

Work Sessions:

- 2019 Budget Public Hearing at 5:45PM on June 4, 2018.
- Work Session to discuss Orange Hall June 15th at 2:00 PM
- Work Session on PSA June 11, 2018 at 4:00PM.
- Special Called Meeting regarding PSA on June 11, 2018 at 4:45PM.
- Work Session to review 700/800 MHZ program 5:00PM on June 18, 2018.
- Work Session to review Wheeler Street Boat Ramp and Transient Dock Status Update July 16, 2018 at 5:00PM

Hurricane IRMA: City has submitted for reimbursement from FEMA/GEMA. Insurance reimbursement under review by the Insurance Company for final numbers on maritime repairs.

- Mitigation projects submitted to GEMA/FEMA and are under review. These projects would require a 25% match by the City if approved by FEMA.

Working with DNR on proper procedures for notification to owners, release of boats, and salvage of any boats remaining.

- **FEMA considers the boats as debris from the storm and City has received 90 day extension form FEMA due to Georgia statutes regarding removal and Court schedules.**
- **City awarded bid for 11 boats to remove from site. Working on completing statutory regulations and Court order.**

City Clerk:

- Council work requests
- Day to Day issues
- Open Records
- Training

Personnel:

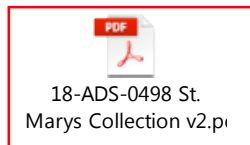
- Police Officer Positions open.
- Positions open in Public Works and Water Department.
- Water Operator Positions and Laborer Advertised

Police

- Grant was awarded for Body Cameras on 16th of June 2017. Grant completed and all funds received. Last report on this matter.
- Continuing to emphasize Community Policing.
- Hawk Beacon signal for pedestrian crossing permit application received from GDOT and approved meeting of March 5th. Project is under design with estimated construction date in Summer/Fall of 2018 per GDOT information received on May 9, 2018.

Finance

- Developed revenue and expenditure line items for Insurance and FEMA/GEMA reimbursements.
 - Received initial check from insurance in the amount of \$1,000,000
- Retreat scheduled for Wednesday and Thursday, November 14 and 15, 2018 at Honeycreek.
- City is has advertised for the submission of RFP's for "External Audit Services" with receipt due June 15, 2018 by 3:00PM
- Insert on Trash Contract that will go out with water bills is attached:



Budget: 2019

- Public Hearings Scheduled for:
 - June 4, 2018 at 5:45PM
- Consideration for adoption at the June 4 regular scheduled City Council meeting at 6:00PM

Community Development

- Public Hearing on Zoning Ordinances held by Planning Commission.
- Projects/Businesses:
 - No concept plan from Wildlife Defense Systems has been received for issuance of any permits. Notification of this standard requirement has been made a number of times.
- Villages at Winding River Phase II: Site work has begun.
- Development Areas and Site Plans:
 - Bartram Place
 - Marsh Arbor
 - Moekel Place

- Inlet Reach
- Wharf at St. Marys (50 Acres)
 - Subdivision and Special exception heard by Planning Commission on May 15th. Approved by City Council at the May 21st City Council meeting.
- Mariner
- Sweetwater Development: Located at Colerain and St. Marys Road and DRI approved in 2006. Development is approximately 300 units that a new developer is working on.
- Newspaper Kiosks: Mr. Canning raised this question. This will be addressed under the Streetscape project working in cooperation with the publishers and proper review of proposed design by HPC.

Fire Department

- Emergency Management Action plans are being updated for the City.
- Code Red Cooperative Services Agreement: Scheduled for the June 4 Council meeting:



- Lt. Brock is the project leader as coordinated with Chief Horton, Chief Hatch and Bobby Marr on the 700/800MHZ project.
 - Plan schedule for work session on June 18th at 5:00PM in Council Chambers.
 - Issues involve VHS verses 700/800 MHZ system. Federal government is moving public safety agencies to the 700/800 MHZ range from the VHF range. Update provided meeting of March 6, 2017.
 - Barrow County Article submitted under separate correspondence dated 3/13/17
 - 911 meeting held at the police station at 1:00PM on May 1 to review MHZ proposal.
 - Working on St. Marys preliminary costs for review and looking at grant option.
 - Working with County 911 Committee.
 - Proposal was made in February 2018 in line with the 2017 retreat presentation.
 - The 700/800 MHZ system is part of the 2019 proposed budget.

