CITY OF ST. MARYS
Community Development Department
418 Osborne Street St Marys GA 31558
(912) 510-4032

TEMPORARY SALES, SOLICITORS, MOBILE FOOD TRUCKS AND VENDORS PLAN REVIEW PACKET

☐ Completed Application

☐ Location Map

☐ Proof of ownership of property OR legal authorization from owner

☐ Written Report Indicating Potential Problems AND Parking Availability

☐ Liability insurance (if Carnival)

☐ Proof of Equipment Inspections (if Carnival)

☐ Bond

☐ Other Attachments: ________________________________

Fee: $10 a day or $100.00/month
Amount Paid: ________________________________

Date: ________________________________

Please note all information contained in this packet may not be applicable to your project. Please contact planneroftheday@stmarysga.gov or call 912-510-4032 with any questions.
SECTION 22, ARTICLE VI OF THE CITY OF ST. MARYS CODE OF ORDINANCES REGULATES MOBILE FOOD TRUCKS, VENDORS AND TEMPORARY SALES/SOLICITORS WITHIN THE CITY OF ST. MARYS. THIS PACKET HAS BEEN PROVIDED TO ASSIST YOU WITH YOUR APPLICATION TO OPERATE A MOBILE FOOD TRUCK/VENDOR AND OR TEMPORARY SALES LICENSE.

THE PACKET CONSISTS OF THE FOLLOWING INFORMATION:
1) APPLICATION FOR LICENSE
2) APPLICANT CHECKLIST FOR MOBILE FOOD TRUCKS/VENDORS
3) MOBILE FOOD TRUCK/VENDOR UNIT ITINERARY AND OPERATING SCHEDULE
4) VENDING ZONE MAP

ALL PERMITS WILL BE ISSUED FOR ONE CALENDAR YEAR AND EXCLUDING ALL OFFICIAL CITY OF ST. MARYS FESTIVAL DAYS: INCLUDING, BUT NOT LIMITED TO MARDI GRAS, FOURTH OF JULY, ROCK SHRIP AND WOUNDED WARRIOR DAYS AND COMMUNITY MARKET DAYS. PARTIAL YEAR PERMITS SHALL BE PRORATED BY MONTH, WITH NO GUARANTEED FUTURE RENEWAL OF ANY LICENSE, OR ANY GUARANTEE OF CONTINUANCE OF THIS AGREEMENT BEYOND ONE CALENDAR YEAR. NO PERMIT ISSUED UNDER THIS ARTICLE MAY BE PRORATED, TRANSFERRED, OR ASSIGNED OR USED BY ANY PERSON OTHER THAN THE ONE TO WHOM IT IS ISSUED.

PLEASE COMPLETE THE ATTACHED DOCUMENTS AND SUBMIT THEM TO THE COMMUNITY DEVELOPMENT DEPARTMENT FOR REVIEW. PENDING APPLICATIONS ARE REVIEWED ONCE A WEEK BY A PERMIT REVIEW BOARD AND ARE NOT ISSUED UNTIL THE REVIEW BOARD APPROVES THE COMPLETE APPLICATION.

PERMITTED HOURS OF OPERATION FOR MOBILE FOOD TRUCKS AND VENDORS: 7:00AM TO 9:00 PM

VIOLATIONS OF THIS ARTICLE ARE SUBJECT TO THE FOLLOWING SANCTIONS, WHICH MAY NOT BE WAIVED OR REDUCED AND WHICH MAY BE COMBINED WITH ANY OTHER LEGAL REMEDY AVAILABLE TO THE CITY:
A) FIRST VIOLATION: $500
B) SECOND VIOLATION WITHIN 12 MONTHS FOLLOWING FIRST VIOLATION: $750
C) THIRD VIOLATION WITHIN 12 MONTHS FOLLOWING THE FIRST VIOLATION: $1,000 AND REVOCATION OF MOBILE FOOD SERVICE PERMIT.

