CITY OF ST. MARYS, GEORGIA

SIGN & INSTALLATION PERMIT

Community Development Department
418 Osborne Street - (912) 510-4032

OWNER'S NAME/BUSINESS NAME WHERE SIGN IS BEING PLACED: _____

ADDRESS: _____ DATE: _____

SIGN COMPANY'S NAME: _____

SIGN TYPE: ( ) Permanent ( ) Temporary ( ) Banner ( ) Electronic ( ) Sandwich
SIGN ZONING: ( ) C-1, C-2, C-3 ( ) R-1, R-2, R-3, R-4, R-5 ( ) I-L, I-G, I-A ( ) Historic ( ) MH

PHYSICAL DIMENSIONS OF SIGN: _____

COST OF SIGN: _____
(Includes value of sign and manufacturing costs of sign. You MUST provide this information to get permit.)

COMMERCIAL SIGNS

- Maximum of four (4) signs per lot, two (2) may be freestanding.
- Maximum square footage of all signs is 300 square feet.
- Maximum square footage for a freestanding sign is 125 square feet.
- Wall sign on front of building will not exceed 20% of front surface of building.
- Window signs may not occupy more than 20% of window.
- Signs shall be constructed at least ten (10) feet from property line or right-of-way line.
- Maximum sign height is 35 feet.
- No more than one (1) roof sign permitted and the sign must not extend more than five (5) feet above the roof.
- All signage will conform to standard building and electrical codes.
- All signs must conform with and be maintained per the City of St. Marys Sign Ordinance.

HISTORIC SIGNS

- All signs must have the Historic Preservation Commission approval prior to installation of sign.

REFERENCE THE SIGN ORDINANCE FOR SPECIFIC REQUIREMENTS WITHIN RESIDENTIAL, MANUFACTURED HOUSING, COMMERCIAL, HISTORIC OR INDUSTRIAL ZONING.

YOU MUST ATTACH A SITE PLAN SHOWING THE LOCATION OF THE SIGN ON THE PROPERTY. SHOW PROPERTY BOUNDARIES, STRUCTURE LOCATIONS, AND ENTRANCES OR EXITS.

YOU MUST ALSO ATTACH A DRAWING OF THE SIGN SHOWING ALL DIMENSIONS SUCH AS HEIGHT , COLOR(S), AND PLACEMENT OF SIGN ON PROPERTY, BUILDING OR WINDOW.

APPROVED: _____ DATE: _____
COMMUNITY DEVELOPMENT DIRECTOR/ASST.DIRECTOR

AMOUNT DUE: _____ DATE PAID: _____

PAID BY: ( ) CASH ( ) CREDIT CARD ( ) CHECK (LIST CHECK NO. _____)