



CITY OF ST. MARYS, GEORGIA
April 2, 2012

CITY COUNCIL MEETING
6:00 p.m.

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION:** *Councilmember Howell*
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL** **QUORUM: YES__X__ NO__**
- V. APPROVAL OF MINUTES** *March 19, 2012 Regular City Council Meeting Minutes*
- VI. PRESENTATION:**
 - PROCLAMATION:** *2012 National Crime Victims' Rights Week*
 - PROCLAMATION:** *April 2012 Child Abuse Prevention Month*
 - PROCLAMATION:** *April 2012 Alcohol Awareness Month*
 - ST. MARYS GARDEN CLUB RECOGNITION**
 - CVB BOARD RECOGNITION:** *Julie Riffe-Babbs*
 - TREE BOARD ANNUAL REPORT**
 - MULTIYEAR FINANCIAL FORECASTING MODEL:** *Finance Director*
- VII. SET CONSENT AGENDA**
- VIII. APPROVAL OF THE AGENDA**
- IX. GRANTING AUDIENCE TO THE PUBLIC:**
- X. OLD BUSINESS:** *None*
- XI. NEW BUSINESS:**
 - A. SENIOR MEALS BID AWARD:**.....**TAB "A"**
To authorize the Mayor to enter into a contact for the Senior Center Meals with Steffens Restaurant

XII. REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CITY CALENDAR: *City Clerk*

XIII. REPORT OF MAYOR:

XIV. GRANTING AUDIENCE TO THE PUBLIC

MAYOR AND COUNCIL COMMENTS

XV. CITY MANAGER'S COMMENTS

XVI. EXECUTIVE SESSION:

XVII. ADJOURNMENT:

CITY OF ST. MARYS, GEORGIA
CITY COUNCIL MEETING
April 2, 2012
6:00 p.m.

MINUTES

The Mayor and City Council for the City of St. Marys, Georgia met for its regular City Council session on Monday, April 2, 2012 in the Council Chamber at City Hall.

PRESENT WERE:

Mayor William DeLoughy
Councilmember Greg Bird
Councilmember Jim Gant
Councilmember John Morrissey
Councilmember Keith Post
Councilmember Sidney Howell
Councilmember Nancy Stasinis

CITY OFFICIALS PRESENT:

Steven S. Crowell, Jr., City Manager
Gary Moore, City Attorney (Skype)
Roger Weaver, Planning Director
Tim Hatch, Police Chief
Bobby Marr, Public Works Director
Robby Horton, Fire Chief
Jennifer Brown, Finance Director
Angela Wigger, Tourism Director
Artie Jones, III, Economic Dev. Director
Marsha Hershberger, Asst. Finance Director
Gene Rudy, Network Administrator
Rindy Howell, Sr. Center Coordinator

CALL TO ORDER:

Mayor DeLoughy called the City Council Meeting to order at 6:00 p.m. Councilmember Howell gave the invocation. Mayor DeLoughy led the audience in the pledge of allegiance. Council roll call indicated a quorum of council members present for the meeting.

APPROVAL OF MINUTES: *March 19, 2012 Regular City Council Meeting Minutes*

Councilmember Gant moved to approve the March 19, 2012 regular City Council meeting minutes. Councilmember Howell seconded the motion. Voting was unanimous in favor of the motion.

PRESENTATION:

PROCLAMATION: *2012 National Crime Victims' Rights Week*

Mayor DeLoughy proclaimed the week of April 22 – 28, 2012, as “National Crime Victims’ Rights Week” and reaffirmed the City’s commitment to respect and enforce victims’ rights; to address their needs during National Crime Victims’ Rights Week and throughout the year; and

to express our appreciation for those victims and crime survivors who have turned personal tragedy into a motivating force to improve our response to victims of crime and build a more just community. Sandee Ortega accepted the proclamation on behalf of the District Attorney's Office and extended an invitation to attend the memorial service on April 27th at 4:00 p.m. on the steps of Camden County Courthouse.

PROCLAMATION: April 2012 Child Abuse Prevention Month

Mayor DeLoughy declared by Joint Proclamation the month of April 2012, to be "Child Abuse and Neglect Prevention Month" and requested support of all citizens. Bridget Wenum, Executive Director CASA accepted the proclamation and extended an invitation to attend the Pinwheel Ceremony on April 7th at 10:00 a.m. in the CASA office.

