



CITY OF ST. MARYS

**Community Development Department
418 Osborne Street - (912) 510-4032**

Temporary Permit Circus, Religious, Tree Sales ect

Please take care to insure that the information for each checkbox below is sufficiently provided. The City of St. Marys does not accept incomplete applications. The application will be process within 30 business days of the receipt of a completed application and all required

- Completed Application
- Site Plan
- Plat/Survey/Lot inspection report (LIR)/Location Map
- Proof of ownership of property OR legal authorization from owner
- Written Report Indicating Potential Problems AND Parking Availability
- Liability insurance (if Carnival)
- Proof of Equipment Inspections (if Carnival)
- List of Adjacent Property Owners (this information can be found on the Camden County Tax Assessor's Website)
- Bond
- Letters of approval for any existing Variances, Special Use Permits, or Rezone (text amendment) requests.

If you have any questions or concerns, or would like to schedule a meeting, please contact Community Development at 912-510-4032 or email planneroftheday@stmarysga.gov



CITY OF ST. MARYS, GEORGIA

TEMPORARY PERMIT APPLICATION

Community Development Department
418 Osborne Street - (912) 510-4032

TP

Zoning Ordinance 110-144

Applicant Name: _____ Telephone No. _____
Address: _____ City: _____ State: _____ Zip Code: _____
Applicant Signature: _____ E-mail Address: _____

PERMIT REQUESTED:

1. () Carnival or Circus. Maximum of 3 weeks with liability insurance and equipment inspections supplied to the Planning Director.
2. () Religious Meeting. Only in approved open area for a maximum of 40 days.
3. () Christmas Tree sale lot. Only in an approved area not to exceed 45 days.
4. () Contractor's Office or Equipment Shed. Maximum of 12 months and must be placed on the property to which it is appurtenant.
5. () Other, all require City Council approval.

All temporary permit applications must be filed with the Community Development Department a minimum of 14 days prior to the event. No event issued a temporary permit may adversely affect traffic or surrounding areas and will not constitute a threat to public health or safety. Permits requiring City Council approval may take up to 30 days to receive approval.

Event location: _____
Location Owner: _____
Owner Address: _____ City: _____ State: _____ Zip Code: _____

(Attach a site plan showing surrounding properties, potential problems and parking availability. Attach a letter from owner granting permission to use site location.)

I understand that I and/or my group carry the burden of providing the need for this permit. Further, I/we are responsible for the condition of the site while this permit is in effect. To this end, I/we understand that I/we may be required to post a bond or other form of guarantee and that the site will be left in substantially the same condition as it was prior to the issuance of this permit.

COMMUNITY DEVELOPMENT DIRECTOR ACTION

Date application was filed: _____

Permit Fee: _____ Date Paid: _____

Guarantee Required: () Yes () No Type: _____ Amount: _____

Building Inspector Approval: () Yes () No () NA
Any Conditions: _____

City Council Approval: () Yes () No () NA
Any Conditions: _____

Community Development Director/Asst. Director: _____ Date: _____

Date Applicant was Notified: _____



Property Owner's Authorization Letter

I (we): _____

Hereby Authorize: _____

Representative of: _____

To apply for, sign, and pick-up building permits for the following proposed work:

Job Location: _____

As property owner(s), I (we) hereby grant permission to the applicant referenced above to apply for, sign, and pick-up the permit for the work as indicated above. All work performed must meet all provisions of The City of St. Marys Building and Zoning Codes and the Laws of the State of Georgia, as applicable, whether specified or not. Contractors are required to have a Georgia Professional Contractors License.

(Property Owner or Person with Power of Attorney Signature)

(Date)

(Printed Name)

(Title)