- Multi-Jurisdictional Hazard Mitigation Grant: County has applied for a grant to update the Multi-Jurisdictional Hazard Mitigation Plan for the County. Chief Horton has been assigned to assist in this effort
- Preparing for Standards and Training Audit.

Public Works

- Water Meter Testing: Awarded second grant for professional services to complete flow testing. Mr. Marr is working to complete this project.
- Emergency Management RFP's: City will advertise for RFP's for emergency management services for "Disaster Debris Monitoring and Financial Recovery Services." This project includes debris pick up and disposal as well. This contract would only be triggered in the event of a named and declared emergency (i.e.) IRMA. RFP's and contracts being prepare according to FEMA , State and City requirements.
- Gateway Project: Haddock and St. Marys Road Preliminary Schedule:
 - RFP's under final review and were received April 19, 2018 @ 2:00PM
 - Council Consider Award of Engineering Contract June 4, 2018
 - Engineering Design/Permitting July 2018-August 2018
- Ready Street Drainage Project: Awarded May 7, 2018 to Hester Construction. Notice to proceed should be issued on May 30, 2018.
- Gateway Redevelopment Project: Contract awarded May 15, 2017 Council meeting and started July 1, 2017. Mr. Glaze of CDP or his representative provided updates at the recent Gateway meeting. Request for extension of agreement by Mr. Glaze for 6 months was approved meeting of March 5, 2018.
- HODAG: Douglas Drive
 - Budget for Easements, Legal, Engineering complete.
 - All six easements have been acquired.
 - Anticipate bidding by mid-June 2018 based on update discussions with Thomas and Hutton and Staff.
- Orange Hall:
 - Orange Hall is closed until all work is completed.
 - Additional testing underway to ensure plans and specifications include necessary work. Revised cost estimates being developed based on results of the testing; destructive and non-destructive. Change orders for additional testing approved at the December 18 and May 21st Council

meetings. Staff wants to make sure we identify the work to be done as fully as possible to minimize any construction change orders.

- Latest update from engineer:
 - Final cost estimate for structural repairs and making the building watertight \$500,000. Funding in the 2019 proposed budget.
 - **Final Plans and Specifications for Structural repairs and water intrusion mitigation to be completed in June will bids to go out in August 2018 based on current schedule.**
- Furniture and artifacts removed from the building in May 2018 and are in storage.
- Scheduling review of repairs with National Historic Trust representatives.
- **Sewer Rehab St. Marys Street: Looking to slip line sewer main along St. Marys Street based on the review of the video tape. Plans and specs advertised and bids were received on May 22nd at 2:00PM. Anticipate recommendation of award to be placed on the June 4th agenda. Funding is through the Water/Sewer Fund.**

