

**Sec. 30-9. - Oak Grove Cemetery rules and regulations.** 

The following shall constitute the rules and regulations of the Oak Grove Cemetery:

- (1) The size of each burial lot is normally five feet by ten feet, although there are varying sized lots that may be slightly smaller or larger. Infant or child-sized lots and lots for cremations are smaller. Columbarium niches for urns containing ashes or a cemetery section devoted to the scattering of ashes are to be in specific locations as determined by city council. The price of lots, niches, or for scattering shall be set by the city council. A filing fee for the deed shall be added to the cost of the burial lot and each deed shall be recorded by the purchaser of the burial lot.
- (2) No person shall dig any grave, bury, attempt to bury, exhume or remove any corpse in the city's cemetery without notice to and permission of the building director, planning director, or city manager. All fees shall be paid prior to interment.
- (3) No grave shall be opened for the purpose of interments or de-interments in the city's cemetery except by licensed funeral directors or contractors working for funeral directors.
- (4) The building director or planning director or designated staff shall mark all burial lots prior to burials and all corner markers, headstones, and monuments prior to being set. A fee for this service shall be set by the city council.
- (5) Burial lot corner markers are permitted; however, such markers shall not extend more than one inch above ground level. Corners shall be located by the building or planning director or designated staff.
- (6) Any monument, gravestone, or slab erected within the city cemetery shall have first laid out of brick, stone, in mortar, concrete or cement, with a good firm foundation and or reinforcing to prevent the same from failing, sinking or leaning or collapsing.
- (7) Burial vaults are required for each interment and shall be below ground level. Slabs to cover graves are permitted and must be at ground level.
- (8) The planting of trees and shrubbery is prohibited without the written approval of the city. Grass is the only permitted foliage that may be planted within the cemetery. Grass may only be planted on the lot owner's parcel. Mowing of grass on any parcel shall be the responsibility of the lot owner.
- (9) Coping or fencing of any type is prohibited.
- (10) The city prohibits entry into the cemetery from sunset to sunrise for any purpose.
- (11) The city prohibits injuring or defacing any trees, flowers, shrubbery, graves, tombstones, monuments, seats, buildings or structures of any kind in the cemetery. Carving on or nailing items into trees is specifically prohibited as is puncturing of tree bark for any reason.
- (12) The city prohibits committing a nuisance or depositing trash or refuse matter in the cemetery.
- (13) The city does not have perpetual care for individual lots and each family using the cemetery is required to keep their burial lots clean and free of all faded artificial flowers, broken pots, dead flowers, toys, or other debris.
- (14) No vaults or other materials may be stored outside the cemetery walls or within the city cemetery area.
- (15) The building or planning director or designated staff must be contacted for disposal of any excess dirt.

- (16) Any firm conducting business within the city cemetery is responsible for maintaining the cleanliness of the area in which they work.
- (17) Canopies shall be removed within seven days of the burial date and shall not be erected more than two days prior to the burial date.
- (18) Donations will be accepted and used by the city for the benefit of the cemetery.
- (19) Each grave will be marked with a permanent marker. Acceptable markers are a concrete slab, headstone, or minimum 12-inch by 24-inch head or foot stone marker with name and dates.
- (20) Public restrooms are not available within the cemetery.
- (21) The maximum allowable size for any tractor digging, closing or preparing burial sites within the Oak Grove Cemetery shall be 140 inches in length, 65 inches in width and a maximum wheelbase of 75 inches. The minimum size boom or crane truck will be permitted to install burial vaults, head stones or slabs. Any vehicle damaging property within the cemetery will be banned from the cemetery and the company operating the equipment will be held liable for any damages. No vehicle may drive over any slab, monument, or any other burial lot identification structure located within the Oak Grove Cemetery.
- (22) Water hose used for cleaning or irrigation must be supplied by lot owner and each hose must be removed from the cemetery as owner departs the cemetery. Failure to remove a hose will result in the city removing and disposing of the water hose.
- (23) Any garden tools or other items needed to maintain a lot must be supplied by lot owner and removed from the cemetery as owner departs the cemetery. Any tools left will be removed and disposed of by the city.
- (24) No lights permitted to be installed within the cemetery except those installed by the city.
- (25) Any plant, decoration or other object not located on a slab, monument or within legal lot lines will be removed and disposed of by the city. Items used during a funeral service must be removed or located totally within the owners legal lot lines, 30 days following the funeral service. The city will not reimburse the plot owner for any disposed of item.
- (26) Benches must be placed within a lot owner's legal lot lines.
- (27) Any dilapidated bench, pot or other decoration will be removed immediately either by cemetery staff or by the plot owner and relocated by plot name to the cemetery maintenance structure. If after 30 days the plot owner does not replace or claim the item(s), the city will dispose of the item(s). The city will not reimburse the plot owner for any disposed of item.

*(Ord. of 1-23-12)*