

**REQUEST FOR PROPOSALS**  
**CITY OF ST. MARYS**  
**ST. MARYS ROAD GATEWAY ENHANCEMENT PROJECT**  
**JANUARY 9, 2014 2:00PM EST**

**THE CITY OF ST. MARYS** solicits sealed proposals for conceptual design services for the St. Marys Road Gateway Enhancement Project. Proposals will be received in the office of the Amy Peeples, Finance Department, St. Marys City Hall, 418 Osborne Street, St. Marys, Georgia 31558, up to and until 2:00, EST on January 9, 2014 and shall be publicly opened on the same date in the St. Marys City Hall, 418 Osborne Street, St. Marys, Georgia 31558. Proposals received after the above time or in any other location other than the office stated above will not be accepted. No proposal may be withdrawn after the closing time for the receipt of proposals for a period of sixty (60) days.

**Respondents must submit five (5) proposal packages to the City for review.** The name of the company or firm submitting a proposal must be clearly marked on the outside of the proposal package. The proposal package must be clearly labeled with the following information:

City of St. Marys  
Attn: Amy Peeples  
RFP: ST. MARYS ROAD GATEWAY ENHANCEMENT PROJECT  
418 Osborne Street  
St. Marys, GA 31558

The scope of work for this project shall include the preparation of conceptual designs (e.g. streetscapes, landscaping, signage, lighting, road reconfiguration/reconstruction, fence erection/removal, and etc.) for the areas depicted on the attached drawings. Conceptual designs must be consistent with Georgia Department of Transportation rules/specifications, the Camden County Wayfinding and Signage Master Plan, and tie together with existing design elements throughout the City (such as the Waterfront Park). Vegetative design elements must be native for our area. Conceptual designs should also consider improving the appearance of the overpass bridges at Highway 40. Three dimensional color renderings that adequately depict the proposed concept shall also be required as a part of the project. Preliminary cost estimates for the conceptual designs (which may be phased) shall also be provided.

This request for proposals is for conceptual designs only with no guarantee that the City will move forward with the project or, at the City's discretion, move forward with only a portion of the project.

Questions regarding this project may be directed **in writing** to the City of St. Marys Public Works Director, Bobby Marr, at 418 Osborne Street, St. Marys, Georgia, 31558 or by email to [bobby.marr@stmarysga.gov](mailto:bobby.marr@stmarysga.gov).

Copies of the proposal specifications and scoring criteria may be obtained from Amy Peeples in the City of St. Marys Finance Department located at 418 Osborne Street, St. Marys, Georgia, 31558. The documents may also be requested via email to [amy.peeples@stmarysga.gov](mailto:amy.peeples@stmarysga.gov) or by calling 912-510-4044. A Street address, contact person, phone and fax number must be provided to ensure prompt delivery and notification of addenda.

The City of St. Marys will select the proposal that, in its sole discretion, is the most responsive and responsible to the City. The City reserves the right to reject any or all proposals, to waive informalities and to re-advertise, pursuant to federal and state law. Award will be made by Council at the designated City Council meeting. Unauthorized contact regarding this request for proposals with staff or elected officials may result in disqualification. Any oral communications will be considered unofficial and non-binding on the City of St. Marys. Vendors should rely only on written statements.

The City of St. Marys will not be liable for any costs incurred by Respondents in the preparation of Proposal packages nor in costs associated with any element of the selection and contract negotiation process. Any Responders that contact elected officials or staff directly or indirectly for the purpose of influencing the selection process prior to a contract award shall be immediately disqualified and removed from consideration.

The City of St. Marys, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.