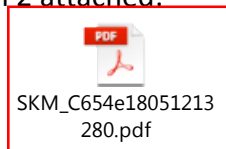


- City Hall: Architectural and engineering design is underway, approved meeting of December 5, 2016. This is to meet ADA, safety and security standards with construction funds to be proposed in the 2020 budget. Project moved to 2020 Capital budget due to emergent repairs at Orange Hall.
- **Waste Water Treatment Plant: City has advertised for RFP's for Management, Operations and Maintenance of the City's Wastewater Treatment Facilities. RFP's are due by June 28 at 2:00PM.**
- Clear Wells: Three in the City, construction contract awarded to Crom Coating Restorations meeting of May 7, 2018. **Notice to proceed should be issued on May 30, 2018.**
- **GDOT State Transportation Improvement Plan Projects (St. Marys):** Projects applied for by St. Marys or can be initiated by the State. Contacted GDOT Regional office for updates this week and they have advised that they will check on the current status of all the projects.
 - Motion for STIP approved meeting of July 3, 2017 and presented at the STIP meeting of July 11 by Mr. Marr, Mayor Morrissey and me.
 - Colerain Road widening project from West of I 95 to East of Kings Bay Road started in 2017 (Project #0007414) \$27,713,546. Clearing of areas to be worked is to be 50% complete by August 2017. The City's utilities are included as part of the project.

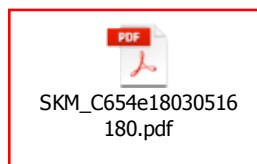
- SR Spur 40- RRX Warning Device (Project 0009346) \$159,181. This was reviewed in the STIP meeting of July 11, 2017.
- GDOT: I-95 resurfacing of I-95 and ramps from Horse Stamp Church Road through Exit 1:
 - Seaboard is the Prime Contractor
 - Scheduled to begin April 8, 2018 with estimated completion date November 30, 2018.
 - Project will start at north end and complete at the south end.
- Improved lighting at the intersection (Project PI0015194)
 - Discussed with GDOT at the Atlanta Fly In.
 - Joint request submitted by Kingsland and St. Marys in April 2016.
 - Preliminary engineering funds (\$250,000) are programmed now.
 - Construction funding (\$2M) programmed in FY 2019/early 2020. Confirmed at May 4 scoping meeting for Exit 1 North bound ramps on I-95 with GDOT.
 - Fully executed agreement between GDOT and City attached.



- Interstate 95 Exit 1 Improvement Requests from City to GDOT (City Request)
 - Traffic study complete and Scoping meeting held with GDOT representatives on May 4, 2018 regarding north bound I-95 exits. Next steps:
 - Meeting with Stakeholders
 - Work Session with City Council
 - Public Comment Meeting
 - Letter of Support from City Council for acceptable option.
 - Option 2 attached:



- GDOT working on identifying funding for Engineering and Construction.
- GDOT plan and schedule for vegetation replacement attached:

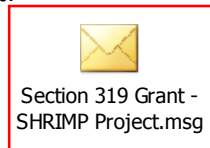


Grant Opportunities/Applications:

- Emergency Readiness Grant: funding for generators (Hurricane Mathew). Grant for both generators was approved March 2018. The total approved grant budget is \$459,482 with a breakdown as follows:
 - FEMA Share: \$344,612 (75%)
 - State Share: \$45,948 (10%)
 - Local Share: \$68,922 (15%)
 - HMGP 97.039 (Grant Number)
 - **Advertisement for bids scheduled for May 31, 2018**
- NOAA Community Base Marine Debris Removal Grant: Community Development Director. Will resubmit in October to obtain funding to remove sunken boats. Usually due by November 2nd. Note: This may be resolved by the DNR clean-up of the west marsh area in August, 2018.
- GDOT Roadside Enhancement and Beautification Grant: Bobby Marr: Need to look at for Route 40 and Spur 40.
- LMIG 2019: Awaiting notice of award. Checking to see if these funds could be used for the new Technical College road.
- LMIG: Notice of grant for 2018 grant year in the amount of \$220,328.30 was received from GDOT. These funds are programmed for the SHRIMP project. City match will be \$72,709.00. This was approved at the August 7th, 2017 Council meeting.
- **LMIG 2017 Local Maintenance & Improvement Grant for Off-System Safety Program: Complete. Last report on this item.**
- **LMIG 2016: Contract awarded May 21, 2018. Work will begin in September of 2018.**
- EDA Grant: Submitting through CRC to help with costs to restore and improve St. Marys Public Maritime facilities. All necessary information has been forwarded to CRC.
- Coastal Regional Commission: Submitted 2017 application on July 28, 2017. City has been notified it has been conditionally awarded, \$18,500. This is a multi-use path widening project from Point Peter Road and Osborne to Sweetwater Park. City will need to match with \$13,500 for materials. **Project is in construction phase.**
- BIG Grant – September 26, 2017. DNR, City Staff, Engineer for the Gilman Dock.
 - Grant submitted for DNR review and comments on August 3, 2017. Final submission has been made. Current condition of waterfront after hurricane IRMA has been added as supplementary information to the

application. This is a very competitive grant. Notice that grant application was not awarded has been received.