PROCLAMATION: April 2012 Alcohol Awareness Month

Mayor DeLoughy proclaimed April 2012 "Alcohol Awareness Month" by encouraging adults to refuse to provide alcoholic beverages to underage youth, to create healthy environments and to support law enforcement efforts to reduce underage and excessive alcohol use. He called upon all citizens, parents, youth, governmental agencies, public and private institutions, businesses, hospitals, and schools to support evidence-based efforts that will reduce and prevent underage drinking in our community.

ST. MARYS GARDEN CLUB RECOGNITION:

Mayor DeLoughy presented the St. Marys Garden Club with a Certificate of Appreciation for their assistance in helping to beautify St. Marys by providing design recommendations for planter's downtown and many hours of labor in maintaining the flowerbeds, as well as making donations of flowers and trees to the City. Joyce St. Claire, president thanked the City Manager for providing the club with an opportunity to partner with the City. She also thanked Public Works for their assistance, members who donated funds and time on designs, and Oprah for allowing the club to participate in the Love Town craft fair by selling their fairy houses.

CVB BOARD RECOGNITION: Julie Riffe-Babbs

Barbara Ryan, Chairman St. Marys Convention & Visitors Bureau presented a plaque to Ms. Julie Riffe-Babbs in appreciation of her many years of Board service, dedication and support.

TREE BOARD ANNUAL REPORT

Jim Greer, Chairman Tree Board presented the annual report of Accomplishments, Future Goals and Financial statement. A copy of the report is attached as part of the official minutes.

MULTIYEAR FINANCIAL FORECASTING MODEL: Finance Director

The Finance Director presented an overview of multiyear financial forecasting of revenues and expenditures for the General Fund. A copy of the model is attached as part of the official minutes.

SET CONSENT AGENDA (*):

Councilmember Bird moved to approve the consent agenda as New Business "A". Councilmember Morrissey seconded the motion. Voting was unanimous in favor of the motion.

APPROVAL OF THE AGENDA:

Councilmember Post moved to approve the agenda as presented. Councilmember Stasinis seconded the motion. Voting was unanimous in favor of the motion.

GRANTING AUDIENCE TO THE PUBLIC:

Mike Willis, downtown St. Marys: Announced that an account was set up to receive contributions at Southeastern Bank and pails set out at local businesses for the Casey-Proffit family who lost their home to fire.

Barbara Ryan, 711 Mildred Street: Thank the community for their support of the theater and during filming, and also addressed unacceptable dumping.

Steve Brockman, 328 Oprey Circle: Requested consideration to support the annual contribution to Camden Community Crisis Center (Camden House) at the budget workshops, introduced the new Executive Director Ken Bowden and provided statistical information about the program.

Kay Westberry, HPC Chairman: Presented her timeline on the Donna Asbell appeal for the Blue Goose and requested a vote in support of the preservation of the historic district

Council discussed supporting volunteers on City boards, backing board rules and sensitivity to businesses. The Planning Director stated that there is a new proposal that has not been presented to the commission, give the owner an opportunity to propose an alternate through the HPC and if that does not work, come before council on an appeal.

OLD BUSINESS:

There was no "Old Business" for Council consideration at this time.

NEW BUSINESS:

A. SENIOR MEALS BID AWARD:

To authorize the Mayor to enter into a contact for the Senior Center Meals with Steffens Restaurant

Councilmember Bird moved to approve the Senior Center Meals Contract with Steffens Restaurant. Councilmember Morrissey seconded the motion. Voting was unanimous in favor of the motion.

REPORT OF AUTHORITIES, BOARDS, COMMISSIONS & COMMITTEES:

A. CITY CALENDAR: *City Clerk*

The City Clerk announced the upcoming events, activities and meetings for the first two weeks in April.

REPORT OF MAYOR:

Attended the River of Life play about St. Marys' history. St. Marys hosted the filming of Royal Pains and thanked Doug Vaught for organizing the production

GRANTING AUDIENCE TO THE PUBLIC:

There were no further comments from the public.

MAYOR AND COUNCIL COMMENTS:

Councilmember Gant encouraged everyone to attend the Coalition for a Better Community symposium with a special speaker from Brenau University. He believes the group is making a positive impact in this community, which we all need to support. The symposium is being held at the Coastal Georgia College Campus at 6:00 p.m.

