by him. Mr. Gall also requested if the City would deliver gravel to be utilized on the street.

Councilmember Post stated that the City could not under Georgia Law deliver gravel to the street. Voting was unanimous in favor of the motion. A copy of Georgia Code 32-1-8 is part of the official minutes.

**C. WINDING RIVER PHASES 1 AND 2 DEEDS (RIGHT-OF-WAYS): *Bobby Marr*
(REMOVED 10/7/2013)**

Request approval to accept deeds for rights-of-ways and improvements within Winding River Subdivision Phases 1 and 2

D. AUTHORIZATION TO REQUEST SCHOOL ZONE FLASHING LIGHTS STUDY AT ST. MARYS MIDDLE SCHOOL ON HIGHWAY 40 FROM GEORGIA DOT (*): *Bobby Marr*

Councilmember Post made a motion to send a formal request to the Georgia Department of Transportation (GDOT) to perform a study for School Zone Flashing Lights. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

E. COMMUNITY RATING SYSTEM (CRS) LETTER AUTHORIZATION: *Roger Weaver*

Request authorization for Mayor William T. DeLoughy to sign correspondence to initiate the process for a Community Rating System (CRS) which will assist citizens with lowering

insurance premiums who have Flood Insurance from the National Flood Insurance Program (NFIP)

Councilmember Morrissey made a motion to authorize Mayor William T. DeLoughy to sign correspondence to initiate the process for a Community Rating System (CRS).

Councilmember Post seconded the motion. Councilmember Morrissey moved for discussion and stated that Alex Kearns is to be commended for her work in moving this forward.

Voting was unanimous in favor of the motion.

F. PAID LEAVE PERSONNEL POLICY (*): *Donna Folsom*

Councilmember Post made a motion to revise the Paid Leave Personnel Policy to remove the sale of Paid Time Off (PTO) from the policy (phased out over a two year period) and cap the maximum accrued leave to pay out upon termination at 240 hours. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

G. 2013 MILLAGE RATE: *Jennifer Brown*

To approve the millage rate and ordinance for all property located within the City limits for the 2013 tax year

Councilmember Morrissey made a motion to approve the millage rate at 5.351.

Councilmember Gant seconded the motion. Councilmember Morrissey moved for discussion and congratulated the City Manager and City personnel for their diligence and hard work throughout the year. Voting was unanimous in favor of the motion.

H. BUDGET ORDINANCE CEMETERY FEES (*): *Jennifer Brown*

Amend the FY2014 Budget in the amount of \$15,200 to reflect Cemetery Fees collected and due Oak Grove Cemetery Authority

Councilmember Post made a motion to amend the FY2014 Budget in the amount of \$15, 200 to reflect Cemetery Fees collected and due the Oak Grove Cemetery Authority.

Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

I. BUDGET ORDINANCE GILMAN OFFICE BUILDING PROJECT FEES (*): *Jennifer Brown*

Amend the FY2014 Budget to allow for payment of fees associated with the discount

Councilmember Post made a motion to amend the FY2014 Budget to allow for the payment of fees associated with the discount for the Gilman Company. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. FINANCE DIRECTOR'S REPORT: *Jennifer Brown*

The Finance Director presented the second month financial report on revenues and expenditures for the General, Tourism, SPLOST, Water & Sewer, Solid Waste, and Aquatic Center Funds for FY 2014. A copy of the report is attached as part of the official minutes.

Councilmember Post asked if there will be any September numbers for the St. Marys Aquatic Center. Mrs. Brown commented there will be some numbers for September 2013.

B. CITY CALENDAR: City Clerk

The City Clerk announced upcoming events, activities and meetings up to October 21, 2013.

REPORT OF MAYOR:

Mayor DeLoughy commented on the Joint Land Use Study (JLUS) meeting and the tour of the Trident Refit Facility (TRF) that he attended with a few of the Councilmembers. Mayor DeLoughy commented on the number of people that attended the joint health fair between the City of St. Marys and Camden County held at the Camden County Recreation Center. Mayor DeLoughy commented on the 2013 Kiwanis Rock Shrimp Festival that took place and all the food that was available. Mayor DeLoughy spoke briefly on the St. Marys Railroad express and the quality of work by the volunteers.

GRANTING AUDIENCE TO THE PUBLIC:

Larry White, 102 Sylvia's Court: Mr. White commented he would like to see improved communication between the Hospital Authority and the City.

Alex Kearns, 902 Ann Street: Ms. Kearns thanked the Mayor and Council for the Community Rating System letter. Ms. Kearns commented on numerous cities watching St. Marys for the Sea Level Grant.

Melinda Nessmith-Picard, Kings Base Naval Base: Ms. Nessmith-Picard stated that Captain H. L. Guffey, Jr. sent an e-mail earlier in the day to the City regarding improvements to the airport and the position of Kings Bay Naval Base.

MAYOR AND COUNCIL COMMENTS:

Councilmember Post commented that both celebrations at the Submarine Museum and Orange Hall were successes. Councilmember Post commented on the number of people that attended both events. He also commented on the 10th Anniversary of the U. S. Coast Guard Maritime Safety and Security Team Kings Bay that was held at Orange Hall. Councilmember Post thanked Volume 1 from Camden County High School for their performance at the celebration.

Councilmember Morrissey commented on the tour of the Trident Refit Facility and the skills required of the employees on base. He also briefly spoke about the apprenticeship program at Kings Bay Naval Base.

CITY MANAGER'S COMMENTS:

The City Manager suggested a work session to address Code Enforcement, Exit 1 and the Redevelopment Powers Act. Mr. Crowell also stated that the City of Kingsland was unable to provide a full-time Code Enforcement Office to the City at this time. Mr. Crowell commented that the Final ICMA Police Consolidation Report was sent to the City and suggested a work session might be needed to review the report.

The Mayor and Council scheduled a work session for Monday, October 21, 2013 at 5:00 p.m. for Code Enforcement, Exit 1 and Redevelopment Powers Act. Councilmember Post suggested the ICMA Police Consolidation Report be placed on the next agenda for October 21, 2013.

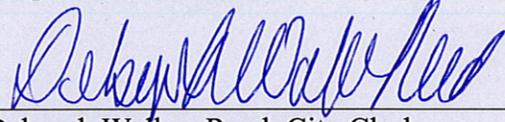
EXECUTIVE SESSION:

There was no "Executive Session" at this time.

ADJOURNMENT:

Councilmember Stasinis made a motion for adjournment. Councilmember Post seconded the motion. Mayor DeLoughy declared the meeting adjourned at 7:49 p.m.

Respectfully submitted,



Deborah Walker-Reed, City Clerk