- Big Grant \$100,000K or less is a smaller version of the BIG grant and would require a 1 to 1 match. Application time frame is September 2017. Looking at funding boat ramp engineering plans and specifications for rehabilitating the boat ramp on Wheeler Street.
- CIG: 2017 Grant was not successful.
- DNR Clean and Resilient Facility Grant: Next application will be for the Gateway Dock.
- DOD OEA: Second application prepared and submitted for Airport (MEDS) repurposing and grant has been awarded. Project is underway.
- Section 319 Water Quality Grant: Recommended for award by Georgia DNR Environmental Protection Division (\$382,333). This would include green areas, rain gardens, some storm water (improve storm water discharge quality), and permeable pavers. Grant amount amended to \$397,133.00. This is a Davis Bacon project.

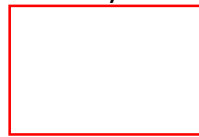
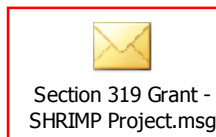


- Grant contract fully executed September 2017.

- Bullet Proof Vest Grant: 2016 award is \$2,749.75.

Main Street/Economic Development

- Sidewalk Hydro Road Improvement Maintenance Project (SHRIMP) moving forward:
 - Funding Sources:
 - LMIG \$400,000
 - Section 319 Water Quality Grant \$397,133
 - General Fund \$600,000 (May be low interest loans)
 - Allows for matching funds for grants and allowance for non-grant items.
 - Waste Fund \$50,000 (Trash and Recycling Cans)
 - FEMA mitigation funds may be available for St. Marys and Ready Street repairs due to Hurricane IRMA. Staff is working on this.



- Private Donations (Brick and bench campaign)
 - Concept plan and elements approved meeting of 4/17/17. 75% review completed at the work session in April 2018. Engineering plans and specifications being completed to include recommendations from City Council.
 - Full review of project with engineers, planners and City Staff held March 16, 2018.
 - Work session and final review held April 12, 2018 from 4:00PM to 6:00PM.
 - Charrette held March 6, 2018 from 5:00PM to 7:00PM in the Main Street Office.
 - Shrimp Project
 - Boat Launch and Old Fireworks Dock
 - Advertising for plans and specs May 24, 2018
 - Pre-bid meeting date June 12, 2018 at 2:00PM
 - Bids to be Received June 25, 2018 at 2:00PM
 - Construction estimated start date of mid-July 2018. Possible ground breaking on July 11 or 18th if bids received are acceptable.
 - Chris Cox and I attended Bio-Retention Training on 5/16/18 at DNR.
 - Storm water permits after engineering completed.
 - TAD: All documentation was submitted to the State Department of Revenue. No further action required for approval or filing. Working on application process.
 - Developing proposal for financial impact review based on any projects proposed increment.
 - Completing final elements for applications to DASM or DDA.
 - Weed Street Sewer Plant: Traveled to New Smyrna Beach, Florida, to visit a STEM/Discovery Center on July 14th and 15th, 2017. Councilmembers Reilly and Williams were in attendance along with representatives from Georgia Southern University. This is one option for a future use of the Weed Street site.
 - Sweetwater Park: PSA working on Improvements. Cost of these improvements being used as a match for the CSR 2017 Trail grant application.
 - Expansion of bike trail along Point Peter Road is underway.

