

**CITY OF ST. MARYS, GEORGIA
CLASS SPECIFICATION**

CLASS TITLE: LIFT STATION TECHNICIAN
DEPARTMENT: PUBLIC WORKS
REPORTS TO: WASTE WATER MAINTENANCE SUPERVISOR

GRADE: 1039
FLSA STATUS: N
DATE: 06/13

JOB SUMMARY:

Performs a variety of routine functions in the inspection and maintenance of lift stations in the sewer collection system.

As a municipal organization, the City of St. Marys is an emergency provider of services. Some emergency situations, including weather related emergencies, may necessitate City of St. Marys employees to assist in areas of work which may not be directly related to the employees specific job function, but which will be within the physical capabilities, training, and skills of the employee.

ESSENTIAL JOB FUNCTIONS: (All responsibilities may not be performed by all incumbents.)

Manually operates lift stations to ensure proper operation and to determine if maintenance or repair is required.

Reads meters and records hourly readings, calculates average daily readings, and maintains records of daily reports and average daily readings.

Reports inoperable lift stations and required maintenance and/or repairs to supervisor; assists supervisor in the repair and maintenance of lift stations.

Maintains lift station grounds around lift stations by mowing and weeding grounds, and clearing debris.

Checks all lift stations.

Assists with other repairs or maintenance required throughout the department.

Performs other related duties as assigned.

MATERIAL AND EQUIPMENT USED:

Power Tools Weed eater Calculator Mower Truck Volt/Amp Meter

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School diploma or GED; and

No prior experience is required; or,

Any combination of education, training and experience which provides the required knowledge skills, and abilities to perform the essential functions of the job.

Licenses and Certifications:

Valid Driver's License

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:

Basic knowledge of safety rules

Skill in:

Operating and maintaining all assigned equipment required to perform the essential functions of the job.

Using tact, discretion, initiative and independent judgment within established guidelines.

Organizing work, setting priorities, meeting critical deadlines, and following up on assignments with a minimum of direction.

Applying logical thinking to solve problems or accomplish tasks; to understand, interpret and communicate policies and procedures.

Communicating orally with internal staff, citizens, and other departmental staff in order to give and receive information in a courteous manner.

Mental and Physical Abilities:

Ability to read and comprehend simple instructions, short correspondence and memos.

Ability to read, understand and follow written and verbal instructions in order to operate machinery and other equipment.

Ability to add, subtract, multiply, and divide whole numbers, common fractions and decimals.

Ability to apply common sense understanding to carry out simple one- or two-step instructions.

While performing the essential functions of this job the employee is required to stand, walk, sit; use hands to finger, handle or feel objects; reach with hands and arms; climb or balance, stoop, kneel, crouch or crawl, speak and hear; and lift and/or move up to 25 pounds regularly and more than 100 pounds occasionally.

Working Conditions:

The incumbent's working conditions are typically loud.

While performing the essential functions of the job the employee is exposed to wet or humid conditions; work near moving mechanical parts; toxic or caustic chemicals; work in high precarious places; dirt, dust, extremes of temperature, and noxious fumes and odors; fumes or airborne particles; outdoor weather conditions; risk of electrical shock; vibration; and wastewater, waterborne pathogens, and sharp objects.

The incumbent may be exposed to moderate work hazards when operating heavy equipment, or using power tools.

This class specification should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this job. Incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification. Any essential function or requirement of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.