TEMPORARY SALES/SOLICITOR'S PROHIBITED ACTS:
1. SOLICITING OR SELLING WITHIN NEIGHBORHOODS OR AT RESIDENCES POSTED AS "NO SOLICITING OR SELLING" OR ANY WORDING TO THAT EFFECT.
2. NO DOOR-TO-DOOR SOLICITING ON SUNDAYS OR BETWEEN THE HOURS OF 6:00 PM AND 10:00 AM.
3. ENTER ANY PRIVATE DWELLING WITHOUT BEING INVITED.
4. FAILING TO HAVE A COPY OF PERMIT AND SHOWING WHEN REQUESTED.
5. MAKING FALSE STATEMENTS ON ANY SOLICITOR OR TEMPORARY SALES PERMIT APPLICATION.
7. VIOLATION OF ANY AND ALL CITY, COUNTY OR STATE ORDINANCES OR LAW.
CITY OF ST. MARYS, GEORGIA
TEMPORARY SALES, SOLICITORS,
MOBILE FOOD TRUCKS AND VENDORS PERMIT

APPLICATION SUBMITTED FOR:
☐ TEMPORARY SALES/SOLICITORS ☐ MOBILE FOOD TRUCK ☐ VENDORS PERMIT

NAME: ______________________ TELEPHONE: ______________________
ADDRESS: ______________________ EMAIL: ______________________
LIST NAME AND ADDRESS OF OWNER: ______________________

NAME AND ADDRESS OF OPERATORS OF MOBILE FOOD TRUCK (IF NOT OWNER):

PICTURE ID: ______________________ COPY OF COUNTY OR STATE PERMIT: ______________________
CURRENT OCCUPATIONAL TAX LICENSE: ______________________
SITE PLAN ATTACHED: ______________________ PRODUCT SOLD: ______________________
VEHICLE LICENSE AND DESCRIPTION: ______________________
COPY OF VEHICLE INSURANCE: ______________________ DATE PAID: ______________________
PERMIT FEE: ______________________ SIZE OF FOOD TRUCK OR FOOD TRAILER: ______________________

THE APPLICANT SHALL, IN ADVANCE, OBTAIN AN OCCUPATIONAL TAX LICENSE AND PAY THE CITY A FEE OF $300 PER YEAR REDUCED BY $25 FOR ANY FULL MONTH ALREADY PASSED AT THE TIME OF THE ISSUANCE OF THE PERMIT, FOR MOBILE TRUCK SALES, VENDORS AND TEMPORARY SALES/SOLICITOR’S PERMITS. NO EVENT MAY CAUSE TRAFFIC CONGESTION OR ADVERSELY AFFECT SURROUNDING AREAS.

EVENT ADDRESS: ______________________
TAX PARCEL OF LOCATION: ______________________
OWNER OF SITE: ______________________
OWNER ADDRESS: ______________________
DESCRIBE PARKING ARRANGEMENTS AND POTENTIAL TRAFFIC PROBLEMS: ______________________

I UNDERSTAND THAT I AND/OR THE GROUP I REPRESENT CARRY THE BURDEN OF PROVING THE NEED FOR THIS PERMIT. FURTHER, I/WE ARE RESPONSIBLE FOR THE CONDITION OF THE SITE WHILE THIS PERMIT IS IN EFFECT. TO THIS END, I/WE UNDERSTAND THAT I/WE ARE RESPONSIBLE FOR COMPLYING WITH ANY RULES, REGULATIONS OR ORDINANCES APPLYING TO TEMPORARY SALES, SOLICITING, MOBILE FOOD TRUCKS AND VENDORS AS WELL AS TRAFFIC SAFETY.

APPLICANT’S SIGNATURE: ______________________ DATE: ______________________
PRINT NAME: ______________________

APPROVED BY: ______________________ COMMUNITY DEVELOPMENT DIRECTOR/ ASST. COMMUNITY DEVELOPMENT DIRECTOR
DATE APPLICANT NOTIFIED: ______________________

PAYMENT AMOUNT: _________ MADE BY: CHECK _____ CHECK # ______ CASH ______ CC: ______
Vending Zone Map
August 29, 2016 Draft