Maritime Matters:

- **Docks: A full update on the City's marine facilities will be provided as information is received and projects move forward. Funding will be a combination of insurance,**

FEMA/GEMA, 404 and 406 mitigation funding and finally City general funds. A short review was conducted at the start of the 2017 retreat.

MEETING STREET DOCK: This is a DNR facility. They will extend the aluminum at North River boat ramp to accommodate more vessels for temporary service dock usage. Project is supposed to start soon but no hard date has been set. They are applying for a permit and work delayed due to Hurricane IRMA. The dock and boat ramp are fully operational.

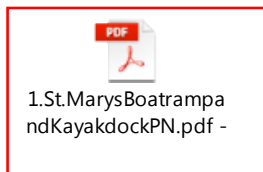
1. **WHEELER STREET DOCK/Boat Ramp:** Out of service for the foreseeable future, estimated repair time is October/November 2018. The maritime engineer is preparing plans and specifications for repair and betterments. Copy of the proposed facilities is attached. Bids will include Fireworks Dock.



Demolition LOP is attached: **Plan projected for June/July 2018 time frame. Insurance has concurred that this needs to be done as soon as possible and agreed to reimburse costs.**



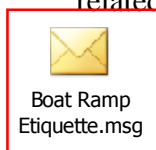
Public Notice of DNR Application:



Charrette held March 6, 2018 in the Main Street Office.

Initial plan was to have construction complete by July 2018 based on DNR issuing a Letter of Permission followed by a final permit. DNR advised the City last Friday that a review of the statutes show a full permit will be needed. This will delay construction about 90 days with an estimated completion date of November.

- Permit Application submitted to DNR for initial review.
- Copy of response from Jason Ball, Maritime Engineer, regarding related training, rules and safety for boat ramps in attached:



Meeting held with insurance carrier on May 24th to review maritime repairs and costs. Our maritime engineer will meet with the Insurance company's engineer to review construction and engineering costs. Final cost analysis to be completed by the end of July. This will be completed prior to the receipt of the permit from DNR. Contract combined with DNR Pier and Dock.

- 2. **DNR PIER and DOCK:** Pier and dock are open. This will be impacted by the old Fireworks dock redesign. Schedule is for estimated completion of work October/November 2018.



Charrette held March 6, 2018 in the Main Street Office. Initial plan was to have construction complete by July 2018 based on DNR issuing a Letter of Permission followed by a final permit. DNR advised the City last Friday that a review of the statutes show a full permit will be needed. This will delay construction about 90 days with an estimated completion date of November.

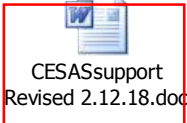
Permit Application submitted to DNR for initial review.

Public Notice of DNR Application:



Meeting held with insurance carrier on May 24th to review maritime repairs and costs. Our maritime engineer will meet with the Insurance company's engineer to review construction and engineering costs. Final cost analysis to be completed by the end of July. This will be completed prior to the receipt of the permit from DNR. Contract combined with boat ramp.

- 3. **GILMAN/GATEWAY DOCK:**
 - a. Long Term: Boat dock plan permit requests have been submitted and are under review by DNR. Permit is moving forward at DNR as noted in update documentation shown in CESAS support attachment.



b. LOP for continuation of Floating dock attached:



4. **PAVILION DOCK:**

a. The pavilion dock was destroyed and plans for repair and betterments are underway. Once ready they will be forwarded to Mayor and Council for review and comment. This will need to be coordinated with the proposed repair to the Lang's East Marina once they are proposed.

i. **This dock may not be replaced and funds may be used to add a small dock with clean-out to the Gateway Dock.**

1. **ADA requirements move this dock further into the river and into conflict with private marina facilities.**

5. **FISHING DOCK:** This dock is owned and maintained by DNR.

6. **NORRIS MARSH WALK:** This structure is City owned.

