

REQUEST FOR PROPOSALS

City of St. Marys, Georgia

The City of St. Marys, Georgia will accept proposals from firms wishing to provide professional services for the Management, Operations, and Maintenance of the City's Wastewater Treatment Facilities.

Responses to this RFP must be addressed and delivered to the City of St. Marys Finance Department, Attn: Amy Peeples, 418 Osborne Street, St. Marys, GA 31558 no later than **June 28, 2018 at 2:00 pm (EST)**. The proposals will be opened publicly at this time and vendor's names will be read aloud. Proposers must submit three (3) copies in a sealed package clearly labeled with the submitting company's name and address, as well as the words "**Request for Proposals – Management, Operations, and Maintenance of the City's Wastewater Treatment Facilities**" on the outside of the envelope. Any proposal not received by the deadline, or not marked appropriately, will not be opened for consideration. Neither faxed nor email submissions will be accepted. No proposal may be withdrawn for a period of ninety (90) days after the above opening date.

Questions regarding this project may be directed in writing to the City of St. Marys Public Works Director, Bobby Marr, at 418 Osborne Street, St. Marys, Georgia, 31558.

All required Contract Documents and proof of meeting the City's Insurance Requirements must be fully completed and executed by the Contractor and his/her Surety, and submitted to the Owner on or before the issuance of Notice to Proceed.

The City of St. Marys will select the proposal that, in its sole discretion is the most responsive and responsible to the City. The City is not liable for any cost incurred by vendors in the preparation of this proposal.

Copies of the complete Request for Proposals document may be obtained from Amy Peeples in the City of St. Marys Finance Department located at 418 Osborne Street, St. Marys, Georgia, 31558. Copies may also be requested via phone at 912-510-4044 or email at amy.peeples@stmarysga.gov. A street address, contact person, phone and fax number must be provided to ensure prompt delivery and notification of addenda.

Unauthorized contact regarding this request for proposals with staff or elected officials may result in disqualification. Any oral communications will be considered unofficial and non-binding on the City of St. Marys. Vendors should rely only on written statements.

The City of St. Marys, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it

will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.

The Owner reserves the right to reject any or all proposals, to waive informalities and to re-advertise, pursuant to federal and state law.