Councilmember Post announced that over a year and a half ago a letter was written to the local newspaper editor, which resulted in an online boycott of a business in St. Marys. At the last meeting a citizen spoke about the abandoned stores in one of the shopping centers in town. In part, due to the boycott and general nature of the economy we are losing a local business that has been in St. Marys for 28 years. An hour ago, Shelia of Sheila's Hallmark met with her staff of ten employees to let them know they no longer have jobs. One of our local icons in St. Marys will no longer be open as of June 1st.

Councilmember Morrissey reported on the rousing success of the Chocolate for Charity event at the First Presbyterian Church. This is planned to be an annual event with ideas for improvement. He also reiterated the importance of volunteers on committees and how important they are to the City. We need to support them to show that when they make a decision, unless there are unforeseen circumstances, those decisions need to be backed up by City Council. He hopes that the HPC resolution of the Blue Goose issue will be on the next Council agenda.

The City Manager stated that the HPC has some things that they need to do to bring it forward when it is ready.

Councilmember Morrissey stated a year's timeframe is too long. Thirty days was the timeframe.

Roger Weaver, Planning Director spoke about the importance of due process and staff working with businesses to do the right thing to reach a solution that is satisfactory to all parties. A new proposal will be presented to the HPC for review. Without going back to HPC, there is not a possibility of a resolution because then Council would be voting on something that they have not seen. A lot of time has passed for resolution of the process. In fact, this is a business person who is active and wants to be a member of the community. She understands the requirements but they have to give her an opportunity to propose an alternate through the HPC. If that does

not work, then come back on an appeal to Council. The appeal to Council is based on something she has to do that she does not want done, so alternatives will be considered.

Mayor DeLoughy commented that we do need stay with it and do have to get it resolved in a proper manner. If it has to be brought back at the next meeting or it could be resolved before that time.

Councilmember Gant questioned whether the HPC meets before the next Council meeting. Kay Westberry stated the appeal needs to go to Council so they could send it back to HPC.

Roger Weaver stated that the confusion was the HPC Certificate of Appropriateness was contingent upon her putting the lattice work on the building. She was never issued a COA or the denial and there was some question whether it was a valid vote or not.

Councilmember Bird stated that many Mom & Pop businesses are closing down because of economic problems. There are funding sources (banks) that allow them to make serious mistakes and then take it out of the stockholders pockets. If the City is not sensitive to their needs there will be more and more businesses closing because there is not enough revenue to support the business and staff. There is a balancing act between what is seen and what we want to preserve. The real cost of doing business is for someone to be able to stay and afford to do what is being asked of them. He drove by the Blue Goose but there are some things he does not understand. Councilmember Bird wanted us to work something out with the owner even though a lot of time has already been spent on the issue, even if it takes another year.

Kay Westberry, HPC Chairman stated there would not be a problem if she had come to HPC first. The only reason she has been given a year is because it is a business. Businesses have come and gone but when they leave whatever is on the building stays in St. Marys.

Councilmember Morrissey stated we are all pro-business but there should be good solutions that follow protocol and are fair to everyone. There is a time limit to success. At some point in time, there needs to be closure and to move in that direction.

Councilmember Howell suggested holding next year's budget meetings in the evenings and not just the mornings.

Mayor DeLoughy commented that the Blue Goose situation needs to be resolved, by going through the process and get it done as soon as possible.

Councilmember Howell commented that the appeal is on Council's table because it was postponed when it should have gone to Council.

Mayor DeLoughy commented that he is not sure it is still not back with HPC. It is his understanding there is a new proposal that needs to go to HPC then comes back to Council for a decision.

CITY MANAGER'S COMMENTS:

The City Manager requested an update on the water heater issue and requirements from Roger Weaver, Planning Director.

Mr. Weaver stated that the previous code was from 1995 but the current requirement is included in the 2006 code for pressure and pipe expansion for inspection of the valves. Plumbers who work with the City are aware of the inspection to make it safe, be compliant with the code and certify it was inspected. The base fee is \$40, which is mandated by the State of Georgia Code of Ordinances. Camden County's fee is \$50.