7. **LANG'S PIERS/DOCKS:** These are privately owned and the City has no authority over their operation. They suffered catastrophic damage from Hurricane IRMA. Meeting with owner to see what the plans are for the future.

8. **NPS DOCKS:** These are owned and operated by the National Park Service for the Cumberland Island ferries and the NPS work boats. Anticipate repair time frame is December 2018 or later.

9. **BUOYS:** These are city owned and permitted in Florida. They are currently at the Point Peter Waste Water Facility. Submitted for repair and reinstallation. Need to meet with Florida State maritime agency.

Administration:

- IT Strategic Planning: Part of the award of contract to NEOS included developing a five year plan for improving the municipalities IT systems. **The implementation of this project is underway.**
 - IT Gilman Park Hot Spot: Bids awarded at the March 19, 2018 Council meeting. Installation starts on Monday, May 14, 2018 weather permitting.
 - **Working on policy and signage.**
- St. Marys Railroad: Mr. Paul Pleasant is offering a training opportunity for the City Council to learn about the RR and its operations. He can provide this at any time, but during the daytime is best as this will be done as part of a riding tour of the rail line.

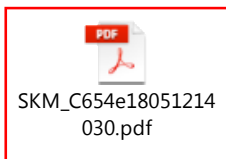
- St. Marys Service Memorial: This idea was presented by Council Member Nutter and will be placed on the next Council meeting for discussion. This should be a private/public partnership led by a volunteer group strongly motivated and committed to this project. I have met with MOAA and the Eagles. Eagles have agreed to be the fiduciary group for this project. Mr. Marr and I met with the Masons on March 9 and they want to participate.
- Solar Power: Hannah Solar appreciates the City Councils approval of the non-binding letter of intent on July 12, 2017. They will submit two applications on behalf of the City to meet the REDI application process to Georgia Power. City of St. Mary's application has been submitted. City proposal was not successful in lottery portion and we are now moving forward with competitive program.



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- Mill Site: Working on Economic Incentive package with JDA.
 - CID approved at the December 4, 2017 Council meeting. Passed by State House and State Senate.
 - General Economic Development Agreement with JDA, Developer and City signed on May 2, 2018.
 - **Special Exception and Subdivision approved meeting of May 21, 2018.**
 - **DNR Permit to be submitted no later than June 1, 2018.**
- Storm Water Enterprise Fund: Council requested that RFQ/RFP be developed for review. Staff has met and is developing this documentation for Mayor and Council review. Phase 1 funded as part of the 2019 budget.
- Department of Labor Building: The Department of Labor will be leaving the City owned facility and moving into the Osborne Center utilizing a shared space. Proper notice has been received by the City and is attached. Various options for reuse include:
 - Temporary Office Space
 - Incubator
 - Training facility etc.

All utilities will be transferred into the City of St. Marys name.

The City of Savannah purchased the furniture through a federal grant. Working with the City to see if furniture can be transferred to the City of St. Marys.



- Festival/Event Approvals Alcohol or Street Closing:

- First Friday: June 1, 2018 (Alcohol)
- Wee Pub Anniversary Event: June 9, 2018 in Kings Bay Shopping Center (Alcohol)
- Food Truck Saturday, St. Marys St. in front of Park, 1PM to 8PM, 7/28, 8/25,9/29/18
- Camden County Technical School: Construction funding is proposed in the 2019 State budget. City has budgeted its contribution for road construction in the 2019 City budget. This is part of the shared services agreement between Camden County, City of St. Marys, City of Kingsland and City of Woodbine.
- PSA Press Release:



- West Marsh Clean-Up: DNR awarded \$600,000 for marsh clean-up. This project scheduled to clean-up the west area of marsh along the St. Marys River in August of 2018.



- City will provide dump and grapple trucks to assist with clean-up

Respectfully submitted,

A handwritten signature in blue ink, consisting of a stylized 'J' followed by several loops and a long horizontal stroke.

John J. Holman, ICMA-CM
City Manager