

On-Line Payments

3. You will need your account number and the last amount paid on your account when you are initially setting up your online account.
1. Go to the City of St. Marys Website: www.stmarysga.gov
2. Select Water/Sewer/Trash Utility Payments (*Underneath Online Services*)
3. Select Utility Billing (*Underneath View and pay accounts online.*)
3. Select [Member Registration](#).
4. Fill In all required fields.
5. Check your email account for a message from municipalonlinepayments.com with instructions on how to log into your online account.
6. If you would like, you may add more than one account.
7. Further prompts will be given to guide you in each step of making your payment.

Should you need assistance, please call (912) 510-4000 and a Customer Service Representative will be happy to assist you.

If you have any
further questions, you may
call
City Hall
at
(912) 510-4000



City of St. Marys
418 Osborne Street
St. Marys, Georgia 31558
912-510-4000
www.stmarysga.gov

City of St. Marys



*Direct Draft
And
Online
Payments*

Let us draft your utility
Bill from your account
OR
Pay Online!
No more checks to write.

*Make paying your bill
easy with Direct Draft*



The City began offering automatic draft for customers to pay for Water/Sewer and Solid Waste services as of June 1, 2003.

When you sign up, the draft will take two billing cycles before it will begin. (Example—if you sign up before June 30th we will draft out your first payment on August 15th)

You are responsible for making sure the payment is submitted for the first billing cycle after enrolling. No late fees will be removed if payment is not made.

There will be a \$30.00 NSF charge for all returned unpaid drafts.

If the 15th falls on a weekend, the City will then draft the payment on the following Monday.

How To Enroll

1. Complete and sign the attached authorization form.
2. Include a voided check or a deposit slip.
3. Return your completed information to City Hall or mail to the address on the back.

CITY OF ST MARYS AUTHORIZATION AGREEMENT FOR AUTOMATIC DRAFTS (ACH DEBITS)

I (we) hereby authorize the City of St. Marys, hereinafter called CITY, to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) checking account indicated below at the depository named below, hereinafter called DEPOSITORY, to debit and /or credit the same to such account.

NAME AS IT APPEARS ON YOUR CHECKING ACCOUNT:

FINANCIAL INSTITUTIONS NAME

FINANCIAL INSTITUTION ROUTING & TRANSIT #

CHECKING ACCOUNT #

This authority is to remain in full force and effect until the CITY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford CITY and DEPOSITORY a reasonable opportunity to act on it.

UTILITY ACCOUNT OWNERS NAME:

UTILITY ACCOUNT #

PHONE #: _____

EMAIL ADDRESS: _____

CHECKING ACCOUNT OWNERS SIGNATURE:

DATE SUBMITTED TO COSM: _____

ATTACH A VOIDED CHECK TO ENSURE ACCURACY.

The Benefits of Direct Draft And Online Payments

° You save time— no more checks to write and mail.

° Save money on postage and envelopes.

° You know when your payment is made.

° Your payment can not be lost in the mail.

° No more late fees.

CUSTOMER PORTION