Councilmembers discussed recent issues; in-state plumber's knowledge of permits; penalties for noncompliance; installation requirements and the lack of any such mandate prior to the 2006 code. The City Manager recommended sending a letter to the state expressing our concerns.

The City Manager announced that today is Chief Hatch's last Council meeting. He also thanked him for his service and wished him well.

EXECUTIVE SESSION:

There was no "Executive Session" at this time.

ADJOURNMENT:

Councilmember Bird moved for adjournment. Councilmember Stasinis seconded the motion. Mayor DeLoughy declared the meeting adjourned at 7:30 p.m.

Respectfully submitted,


Darlene M. Roellig, City Clerk



City of St. Marys Tree Board Report

Jim Greer, Chairman
April 2, 2012

The Tree Board was organized in 2006 with the goals of promoting and protecting the urban forest area of the City of St. Marys.

Accomplishments

1. Achieved Tree City Designation for the year 2012. This makes 6 years in a row!
2. Held monthly meetings to discuss Tree Board business.
3. Inspected numerous trees on the public right of way which were dead or in bad condition and determined if the trees needed to be removed.
4. Provided funds for the rejuvenation of the planters around the Pavilion at the waterfront with the help of St. Marys Garden Club.
5. Purchased and planted two large live oaks for the St. Marys Public Library.
6. Purchased Asiatic jasmine and 10 knockout roses for the Conyers Street median.
7. Preserved the existing vegetation around the Gilman Boat House property by not allowing the building to be used as fire fighting exercise.
8. Purchased and installed signs to indicate St. Marys Tree Board purchases and projects. Signs were made by local business (Dalton Signs) and read "St. Marys Tree Board Landscaping Project". They were placed in the following locations.
 - Orange Hall median
 - St Marys Elementary School median
 - Median on Conyers Street by Ward Hernandez Building
 - Downtown boat ramp median
 - In front of what was the Silver Star Steakhouse
 - The live oak in front of Satilla Business
9. Reviewed and approved the Way Finding Signage as presented by A.J.Jones.
10. Assisted St Marys Garden Club in pruning knockout roses in the medians
11. Conducted the Arbor Day Celebration for the City of St. Marys held at Orange Hall with the planting of a live oak at that site. Members of the St. Marys K-Kids helped plant the tree.

Future Goals

1. Encourage and facilitate planting of trees and other vegetation to beautify St. Marys
2. Provide plantings for the Gateway Signage as is practical and appropriate.
3. Monitor plantings which require pruning and watering so that they remain attractive.
4. Cooperate with the St. Marys Public Works by including a staff member at Tree Board meetings

Financial Statement: Current balance is \$2955.57

City of St. Marys
General Fund
5yr Forecasting Model

	June-10 Actual Rev EXTD	June-11 Actual Rev EXTD	% Change Budgeted Yr	FY2012 Amended Budgeted Yr	% Change Budgeted Yr	FY2013 Budgeted Year	% Change Budgeted Year	FY2014 Budgeted Year	% Change Budgeted Year	FY2015 Budgeted Year	% Change Budgeted Year	FY2016 Budgeted Year	% Change Budgeted Year	FY2017 Budgeted Year	% Change Budgeted Year
REAL PROPERTY	3,260,513	3,255,305	-0.16%	2,895,000	-13.83%	2,890,000	3.03%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
LOST TAX	1,903,406	1,817,866	-4.49%	1,900,000	4.52%	1,950,000	2.63%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
OTHER TAXES	2,107,730	2,141,567	1.61%	2,134,350	-0.34%	2,309,250	8.19%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
LICENSES & PERMITS	502,189	312,663	-37.74%	311,500	-0.37%	321,000	3.05%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
CHARGES FOR SERVICES	124,547	98,375	-21.01%	79,820	-18.86%	59,000	-26.06%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
FINES & FORFEITURES	314,358	449,060	42.85%	498,150	10.93%	391,200	-21.47%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
INVESTMENT INCOME	51,074	12,961	-74.62%	13,500	4.16%	8,500	-37.04%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
CONTRIBUTIONS/DONATIONS	356	44	-87.64%	40	-9.09%	100	150.00%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
MISCELLANEOUS **	853,821	856,375	0.30%	519,215	-39.37%	427,000	-17.76%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
OTHER FINANCING SOURCES	25,532	292,243	287.58%	348,000	18.88%	222,850	-35.96%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
TOTAL REVENUES	9,193,526	9,236,959	0.47%	8,609,575	-6.79%	8,578,930	-0.36%	0	-100.00%	0	-100.00%	0	-100.00%	0	-100.00%

Departmental Analysis:

	June-10 Actual Exp EXTD	June-11 Actual Exp EXTD	% Change Budgeted Yr	FY2012 Budgeted Year	% Change Budgeted Year	FY2013 Budgeted Year	% Change Budgeted Year	FY2014 Budgeted Year	% Change Budgeted Year	FY2015 Budgeted Year	% Change Budgeted Year	FY2016 Budgeted Year	% Change Budgeted Year	FY2017 Budgeted Year	% Change Budgeted Year
Legislative	213,930	176,467	-17.51%	185,371	5.05%	184,414	-0.52%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Executive	235,564	1,667,370	607.82%	300,283	-81.99%	273,798	-8.82%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Finance	866,017	755,147	-12.80%	871,993	15.47%	970,288	11.27%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Legal	23,033	0	-100.00%	0	#DIV/0!	0	0.00%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Information Technology	152,829	166,701	9.13%	157,338	-5.66%	206,306	31.12%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Human Resources	107,883	86,800	-19.54%	92,207	6.23%	106,144	15.11%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Gen Gov Bldg and Plant	177,918	192,933	8.44%	168,930	-12.44%	155,056	-8.23%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Municipal Court	172,019	227,996	32.54%	226,492	-0.66%	223,835	-1.17%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Police Administration	2,664,018	2,485,506	-6.70%	2,463,536	-0.88%	2,326,608	-5.56%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Fire Administration	1,459,526	1,593,464	9.18%	1,603,666	0.64%	1,703,356	6.22%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Public Works Administration	1,898,186	1,764,651	-7.03%	1,420,433	-19.51%	1,198,271	-15.64%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Highways and Streets Admin	271,104	294,550	8.65%	270,000	-8.33%	315,000	16.67%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Cemetery	4,140	3,537	-14.56%	4,625	30.76%	71,511	1446.18%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Sr. Citizens Center	110,281	108,260	-1.83%	131,135	21.13%	117,205	-10.62%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Parks Admin	55,741	54,078	-2.98%	61,520	13.76%	47,320	-23.08%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Library Administration	314,896	305,797	-2.89%	300,438	-1.75%	299,622	-0.27%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Building Department	129,075	124,709	-3.38%	117,416	-8.85%	121,626	3.59%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Planning and Zoning	153,911	146,448	-4.85%	162,145	10.72%	157,958	-2.50%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Economic Development	127,202	94,791	-25.48%	118,410	24.92%	151,496	27.94%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Airport	50,873	54,175	6.49%	8,000	-85.23%	5,000	-37.50%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Special Facilities	35,016	27,932	-20.23%	37,655	34.81%	25,762	-31.58%	-	-100.00%	-	-100.00%	-	-100.00%	-	-100.00%
Operating Transfers Out															
Total Expenditures	9,223,162	10,331,392	12.02%	8,701,593	-15.78%	8,660,546	-0.47%	0	-100.00%	0	-100.00%	0	-100.00%	0	-100.00%

Provision (Use) Fund Equity	(29,636)	(1,094,433)	(92,018)	(81,626)	0	0	0	0	0	0	0	0	0	0	0
Fund Balance Beginning Year	4,483,795	4,454,159	3,359,726	3,267,708	3,267,708	3,186,082									
Fund Balance End of Year	4,454,159	3,359,726	3,267,708	3,186,082											

*does not include donated infrastructure
**does not include budgeted fund equity (FE) for FY2012/FY2013

AS OF	FUND EQUITY		Total
	RESERVED	UNRESERVED	
*****	160,283	3,199,443	3,359,726
*****	117,998	3,149,710	3,267,708
*****	2,993,529	192,553	3,186,082

Balance to remain in Fund Equity per GASB 54 Policy
4 months budgeted expenditures per FY2012
8,701,583 / 4 months = 2,900,531 Plus Liabilities

DEBT SERVICE	TOTAL
FY 2012	161,964
FY 2013	52,941
FY 2014	41,461
FY 2015	10,365
FY 2016	0
FY 2017	0

DEBT SERVICE includes principal and interest